



ADOPTED BUDGET
FISCAL YEAR 2019-2020



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RANCHO PALOS VERDES

CITY BUDGET FY 2019-2020

CITY OFFICIALS

Jerry V. Duhovic
Mayor

John Cruikshank
Mayor Pro Tem

Eric Alegria
Councilman

Susan M. Brooks
Councilwoman

Ken Dyda
Councilman

CITY STAFF

Doug Willmore
City Manager

Gabriella Yap
Deputy City Manager

Elias Sassoon
Director of Public Works

Ara Mihranian
Director of Community Development

Deborah Cullen
Director of Finance

Cory Linder
Director of Recreation & Parks

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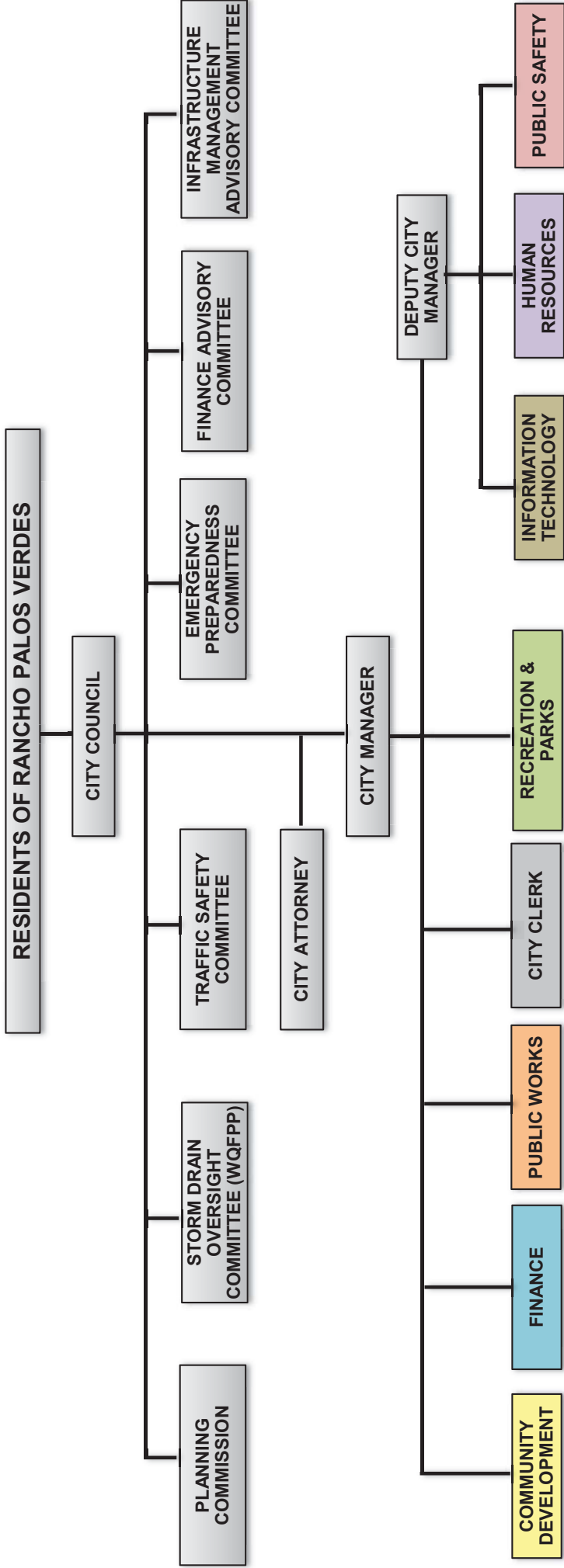
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BUDGET OVERVIEW

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FISCAL YEAR 2019-20 BUDGET TRANSMITTAL

June 19, 2019

Honorable Mayor and Members of the City Council

Re: Submittal of FY 2019-20 Budget

It is a pleasure to present to the City Council and community the Fiscal Year 2019-20 Adopted Budget that continues the City's tradition of fiscal responsibility. With the Council's direction, staff produced a balanced budget that prioritizes Public Safety, Transparency, Fiscal Restraint, and Exceptional Customer Service.

As in past years, the Rancho Palos Verdes City Council has continued their strong emphasis on improving public safety and maintaining and improving infrastructure. For example, during the last fiscal year, the City purchased the street lights from Southern California Edison enhancing our ability to add ALPR cameras that have proven to deter and reduce crime within the City. The Council also continued to support efforts to identify options to stabilize the Portuguese Bend Landslide.

This budget also reflects the Council's continued fiscal conservatism by reducing the operating budget by \$2.2 million compared to last year's adopted budget while maintaining and even improving service levels. The City Council also continued their support for lower taxes by reducing the tax rate on home occupancy businesses in the City to zero. This reduction is part of the overall tax saving measures this Council has supported over the past several years. From Fiscal Year 2014-15 through Fiscal Year 2019-20 total tax reduction measures total over \$7.5 million in savings to the residents and businesses in the City, and now totals almost \$2.5 million in annual savings to RPV residents and businesses.

The Adopted Budget, excluding Improvement Authorities, totals \$49,832,800 in Expenditures and \$43,586,200 in Revenues; the gap between expenditures and revenues are offset by existing fund balances. The General Fund Expenditures of \$30,709,800 is offset by General Fund Revenues of \$31,698,400.

The City began the budget process with the first Budget Workshop held on March 13, 2019. During this workshop, Staff presented year-end estimates for FY 2018-19 along with assumptions and estimates that would be used to develop the proposed FY 2019-20 General Fund Operating Budget. Staff also presented the five-year model and reviewed the assumptions used, highlighting the areas of concern for further discussion relating to the General Fund forecasted revenues and expenditures.

On April 10, 2019 a special budget workshop was held to present the FY 2019-20 Proposed Capital Improvement Program, including the 5-year Capital Program Plan. Staff presented the Capital Projects that had been completed or no longer needed, projects in process, and projects that were carried forward from previous budgets. Additionally, Staff presented proposed new projects for Council consideration. These proposed new projects had been presented and ranked by the Infrastructure Management Committee (IMAC). They had also been presented to the Finance Advisory Committee (FAC) and the Planning Commission (PC).

During the CIP budget workshop, there was discussion amongst the City Council regarding the potential future projects listed below. At City Council direction Staff is listing the following 3 projects as Future Projects to ensure that they are highlighted and they remain in the forefront for future planning purposes and costs and funding sources to be determined:

1. Portuguese Bend Landslide Remediation
2. Ladera Linda Community Center
3. Civic Center

On May 21, 2019, Staff presented the FY 2019-20 Preliminary Budget identifying nearly \$2.2 million in General Fund expenditure reductions compared to the FY 2018-19 Budget. At the Budget Workshop held on March 13, 2019 Staff recommended minimum expenditure reductions of \$1.1 million. Based on further Council direction received at that workshop, Staff reduced the General Fund expenditures by an additional \$1.25 million, for a total of \$2.2 million in expenditure reductions when compared to last year's adopted operating budget.

During the FY 2019-20 budget process the City Council directed staff that the annual supplemental property tax levy and assessment of the Citywide Landscaping and Lighting Maintenance District continue to be suspended in FY 2019-20. This is the same action that the City Council took during FY 2018-19.

Economic Outlook

The Los Angeles County Economic Development Corporation (LAEDC), expects, all else being relatively equal, the trend of aggregate Californian economic confidence should continue. The State budget prioritizes education, health care, housing and disaster preparedness. The forecast presumes continued revenue increases spurred by a continuously growing state economy. Granted this proposed priority spending plan also includes a healthy dose of California optimism. The forecast concluded the following state statistics:

- A 3.0 percent gross state product growth in both 2019 and 2020, exceeding the national forecast of 2.2 percent in 2019 and 2.4 percent in 2020.
- An unemployment rate of 3.7 percent in 2019 and 3.4 percent in 2020.
- An increase in the demand for housing especially in the coastal areas; home values are expected to rise through 2020 to an average state value of over \$593,000 by the end of 2020. Affordable housing will continue to shrink in California, especially in the Los Angeles Metropolitan and San Francisco Bay areas. The study states that in these areas homes are only affordable to 29 and 18 percent of the resident population, respectively.

Based on the LAEDC report, Los Angeles County will almost mirror the state in real GDP growth at 3.0 percent in 2019 and 2.7 percent in 2020. They predict this expansion will be primarily due to the employment increases in key service sectors such as health care and professional and

business services. Further predicting the unemployment rate in LA County to 4.3 percent in 2020, slightly higher than the national average.

The City historically follows a very fiscally conservative forecasting model and continues that practice with this budget, keeping all the growth indicators below the LA County average and State average. Based on this practice, the City maintains a healthy financial outlook and supports the General Fund operations with only recurring tax revenue. Stable revenue from Transient Occupancy Tax (TOT) receipts support a strong capital program and while the current long-term forecast for TOT is moderate growth over the next five years there are adequate revenues and reserves to meet the needs of the community. The City-wide annual budget continues to showcase the City's commitment to fiscal prudence, predicated on maintaining a structurally sound operating budget, lean staffing, healthy cash reserves and absence of debt.

FY 2018-19 General Fund

At the end of FY 2018-19, the General Fund revenues are expected to come in approximately \$164,000 below the projections calculated at budget adoption. During FY 2018-19, the General Fund also transferred over \$4.2 million to the Capital Improvement Program Fund.

At the close of FY 2018-19, General Fund expenditures are expected to total \$26.6 million, a reduction of approximately 2.1% or \$570,000 from mid-year, not including transfers out. This reduction in the year end estimate was primarily due to a \$500,000 decrease in professional and technical services that were no longer needed, a \$325,000 decrease in supplies, and a \$562,000 reduction over several expenditure categories. These reductions were partially offset by a \$480,000 increase in Repair / Maintenance due to an increase in the maintenance transfer to Gas Tax Fund, a \$223,000 increase in salaries and benefits, and a \$144,000 increase in legal services. The estimated ending fund balance after accounting for the required 50% reserve is \$4.9 million.

Table 1

FY 2018-19 General Fund Year-End Estimates (in millions)	
Beginning Fund Balance	\$18.1
Add: Revenues	30.8
Add: Transfers In	0.2
Subtotal	49.1
Less: Expenditures	(26.6)
Less: Transfers Out to CIP	(4.3)
Less: Transfers Out	(0.04)
Subtotal	(30.9)
Ending Fund Balance	18.1
Less: 50% Policy Reserve	(13.3)
Estimated Unrestricted Surplus/(Deficit)	\$4.9

As we look back at Fiscal Year 2018-19, the City had many accomplishments, notably:

Public Safety:

- Rancho Palos Verdes recognized as #7 Safest City in California by Safewise.
- Residential burglary and vehicle burglary rates dropped in 2018 from 2017 rates. Residential burglary decreased by 16% and vehicle burglary decreased by 36%.
- Designed and bid out Phase 1 of the ALPR Cameras in the Eastview area.
- Completed annual RPV staff EOC training and exercise, Great Shakeout exercises; co-sponsored Peninsula Emergency Preparedness Expo.
- Educated residents about Ring's "Neighbors" app to enhance neighborhood safety. Over 200 residents participated in the education program.
- Began implementation of multi-jurisdictional emergency notification system pilot program
- Updated multi-jurisdictional Hazard Mitigation Plan (HAZMIT) plan
- Implemented security camera loaner program for residents to use while away on vacation, during home renovation, or if a residential burglary occurred in surrounding neighborhood area.
- PSAs created to educate residents about home safety audit offered by Lomita Sheriff's Station, pool safety, and brush clearance.

Administration

- Worked with the Civic Center Advisory Committee to develop proposed program for the new Civic Center.
- Story Maps – Created new and improved FY 2018-19 Story Maps for Capital Improvement Program (CIP) presentation that showcased completed, on-going and planned Public works projects.
- Interactive Public Services GIS Portal – Continued the effort to update public services maps under "City Services – GIS Maps and Services" on the rpvca.gov website.
- Digitized approximately 800,000 pages of permits, plans and project files, making access to information easier and enabling a faster flow of information.
- IT Division spearheaded the City website redesign project to make it more mobile-friendly, with features updated, more intuitive navigation, and fresh design to encourage residents and visitors to use it as a one-stop center for all RPV-related news and information. The new website is scheduled to launch end of July 2019.
- Completed IT Services RFP to ensure that the City is getting the best value for the outsourced IT services and to explore the market for a possible reduction in the overall IT support cost.
- Upgraded streaming device and service enabling residents and the public to stream City Council and Planning Commission meeting on the Internet in high definition
- Digitized over 1,200 easement locations, which have been added to the City's GIS viewer to give staff easy and quick on-demand access
- Successfully implemented the newly adopted City Document Retention Schedules, the first citywide cleanup of documents in seven years.

Public Works

- Resurfaced over 1.3 Million SF of residential roadways, resulting in 95% of roadways in "Good" to "Very Good" condition.
- Repaired or replaced over 3,000 linear feet of storm drain lines Citywide.
- Completed work on the Coastal Bluff Fence Replacement Program, Phase II
- Completed work on the PVIC Parking Lighting Project

- Completed work on the PVIC Exhibit Replacement Project
- Completed foundation repairs to the PVIC Whale exhibit
- Completed the Pavement Management Plan Update
- Completed the Sidewalk Repair and Replacement Program
- Completed the Arterial Fences and Walls – Hawthorne Blvd. Removal Program
- Completed Phase I and II of the Residential Street Rehabilitation Program Area 8
- Completed the Palos Verdes Drive West Median Improvements
- Completed the Citywide Street Light Acquisition
- Completed Design of the Residential Street Rehabilitation Program for Areas 3 & 4
- Completed Design of the Conestoga Trail Connection.
- Completed purchase of streetlight system from SCE

Community Development

- Approved the updated General Plan
- Approved the Final Vesting Tract Map for Trump National Golf Club
- Implemented the new permit tracking system, TRAKiT, improving the efficiency in processing applications and communicating with internal and external customers
- Implemented electronic agenda packets for the Planning Commission
- Published the City's NCCP/HCP on the Federal register
- Implemented the City's Emissions Reduction Action Plan
- Adopted an Ordinance prohibiting the use of gas-powered leaf and debris blowers in residential neighborhoods
- Processed permits for wireless facilities within the public right-of-way
- Amended the Second Dwelling Unit Ordinance to require the Neighborhood Compatibility analysis for structures over 12' in height
- Enforced the City's short-term rental prohibition
- Implemented the Peacock Trapping Program (64 birds trapped and relocated in 2018/2019)
- Amended the Coyote Management Plan
- Conducted public workshops in collaboration with the Cities of Palos Verdes Estates and Rolling Hills Estates on the Coyote Wildlife Watch program administered by the California Department of Fish and Wildlife
- Implemented a Coyote tracking website application
- Amended the Public Nuisance Ordinance to include excessive noise generated by mechanical equipment
- Amended the Administrative Penalty Fine Schedule to include all violations of the Rancho Palos Verdes Municipal Code
- Amended the Subdivision Ordinance clarifying the design and development standards for lot line adjustments
- Amended the City's Water Efficiency Landscape Ordinance to align with current standards
- Entered into a service agreement with Alta Planning and Design to update the Trails Network Plan
- Initiated a comprehensive update to the Zoning Code (Title 17)
- Participated on the LAX Community Noise Roundtable to address community concerns related to aircraft flights over the Peninsula
- Reduced processing times for requested Planning applications
- Provided in-house Building and Safety Plan Check services
- Facilitated the trimming of foliage at Lower Point Vicente to restore views along Palos

Verdes Drive West

- Facilitated the trimming of foliage at Hesse Park to restore views from neighboring properties and park grounds

Recreation and Parks

- Produced refined Conceptual Master Plan for Ladera Linda for Council review in FY 2019-20. Held multiple public outreach meetings.
- Installed and opened new Fresnel lens and whaling exhibits at Point Vicente Interpretive Center.
- Continued hosting annual Citywide events including: Whale a Day, 4th of July, Movies in the Park, and Breakfast with Santa.
- Provided new city-wide events including Concert in the Park and Holiday Gingerbread Workshop.
- Presented comprehensive Preserve parking and access plan to City Council. Implemented and made progress on multiple mitigation measures at Forrestal and Portuguese Bend Reserves.
- Completed 101 significant maintenance and improvement projects in Palos Verdes Nature Preserve.
- Continued expansion of REACH: Added therapeutic recreation programs and activities designed for younger participants.
- Utilized 3,500 total volunteer hours on a wide range of park and Preserve projects

FY 2019-20 General Fund Budget

The General Fund continues to be the City's largest fund with modest revenue growth of 2.1% for FY 2019-20, led by strong property values and steady revenue from the Transient Occupancy Tax (TOT). Property Tax growth within the City is expected to remain strong and consistent for next fiscal year and is estimated to increase by 3.7%, reaching approximately \$14 million in FY 2019-20. Total revenue is projected to reach \$31.4 million (excluding transfers) led by the City's three largest revenue sources, Property Tax (44%), TOT (18%) (Terranea Resort makes up 96% of TOT revenue), and Sales Tax (8%). These three sources are estimated to total \$22 million, or 70% of total revenue.

The City continues to set conservative fiscal policies when it comes to funding expenditures, including transferring TOT revenue to the Capital Improvement Fund to invest in the City's infrastructure. For FY 2019-20, this is equivalent to a transfer of \$4.1 million from the General Fund to the Capital Improvement Fund. The City Council has continued their commitment to public safety by directing staff to continue to reduce the TOT transfer to the Capital Program by the annual increase in Public Safety contract.

The FY 2019-20 operating budget (excluding transfers) was decreased by nearly \$2.2 million when compared to the FY 2018-19 budget under the direction of City Council and the leadership of the City Manager. Each department throughout the City made cutbacks to achieve this goal. The largest of these cutbacks came from an \$800k decrease in professional and technical services, a \$400k reduction in supplies, and a reduction in the number of funded full-time positions from 70 down to 66.

The FY 2019-20 Adopted Budget for the General Fund shows revenues of \$31,698,400 and expenditures of \$30,709,800, including all transfers. As shown below in Table 2, the estimated excess Fund Balance at the end of FY 2019-20 is \$5,839,182 (net of the 50% reserve).

Table 2

FY 2019-20 General Fund Estimates (in millions)	
Beginning Fund Balance @ 7/1/2019	\$18.1
Add: Revenues	31.4
Add: Transfers In	0.3
Subtotal	49.8
Less: Year-End Expenditures	(26.6)
Less: Transfers to CIP	(4.1)
Subtotal	(30.7)
Ending Fund Balance @ 6/30/2019	19.1
Less: 50% Policy Reserve	(13.3)
Estimated Unrestricted Surplus/(Deficit)	\$5.8

Capital Improvement Program

As discussed above, the City Council held a budget workshop for the Capital Improvement Program. The FY 2019-20 budget contains \$14 million in capital improvements, \$4 million of which was approved for new projects (6 projects), \$1.7 million for continuing projects (3 projects) that the City Council approved for funding in FY 2019-20, and \$8.4 million for existing Capital Improvement Projects (12 projects) that were approved last fiscal year during the approval of the 5-year CIP process. The Capital Improvement Fund will provide over \$10.1 million towards the funding of these projects.

Summary

Staff has prepared a balanced budget for FY 2019-20. This document provides a funding plan that will allow the City to continue to provide an enhanced level of service to community. The FY 2019-20 Budget is also available on the City's website. As always, the City staff is happy to answer any questions about the City's budget and finances, and we welcome all comments on how we're doing and how we can better serve the public.

In closing, I would like to acknowledge the Council, the Committees and Commissions, and the residents for your input on the budget to help make it better. I would also like to thank my staff for their unmatched professionalism and dedication, and for implementation of best practices in each of their departments. They all played an invaluable part in helping the City to prepare this budget.

Sincerely,



Doug Willmore
City Manager



PROFILE OF RANCHO PALOS VERDES

The City of Rancho Palos Verdes is located on a coastal peninsula overlooking the Pacific Ocean in Los Angeles County, California.

The City has a land area of 13.6 square miles, and about 42,000 residents. With 7.5 miles of Pacific coastline, a 1400-acre nature preserve, and hundreds more acres of open space, the City has maintained a semi-rural environment. Residents and visitors enjoy expansive views of the Pacific Ocean and ample opportunities for recreation including golfing, hiking, beach access, and whale watching.



Notable landmarks and points of interest include the Wayfarer's Chapel designed by Lloyd Wright, the Point Vicente Lighthouse, Point Vicente Interpretive Center, Terranea Resort, Palos Verdes Nature Preserve, and Trump National Golf Club.



City Governance

Rancho Palos Verdes is a California General Law city, and has operated under a council-manager form of government since incorporation in 1973. Policy-making and legislative authority are vested in the City Council; which consists of five members elected at-large on a non-partisan basis, including the City Council

designated Mayor and Mayor Pro-Tem. Council Members are elected to four-year staggered terms, with two or three Council Members elected every two years. The City Council is responsible for passing ordinances, adopting the budget, appointing committees, and hiring the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the City Council, overseeing day-to-day operations, and appointing the heads of the City's departments.

Demographics

Based on the most recent data from the US Census Bureau and the Bureau of Labor Statistics, the median age of the City's 42,364 residents is 49.3, and annual personal income per capita is about \$57,464. There are about 15,771 households



and the median home value is \$1,003,300. The unemployment rate for the City of Rancho Palos Verdes is at roughly 3.4% and public school enrollment is about 11,400. The largest employers include the Palos Verdes Peninsula Unified School District, Terranea Resort, Trump National Golf Club, and Marymount California University.

Service Delivery

The City maintains a small staff of 66 full-time employees and currently employs 62 part-time employees, equivalent to approximately 29 full-time employees, the majority of which work in the Recreation & Parks Department. Most services are provided by contracted outside agencies and vendors. Police and fire services are provided by Los Angeles County. Vendor contracts are awarded for public facility and right-of-way maintenance. The City Council contracts with an outside law firm for City Attorney services. The City issues franchise agreements to commercial providers for solid waste, electric, water, and gas. However, Community Development services such as planning, building & safety, and code enforcement are provided by in-house staff.



Reporting Entity

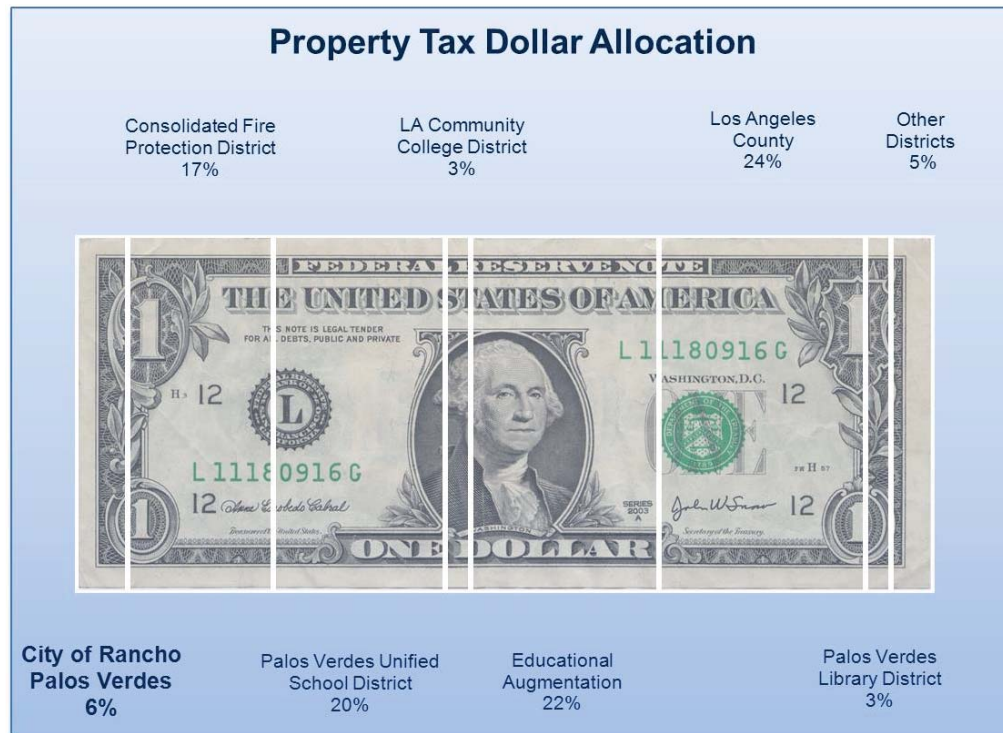
This budget document includes the funds of the City and its component unit, the Rancho Palos Verdes Joint Powers Improvement Authority.

In 1984, the Rancho Palos Verdes Redevelopment Agency was formed to finance long-term capital improvements designed to eliminate physical and economic blight in a project area through stabilization of hazardous active landslides. The Improvement Authority was formed in 1990, in accordance with a Reimbursement and Settlement Agreement between the City, Redevelopment Agency, and Los Angeles County in connection with the Horan Lawsuit concerning the landslides. In 2012, pursuant to newly adopted state law, the Redevelopment Agency was dissolved. The City served as the Successor Agency to the former Redevelopment Agency, and was responsible for winding down the affairs of it. Successor Agency financial activity is accounted for in a private-purpose trust fund; which is not required to have an adopted budget, and is not presented in this document.

Effective July 2018, all former RDAs in Los Angeles County were consolidated into one of five Oversight Boards which were organized by Supervisorial District. Each Consolidated Oversight Board shall have jurisdiction over each Successor Agency located within its borders. The City's Successor Agency was moved under the Fourth District. The City is awaiting the approval of the last and final Recognized Obligations Schedule in order to complete the full transfer of responsibility to the Fourth District.

Financial Overview

The City's General Fund has annual revenue of about \$30.7 million (excluding transfers). About \$14 million (or 44%) of General Fund revenue is property tax. For every dollar of the base property tax paid, the City receives about 6% as illustrated below.



Property values in Rancho Palos Verdes are stable, as evidenced by the continued increase of property assessments throughout the Great Recession. Another \$9.4 million (or 30%) of General Fund revenue is tax derived from commercial operations (i.e. transient occupancy tax, sales tax, business license tax, and golf tax). Approximately \$5.6 million of this revenue is transient occupancy tax, the majority of which, is used to fund infrastructure improvements. The City Council has a history of conservative fiscal practices, including structurally balanced annual operating budgets.

The City Council adopts budgets for 29 other funds (3 restricted by the City Council and 26 legally restricted) that are expected to account for annual revenue of about \$7 million in FY 2019-20 (excluding inter-fund transactions). The Improvement Authority Board adopts budgets for 2 legally restricted funds that are primarily funded with General Fund transfers and interest earnings, and are expected to expend about \$146,000 in FY 2019-20.

At June 30, 2018, the City had total assets of \$236.3 million, including \$64.1 million of cash and \$160.4 million of capital assets (net of depreciation). Total liabilities were \$17.5 million. A more in-depth discussion of financial analysis and economic outlook is included in the Financial Analysis section of this document.

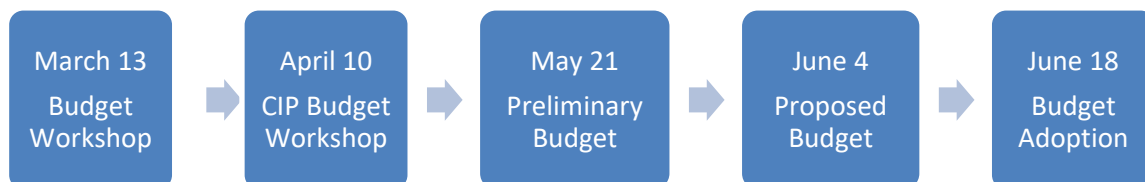
Budget Process

The adopted budget is the City Council's policy implementation and spending plan for the fiscal year. The City Council utilizes a Hybrid Zero-Based Budget approach. This approach starts with a baseline budget that includes non-discretionary expenditures, revenue-generating expenditures, full staffing, and maintaining current service levels. Through a series of budget workshops and meetings, City Council provides Staff direction to build a draft budget.

The City began the budget process with the first Budget Workshop held on March 13, 2019. During this workshop, Staff presented year-end estimates for FY 2018-19 along with assumptions and estimates that would be used to develop the proposed FY 2019-20 General Fund Operating Budget. Staff also presented the five-year model and reviewed the assumptions used, highlighting the areas of concern for further discussion relating to the General Fund forecasted revenues and expenditures.

Based on this discussion, the City Council directed the City Manager to identify additional expenditure reductions in the FY 2019-20 budget to be presented with the Preliminary Budget on May 21, 2019. An additional workshop was held on April 10, 2019, to review and discuss the Capital Improvement Project Budget and five-year Capital Improvement Plan.

On May 21, 2019, Staff presented the FY 2019-20 Preliminary Budget which included an additional \$1.25 million in expenditure reductions. Combined with the reductions presented on March 13, 2019, total FY 2019-20 expenditures were reduced by nearly \$2.2 million when compared to FY 2018-19. The City Council provided no additional direction at this meeting. The City Council opened a public hearing for FY 2019-20 budget adoption on June 4, 2019. On June 18, 2019, the City Council continued the public hearing and adopted the budget for FY 2019-20.



Legal Level of Budgetary Control

Per section 3.32.080 of the Municipal Code, all expenditures in excess of a fund and/or function budgeted allocations must be approved by supplemental appropriation of the City Council. The City Manager may approve transfers between any program's accounts, as long as the transfers are within the same budgetary function and the same fund. No full-time equivalent positions may be added to those specifically approved in the budget without authorization and supplemental appropriation of the City Council. All appropriations lapse at fiscal year-end; however, unspent appropriations may be carried forward to the next fiscal year by resolution of the City Council.

Organization of Budget Document

The Overview section of the document is intended to give the public an overview of the City and its adopted budget. While the remainder of the document is also for public consumption, it is a working document for City Staff to manage the budget throughout the fiscal year. Therefore, the document is arranged by department and includes detailed line item information. The 2020 Five-Year Capital Improvement Plan adopted by the City Council is included at the end of the document. To assist the public with navigation, the following exhibit is an overview of the programs and funds managed by each department.

FINANCIAL ANALYSIS & ECONOMIC OUTLOOK

Recognition of Revenues & Expenditures

Governmental Funds

The City recognizes revenue in governmental funds when the revenue is both measurable and available. Measurable means the amount can be determined. Available generally means received within 60 days of the fiscal year end of June 30th. Expenditures in governmental funds are recorded when the liability is incurred.

Enterprise Fund and Internal Service Funds

At the end of FY 2018-19 the Water Quality Flood Protection enterprise fund was zeroed and closed as the collection of this tax revenue has been eliminated by the City Council. Two internal service funds remain (Equipment Replacement and Employee Benefits). Revenues are recognized when they are earned (even if not available), and expenses are recorded when the liability is incurred.

Financial Policies

The City's financial policies are summarized below, and are available in full text on the City's website.

Reserve Policy

The requirements and status of City Council Policy No. 41 are summarized in the following chart:

Fund	Reserve Policy	Policy Amount	Estimated June 30, 2020	Excess/ (Deficiency)
General Fund	50% of budgeted annual expenditures.	13,296,450	19,135,632	5,839,182
Habitat Restoration	Emergency projects of \$50,000 and future maintenance endowment of approximately \$88,813; which grows each year by \$10,000 plus accrued interest, as required by the City's Natural Communities Conservation Plan.	138,813	774,861	636,048
Subregion 1	Nonspendable developer endowment.	750,000	804,264	54,264
CIP	Emergency or future projects. Funded with General Fund money equivalent to annual transient occupancy tax and prior year favorable General Fund expenditure variance (if applicable). This also includes one year of road maintenance in the landslide area of the City.	3,000,000	19,263,137	16,263,137
Equipment Replacement	Estimated replacement cost of capitalized equipment held.	2,200,000	2,460,679	260,679

Structural Balanced Operating Budget

City Council Policy No. 45 requires the City Council to adopt an annual operating budget where recurring expenditures do not exceed recurring revenues, and ongoing expenditures are not funded with one-time revenue sources. The operating budget is defined as the General Fund budget. To demonstrate compliance with this policy, a summary of the FY 2019-20 General Fund budget follows.

FY 2019-20 General Fund Budget	Recurring	One-Time	Total
Revenue	\$ 31,314,400	\$ 109,000	\$ 31,423,400
Expenditures	(26,592,900)	-	(26,592,900)
Subtotal	4,721,500	109,000	4,830,500
Transfers In	275,000	-	275,000
Transfers Out	(4,116,900)	-	(4,116,900)
FY 2019-20 Net Excess General Fund Reserve	\$ 879,600	\$ 109,000	\$ 988,600

Annual Investment Policy

California Government Code Section 53607 allows for the governing body of a local agency to delegate the authority to invest its funds for a one-year period to the treasurer of the local agency. The City Council and the Improvement Authority Board annually adopt investment policies that delegate investment authority to the treasurer of the City and Improvement Authority, and outline the types of investments the treasurer is authorized to make. The investment policy is in compliance with the local agency investment requirements set forth in California Government Code Section 53601.

Five-Year Financial Model

City Council Policy No. 18 requires analysis, update and review of a Five-Year Financial Model as part of the annual budget process. The Finance Advisory Committee (citizens committee appointed by the City Council) annually reviews the Model. The Model includes the funded projects from the Five-Year Capital Improvement Plan, and Year 1 of the Model is the proposed budget for the coming fiscal year.

Five-Year Capital Improvement Plan

Although not required by law or City Council policy, it is considered a best practice to produce a five-year capital improvement plan document as a guide for the efficient and effective provision of resources for improvement and maintaining public infrastructure and facilities. The Five-Year Capital Improvement Plan is updated annually during the budget process, and incorporated into the Five-Year Financial Model. The City's Planning Commission reviews the document annually

for consistency with the City's General Plan. The document is included at the end of this budget document.

Audit Committee

City Council Policy No. 44 established a subcommittee of the City Council to serve as the City's Audit Committee. Two members of the City Council, annually appointed by the Mayor, serve as the Audit Committee. The City's independent financial statement auditor(s) report directly to the Audit Committee.

Purchasing Ordinance

The City's purchasing policy is documented in Municipal Code Chapter 2.44, referred to as the Purchasing Ordinance. A summary of the policy follows.

- Purchases of supplies and services of more than \$3,000 require a City issued purchase order.
- Purchase orders are not required for payments for utility service (e.g. electricity), leases, and credit card purchases and payments.
- Purchases of supplies and services of more than \$3,000 require informal bids.
- Purchases of supplies and services of more than \$25,000 require formal bids and a contract approved by the City Council.
- Licensed professionals such as attorneys, architects, engineers, and financial advisors are exempt from bid requirements.
- All work performed by vendors on private property, or work with increased liability, requires a City contract for all amounts.
- The City Manager can approve contracts for amounts up to \$25,000.
- Purchases for Public Projects, as defined by California Code Section 22002, are subject to bid and contract requirements set forth in the California Uniform Public Construction Cost Accounting Act.

Travel and Meetings

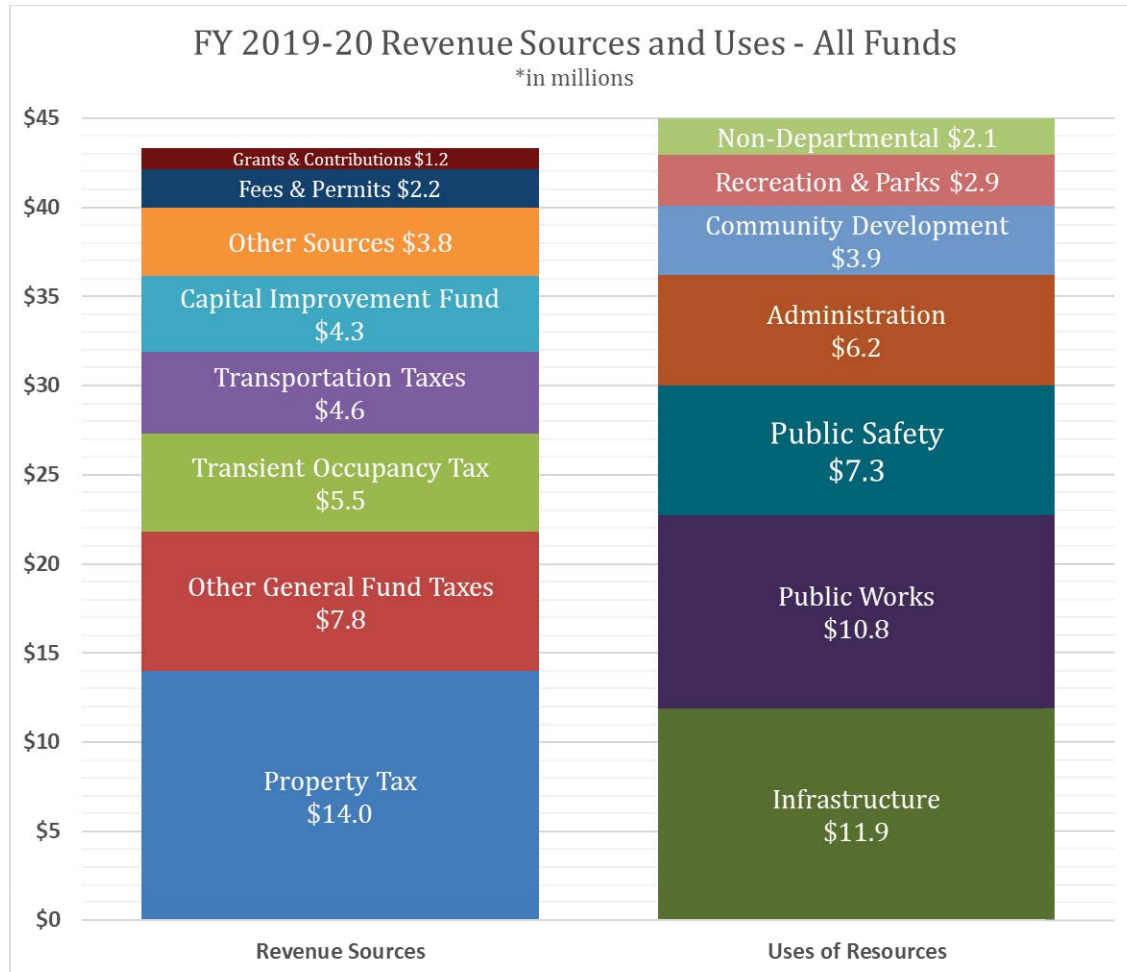
To assure the needs of the City are being met while limiting unnecessary expenditures, the City Council adopted Policy No. 16 outlining the procedures for travel and meeting expenses incurred by the City Council and its Committees/Commissions.

Midyear Budget Review

Per Municipal Code Section 3.32.130, the City Council is to be provided with a midyear status report on the budget and any Staff recommendations. The report is typically presented to City Council in February of each year.

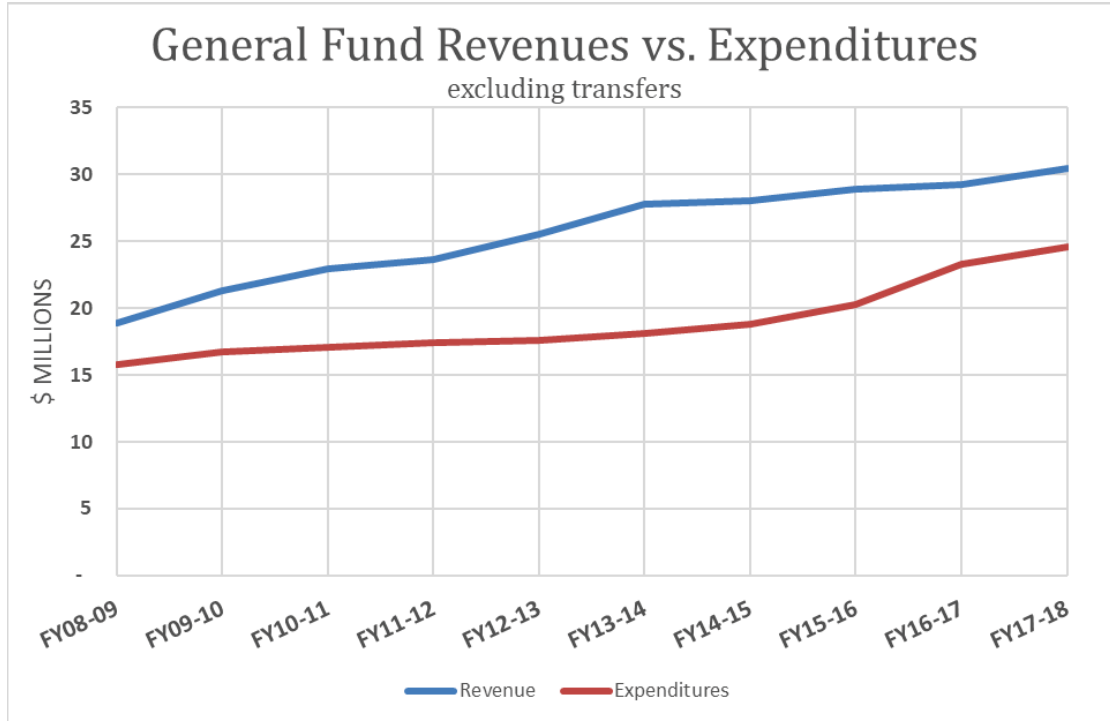
Overview of Sources & Uses

The Citywide budget includes all funds of the City and its component unit, the Improvement Authority.



The General Fund is the primary operating fund of the City and accounts for about three-quarters of the city-wide budget, with the remaining portion primarily accounting for restricted funding from outside sources. As such, the financial analysis presented herein will focus on the General Fund.

