

Minutes to the August 2, 2018 Preserve Management Team Meeting

Attending: Assistant Engineer James Flannigan, Associate Planner Irving Anaya, Recreation Supervisor David Pearce, Recreation Specialist Keith Hunter, Recreation Specialist Carlo Mata, PVPLC Executive Director Andrea Vona, PVPLC Conservation Director Adrienne Mohan, PVPLC Stewardship Associate Josh Weinik, Deputy Kevin Kuwata and Deputy Pablo Jimenez

Preserve Maintenance

- Active Preserve Projects: Engineer Flannigan announced that the Coastal Fence Replacement Project for Abalone Cove Shoreline Park & Reserve will commence on September 24th starting on the west end of Via de Campo Trail. The second phase will follow on Portuguese Point while the third phase will use a helicopter to bring in the fence materials to Inspiration Point (having first been staged on Portuguese Point). Up to 60 pallets will be delivered to Inspiration Point and the FAA permits are pending. This plan was discussed with Supervisor Pearce pointing out that trail closures will be maintained in the immediate vicinity of the fence work on any given day. This project may extend into late November and beyond. A contractor's meeting will be taking place this week. The new fence will closely align with the previous fence in most locations. Engineer Flannigan mentioned that the Beach School repaving project will start in late September or early October, meanwhile the contracts are being prepared.
- Review of Habitat Projects: Director Mohan announced the proposed plan in the PVPLC's Annual Report including PVPLC's restoration efforts in 2019 for 15 acres in the western portion of the Abalone Cove Reserve was approved by City Council. A water source for irrigation is being planned with the help of the Public Works Department. No lengthy trail closures are planned for this project.
- Trail Projects/Maintenance: The upper trail closure on Rim Trail was discussed and Supervisor Pearce announced that the Preserve Staff plan to install new barricades and signs to replace the vandalized ones.
- Encroachment Updates: Planner Anaya reported that the Community Development Department has drafted the letter regarding the Tramonto Trail incident and it is under review. Planner Anaya announced there has been some improvement in the previous Alta Vicente Reserve encroachment issue. Director Mohan requested the City follow-up with the vegetation trimmings dropped along McBride Trail as reported by the VTW.

Preserve Operations

- Review of Public Events in Preserve: Supervisor Pearce mentioned that the Los Serenos Docents will host a hike on August 11th at the Vicente Bluffs Reserve. Director Mohan announced Trail Crew training on August 11th and Volunteer Days on August 4th & 11th in the Alta Vicente Reserve. Director Mohan suggested the City website could promote Trail Crew training.
- Supervisor Pearce reported that the OSM information booth on July 21st went well with 55 visitors attending.
- Review of Enforcement/Patrol/Education:
 - Sheriff's Report: Deputy Kuwata mentioned that Calle Entradero near

Vicente Bluffs Reserve does not have any *No Beach Access* signs that inform patrons leaving their parked vehicles on the way to the bluff. He mentioned they are looking into trail bike speed limit issues in Marin County as an information base.

- OSM Report: Supervisor Pearce reported on 3,430 public contacts the Preserve Staff encountered in the Preserve in July. He distributed copies of the OSM Preserve Log while reporting the Preserve Staff accomplished 45 maintenance tasks in July, while submitting 5 service requests to Public Works and reporting 4 instances of tagging to the City's graffiti contractor.
- VTW Report: A copy of the recent report was made available.

Additional Items

- Noticing/Transparency Enhancements (upcoming projects/activities): No report.
- Status of Grant Contracts/Agreements: PVPLC is awaiting deed restrictions to be recorded for Los Angeles County regional grants. Director Vona mentioned that PVPLC is seeking funding from Coastal Conservancy and the NRCS for the Abalone Cove Reserve restoration project in 2019.
- Upcoming Council Agenda Items: August 7th (regular) -- Portuguese Bend Landslide Feasibility Study; September 18th (regular) -- Considerations of Revisions of Special Event Permit Process Ordinance, (regular) – Public Drinking & Smoking Ordinance, (regular) -- Coyote Management Plan Update; October 2nd (regular) -- Measure A Open Space Properties.
- Public Forum Meeting Dates 2018: Oct. 17th
- VTW/City Monthly Coordination Meeting: August 22nd

Next Meeting: September 6, 2018 @ 9:30 a.m.