

**INFRASTRUCTURE MANAGEMENT ADVISORY COMMITTEE
FY 2019-20 WORK PLAN**

MISSION STATEMENT

The mission of the Infrastructure Management Advisory Committee (IMAC) shall be to provide community input by advising the City Council on matters concerning public works and park infrastructure, capital improvement projects, and maintenance and preventative maintenance programs for public buildings; park sites; trails; the stormwater system; the sanitary sewer system including the Abalone Cove Sewer District; street rights-of-way and traffic control devices; the Palos Verdes Drive South/Portuguese Bend landslide; and special projects as assigned by the City Council. (Resolution No. 2014-45)

SPECIFIC 2019-20 ASSIGNMENTS

During the 2019-2020 fiscal year, the IMAC will continue to implement its mission, with emphasis upon the following goals:

1. Maintain the master “needs” list of all potential capital improvement projects for consideration and evaluation in the subsequent fiscal year as well as future fiscal years as appropriate. This “needs” list shall be accessible to members of IMAC via the internet or other electronic means. Continue to implement and refine the methodology for soliciting community input regarding support for (or opposition to) individual projects.
2. Maintain the master capital improvement project list containing current and historical projects. This project list shall be accessible to members of IMAC via the internet or other electronic means. Historical archive versions of the list shall be created on a quarterly basis or more frequently if necessary.
3. Systematically review current capital improvement projects, with emphasis on any in-process projects not performing to plan.
4. Assess the maintenance and preventative maintenance programs for public buildings; park sites; trails; the storm water system; the sanitary sewer system including the Abalone Cove Sewer District; street rights-of-way and traffic control devices.
5. Provide support as desired by the City Staff or Council to the Land Flow Subcommittee. Additionally, provide support to special projects as assigned by the City Council.
6. Develop preliminary prioritization for undergrounding of utilities. This year’s focus shall be on arterial roads and major rights-of-way.

7. As desired by the City Council, provide written reports regarding IMAC accomplishments and future plans.

RECOMMENDATIONS TO THE CITY COUNCIL

As an advisory body, the IMAC has the ability to bring comments, ideas, and recommendations to the City Council for consideration. If a majority of Committee members are in agreement and have voted accordingly to move the topic forward, Staff will work to agendaize the matter on the City Council's calendar. The Chair of the Committee, or his/her designee, will present the item before the City Council at the meeting. Staff will be available to assist the Committee on preparing the staff report and related materials for the agenda.