General Fund Revenue vs. Expenditures – A Ten-Year History

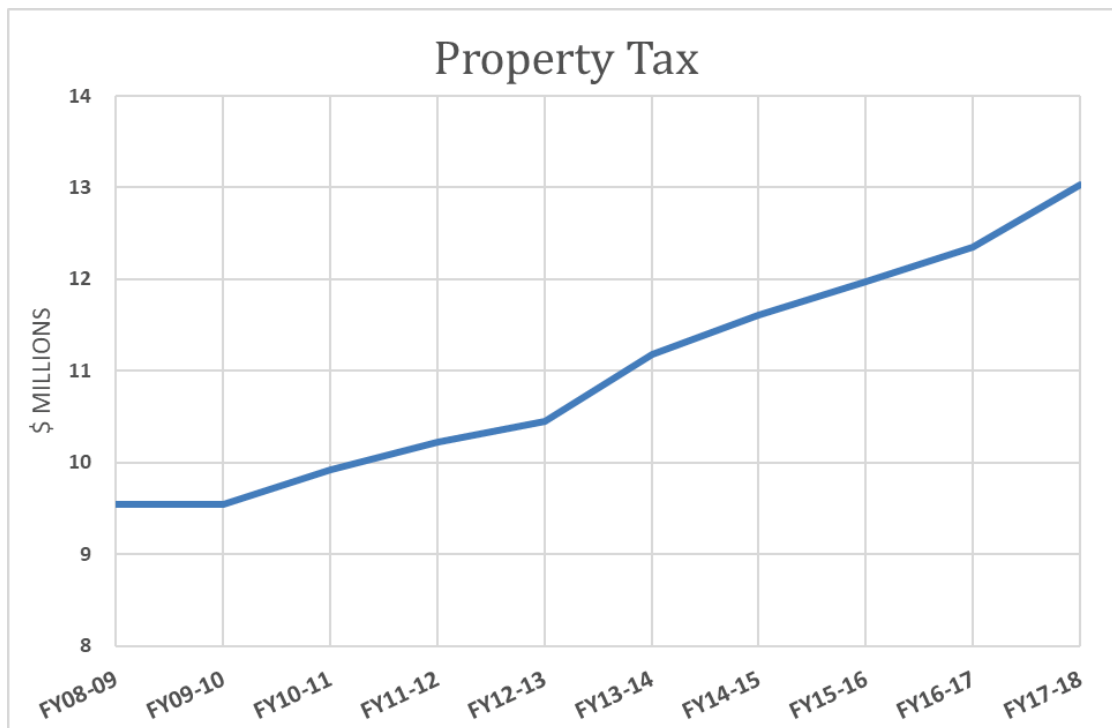
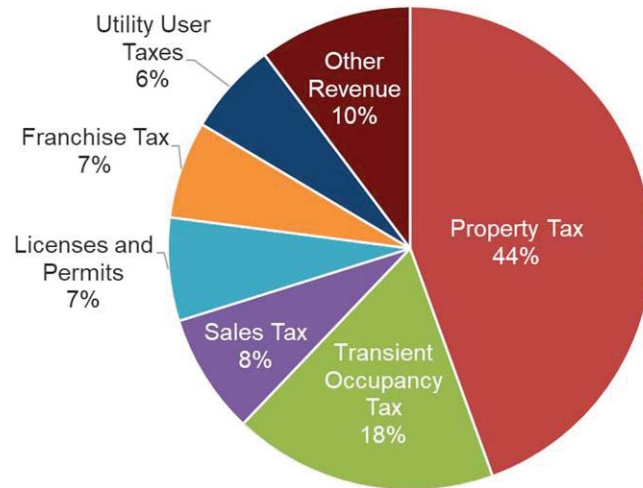


City Council and Staff have worked together to manage costs, balancing expenditures against revenues. Over the last ten years, General Fund revenues have increased by an average of 4.6% annually and expenditures have increased by an average of 5.6% annually.

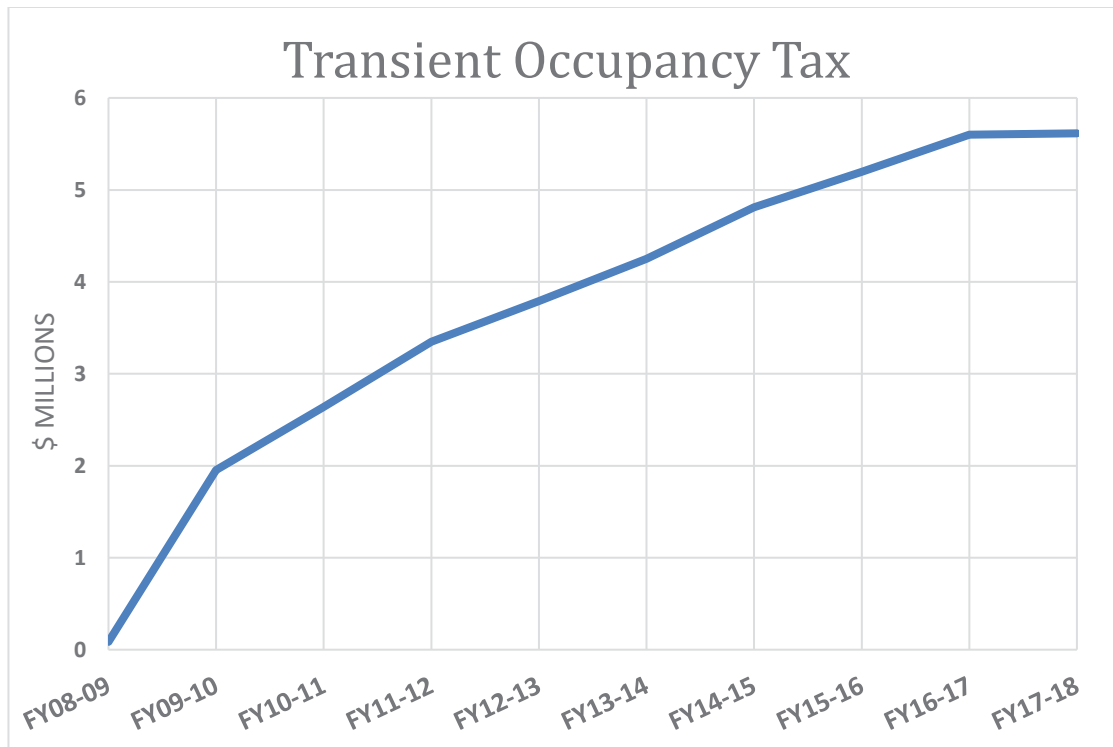
In FY 2006-07, the City's average investment earnings rate increased from 3.85% to 5.12%, Pt. Vicente Interpretive Center opened generating new rental and gift shop revenue, and the City completed a one-time exchange of Proposition A monies for \$0.8 million of General Fund money. In FY09-10 the Terranea Resort opened generating a significant amount of new tax revenue for the City.

Primary General Fund Resources

The revenue sources summarized below account for roughly 83% of total General Fund Revenues.

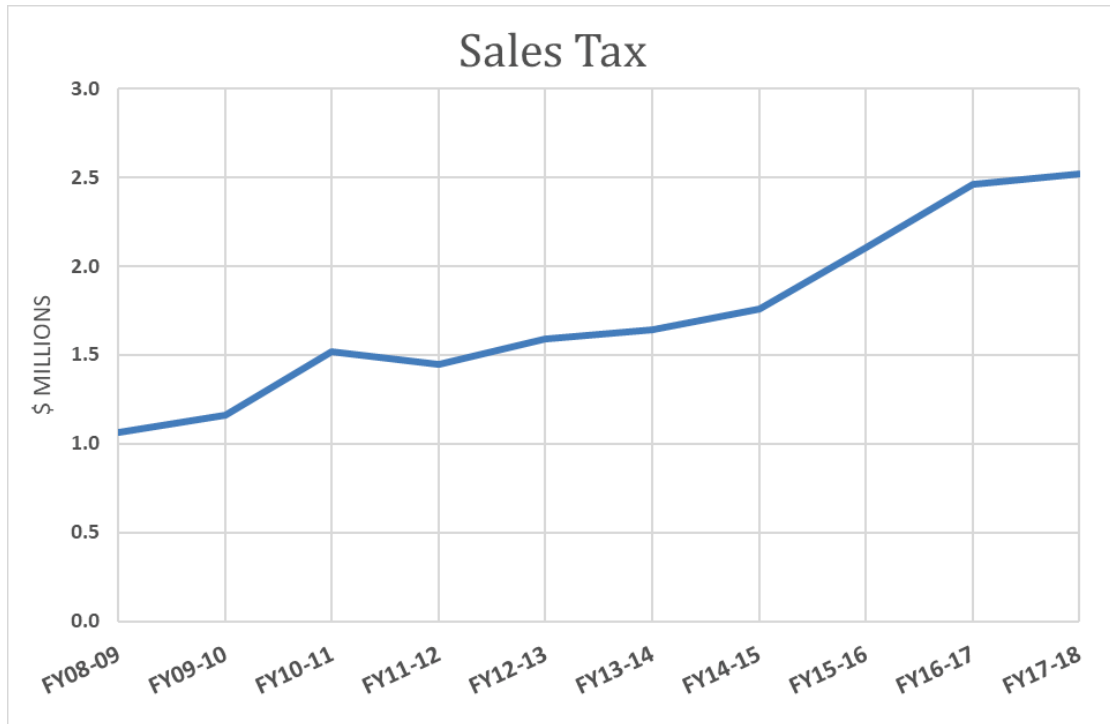


Property tax is the City's largest source of revenue. The City receives an approximate 6% share of the 1% property assessment. The base property tax revenue has grown an average of 3.6% annually over the last 10 years. On average, property assessments are much lower than property values in the City; and the City benefits greatly each time a property is sold and re-assessed. Property tax is expected to grow by 5.5% for FY 2019-20.



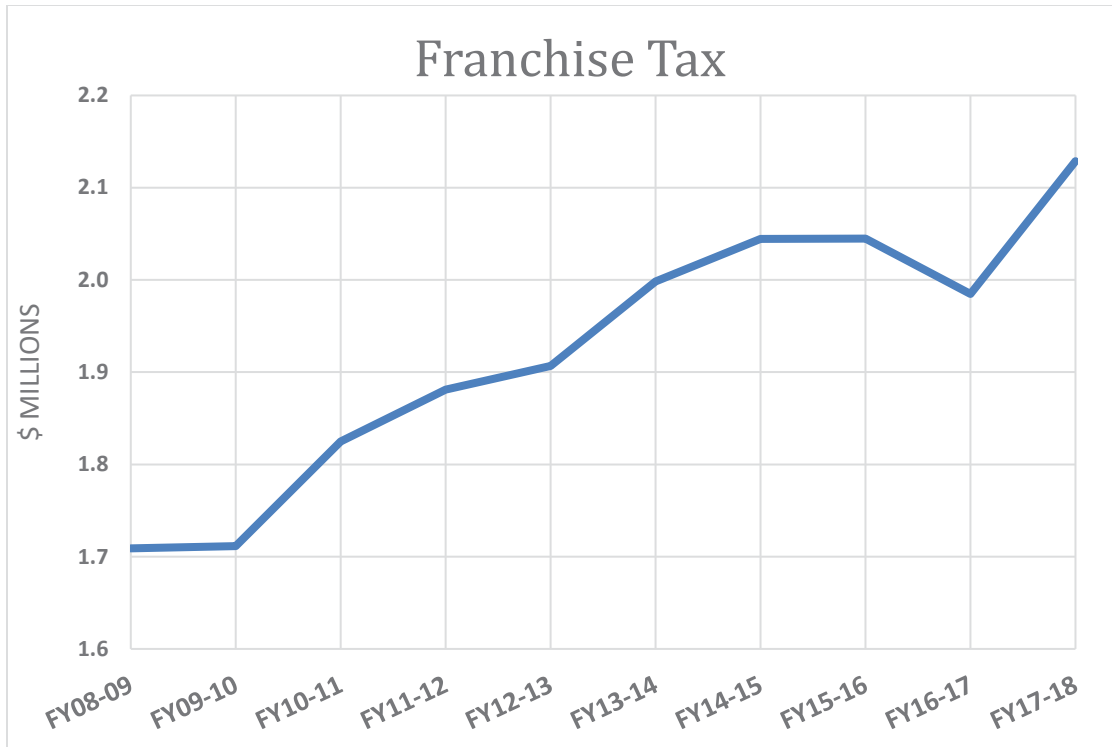
Terranea Resort, the primary source of Transient Occupancy Tax (TOT) revenue, opened in 2009. Instead of increasing the operating budget, the City Council directed that this General Fund revenue be used as a source of funding for repairs and improvements to the City's infrastructure. Though the resort has been open for 10 years, through an aggressive branding campaign and reinvesting millions of capital back into the resort to fund improvements, the Resort continues to generate strong TOT revenue for the City.

FY 2018-19 TOT revenue is projected to decrease by 0.8% or (\$46,900) from the year-end estimate. This revenue forecast is based on revenue projections received from Terranea Resort's Finance Department (Terranea is responsible for over 96% of TOT revenue) and a multi-year analysis completed by staff. For FY 2019-20 TOT revenue is estimated to remain relatively flat with little to no change year over year.

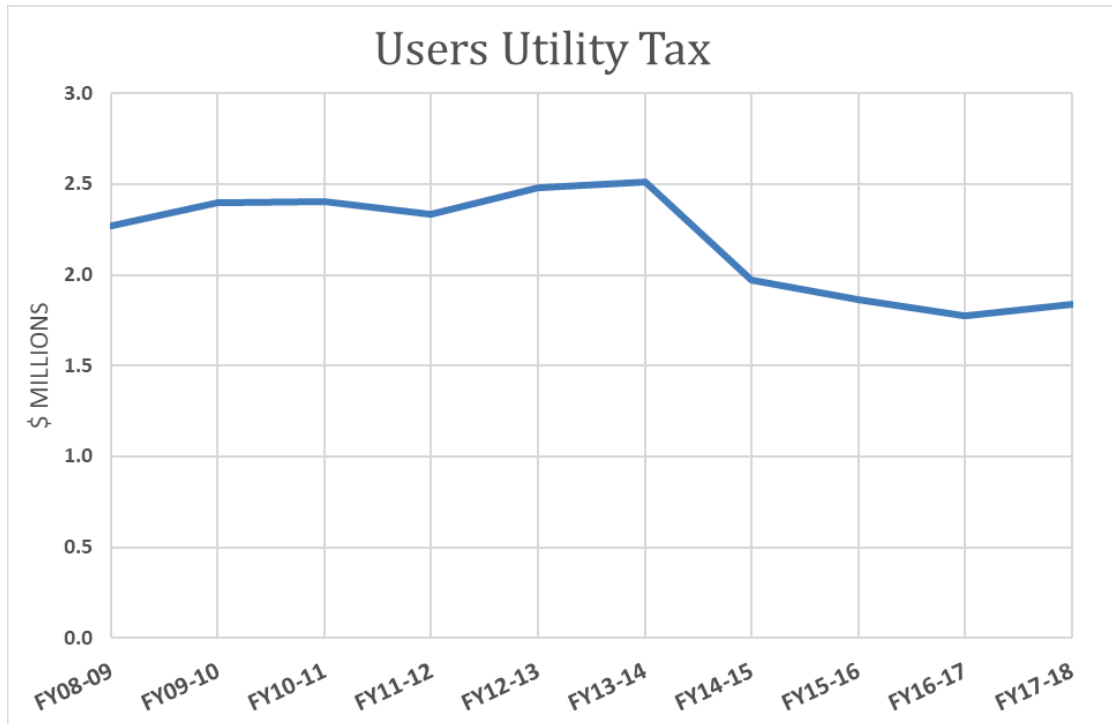


The City's primary sources of sales tax include restaurants, service stations and food markets. Unlike other cities that heavily rely on sales tax from big-box stores and auto malls, the City's sales tax was only minimally impacted during the recession that began in 2008. With the opening of the Terranea Resort in 2009, the City's sales tax grew significantly. In FY 2011-12, there were substantial decreases in sales of wholesale building materials, business to business heavy supplies, and used auto sales. Although these sectors comprised a small portion of the City's sales tax revenue, the impact was substantial enough to cause an overall 5% decrease in total sales tax revenue.

This revenue source has seen a steady decrease in year-over-year growth, with revenue expected to grow by only 1.86%, or \$47,000, in FY 2018-19, down from 2.34%, or \$57,600, in FY 2017-18. The 1.5% decrease in revenue growth during FY 2019-20 is a result of higher than usual revenue received in FY 2018-19. The City received local tax payments during the third quarter of 2018 that were for the prior fiscal year. Sales tax revenue delays were caused by issues the California Department of Tax and Fee Administration (CDTFA) encountered when transitioning to a new software system. As a result, most agencies are expected to experience an artificial increase in FY 2018-19 and a corresponding drop in FY 2019-20. FY 2019-20 revenue is projected to be 0.4% or \$8,900 higher than FY 2017-18 actuals.



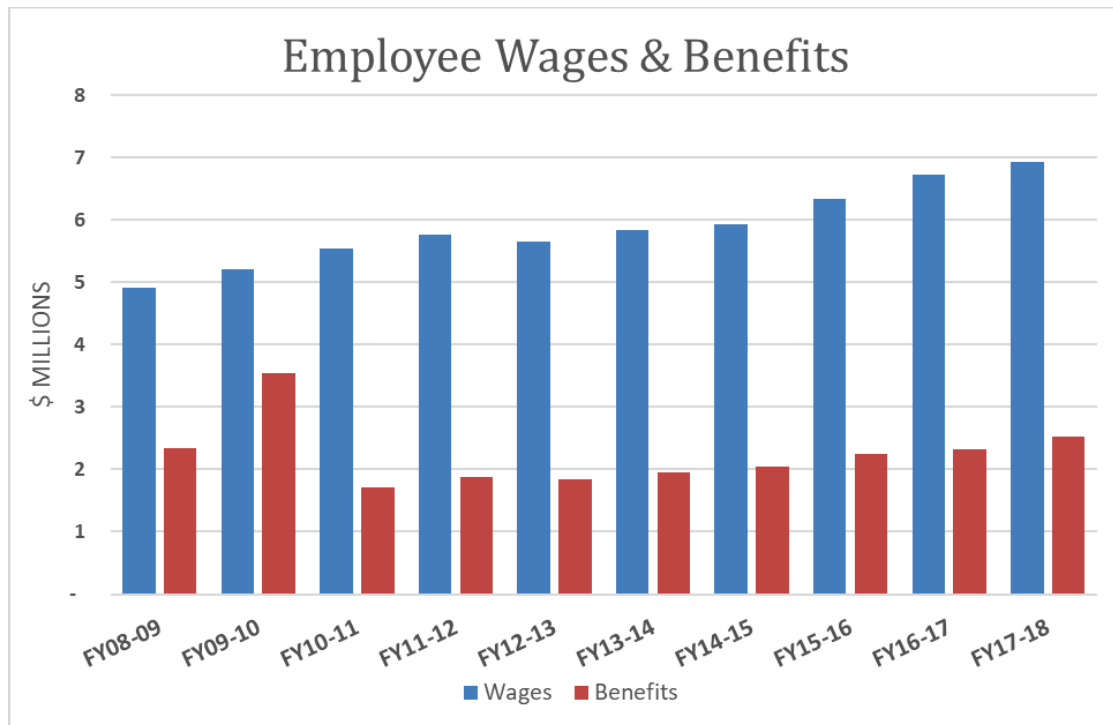
Franchise tax is levied on the providers of utility, refuse and cable services in exchange for use of the City's right-of-way. This revenue source is primarily received from Southern California Edison and Southern California Gas Company. The City's revenue has steadily increased over the last ten years due to increasing utility rates and the expansion of cable services. In FY 2019-20 the City is projecting a 1% increase in revenues year over year.



The 3% utility users' tax (UUT) is levied on customers of water, electricity and gas utilities. Weather conditions and conservation efforts cause minor revenue fluctuations; but this source of General Fund money has remained fairly consistent over the last ten years. The decline in FY 2014-15 UUT revenue was based on City Council action to remove collection of UUT for telecommunications services from the City's Municipal Code. A 4.6% and 1.1% increase in UUT revenue is projected for FY 2018-19 and FY 2019-20 respectively.

Primary General Fund Uses

The expenditures discussed herein account for 78% of total General Fund Uses and are summarized below.



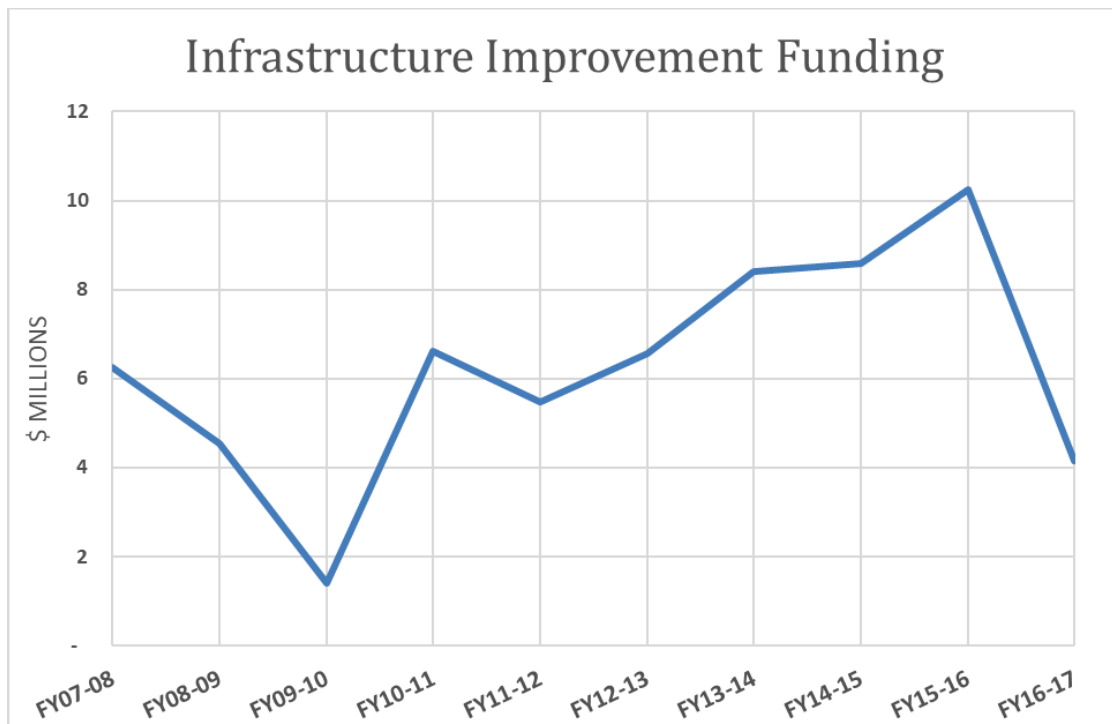
Between FY 2007-08 and FY 2008-09, the City Council authorized the addition of 9 full-time employees. Many of the additions were based on recommendations from an outside organizational assessment that concluded certain City functions were underserved. Other additions included providing building inspections in-house versus outside contracting. In FY 2008-09 and FY 2009-10, the City expended a total of about \$2.4 million to pay off the pension side-fund liability (the City's unfunded pension liability upon entering an employer risk pool in 2003).

For FY 2014-15, the City Council has authorized the funding of 5 additional positions. Two of these positions are within the Community Development Department in response to an upswing in permitting activity. One maintenance position was added in response to increased service requests. In FY 2015-16, one Council Liaison position was added and was reclassified as a Human Resources Analyst and one administrative position was added to the Recreation & Parks Department to replace a series of part-time employees who were serving that function. Also in FY 2015-16, a MOU was ratified between the Employees Association and City Council that ran through FY 2016-17.

In FY 2016-17, the City Council authorized that 2.5 positions be added and five positions reclassified. One position was added to manage the City's Neighborhood Watch program. One position was added in Community Development in response

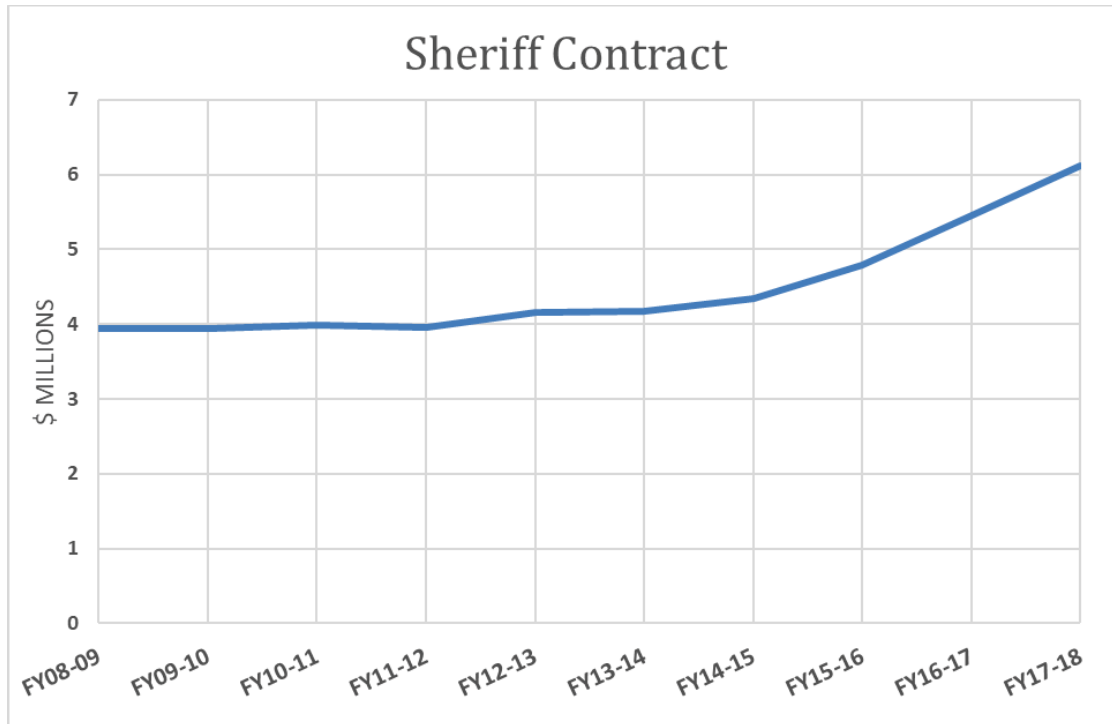
to an increase in building permit activity. Also, the GIS Coordinator position was converted from part-time to full-time. Many of the personnel changes were based on recommendations from a job reclassification study conducted by an outside human resources consulting firm.

In FY 2017-18, the City Council authorized the funding of 1.5 positions in the Code Enforcement division to properly enforce ordinances that were approved in FY 2016-17. A new three-year MOU was ratified between the Employees Association and City Council that took effect in FY 2017-18. This MOU includes a Cost of Living Adjustment (COLA) capped at 2.5%, along with merit increases over its three-year term. Wages in FY 2019-20 are expected to increase by the Consumer Price Index (CPI-U) of 2.5% and salary merit adjustments based upon each employee's annual performance.



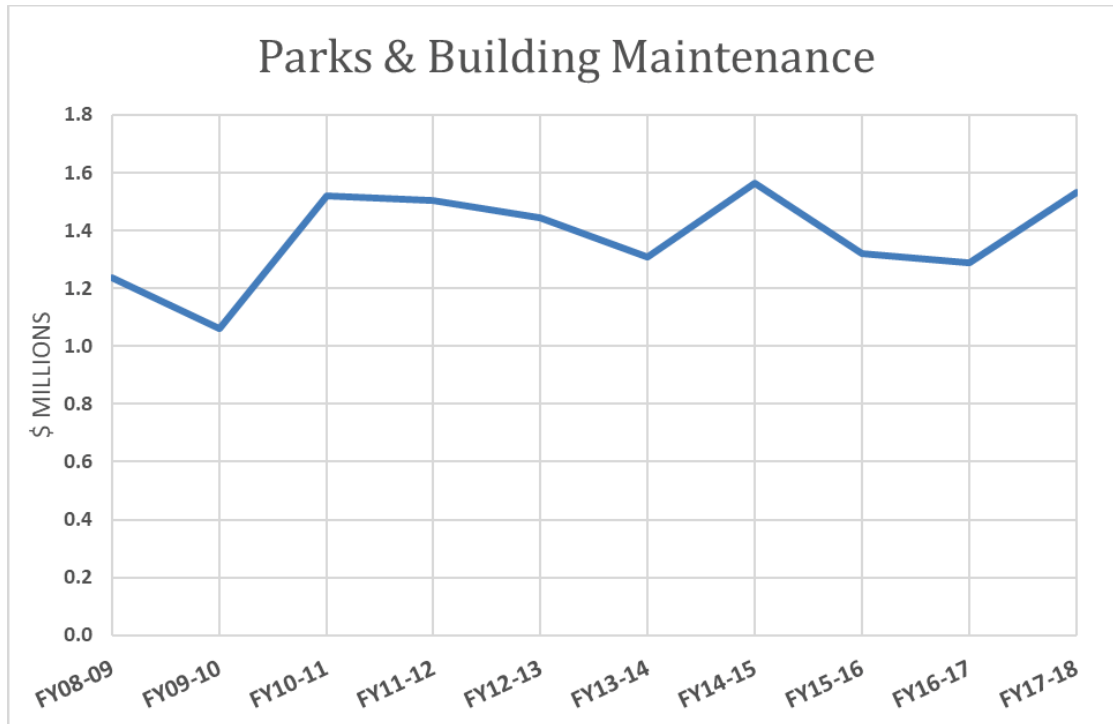
The General Fund has historically provided partial funding for infrastructure improvements; including storm drain projects, park projects, and residential street rehabilitation. Other infrastructure funding has come from grants, transportation taxes, and other restricted monies. Funding varies year to year based on the availability of General Fund money and project requirements.

A large portion of infrastructure funding comes from TOT revenues, whose main source is the Terranea Resort that opened in 2009. During the FY 2017-18 Budget Adoption, the City Council directed Staff to reduce the TOT transfer to the Capital Improvement Plan (CIP) by the annual increase in the public safety contract.

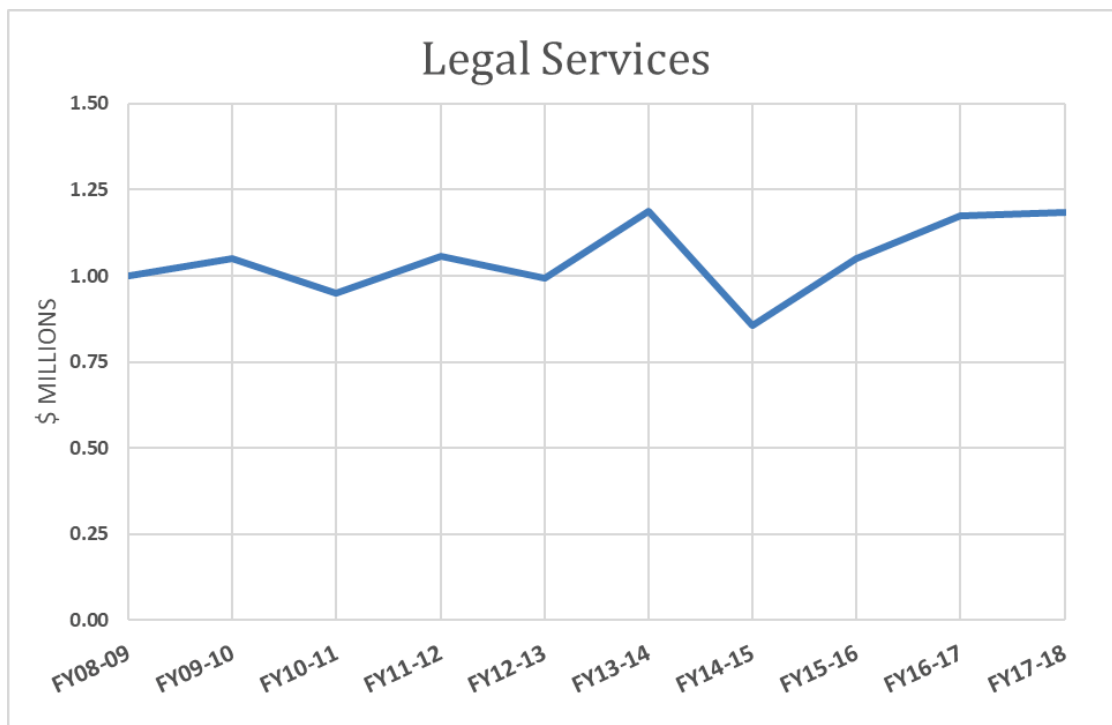


The City provides police services through its contract with the Los Angeles County Sheriff Department. The City has made minor changes to service levels over the years. In FY 2015-16, three (3) Sheriff units dedicated to the City (two patrol and one detective) were added to the contract at the “growth rate” or introductory rate. For FY 2017-18, these additional positions will be charged at the standard rate. Furthermore, an increase contribution of 10% to the Liability Trust Fund contribution of services is anticipated.

At the May 21, 2019 meeting, the City Council approved the proposal to change the staffing in the Preserve from deputy sheriffs to park rangers in FY 2019-20. Staff anticipates a six-month transition, therefore the budget for the FY 2019-20 includes six months of the cost for deputies and six-month salaries and benefits for park rangers. The projected savings for two deputy sheriffs to four park rangers is approximately \$330,000 annually or \$165,000 for FY 2019-20. The park rangers will be full-time employees of the City. The FY 2019-20 Sheriff’s contract is projected to be \$6,540,000.



The City contracts with outside vendors to provide parks and building maintenance, which includes the maintenance of open space. The FY 2018-19 budget is projected to end the year 22.2% higher than FY 2017-18. FY 2019-20 is projected to increase by 9.3% over FY 2018-19.



Legal services costs remained relatively stable from FY 2017-18 to FY 2018-19. However, despite overall costs remaining stable, litigation costs increased significantly from \$84,098 to \$363,488. Litigation costs are traditionally very unpredictable and the City has a history of vigorously defending itself in legal cases. The increase in litigation was mostly offset by a decrease in general legal services costs from \$898,973 to \$694,451. Litigation costs are projected to fall below FY 2017-18 numbers to \$55,000 in FY 2019-20. Total legal services costs have remained relatively steady over the past several years, but a decline in overall costs is expected in FY 2019-20 with expenditures dropping 24% to \$905,000.

Improvement Authority Summary

The Rancho Palos Verdes Improvement Authority maintains landslide mitigation facilities constructed by the former Rancho Palos Verdes Redevelopment Agency. Maintenance activities are segregated into 2 different geographical locations; and therefore, accounted for in 2 separate funds.

Maintenance within the Abalone Cove landslide area is funded in accordance with the 1987 Landslide Settlement Agreement between the City, the former Redevelopment Agency, and Los Angeles County. The agreement required that \$1,000,000 of the original \$10,000,000 bond proceeds from the County be set aside as a non-spendable deposit from which investment earnings are to be used for the aforementioned maintenance. Investment earnings in recent years have not been sufficient to fund ongoing maintenance. The General Fund subsidy is expected to be \$50,000 for FY 2019-20.

Unlike Abalone Cove, maintenance within the Portuguese Bend landslide area has no independent source of funding. A General Fund subsidy of \$55,000 will be needed in FY 2019-20.

Redevelopment Dissolution

Pursuant to state law, on January 31, 2012 all California redevelopment agencies were dissolved. The Rancho Palos Verdes Redevelopment Agency (RPVRDA) was originally formed in 1984 with the purpose to mitigate hazardous landslides. Property tax increment was primarily used to repay debt issued by Los Angeles County for the construction of landslide mitigation facilities. As required by redevelopment law, 20% of the tax increment revenue was set aside to provide housing for low and moderate income persons.

The former property tax revenue source is now distributed by the county twice annually from the Redevelopment Property Tax Trust Fund (RPTTF) to pay obligations of the RPVRDA, which include an estimated \$14.7 million debt to the county and a \$10.6 million debt to the City at June 30, 2018. Recognized obligations must be approved by both an Oversight Board appointed to oversee dissolution activities, and the California Department of Finance.

The City serves as the Successor Agency to the RPVRDA, and its Staff administers dissolution activities. The Successor Agency received approval for the debt to the City (City Loan), allowing it to be repaid from RPTTF. Repayments began in FY 2015-16, subject to a formula outlined in dissolution law. Successor Agency activities are accounted for in a private-purpose trust fund, which is not required to have an adopted budget. The Successor Agency introduced a Recognized Obligation Payment Schedule (ROPS) for FY 2017-18 that was approved by the Oversight Board and California Department of Finance. Distributions from the RPTTF are made pursuant to approved ROPS. The City is anticipating the ROPS administrative responsibility will shift to the County after FY 2019-20.

In FY 2016-17, Staff developed a County debt repayment plan that is expected to be formerly approved by the County in FY 2019-20. Built into the repayment plan is a condition where the City will receive a portion of available property tax increment from the Successor Agency for repayment of the City's consolidated loan. Staff will amend the FY 2019-20 Recognized Obligation Payment Schedule (ROPS) with an official County and City debt repayment schedule for the Oversight Board's consideration and approval. Upon approval, the City expects to wind down the annual ROPS process later in FY 2019-20 by submitting a "Last and Final" (ROPS). Once a Last and Final ROPS is approved, the formula the Successor Agency will use to repay its City debt will be amended. After applying this new formula, the FY 2019-20 repayment is expected to be \$259,100; of which, 20% must be deposited into the City's low-moderate income housing fund.

Additional detailed information about dissolution of the RPVRDA may be found in the Notes to the Financial Statements within the City's June 30, 2018 Comprehensive Annual Financial Report (CAFR). The City's CAFR may be viewed on the City's website at the following address.

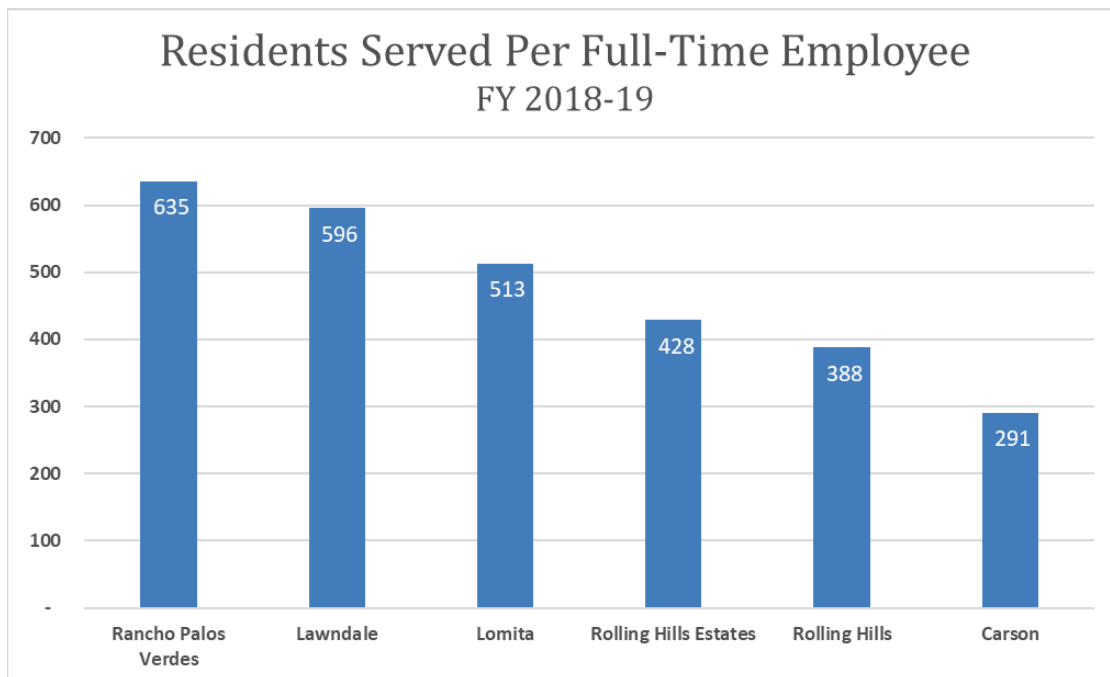
<http://www.rpvca.gov/286/Comprehensive-Annual-Financial-Report-CA>

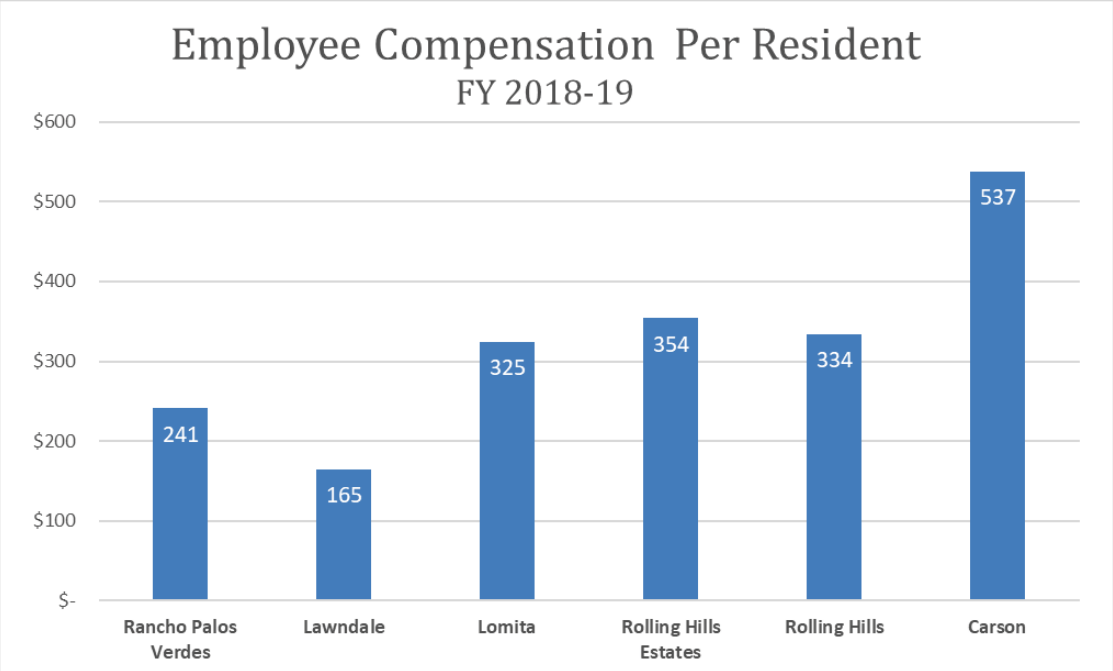
CITY PERSONNEL

The City of Rancho Palos Verdes is a contract city utilizing third party vendors for most of its major services, including public works, police and fire protection. The Community Development and Recreation departments provide the City's in-house operational services including building inspection, code enforcement, planning, and recreation programs. The City has a total staff of 66 authorized full-time employees and currently employs 62 part-time employees, equivalent to approximately 29 full-time employees, the majority of which work in the Recreation & Parks Department.

Many of the City's full-time employees have professional and technical qualifications. About two-thirds of the full-time positions require a college degree. Many of the non-degreed positions have technical qualifications and specific experience requirements.

As the City maintains a small staff, employees wear many different hats; which helps to develop a big-picture perspective. The following charts compare Rancho Palos Verdes employee compensation to other contract cities in the South Bay.





