

Minutes to the June 7, 2018 Preserve Management Team Meeting

Attending: Director Cory Linder, Maintenance Supervisor Juan Hernandez, Maintenance Staff Scherman Singh, Associate Planner Irving Anaya, Recreation Supervisor David Pearce, Recreation Specialist Keith Hunter, Recreation Specialist Carlo Mata, PVPLC Executive Director Andrea Vona, PVPLC Conservation Director Adrienne Mohan, Deputy Pablo Jimenez

Preserve Maintenance

- Active Preserve Projects: There is no update on the Cal Water tank valve replacement project. An inspection of the area where the bluff fence is to be replaced at Abalone Cove is recommended by Supervisor Hernandez. The Conqueror Trail Cal Water line break repair was completed and Supervisor Hernandez reported Public Works is awaiting a source of local dirt to be identified to fill the hole at the break site. Supervisor Pearce reported that the Preserve Staff installed a new casing for the bollard at the Purple Sage Trailhead that now allows for its proper use. Supervisor Hernandez reported that the Beach School Trail in Abalone Cove will be re-paved starting in September. Supervisor Pearce pointed out that the Recreation & Parks Department will be coordinating any trail closures there considering the high usage of that trail.
- Review of Habitat Projects: Director Mohan reported that PVPLC is continuing restoration efforts and weed control in the Alta Vicente Reserve. Director Mohan reported that the goats are currently at the San Ramon Reserve to assist the City in weed suppression efforts. Director Mohan reported that the Adopt-a-Plot program will be seeding and removing weeds on a small area of the slope behind the restrooms at Pelican Cove and planting along Toveemor Trail.
- Protocol and Point Person for Utilities in the Preserve: There was a discussion regarding creating a phone tree.
- Trail Projects/Maintenance:
 - Narrowing Conqueror / Klondike Canyon Trails intersection -- a site visit is planned to evaluate a response to vandalism of the rocks recently placed for delineation of the junction.
 - Ishibashi Trail site visit is discussed for evaluating biking and hiking interactions.
- Preserve Signage Plan Update: the City budget up for adoption by the Council in June contains some funding for Preserve signage.
- Encroachment Updates: Planner Anaya reported that the issue with the encroaching gazebo on the eastern boundary of Forrestal Reserve is being handled by Community Development. He said he would look into possible encroachment from a home in Rolling Hills into upper Forrestal Reserve at the end of Cristo que Viento Trail.
 - Update on 5500 PV Drive South issue – Planner Anaya reported that a 1.5 acre restoration will take place in Abalone Cove Reserve to mitigate for unpermitted grading on the City Property adjacent to the Heritage Castle museum.
 - Tramonto Trail remedies – Planner Anaya reported the inappropriate landscaping work by the H.O.A. was halted by Community Development, but that other work including lighting installation was approved.

- Update of Citywide Parking Council Agenda Item: Director Linder reported the Recreation & Parks Department is preparing information to assist Council in evaluating parking impacts near the Preserve entry points. Director Vona asked about the use of temporary parking signs at Ladera Linda and the Forrestal Drive gate. Director Linder responded that those signs would continue to be placed in position on weekends by City staff.

Preserve Operations

- Review of Public Events in Preserve: Supervisor Pearce mentioned that the Los Serenos Docents will host a hike on June 16th in the Ocean Trails Reserve. Director Mohan reported PVPLC will conduct a nature walk on Saturday, June 9th in Portuguese Bend Reserve as well as a Volunteer Day at Alta Vicente Reserve.
- Review of Enforcement/Patrol/Education:
 - Sheriff's Report: Deputy Jimenez gave a summary of their activities including that they are spending lots of time on Ishibashi Trail, in the Three Sisters Reserve, on Kelvin Canyon Trail and on Zote's Cutacross Trail. The Deputies are encountering more negative responses from the public when issuing them citations.
 - OSM Report: Supervisor Pearce reported on 4,153 public contacts the Preserve Staff encountered in the Preserve in May. He distributed copies of the OSM Preserve Log while reporting the Preserve Staff accomplished 37 maintenance tasks in the Preserve in May, while submitting 7 service requests to Public Works and reporting 8 instances of tagging to the City's graffiti contractor.
 - VTW Report: A copy of the recent report was made available.

Additional Items

- Noticing/Transparency Enhancements (upcoming projects/activities): No report.
- Status of Grant Contracts/Agreements: No report.
- Annual Report Timeline: Director Vona announced that PVPLC is wrapping up their report to send off to the wildlife agencies for review.
- Upcoming Council Agenda Items: July 17th (regular) – Coyote Management Plan Update; July 31st (consent) – Nature Preserve Annual Report, (regular) Citywide Preserve Master Parking & Traffic Plan; August 21st (regular) -- Measure A Open Space Properties; September 4th (regular) -- Portuguese Bend Landslide Feasibility Study; September 18th (regular) -- Considerations of Revisions of Special Event Permit Process Ordinance, (regular) – Public Drinking & Smoking Ordinance
- Public Forum Meeting Dates 2018: July 18th & Oct. 17th
- VTW/City Monthly Coordination Meeting: June 27th.

Next Meeting: July 5, 2018 @ 9:30 a.m.