FULL-TIME EMPLOYEE POSITIONS	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20
ADMINISTRATION					
Administrative Analyst I / II	-	1.0	1.0	1.0	1.0
Administrative Analyst II	1.0	1.0	1.0	1.0	1.0
Administrative Assistant	-	1.0	1.0	1.0	-
City Clerk	1.0	1.0	1.0	1.0	1.0
City Council Liaison	-	-	-	-	-
City Manager	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
Deputy City Manager	1.0	1.0	1.0	1.0	1.0
Executive Staff Assistant	1.0	1.0	1.0	1.0	1.0
GIS Coordinator	0.5	1.0	1.0	1.0	1.0
Human Resources Analyst	1.0	1.0	1.0	1.0	1.0
Human Resources Manager	1.0	1.0	1.0	1.0	1.0
Information Technology Manager	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	2.0	2.0	2.0	2.0	2.0
Staff Assistant II	1.0	-	-	-	-
SUBTOTAL	12.5	14.0	14.0	14.0	13.0
FINANCE					
Account Clerk	1.0	1.0	1.0	1.0	1.0
Accountant	1.0	1.0	1.0	1.0	1.0
Accounting Supervisor	1.0	1.0	1.0	1.0	1.0
Accounting Technician	-	1.0	1.0	1.0	1.0
Deputy Director of Finance	1.0	1.0	1.0	1.0	1.0
Director of Finance	1.0	1.0	1.0	1.0	1.0
Senior Accounting Technician	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	1.0	1.0	1.0	2.0	2.0
SUBTOTAL	7.0	8.0	8.0	9.0	9.0
COMMUNITY DEVELOPMENT					
Administrative Analyst I / II	-	-	1.0	1.0	1.0
Administrative Staff Assistant	1.0	1.0	-	-	-
Assistant Planner	1.0	3.0	3.0	3.0	2.0
Associate Planner	3.0	3.0	3.0	3.0	3.0
Building Inspector I	1.0	1.0	1.0	1.0	1.0
Building Inspector II	1.0	2.0	2.0	2.0	2.0
Building Official	1.0	1.0	1.0	1.0	1.0
Code Enforcement Officer	2.0	1.0	2.0	2.0	2.0
Community Development Director	1.0	1.0	1.0	1.0	1.0
Deputy Director / Planning Manager	1.0	1.0	1.0	1.0	1.0
Permit Technician	2.0	2.0	2.0	2.0	2.0
Planning Technician	1.0	-	-	-	-
Senior Planner	3.0	3.0	3.0	3.0	3.0
Staff Assistant II	1.0	-	-	-	-
SUBTOTAL	19.0	19.0	20.0	20.0	19.0
RECREATION					
Administrative Analyst II	1.0	1.0	1.0	1.0	-
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0
Deputy Director of Recreation & Parks	-	1.0	1.0	1.0	1.0
Director of Recreation & Parks	1.0	1.0	1.0	1.0	1.0
Recreation Program Supervisor I	-	2.0	2.0	2.0	2.0
Recreation Program Supervisor II	2.0	2.0	2.0	2.0	2.0
Recreation Services Manager	1.0	-	-	-	-
Senior Administrative Analyst	1.0	1.0	1.0	1.0	2.0
SUBTOTAL	7.0	9.0	9.0	9.0	9.0

FULL-TIME EMPLOYEE POSITIONS	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20
PUBLIC WORKS					
Administrative Staff Assistant	1.0	1.0	2.0	1.0	1.0
Assistant Engineer	1.0	1.0	1.0	1.0	-
Associate Engineer	3.0	3.0	3.0	3.0	3.0
Deputy Director of Public Works	1.0	1.0	1.0	1.0	-
Director of Public Works	1.0	1.0	1.0	1.0	1.0
Lead Worker	1.0	1.0	1.0	1.0	1.0
Maintenance Superintendent	1.0	1.0	1.0	1.0	1.0
Maintenance Worker I	1.0	1.0	1.0	1.0	1.0
Maintenance Worker II	1.0	1.0	1.0	1.0	1.0
Permit Technician	1.0	1.0	1.0	2.0	2.0
Principal Engineer	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	2.0	2.0	2.0	1.0	1.0
Senior Engineer	2.0	2.0	2.0	2.0	2.0
Staff Assistant	-	-	-	1.0	1.0
SUBTOTAL	17.0	17.0	19.0	18.0	16.0
TOTAL FULL-TIME EMPLOYEES	62.5	67.0	70.0	70.0	66.0

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CITY FUNDS SUMMARY

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CITY OF RANCHO PALOS VERDES FY 2019-20 FUND SUMMARY

Fund	Estimated Fund Balance 6/30/2019	FY 2019-20 Estimated Resources		FY 2019-20 Estimated Appropriations		Estimated Fund Balance 6/30/2020
		Revenues	Transfers In	Expenditures	Transfers Out	
General Fund Balance	18,147,032					19,135,632
Restricted Amount (Policy Reserve)	(13,297,264)					(13,296,450)
GENERAL FUND Unrestricted Surplus	4,849,768	31,423,400	275,000	(26,592,900)	(4,116,900)	5,839,182
Restricted by Council Action						
BEAUTIFICATION FUND	17	-				17
CIP	25,372,737	285,500	3,976,900	(9,917,000)	(455,000)	19,263,137
EQUIPMENT REPLACEMENT	3,098,779	111,100		(749,200)		2,460,679
Subtotal Restricted by Council Action	28,471,533	396,600	3,976,900	(10,666,200)	(455,000)	21,723,833
Restricted by Law or External Agencies						
GAS TAX	881,349	1,827,400	-	(2,586,800)		121,949
1972 ACT	28,143	300		-		28,443
EL PRADO LIGHTING	31,987	2,500		(800)		33,687
CDBG	-	139,300		(150,600)		(11,300)
1911 ACT	1,641,391	628,000		(348,000)		1,921,391
WASTE REDUCTION	499,073	211,700		(304,100)		406,673
AIR QUALITY MANAGEMENT	91,086	50,900		(50,000)		91,986
PROPOSITION C	512,869	702,400		(640,000)		575,269
PROPOSITION A	2,150,404	849,400		(1,201,100)		1,798,704
PUBLIC SAFETY GRANTS	73,479	131,000			(175,000)	29,479
MEASURE R	651,964	545,400		(700,000)		497,364
MEASURE M	77,821	592,100		(536,000)		133,921
FEDERAL GRANTS	-	453,800		-		453,800
STATE GRANTS	-	600,000		-		600,000
HABITAT RESTORATION	941,961	12,400		(179,500)		774,861
SUBREGION 1 MAINTENANCE	807,964	8,100	35,000	(46,800)		804,264
MEASURE A	69,637	91,100			(100,000)	60,737
ABALONE COVE SEWER MAINTENANCE	338,030	57,000	455,000	(648,100)		201,930
GINSBURG CULTURAL ARTS BUILDING	1,945	900		-		2,845
DONOR RESTRICTED CONTRIBUTIONS	711,497	9,500		(25,000)		695,997
QUIMBY	1,778,053	22,000				1,800,053
LOW-MOD INCOME HOUSING	197,120	44,700				241,820
AFFORDABLE HOUSING IN LIEU	829,076	6,200				835,276
ENVIRONMENTAL EXCISE TAX	579,944	3,800		(310,000)		273,744
BIKEWAYS	34,500	34,500				69,000
WATER QUALITY/FLOOD PROTECTION	-					0
Subtotal Restricted by Law or External Agencies	12,929,293	7,024,400	490,000	(7,726,800)	(275,000)	12,441,893
TOTAL GOVERNMENTAL FUNDS	59,547,858	38,844,400	4,741,900	(44,985,900)	(4,846,900)	53,301,358
Improvement Authorities						
IMPROV AUTH - PORTUGUESE BEND	36,557	1,100	55,000	(90,000)		2,657
IMPROV AUTH - ABALONE COVE	1,010,842	3,400	50,000	(56,000)		1,008,242
Subtotal for Improvement Authorities	1,047,399	4,500	105,000	(146,000)	-	1,010,899
GRAND TOTAL OF ALL FUNDS	60,595,257	38,848,900	4,846,900	(45,131,900)	(4,846,900)	54,312,257

**CITY OF RANCHO PALOS VERDES
STATEMENT OF REVENUES - ALL FUNDS
FISCAL YEAR 2019-2020**

	ACTUALS FY 2015-16	ACTUALS FY 2016-17	ACTUALS FY 2017-18	PROJECTED YEAR-END FY 2018-19	ADOPTED BUDGET FY 2019-20
<u>GENERAL FUND</u>					
PROPERTY TAXES					
3102-3103 Property Tax	7,258,992	7,114,319	7,840,208	8,046,700	8,338,300
3107 Property Tax in Lieu of Sales	454,776	332,296	-	-	-
3107 Property Tax in Lieu of VLF	4,252,415	4,432,363	4,663,495	4,899,700	5,106,900
3108 Redevelopment Property Tax Trust	13,689	23,668	33,760	50,300	50,300
3110 Property Transfer Tax	486,659	443,174	490,796	480,000	480,000
TOTAL PROPERTY TAXES	12,466,531	12,345,820	13,028,259	13,476,700	13,975,500
OTHER TAXES					
3101 Golf Tax	367,881	365,259	402,732	401,400	395,200
3111 Franchise Taxes	2,044,650	1,984,878	2,128,727	2,024,900	2,044,400
3112 Sales and Use Tax	2,027,600	2,383,705	2,437,988	2,485,500	2,448,700
3113 Sales Tax - PW (PSAF)	76,727	78,743	82,079	81,500	80,300
3114-3117 Utility Users Tax	1,865,682	1,775,433	1,837,690	1,921,600	1,942,300
3120-3121 Transient Occupancy Tax	5,196,987	5,600,867	5,615,044	5,588,200	5,541,300
3210 Business License Tax	811,417	904,107	887,276	904,100	904,100
TOTAL OTHER TAXES	12,390,944	13,092,992	13,391,536	13,407,200	13,356,300
OTHER LICENSE & PERMIT					
3202 Building & Safety Permits	1,194,155	1,063,530	1,209,868	1,000,000	1,200,000
3203 Building & Safety Plan Check	370,775	360,349	353,155	370,000	370,000
3205 Film Permits	78,361	43,724	37,125	2,200	2,200
3206 Animal Control Fees	38,456	36,470	31,835	30,000	30,000
3207 Building & Safety Fees	1,755	1,912	858	1,100	1,100
3208 Building & Safety State Building Standard	(440)	79	660	1,500	1,500
3209 Building & Safety Geology Fees	159,647	173,041	132,649	120,000	120,000
3209 Geology Fees	(1,534)	-	-	-	-
3212 Business License Penalty	-	-	5,784	-	-
3213 Parking Permits	310	690	330	500	500
3214 Parking Decals	1,286	683	665	860	900
3215 Plan & Zone Permits	397,592	345,749	341,424	370,000	370,000
3216 Plan - Investigation	13,658	16,165	3,076	-	-
3217 View Restoration Fees	-	7,719	-	-	-
3218 Plan - Misc. Fees	492	-	8,572	3,000	3,000
3218 Plan - Data Processing Fees	9,236	-	-	-	-
3218 Plan - Historical Data Fees	6,800	17,176	-	-	-
3219 Right of Way Permits	109,743	72,142	77,689	65,000	65,000
3220 Dumpster Permits	2,450	1,078	4,018	3,600	3,600
TOTAL OTHER LICENSE & PERMIT	2,382,742	2,140,507	2,207,708	1,967,760	2,167,800
FINES & FORFEITURES					
3501 Tow Fees	8,842	-	8,383	8,000	8,000
3502 False Alarm Fines	5,400	2,500	11,400	1,000	1,000
3503 Misc. Court Fines	165,416	140,414	91,165	88,000	88,000
4140-3504 Code Enforcement Citations	-	-	32,805	-	-
TOTAL FINES & FORFEITURES	179,658	142,914	143,753	97,000	97,000
RENTALS					
3602 Rent - City Hall	15,867	-	-	-	-
3602 Rent - Rec & Parks	39,973	2,157	-	-	-
5120-3602 Rent - Other Recreational Facilities	-	-	1,314	-	-
5130-3602 Rent - Hesse Park	43,034	52,013	15,431	40,000	40,000
5140-3602 Rent - Ryan Park	6,261	14,346	43,647	7,000	7,000
5150-3602 Rent - Ladera Linda	7,417	19,132	8,799	20,000	20,000
5180-3602 Rent - PVC	237,471	199,233	208,603	205,000	205,000
0000-3602 Rent - Citywide	197,236	173,140	226,798	182,900	182,900
0000-3602 Other Rental Income	2,227	-	-	-	-
TOTAL RENTALS	549,486	460,021	504,592	454,900	454,900
INTERESTS					
	56,306	107,867	206,893	331,800	383,600
CHARGES FOR SERVICES					
3401 Engineering Fees	26,214	2,706	198	-	-
5160-3411 Shoreline Parking Lot Fees	279,411	261,692	245,941	230,000	230,000
5120-3412 Program/Event Fees	-	-	5,799	-	-
5131-3412 Program/Event Fees	-	-	30,410	-	-
5170-3412 Program Fees	10,143	7,364	5,557	8,000	8,000
5190-3412 REACH - Program Fees	9,062	7,918	10,456	6,000	6,000
3906 Sale of Signs/Services	1,800	1,150	150	700	700
TOTAL CHARGES FOR SERVICES	326,630	280,830	298,511	244,700	244,700

**CITY OF RANCHO PALOS VERDES
STATEMENT OF REVENUES - ALL FUNDS
FISCAL YEAR 2019-2020**

	ACTUALS FY 2015-16	ACTUALS FY 2016-17	ACTUALS FY 2017-18	PROJECTED YEAR-END FY 2018-19	ADOPTED BUDGET FY 2019-20
INTERGOVERNMENTAL REVENUE					
3301 Federal Grant Income	-	-	64,483	-	-
3302 Grant Income	5,178	-	-	-	-
3302 Motor Vehicle in Lieu	17,174	19,282	17,121	-	-
TOTAL INTERGOVERNMENTAL	22,352	19,282	81,604	-	-
OTHER REVENUE					
3801 Special Fund Administration	155,800	155,800	89,700	139,700	139,700
5120-3901 Donations - Britton Memorial	-	132	-	-	-
5170-3901 Donations - 4th of July	10,125	-	-	-	-
5170-3901 Donations - Special Events	-	-	5,400	16,000	16,000
5180-3901 Donations - PVIC	13,117	14,166	11,667	-	-
5190-3901 Donations - REACH	2,448	2,946	372	3,000	3,000
3901 Donations - General	1,018	-	1	-	-
3902 CASP Fees	1,487	1,215	4,253	500	500
3904 RDA Loan Payment	126,900	177,186	117,694	175,000	175,000
3908 Successor Agency Administration	18,495	6,807	50,000	-	-
5180-3701 PVIC Gift Shop	121,890	26,677	136,013	120,000	120,000
1430-3999 Misc. Revenues	-	-	1,640	300	400
3999 State Mandate Cost Reimbursement	56,678	-	-	-	-
3999 Misc. Revenues	20,674	284,500	173,007	325,000	289,000
TOTAL OTHER REVENUE	528,632	669,429	589,747	779,500	743,600
TOTAL OPERATING REVENUE	28,903,281	29,259,662	30,452,603	30,759,560	31,423,400
INTER-FUND TRANSFERS					
Transfer In Public Safety Grant	100,000	100,000	140,000	130,000	175,000
Transfer In Building Replacement	334	-	-	-	-
Transfer In Waste Reduction - Park Maintenance	-	-	-	-	-
Transfer in Measure A Maintenance	45,923	90,000	90,000	90,000	100,000
TOTAL TRANSFERS IN	146,257	190,000	230,000	220,000	275,000
TOTAL GENERAL FUND	29,049,538	29,449,662	30,682,603	30,979,560	31,698,400
ALL OTHER FUNDS					
<u>STATE GAS TAX FUND</u>					
INTERGOVERNMENTAL REVENUE					
3304 State Gas Tax - 2103	218,649	114,879	167,001	151,549	364,400
3305 State Gas Tax - 2105	238,976	241,844	232,717	239,107	237,700
3306 State Gas Tax - 2106	144,946	145,849	144,561	145,998	145,100
3307 State Gas Tax - 2107	311,179	306,619	302,867	314,033	312,100
3308 State Gas Tax - 2107.5	6,000	6,000	6,000	6,000	6,000
3309 State Gas Tax - 2031	-	-	197,680	677,459	707,100
TOTAL INTERGOVERNMENTAL REVENUE	919,750	815,191	1,050,826	1,534,146	1,772,400
CHARGES FOR SERVICE					
3404 Sidewalk Repair	1,495	-	-	-	-
OTHER REVENUE					
3999 Misc. Revenues	27,460	17,653	63,892	48,179	53,200
INTEREST					
3601 Interest on Investments	5,783	6,870	918	1,800	1,800
TRANSFERS IN					
9203 Transfer in from 1972 Act Fund	200,000	-	-	-	-
9211 Transfer in from 1911 Act Fund	117,000	-	-	-	-
9212 Transfer in from Beautification Fund	97,791	-	-	-	-
9213 Transfer in from Waste Reduction Fund	95,000	-	-	-	-
9215 Transfer in from Proposition C	526,000	-	-	-	-
TOTAL TRANSFERS IN	1,035,791	-	-	-	-
TOTAL STATE GAS TAX FUND	1,990,279	839,714	1,115,636	1,584,125	1,827,400
<u>1972 ACT FUND</u>					
OTHER TAXES					
3102 Assessments	259,565	260,037	-	-	-
INTEREST					
3601 Interest on Investments	399	545	333	300	300
TOTAL 1972 ACT FUND	259,964	260,582	333	300	300

**CITY OF RANCHO PALOS VERDES
STATEMENT OF REVENUES - ALL FUNDS
FISCAL YEAR 2019-2020**

		ACTUALS FY 2015-16	ACTUALS FY 2016-17	ACTUALS FY 2017-18	PROJECTED YEAR-END FY 2018-19	ADOPTED BUDGET FY 2019-20
<u>EL PRADO FUND</u>						
OTHER TAXES						
3102	Assessments	2,357	2,402	2,564	2,300	2,300
INTEREST						
3601	Interest on Investments	89	180	345	200	200
	TOTAL EL PRADO FUND	<u>2,446</u>	<u>2,582</u>	<u>2,909</u>	<u>2,500</u>	<u>2,500</u>
<u>1911 ACT FUND</u>						
OTHER TAXES						
3102	Assessments	605,899	632,874	659,534	606,800	606,800
INTEREST						
3601	Interest on Investments	6,894	13,292	24,921	21,200	21,200
	TOTAL 1911 ACT FUND	<u>612,793</u>	<u>646,166</u>	<u>684,455</u>	<u>628,000</u>	<u>628,000</u>
<u>BEAUTIFICATION FUND</u>						
CHARGES FOR SERVICE						
3405	Hauler Recycle Fee	-	-	-	-	-
INTEREST						
3601	Interest on Investments	2,052	3,268	5,652	5,000	-
	TOTAL EL PRADO FUND	<u>2,052</u>	<u>3,268</u>	<u>5,652</u>	<u>5,000</u>	<u>-</u>
<u>WASTE REDUCTION FUND</u>						
INTERGOVERNMENTAL REVENUE						
3302	State Grant	-	-	-	-	-
3302	Used Oil Payment	23,238	33,973	10,920	22,100	22,100
3705	Reimbursement LA County TRAP	-	-	-	-	-
	TOTAL INTERGOVERNMENTAL	<u>23,238</u>	<u>33,973</u>	<u>10,920</u>	<u>22,100</u>	<u>22,100</u>
CHARGES FOR SERVICE						
3406	AB 939 Fees	192,169	187,036	219,802	185,000	185,000
INTEREST						
3601	Interest on Investments	1,834	3,144	5,281	4,600	4,600
	TOTAL WASTE REDUCTION FUND	<u>217,241</u>	<u>224,153</u>	<u>236,003</u>	<u>211,700</u>	<u>211,700</u>
<u>AIR QUALITY MANAGEMENT FUND</u>						
INTERGOVERNMENTAL REVENUE						
3303	AB 2766 Revenue	54,096	54,963	54,916	50,000	50,000
INTEREST						
3601	Interest on Investments	326	613	949	900	900
	TOTAL AQMD FUND	<u>54,422</u>	<u>55,576</u>	<u>55,865</u>	<u>50,900</u>	<u>50,900</u>
<u>PROPOSITION "C" TRANSPORTATION FUND</u>						
INTERGOVERNMENTAL REVENUE						
3303	Proposition "C" Sales Tax	634,714	645,099	665,051	696,200	696,200
INTEREST						
3601	Interest on Investments	1,968	3,835	8,257	6,200	6,200
	TOTAL PROPOSITION "C" FUND	<u>636,682</u>	<u>648,934</u>	<u>673,308</u>	<u>702,400</u>	<u>702,400</u>
<u>PROPOSITION "A" TRANSPORTATION FUND</u>						
INTERGOVERNMENTAL REVENUE						
3303	Proposition "A" Sales Tax	764,573	776,681	802,855	839,400	839,400
OTHER REVENUE						
3999	Misc Revenues	-	1,675,000	-	-	-
INTEREST						
3601	Interest on Investments	1,353	8,012	26,968	10,000	10,000
	TOTAL PROPOSITION "A" FUND	<u>765,926</u>	<u>2,459,693</u>	<u>829,823</u>	<u>849,400</u>	<u>849,400</u>
<u>PUBLIC SAFETY FUND</u>						
INTERGOVERNMENTAL REVENUE						
3302	CA Brulte (COPS)	114,618	129,324	139,416	130,000	130,000
INTEREST						
3601	Interest on Investments	278	603	1,227	1,000	1,000
	TOTAL PUBLIC SAFETY FUND	<u>114,896</u>	<u>129,927</u>	<u>140,643</u>	<u>131,000</u>	<u>131,000</u>

**CITY OF RANCHO PALOS VERDES
STATEMENT OF REVENUES - ALL FUNDS
FISCAL YEAR 2019-2020**

	ACTUALS FY 2015-16	ACTUALS FY 2016-17	ACTUALS FY 2017-18	PROJECTED YEAR-END FY 2018-19	ADOPTED BUDGET FY 2019-20
<u>MEASURE "R" TRANSIT SALES TAX FUND</u>					
INTERGOVERNMENTAL REVENUE					
3303 Measure "R" Sales Tax	475,932	483,294	498,787	522,200	522,200
INTEREST					
3601 Interest on Investments	5,418	13,110	27,599	23,200	23,200
TOTAL MEASURE "R" FUND	481,350	496,404	526,386	545,400	545,400
<u>MEASURE "M" TRANSIT SALES TAX FUND</u>					
INTERGOVERNMENTAL REVENUE					
3303 Measure "M" Sales Tax	-	-	452,015	591,800	591,800
INTEREST					
3601 Interest on Investments	-	-	1,205	300	300
TOTAL MEASURE "M" FUND	-	-	453,220	592,100	592,100
<u>HABITAT RESTORATION FUND</u>					
INTERGOVERNMENTAL REVENUE					
3302 State Grant Income	-	6,729	433	-	-
INTEREST					
3601 Interest on Investments	5,843	8,682	13,707	12,400	12,400
OTHER REVENUES					
3999 Misc Revenues	-	4,769	-	-	-
TRANSFERS IN					
9101 Transfer in from General Fund	-	-	-	-	-
TOTAL HABITAT RESTORATION FUND	5,843	20,180	14,140	12,400	12,400
<u>SUBREGION 1 FUND</u>					
INTEREST					
3601 Interest on Investments	3,080	5,307	9,364	8,100	8,100
CHARGES FOR SERVICE					
3907 Developer Fees	-	-	22,716	-	-
TRANSFERS IN					
9101 Transfer in from General Fund	-	-	41,500	41,500	35,000
TOTAL SUBREGION 1 FUND	3,080	5,307	73,580	49,600	43,100
<u>MEASURE A FUND</u>					
INTERGOVERNMENTAL REVENUE					
3303 Measure A	90,225	192,598	46,848	90,000	90,000
INTEREST					
3601 Interest on Investments	171	295	1,184	1,100	1,100
TOTAL MEASURE A FUND	90,396	192,893	48,032	91,100	91,100
<u>ABALONE COVE SEWER MAINTENANCE FUND</u>					
OTHER TAXES					
3102 Assessments	55,670	54,836	56,578	55,100	55,100
CHARGES FOR SERVICE					
344-60 Sewer User Fees	-	-	-	-	-
INTEREST					
3601 Interest on Investments	336	786	2,856	1,900	1,900
TRANSFERS IN					
9101 Transfer in from General Fund	80,700	208,000	208,000	-	-
9330 Transfer in from Infrastructure	-	-	-	-	455,000
TOTAL ABALONE COVE SEWER MAINT. FUND	136,706	263,622	267,434	57,000	512,000
<u>GINSBURG CULTURAL ARTS BUILDING</u>					
INTEREST					
3601 Interest on Investments	338	587	1,045	900	900
TOTAL GINSBURG CULTURAL ARTS FUND	338	587	1,045	900	900
<u>DONOR RESTRICTED DONATIONS FUND</u>					
INTEREST					
3601 Interest on Investments	3,106	5,966	10,738	9,500	9,500
OTHER REVENUE					
3901 Donations - Restricted	15,168	10,500	20,500	7,500	-
2999-3901 Donations - City's Anniversary	-	-	15,000	-	-
TOTAL DONOR RESTRICTED DONATIONS FUND	18,274	16,466	46,238	17,000	9,500

**CITY OF RANCHO PALOS VERDES
STATEMENT OF REVENUES - ALL FUNDS
FISCAL YEAR 2019-2020**

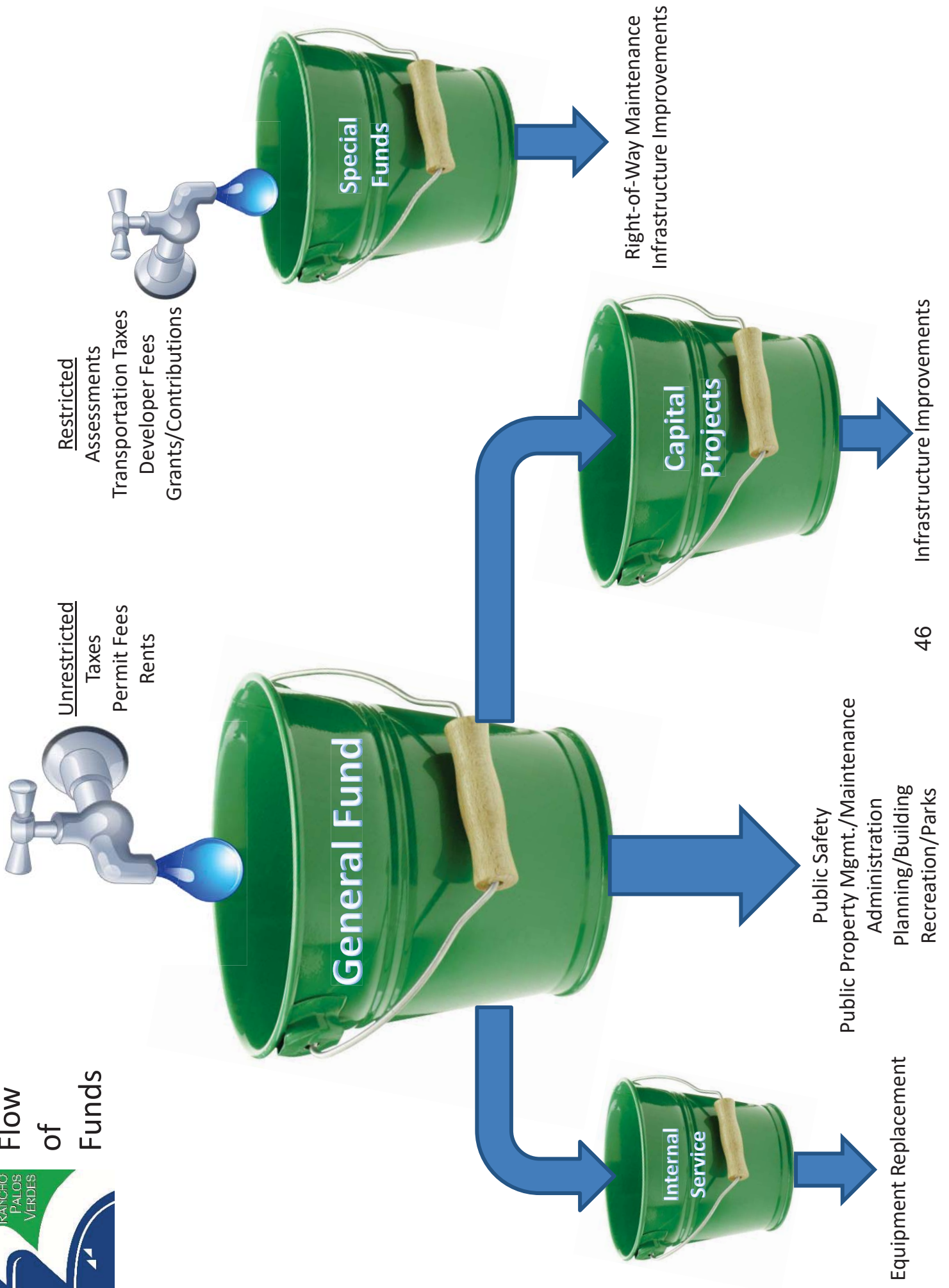
	ACTUALS FY 2015-16	ACTUALS FY 2016-17	ACTUALS FY 2017-18	PROJECTED YEAR-END FY 2018-19	ADOPTED BUDGET FY 2019-20
<u>COMMUNITY DEVELOPMENT BLOCK GRANT FUND</u>					
INTERGOVERNMENTAL REVENUE					
3301 Grant Income	297,593	142,317	223,613	139,300	139,300
TRANSFERS IN					
9101 Transfer In General Fund	12,680	-	-	-	-
TOTAL CDBG FUND	<u>310,273</u>	<u>142,317</u>	<u>223,613</u>	<u>139,300</u>	<u>139,300</u>
<u>CAPITAL IMPROVEMENT FUND</u>					
INTERGOVERNMENTAL REVENUE					
3301 Federal Grant	45,866	-	-	-	-
3302 State Grant	-	-	-	-	-
3303 Local Grant	-	143,064	-	-	-
TOTAL INTERGOVERNMENTAL REVENUE	<u>45,866</u>	<u>143,064</u>	<u>-</u>	<u>-</u>	<u>-</u>
INTEREST					
3601 Interest on Investments	87,808	191,721	303,781	285,500	285,500
OTHER REVENUE					
3999 Misc Revenues	-	-	-	-	-
TRANSFERS IN					
9101 Transfer in from General Fund	10,221,894	4,141,397	4,526,000	4,526,000	3,976,900
9215 Transfer in from Prop C	-	-	-	-	-
9216 Transfer in from Prop A	-	-	-	-	-
9220 Transfer in from Measure R	-	-	-	-	-
9331 Transfer in from Federal Grants	-	-	-	-	-
9334 Transfer in from Quimby	50,000	-	-	-	-
9338 Transfer in from EET	200,000	-	-	-	-
9339 Transfer in from Measure A (Capital)	-	-	-	-	-
9340 Transfer in from TDA Article 3	-	-	-	-	-
9501 Transfer in from Water Quality/Flood Protection	-	-	-	-	-
TOTAL TRANSFERS IN	<u>10,471,894</u>	<u>4,141,397</u>	<u>4,526,000</u>	<u>4,526,000</u>	<u>3,976,900</u>
TOTAL CAPITAL IMPROVEMENT FUND	<u>10,605,568</u>	<u>4,476,182</u>	<u>4,829,781</u>	<u>4,811,500</u>	<u>4,262,400</u>
<u>FEDERAL GRANTS</u>					
INTERGOVERNMENTAL REVENUE					
3301 Federal Grant	-	-	1,235,012	452,800	452,800
INTEREST					
3601 Interest on Investments	-	-	6,799	1,000	1,000
TOTAL FEDERAL GRANTS FUND	<u>-</u>	<u>-</u>	<u>1,241,811</u>	<u>453,800</u>	<u>453,800</u>
<u>STATE GRANTS</u>					
INTERGOVERNMENTAL REVENUE					
3302 State Grant	-	-	-	600,000	600,000
INTEREST					
3601 Interest on Investments	-	-	-	-	-
TOTAL STATE GRANTS FUND	<u>-</u>	<u>-</u>	<u>-</u>	<u>600,000</u>	<u>600,000</u>
<u>QUIMBY FUND</u>					
CHARGES FOR SERVICE					
3907 Quimby Developer Fee	1,074,511	50,929	38,223	51,000	-
9330 Transfer in Capital Improvement Fund	-	-	-	-	-
INTEREST					
3601 Interest on Investments	7,686	16,505	21,048	22,000	22,000
TOTAL QUIMBY FUND	<u>1,082,197</u>	<u>67,434</u>	<u>59,271</u>	<u>73,000</u>	<u>22,000</u>
<u>CITY LOW-MOD INCOME HOUSING FUND</u>					
INTEREST					
3601 Interest on Investments	196	764	1,770	1,500	1,500
OTHER REVENUES					
3999 Misc Revenues	33,261	36,860	-	43,200	43,200
PROPERTY TAX					
3108 Redevelopment Property Tax Trust	12,999	5,917	14,712	-	-
TOTAL CITY LOW-MOD INCOME HOUSING FUND	<u>46,456</u>	<u>43,541</u>	<u>16,482</u>	<u>44,700</u>	<u>44,700</u>

**CITY OF RANCHO PALOS VERDES
STATEMENT OF REVENUES - ALL FUNDS
FISCAL YEAR 2019-2020**

	ACTUALS FY 2015-16	ACTUALS FY 2016-17	ACTUALS FY 2017-18	PROJECTED YEAR-END FY 2018-19	ADOPTED BUDGET FY 2019-20
<u>AFFORDABLE HOUSING PROJECTS FUND</u>					
INTEREST					
3601 Interest on Investments	2,167	4,034	7,457	6,200	6,200
CHARGES FOR SERVICE					
3907 Developer Fees	-	-	221,818	-	-
OTHER REVENUES					
3999 Misc Revenues	2,778	-	-	-	-
TOTAL AFFORDABLE HOUSING PROJECTS FUND	4,945	4,034	229,275	6,200	6,200
<u>ENVIRONMENTAL EXCISE TAX (EET)</u>					
CHARGES FOR SERVICE					
3907 EET Developer Fee	66,450	95,991	156,065	113,000	-
9330 Transfer in Capital Improvement Fund	-	-	-	-	-
INTEREST					
3601 Interest on Investments	1,161	1,899	4,655	3,800	3,800
TOTAL QUIMBY FUND	67,611	97,890	160,720	116,800	3,800
<u>TDA ARTICLE 3 - SB 821 BIKEWAY FUND</u>					
INTEREST					
3601 Interest on Investments	-	-	-	-	-
OTHER REVENUE					
3999 Misc Revenue	-	-	-	-	-
INTERGOVERNMENTAL REVENUE					
3303 TDA Article 3 - SB 821	-	-	82,500	34,500	34,500
TOTAL TDA ARTICLE 3 FUND	-	-	82,500	34,500	34,500
<u>WATER QUALITY/FLOOD PROTECTION FUND</u>					
INTEREST					
3601 Interest on Investments	20,662	35,274	28,934	-	-
CHARGES FOR SERVICES					
3402 Storm Drain User Fees	1,384,897	14,436	-	-	-
INTERGOVERNMENTAL REVENUE					
3302 State Grant Income	-	-	-	-	-
TOTAL WATER QUALITY FUND	1,405,559	49,710	28,934	-	-
<u>EQUIPMENT REPLACEMENT FUND</u>					
CHARGES FOR SERVICE					
392-10 Sales of Surplus Property	-	-	-	-	-
3803 Interfund Charges	332,700	82,050	300,900	-	84,800
TOTAL CHARGES FOR SERVICE	332,700	82,050	300,900	-	84,800
TRANSFERS IN					
9214 Transfer in from AQMD	-	-	-	-	-
INTEREST					
3601 Interest on Investments	11,634	19,164	29,919	26,300	26,300
TOTAL EQUIPMENT REPLACEMENT FUND	344,334	101,214	330,819	26,300	111,100
<u>EMPLOYEE BENEFITS FUND</u>					
CHARGES FOR SERVICE					
3802 Employee Benefit Charges	2,166,924	-	-	-	-
INTEREST					
3601 Interest on Investments	2,330	-	-	-	-
TOTAL EMPLOYEE BENEFITS FUND	2,169,254	-	-	-	-
TOTAL OTHER FUNDS REVENUES	21,428,885	11,248,376	12,377,908	11,836,925	11,887,900
TOTAL CITY REVENUES	50,478,423	40,698,038	43,060,511	42,816,485	43,586,300



Flow of Funds



CALIFORNIA MUNICIPAL REVENUE SOURCES

Revenue Source	Deposited to Fund	FY 2019-20 RPV Budget	RPV Restricted?	Description	Authority
Property Tax	General	\$ 8,338,300	No	Ad valorem tax imposed by the state on real property (1% of assessed value), administered by the County, and allocated to various agencies including the City. City share was set with allocation formula based on local agencies' average property tax revenue for 1975-1977.	California Constitution Article XIII and XIII A; Revenue and Tax Code §§95, 97.
Property Tax in lieu of Vehicle License Fees	General	\$ 5,106,900	No	Replacement of state-shared Vehicle License Fees with additional shares of property tax.	California Constitution Article XIII and XIII A; Revenue and Tax Code §§95, 97.
Sales & Use Tax	General	\$ 2,448,700	No	Tax imposed on total retail price of any tangible personal property and the use or storage of such property when sales tax is not paid. Tax is administered by the state.	California Constitution Article XIII §§25.5(a)(2), 29; Revenue and Tax Code §7200.
Business License Tax	General	\$ 904,100	No	Locally levied tax imposed for the privilege of conducting business within the City. Rates vary by business type and include both flat tax amounts and tax amounts based upon business gross receipts.	Municipal Code Chapter 5.04 (1974). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Utility Users Tax	General	\$ 1,942,300	No	Locally levied tax imposed on the consumption of utility services. The RPV tax is 3% of electricity, gas, and water charges.	Municipal Code Chapter 3.30 (1993). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Transient Occupancy Tax	General	\$ 5,541,300	No	Locally levied tax imposed on occupants for privilege of occupying rooms in a hotel or similar for 30 days or less. The RPV tax is 10% of the room charge.	Municipal Code Chapter 3.16 (1973). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Documentary Transfer Tax	General	\$ 480,000	No	Tax imposed on documents recorded in the transfer of ownership in real estate. Levied by the county at a rate of \$1.10 per \$1,000 of value transferred. City levy is 50% of the county rate, which is credited against the amount of the county tax due.	Authority to levy: Revenue and Tax Code §11911-11929. Municipal Code Chapter 3.12 (1973). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Golf Tax	General	\$ 395,200	No	Tax imposed on the user of a golf course within the City. Tax is 10% of golf fee paid. Government owned golf courses are exempted (i.e. county owned Los Verdes Golf Course).	Municipal Code Chapter 3.40 (1993). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Construction/Development Tax	EET	\$ -	Yes	Excise tax imposed on the privilege or activity of development and/or the availability or use of municipal services. Rate for 2015 is \$1,839 per bedroom with a maximum of \$3,678 for residential buildings, and \$1.12 per sq. ft. for commercial buildings.	Municipal Code Chapter 3.20 (1974). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Proposition C Sales Tax	Prop C	\$ 696,200	Yes	Half-cent sales tax partially (20%) distributed to cities on a per-capita basis.	Los Angeles County voter approved measure of 1990.
Proposition A Sales Tax	Prop A	\$ 839,400	Yes	Half-cent sales tax partially (25%) distributed to cities on a per-capita basis.	Los Angeles County voter approved measure of 1980.

CALIFORNIA MUNICIPAL REVENUE SOURCES

Revenue Source	Deposited to Fund	FY 2019-20 RPV Budget	RPV Restricted?	Description	Authority
Measure R Sales Tax	Measure R	\$ 522,200	Yes	Half-cent sales tax partially (15%) distributed to cities.	Los Angeles County voter approved measure of 2008.
Measure M Sales Tax	Measure M	\$ 591,800	Yes	Half-cent sales tax and continued half-cent relief tax partially distributed to cities.	Los Angeles County voter approved measure of 2016.
Benefit Assessments on Property	1911 Act & El Prado	\$ 609,100	Yes	A charge levied on real property for a local public improvement or service that specifically benefits the property.	Varies based upon type of assessment. Typically majority mail ballot vote of property owners. In 1992, the City established a benefit assessment district for street landscaping and lighting using 1972 Act procedures (Resolution No. 92-85). In 1995, the City approved the transfer of street lighting assessments from the County (Resolution No. 95-9), which were originally imposed using 1911 Act procedures (ad valorem tax).
User and Enterprise Fees	General & Gas Tax	\$ 208,100	Both	Fee paid to a municipality by a person to receive a particular public service (e.g. utility services, photocopy fees, recreation events). The City's revenue includes the Abalone Cove Sewer District user fee.	User fees must be adopted by resolution of the governing board with majority vote. Utility fees must be adopted by ordinance of the governing board with 2/3 vote. Resolution No. 2010-77 for user fees and Municipal Code Chapter 13.06 (2001) for the Abalone Cove sewer user fee.
Development Impact Fees, Dedications & Exactions	Quimby & Affordable Housing	\$ -	Yes	Dedications of property or fees to compensate for new demands on public resources resulting from development of land, and imposed as a condition of development approval.	Municipal Code Chapters 16.20 (1975) for the Quimby Parkland Dedication Fee and 17.11 (1997) for the Affordable Housing In-Lieu Fee.
Fees & Permits	General	\$ 2,095,600	No	Charge imposed on a regulated action to pay for public services necessary to regulate the activity or mitigate the impacts of the fee payer on the community. Permit fees are included in this category.	Majority vote of governing body. Resolution No. 2010-77.
Cable & Video Franchises	General	\$ 739,304	No	Payment from a cable or video franchisee as "rent" or "toll" for the use of the municipality right of way. City's franchise agreement with Cox Cable expires October 2015. Upon expiration, City will continue to receive 3% franchise fee through the state franchise agreement.	Prior to 2008, majority vote of governing body. As of 2008, granted by state. City may request up to 1% add-on fee (in quarter-percent increments) to the cable user bill through the state franchise agreement. This fee can only be used for capital expenditures related to Public, Educational & Government Access (PEG).
Solid Waste Franchises	General & Waste Reduction	\$ 794,458	Both	Payment from a solid waste management franchisee as "rent" or "toll" for the use of the municipality right of way. The City has also imposed recycling fees and AB939 fees on waste haulers.	Franchise fees are imposed by a majority vote of governing body. AB939 fees are authorized by the California Integrated Waste Management Act of 1989.
Electric, Gas, Water & Oil Franchises	General	\$ 717,738	No	Payment from a franchisee as "rent" or "toll" for the use of the municipality right of way.	Majority vote of governing body.
Licenses & Permits	General	\$ 72,200	No	Issued to regulate activities within a local jurisdiction.	Majority vote of governing body. Resolution No. 2010-77.

CALIFORNIA MUNICIPAL REVENUE SOURCES

Revenue Source	Deposited to Fund	FY 2019-20 RPV Budget	RPV Restricted?	Description	Authority
Fines, Forfeitures & Penalties	General	\$ 97,000	No	Revenues received and/or bail monies forfeited upon conviction of a misdemeanor or municipal infraction.	Court fines are set by California Uniform Bail and Penalty Schedule. Majority vote of governing body for parking fines (Municipal Code Chapter 10.32) and false alarm fines (Municipal Code Chapter 9.04).
Rents, Royalties & Concessions	General	\$ 804,900	No	Revenues from rental or use of city property and/or resources.	Majority vote of governing body.
Investment Earnings	Various	\$ 833,500	Both	Revenue earned from the investment of idle public funds.	Majority vote of governing body to approve annual investment policy, which must meet minimum requirements of Government Code §53601.
Gifts	General & Donor Restricted Contributions	\$ 19,000	Both	Contributions to the City for a public purpose.	Government Code §37354.
Motor Vehicle License Fee	General	\$ -	No	State imposed tax for the privilege of operating a vehicle on public streets. Prior to 2004, this revenue was shared with the City. In 2004, the state replaced roughly 2/3 of the revenue to the City with additional shares of property tax. Since 2004, the City's remaining allocation has been eliminated, as the distribution formula provides a baseline of revenue to other agencies leaving nothing to be distributed to the City. Current revenue is limited to prior year adjustments.	California Constitution article XI §15 and Revenue and Tax Code §§10751 & 11005.
Air Quality Assessment	AQMD	\$ 50,000	Yes	An assessment on the state Motor Vehicle Fee for air quality related activities distributed to cities on the basis of population.	California Health & Safety Code §44220-44247.
Motor Vehicle Fuel Tax	Gas Tax	\$ 1,772,400	Yes	An 18-cent per gallon tax on fuel used to propel a motor vehicle. City receives state subvention for about 3 cents of this tax.	Tax authorized by California Constitution article XIX §1; Revenue & Tax Code §§7301-8404, 8601-9355; and Streets & Highways Code §§2104-2107.5.
Citizens Option for Public Safety (COPS)	Public Safety Grants	\$ 130,000	Yes	Revenue granted from the state General Fund for supplemental public safety services.	Government Code §30061-30065.
Proposition 172 Public Safety Sales Tax	General	\$ 80,300	No	State voter approved half-cent sales and use tax as partial mitigation for Educational Revenue Augmentation Fund (ERAF) property tax shifts from cities and counties. Cities receive about 6% of the revenue.	California Constitution article XIII §35 and Government Code §30051.
Homeowners Property Tax Relief Reimbursement	General	\$ -	No	Revenue to offset city loss of property tax for state imposed homeowner exemption of \$7,000 per dwelling.	California Constitution article XIII §3(k), Revenue and Tax Code §218, and Government Code §§16120-16123, 29100.6.
State Mandate Reimbursement	General	\$ -	No	State reimbursement to cities and counties for the cost of programs and services mandated by the state.	California Constitution article XIIB §6 and Revenue and Tax Code §2201.
Grants & Aid	CIP, CDBG & Various	\$ 1,414,900	Yes	Various annual and one-time awards from federal, state and county agencies vary from year to year.	Various for the granting agency.

CALIFORNIA MUNICIPAL REVENUE SOURCES

Revenue Source	Deposited to Fund	FY 2019-20 RPV Budget	RPV Restricted?	Description	Authority
Miscellaneous	General	\$ 599,500	No	In general, miscellaneous applies to user fees (recovering the cost of providing a service), regulatory fees (e.g. building permits), and fines/penalties; which have been discussed above. The City's revenue presented here represents the administrative allowance received by the City to manage redevelopment dissolution, repayments of the City's loan to the former RDA, as well as reimbursements from prior period activity.	California Health & Safety Code §34161.
Total Sources**		\$ 38,844,400			
<i>**Excludes interfund transactions</i>					

**CITY OF RANCHO PALOS VERDES
STATEMENT OF EXPENDITURES - ALL FUNDS
FISCAL YEAR 2019-2020**

	ACTUALS FY 2015-16	ACTUALS FY 2016-17	ACTUALS FY 2017-18	PROJECTED YEAR-END FY 2018-19	ADOPTED BUDGET FY 2019-20
TRANSFERS OUT	<u>10,352,274</u>	<u>4,387,397</u>	<u>4,813,500</u>	<u>4,317,000</u>	<u>4,116,900</u>
CITY COUNCIL	119,331	139,806	107,310	118,823	123,200
CITY ATTORNEY	1,049,278	1,173,168	1,184,798	1,200,674	905,000
PUBLIC SAFETY					
Sheriff	4,792,928	5,451,056	6,108,698	6,318,500	6,540,000
Special Programs	110,754	821,653	1,028,469	952,348	760,200
TOTAL PUBLIC SAFETY	<u>4,903,682</u>	<u>6,272,709</u>	<u>7,137,167</u>	<u>7,270,848</u>	<u>7,300,200</u>
CITY ADMINISTRATION					
City Manager	885,212	783,077	872,497	814,997	778,000
City Clerk	637,521	484,381	595,565	439,183	711,100
Community Outreach	75,344	74,448	74,465	69,800	75,100
Emergency Preparedness	195,636	161,607	145,801	159,176	165,700
RPVtv	221,837	169,004	203,701	238,400	252,500
Personnel	388,905	364,246	373,704	340,278	391,900
Risk Management	589,889	-	-	-	-
Information Technology - Data	876,156	889,924	1,012,124	1,024,982	1,003,900
Information Technology - Voice	96,117	100,933	93,138	95,000	115,000
TOTAL CITY ADMINISTRATION	<u>3,966,617</u>	<u>3,027,620</u>	<u>3,370,995</u>	<u>3,181,816</u>	<u>3,493,200</u>
FINANCE					
Finance	<u>1,243,420</u>	<u>1,265,590</u>	<u>1,349,974</u>	<u>1,502,403</u>	<u>1,641,300</u>
TOTAL FINANCE	<u>1,243,420</u>	<u>1,265,590</u>	<u>1,349,974</u>	<u>1,502,403</u>	<u>1,641,300</u>
NON-DEPARTMENT					
Non-departmental	<u>237,778</u>	<u>2,400,364</u>	<u>1,166,153</u>	<u>1,184,994</u>	<u>1,317,800</u>
TOTAL NON-DEPARTMENT	<u>237,778</u>	<u>2,400,364</u>	<u>1,166,153</u>	<u>1,184,994</u>	<u>1,317,800</u>
COMMUNITY DEVELOPMENT					
Administration			547,072	683,596	713,500
Planning	1,269,390	1,322,813	688,279	971,327	908,700
Building & Safety	762,358	773,627	791,009	937,045	1,074,300
Code Enforcement	160,856	116,264	183,129	226,227	267,200
View Restoration	289,446	302,403	394,012	324,820	389,200
NCCP	-	-	16,870	25,000	50,000
Geology	137,100	148,448	115,578	115,000	150,000
Animal Control	115,235	99,932	115,847	100,000	140,000
TOTAL COMMUNITY DEVELOPMENT	<u>2,734,385</u>	<u>2,763,487</u>	<u>2,851,796</u>	<u>3,383,015</u>	<u>3,692,900</u>
PUBLIC WORKS					
Public Works Administration	2,234,405	2,175,728	2,157,495	2,335,191	2,090,400
Traffic Safety	113,729	391,742	485,705	642,000	354,500
Storm Water Quality	299,740	230,695	310,929	533,200	489,000
Building Maintenance	501,709	448,843	597,137	567,100	643,400
Parks Maintenance				622,000	757,000
Street Landscape Maintenance			425,073	531,500	181,000
Trails & Open Space Maintenance	818,498	838,107	935,465	684,385	646,800
Vehicles Maintenance	-	418	40,694	47,500	49,000
Sewer Maintenance	16,740	951	1,554	35,000	46,000
TOTAL PUBLIC WORKS	<u>3,984,821</u>	<u>4,086,484</u>	<u>4,954,052</u>	<u>5,997,876</u>	<u>5,257,100</u>
RECREATION AND PARKS					
Recreation Administration	906,415	873,450	1,042,368	1,155,673	1,042,600
Other Recreational Facilities	523,080	166,130	34,650	54,581	1,500
Fred Hesse Jr. Park	-	158,196	215,126	203,590	209,600
Robert E. Ryan Park	-	99,820	83,568	87,380	106,900
Ladera Linda Community Center	-	75,109	76,440	94,367	91,100
Abalone Cove Shoreline Park	-	91,173	139,626	153,446	143,500
Special Events and Programs	127,484	146,374	188,264	206,875	249,200
Point Vicente Interpretive Center	386,052	447,107	471,653	520,231	540,900
REACH	41,946	39,683	64,370	66,641	78,000

**CITY OF RANCHO PALOS VERDES
STATEMENT OF EXPENDITURES - ALL FUNDS
FISCAL YEAR 2019-2020**

	ACTUALS FY 2015-16	ACTUALS FY 2016-17	ACTUALS FY 2017-18	PROJECTED YEAR-END FY 2018-19	ADOPTED BUDGET FY 2019-20
Support Services	57,441	74,468	40,978	28,340	24,400
City Run Sports	-	-	5,659	9,231	5,100
Contract Classes	-	-	21,649	-	55,000
Volunteer Program	-	-	-	-	7,800
Eastview	-	-	4,952	9,700	65,100
Open Space Management	-	3,592	104,013	164,024	241,500
TOTAL RECREATION & PARKS	2,042,418	2,175,102	2,493,316	2,754,079	2,862,200
TOTAL GENERAL FUND	30,634,004	27,691,727	29,429,061	30,911,528	30,709,800
ALL OTHER FUNDS					
STATE GAS TAX					
Street Pavement Maintenance	-	365,074	205,666	255,000	150,000
Street Landscape Maintenance	1,347,990	1,121,909	676,964	561,859	856,800
Traffic Signal Maintenance	80,857	10,175	10,000	20,526	10,000
Portuguese Bend Rd. Maintenance	525,426	-	-	65,460	70,000
Street Landscape Maintenance (CIP)	-	442,622	471,592	-	1,500,000
TOTAL STATE GAS TAX	1,954,273	1,939,780	1,364,222	902,845	2,586,800
1972 ACT					
Street Lights Maintenance	75,335	264,903	-	-	-
Transfers Out	200,000	-	-	-	-
TOTAL 1972 ACT	275,335	264,903	-	-	-
EL PRADO	31	237	492	500	800
1911 ACT					
Street Lights Maintenance	426,065	459,441	614,584	506,297	348,000
Capital Improvements	-	-	-	1,401,485	-
Transfers Out	117,000	-	-	-	-
TOTAL 1911 ACT	543,065	459,441	614,584	1,907,782	348,000
BEAUTIFICATION					
Operating Expenses	-	-	-	-	-
Street Maintenance	-	-	-	-	-
Capital Improvements	-	-	106,283	383,737	-
Transfers Out	97,791	-	-	-	-
TOTAL BEAUTIFICATION	97,791	-	106,283	383,737	-
WASTE REDUCTION					
Operating Expenses	148,483	231,578	244,656	210,226	304,100
Transfers Out	98,000	-	-	-	-
TOTAL WASTE REDUCTION	246,483	231,578	244,656	210,226	304,100
AIR QUALITY					
Operating Expenses	50,000	78,284	49,995	50,000	50,000
Transfers Out	-	-	-	-	-
TOTAL WASTE REDUCTION	50,000	78,284	49,995	50,000	50,000
PROP "C" TRANSPORTATION					
Street Maintenance	-	-	-	-	-
Traffic Maintenance	-	-	-	75,780	-
Street Maintenance (CIP)	-	539,740	599,924	600,000	640,000
Transfers Out	526,000	-	-	-	-
TOTAL PROPOSITION "C"	526,000	539,740	599,924	675,780	640,000
PROP "A" TRANSPORTATION					
Dial-a-Ride	611,907	613,003	630,334	679,282	751,100
Capital Projects	-	10,581	496,443	48,960	450,000
Transfers out	-	-	-	-	-
TOTAL PROPOSITION "A"	611,907	623,584	1,126,777	728,242	1,201,100

**CITY OF RANCHO PALOS VERDES
STATEMENT OF EXPENDITURES - ALL FUNDS
FISCAL YEAR 2019-2020**

	ACTUALS FY 2015-16	ACTUALS FY 2016-17	ACTUALS FY 2017-18	PROJECTED YEAR-END FY 2018-19	ADOPTED BUDGET FY 2019-20
PUBLIC SAFETY					
Transfers out	100,000	100,000	140,000	130,000	175,000
TOTAL PUBLIC SAFETY	<u>100,000</u>	<u>100,000</u>	<u>140,000</u>	<u>130,000</u>	<u>175,000</u>
MEASURE R					
Street Landscape Maintenance		169,952	-	230,848	250,000
Capital Projects	-	-	-	2,149,999	450,000
Transfers out	-	-	-	-	-
TOTAL MEASURE R	<u>-</u>	<u>169,952</u>	<u>-</u>	<u>2,380,847</u>	<u>700,000</u>
MEASURE M					
Repairs & Maintenance		-	448,464	519,035	536,000
Capital Projects	-	-	-	-	-
Transfers out	-	-	-	-	-
TOTAL MEASURE M	<u>-</u>	<u>-</u>	<u>448,464</u>	<u>519,035</u>	<u>536,000</u>
HABITAT RESTORATION	139,343	140,825	150,633	149,503	179,500
SUBREGION 1	35,046	35,107	36,228	35,818	46,800
MEASURE A					
Transfers out	42,923	90,000	90,000	90,000	100,000
TOTAL MEASURE A	<u>42,923</u>	<u>90,000</u>	<u>90,000</u>	<u>90,000</u>	<u>100,000</u>
ABALONE COVE SEWER MAINTENANCE	110,713	163,615	118,188	48,769	648,100
GINSBURG CULTURAL ARTS BUILDING	16,000		-	86,344	-
DONOR RESTRICTED DONATIONS					
Operating Expenses	11,742	9,760	46,724	33,470	25,000
Capital Improvements	-	-	-	155,525	-
Transfers out	-	-	-	-	-
TOTAL DONOR RESTRICTED DONATIONS	<u>11,742</u>	<u>9,760</u>	<u>46,724</u>	<u>188,995</u>	<u>25,000</u>
COMMUNITY DEVELOPMENT BLOCK GRANT	298,649	142,317	194,556	229,300	150,600
CAPITAL IMPROVEMENT PROGRAM FUND					
Administration	75,554	15,341	-	-	-
Street Improvements	823,046	6,385,358	6,911,774	2,722,238	4,060,000
Parks, Trails & Open Space Improvements	270,977	231,565	425,485	592,000	1,075,000
Sewer Improvements	-	198,900	-	250,000	-
Building Improvements	112,342	31,423	9,000	200,000	150,000
Storm Water Quality Improvements	-	-	-	430,000	3,632,000
Landslide Improvements	62,436	242,935	157,349	650,000	1,000,000
Transfers Out	-	-	-	-	455,000
TOTAL CAPITAL IMPROVEMENT	<u>1,344,355</u>	<u>7,105,522</u>	<u>7,503,608</u>	<u>4,844,238</u>	<u>10,372,000</u>
FEDERAL GRANTS					
Capital Improvements	-	-	197,621	-	-
Transfers Out	-	-	-	1,087,000	-
TOTAL FEDERAL GRANTS	<u>-</u>	<u>-</u>	<u>197,621</u>	<u>1,087,000</u>	<u>-</u>
STATE GRANTS					
Capital Improvements	-	-	-	744,320	-
Transfers Out	-	-	-	300,000	-
TOTAL STATE GRANTS	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,044,320</u>	<u>-</u>
QUIMBY					
Capital Improvements	-	80,550	602,567	608,240	-
Transfers Out	50,000	-	-	-	-
TOTAL QUIMBY	<u>50,000</u>	<u>80,550</u>	<u>602,567</u>	<u>608,240</u>	<u>-</u>

**CITY OF RANCHO PALOS VERDES
STATEMENT OF EXPENDITURES - ALL FUNDS
FISCAL YEAR 2019-2020**

	ACTUALS FY 2015-16	ACTUALS FY 2016-17	ACTUALS FY 2017-18	PROJECTED YEAR-END FY 2018-19	ADOPTED BUDGET FY 2019-20
ENVIRONMENTAL EXCISE TAX (EET)					
Street Landscape Maintenance	-	75	-	-	310,000
Transfers Out	200,000	-	-	-	-
TOTAL ENVIRONMENTAL EXCISE TAX (EET)	<u>200,000</u>	<u>75</u>	<u>-</u>	<u>-</u>	<u>310,000</u>
TDA ARTICLE 3 - SB 821 BIKEWAY FUND					
Capital Improvements	97	-	82,500	-	-
Transfers Out	-	-	-	-	-
TOTAL TDA ARTICLE 3 - SB 821 BIKEWAY	<u>97</u>	<u>-</u>	<u>82,500</u>	<u>-</u>	<u>-</u>
WATER QUALITY/FLOOD PROTECTION					
Operating Expenses	-	-	-	-	-
Capital Improvements	646,433	1,399,913	1,070,747	-	-
Transfers Out	-	-	-	-	-
TOTAL WATER QUALITY/FLOOD PROTECTION	<u>646,433</u>	<u>1,399,913</u>	<u>1,070,747</u>	<u>-</u>	<u>-</u>
EQUIPMENT REPLACEMENT	582,433	734,172	488,851	700,000	749,200
EMPLOYEE BENEFITS	2,247,354	-	-	-	-
TOTAL ALL OTHER FUNDS	<u>10,129,973</u>	<u>14,309,355</u>	<u>15,277,620</u>	<u>17,001,521</u>	<u>19,123,000</u>
TOTAL ALL FUNDS	<u>40,763,977</u>	<u>42,001,082</u>	<u>44,706,681</u>	<u>47,913,049</u>	<u>49,832,800</u>

INTER-FUND TRANSFER SUMMARY

	Transfers-In	Transfers-Out
101 - General Fund	275,000	4,116,900
217 - Public Safety Grant	-	175,000
223 - Subregion One Maintenance	35,000	-
224 - Measure A Maintenance	-	100,000
225 - Abalone Cove Sewer	455,000	-
285 - Improvement Authority -Portuguese Bend	55,000	-
330 - Capital Improvement Fund	3,976,900	455,000
331 - Federal Grants Fund	-	-
795 - Improvement Authority - Abalone Cove	50,000	-
	<u>4,846,900</u>	<u>4,846,900</u>

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GENERAL FUND SUMMARY

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GENERAL FUND SUMMARY

The General Fund is the primary operating fund of the City, and accounts for about three-quarters of the Citywide budget. Below is a summary of General Fund activities and changes in the Unrestricted Reserve balance. The City Council's Reserve Policy requires the City to maintain a minimum General Fund balance of at least 50% of annual operating expenditures.

	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimates FY18-19	Budget FY19-20
Beginning Unrestricted Reserve	\$ 16,652,565	\$ 15,068,099	\$ 16,825,403	\$ 18,078,960	\$ 18,147,032
Revenue	28,903,281	29,259,666	30,452,619	30,759,600	31,423,400
Expenditures	(20,281,730)	(23,304,965)	(24,615,562)	(26,594,528)	(26,592,900)
Transfers In	146,257	190,000	230,000	220,000	275,000
Transfers Out	(10,352,274)	(4,387,397)	(4,813,500)	(4,317,000)	(4,116,900)
Ending Reserve	\$ 15,068,099	\$ 16,825,403	\$ 18,078,960	\$ 18,147,032	\$ 19,135,632
Policy Level (50% of Expenditures)	10,140,865	11,652,483	12,307,781	13,297,264	13,296,450
Excess Reserve	\$ 4,927,234	\$ 5,172,921	\$ 5,771,179	\$ 4,849,768	\$ 5,839,182

The Citywide budget is arranged by department, and various General Fund programs are managed by each department. The purpose of this section is to provide a centralized presentation of all General Fund activity.

FY 2019-20 RECURRING VS. ONE-TIME REVENUES AND EXPENDITURES

Revenue Type	Recurring	One-time	Total
Property Tax	13,975,500		13,975,500
Sales Tax	2,529,000		2,529,000
TOT	5,541,300		5,541,300
Franchise taxes	2,044,400		2,044,400
UUT	1,942,300		1,942,300
Business License & Golf Tax	1,299,300		1,299,300
Charges for services	2,264,800		2,264,800
Other revenue	1,717,800	109,000	1,826,800
<i>Green Hills Settlement</i>		<i>90,000</i>	
<i>Miscellaneous revenues</i>		<i>19,000</i>	
TOTAL REVENUES	31,314,400	109,000	31,423,400

Expenditure by Program	Recurring	One-time	Total
City Council	123,200	-	123,200
City Attorney	905,000	-	905,000
Public Safety/Law Enforcement	7,300,200	-	7,300,200
City Administration	3,493,200	-	3,493,200
Finance	1,641,300		1,641,300
Community Development	3,692,900	-	3,692,900
Public Works	5,257,100	-	5,257,100
Recreation & Parks	2,862,200	-	2,862,200
Non-department	1,317,800	-	1,317,800
TOTAL EXPENDITURES	26,592,900	-	26,592,900
STRUCTURAL SURPLUS/(DEFICITS)	4,721,500	109,000	4,830,500
Transfers in	275,000	-	275,000
Transfers out	4,116,900	-	4,116,900
SURPLUS/(DEFICITS)	879,600	109,000	988,600

GENERAL FUND REVENUES

Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
<i>Taxes</i>						
101-300-0000-3101	GOLF TAX	367,881	365,259	402,732	401,400	395,200
101-300-0000-3102	PROPERTY TAX	7,258,992	7,114,319	7,840,208	8,046,700	8,338,300
101-300-0000-3107	PROP TAX IN LIEU OF SALES	454,776	332,296	0	0	0
101-300-0000-3107	PROP TAX IN LIEU OF VLF	4,252,415	4,432,363	4,663,495	4,899,700	5,106,900
101-300-0000-3108	REDEV PROP TAX TRUST	13,689	23,668	33,760	50,300	50,300
101-300-0000-3110	PROPERTY TRANSFER TAX	486,659	443,174	490,796	480,000	480,000
101-300-0000-3111	FRANCHISE TAXES	2,044,650	1,984,878	2,128,727	2,024,900	2,044,400
101-300-0000-3112	SALES AND USE TAX	2,027,600	2,383,705	2,437,988	2,485,500	2,448,700
101-300-0000-3113	SALES TAX - PW (PSAF)	76,727	78,743	82,079	81,500	80,300
101-300-0000-3114	UTILITY USERS TAXES - ELEC.	0	0	876,790	971,800	982,200
101-300-0000-3115	UTILITY USERS TAX	1,865,682	1,775,433	688,565	739,500	747,500
101-300-0000-3116	UTILITY USERS TAXES - GAS	0	0	272,335	210,300	212,600
101-300-0000-3120	TRANSIENT OCC TAX	204,988	203,218	206,158	222,700	210,100
101-300-0000-3121	TRANSIENT OCC TAX-TERRANEA	4,991,999	5,397,647	5,408,886	5,365,500	5,331,200
101-300-0000-3210	BUSINESS LICENSE TAX	811,417	904,107	887,276	904,100	904,100
Taxes		24,857,475	25,438,810	26,419,795	26,883,900	27,331,800

License/Permits

101-300-0000-3202	B&S PERMITS	1,194,155	1,063,530	1,209,868	1,000,000	1,200,000
101-300-0000-3203	B&S PLAN CHECK	370,775	360,349	353,155	370,000	370,000
101-300-0000-3205	FILM PERMITS	78,361	43,724	37,125	2,200	2,200
101-300-0000-3206	ANIMAL CONTROL FEES	38,456	36,470	31,835	30,000	30,000
101-300-0000-3207	B&S SMIP FEES	1,755	1,912	858	1,100	1,100
101-300-0000-3208	B&S STATE BLDG STD	-440	79	660	1,500	1,500
101-300-0000-3209	GEOLOGY FEES	-1,534	0	0	0	0
101-300-0000-3209	B&S GEOLOGY FEES	159,647	173,041	132,649	120,000	120,000
101-300-0000-3213	PARKING PERMITS	310	690	330	500	500
101-300-0000-3214	PARKING DECALS	1,286	683	665	860	900
101-300-0000-3215	PLAN & ZONE PERMIT	397,592	345,749	341,424	370,000	370,000
101-300-0000-3216	PLAN - INVESTIGATION	13,658	16,165	3,076	0	0

GENERAL FUND REVENUES

Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
101-300-0000-3217	VIEW RESTORATION FEES	0	7,719	0	0	0
101-300-0000-3218	PLAN - DATA PROCESS	9,236	0	0	0	0
101-300-0000-3218	PLAN - HIST DATA FEE	6,800	17,176	0	0	0
101-300-0000-3218	PLAN - MISC FEES	492	0	8,572	3,000	3,000
101-300-0000-3219	RIGHT OF WAY PERMITS	109,743	72,142	77,689	65,000	65,000
101-300-0000-3220	DUMPSTER PERMITS	2,450	1,078	4,018	3,600	3,600
License/Permits		2,382,743	2,140,507	2,201,923	1,967,760	2,167,800

Fine/Forfeitures

101-300-0000-3212	BUSINESS LICENSE PENALTY	0	0	5,784	0	0
101-300-0000-3501	TOW FEES	8,842	9,745	8,383	8,000	8,000
101-300-0000-3502	FALSE ALARM FINES	5,400	2,500	11,400	1,000	1,000
101-300-0000-3503	MISC COURT FINES	165,416	130,669	91,165	88,000	88,000
101-300-4140-3504	CODE ENFORCEMENT CITATIONS	0	0	32,805	0	0
Fine/Forfeitures		179,658	142,914	149,537	97,000	97,000

Rents

101-300-0000-3602	RENT - CITY HALL	15,867	0	0	0	0
101-300-0000-3602	RENT - CITYWIDE	197,236	173,140	226,798	182,900	182,900
101-300-0000-3602	RENTAL INCOME OTHER	2,227	0	0	0	0
101-300-50XX-3602	RENT - REC & PARKS	39,973	2,157	0	0	0
101-300-5130-3602	RENT - HESSE PARK	43,034	52,013	15,431	40,000	40,000
101-300-5140-3602	RENT - RYAN PARK	6,261	14,346	43,647	7,000	7,000
101-300-5150-3602	RENT - LADERA LINDA	7,417	19,132	8,799	20,000	20,000
101-300-5180-3602	RENT - PVIC	237,471	199,233	208,603	205,000	205,000
Rents		549,486	460,021	503,279	454,900	454,900

Interest

101-300-0000-3601	INTEREST EARNINGS	56,306	107,867	206,893	331,800	383,600
Interest		56,306	107,867	206,893	331,800	383,600

Charges for Services

101-300-0000-3401	ENGINEERING FEES	26,214	2,706	198	0	0
101-300-0000-3906	SALE OF SIGNS/SERVICES	1,800	1,150	150	700	700

GENERAL FUND REVENUES

Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
101-300-5120-3412	PROGRAM FEES	0	0	5,799	0	0
101-300-5131-3412	PROGRAM/EVENT FEES	0	0	30,410	0	0
101-300-5160-3411	SHORELINE PKNG LOT FEES	279,411	261,692	245,941	230,000	230,000
101-300-5170-3412	PROGRAM FEES	10,143	7,364	5,557	8,000	8,000
101-300-5190-3412	REC FEES - REACH	9,062	7,918	10,456	6,000	6,000
Charges for Services		326,630	280,830	298,511	244,700	244,700
<i>From Other Agency</i>						
101-300-0000-3301	FEDERAL GRANTS INCOME	0	0	64,483	0	0
101-300-0000-3302	STATE GRANT INCOME	17,174	19,282	17,121	0	0
101-300-3120-3302	STATE GRANT INCOME	5,178	0	0	0	0
From Other Agency		22,352	19,282	81,604	0	0
<i>Other Revenue</i>						
101-300-0000-3801	SPECIAL FUND ADMIN	155,800	155,800	89,700	139,700	139,700
101-300-0000-3901	DONATIONS - GENERAL	1,018	0	1	0	0
101-300-0000-3902	CASP FEES	1,487	1,215	4,253	500	500
101-300-0000-3904	RDA LOAN REPAYMENT	126,900	177,186	117,694	175,000	175,000
101-300-0000-3908	RDA ADMINISTRATIVE FEES	18,495	6,807	50,000	0	0
101-300-0000-3999	MISC REVENUES	18,985	264,527	173,007	325,000	289,000
101-300-0000-3999	ST MANDATE COST REIMB	56,678	0	0	0	0
101-300-1430-3999	MISC REVENUES	1,278	1,079	1,640	300	400
101-300-5120-3901	DONATIONS	0	132	0	0	0
101-300-5170-3901	DONATIONS - JULY 4TH	10,125	0	5,400	16,000	16,000
101-300-5170-3999	MISC REVENUES	411	0	0	0	0
101-300-5180-3701	PVIC SALES TAXABLE	0	0	136,013	120,000	120,000
101-300-5180-3901	DONATIONS - PVIC	13,117	14,166	11,667	0	0
101-300-5180-3999	PVIC GIFT SHOP	121,890	45,573	0	0	0
101-300-5190-3901	DONATIONS - REACH	2,448	2,946	372	3,000	3,000
Other Revenue		528,632	669,431	589,748	779,500	743,600
General Fund Revenue Totals		28,903,282	29,259,662	30,451,289	30,759,560	31,423,400

GENERAL FUND EXPENDITURE SUMMARY BY PROGRAM

Program	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
1110 City Council	119,331	139,806	107,310	118,823	123,200
<i>Subtotal for City Council</i>	119,331	139,806	107,310	118,823	123,200
1210 Legal Services	1,049,278	1,173,168	1,184,798	1,200,674	905,000
<i>Subtotal for Legal Services</i>	1,049,278	1,173,168	1,184,798	1,200,674	905,000
1310 City Clerk	637,521	484,381	595,566	439,183	711,100
1410 City Manager	885,212	783,077	872,495	814,997	778,000
1420 Community Outreach	75,344	74,448	74,465	69,800	75,100
1430 Emergency Preparedness	195,636	161,607	145,801	159,176	165,700
1440 RPVtv	221,837	169,004	203,701	238,400	252,500
1450 Personnel	388,905	364,247	373,704	340,278	391,900
1460 Risk Management	589,889	0	0	0	0
1470 Information Technology - Data	876,156	889,924	1,012,124	1,024,982	1,003,900
1480 Information Technology - Voice	96,117	100,933	93,138	95,000	115,000
<i>Subtotal for Administration</i>	3,966,617	3,027,621	3,370,995	3,181,816	3,493,200
6110 Sheriff	4,792,928	5,451,056	6,108,698	6,318,500	6,540,000
6120 Special Programs	110,754	821,653	1,028,469	952,348	760,200
<i>Subtotal for Public Safety</i>	4,903,682	6,272,709	7,137,167	7,270,848	7,300,200
2110 Finance	1,243,420	1,265,590	1,349,974	1,502,403	1,641,300
<i>Subtotal for Finance</i>	1,243,420	1,265,590	1,349,974	1,502,403	1,641,300
2999 General Non-Program Expenditures	237,778	2,400,364	1,166,153	1,184,994	1,317,800
<i>Subtotal for Non-Department</i>	237,778	2,400,364	1,166,153	1,184,994	1,317,800
3110 Public Works Administration	2,234,405	2,175,728	2,157,495	2,335,191	2,090,400
3120 Traffic Safety	113,729	391,742	485,705	642,000	354,500
3130 Storm Water Quality	299,740	230,695	310,929	533,200	489,000
3140 Building Maintenance	501,709	448,843	597,137	567,100	643,400
3150 Trails & Open Space Maintenance	818,498	838,107	935,465	684,385	646,800
3151 Parks Maintenance	0	0	0	622,000	757,000
3160 Sewer Maintenance	16,740	951	1,554	35,000	46,000
3180 Street Landscape Maintenance	0	0	425,073	531,500	181,000
3240 Vehicle Maintenance	0	418	40,694	47,500	49,000
<i>Subtotal for Public Works</i>	3,984,821	4,086,484	4,954,052	5,997,876	5,257,100
4110 Community Development Administration	0	0	547,072	683,596	713,500
4120 Planning	1,269,390	1,322,813	688,279	971,327	908,700
4130 Building & Safety	762,359	773,626	791,009	937,045	1,074,300
4140 Code Enforcement	160,856	116,264	183,129	226,227	267,200

GENERAL FUND EXPENDITURE SUMMARY BY PROGRAM

Program	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
4150 View Restoration	289,446	302,403	394,012	324,820	389,200
4160 NCCP	0	0	16,870	25,000	50,000
4170 Geology	137,100	148,448	115,578	115,000	150,000
4180 Animal Control	115,235	99,932	115,847	100,000	140,000
<i>Subtotal for Community Development</i>	<i>2,734,387</i>	<i>2,763,486</i>	<i>2,851,796</i>	<i>3,383,015</i>	<i>3,692,900</i>
5110 Recreation Administration	906,415	873,450	1,037,047	1,144,694	1,042,600
5120 Other Recreational Facilities	139,112	166,129	34,650	54,581	1,500
5121 Eastview Park	0	0	4,952	9,700	65,100
5122 Open Space Management	0	3,592	104,013	164,024	241,500
5130 Fred Hesse Jr. Park	153,762	158,196	215,126	203,590	209,600
5131 Contract Classes	0	0	21,649	0	55,000
5140 Robert E. Ryan Park	85,106	99,820	83,568	87,380	106,900
5150 Ladera Linda Community Center	69,353	75,109	76,440	94,367	91,100
5160 Abalone Cove Shoreline Park	75,746	91,173	139,626	153,446	143,500
5170 Special Events and Programs	127,484	146,374	188,264	206,875	249,200
5171 City Run Sports & Activities	0	0	5,659	9,231	5,100
5172 Volunteer Program	0	0	0	0	7,800
5180 Point Vicente Interpretive Center	386,052	447,107	471,653	520,231	540,900
5190 REACH	41,946	39,683	64,370	66,641	78,000
5210 Support Services	57,441	74,468	40,978	28,340	24,400
5999 Recreation & Parks Holding	0	0	5,320	10,979	0
<i>Subtotal for Recreation</i>	<i>2,042,417</i>	<i>2,175,101</i>	<i>2,493,315</i>	<i>2,754,079</i>	<i>2,862,200</i>
General fund Expenditure Totals	20,281,732	23,304,329	24,615,561	26,594,528	26,592,900

GENERAL FUND TRANSFERS

Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
TRANSFERS IN					
Fr Bldg. Replacement	334	0	0	0	0
Fr Measure A Maintenance	42,923	90,000	90,000	90,000	100,000
Fr PS Grants	100,000	100,000	140,000	130,000	175,000
Fr Waste Reduction - Park Maint	3,000	0	0	0	0
TRANSFERS IN	146,257	190,000	230,000	220,000	275,000
TRANSFERS OUT					
To Abalone Cove Sewer Maint	80,700	208,000	208,000	0	0
To CDBG	12,680	0	0	0	0
To Improv Authority Ab Cove	37,000	38,000	38,000	25,000	50,000
To Improv Authority Port Bend	0	0	0	20,000	55,000
To Infrastructure Improv Admin	8,359,894	4,141,397	4,526,000	4,272,000	3,976,900
To Street Improvements	1,862,000	0	0	0	0
To Subregion 1	0	0	41,500	0	35,000
TRANSFERS OUT	10,352,274	4,387,397	4,813,500	4,317,000	4,116,900

Department: General Fund

Budget Program General Non-Program Transfers In

Account #	Account Description	Budget FY19-20
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Fr Measure A Maintenance

Transfer from the Measure A Maintenance Fund to Parks, Trails & Open Space Maintenance within the General Fund for fuel modification in the Open Space areas.	100,000
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Fr PS Grants

Transfer to the General Fund to supplement the Community Resource (CORE) deputy cost within the Sheriff program of the Public Safety section of the budget.	175,000
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Department:	General Fund
Budget Program:	General Non-Program Expenditures

Account #	Account Description	Budget FY19-20
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To Improv Authority Ab Cove

The General Fund subsidizes the Abalone Cove fund of the Improvement Authority for annual maintenance of landslide mitigation facilities originally funded by the RDA.	50,000
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To Improv Authority Port Bend

The General Fund subsidizes the Portuguese Bend fund of the Improvement Authority for annual maintenance of landslide mitigation facilities originally funded by the RDA.	55,000
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To Infrastructure Improv Admin

Funding for the Reserve for future Capital Projects.	3,976,900
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To Subregion 1

Interest earned on the Subregion 1 endowment is not adequate to fund maintenance activities. Therefore, the General fund must subsidize Subregion 1 landscape maintenance.	35,000
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CITY COUNCIL

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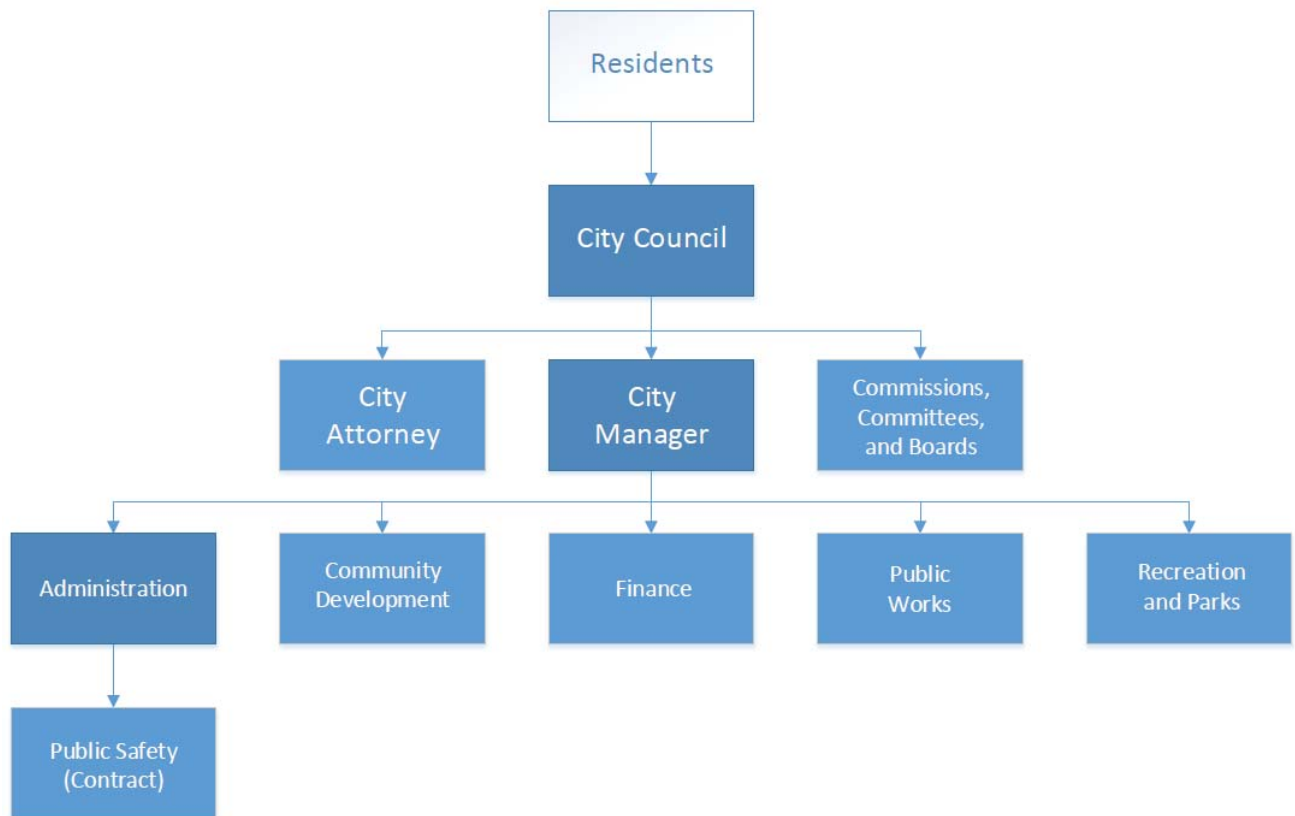
CITY COUNCIL

The City Council is the legislative body of the City and is comprised of five members elected at large to serve four-year terms, with a limit of two consecutive terms. City Council elections are conducted in November of odd numbered years. Elections will change to even numbered years in 2022. The City Council formulates policies in response to the needs, values and interests of the citizens. The City Council appoints the City Manager, as well as residents to serve on various volunteer boards, commissions, and committees. The City Council also negotiates employee compensation with the City's Employee Association; and takes actions on fees, assessments and other forms of revenue set forth by the government code. In addition, the Council approves the expenditure of City funds; establishes City ordinances and resolutions; and approves City contracts.



The City Council's budget includes a monthly part-time salary of \$400 per Council Member, health insurance benefits, a travel allowance for City business, and memberships in various local organizations.

ORGANIZATIONAL CHART



**City of Rancho Palos Verdes
City Council
FY 19-20 Adopted Budget Summary**

101 - General Fund

City Council

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 106,460	\$ 126,419	\$ 90,851	\$ 76,323	\$ 82,900
Maintenance & Operations	12,871	13,387	16,459	42,500	40,300
Capital Outlay	-	-	-	-	-
Total for City Council	\$ 119,331	\$ 139,806	\$ 107,310	\$ 118,823	\$ 123,200

Department: City Council
Budget Program: City Council

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-1110-4102	SALARY & WAGES - PT	24,370	25,139	24,883	24,650	24,000
	101-400-1110-4200	EMPLOYEE BENEFITS	82,090	0	0	0	0
	101-400-1110-4201	HEALTH/DENTAL/VISION INSURANCE	0	68,751	52,219	39,137	47,400
	101-400-1110-4202	FICA/MEDICARE	0	1,644	1,757	1,635	500
	101-400-1110-4204	WORKERS' COMPENSATION	0	0	664	863	500
	101-400-1110-4205	OTHER BENEFITS	0	20	78	794	1,500
	101-400-1110-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	30,865	11,250	9,244	9,000
	101-400-1110-4310	OPERATING MATERIALS & SUPPLIES	3,598	0	2,593	2,500	5,300
	101-400-1110-4601	MEMBERSHIPS & DUES	200	0	0	0	0
	101-400-1110-4901	OTHER/MISCELLANEOUS EXPENSES	0	0	0	20,000	0
	101-400-1110-5101	PROFESSIONAL/TECHNICAL SERVICES	9	0	0	0	0
	101-400-1110-5102	LEGAL NOTICES AND ADVERTISING	150	0	0	0	0
	101-400-1110-6001	MEETINGS/CONFERENCES	8,914	12,772	13,866	20,000	35,000
	101-400-1110-6002	TRAVEL/MILEAGE REIMBURSEMENT	0	415	0	0	0
	101-400-1110-6101	TRAINING	0	200	0	0	0
Expenditure Subtotals			119,331	139,806	107,310	118,823	123,200
Total Program Expenditures			119,331	139,806	107,310	118,823	123,200

Department: City Council

Budget Program: City Council

Account #	Account Description	Budget FY19-20
101-400-1110-4102	SALARY & WAGES - PT Stipend for City Council Members.	24,000
101-400-1110-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	47,400
101-400-1110-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	500
101-400-1110-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	500
101-400-1110-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	1,500
101-400-1110-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	9,000
101-400-1110-4310	OPERATING MATERIALS & SUPPLIES Stationery items for City Council, such as business cards, letterhead, and binders.	5,300
101-400-1110-6001	MEETINGS/CONFERENCES Expenses for the special events include: 1. Annual Holiday Reception. 2. Mayors Luncheons with mayors from the other three Peninsula cities and a member from the Palos Verdes Peninsula Unified School District Board. 3. Mayor/Committee Chair breakfasts, City Council meetings and workshops, as well as agenda preparation meetings.	35,000

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LEGAL SERVICES

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LEGAL SERVICES

The City contracts with the law firm of Aleshire & Wynder, LLP for its general legal services, with William W. Wynder serving as the City Attorney and Elena Gerli serving as the Assistant City Attorney. Since its incorporation, the City has chosen to contract with a private law firm due to the depth of legal expertise that a firm can typically provide in comparison with a small in-house legal staff. Aleshire & Wynder, LLP also represents the City in litigation, code enforcement, and labor negotiations with the City's Employee Association. Roughly 7.1% of the City's Legal Services expenditures were spent on litigation in fiscal year 2017-18. It is projected that litigation will make up 30.2% of Legal Services costs during fiscal year 2018-19. Periodically, the City retains the services of other legal firms when special expertise is required.

City Attorney's Office

- Provides legal advice to City Officials and the City Manager.
- Attends all regular City Council and Planning Commission meetings.
- Reviews ordinances, resolutions, contracts, and provides legal opinions.
- Represents the City in legal matters and administrative or court proceedings.
- Represents the City in labor negotiations and personnel matters



William W. Wynder
City Attorney



Elena Gerli
Assistant City Attorney



**City of Rancho Palos Verdes
Legal Services
FY 19-20 Adopted Budget Summary**

101 - General Fund

Legal Services

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	1,049,278	1,173,168	1,184,798	1,200,674	905,000
Capital Outlay	-	-	-	-	-
Total for Legal Services	\$ 1,049,278	\$ 1,173,168	\$ 1,184,798	\$ 1,200,674	\$ 905,000

Department: Legal Services
Budget Program: Legal Services

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-1210-5101	PROFESSIONAL/TECHNICAL SERVICES	142,664	9,939	27,212	13,028	0
	101-400-1210-5107	LEGAL SERVICES-GENERAL	723,111	834,173	898,973	694,451	700,000
	101-400-1210-5108	LEGAL SERVICES-LABOR NEGOTIATION	23,493	17,350	5,332	5,891	40,000
	101-400-1210-5109	LEGAL SERVICES-LITIGATION	116,245	248,410	84,098	363,488	55,000
	101-400-1210-5110	LEGAL SERVICES-CODE ENFORCEMENT	43,764	63,296	100,890	89,213	60,000
	101-400-1210-5119	LEGAL SERVICES - PRA	0	0	68,291	34,603	50,000
Expenditure Subtotals			1,049,278	1,173,168	1,184,798	1,200,674	905,000
Total Program Expenditures			1,049,278	1,173,168	1,184,798	1,200,674	905,000

Department: Legal Services

Budget Program: Legal Services

Account #	Account Description	Budget FY19-20
101-400-1210-5107	LEGAL SERVICES-GENERAL General legal services provided by the City Attorney's firm.	700,000
101-400-1210-5108	LEGAL SERVICES-LABOR NEGOTIATION Labor negotiation services provided by the City Attorney's firm.	40,000
101-400-1210-5109	LEGAL SERVICES-LITIGATION Litigation services provided by the City Attorney's firm.	55,000
101-400-1210-5110	LEGAL SERVICES-CODE ENFORCEMENT Code enforcement services provided by the City Attorney's firm.	60,000
101-400-1210-5119	LEGAL SERVICES - PRA PRA services provided by the City Attorney's firm.	50,000

PUBLIC SAFETY

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PUBLIC SAFETY

The public safety program provides for the overall protection and preservation of the City, including its residents, business owners and visitors. The majority of the City's public safety programs are administered by the City Manager's Office and include Sheriff, Special Programs, and Public Safety Grants. Animal Control is provided by the County of Los Angeles, Department of Animal Care and Control and administered by the Community Development Department. Fire protection and beach lifeguard services are provided by the Los Angeles County Fire Department through a Special Assessment District administered by the County.

SHERIFF

The City contracts with the Los Angeles County Sheriff's Department for general law enforcement services through a joint regional law enforcement agreement with the Cities of Rolling Hills and Rolling Hills Estates. The Sheriff's performance is overseen by the Regional Law Enforcement Committee. Sheriff services include: patrol services, traffic and parking enforcement, general and specialized investigations, and various crime prevention services and programs.



SPECIAL PROGRAMS

Special law enforcement programs include traffic control services, the parking citation-processing contract, and focused traffic safety and crime prevention programs. Included in special programs are the enforcement of the City's Preserve and targeted supplemental patrols.

PUBLIC SAFETY GRANTS

The City receives approximately \$100,000 annually from the Citizens' Option for Public Safety (COPS) program. This level of funding pays for close to half of the cost of a special community resource policing team (CORE Team) that focuses on juvenile crime and drug abuse prevention in the City.

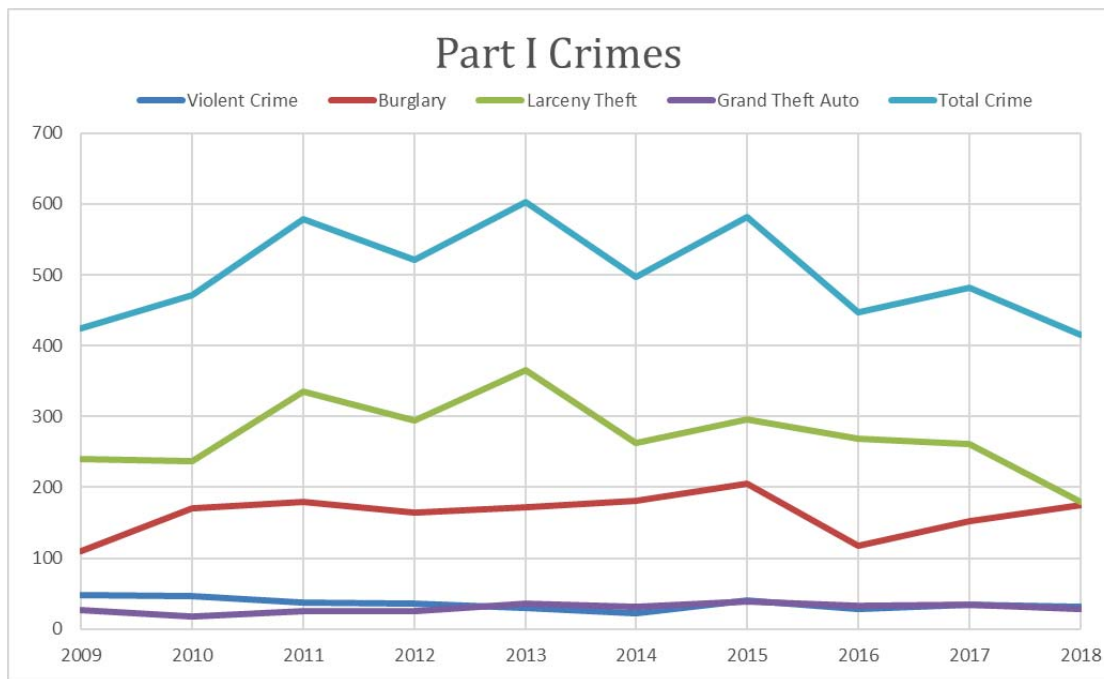
ANIMAL CONTROL

The City contracts with the County of Los Angeles, Department of Animal Care and Control (LAC DACC) for basic animal control services, including stray and injured animal pick-up care, pet licensing, low/cost spaying/neutering, pet adoption services, and excessive barking complaints.

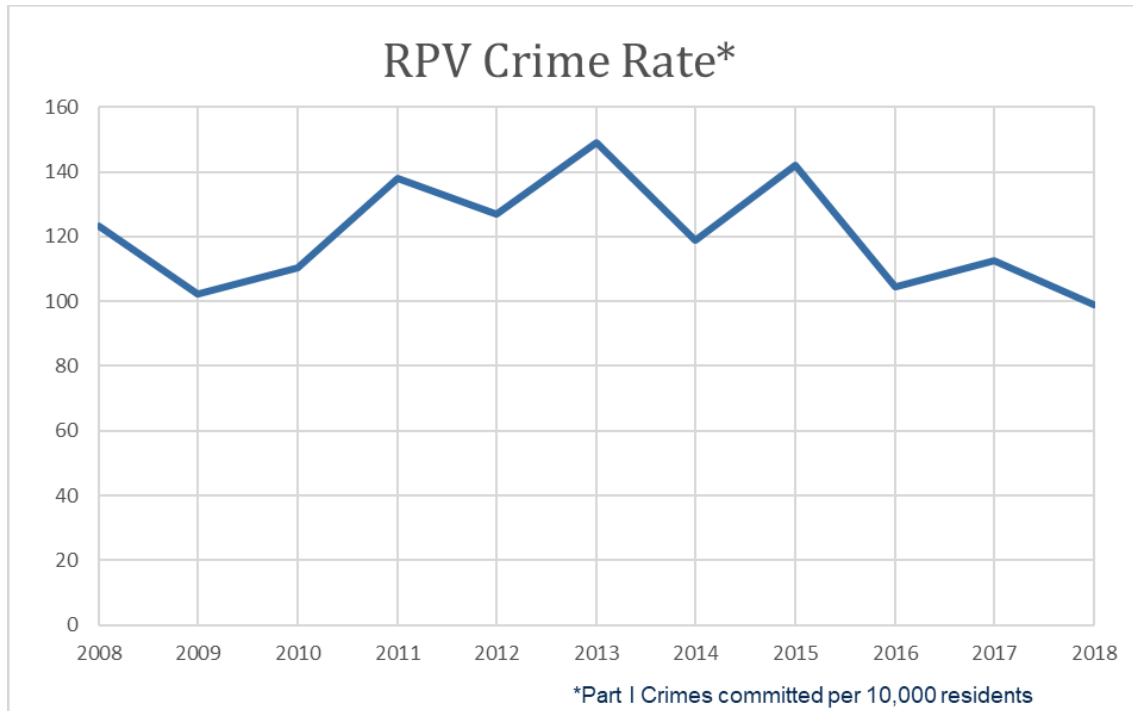
PUBLIC SAFETY PERFORMANCE INDICATORS

PART I CRIMES

Part I offenses are used by law enforcement agencies to reveal the extent of criminal activity and to identify trends. Part I crimes include criminal homicide, forcible rape, robbery, aggravated assault, burglary, larceny theft, grand theft auto and arson. Notably, burglaries are down to their lowest point since 2009.



Cities often use a formula based on the number of Part I Crimes committed each year per 10,000 in population as a way of expressing the overall crime rate in the community. The graph below compares the crime rate in Rancho Palos Verdes using this formula since 2007:



In 2017, about 112.67 people out of every 10,000 in Rancho Palos Verdes were victims of a Part I Crime, compared to 186.34 for the unincorporated areas served by the Lomita Sheriff's Station. The Crime Rate in RPV is relatively low compared to the past few years, but has increased a bit over 2016.

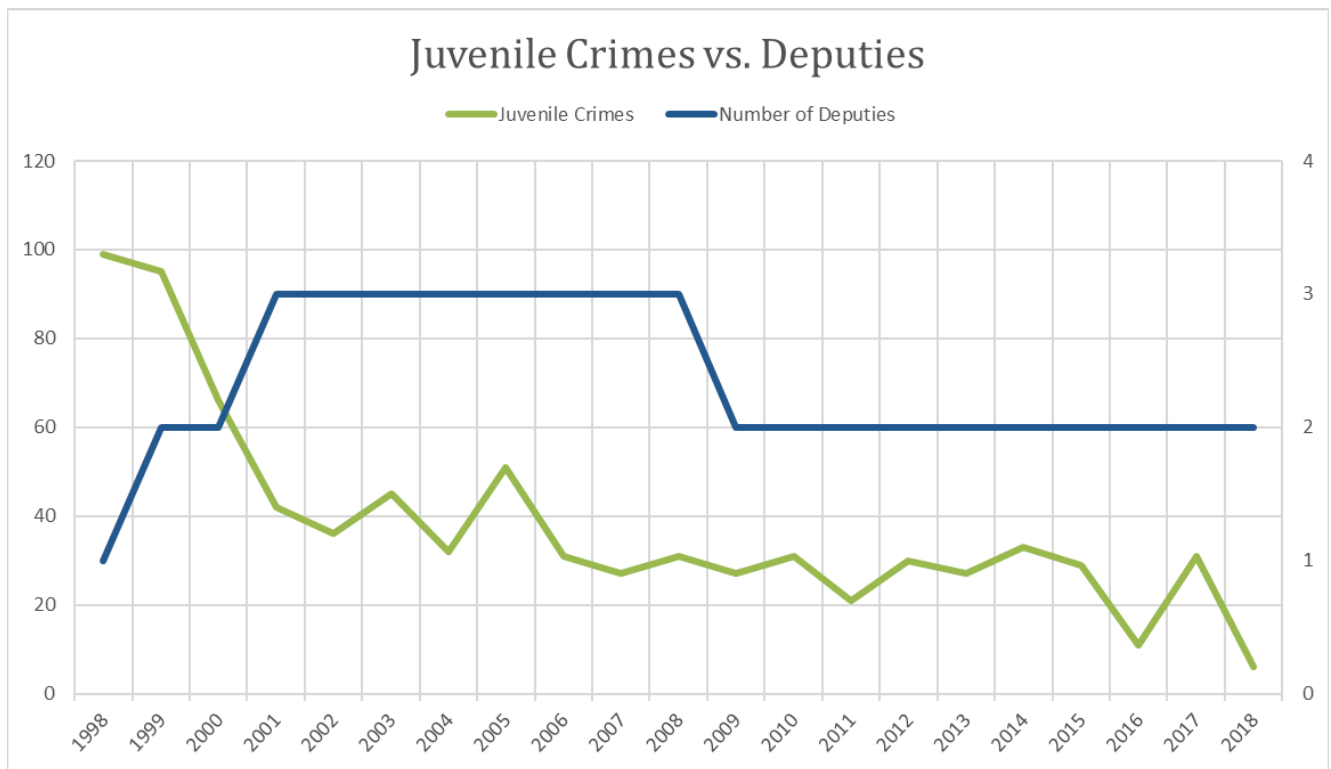
SHERIFF'S RESPONSE TIME

The Sheriff's goal is to respond to calls for assistance in a timely manner, especially with regard to immediate needs and emergency situations. The Lomita Sheriff Station's estimated average response times are as follows:

Sheriff's Response Time Performance		
Type of Calls	Desired Response Time	Average
Routine	Within 60 minutes	Most often 25 minutes or less
Immediate	Within 20 minutes	Most often 10 minutes or less
Emergency	Within 10 minutes	Most often 6 minutes or less

CORE DEPUTY TEAM

First established in FY96-97, the Community Resource (CORE) Team provides Sheriff Deputies assigned to address juvenile crime and delinquency issues, assist with emergency preparedness, coordinate with the City's volunteer Neighborhood Watch program, patrol open space areas, and resolve neighborhood disputes. One of the CORE Team's primary missions is to police the local high schools and intermediate schools and the adjacent shopping areas to detect and deter juvenile crime. Because of the variables involved in the reporting of data on juvenile crime, the exact effect the CORE team has had on juvenile crime in the City is uncertain. For the City of Rancho Palos Verdes, however, the Sheriff's Department has reported the following number of incidents involving youth, which indicates a declining trend during the first four years of the program and relative stability since that time, with only one discernible uptick in 2005:



According to the Sheriff's Department, the criteria consisted of all crime reports involving a subject between the ages of five and seventeen. This included both identified subjects and unidentified subjects with a description provided by a witness (based on information provided by the Los Angeles County Sheriff's Department, Lomita Station).

ANIMAL CONTROL

The agency's target response times are identified below.

Animal Control Target Response Times by Priority

LAC DACC Policy: OPF 130

Priority 1	One Hour	Bite/Attack in Progress Injured Animals Police Assist Other High Risk or Dangerous Call
Priority 2	Four Hours	Animals Confined by the Reporting Party
Priority 3	Twenty-Four (24) Hours	Dead Animals Patrol for Loose Dogs on Complaint
Priority 4	Seven (7) Days	Dogs Running from a Known Address Barking Dog Complaint

The LAC DACC's target response times fall in the high and medium level of *Response Time Standards* as outlined by the League of California Cities, A "How To" Guide for Assessing Effective

Service Levels in California Cities (Sacramento: League of California Cities, 1994) pp 18-19 (see below).

**League of California Cities'
Response Time Standards**

	Agency Service Levels		
Incident	<i>High</i>	<i>Medium</i>	<i>Low</i>
Endangering Human Life/ Safety	Immediate Action		
Sick/Injured	Less than .25 hrs	.25 - 4 hrs	More than 4 hrs
Aggressive Animal	Less than .33 hrs	.33 - 1.33 hrs	More than 2 hrs
Neglect/Cruelty	Less than 1 hr	1 - 24 hrs	More than 24 hrs
Confined/Trapped	Less than 1.5 hrs	1.5 - 24 hrs	More than 24 hrs
Nuisance Animal	Less than 4 hrs	4 - 72 hrs	More than 72 hrs
Dead Animal Pick-up	Less than 4 hrs	4 - 36 hrs	More than 36 hrs

**City of Rancho Palos Verdes
Public Safety
FY 19-20 Adopted Budget Summary**

101 - General Fund

Sheriff

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	4,792,928	5,451,056	6,108,698	6,318,500	6,540,000
Capital Outlay	-	-	-	-	-
Total for Sheriff	\$ 4,792,928	\$ 5,451,056	\$ 6,108,698	\$ 6,318,500	\$ 6,540,000

Special Programs

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ 29,620	\$ 83,113	\$ 99,648	\$ 244,000
Maintenance & Operations	110,754	792,033	885,459	852,700	516,200
Capital Outlay	-	-	59,897	-	-
Total for Special Programs	\$ 110,754	\$ 821,653	\$ 1,028,469	\$ 952,348	\$ 760,200

General Fund - Public Safety

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ 29,620	\$ 83,113	\$ 99,648	\$ 244,000
Maintenance & Operations	4,903,682	6,243,089	6,994,157	7,171,200	7,056,200
Capital Outlay	-	-	59,897	-	-
Total General Fund - Public Safety	\$ 4,903,682	\$ 6,272,709	\$ 7,137,167	\$ 7,270,848	\$ 7,300,200

217 - Public Safety Grant Fund

Public Safety Grant

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	-
Maintenance & Operations	-	-	-	-	-
Transfers Out	100,000	100,000	140,000	130,000	175,000
Total for Public Safety Grant	\$ 100,000	\$ 100,000	\$ 140,000	\$ 130,000	\$ 175,000

Department: Public Safety

Budget Program: Sheriff

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-6110-5101	PROFESSIONAL/TECHNICAL SERVICES	4,792,928	5,451,056	6,108,698	6,318,500	6,540,000
Expenditure Subtotals			4,792,928	5,451,056	6,108,698	6,318,500	6,540,000
Total Program Expenditures			4,792,928	5,451,056	6,108,698	6,318,500	6,540,000

Department: Public Safety

Budget Program: Sheriff

Account #	Account Description	Budget FY19-20
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101-400-6110-5101 PROFESSIONAL/TECHNICAL SERVICES 6,540,000

The FY 19-20 allocation reflects a projected increase from FY 18-19 rates.

General Law Enforcement: Provides for basic law enforcement services by the Los Angeles County Sheriff's Department as part of the Peninsula Regional Law Enforcement Agreement. Operating from the Lomita Station, the Sheriff's Department provides law enforcement for the Cities of Rancho Palos Verdes, Rolling Hills and Rolling Hills Estates. Services include regular patrol units, traffic enforcement, and the Surveillance and Apprehension Team (SAT) undercover unit. In FY15-16, the City added two RPV-dedicated patrol units and jointly added a SAT Detective (68% share) to the Sheriff's contract.

Grant Deputy Program: Provides for the Community Resource (CORE) policing team that primarily focuses on juvenile crime and drug abuse prevention, neighborhood conflict resolution and other quality of life policing issues. The team also teaches Student & the Law classes at Peninsula High School and Rancho del Mar High School. First established in FY96-97 with one deputy, the Team was increased in size until it had three deputies beginning in FY99-00. Beginning in FY09-10, the regional contract CORE team was reduced to two deputies.

The total cost of the Sheriff's services includes a projected increased contribution to the Liability Trust Fund that is administered by the County of Los Angeles. Oversight of this fund is conducted by the Liability Trust Fund Oversight Committee, which was established by the California Contract Cities Association.

Department: Public Safety
Budget Program: Special Programs

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-6120-4101	SALARY & WAGES - FT	0	22,334	62,715	74,452	175,200
	101-400-6120-4103	SALARY & WAGES - OT	0	309	361	282	2,000
	101-400-6120-4104	EMPLOYEE BONUSES	0	0	0	1,055	0
	101-400-6120-4200	EMPLOYEE BENEFITS	0	0	0	0	0
	101-400-6120-4201	HEALTH/DENTAL/VISION INSURANCE	0	3,108	9,702	9,573	34,700
	101-400-6120-4202	FICA/MEDICARE	0	293	855	1,023	2,600
	101-400-6120-4203	CALPERS RETIREMENT	0	1,464	4,075	5,139	10,700
	101-400-6120-4204	WORKERS' COMPENSATION	0	1,700	1,583	1,746	3,000
	101-400-6120-4205	OTHER BENEFITS	0	412	2,322	3,296	5,800
	101-400-6120-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	0	1,500	3,082	10,000
	101-400-6120-4310	OPERATING MATERIALS & SUPPLIES	5,188	400,802	109,922	6,000	7,500
	101-400-6120-4901	OTHER/MISCELLANEOUS EXPENSES	0	155	72,800	100,500	0
	101-400-6120-5101	PROFESSIONAL/TECHNICAL SERVICES	105,566	15,470	14,950	26,000	39,400
	101-400-6120-5103	PRINTING & BINDING	0	0	0	4,000	3,000
	101-400-6120-5111	PROF/TECH SERVICES (TRAFFIC)	0	10,372	0	16,000	16,000
	101-400-6120-5112	PROF/TECH SERVICES (COASTAL AREA)	0	14,224	9,553	0	15,500
	101-400-6120-5113	PROF/TECH SERVICES (WESTERN AVE)	0	1,333	10,852	3,000	8,000
	101-400-6120-5114	PROF/TECH SERVICES (SUMMER EVENING)	0	1,666	0	5,000	5,000
	101-400-6120-5115	PROF/TECH SERVICES (SUPPLEMENTAL)	0	50,860	94,615	96,000	86,000
	101-400-6120-5116	PROF/TECH SERVICES (PRESERVE ENFORCE	0	291,216	567,015	584,200	309,500
	101-400-6120-5201	REPAIR & MAINTENANCE SERVICES	0	812	0	0	0
	101-400-6120-5301	TELEPHONE SERVICE	0	5,123	5,053	10,000	23,400
	101-400-6120-6001	MEETINGS/CONFERENCES	0	0	0	1,000	1,000
	101-400-6120-6002	TRAVEL/MILEAGE REIMBURSEMENT	0	0	0	300	300
	101-400-6120-6201	EQUIPMENT REPLACEMENT CHARGES	0	0	700	700	1,600
	101-400-6120-8201	VEHICLES	0	0	59,897	0	0
Expenditure Subtotals			110,754	821,653	1,028,469	952,348	760,200

Total Program Expenditures	110,754	821,653	1,028,469	952,348	760,200
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Department: Public Safety
Budget Program: Special Programs

Account #	Account Description	Budget FY19-20
101-400-6120-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	175,200
101-400-6120-4103	SALARY & WAGES - OT Overtime paid to full-time City employees allocated to this program.	2,000
101-400-6120-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	34,700
101-400-6120-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	2,600
101-400-6120-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	10,700
101-400-6120-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	3,000
101-400-6120-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	5,800
101-400-6120-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	10,000
101-400-6120-4310	OPERATING MATERIALS & SUPPLIES This item covers the costs associated with ongoing maintenance and miscellaneous supplies for: 1. Peninsula Region's radar units. This cost is shared: RPV 68%, RHE 28% and RH 4%. 2. Uniforms and supplies for the Volunteers on Patrol (VOP) participants who are Rancho Palos Verdes residents and special equipment for Lomita Sheriff's Station.	7,500

Department: Public Safety
Budget Program: Special Programs

Account #	Account Description	Budget FY19-20
101-400-6120-5101	PROFESSIONAL/TECHNICAL SERVICES This line item provides for the following professional and technical services: 1. Parking Citations: In cooperation with the other two regional cities, Rolling Hills and Rolling Hills Estates, the City contracts with an outside vendor for the processing and administration of parking citations. 2. Explorer Scouts: This program allows Sheriff Explorer Scouts to provide traffic control at the City's annual Whale of a Day celebration and other special events. 3. Los Angeles Regional Interoperable Communications System (LA-RICS) administration fee. 4. Ring Protect Plan for Ring Spotlight Cams available to residents via the Vacation/ Home Renovation Loan Program. 5. Everbridge Multijurisdictional Emergency Notification System Pilot Program Annual Fee 6. Domestic Violence Response Pilot Program	39,400
101-400-6120-5103	PRINTING & BINDING This item covers the cost of printing parking citation books for the Regional Law Enforcement Area. The cost is shared on a 68% - 28% - 4% basis with the other contract cities.	3,000
101-400-6120-5111	PROF/TECH SERVICES (TRAFFIC) Traffic Control at Rancho Vista Elementary School: This item pays for the City's share of the Sheriff's traffic control at Rancho Vista Elementary School. The three regional cities share the cost: RPV 68%, RHE 28% and RH 4%.	16,000
101-400-6120-5112	PROF/TECH SERVICES (COASTAL AREA) Annual targeted enforcement and outreach programs - Coastal Area Patrol.	15,500
101-400-6120-5113	PROF/TECH SERVICES (WESTERN AVE) Annual targeted enforcement and outreach programs - Western Avenue Patrol.	8,000
101-400-6120-5114	PROF/TECH SERVICES (SUMMER EVENING) Annual targeted enforcement and outreach programs - Summer Evening Patrol.	5,000
101-400-6120-5115	PROF/TECH SERVICES (SUPPLEMENTAL) Annual targeted enforcement and outreach programs - Supplemental Patrol which includes Switchback area.	86,000

Department: Public Safety
Budget Program: Special Programs

Account #	Account Description	Budget FY19-20
101-400-6120-5116	PROF/TECH SERVICES (PRESERVE ENFORCE) Preserve Enforcement: To allow for greater coverage and reduced costs, the City will be moving to a Ranger model for Preserve enforcement. The first half of the fiscal year, while Rangers are being recruited and trained, Sheriff's deputies will patrol the Preserve 80 hours weekly. When the Rangers begin the second half of the fiscal year, the expected hours of enforcement operations are expected to increase, especially on weekends and holidays when Preserve use is at its highest. Deputies and/or Rangers will patrol the Preserve on foot, horse, bicycle, or vehicle as appropriate.	309,500
101-400-6120-5301	TELEPHONE SERVICE Annual cellular costs for Automated License Plate Recognition (ALPR) Cameras. Increase in number of ALPR Cameras in RPV requiring more cellular services. Annual cellular costs for participating HOAs' that have installed security camera(s) at their neighborhood entrance(s) through the City's HOAs security camera system grant program. This account is pass-through for the HOAs' as the City is passing along the discount rate Verizon provides to the City.	23,400
101-400-6120-6001	MEETINGS/CONFERENCES Expenses related to attendance of Municipal Management Association of Southern California conference.	1,000
101-400-6120-6002	TRAVEL/MILEAGE REIMBURSEMENT Reimbursement for use of employees' private automobiles for City business.	300
101-400-6120-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	1,600

Department: Public Safety
Budget Program: Public Safety Grants

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
To Gen'l Fund	217-400-0000-9101	TRANSFERS OUT	100,000	100,000	140,000	130,000	175,000
Transfers Out Subtotals			100,000	100,000	140,000	130,000	175,000
Total Program Expenditures			100,000	100,000	140,000	130,000	175,000

Department: Public Safety

Budget Program: Public Safety Grants

Account #	Account Description	Budget FY19-20
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To Gen'l Fund

217-400-0000-9101	TRANSFERS OUT Transfer to the General Fund to supplement the Community Resource (CORE) deputy cost within the Sheriff program of the Public Safety section of the budget.	175,000
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CITY ADMINISTRATION

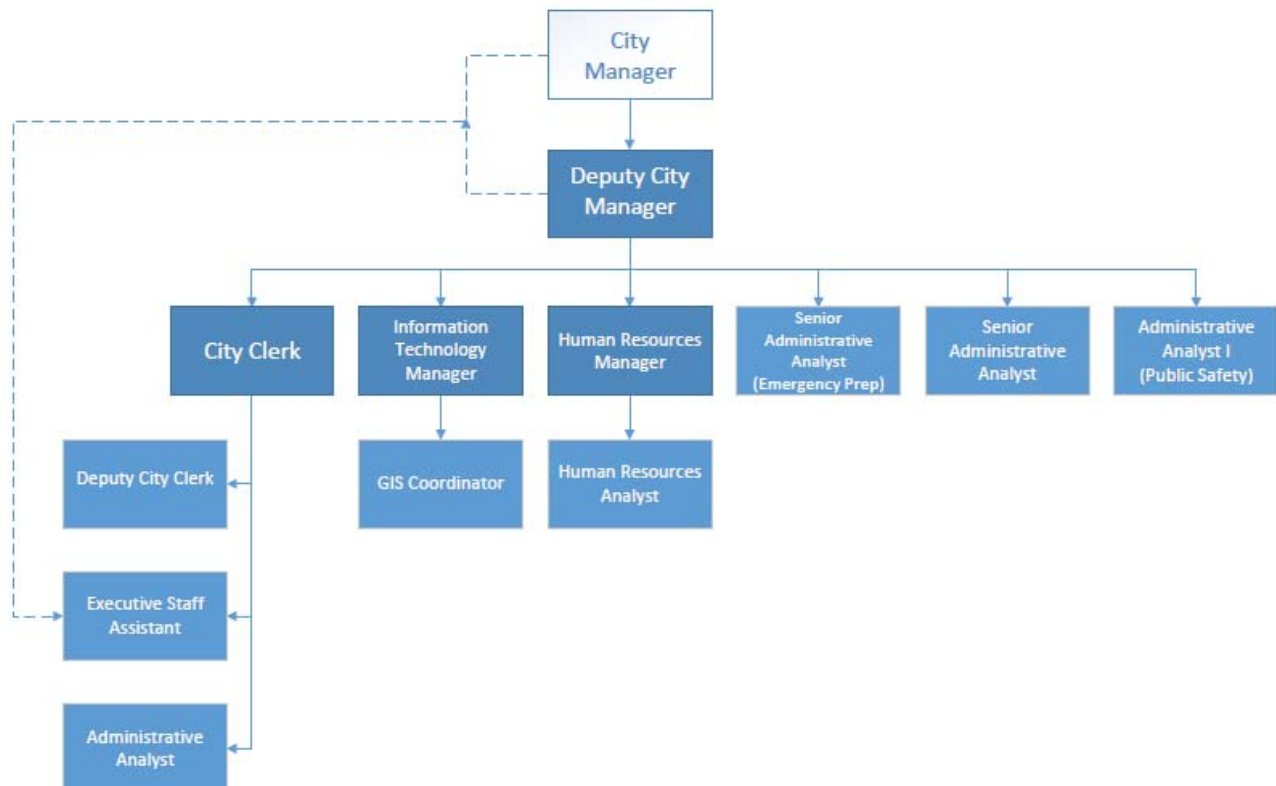
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CITY ADMINISTRATION

The City Manager, as the administrative head of the City, ensures that the policies of the City Council are carried out. In addition to the City Manager providing day-to-day direction to the City's departments, the staff in the Administration Department are also responsible for the following:

- Public safety contract services and programs
- Emergency preparedness
- Risk management
- Community outreach
- City newsletter & social media
- Human Resources management
- Intergovernmental matters
- Film Permits
- Preparation of City Council meeting agendas and minutes
- Records management
- Elections
- Information Technology systems
- RPTV cable television studio
- Leases and real property acquisition

ORGANIZATIONAL CHART





FULL-TIME EMPLOYEE POSITIONS	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20
ADMINISTRATION					
Administrative Analyst I / II	0.0	1.0	1.0	1.0	1.0
Administrative Analyst II	1.0	1.0	1.0	1.0	1.0
Administrative Assistant	0.0	1.0	1.0	1.0	0.0
City Clerk	1.0	1.0	1.0	1.0	1.0
City Council Liaison	0.0	0.0	0.0	0.0	0.0
City Manager	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
Deputy City Manager	1.0	1.0	1.0	1.0	1.0
Executive Staff Assistant	1.0	1.0	1.0	1.0	1.0
GIS Coordinator	0.5	1.0	1.0	1.0	1.0
Human Resources Analyst	1.0	1.0	1.0	1.0	1.0
Human Resources Manager	1.0	1.0	1.0	1.0	1.0
Information Technology Manager	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	2.0	2.0	2.0	2.0	2.0
Staff Assistant II	1.0	0.0	0.0	0.0	0.0
SUBTOTAL	12.5	14.0	14.0	14.0	13.0

EMPLOYEE POSITIONS

City Manager

- Maintain regular communications with City Council members.
- Facilitate the setting of City Council goals & priorities.
- Manage daily operations and sets performance goals with different departments.
- Monitor City activities and budget to insure consistency with City Council policy & direction.
- Coordinate City participation in various governmental organizations.
- Prepare weekly status reports.

Deputy City Manager

- Liaison with Los Angeles County Sheriff's Department & Fire Department and oversee other public safety programs.
- Oversee activities and provide direction to the City Clerk's Office, Human Resources, Information Technology, Emergency Preparedness and RPVtv cable television studio.
- Coordinate Community Outreach functions, including quarterly City Newsletter.
- Respond to resident concerns that are not resolved at the department level.

Executive Assistant

- Manage City Manager and Deputy City Manager's calendars
- Compile City Manager's weekly status report.
- Provide administrative support for City Manager's Office and City Council.

Human Resources Manager

- Manage negotiations with the Employee Association.
- Conduct personnel recruitments.
- Monitor performance reviews, promotions and disciplinary actions.
- Implement new personnel laws and programs.
- Prepare and update job descriptions and classification & compensation studies.
- Administer the general liability, workers compensation and property insurance coverage programs.
- Monitor the City's risk prevention and safety programs.

Human Resources Analyst

- Assist with personnel recruitments.
- Administer benefits for City employees.
- Coordinate employee training activities.
- Support the employee safety committee.
- Assist with preparing human resources documents, procedures & forms.

Information Technology Manager

- Manage operation of the City's information technology and geographic information systems & infrastructure.
- Develop long-term information systems strategies and innovations.
- Evaluate, select and implement City-wide enterprise systems, hardware and software programs.
- Provide administration, security & functionality support for infrastructure and business systems.
- Manage the City's various IT service and system support provider contracts.
- Coordinate IT system user training opportunities for employees.

GIS Coordinator

- Manage and maintain City GIS services, equipment and software.
- Coordinate requests for data acquisition, mapping and reporting.
- Assist with support for GIS integrated enterprise systems.
- Develop workflows and processes using various GIS technologies.
- Provide public facing maps and GIS enabled information.

Senior Administrative Analysts

- Monitor state and federal legislation affecting municipalities.
- Manage grant administration.
- Process film permits.
- Monitor City border issues.
- Update Administrative Instruction Manual and City Council Policy Manual.
- Manage leases agreements and real property acquisitions.
- Provide disaster planning and coordination of a comprehensive emergency action program in the event of a natural or human-made disaster.
- Update the City's emergency operations planning documents and agreements.
- Coordinate City Council and employee training in emergency operations.
- Provide staff support for the City's Emergency Preparedness Committee.

Administrative Analyst I/II (Public Safety)

- Manage public safety notifications to keep residents informed.
- Implement Public Safety programs in coordination with the Sheriff's and Fire Departments.
- Perform analysis on crime and public safety trends, as well as potential solutions.
- Develop outreach and awareness materials, and incorporate technology to further reach residents.

City Clerk

- Manage daily operations of the City Clerk's Office and supervise staff in the performance of all assigned duties.
- Prepare agendas and ensure compliance with posting requirements for all City Council meetings.
- Prepare all permanent records of the City Council meetings and other proceedings.
- Manage, maintain, and preserve official City records and information
- Oversee the City's records management program including archiving, storage, and compliance with records retention requirements.
- Manage public records requests.
- Maintain the City Municipal Code.
- Conduct recruitments for appointed City advisory board members.
- Administer municipal elections as the Elections Official.
- Oversees the filing of conflict of interest statements, campaign finance statements, and other mandatory legal filings by designated personnel in accordance with the Political Reform Act of 1974, as the Filing Officer.
- Receive claims and other legal filings (i.e., subpoenas, summons, etc.).

Deputy City Clerk

- Serve as City Clerk in his/her absence.
- Administer follow-up activities related to the agenda process including the processing of resolutions, ordinances, agreements, and the recording of official documents.
- Oversee contract management for selected service areas.

- Receive and process public records requests, as required under the California Public Records Act. Assist with risk management functions.

Administrative Assistant

- Assist with agenda processes. Assist with follow-up activities related to the agenda process and post City Council meeting actions.
- Assist with maintaining the citywide electronic document management system known as LaserFiche.
- Assist with public records requests including research of City records.
- Assist with processing municipal code updates
- Conduct bid openings for the Public Works Department.
- Assist with special projects.
- Assist with a variety of administrative office functions.

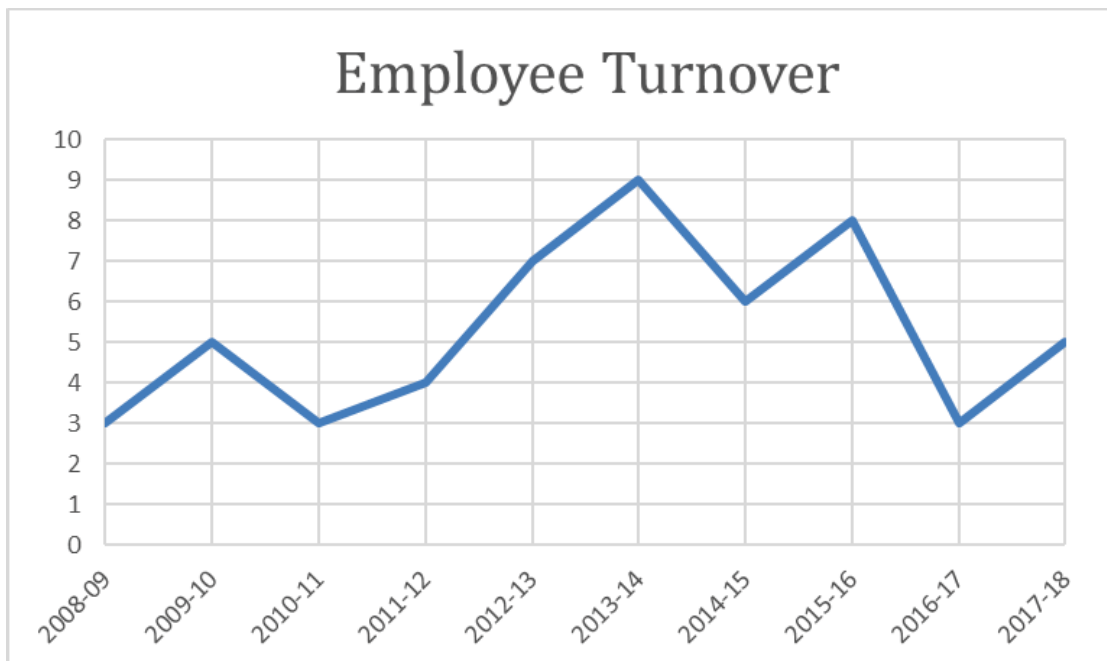
EMERGENCY PREPAREDNESS

The City's Emergency Preparedness program provides for disaster planning and coordination of a comprehensive emergency action plan in the event of a natural or man-made disaster. The City Manager's Office is responsible for maintaining the City's emergency supplies, training City staff, updating the City's Emergency Operations Plan, coordinating with the County and other local agencies, and providing staff support to the Emergency Preparedness Committee.

CITY ADMINISTRATION PERFORMANCE INDICATORS

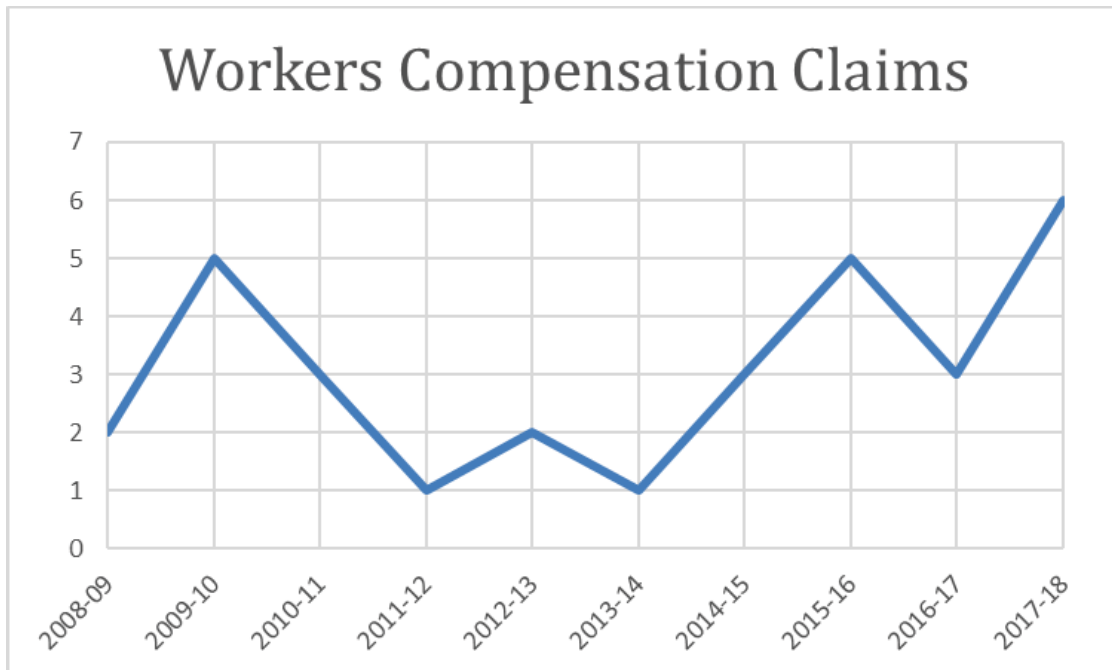
Personnel

Over the 10 years spanning from FY 2008-09 to FY 2017-18, employee separations have averaged 5.3 per year, or about 8% of the City's full-time staff.

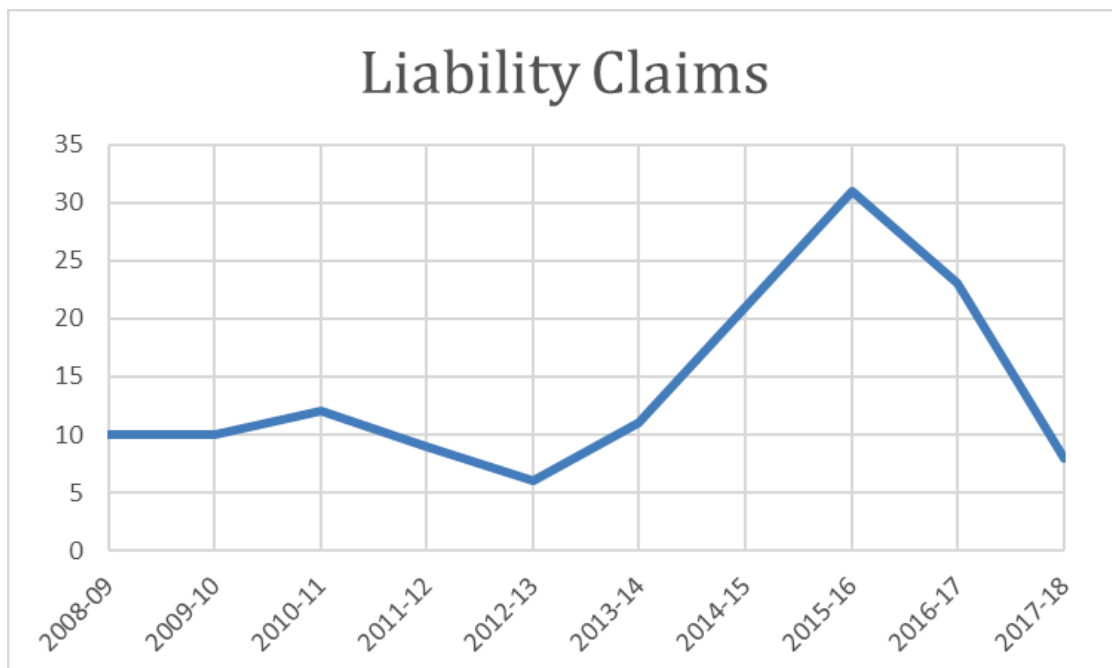


Risk Management

The number of Workers Compensation claims (including part-time staff and volunteers) has remained low through the years. Rancho Palos Verdes is consistently among the leaders in low workers compensation losses among cities of our size and risk.



The majority of liability claims filed against the City tend to be related to City trees, bicycle accidents, vehicle damage due to roadway conditions, and trip and fall incidents in the public right of way. The City's liability claims tend to average fewer than 20 per fiscal year. The total number of claims for FY 17-18 is eight (8). Our claim experience compared with other cities of our size and risk is about average.



City Council Minutes

The turnaround time for City Council meeting minutes to be approved has remained at less than 30 days through recent years. The City Clerk's Office prepares on average 35 sets of meeting minutes a year in order to ensure the accuracy and completeness of meeting information.

Public Record Act Requests

The City Clerk's Office received and responded to approximately 180 Public Records Act (PRA) requests in FY 2017-2018. On average, these PRA requests were completed in 8 days. Thirty-four percent (34%) were processed within 24 hours, sixty-one percent (61%) were completed within 7 days, and eighty-one percent (81%) were completed in 14 days, and ninety-one percent (91%) were completed in 21 days. More complex requests, requiring extensive compilation and review, were completed on average with a turnaround time of 28 days.

**City of Rancho Palos Verdes
City Administration
FY 19-20 Adopted Budget Summary**

101 - General Fund

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actual	FY 18-19 Estimates	FY 19-20 Budget
City Manager	\$ 885,212	\$ 783,077	\$ 872,495	\$ 814,997	\$ 778,000
City Clerk	637,521	481,015	468,738	439,183	358,100
City Clerk Election	-	3,366	126,827	-	353,000
Community Outreach	75,344	74,448	74,465	69,800	75,100
Emergency Preparedness	195,637	161,607	145,801	159,176	165,700
RPVtv	221,837	169,004	203,701	238,400	252,500
Personnel	388,905	364,247	373,704	340,278	391,900
Risk Management	589,889	-	-	-	-
Information Technology - Data	876,155	889,924	1,012,124	1,024,982	1,003,900
Information Technology - Voice	96,117	100,933	93,138	95,000	115,000
Total General Fund - City Administration	\$ 3,966,617	\$ 3,027,621	\$ 3,370,995	\$ 3,181,816	\$ 3,493,200

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actual	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 1,784,755	\$ 1,823,615	\$ 1,899,372	\$ 1,863,561	\$ 1,855,100
Maintenance & Operations	2,109,736	1,175,889	1,439,633	1,315,255	1,635,100
Capital Outlay	72,126	28,117	31,989	3,000	3,000
Total General Fund - City Administration	\$ 3,966,617	\$ 3,027,621	\$ 3,370,995	\$ 3,181,816	\$ 3,493,200

**City of Rancho Palos Verdes
City Administration
FY 19-20 Adopted Budget Summary**

101 - General Fund

City Manager

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 716,291	\$ 707,231	\$ 732,512	\$ 727,797	\$ 715,800
Maintenance & Operations	96,795	75,846	139,982	87,200	62,200
Capital Outlay	72,126	-	-	-	-
Total for City Manager	\$885,212	\$783,077	\$872,495	\$814,997	\$778,000

City Clerk

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 448,978	\$ 444,701	\$ 452,032	\$ 420,983	\$ 307,300
Maintenance & Operations	188,543	36,314	16,706	18,200	50,800
Capital Outlay	-	-	-	-	-
Total for City Clerk	\$ 637,521	\$ 481,015	\$ 468,738	\$ 439,183	\$ 358,100

City Clerk Election

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	3,366	126,827	-	353,000
Capital Outlay	-	-	-	-	-
Total for City Clerk Election	\$ -	\$ 3,366	\$ 126,827	\$ -	\$ 353,000

*New program created to track election costs.

Community Outreach

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	75,344	74,448	74,465	69,800	75,100
Capital Outlay	-	-	-	-	-
Total for Community Outreach	\$ 75,344	\$ 74,448	\$ 74,465	\$ 69,800	\$ 75,100

Emergency Preparedness

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 113,023	\$ 116,650	\$ 108,741	\$ 103,876	\$ 101,900
Maintenance & Operations	82,614	44,957	37,060	55,300	63,800
Capital Outlay	-	-	-	-	-
Total for Emergency Preparedness	\$ 195,637	\$ 161,607	\$ 145,801	\$ 159,176	\$ 165,700

**City of Rancho Palos Verdes
City Administration
FY 19-20 Adopted Budget Summary**

RPVtv

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ 47,041	\$ 60,400	\$ 81,400
Maintenance & Operations	221,837	169,004	156,660	178,000	171,100
Capital Outlay	-	-	-	-	-
Total for RPVtv	\$ 221,837	\$ 169,004	\$ 203,701	\$ 238,400	\$ 252,500

Personnel

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 292,533	\$ 278,323	\$ 277,170	\$ 270,678	\$ 329,100
Maintenance & Operations	96,372	85,924	96,535	69,600	62,800
Capital Outlay	-	-	-	-	-
Total for Personnel	\$ 388,905	\$ 364,247	\$ 373,704	\$ 340,278	\$ 391,900

Risk Management

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	589,889	-	-	-	-
Capital Outlay	-	-	-	-	-
Total for Risk Management	\$ 589,889	\$ -	\$ -	\$ -	\$ -

*Program moved to non-department

Information Technology - Data

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 213,930	\$ 276,710	\$ 281,875	\$ 279,827	\$ 319,600
Maintenance & Operations	662,225	585,097	698,259	742,155	681,300
Capital Outlay	-	28,117	31,989	3,000	3,000
Total for Information Technology - Data	\$ 876,155	\$ 889,924	\$ 1,012,124	\$ 1,024,982	\$ 1,003,900

Information Technology - Voice

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	96,117	100,933	93,138	95,000	115,000
Capital Outlay	-	-	-	-	-
Total for Information Technology - Voice	\$ 96,117	\$ 100,933	\$ 93,138	\$ 95,000	\$ 115,000

Department: City Administration
Budget Program: City Manager

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-1410-4101	SALARY & WAGES - FT	551,604	552,275	549,356	509,200	552,200
	101-400-1410-4103	SALARY & WAGES - OT	1,717	327	0	0	600
	101-400-1410-4104	EMPLOYEE BONUSES	0	1,000	0	2,758	0
	101-400-1410-4106	AUTOMOBILE ALLOWANCES	0	0	850	10,200	10,200
	101-400-1410-4200	EMPLOYEE BENEFITS	162,970	0	0	0	0
	101-400-1410-4201	HEALTH/DENTAL/VISION INSURANCE	0	41,223	66,634	71,674	35,200
	101-400-1410-4202	FICA/MEDICARE	0	7,240	7,478	7,847	8,300
	101-400-1410-4203	CALPERS RETIREMENT	0	43,570	43,687	44,328	45,100
	101-400-1410-4204	WORKERS' COMPENSATION	0	12,699	13,017	13,699	11,000
	101-400-1410-4205	OTHER BENEFITS	0	12,975	20,511	25,121	23,800
	101-400-1410-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	14,423	14,980	10,505	17,100
	101-400-1410-4207	CALPERS UNFUNDED LIABILITY	0	21,499	16,000	32,465	12,300
	101-400-1410-4310	OPERATING MATERIALS & SUPPLIES	17,706	454	1,463	5,000	10,000
	101-400-1410-4311	POSTAGE	0	0	0	0	100
	101-400-1410-4601	MEMBERSHIPS & DUES	2,625	425	11,323	3,600	3,800
	101-400-1410-5101	PROFESSIONAL/TECHNICAL SERVICES	35,793	51,392	93,985	48,000	25,000
	101-400-1410-5102	LEGAL NOTICES AND ADVERTISING	255	2	256	0	0
	101-400-1410-5103	PRINTING & BINDING	232	532	600	500	600
	101-400-1410-5301	TELEPHONE SERVICE	0	38	0	0	0
	101-400-1410-6001	MEETINGS/CONFERENCES	13,978	15,653	17,149	15,000	18,000
	101-400-1410-6002	TRAVEL/MILEAGE REIMBURSEMENT	268	136	335	500	500
	101-400-1410-6101	TRAINING	1,400	0	0	0	0
	101-400-1410-6102	PUBLICATIONS/JOURNALS	337	914	672	400	400
	101-400-1410-6201	EQUIPMENT REPLACEMENT CHARGES	24,200	6,300	14,200	14,200	3,800
	101-400-1410-8803	LAND	72,126	0	0	0	0
Expenditure Subtotals			885,212	783,077	872,495	814,997	778,000
Total Program Expenditures			885,212	783,077	872,495	814,997	778,000

Department: City Administration

Budget Program: City Manager

Account #	Account Description	Budget FY19-20
101-400-1410-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	552,200
101-400-1410-4103	SALARY & WAGES - OT Overtime paid to full-time employees allocated to this program.	600
101-400-1410-4106	AUTOMOBILE ALLOWANCES Reimbursement for use of employees' private automobiles for City business.	10,200
101-400-1410-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	35,200
101-400-1410-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	8,300
101-400-1410-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	45,100
101-400-1410-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	11,000
101-400-1410-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	23,800
101-400-1410-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	17,100
101-400-1410-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	12,300
101-400-1410-4310	OPERATING MATERIALS & SUPPLIES This budget provides for miscellaneous office supplies.	10,000

Department: City Administration

Budget Program: City Manager

Account #	Account Description	Budget FY19-20
101-400-1410-4311	POSTAGE Charges for express mail, messenger and delivery services.	100
101-400-1410-4601	MEMBERSHIPS & DUES Funds membership in the following organizations: 1. International City Managers Association (ICMA) 2. Women Leading Government (WLG)	3,800
101-400-1410-5101	PROFESSIONAL/TECHNICAL SERVICES Professional contract services.	25,000
101-400-1410-5103	PRINTING & BINDING Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents.	600
101-400-1410-6001	MEETINGS/CONFERENCES Expenses related to travel by employees in the City Manager's Office to meetings and conferences sponsored by the League of California Cities, South Bay Cities Council of Governments, International City Managers Association, and California Contract Cities Association. Other travel may be included in this account, such as special lobbying trips to Sacramento and/or Washington D.C. and attendance at miscellaneous local and regional meetings.	18,000
101-400-1410-6002	TRAVEL/MILEAGE REIMBURSEMENT Reimbursement for use of employees' private automobiles for City business.	500
101-400-1410-6102	PUBLICATIONS/JOURNALS Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	400
101-400-1410-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	3,800

Department: City Administration
Budget Program: City Clerk

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-1310-4101	SALARY & WAGES - FT	314,058	276,639	307,009	277,519	195,000
	101-400-1310-4102	SALARY & WAGES - PT	0	0	881	0	0
	101-400-1310-4103	SALARY & WAGES - OT	785	8,260	9,285	8,984	12,600
	101-400-1310-4104	EMPLOYEE BONUSES	0	3,000	0	5,487	0
	101-400-1310-4200	EMPLOYEE BENEFITS	134,134	0	0	0	0
	101-400-1310-4201	HEALTH/DENTAL/VISION INSURANCE	0	37,917	45,606	37,693	32,300
	101-400-1310-4202	FICA/MEDICARE	0	3,804	4,122	3,788	3,100
	101-400-1310-4203	CALPERS RETIREMENT	0	26,665	27,776	25,528	16,500
	101-400-1310-4204	WORKERS' COMPENSATION	0	7,599	7,284	6,751	4,000
	101-400-1310-4205	OTHER BENEFITS	0	23,758	13,266	9,267	6,200
	101-400-1310-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	15,631	8,703	10,699	9,000
	101-400-1310-4207	CALPERS UNFUNDED LIABILITY	0	41,428	28,100	35,267	28,600
	101-400-1310-4310	OPERATING MATERIALS & SUPPLIES	2,119	2,030	1,378	2,500	2,500
	101-400-1310-4311	POSTAGE	0	6,840	0	0	0
	101-400-1310-4601	MEMBERSHIPS & DUES	1,225	1,250	1,146	1,300	1,300
	101-400-1310-5101	PROFESSIONAL/TECHNICAL SERVICES	143,403	1,868	0	200	3,000
	101-400-1310-5102	LEGAL NOTICES AND ADVERTISING	7,652	2,292	1,900	3,000	3,000
	101-400-1310-5103	PRINTING & BINDING	912	7,598	1,008	500	1,000
	101-400-1310-6001	MEETINGS/CONFERENCES	2,855	1,271	1,628	500	3,000
	101-400-1310-6002	TRAVEL/MILEAGE REIMBURSEMENT	435	75	0	500	600
	101-400-1310-6101	TRAINING	6,946	769	102	1,300	5,000
	101-400-1310-6102	PUBLICATIONS/JOURNALS	8,396	8,121	3,144	2,000	30,500
	101-400-1310-6201	EQUIPMENT REPLACEMENT CHARGES	14,600	4,200	6,400	6,400	900
Expenditure Subtotals			637,521	481,015	468,738	439,183	358,100
Total Program Expenditures			637,521	481,015	468,738	439,183	358,100

Department: City Administration

Budget Program: City Clerk

Account #	Account Description	Budget FY19-20
101-400-1310-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	195,000
101-400-1310-4103	SALARY & WAGES - OT Overtime paid to full-time employees allocated to this program.	12,600
101-400-1310-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	32,300
101-400-1310-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	3,100
101-400-1310-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	16,500
101-400-1310-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	4,000
101-400-1310-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	6,200
101-400-1310-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	9,000
101-400-1310-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	28,600
101-400-1310-4310	OPERATING MATERIALS & SUPPLIES Miscellaneous office supplies.	2,500

Department: City Administration

Budget Program: City Clerk

Account #	Account Description	Budget FY19-20
101-400-1310-4601	MEMBERSHIPS & DUES Funds membership in the following organizations: 1. International Institute of Municipal Clerks (IIMC) 2. City Clerks Association of California (CCAC) 3. Association of Records Managers & Administrators (ARMA International) 4. National Notary Association	1,300
101-400-1310-5101	PROFESSIONAL/TECHNICAL SERVICES Other Professional/Technical Services.	3,000
101-400-1310-5102	LEGAL NOTICES AND ADVERTISING Publication of legal notices and advertisements for advisory board recruitments.	3,000
101-400-1310-5103	PRINTING & BINDING City Clerk office stationery, business cards, and archival paper.	1,000
101-400-1310-6001	MEETINGS/CONFERENCES Attendance at various City Clerks Association and Records Management Association meetings and conferences.	3,000
101-400-1310-6002	TRAVEL/MILEAGE REIMBURSEMENT Reimbursement to staff for use of personal vehicles for attending training, conferences and seminars.	600
101-400-1310-6101	TRAINING Training and continuing education focusing on City Clerk technical training (Master Municipal Clerk level training), election laws, records management, Laserfiche training, management of claims (CJPIA training), and notary commission.	5,000
101-400-1310-6102	PUBLICATIONS/JOURNALS Municipal Code updates and maintenance (\$10,500). Re-codification of the City Municipal Code (\$20,000).	30,500

Department: City Administration

Budget Program: City Clerk

Account #	Account Description	Budget FY19-20
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101-400-1310-6201 EQUIPMENT REPLACEMENT CHARGES

900

Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.

Department: City Administration
Budget Program: City Clerk - Election

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-1311-5101	PROFESSIONAL/TECHNICAL SERVICES	0	3,366	123,803	0	350,000
	101-400-1311-5102	LEGAL NOTICES AND ADVERTISING	0	0	3,024	0	3,000
Expenditure Subtotals			0	3,366	126,827	0	353,000
Total Program Expenditures			0	3,366	126,827	0	353,000

Department: City Administration
Budget Program: City Clerk - Election

Account #	Account Description	Budget FY19-20
101-400-1311-5101	PROFESSIONAL/TECHNICAL SERVICES Election expenses. Cost of November 2019 Municipal Election for three (3) City Council seats and two (2) ballot measures (Hospitality and Charter), which is consolidated with Los Angeles County; Election consulting services; and election supplies.	350,000
101-400-1311-5102	LEGAL NOTICES AND ADVERTISING Publication of legal notices for elections in the local newspaper and five (5) foreign language newspapers (as required by State law).	3,000

Department: City Administration
Budget Program: Community Outreach

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-1420-4310	OPERATING MATERIALS & SUPPLIES	5,766	731	10,363	2,500	4,800
	101-400-1420-4311	POSTAGE	8,267	8,308	1,000	8,400	8,400
	101-400-1420-4601	MEMBERSHIPS & DUES	42,329	41,972	39,248	45,800	45,800
	101-400-1420-5103	PRINTING & BINDING	11,141	8,623	8,715	12,000	15,000
	101-400-1420-5201	REPAIR & MAINTENANCE SERVICES	1,036	0	1,101	1,100	1,100
	101-400-1420-6001	MEETINGS/CONFERENCES	6,805	14,576	14,037	0	0
	101-400-1420-6101	TRAINING	0	-750	0	0	0
	101-400-1420-6102	PUBLICATIONS/JOURNALS	0	988	0	0	0
Expenditure Subtotals			75,344	74,448	74,465	69,800	75,100
Total Program Expenditures			75,344	74,448	74,465	69,800	75,100

Department: City Administration
Budget Program: Community Outreach

Account #	Account Description	Budget FY19-20
101-400-1420-4310	OPERATING MATERIALS & SUPPLIES This item includes City tiles, lapel pins, engraving and proclamations.	4,800
101-400-1420-4311	POSTAGE Postage costs for mailing a quarterly City Newsletter and the cost of postage permits. The Waste Reduction fund pays one-third of this cost to promote recycling activities.	8,400
101-400-1420-4601	MEMBERSHIPS & DUES This item provides for City memberships in the following organizations: 1. Peninsula Chamber of Commerce (\$700) 2. San Pedro Chamber of Commerce (\$1000) 3. Palos Verdes Peninsula Coordinating Council (\$100) 4. California Coastal Coalition (\$2,000) 5. California Contract Cities Association (\$4,300) 6. South Bay Cities Council of Governments (\$12,400) 7. West Basin Municipal Water District (\$500) 8. Southern California Association of Governments (\$4,200) 9. League of California Cities (\$19,800) 10. Local Agency Formation Commission (LAFCO) participation fee (\$800)	45,800
101-400-1420-5103	PRINTING & BINDING Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents (\$1,000). This budget also reflects the cost of printing a quarterly City Newsletter. The Waste Reduction fund pays for one-third of this cost to promote recycling activities. (\$14,000)	15,000
101-400-1420-5201	REPAIR & MAINTENANCE SERVICES The cost of the weekly cable television channel guide.	1,100

Department: City Administration
Budget Program: Emergency Preparedness

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-1430-4101	SALARY & WAGES - FT	76,216	77,482	73,708	64,812	79,700
	101-400-1430-4103	SALARY & WAGES - OT	302	426	0	0	0
	101-400-1430-4200	EMPLOYEE BENEFITS	36,505	0	0	0	0
	101-400-1430-4201	HEALTH/DENTAL/VISION INSURANCE	0	15,755	12,120	8,411	7,800
	101-400-1430-4202	FICA/MEDICARE	0	1,022	973	864	1,200
	101-400-1430-4203	CALPERS RETIREMENT	0	7,901	7,446	6,275	6,500
	101-400-1430-4204	WORKERS' COMPENSATION	0	1,800	3,136	1,497	1,600
	101-400-1430-4205	OTHER BENEFITS	0	1,571	1,457	1,726	2,600
	101-400-1430-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	808	0	0	2,400
	101-400-1430-4207	CALPERS UNFUNDED LIABILITY	0	9,885	9,900	20,291	100
	101-400-1430-4310	OPERATING MATERIALS & SUPPLIES	24,343	13,234	23,557	13,000	14,800
	101-400-1430-4601	MEMBERSHIPS & DUES	410	415	7,592	11,400	11,400
	101-400-1430-5101	PROFESSIONAL/TECHNICAL SERVICES	29,697	20,949	596	18,500	18,500
	101-400-1430-5102	LEGAL NOTICES AND ADVERTISING	0	450	0	0	0
	101-400-1430-5103	PRINTING & BINDING	0	0	0	500	500
	101-400-1430-5301	TELEPHONE SERVICE	3,339	2,823	2,339	3,000	3,000
	101-400-1430-6001	MEETINGS/CONFERENCES	4,723	860	597	2,500	4,800
	101-400-1430-6002	TRAVEL/MILEAGE REIMBURSEMENT	102	535	81	200	200
	101-400-1430-6101	TRAINING	0	66	98	4,000	9,500
	101-400-1430-6201	EQUIPMENT REPLACEMENT CHARGES	20,000	5,625	2,200	2,200	1,100
Expenditure Subtotals			195,636	161,607	145,801	159,176	165,700
Total Program Expenditures			195,636	161,607	145,801	159,176	165,700

Department: City Administration
Budget Program: Emergency Preparedness

Account #	Account Description	Budget FY19-20
101-400-1430-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	79,700
101-400-1430-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	7,800
101-400-1430-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	1,200
101-400-1430-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	6,500
101-400-1430-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	1,600
101-400-1430-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	2,600
101-400-1430-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	2,400
101-400-1430-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	100

Department: City Administration
Budget Program: Emergency Preparedness

Account #	Account Description	Budget FY19-20
101-400-1430-4310	OPERATING MATERIALS & SUPPLIES This item provides for emergency preparedness supplies and equipment. 1. 3-Day personal preparedness kits for monthly City Council drawings, local presentations, and city staff offices = 55 kits. 2. Takeaways for Emergency Preparedness Committee special events (4th of July, Whale of a Day and EPC presentations). 3. Palos Verdes Amateur Network (PVAN) equipment & supplies. 4. Personal Protection Equipment for City Staff. 5. 2019 Peninsula Emergency Preparedness EXPO 6. Emergency cache supplies.	14,800
101-400-1430-4601	MEMBERSHIPS & DUES Membership dues for the Los Angeles County Area G Disaster Council. California Emergency Services Association (CESA). International Association of Emergency Managers (IAEM).	11,400
101-400-1430-5101	PROFESSIONAL/TECHNICAL SERVICES This budget provides for professional services to support emergency preparedness. 1. Executive Training for City Council (State and Fed Gov recommended). 2. Emergency Communications Center (ECC), ECC antenna and San Pedro Hill repeater maintenance. 3. Annual Emergency Operations Center (EOC) City Staff training. 4. Filming costs for two Emergency Preparedness PSAs, and other Emergency Preparedness presentations or segments. 5. Emergency and/or disaster media training consultant for City Councilmembers.	18,500
101-400-1430-5103	PRINTING & BINDING Emergency Operations Plan (EOP) printing.	500
101-400-1430-5301	TELEPHONE SERVICE Emergency cellular service (phones are in the three emergency caches in the City). Satellite telephone service (two phones in the EOC).	3,000
101-400-1430-6001	MEETINGS/CONFERENCES Annual CA Emergency Services Association (CESA). Annual International Association of Emergency Managers (IAEM).	4,800

Department: City Administration
Budget Program: Emergency Preparedness

Account #	Account Description	Budget FY19-20
101-400-1430-6002	TRAVEL/MILEAGE REIMBURSEMENT Reimbursement to Emergency Manager for use of personal vehicle for attending regional meetings related to emergency preparedness.	200
101-400-1430-6101	TRAINING Emergency Management training (CA Specialized Training Institute (CSTI) at San Luis Obispo Campus) for five (5) Emergency Operations Center (EOC) Section Chiefs. Unanticipated training for Emergency Manager and City Staff.	9,500
101-400-1430-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	1,100

Department: City Administration
Budget Program: RPVtv

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-1440-4102	SALARY & WAGES - PT	0	0	36,118	46,953	61,500
	101-400-1440-4103	OVER-TIME SALARIES	0	0	148	203	0
	101-400-1440-4201	HEALTH/DENTAL/VISION INSURANCE	0	0	7,087	8,325	13,500
	101-400-1440-4202	FICA/MEDICARE	0	0	1,022	1,132	900
	101-400-1440-4203	CALPERS RETIREMENT	0	0	1,819	2,702	4,200
	101-400-1440-4204	WORKERS' COMPENSATION	0	0	846	1,085	1,300
	101-400-1440-4310	OPERATING MATERIALS & SUPPLIES	20,345	2,024	2,930	12,000	20,000
	101-400-1440-4601	MEMBERSHIPS & DUES	80	0	0	700	700
	101-400-1440-5101	PROFESSIONAL/TECHNICAL SERVICES	188,712	163,455	148,430	160,000	150,000
	101-400-1440-6201	EQUIPMENT REPLACEMENT CHARGES	12,700	3,525	5,300	5,300	400
Expenditure Subtotals			221,837	169,004	203,701	238,400	252,500
Total Program Expenditures			221,837	169,004	203,701	238,400	252,500

Department: City Administration

Budget Program: RPVtv

Account #	Account Description	Budget FY19-20
101-400-1440-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	61,500
101-400-1440-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	13,500
101-400-1440-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	900
101-400-1440-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	4,200
101-400-1440-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	1,300
101-400-1440-4310	OPERATING MATERIALS & SUPPLIES Miscellaneous operating supplies and minor equipment for production purposes, including camcorders, microphones, data cards, cables, monitors and tripods. (\$15,000) Office supplies. (\$5,000)	20,000
101-400-1440-4601	MEMBERSHIPS & DUES Funds membership in governmental cable access professional organizations and annual entry fee for Telly awards.	700
101-400-1440-5101	PROFESSIONAL/TECHNICAL SERVICES Professional services contracts for Program Production, Filming and Editing.	150,000

Department: City Administration

Budget Program: RPVtv

Account #	Account Description	Budget FY19-20
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101-400-1440-6201

EQUIPMENT REPLACEMENT CHARGES

400

Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.

Department: City Administration
Budget Program: Personnel

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-1450-4101	SALARY & WAGES - FT	210,333	224,035	215,485	182,081	243,200
	101-400-1450-4102	SALARY & WAGES - PT	10,650	0	0	7,354	0
	101-400-1450-4103	SALARY & WAGES - OT	2,478	0	0	0	600
	101-400-1450-4104	EMPLOYEE BONUSES	0	0	750	0	0
	101-400-1450-4200	EMPLOYEE BENEFITS	69,072	0	0	0	0
	101-400-1450-4201	HEALTH/DENTAL/VISION INSURANCE	0	14,341	28,555	46,459	30,800
	101-400-1450-4202	FICA/MEDICARE	0	3,111	3,222	3,441	3,700
	101-400-1450-4203	CALPERS RETIREMENT	0	16,751	16,494	17,198	20,900
	101-400-1450-4204	WORKERS' COMPENSATION	0	5,599	5,197	6,084	4,700
	101-400-1450-4205	OTHER BENEFITS	0	8,089	7,467	7,964	8,800
	101-400-1450-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	1,269	0	0	4,500
	101-400-1450-4207	CALPERS UNFUNDED LIABILITY	0	5,128	0	97	11,900
	101-400-1450-4310	OPERATING MATERIALS & SUPPLIES	11,005	10,282	2,346	5,000	5,000
	101-400-1450-4601	MEMBERSHIPS & DUES	644	469	808	1,300	1,300
	101-400-1450-4901	OTHER/MISCELLANEOUS EXPENSES	16,220	7,073	11,662	0	0
	101-400-1450-5101	PROFESSIONAL/TECHNICAL SERVICES	45,714	57,757	56,722	40,000	30,000
	101-400-1450-5102	LEGAL NOTICES AND ADVERTISING	8,704	625	0	0	0
	101-400-1450-5103	PRINTING & BINDING	201	1,233	0	500	1,000
	101-400-1450-5117	RECRUITMENT ACTIVITIES	0	0	9,171	5,000	7,000
	101-400-1450-6001	MEETINGS/CONFERENCES	3,851	2,987	4,667	3,000	4,500
	101-400-1450-6002	TRAVEL/MILEAGE REIMBURSEMENT	199	123	0	500	500
	101-400-1450-6101	TRAINING	4,224	3,950	3,695	5,500	5,500
	101-400-1450-6102	PUBLICATIONS/JOURNALS	210	0	747	500	1,000
	101-400-1450-6104	RISK/SAFETY ACTIVITIES	0	0	4,917	6,500	6,500
	101-400-1450-6201	EQUIPMENT REPLACEMENT CHARGES	5,400	1,425	1,800	1,800	500
Expenditure Subtotals			388,905	364,247	373,704	340,278	391,900
Total Program Expenditures			388,905	364,247	373,704	340,278	391,900

Department: City Administration

Budget Program: Personnel

Account #	Account Description	Budget FY19-20
101-400-1450-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	243,200
101-400-1450-4103	SALARY & WAGES - OT Overtime paid to full-time employees allocated to this program.	600
101-400-1450-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	30,800
101-400-1450-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	3,700
101-400-1450-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	20,900
101-400-1450-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	4,700
101-400-1450-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	8,800
101-400-1450-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	4,500
101-400-1450-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	11,900
101-400-1450-4310	OPERATING MATERIALS & SUPPLIES Funds program's office supplies needs and includes purchase of supplies and minor equipment related to employee recognition activities, e.g. employee service award pins/plaques.	5,000

Department: City Administration

Budget Program: Personnel

Account #	Account Description	Budget FY19-20
101-400-1450-4601	MEMBERSHIPS & DUES Funds membership in human resources professional organizations and local government associations. Some memberships include but are not limited to: CalPELRA, NPELRA, SCPLRC, IPMA-HR Online, MMASC, CalPACs, etc.	1,300
101-400-1450-5101	PROFESSIONAL/TECHNICAL SERVICES This item provides funds for professional services related to special personnel and employee issues and employment services. <ol style="list-style-type: none">1. Fingerprint Administration Services2. DOJ Livescan background checks3. Pre-employment physical exams4. Professional Services for personnel objectives5. ACA reporting by CXC to the IRS.	30,000
101-400-1450-5103	PRINTING & BINDING Printing employment applications, handbooks and other personnel related materials.	1,000
101-400-1450-5117	RECRUITMENT ACTIVITIES Funds a variety of activities related to recruitment, testing and selection (e.g. advertising jobs using various media (job boards, newsletters, professional organizations, test development/rental/leasing/scoring services, reference checks/employment verifications, etc.)	7,000
101-400-1450-6001	MEETINGS/CONFERENCES Professional conferences and meetings to stay in compliance with changing laws and working environment. Attendance to conferences/meetings includes the Human Resources Manager and Human Resources Analyst. Some conferences/meetings include: <ol style="list-style-type: none">1. CalPELRA2. NPELRA/PELRAC3. SCPLRC4. LCW Legal Update5. CalPERS Forum6. Public Retirement Seminar	4,500
101-400-1450-6002	TRAVEL/MILEAGE REIMBURSEMENT The city reimburses staff for use of personal vehicles when conducting business on behalf of the city.	500

Department: City Administration

Budget Program: Personnel

Account #	Account Description	Budget FY19-20
101-400-1450-6101	TRAINING Training and continuing education focusing on personnel law, team building and benefits administration. 1. Liebert, Cassidy, Whitmore Consortium 2. Various webinars and other training session	5,500
101-400-1450-6102	PUBLICATIONS/JOURNALS Provides for subscriptions to periodicals, city directories and technical publications to assist City staff in the performance of their duties, as well as the Human Resources staff to maintain knowledgeable of changing rules/laws. Publications include those related to employment law, performance, leadership, as well as the Top Health newsletter.	1,000
101-400-1450-6104	RISK/SAFETY ACTIVITIES Provides for safety materials & supplies to carry out city-wide safety program, including but not limited to: 1. CPR/AED devices. 2. First Aid supplies. 3. CJPIA risk management and safety related training to mitigate liability exposure.	6,500
101-400-1450-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	500

Department: City Administration
Budget Program: Risk Management

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-1460-4701	INSURANCE	589,646	0	0	0	0
	101-400-1460-6101	TRAINING	243	0	0	0	0
Expenditure Subtotals			589,889	0	0	0	0
Total Program Expenditures			589,889	0	0	0	0

Department: City Administration
Budget Program: Information Technology - Data

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-1470-4101	SALARY & WAGES - FT	107,009	201,530	195,648	203,049	238,000
	101-400-1470-4102	SALARY & WAGES - PT	67,729	16,741	17,741	27,601	19,700
	101-400-1470-4103	SALARY & WAGES - OT	0	0	1,038	31	5,000
	101-400-1470-4104	EMPLOYEE BONUSES	0	0	0	2,109	0
	101-400-1470-4200	EMPLOYEE BENEFITS	39,192	0	0	0	0
	101-400-1470-4201	HEALTH/DENTAL/VISION INSURANCE	0	22,552	26,453	12,852	13,500
	101-400-1470-4202	FICA/MEDICARE	0	3,577	4,221	4,884	5,100
	101-400-1470-4203	CALPERS RETIREMENT	0	14,174	13,097	13,970	16,700
	101-400-1470-4204	WORKERS' COMPENSATION	0	4,900	6,178	5,438	5,100
	101-400-1470-4205	OTHER BENEFITS	0	5,005	5,673	6,714	7,200
	101-400-1470-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	8,231	11,827	3,082	9,000
	101-400-1470-4207	CALPERS UNFUNDED LIABILITY	0	0	0	97	300
	101-400-1470-4310	OPERATING MATERIALS & SUPPLIES	83,459	30,323	44,242	30,000	37,500
	101-400-1470-4601	MEMBERSHIPS & DUES	290	624	290	500	600
	101-400-1470-5101	PROFESSIONAL/TECHNICAL SERVICES	263,729	207,658	211,927	296,563	217,300
	101-400-1470-5103	PRINTING & BINDING	0	95	0	0	0
	101-400-1470-5201	REPAIR & MAINTENANCE SERVICES	293,099	328,760	380,138	350,000	370,700
	101-400-1470-6001	MEETINGS/CONFERENCES	5,134	5,540	11,009	10,392	15,500
	101-400-1470-6002	TRAVEL/MILEAGE REIMBURSEMENT	989	739	254	400	600
	101-400-1470-6101	TRAINING	9,585	9,933	8,100	12,000	14,000
	101-400-1470-6102	PUBLICATIONS/JOURNALS	541	0	0	0	300
	101-400-1470-6201	EQUIPMENT REPLACEMENT CHARGES	5,400	1,425	42,300	42,300	24,800
	101-400-1470-8101	EQUIPMENT & FURNITURE	0	28,117	31,989	3,000	0
Expenditure Subtotals			876,156	889,924	1,012,124	1,024,982	1,000,900
Total Program Expenditures			876,156	889,924	1,012,124	1,024,982	1,000,900

Department: City Administration

Budget Program: Information Technology - Data

Account #	Account Description	Budget FY19-20
101-400-1470-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	238,000
101-400-1470-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	19,700
101-400-1470-4103	SALARY & WAGES - OT Overtime paid to full-time City employees allocated to this program.	5,000
101-400-1470-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	13,500
101-400-1470-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	5,100
101-400-1470-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	16,700
101-400-1470-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	5,100
101-400-1470-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	7,200
101-400-1470-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	9,000
101-400-1470-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	300

Department: City Administration
Budget Program: Information Technology - Data

Account #	Account Description	Budget FY19-20
101-400-1470-4310	OPERATING MATERIALS & SUPPLIES	37,500
	Misc Computer Equipment/supplies from various vendor and annual small/minor equipment purchases. (\$20,000)	
	Annual supplies purchases. (\$5,000)	
	Public Works Plotter Supplies/Maintenance. (2,500)	
	Microsoft Surface Studio Devices. (\$10,000)	
101-400-1470-4601	MEMBERSHIPS & DUES	600
	Misac And IT Memberships.	
	GIS And Other Professional Organization Memberships.	
101-400-1470-5101	PROFESSIONAL/TECHNICAL SERVICES	220,300
	Consulting services for administration of the City's data network, help desk, audio/visual, GIS systems and governance. Including:	
	1. Managed IT Services (\$123,300)	
	2. Cityworks Support and Configuration (\$7,000)	
	3. Other Business System Support - Munis, Trakit, Granicus, Laserfiche, Etc (\$20,000)	
	4. Geocortex Support And Configuration (\$5,000)	
	5. Additional Unanticipated and Emergency Support Services (\$20,000)	
	6. Website, Business License And Automashion Support (\$5,000)	
	7. Sharepoint Support (\$10,000)	
	8. Security Assessment (\$12,000)	
	9. Citywide Network Cabling, as needed. (\$5,000)	
	10.ESRI and Geocortex Support and Assistance with Upgrades. (\$8,000)	
	11.Annual Small Printer Repairs and Replacement Parts (\$5,000)	

Department: City Administration

Budget Program: Information Technology - Data

Account #	Account Description	Budget FY19-20
101-400-1470-5201	REPAIR & MAINTENANCE SERVICES Licensing and support costs associated with hardware and software maintenance for the City's Data network, Business Systems (permitting, finance, etc.), Graphic Information System (GIS), Document Management, Copiers and Microsoft and other software licensing and support. Including: <ol style="list-style-type: none">1. Microsoft Enterprise Agreement (\$50,000)2. Annual Munis Finance And HR System Saas Licensing (\$57,000)3. Annual Trakit, Planning, Business License And Code Enforcement Licensing (\$49,000)4. Cityworks Pw Work Order System Annual Licensing (\$28,000)5. Annual Hr Job Posting Management System Licensing (\$5,500)6. Granicus Agenda Mananagement And Streaming Solution (\$13,200)7. Annual Anonymous Fraud Waste And Abuse Hotline Licensing (\$7,200)8. Arcgis And Components Annual Licensing (\$10,000)9. Annual Civicplus Website Cms Licensing (\$7,500)10. Annual Geocortex Viewer And Public Application Support And Licensing (\$6,000)11. PVIC Museum Asset Management System (\$600)12. Annual Cougar Mountain - PVIC Pos System Support (\$2,000)13. Annual Centralized Copier Supply And Maintenance Support (\$37,000)14. Annual Server Room Ups Maintenance (\$3,000)15. Monthly Realquest Parcel Data Updates For Gis And Trakit Systems (\$12,500)16. Annual Cybersecurity Training (\$3,000)17. Annual Automashion CIP Management System Licensing (\$3,000)18. Annual Bluebeam Licensing, Configuration And Training (\$4,000)19. Annual Offsite Backup (\$1,000)20. Annual Autocad Licensing (\$2,000)21. Annual Laserfiche And Assureon Licensing And Support (\$16,000)22. Annual Citysourced Service Request Application Licensing (\$7,000)23. Annual Barracuda Email Archiving System Licensing (\$2,000)24. Annual Opengov Software Licensing (\$7,000)25. Various Equipment And Server Warranty Extensions (\$10,000)26. Annual Adobe Creative Cloud Subscription (\$4,000)27. Telvue Support For Rpvtv Equipment (\$5,000)28. Annual maintenance and support for network and access monitoring program (\$4,000)29. Annual maintenance service contract for PW and CDD plotters (\$4,000)30. Mobile device management platform (\$3,000)31. Annual cost for backup cloud storage (\$7,200)	370,700

Department: City Administration
Budget Program: Information Technology - Data

Account #	Account Description	Budget FY19-20
101-400-1470-6001	MEETINGS/CONFERENCES Expenses related to attendance at meetings and conferences related to the City's Information Technology and GIS functions. 1. Esri Conference for two (2) IT/GIS Staff and two (2) Public Works /Community Development Staff. (\$6,000) 2. Misac Conference for IT Staff. (\$1,500) 3. Trakit Conference for one (1) staff member from IT, Community Development, and Public Works. (\$8,000)	15,500
101-400-1470-6002	TRAVEL/MILEAGE REIMBURSEMENT Reimbursement to staff for use of personal vehicles for various travel and GIS asset collection.	600
101-400-1470-6101	TRAINING This budget provides for employee training to support the Information Technology and GIS function, as well as user training for various software systems used by the City. 1. Tim Owens Onsite Training And Annual 30 Second Web Training. (\$4,000) 2. IT / GIS Staff (\$4,000) 3. Business system training - all staff (\$6,000)	14,000
101-400-1470-6102	PUBLICATIONS/JOURNALS Provides for subscriptions to periodicals and technical publications which assist City employees with Information Technology and GIS maintenance and management.	300
101-400-1470-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	24,800

Department: City Administration
Budget Program: Information Technology - Voice

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-1480-4310	OPERATING MATERIALS & SUPPLIES	0	5,899	13,140	2,000	10,000
	101-400-1480-4601	MEMBERSHIPS & DUES	0	0	159	0	0
	101-400-1480-5101	PROFESSIONAL/TECHNICAL SERVICES	0	0	0	5,000	5,000
	101-400-1480-5201	REPAIR & MAINTENANCE SERVICES	539	0	9,532	8,000	10,000
	101-400-1480-5301	TELEPHONE SERVICE	95,579	94,823	68,313	80,000	90,000
	101-400-1480-6001	MEETINGS/CONFERENCES	0	0	1,978	0	0
	101-400-1480-6101	TRAINING	0	0	17	0	0
	101-400-1480-6102	PUBLICATIONS/JOURNALS	0	211	0	0	0
Expenditure Subtotals			96,117	100,933	93,138	95,000	115,000
Total Program Expenditures			96,117	100,933	93,138	95,000	115,000

Department: City Administration

Budget Program: Information Technology - Voice

Account #	Account Description	Budget FY19-20
101-400-1480-4310	OPERATING MATERIALS & SUPPLIES Misc Switching And Network Equipment Purchases.	10,000
101-400-1480-5101	PROFESSIONAL/TECHNICAL SERVICES Cisco telephone and voice system support.	5,000
101-400-1480-5201	REPAIR & MAINTENANCE SERVICES Costs associated with hardware and software maintenance and support of the City's phone and voice messaging system (Cisco Smartnet Equipment Support).	10,000
101-400-1480-5301	TELEPHONE SERVICE Local and long distance telephone services including: circuits, telephone services, mobile devices and cell phones.	90,000

FINANCE

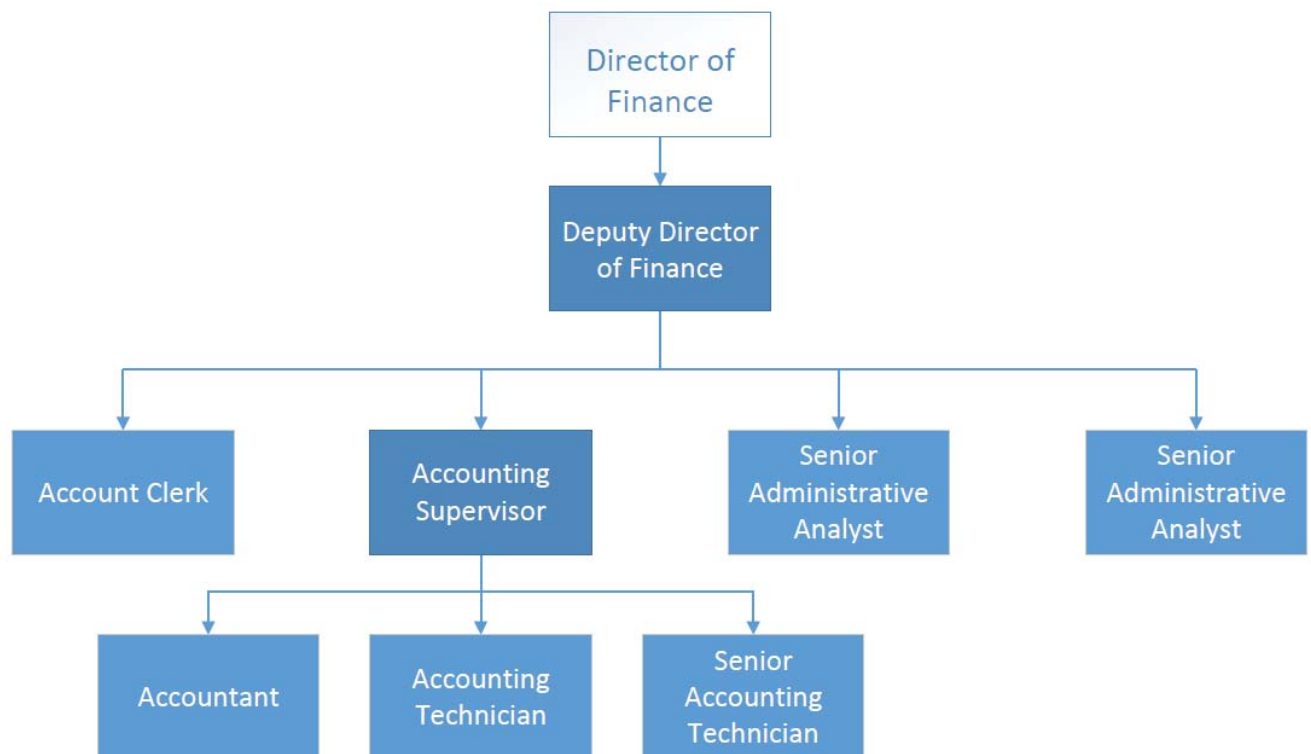
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FINANCE

The City's Finance Department is responsible for managing all financial affairs of the City. Specific activities accounted for within the department's programs are listed below:

- Developing the City's Budget
- All City financial reporting
- Working with the outside auditors
- Managing the City's cash flow
- Managing the City's business processes
- Accounts Payable/Receivable function
- Managing the City's Investments
- Staffing the Finance Advisory Committee, Storm Drain Oversight Committee & Oversight Board for the Successor Agency
- Managing Payroll
- System Administrator for financial software

ORGANIZATIONAL CHART





FULL-TIME EMPLOYEE POSITIONS	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20
FINANCE					
Account Clerk	1.0	1.0	1.0	1.0	1.0
Accountant	1.0	1.0	1.0	1.0	1.0
Accounting Supervisor	0.0	1.0	1.0	1.0	1.0
Accounting Technician	0.0	0.0	1.0	1.0	1.0
Deputy Director of Finance	1.0	1.0	1.0	1.0	1.0
Director of Finance	1.0	1.0	1.0	1.0	1.0
Senior Accountant	1.0	0.0	0.0	0.0	0.0
Senior Accounting Technician	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	1.0	1.0	1.0	2.0	2.0
Staff Assistant II	0.0	0.0	0.0	0.0	0.0
SUBTOTAL	7.0	7.0	8.0	9.0	9.0

EMPLOYEE DESCRIPTIONS

Director of Finance

- Oversees the administration of the department.
- Serves as the City Treasurer.
- Responsible for all City investing activities.
- Staff liaison to Finance Advisory Committee.

Deputy Director of Finance

- Assists Director with departmental policy matters.
- Responsible for financial reporting.
- System Administrator for financial software.
- Provides direction and oversight on key initiatives of Department.

Accounting Supervisor

- Prepares the City's Comprehensive Annual Financial Report and Employee Compensation Report.
- Audits daily accounting activities.
- Maintains the general ledger.
- Provides direction and oversight to accounting staff.

Senior Administrative Analyst

- Assists with budget preparation.
- Prepares the Five-Year Financial Model.
- Assists with financial analysis.
- Oversees business license audit.
- Prepares monthly financial report.
- Assists Public Works Department with financial related activities.
- Oversees Public Works operating and capital budget.

Accountant

- Reconciles bank accounts and prepares cash balance reports.
- Monitor revenues and accounts receivable.
- Reconciles Community Development Block Grant grants and loans.
- Reconciles the general ledger.
- Keeps inventory of City's fixed assets.

Senior Accounting Technician

- Administers payroll.
- Processes accounts receivable and assists with cash receipt deposits
- Prepares and reviews payroll reports to State, Federal and CalPERS.

Accounting Technician

- Manages purchasing function.
- Administers accounts payable function.
- Assists staff with various accounting tasks.
- Administers City's Cal-Card program.

Account Clerk

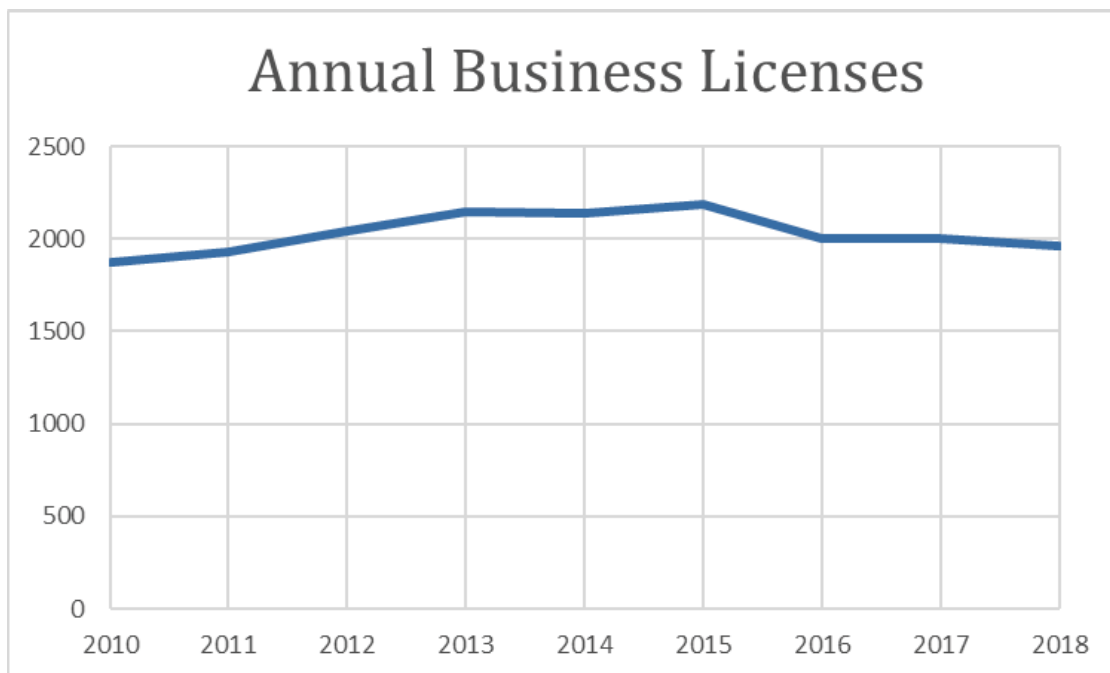
- Provides administrative support to the Department.
- Assists with accounts payable function.
- Processes major revenues and miscellaneous cash receipts.
- Maintains Department's website.

Staff Assistant I

- Administers cashiering function at City Hall.
- Processes business license applications.
- Processes false alarm billing.
- Assists with administrative duties as needed.

FINANCE PERFORMANCE INDICATORS

- The City's Comprehensive Annual Financial Report has earned the prestigious Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the past 24 years, beginning with the June 30, 1993 report.
- The number of business licenses issued annually has been fairly steady the past four years and is presented below.



**City of Rancho Palos Verdes
Finance Department
FY 19-20 Adopted Budget Summary**

101 - General Fund

Finance

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 943,813	\$ 1,094,720	\$ 1,166,910	\$ 1,317,403	\$ 1,464,200
Maintenance & Operations	299,607	170,870	183,065	185,000	177,100
Capital Outlay	-	-	-	-	-
Total for Finance	<u>\$ 1,243,420</u>	<u>\$ 1,265,590</u>	<u>\$ 1,349,974</u>	<u>\$ 1,502,403</u>	<u>\$ 1,641,300</u>

Department: Finance
Budget Program: Finance

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-2110-4101	SALARY & WAGES - FT	674,323	773,626	822,734	896,235	988,000
	101-400-2110-4102	SALARY & WAGES - PT	40,260	65,173	68,805	53,757	63,700
	101-400-2110-4103	SALARY & WAGES - OT	946	810	598	207	0
	101-400-2110-4104	EMPLOYEE BONUSES	0	6,948	2,000	8,338	0
	101-400-2110-4106	AUTOMOBILE ALLOWANCES	0	0	150	1,800	1,800
	101-400-2110-4200	EMPLOYEE BENEFITS	228,284	0	0	0	0
	101-400-2110-4201	HEALTH/DENTAL/VISION INSURANCE	0	80,939	99,654	107,231	114,600
	101-400-2110-4202	FICA/MEDICARE	0	11,012	11,907	12,522	17,800
	101-400-2110-4203	CALPERS RETIREMENT	0	65,594	68,998	79,687	92,200
	101-400-2110-4204	WORKERS' COMPENSATION	0	19,198	19,598	22,325	20,600
	101-400-2110-4205	OTHER BENEFITS	0	22,577	22,898	30,233	29,500
	101-400-2110-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	23,538	25,669	30,379	33,000
	101-400-2110-4207	CALPERS UNFUNDED LIABILITY	0	25,305	23,900	74,689	103,000
	101-400-2110-4310	OPERATING MATERIALS & SUPPLIES	8,016	6,823	4,760	8,500	10,000
	101-400-2110-4601	MEMBERSHIPS & DUES	1,705	1,171	1,909	2,000	2,500
	101-400-2110-4901	OTHER/MISCELLANEOUS EXPENSES	42,201	43,891	52,857	45,000	45,000
	101-400-2110-5101	PROFESSIONAL/TECHNICAL SERVICES	197,750	86,371	67,079	65,000	75,000
	101-400-2110-5102	LEGAL NOTICES AND ADVERTISING	490	758	375	1,000	1,000
	101-400-2110-5103	PRINTING & BINDING	4,752	5,174	5,923	10,000	10,000
	101-400-2110-5106	RENTS & LEASES	2,578	2,581	2,588	2,600	2,800
	101-400-2110-6001	MEETINGS/CONFERENCES	7,014	12,389	7,966	12,000	12,000
	101-400-2110-6002	TRAVEL/MILEAGE REIMBURSEMENT	909	408	301	3,000	1,000
	101-400-2110-6101	TRAINING	688	2,055	9,500	6,500	6,500
	101-400-2110-6102	PUBLICATIONS/JOURNALS	105	174	408	0	0
	101-400-2110-6201	EQUIPMENT REPLACEMENT CHARGES	33,400	9,075	29,400	29,400	11,300
Expenditure Subtotals			1,243,420	1,265,590	1,349,974	1,502,403	1,641,300
Total Program Expenditures			1,243,420	1,265,590	1,349,974	1,502,403	1,641,300

Department: Finance

Budget Program: Finance

Account #	Account Description	Budget FY19-20
101-400-2110-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	988,000
101-400-2110-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	63,700
101-400-2110-4106	AUTOMOBILE ALLOWANCES Reimbursement for use of employees' private automobiles for City business.	1,800
101-400-2110-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	114,600
101-400-2110-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	17,800
101-400-2110-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	92,200
101-400-2110-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	20,600
101-400-2110-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	29,500
101-400-2110-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	33,000
101-400-2110-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	103,000
101-400-2110-4310	OPERATING MATERIALS & SUPPLIES This item provides for office supplies, minor equipment and miscellaneous items.	10,000

Department: Finance

Budget Program: Finance

Account #	Account Description	Budget FY19-20
101-400-2110-4601	MEMBERSHIPS & DUES Dues and membership to professional associations.	2,500
101-400-2110-4901	OTHER/MISCELLANEOUS EXPENSES Bank fees, merchant credit card fees and other miscellaneous charges.	45,000
101-400-2110-5101	PROFESSIONAL/TECHNICAL SERVICES This budget provides for professional and technical services required to support Finance operations, and includes the following: 1. Independent audit of the City's financial statements, and other audit procedures. (\$53,000) 2. Professional services for City's 5-year model. (\$5,000) 3. Actuarial report for employee pension costs. City's financial advisor. (\$3,000) 4. Other professional services such as sales tax review, statistical information for the CAFR and state mandated reimbursement claims. (\$14,000)	75,000
101-400-2110-5102	LEGAL NOTICES AND ADVERTISING Annual publication for budget hearing and other financial information in local newspaper(s) as required by law or municipal code.	1,000
101-400-2110-5103	PRINTING & BINDING This budget item provides for financial document printing including: 1. Printing of the City's Annual Comprehensive Financial Report (CAFR). (\$2,500) 2. Printing of the City's Budget book and Budget in Brief. (\$4,500) 3. Pre-printed envelopes and letterhead. (\$3,000)	10,000
101-400-2110-5106	RENTS & LEASES Annual use of a storage unit for record retention and filing.	2,800
101-400-2110-6001	MEETINGS/CONFERENCES Annual conferences and professional development.	12,000
101-400-2110-6002	TRAVEL/MILEAGE REIMBURSEMENT The city reimburses staff for use of personal vehicles to attend trainings and meetings.	1,000

Department: Finance

Budget Program: Finance

Account #	Account Description	Budget FY19-20
101-400-2110-6101	TRAINING Annual conferences and professional development. (\$1,000) Annual PACE package from Tyler for training and other professional development program. (\$5,500)	6,500
101-400-2110-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	11,300

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NON-DEPARTMENTAL

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**City of Rancho Palos Verdes
Non-Department
FY 19-20 Adopted Budget Summary**

101 - General Fund

General Fund

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 77,067	\$ 81,924	\$ 310,361	\$ 183,910	\$ 155,200
Maintenance & Operations	160,711	2,318,440	855,693	1,000,684	1,137,600
Capital Outlay	-	-	100	400	25,000
Total Non-department	<u>237,778</u>	<u>2,400,364</u>	<u>1,166,153</u>	<u>1,184,994</u>	<u>1,317,800</u>

Department: Non-Departmental
Budget Program: General Non-Program Expenditures

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-2999-4105	LEAVE BUYOUT	77,067	30,527	142,636	130,000	100,000
	101-400-2999-4201	HEALTH/DENTAL/VISION INSURANCE	0	3,015	1,935	15,000	0
	101-400-2999-4203	CALPERS RETIREMENT	0	3,937	43,346	33,910	40,000
	101-400-2999-4205	OTHER BENEFITS	0	44,359	1,170	5,000	0
	101-400-2999-4207	CALPERS UNFUNDED LIABILITY	0	86	121,274	0	15,200
	101-400-2999-4310	OPERATING MATERIALS & SUPPLIES	0	22,565	38,511	40,000	50,000
	101-400-2999-4311	POSTAGE	0	26,504	23,609	25,000	30,000
	101-400-2999-4701	INSURANCE	0	450,072	563,076	673,744	703,700
	101-400-2999-4703	CLAIM SETTLEMENTS	0	518,000	69,788	11,000	0
	101-400-2999-4901	OTHER/MISCELLANEOUS EXPENSES	144,235	1,244,979	19,624	43,500	270,000
	101-400-2999-5101	PROFESSIONAL/TECHNICAL SERVICES	16,267	18,750	102,851	150,000	63,000
	101-400-2999-5201	REPAIR & MAINTENANCE SERVICES	209	36,048	5,632	5,000	10,000
	101-400-2999-5304	ELECTRIC UTILITY SERVICE	0	272	0	0	0
	101-400-2999-6001	MEETINGS/CONFERENCES	0	1,250	2,103	5,000	5,000
	101-400-2999-6101	TRAINING	0	0	0	16,940	0
	101-400-2999-6201	EQUIPMENT REPLACEMENT CHARGES	0	0	30,500	30,500	5,900
	101-400-2999-8803	LAND	0	0	100	400	25,000
Expenditure Subtotals			237,778	2,400,364	1,166,153	1,184,994	1,317,800
Total Program Expenditures			237,778	2,400,364	1,166,153	1,184,994	1,317,800

Department:	Non-Departmental
Budget Program:	General Non-Program Expenditures

Account #	Account Description	Budget FY19-20
101-400-2999-4105	LEAVE BUYOUT Leave buy out upon separation and/or employee request as outlined in the MOU.	100,000
101-400-2999-4203	CALPERS RETIREMENT Budget program of City's additional contribution for retirees' replacement benefit through the California Public Employees Retirement System (CalPERS).	40,000
101-400-2999-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	15,200
101-400-2999-4310	OPERATING MATERIALS & SUPPLIES City-wide supplies for office equipment such as paper, toner and ink cartridges.	50,000
101-400-2999-4311	POSTAGE Citywide postage expenses.	30,000
101-400-2999-4701	INSURANCE Annual Special Events Insurance Premium. (\$10,000) Annual Insurance Premium For Pollutions. (\$5,500) Annual Insurance Premium For Property Damages. (\$55,000) General Liabilities Insurance Premium. (\$633,200)	703,700
101-400-2999-4901	OTHER/MISCELLANEOUS EXPENSES Various expense items that are Citywide in nature.	270,000
101-400-2999-5101	PROFESSIONAL/TECHNICAL SERVICES Grant writing consultant Blais and Associates. (\$50,000) HDL services for property tax. (\$13,000)	63,000
101-400-2999-5201	REPAIR & MAINTENANCE SERVICES City-wide repair and maintenance of office equipment. City-wide meetings and trainings.	10,000
101-400-2999-6001	MEETINGS/CONFERENCES Charges for expenses incurred for off-site City meetings, conferences, and training events. Expenses include registration fees, lodging, meals, and transportation.	5,000

Department: Non-Departmental
Budget Program: General Non-Program Expenditures

Account #	Account Description	Budget FY19-20
101-400-2999-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	5,900
101-400-2999-8803	LAND Funds for the City to purchase tax-defaulted real property that becomes available.	25,000

INTERNAL SERVICE FUND

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**City of Rancho Palos Verdes
Internal Service Fund
FY 19-20 Adopted Budget Summary**

681 - Equipment Replacement

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	338,091	571,867	73,880	158,912	248,400
Capital Outlay	-	162,305	414,971	541,088	500,800
Total Equipment Replacement Fund	\$ 338,091	\$ 734,172	\$ 488,851	\$ 700,000	\$ 749,200

685 - Employee Benefits Fund

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actual	FY 18-19 Estimates	FY 19-20 Budget
Employee Benefits	\$ 2,247,354	\$ -	\$ -	\$ -	\$ -
Total for Employee Benefits	\$ 2,247,354	\$ -	\$ -	\$ -	\$ -

*Employee benefits are now charged to the program/department.

**City of Rancho Palos Verdes
Internal Service Fund
FY 19-20 Adopted Budget Summary**

681 - Equipment Replacement Fund

Equipment Replacement - Computers

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	249,155	359,340	-	158,912	248,400
Capital Outlay	-	-	-	-	-
Total for Equipment Replacement - Computers	\$ 249,155	\$ 359,340	\$ -	\$ 158,912	\$ 248,400

Equipment Replacement - Furn & Equip

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	59,978	212,527	73,880	-	-
Capital Outlay	-	86,782	288,975	372,476	285,400
Total for Equipment Replacement - Furn & Equip	\$ 59,978	\$ 299,309	\$ 362,855	\$ 372,476	\$ 285,400

Equipment Replacement - Vehicles

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	28,958	-	-	-	-
Capital Outlay	-	75,523	125,996	168,612	215,400
Total for Equipment Replacement - Vehicles	\$ 28,958	\$ 75,523	\$ 125,996	\$ 168,612	\$ 215,400

Equipment Replacement Fund

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	338,091	571,867	73,880	158,912	248,400
Capital Outlay	-	162,305	414,971	541,088	500,800
Total Equipment Replacement Fund	\$ 338,091	\$ 734,172	\$ 488,851	\$ 700,000	\$ 749,200

685 - Employee Benefits Fund

Employee Benefits

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 2,076,573	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	170,781	-	-	-	-
Capital Outlay	-	-	-	-	-
Total for Employee Benefits	\$ 2,247,354	\$ -	\$ -	\$ -	\$ -

*Employee benefits are now charged to the program/departments.

Department: Internal Service Fund
Budget Program: Equipment Replacement Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
Furn & Equip	681-400-0000-4310	OPERATING MATERIALS & SUPPLIES	22,805	20,639	0	0	0
Computers	681-400-0000-4310	OPERATING MATERIALS & SUPPLIES	12,835	0	0	0	0
Furn & Equip	681-400-0000-4311	POSTAGE	29,757	0	0	0	0
Computers	681-400-0000-4401	COMP/VOICE EQUIP - CAP	236,486	333,239	5,760	450,000	248,400
Furn & Equip	681-400-0000-4801	FURNITURE & EQUIPMENT DEP	0	0	129,465	100,000	0
Furn & Equip	681-400-0000-5101	PROFESSIONAL/TECHNICAL SERVICES	0	171,389	9,956	75,000	0
Vehicles	681-400-0000-5201	REPAIR & MAINTENANCE SERVICES	28,958	0	0	0	0
Computers	681-400-0000-5201	REPAIR & MAINTENANCE SERVICES	-166	0	0	0	0
Furn & Equip	681-400-0000-5201	REPAIR & MAINTENANCE SERVICES	7,416	5,062	0	0	0
Furn & Equip	681-400-0000-8101	EQUIPMENT	0	80,478	51,320	75,000	285,400
Vehicles	681-400-0000-8201	VEHICLES	0	70,037	6,783	0	215,400
Expenditure Subtotals			338,091	680,844	203,283	700,000	749,200
Total Program Expenditures			338,091	680,844	203,283	700,000	749,200

Department: Internal Service Fund
Budget Program: Equipment Replacement Fund

Account #	Account Description	Budget FY19-20
Computers		
681-400-0000-4401	COMP/VOICE EQUIP - CAP Computer replacement/upgrade in various department.	248,400
Furn & Equip		
681-400-0000-8101	EQUIPMENT Office equipment replacement for various departments. (\$167,200) Office furniture replacement for various departments. (\$118,200)	285,400
Vehicles		
681-400-0000-8201	VEHICLES Vehicle replacement for City's vehicles.	215,400

Department: Internal Service Fund
Budget Program: Employee Benefits Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	685-400-0000-4104	EMPLOYEE BONUSES	18,893	0	0	0	0
	685-400-0000-4201	HEALTH/DENTAL/VISION INSURANCE	962,399	0	0	0	0
	685-400-0000-4202	FICA/MEDICARE	103,068	0	0	0	0
	685-400-0000-4203	CALPERS RETIREMENT	902,087	0	0	0	0
	685-400-0000-4203	CALPERS RETIREMENT	83,470	0	0	0	0
	685-400-0000-4205	OTHER BENEFITS	6,656	0	0	0	0
	685-400-0000-4701	INSURANCE	170,781	0	0	0	0
Expenditure Subtotals			2,247,354	0	0	0	0
Total Program Expenditures			2,247,354	0	0	0	0

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COMMUNITY DEVELOPMENT

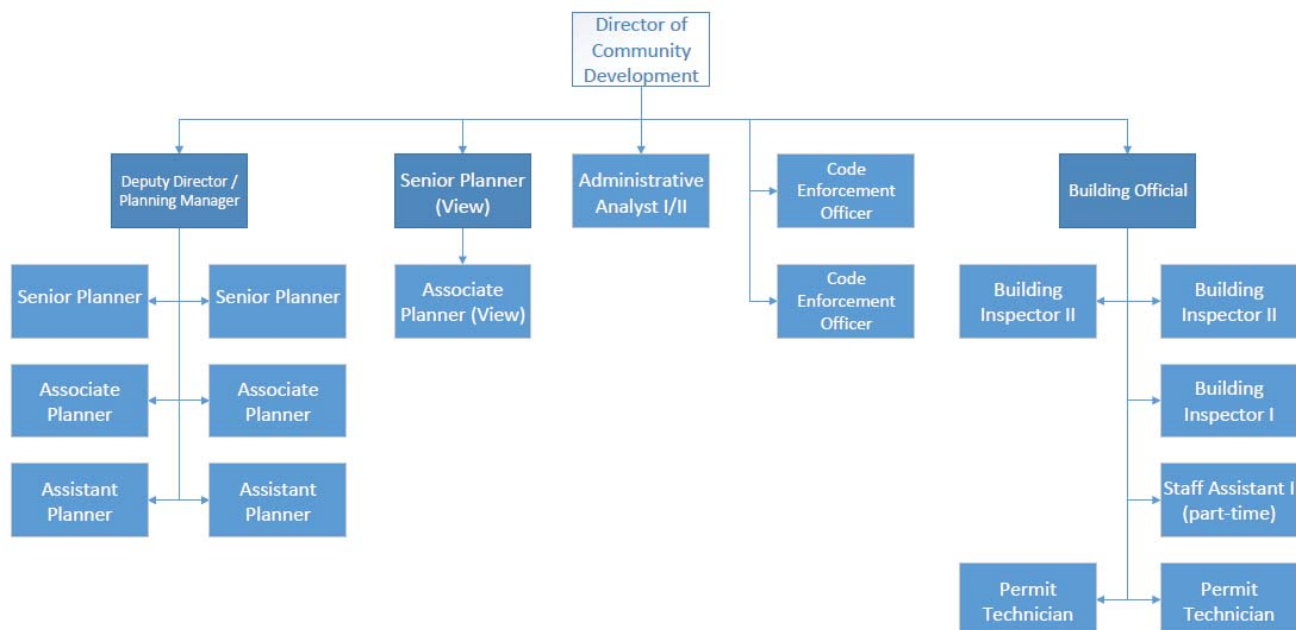
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COMMUNITY DEVELOPMENT

The Community Development Department is responsible for the orderly physical development of the community by upholding the goals and policies of the City's General Plan through the issuance of land use entitlements and permits for improvements and development of private property while balancing the needs of residents, businesses, property owners and visitors. There are four Divisions in the Department that assist in creating and implementing the community vision: Planning, Building & Safety, Code Enforcement, and View Restoration. The Community Development Department manages the following:

- Land Use Entitlements
- Subdivisions
- Building and Safety permits
- Code Enforcement Cases
- View Restoration Permits
- Land Use Studies and Master Plans
- General Plan
- Housing Element
- Regional Housing Needs Allocation
- Coastal Specific Plan
- Western Avenue Specific Plan
- Palos Verdes Nature Preserve
- Natural Communities Conservation Plan/Habitat Conservation Plan
- Trails Network Plan
- California Environmental Quality Act
- Equestrian Uses and Animal Control
- Coyote Management Plan
- Peafowl Management Plan
- Aircraft Noise
- Prohibition of Short-Term Rentals
- Wireless Facilities
- Arterial Fences and Walls
- Energy Reduction Action Plans

ORGANIZATIONAL CHART





FULL-TIME EMPLOYEE POSITIONS	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20
COMMUNITY DEVELOPMENT					
Administrative Analyst I / II	0.0	0.0	1.0	1.0	1.0
Administrative Staff Assistant	1.0	1.0	0.0	0.0	0.0
Assistant Planner	1.0	3.0	3.0	3.0	2.0
Associate Planner	3.0	3.0	3.0	3.0	3.0
Building Inspector I	1.0	1.0	1.0	1.0	1.0
Building Inspector II	1.0	2.0	2.0	2.0	2.0
Building Official	1.0	1.0	1.0	1.0	1.0
Code Enforcement Officer	2.0	1.0	2.0	2.0	2.0
Community Development Director	1.0	1.0	1.0	1.0	1.0
Deputy Director / Planning Manager	1.0	1.0	1.0	1.0	1.0
Permit Technician	2.0	2.0	2.0	2.0	2.0
Planning Technician	1.0	0.0	0.0	0.0	0.0
Senior Planner	3.0	3.0	3.0	3.0	3.0
Staff Assistant II	1.0	0.0	0.0	0.0	0.0
SUBTOTAL	19.0	19.0	20.0	20.0	19.0

EMPLOYEE DESCRIPTIONS

Community Development Director

- Responsible for executive oversight and administration of Department
- Responsible for meeting City Council goals
- Responsible for meeting the objectives of the City's programs
- Department budget oversight
- Supervises and administers City codes related to planning, building codes, Municipal Code compliance, and view restoration

- Oversees the implementation of various City plans and documents
- Oversees various consultant contracts
- Secretary of the Planning Commission
- Coordinates with various governmental agencies

Deputy Director/Planning Manager

- Oversees the daily operations and activities of the Planning Division
- Supervises Planning Division Staff (Sr. Planners, Associate Planners, and Assistant Planners)
- Directs Department operations in the Director's absence
- Responsible for managing complex projects

Administrative Analyst I/II

- Provides general Department administrative support
- Monitors purchase orders and expenditures
- Assists with budget preparation and oversight
- Agenda preparation, distribution and posting for Planning Commission
- Manages the Department website
- Manages various Department contracts

Senior Planners

- Process complex land use development applications
- Process advanced planning projects
- Process Code amendments
- Interpret, apply and explain complex City planning policies, ordinances and code
- Conduct view assessments
- Implement the View Ordinance

Associate Planners

- Process land use development applications
- Process current planning projects
- Interpret, apply and explain City planning policies, ordinances and codes
- Handle front counter, phone, and email activities and inquiries for the Division
- Assist with Trails Network Plan update
- Manage City's Aircraft noise issues
- Conduct view assessments
- Implement the View Ordinance

Assistant Planners

- Process basic land use development applications
- Interpret, apply and explain basic City planning policies, ordinances and codes
- Handle front counter, phone, and email activities and inquiries for the Division

Code Enforcement Officers

- Perform office and field work related to enforcement of the City's Municipal Code
- Provide information and assistance to residents for municipal code compliance
- Issue notice of violations and other actions to achieve compliance
- Maintain case files to support enforcement actions
- Conduct public outreach and educational efforts

- Oversee Coyote and Peafowl Management Plans
- Oversee Animal Control services
- Oversee the City's Prohibition of Short-term Rentals
- Coordinates with the City Attorney
- Enforce the Public Nuisance Ordinance

Building Official

- Responsible for oversight and administration of the Division
- Ensures that all building permits issued are in accordance with adopted municipal codes and building codes
- Oversees plan review and inspection work of staff
- Resolves complex building code interpretation issues

Building Inspectors

- Perform plan reviews for submitted building permit plans
- Conduct field inspections
- Participate, as required, in coordination of projects through development review process
- Assist customers in understanding building codes and permit procedures

Building Permit Technicians

- Handle front counter, phone, and email activities and inquiries for Division
- Responsible for processing of permits and plans
- Assist with routing and processing of plans

PERFORMANCE INDICATORS

Noted below are performance indicators for the Department. The indicators chosen give a general representation of the activity level of each Division within the Department. The purpose of the indicators is to demonstrate the Department's activity level over time and draw a correlation with the corresponding budget year (Some of the previously reported figures have been adjusted based on reconciled and updated reports).

PLANNING

Planning decisions rendered over-the-counter typically involve a ministerial review of plans by counter Staff to ensure that the proposed improvements meet the City's Zoning Code standards, with the possible necessity of a foliage analysis. Decisions on planning applications that are rendered by the Director, Planning Commission or City Council are discretionary decisions that usually involve, among others, a finding of Neighborhood Compatibility. The City's Neighborhood Compatibility and Height Variation review process can be lengthy and summarized as follows:



Decisions rendered by the Planning Commission involve more time since they necessitate the scheduling of a public hearing and often more than one public hearing is needed for the Planning Commission to render a decision. Decisions by the City Council typically occur as a result of an appeal. For FY18-19, the numbers reflected in the table below include the Planning Commission's and City Council's review of wireless telecommunication facility permits in the public right-of-way, which were initially submitted to the City's Public Works Department in 2016.

For the reporting periods between FY14-15 and FY17-18, the data collected is from the City's old permit tracking system, Tidemark, representing the processing time between application submittal and application completeness (the time when an application is deemed complete to begin the review process) and includes the time taken by applicants to respond to incomplete items, which can vary in duration and which City staff has no control over. For FY18-19, the data collected is from the City's new permit tracking system, TRAKiT, representing the time to process an application by the City excluding the time taken by the applicants to respond to incomplete items. This is why the processing time for FY18-19 is significantly less than previous reporting years. From this point forward, the processing time will be based on similar data collected from TRAKiT. The Division generally conducts its completeness review of project plans within 10 calendar days.

Planning Decisions Rendered	FY14-15	FY15-16	FY16-17	FY17-18	FY 18-19
Decisions rendered over the counter (cases)	483	464	524	403	449
Decisions rendered by the Director (cases)	50	67	60	36	36
Median processing time Director Decisions (days)	135	176	209	124	46
Decisions rendered by Planning Commission and/or City Council (cases)	25	30	23	70	35
Median processing time PC/CC Decisions (days)	151	542	289	630	71

BUILDING & SAFETY

Building permits issued over-the-counter typically involve minor improvements such as plumbing, electrical or mechanical work, window and door change-outs, re-roofs and any other non-structural projects. Building permits that are taken in for Plan Check typically involve projects that require a structural engineering or geo-technical review such as building construction, pools, retaining walls and tenant improvements. The processing time noted is the median time between building permit submittal into Plan Check and when the permit is ready for issuance. Processing time includes the time taken by applicants to respond to Plan Check corrections, which can vary in duration and which City staff has no control over. The Division typically provides Plan Check corrections within 10 calendar days.

Building Permits Processed	FY14-15	FY15-16	FY16-17	FY17-18	FY 18-19
Permits issued over the counter (cases)	1,353	1,487	1,433	1,574	1,642
Plan checked permits (cases)	227	271	235	311	267
Median processing time (days)	36	42	40	40	38

CODE ENFORCEMENT

Municipal Code enforcement cases typically involve violations such as property maintenance or trash can issues. These cases are typically resolved through a site visit, written notice and consultation with the offending party. Building Code enforcement cases typically involve violations such as non-permitted construction or grading. These cases are typically resolved after one or more site visits and multiple letters to the offending party. Furthermore, these cases often require parties to go through the planning application and building permit process to resolve the issue while being monitored by Code Enforcement staff. Zoning Code enforcement cases typically involve building permit violations such as expired permits. These cases are typically resolved with a letter to the offending party. Code Enforcement cases where the offending party is non-responsive are forwarded to the City Attorney's office to resolve which adds to the processing time. The processing time noted is the median time between the filing of a case and when the case is closed out or resolved. It should be noted that the processing time includes the time taken by offending parties to resolve the violation, which can vary in duration and which City staff has no control over.

Code Enforcement Complaints	FY14-15	FY15-16	FY16-17	FY17-18	FY 18-19
Municipal Code violations closed (cases)	218	373	332	181	124
Median processing time (days)	19	13	13	15	25
Building Code violations closed (cases)	7	9	11	46	45
Median processing time (days)	28	10	19	10	30
Zoning Code violations closed (cases)	119	132	100	90	176
Median processing time (days)	25	8	17	29	30

VIEW RESTORATION

View Restoration Permits are requests for the restoration of a view that has been impaired by foliage and no documentation of the view since November 1989 exists. The processing of these permits typically involves a pre-application meeting and depending on the success of the pre-application meeting, may require a hearing before the Planning Commission. View Preservation Permits are requests for the preservation of a view that has existed sometime since November 1989 (as documented in a photograph) and which now has been impaired by foliage. The processing of these permits typically involves staff site visits, a staff analysis and a determination by the Director. City Tree Review Permits are requests for the restoration of a view that has been impaired by City trees. The processing of these permits typically involves a

site visit, the preparation of a staff report, input from the City arborist, notice of the decision and the trimming or removal of the City tree(s) by City work crews. The City Tree program moved to the Department of Public Works during FY15-16, but the program still involves the review and participation of the View Restoration Staff as reflected in the table below.

View Permits Processed	FY14-15	FY15-16	FY16-17	FY17-18	FY 18-19
View Restoration permits processed (cases)	14	19	17	30	6
View Preservation permits processed (cases)	20	10	11	13	10
City Tree Review permits processed (cases)	3	25	36	27	18
View Maintenance requests processed (cases)	28	19	27	19	23

**City of Rancho Palos Verdes
Community Development Department
FY 19-20 Adopted Budget Summary**

101 - General Fund

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Community Development Administration	\$ -	\$ -	\$ 547,072	\$ 683,596	\$ 713,500
Planning	1,269,390	1,322,813	688,279	971,327	908,700
Building & Safety	762,359	773,626	791,009	937,045	1,074,300
Code Enforcement	160,856	116,264	183,129	226,227	267,200
View Restoration	289,446	302,403	394,012	324,820	389,200
NCCP	-	-	16,870	25,000	50,000
Geology	137,100	148,448	115,578	115,000	150,000
Animal Control	\$ 115,235	\$ 99,932	\$ 115,847	\$ 100,000	\$ 140,000
Total General Fund - Community Development	\$ 2,734,387	\$ 2,763,486	\$ 2,851,796	\$ 3,383,015	\$ 3,692,900

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 2,112,670	\$ 2,133,115	\$ 2,112,895	\$ 2,419,365	\$ 2,672,500
Maintenance & Operations	621,716	620,371	738,901	963,650	1,020,400
Capital Outlay	-	10,000	-	-	-
Total General Fund - Community Development	\$ 2,734,387	\$ 2,763,486	\$ 2,851,796	\$ 3,383,015	\$ 3,692,900

222 - Habitat Restoration

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Maintenance & Operations	\$ 139,342	\$ 140,825	\$ 150,633	\$ 149,503	\$ 179,500
Total for Habitat Restoration Fund	\$ 139,342	\$ 140,825	\$ 150,633	\$ 149,503	\$ 179,500

**City of Rancho Palos Verdes
Community Development Department
FY 19-20 Adopted Budget Summary**

101 - General Fund

Community Development Administration

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ 492,835	\$ 601,896	\$ 656,600
Maintenance & Operations	-	-	54,237	81,700	56,900
Capital Outlay	-	-	-	-	-
Total for Community Development Administration	\$ -	\$ -	\$ 547,072	\$ 683,596	\$ 713,500

*Separated administrative function from planning.

Planning

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 1,101,320	\$ 1,130,133	\$ 587,845	\$ 747,527	\$ 762,200
Maintenance & Operations	168,070	182,680	100,434	223,800	146,500
Capital Outlay	-	10,000	-	-	-
Total for Planning	\$ 1,269,390	\$ 1,322,813	\$ 688,279	\$ 971,327	\$ 908,700

Building & Safety

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 605,789	\$ 619,152	\$ 511,605	\$ 597,795	\$ 720,200
Maintenance & Operations	156,570	154,474	279,404	339,250	354,100
Capital Outlay	-	-	-	-	-
Total for Building & Safety	\$ 762,359	\$ 773,626	\$ 791,009	\$ 937,045	\$ 1,074,300

Code Enforcement

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 147,920	\$ 114,077	\$ 172,769	\$ 188,327	\$ 202,400
Maintenance & Operations	12,937	2,187	10,360	37,900	64,800
Capital Outlay	-	-	-	-	-
Total for Code Enforcement	\$ 160,856	\$ 116,264	\$ 183,129	\$ 226,227	\$ 267,200

View Restoration

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 257,641	\$ 269,753	\$ 347,840	\$ 283,820	\$ 331,100
Maintenance & Operations	31,805	32,650	46,172	41,000	58,100
Capital Outlay	-	-	-	-	-
Total for View Restoration	\$ 289,446	\$ 302,403	\$ 394,012	\$ 324,820	\$ 389,200

**City of Rancho Palos Verdes
Community Development Department
FY 19-20 Adopted Budget Summary**

NCCP

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	16,870	25,000	50,000
Capital Outlay	-	-	-	-	-
Total for NCCP	\$ -	\$ -	\$ 16,870	\$ 25,000	\$ 50,000

Geology

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	137,100	148,448	115,578	115,000	150,000
Capital Outlay	-	-	-	-	-
Total for Geology	\$ 137,100	\$ 148,448	\$ 115,578	\$ 115,000	\$ 150,000

Animal Control

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	115,235	99,932	115,847	100,000	140,000
Capital Outlay	-	-	-	-	-
Total for Animal Control	\$ 115,235	\$ 99,932	\$ 115,847	\$ 100,000	\$ 140,000

General Fund - Community Development

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 2,112,670	\$ 2,133,115	\$ 2,112,895	\$ 2,419,365	\$ 2,672,500
Maintenance & Operations	621,716	620,371	738,901	963,650	1,020,400
Capital Outlay	-	10,000	-	-	-
Total General Fund - Community Development	\$ 2,734,387	\$ 2,763,486	\$ 2,851,796	\$ 3,383,015	\$ 3,692,900

222 - Habitat Restoration Fund

Habitat Restoration Fund

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	139,342	140,825	150,633	149,503	179,500
Capital Outlay	-	-	-	-	-
Total for Habitat Restoration Fund	\$ 139,342	\$ 140,825	\$ 150,633	\$ 149,503	\$ 179,500

Department: Community Development
Budget Program: Community Development Administration

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-4110-4101	SALARY & WAGES - FT	0	0	346,909	383,071	400,200
	101-400-4110-4102	SALARY & WAGES - PT	0	0	21	0	0
	101-400-4110-4103	SALARY & WAGES - OT	0	0	4,440	0	1,000
	101-400-4110-4104	EMPLOYEE BONUSES	0	0	2,000	4,919	0
	101-400-4110-4106	AUTOMOBILE ALLOWANCES	0	0	150	1,800	1,800
	101-400-4110-4201	HEALTH/DENTAL/VISION INSURANCE	0	0	27,795	41,114	41,800
	101-400-4110-4202	FICA/MEDICARE	0	0	3,297	5,208	6,000
	101-400-4110-4203	CALPERS RETIREMENT	0	0	35,217	40,833	45,600
	101-400-4110-4204	WORKERS' COMPENSATION	0	0	5,663	9,341	7,800
	101-400-4110-4205	OTHER BENEFITS	0	0	6,820	9,573	7,500
	101-400-4110-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	0	14,423	15,406	15,000
	101-400-4110-4207	CALPERS UNFUNDED LIABILITY	0	0	46,100	90,631	129,900
	101-400-4110-4310	OPERATING MATERIALS & SUPPLIES	0	0	0	8,000	12,000
	101-400-4110-4311	POSTAGE	0	0	0	1,000	5,000
	101-400-4110-5103	PRINTING & BINDING	0	0	0	9,000	15,000
	101-400-4110-5106	RENTS & LEASES	0	0	0	5,000	7,200
	101-400-4110-5118	REIMBURSABLE SERVICES	0	0	1,537	0	0
	101-400-4110-5301	TELEPHONE SERVICE	0	0	0	6,000	8,000
	101-400-4110-6201	EQUIPMENT REPLACEMENT CHARGES	0	0	52,700	52,700	9,700
Expenditure Subtotals			0	0	547,072	683,596	713,500
Total Program Expenditures			0	0	547,072	683,596	713,500

Department: Community Development

Budget Program: Community Development Administration

Account #	Account Description	Budget FY19-20
101-400-4110-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	400,200
101-400-4110-4103	SALARY & WAGES - OT Overtime paid to full-time City employees allocated to this program.	1,000
101-400-4110-4106	AUTOMOBILE ALLOWANCES Reimbursement for use of employees' private automobiles for City business.	1,800
101-400-4110-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	41,800
101-400-4110-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	6,000
101-400-4110-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	45,600
101-400-4110-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	7,800
101-400-4110-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	7,500
101-400-4110-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	15,000
101-400-4110-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	129,900

Department: Community Development

Budget Program: Community Development Administration

Account #	Account Description	Budget FY19-20
101-400-4110-4310	OPERATING MATERIALS & SUPPLIES This budget program provides for miscellaneous office and operating supplies and equipment such as photo supplies, stationery, color printer cartridges, office equipment, and the purchase of a decibel meter, as well as kitchen supplies. This budget program provides for miscellaneous office and operating supplies and equipment such as photo supplies, stationery, color printer cartridges, office equipment, and the purchase of a decibel meter (\$11,000), as well as kitchen supplies (\$1,000).	12,000
101-400-4110-4311	POSTAGE Postage and handling services by an outside vendor for large public notices.	5,000
101-400-4110-5103	PRINTING & BINDING This program covers miscellaneous printing for CDD including reproduction of documents (i.e. Updated Trails Network Plan and NCCP document), informational brochures (coyotes, peafowl, leaf blowers, etc.), reproduction of maps and various documents, business cards, public notice envelopes, etc. In some cases, expenditures may be offset for documents sold to the general public at the actual reproduction cost borne by the City.	15,000
101-400-4110-5106	RENTS & LEASES Rental of a mobile storage container for storing historical records for CDD (Planning and Building & Safety). Due to lack of interior storage space for historical records, this budget item includes renting another mobile storage container to increase storage space (3 existing and 1 proposed).	7,200
101-400-4110-5301	TELEPHONE SERVICE Funding for the costs of cellular phones with data plans for staff members in order to facilitate and increase mobile communication while out in the field.	8,000
101-400-4110-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	9,700

Department: Community Development
Budget Program: Planning

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-4120-4101	SALARY & WAGES - FT	791,896	804,222	387,764	522,517	522,600
	101-400-4120-4102	SALARY & WAGES - PT	8,764	20,567	20,025	8,535	11,400
	101-400-4120-4103	SALARY & WAGES - OT	2,688	1,589	12,048	755	3,000
	101-400-4120-4104	EMPLOYEE BONUSES	0	1,000	3,347	0	0
	101-400-4120-4200	EMPLOYEE BENEFITS	297,972	0	0	0	0
	101-400-4120-4201	HEALTH/DENTAL/VISION INSURANCE	0	76,628	62,183	77,731	78,500
	101-400-4120-4202	FICA/MEDICARE	0	11,736	8,218	7,490	8,000
	101-400-4120-4203	CALPERS RETIREMENT	0	72,545	29,205	42,229	42,900
	101-400-4120-4204	WORKERS' COMPENSATION	0	21,698	12,170	12,659	10,400
	101-400-4120-4205	OTHER BENEFITS	0	19,727	9,452	15,311	19,000
	101-400-4120-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	32,769	17,634	33,000	30,000
	101-400-4120-4207	CALPERS UNFUNDED LIABILITY	0	67,652	25,800	27,300	36,400
	101-400-4120-4310	OPERATING MATERIALS & SUPPLIES	8,296	15,698	10,158	0	0
	101-400-4120-4601	MEMBERSHIPS & DUES	4,165	3,960	4,291	4,500	7,000
	101-400-4120-5101	PROFESSIONAL/TECHNICAL SERVICES	69,680	111,597	40,248	185,000	90,000
	101-400-4120-5102	LEGAL NOTICES AND ADVERTISING	15,443	14,104	17,489	15,000	25,000
	101-400-4120-5103	PRINTING & BINDING	4,797	4,646	5,770	0	0
	101-400-4120-5106	RENTS & LEASES	4,713	2,893	2,173	0	0
	101-400-4120-6001	MEETINGS/CONFERENCES	9,547	14,206	15,547	14,500	15,000
	101-400-4120-6002	TRAVEL/MILEAGE REIMBURSEMENT	532	324	202	800	500
	101-400-4120-6101	TRAINING	1,473	2,000	2,908	2,500	7,000
	101-400-4120-6102	PUBLICATIONS/JOURNALS	924	1,327	1,648	1,500	2,000
	101-400-4120-6201	EQUIPMENT REPLACEMENT CHARGES	48,500	11,925	0	0	0
	101-400-4120-8101	EQUIPMENT & FURNITURE	0	10,000	0	0	0
Expenditure Subtotals			1,269,390	1,322,813	688,279	971,327	908,700
Total Program Expenditures			1,269,390	1,322,813	688,279	971,327	908,700

Department: Community Development

Budget Program: Planning

Account #	Account Description	Budget FY19-20
101-400-4120-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	522,600
101-400-4120-4102	SALARY & WAGES - PT This account includes the Planning Commissioner stipend.	11,400
101-400-4120-4103	SALARY & WAGES - OT Overtime paid to full-time City employees allocated to this program.	3,000
101-400-4120-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	78,500
101-400-4120-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	8,000
101-400-4120-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	42,900
101-400-4120-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	10,400
101-400-4120-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	19,000
101-400-4120-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	30,000
101-400-4120-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	36,400

Department: Community Development

Budget Program: Planning

Account #	Account Description	Budget FY19-20
101-400-4120-4601	MEMBERSHIPS & DUES Funds membership in the Planner's Advisory Service (a subscription library data base), American Planning Association, Association of Environmental Planners, American Institute of Certified Planners, and other appropriate professional planning and public administration associations.	7,000
101-400-4120-5101	PROFESSIONAL/TECHNICAL SERVICES Temporary personnel, on an as-needed contractual basis, for coverage of front-line staff due to illness, vacations, or as otherwise required (\$1,000). Consultant work on the Arterial Fences and Walls Master Plan (\$35,000) Consultant work for miscellaneous planning assessments (i.e. noise studies, bio studies, etc.) and advanced planning projects (\$8,000). Environmental filing and posting fees for City initiated projects (\$3,000) On-going miscellaneous consulting services for updates to the General Plan, such as the Housing Element (\$18,000). Consulting services to address aircraft noise impact concerns (\$25,000).	90,000
101-400-4120-5102	LEGAL NOTICES AND ADVERTISING This budget item covers the cost of publishing required legal notices for private development projects and City projects in the local newspaper and with County Departments.	25,000
101-400-4120-6001	MEETINGS/CONFERENCES Funds for expenses incurred by the department staff and Planning Commission to attend meetings and conferences. The meetings and conferences include: 1. Annual California American Planning Association Chapter Conference and National APA Conference (\$9,500). 2. League of California Cities Planners' Institute (typically attended by Staff and 4 members of the Planning Commission) (\$5,000). 3. Annual State Association of Environmental Planners' Conference (\$200). 4. Monthly Southwest Area Planning Council meetings (\$100). 5. Miscellaneous regional and other professional meetings (\$200).	15,000
101-400-4120-6002	TRAVEL/MILEAGE REIMBURSEMENT Reimbursement to Staff for use of personal vehicles for site visits.	500

Department: Community Development

Budget Program: Planning

Account #	Account Description	Budget FY19-20
101-400-4120-6101	TRAINING Professional and continuing education seminars that focus on specific aspects of California planning laws and policies, California Environmental Quality Act (CEQA), Subdivision Map Act, personnel management, customer service, and local planning issues.	7,000
101-400-4120-6102	PUBLICATIONS/JOURNALS Publications include California Planning and Redevelopment Report, Land Use Digest, Urban Land Institute, and California Coast and Ocean. Reference materials include California Land Use and Planning Law, the Subdivision Map Act manual, and CEQA compliance guidelines. Many of the reference materials require annual updating.	2,000

Department: Community Development
Budget Program: Building & Safety

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-4130-4101	SALARY & WAGES - FT	400,355	405,379	311,363	377,681	492,800
	101-400-4130-4102	SALARY & WAGES - PT	19,809	28,338	29,043	27,226	29,300
	101-400-4130-4103	SALARY & WAGES - OT	0	332	183	5,985	4,000
	101-400-4130-4104	EMPLOYEE BONUSES	0	0	1,000	0	0
	101-400-4130-4200	EMPLOYEE BENEFITS	185,626	0	0	0	0
	101-400-4130-4201	HEALTH/DENTAL/VISION INSURANCE	0	62,583	67,032	60,435	72,800
	101-400-4130-4202	FICA/MEDICARE	0	6,895	4,466	6,894	9,700
	101-400-4130-4203	CALPERS RETIREMENT	0	36,888	26,195	30,098	37,700
	101-400-4130-4204	WORKERS' COMPENSATION	0	10,399	7,645	9,690	10,300
	101-400-4130-4205	OTHER BENEFITS	0	11,559	6,982	9,609	19,500
	101-400-4130-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	22,269	22,695	21,383	21,000
	101-400-4130-4207	CALPERS UNFUNDED LIABILITY	0	34,510	35,000	48,794	23,100
	101-400-4130-4310	OPERATING MATERIALS & SUPPLIES	3,255	2,795	3,161	0	0
	101-400-4130-4601	MEMBERSHIPS & DUES	563	515	350	350	900
	101-400-4130-5101	PROFESSIONAL/TECHNICAL SERVICES	118,071	134,619	266,447	333,000	344,000
	101-400-4130-5103	PRINTING & BINDING	818	656	0	0	0
	101-400-4130-5106	RENTS & LEASES	1,499	1,769	1,796	0	0
	101-400-4130-5301	TELEPHONE SERVICE	2,889	2,170	4,191	0	0
	101-400-4130-6001	MEETINGS/CONFERENCES	0	208	20	0	0
	101-400-4130-6002	TRAVEL/MILEAGE REIMBURSEMENT	381	242	31	900	900
	101-400-4130-6101	TRAINING	6,518	3,611	3,256	3,800	4,800
	101-400-4130-6102	PUBLICATIONS/JOURNALS	777	2,879	152	1,200	3,500
	101-400-4130-6201	EQUIPMENT REPLACEMENT CHARGES	21,800	5,010	0	0	0
Expenditure Subtotals			762,359	773,626	791,009	937,045	1,074,300
Total Program Expenditures			762,359	773,626	791,009	937,045	1,074,300

Department: Community Development

Budget Program: Building & Safety

Account #	Account Description	Budget FY19-20
101-400-4130-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	492,800
101-400-4130-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	29,300
101-400-4130-4103	SALARY & WAGES - OT Overtime paid to full-time City employees allocated to this program.	4,000
101-400-4130-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	72,800
101-400-4130-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	9,700
101-400-4130-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	37,700
101-400-4130-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	10,300
101-400-4130-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	19,500
101-400-4130-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	21,000
101-400-4130-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	23,100

Department: Community Development

Budget Program: Building & Safety

Account #	Account Description	Budget FY19-20
101-400-4130-4601	MEMBERSHIPS & DUES Funds membership in the International Congress of Building Officials (ICBO). Through this membership, documents, bulletins and training sponsored by this organization can be purchased at a substantial discount, including revisions to the Uniform Building Code and its various components.	900
101-400-4130-5101	PROFESSIONAL/TECHNICAL SERVICES This line item provides for the following professional and technical services: Estimated Interwest consultant contract cost to provide Building and Safety engineering plan check, plan check services at the public counter (on a part-time basis), inspection services (structural, mechanical, electrical and plumbing), ADA access compliance, fire and life-safety plan review, green building, contract staffing (interim Building Official, permit technician, and inspector services), and CASP services on an as needed basis. The majority of the costs are offset by the plan check and inspection fees that are assessed to the applicants (\$329,000). Geo-technical and other professional building and safety consultants to assist in the review of projects not otherwise funded by development project trust deposits and/or which may be initiated by the City. These may be projects in which the City desires an expert opinion, but may not be possible to recover these funds from a private party (\$15,000).	344,000
101-400-4130-6002	TRAVEL/MILEAGE REIMBURSEMENT Monthly reimbursement to the Building Division Staff for use of personal cars on site visits and off-site training classes.	900
101-400-4130-6101	TRAINING Professional and continuing education seminars that focus on specific aspects of the California Building Codes and professional development, together with improving customer service and operations for the Building and Safety Division.	4,800
101-400-4130-6102	PUBLICATIONS/JOURNALS Publications are purchased annually to assist the Building Inspectors in their duties and to maintain a library of up-to-date Codes, including California code books, monthly publications and other needed professional journals.	3,500

Department: Community Development
Budget Program: Code Enforcement

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-4140-4101	SALARY & WAGES - FT	90,501	77,514	114,771	143,922	152,000
	101-400-4140-4102	SALARY & WAGES - PT	0	0	1,116	0	0
	101-400-4140-4103	SALARY & WAGES - OT	0	362	876	444	1,000
	101-400-4140-4104	EMPLOYEE BONUSES	0	1,000	4,113	0	0
	101-400-4140-4200	EMPLOYEE BENEFITS	57,419	0	0	0	0
	101-400-4140-4201	HEALTH/DENTAL/VISION INSURANCE	0	10,094	17,484	18,578	19,600
	101-400-4140-4202	FICA/MEDICARE	0	1,020	2,056	1,957	2,400
	101-400-4140-4203	CALPERS RETIREMENT	0	7,907	10,075	10,551	11,600
	101-400-4140-4204	WORKERS' COMPENSATION	0	2,000	3,552	3,325	3,000
	101-400-4140-4205	OTHER BENEFITS	0	2,317	2,204	3,473	6,600
	101-400-4140-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	1,962	6,322	5,980	6,000
	101-400-4140-4207	CALPERS UNFUNDED LIABILITY	0	9,901	10,200	97	200
	101-400-4140-4310	OPERATING MATERIALS & SUPPLIES	0	0	66	0	0
	101-400-4140-4601	MEMBERSHIPS & DUES	85	85	392	200	400
	101-400-4140-5101	PROFESSIONAL/TECHNICAL SERVICES	7,452	-6,590	6,873	35,000	60,000
	101-400-4140-5103	PRINTING & BINDING	0	497	717	0	0
	101-400-4140-5106	RENTS & LEASES	0	6,599	0	0	0
	101-400-4140-6001	MEETINGS/CONFERENCES	0	90	1,899	1,500	3,000
	101-400-4140-6002	TRAVEL/MILEAGE REIMBURSEMENT	0	81	43	200	400
	101-400-4140-6101	TRAINING	0	0	370	1,000	1,000
	101-400-4140-6201	EQUIPMENT REPLACEMENT CHARGES	5,400	1,425	0	0	0
Expenditure Subtotals			160,856	116,264	183,129	226,227	267,200
Total Program Expenditures			160,856	116,264	183,129	226,227	267,200

Department: Community Development

Budget Program: Code Enforcement

Account #	Account Description	Budget FY19-20
101-400-4140-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	152,000
101-400-4140-4103	SALARY & WAGES - OT Overtime paid to full-time employees allocated to this program.	1,000
101-400-4140-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	19,600
101-400-4140-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	2,400
101-400-4140-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	11,600
101-400-4140-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	3,000
101-400-4140-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	6,600
101-400-4140-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	6,000
101-400-4140-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	200
101-400-4140-4601	MEMBERSHIPS & DUES Funds membership in the Southern California Association of Code Enforcement Officers (CACEO) and any other appropriate professional association. This budget expenditure covers costs for two officers.	400

Department: Community Development

Budget Program: Code Enforcement

Account #	Account Description	Budget FY19-20
101-400-4140-5101	PROFESSIONAL/TECHNICAL SERVICES Costs of miscellaneous use of technical consultants, including noise consultants, antenna reception technicians, arborists, engineering, surveyors, and geological consultants for code enforcement purposes and for monitoring short-term rental web based platforms (\$10,000). Costs of code enforcement nuisance abatement activities, including those related to view restoration, and building and zoning code violations. This budget item accounts for anticipated abatement activities based on the status of current code enforcement cases. In most cases, these abatement costs will ultimately be recovered (long-term)through placement of liens on real property subject to the abatement actions (\$50,000)	60,000
101-400-4140-6001	MEETINGS/CONFERENCES Funds for expenses incurred by department staff attendance at meetings and conferences.	3,000
101-400-4140-6002	TRAVEL/MILEAGE REIMBURSEMENT Reimbursement for Staff use of personal vehicles for site visits and off-site training classes.	400
101-400-4140-6101	TRAINING This budget expenditure is to allow Code Enforcement Officers to attend professional and continuing education seminars that focus on specific aspects of code enforcement, including code enforcement certification courses, rights of entry, housing enforcement, property maintenance codes, citations and court process, and customer services.	1,000

Department: Community Development
Budget Program: View Restoration

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-4150-4101	SALARY & WAGES - FT	194,188	195,864	244,491	189,138	217,400
	101-400-4150-4103	SALARY & WAGES - OT	882	1,833	844	0	1,000
	101-400-4150-4104	EMPLOYEE BONUSES	0	3,276	4,918	0	0
	101-400-4150-4200	EMPLOYEE BENEFITS	62,571	0	0	0	0
	101-400-4150-4201	HEALTH/DENTAL/VISION INSURANCE	0	17,361	35,875	24,350	28,500
	101-400-4150-4202	FICA/MEDICARE	0	2,483	3,169	2,697	3,300
	101-400-4150-4203	CALPERS RETIREMENT	0	16,913	20,295	15,935	20,300
	101-400-4150-4204	WORKERS' COMPENSATION	0	4,800	5,537	4,525	4,200
	101-400-4150-4205	OTHER BENEFITS	0	5,048	6,407	5,775	5,800
	101-400-4150-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	7,962	12,504	12,000	12,000
	101-400-4150-4207	CALPERS UNFUNDED LIABILITY	0	14,213	13,800	29,400	38,600
	101-400-4150-4310	OPERATING MATERIALS & SUPPLIES	0	0	1,337	0	0
	101-400-4150-4601	MEMBERSHIPS & DUES	0	0	0	1,200	1,200
	101-400-4150-5101	PROFESSIONAL/TECHNICAL SERVICES	23,705	30,550	44,800	35,000	51,000
	101-400-4150-6001	MEETINGS/CONFERENCES	0	0	0	4,500	4,500
	101-400-4150-6002	TRAVEL/MILEAGE REIMBURSEMENT	0	0	34	300	400
	101-400-4150-6101	TRAINING	0	0	0	0	1,000
	101-400-4150-6201	EQUIPMENT REPLACEMENT CHARGES	8,100	2,100	0	0	0
Expenditure Subtotals			289,446	302,403	394,012	324,820	389,200
Total Program Expenditures			289,446	302,403	394,012	324,820	389,200

Department: Community Development

Budget Program: View Restoration

Account #	Account Description	Budget FY19-20
101-400-4150-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	217,400
101-400-4150-4103	SALARY & WAGES - OT Overtime paid to full-time City employees allocated to this program.	1,000
101-400-4150-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	28,500
101-400-4150-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	3,300
101-400-4150-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	20,300
101-400-4150-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	4,200
101-400-4150-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	5,800
101-400-4150-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	12,000
101-400-4150-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	38,600
101-400-4150-4601	MEMBERSHIPS & DUES View Division in the Planner's Advisory Service (a subscription library data base), American Planning Association, Association of Environmental Planners, American Institute of Certified Planners, and other appropriate professional planning and public administration associations.	1,200

Department: Community Development

Budget Program: View Restoration

Account #	Account Description	Budget FY19-20
101-400-4150-5101	PROFESSIONAL/TECHNICAL SERVICES Contract professional consultant services to assist in the mediation of View Restoration/Preservation cases (\$45,000), and for an Arborist or other consultants (\$6,000). The view restoration fees associated with this program are collected when a case is not resolved through mediation.	51,000
101-400-4150-6001	MEETINGS/CONFERENCES Funds for expenses incurred for division staff to attend meetings and conferences. The meetings and conferences include: 1. Annual California American Planning Association Chapter Conference and National APA Conference (\$4,200). 2. Monthly Southwest Area Planning Council meetings (\$100). 3. Miscellaneous regional and other professional meetings (\$200).	4,500
101-400-4150-6002	TRAVEL/MILEAGE REIMBURSEMENT This is a new budget expenditure for the View Restoration Division that has been transferred from the Planning Division program for the reimbursement for Staff use of personal vehicles for site visits and off-site training classes.	400
101-400-4150-6101	TRAINING Professional and continuing education seminars that focus on specific aspects of California planning laws and policies, California Environmental Quality Act (CEQA), Subdivision Map Act, personnel management, customer service, and local planning issues.	1,000

Department: Community Development

Budget Program: NCCP

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-4160-5101	PROFESSIONAL/TECHNICAL SERVICES	0	0	16,870	25,000	50,000
Expenditure Subtotals			0	0	16,870	25,000	50,000
Total Program Expenditures			0	0	16,870	25,000	50,000

Department: Community Development

Budget Program: NCCP

Account #	Account Description	Budget FY19-20
101-400-4160-5101	PROFESSIONAL/TECHNICAL SERVICES For the completion of the NCCP document. This work is to cover consultant costs to complete the document including costs to conduct property line surveys for recordation, prepare updates to the required environmental documents, and other expenses needed to complete the NCCP document for Council's consideration.	50,000

Department: Community Development

Budget Program: Geology

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-4170-5101	PROFESSIONAL/TECHNICAL SERVICES	137,100	148,448	115,578	115,000	150,000
Expenditure Subtotals			137,100	148,448	115,578	115,000	150,000
Total Program Expenditures			137,100	148,448	115,578	115,000	150,000

Department: Community Development

Budget Program: Geology

Account #	Account Description	Budget FY19-20
101-400-4170-5101	PROFESSIONAL/TECHNICAL SERVICES Geotechnical consultant services to review and make recommendations regarding the need for, and/or adequacy of, privately initiated project geo-technical reports. The actual cost for geologic services will vary depending upon the level of activity that occurs during the year. The expenditure is offset directly by the geologic review fees collected.	150,000

Department: Community Development

Budget Program: Animal Control

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-4180-4701	INSURANCE	0	0	2,748	0	0
	101-400-4180-5101	PROFESSIONAL/TECHNICAL SERVICES	115,235	99,932	113,099	100,000	140,000
Expenditure Subtotals			115,235	99,932	115,847	100,000	140,000

Total Program Expenditures	115,235	99,932	115,847	100,000	140,000
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Department: Community Development

Budget Program: Animal Control

Account #	Account Description	Budget FY19-20
101-400-4180-5101	<p>PROFESSIONAL/TECHNICAL SERVICES</p> <p>The City contracts with the Los Angeles County Department of Animal Care & Control for animal control services. Services include animal shelter care, dog license administration and field services. This expenditure is partially offset with fees collected by the County and remitted to the City (\$88,000).</p> <p>The City contracts with Wildlife Services for the implementation of the City's Peafowl Trapping program. Based on Council-adopted Peafowl Management Plan, the City anticipates trapping of up to 150 birds and conducting a census survey for FY 19/20 (\$37,000).</p> <p>The City contracts with Los Angeles County Department of Agricultural Weights & Measures to provide public services and information regarding coyotes including consulting with property owners on measures to secure and minimize possible coyote attractants, and if necessary, trapping aggressive coyotes, and miscellaneous support-related activities, such as hosting community meetings and circulating public information (\$15,000)</p>	140,000

Department: Community Development
Budget Program: Habitat Restoration Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	222-400-0000-5101	PROFESSIONAL/TECHNICAL SERVICES	121,846	130,725	131,633	129,803	159,800
	222-400-0000-5201	REPAIR & MAINTENANCE SERVICES	17,496	10,100	19,000	19,700	19,700
Expenditure Subtotals			139,342	140,825	150,633	149,503	179,500

Total Program Expenditures	139,342	140,825	150,633	149,503	179,500
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Department: Community Development

Budget Program: Habitat Restoration Fund

Account #	Account Description	Budget FY19-20
222-400-0000-5101	PROFESSIONAL/TECHNICAL SERVICES The City's NCCP includes a City funding commitment to the Palos Verdes Peninsula Land Conservancy (PVPLC) for management of the NCCP Preserve in accordance with the City's approved NCCP Subarea Plan. In December 2005, the City entered into an agreement with the PVPLC to begin managing the Preserve for a cost of \$100,000/year, adjusted annually for inflation based on the CPI for February (\$133,045). Miscellaneous habitat restoration activities such as for geological investigation for habitat irrigation/planting, habitat restoration due to fires, etc. (\$26,755)	159,800
222-400-0000-5201	REPAIR & MAINTENANCE SERVICES In June 2007, an agreement was entered into between the City and the Palos Verdes Peninsula Land Conservancy to perform Habitat Maintenance activities at Subregion 1 - Oceanfront Estates for \$15,000/year adjusted annually for inflation based on the Consumer Price Index (CPI) for February (2.5% for February 2019).	19,700

PUBLIC WORKS

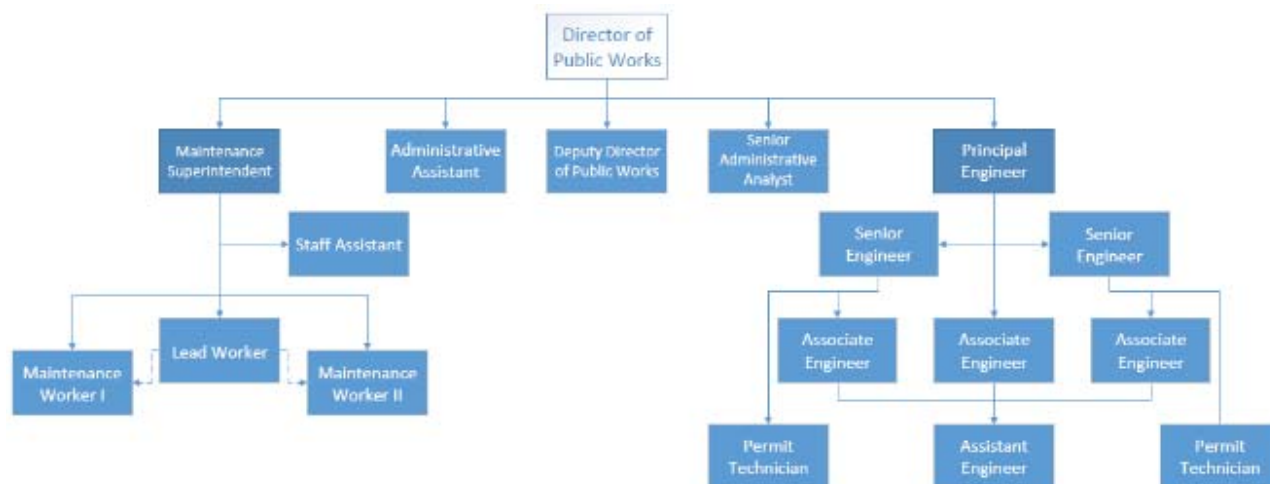
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PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for engineering, maintenance, and construction activities throughout the city. All activities occur on City-owned property and the public right-of-way and/or easements. Specific activities of the Public Works Department include:

- Implementation of CIP Projects
- Traffic Management
- Storm Water Quality Management
- City Facility Improvements, Alterations, & Maintenance
- Parks, Trails & Open Space Maintenance
- Infrastructure Maintenance (i.e., roadways, storm drains, sewers)
- Traffic Signal Lights/Signage Maintenance
- Landscaping Maintenance
- Street Maintenance/Striping/Sweeping
- Street Lighting Maintenance
- Waste Reduction & Recycling Programs
- Management of City's Transportation & Transit Funding
- Improvement Authority Administration
- Fleet Maintenance
- Infrastructure Improvements
- Budget Management & Development
- Grant Management
- Weed Abatement
- Development Plan Review
- Right-of-Way Inspection
- Portuguese Bend Landslide Road Maintenance
- Permits within the Public Right-of-Way (including cell sites)

ORGANIZATIONAL CHART





FULL-TIME EMPLOYEE POSITIONS	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20
PUBLIC WORKS					
Administrative Staff Assistant	1.0	1.0	2.0	1.0	1.0
Assistant Engineer	1.0	1.0	1.0	1.0	0.0
Associate Engineer	3.0	3.0	3.0	3.0	3.0
Deputy Director of Public Works	1.0	1.0	1.0	1.0	0.0
Director of Public Works	1.0	1.0	1.0	1.0	1.0
Lead Worker	1.0	1.0	1.0	1.0	1.0
Maintenance Superintendent	1.0	1.0	1.0	1.0	1.0
Maintenance Supervisor	0.0	0.0	1.0	0.0	0.0
Maintenance Worker I	1.0	1.0	1.0	1.0	1.0
Maintenance Worker II	1.0	1.0	1.0	1.0	1.0
Permit Technician	1.0	1.0	1.0	2.0	2.0
Principal Engineer	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	2.0	2.0	2.0	1.0	1.0
Senior Engineer	2.0	2.0	2.0	2.0	2.0
Staff Assistant	0.0	0.0	0.0	1.0	1.0
SUBTOTAL	17.0	17.0	19.0	18.0	16.0

EMPLOYEE DESCRIPTIONS

Public Works Director

- Oversee the administration of all aspects of the department
- Communicates with City Manager, City Council, TSC and IMAC on departmental matters
- Responsible for inter-departmental Coordination
- Oversee staff work performance
- Manage various special projects

Deputy Director of Public Works

- Responsible for administration of training programs and civic engagement events, management of public counter staff, and supervision of Senior Administrative Analyst
- Assists with implementation of City Council goals and emergency preparedness activities
- Manage various special projects

Principal Civil Engineer

- Responsible for development and implementation of the capital improvement program, processing tract maps, review of private development plans for conformance with Public Works standards including drainage and traffic components and use of engineering standards and practices
- Supervise and manages all engineering staff, contract inspectors, and engineering consultants
- Prepare Department budget

Senior Engineers

- Management of various capital improvement projects
- Management of various State mandated programs
- Manage various special projects
- Serve as City liaison to various Committees

Associate Engineers

- Develop construction specific standards, including drafting of final specifications
- Develop plans, specifications, and estimates for Public Works projects
- Manage various capital improvement projects
- Manage department's various permitting requirements

Assistant Engineers

- Process and issue encroachment permits
- Develop plans, specifications and estimates for Public Works projects
- Assist Engineers and Project Managers with various projects and assignments
- Manage capital improvement projects
- Manage department's various permitting requirement

Senior Administrative Analyst

- Administer solid waste, street sweeping and various recycling programs
- Grant Management
- Budget and Financial Management

Administrative Assistant & Permit Technicians

- Assist with processing service requests
- Assist with public inquiries, public counter and permit requests
- Assist with department clerical and administrative needs
- Respond to emergency situations
- Prepare bid packages, conduct vendor and product research for procurements
- Conduct infrastructure asset surveys for GIS system, provide public outreach at City-sponsored special events, and provide support for new automated systems (including producing analyzing reports)

Maintenance Superintendent

- Manage staff within the Maintenance Division
- Oversee contracts for street, fleet, building, parks and open space maintenance activities
- Responsible for responding to emergency and regular business hours service requests throughout the City facilities
- Manage the maintenance of infrastructure within the public right-of-way and easements (i.e. street, sidewalk, trees, parks, trail, and open spaces)

Lead Worker

- Assist with maintenance contract services oversight
- Handle routine repairs and maintenance of City's facilities and/or parks and ROW, and easements
- Respond to emergency situations

Maintenance Workers

- Handle routine repairs and maintenance of City's facilities and/or parks and ROW, and easements
- Respond to emergency situations
- Assist with City event preparation, and public meeting set up/breakdown

Staff Assistant

- Assist with processing service requests
- Assist with vendor invoices and purchase order processing
- Assist with resident inquiries and customer service

PUBLIC WORKS PERFORMANCE INDICATORS

Maintenance Program

The Department has implemented a "Facilities Preventive Maintenance" program as opposed to "Reactive Emergency Maintenance". The City has been divided into three areas/routes and staff perform daily inspection of City facilities/improvements within the Right-of Way and easements in a proactive manner. Additionally, a large part of the Public Works Department's activities are focused on responding to service requests from residents and internal customers. The Department strives to resolve requests promptly and efficiently. The Department utilizes a GIS-centric asset management software to assist in better work order/service request tracking, monitoring, and work prioritization capability. In FY 18-19 the Department introduced a mobile application for use by its staff to increase work order details and accuracy. The Department successfully completed 1700 work orders from July 1, 2017 to June 2018. The Public Works Maintenance Department is also responsible for responding to afterhours emergencies related to Facilities, Right of Way Maintenance and downed trees.

Recycling Program

California State law (AB 939) requires all cities in the State to divert from landfills a minimum of 50 percent of waste generated. Since 2007, the City has exceeded the 50 percent diversion mandate every year by at least 10 percentage points. The City has implemented an increasing

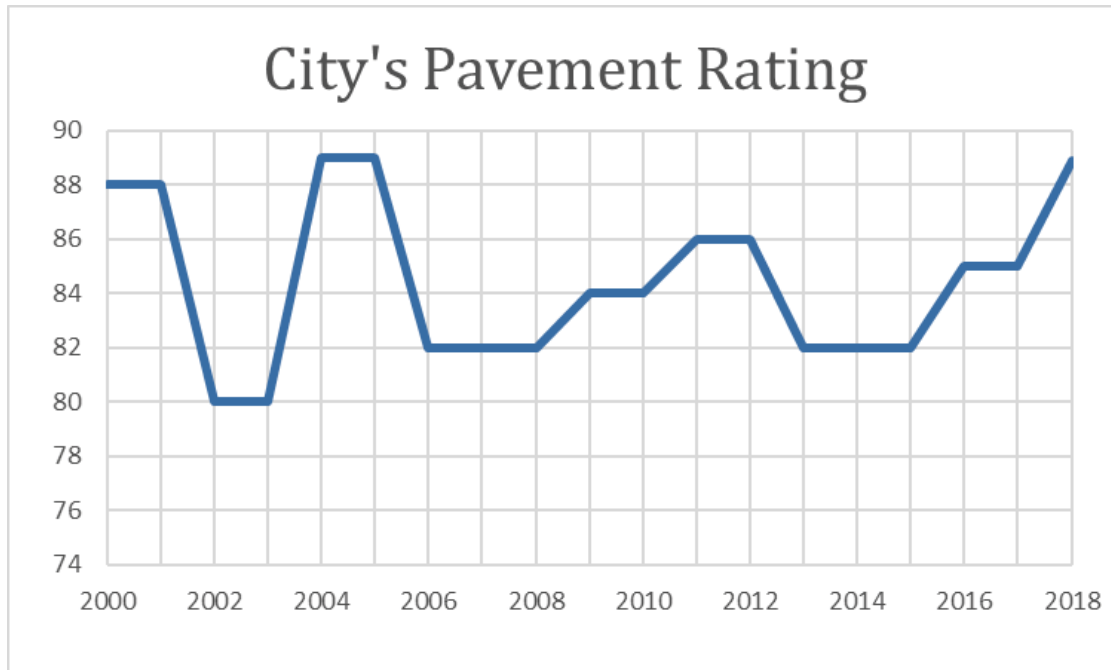
number of programs over the past several years to promote recycling among residents and businesses in order to meet and surpass State requirements. These included AB 341, mandating all commercial businesses generating four cubic yards of waste or more, as well as multi-family complexes with five or more units, to implement a recycling program, and establishing a State-wide diversion goal of 75 percent by the year 2020; and AB 1826, increasing levels of compliance requirements for businesses and multi-family complexes that generate organic waste.

For AB 939 reporting purposes, the City is a member of the Los Angeles Regional Agency (LARA), which includes 18 cities throughout Los Angeles County. LARA's diversion rate includes all member cities' diversions, including Rancho Palos Verdes. Each City reports on their individual recycling and waste diversion programs and activities. However, only one group annual report is submitted to California Department of Resources Recycling and Recovery (CalRecycle). Diversion percentages vary annually depending on construction activities, economy and growth.

Reporting Year	2011	2012	2013	2014	2015	2016	2017
RPV's % Diversion*	68%	76%	75%	66%	66%	72%	62%
LARA's % Diversion	70%	70%	68%	64%	64%	63%	61%
<p>* The percentages are based on the City's per capita disposal equivalent target of 4.5 and per capita generation of 9.1, which translates to the State required 50% diversion rate. LARA has a per capita disposal equivalent target of 7.1, and a per capita generation of 14.2.</p> <p>Note – The reported diversion rates include transformation credit, which helps reduce disposal tonnage. The annual report for 2018 will be submitted for approval in August 2019.</p>							

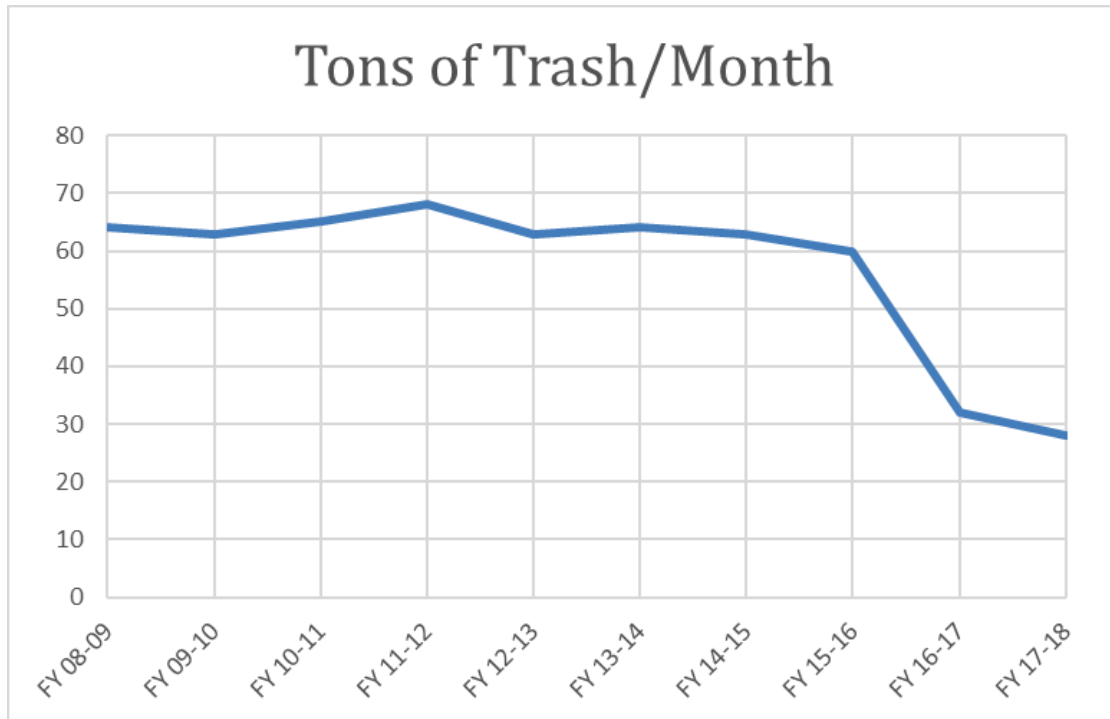
Roadway Maintenance Program

The City invests considerable resources to maintain the high quality of its roadways. The City's Pavement Management Report is updated every two years to determine the condition of the City's roadways by calculating a pavement rating for the City. The pavement rating is a number between 0 and 100 that measures the quality of the pavement. A new roadway has a pavement rating of 100. The average pavement rating for the City's roadways for the past 20 years is shown in the graph below.



Street Sweeping Program

The City invests considerable resources on programs to reduce the amount of trash that enters the City's canyons, waterways, and the ocean. The City's street sweeping program is a key to this effort. The City sweeps residential and non-residential streets twice a month. Western Avenue is swept weekly. The following table displays the average amount of trash picked up each month to reduce the amount of trash entering the surface water systems. Since FY 16-17 the volume of trash reported has been substantially reduced, because the City's new sweeping company takes the collected material to a recycling facility to separate recycling material from trash.



Traffic Enforcement

The Public Works Department works closely with the Los Angeles County Sheriff's Department on traffic safety matters. The City monitors and reports the monthly average number of traffic collisions, determines how many of these were injury collisions, and compares the number of injury collisions to the number of hazardous citations issued by the Sheriff's Department. The following table shows traffic collision data for the past eight years.

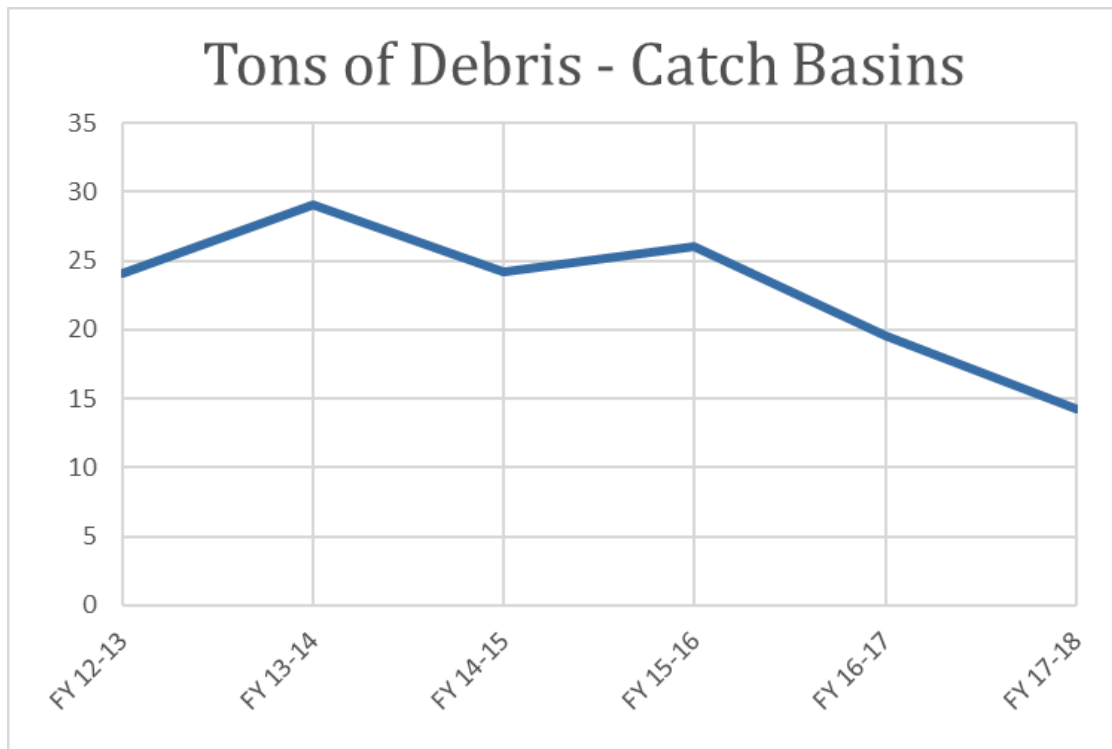
Monthly Average								
	2011	2012	2013	2014	2015	2016	2017	2018
Total Collisions	23	26	17	15	21	19	19	15
Injury Collisions	8	8	5	6	8	7	7	5
Hazardous Citations Issued	423	229	205	242	163	112	142	135
Enforcement Index*	82	89	54	40	25	21	22	40

* Number of hazardous citations issued + DUI arrests/number of injury collisions and fatal collisions

Catch Basin Debris Removal

As an owner of a storm drain system and a permittee to the Los Angeles Regional Water Quality Board's Municipal Separate Storm Sewer System (MS4) Permit program, the City is responsible for preventing pollution from entering the waters to which the pipes discharge. One practice that keeps both visible pollutants, such as trash, sediment, and smaller chemicals, from entering the storm drains is to clean the City's catch basins before and during the rainy season. The City keeps

track of the tons of material removed throughout the season for reporting purposes. The City also conducts a City-wide pre rainy season sweeping to further reduce debris entering the storm drains.



**City of Rancho Palos Verdes
Public Works Department
FY 19-20 Adopted Budget Summary**

101 - General Fund

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Public Works Administration	\$ 2,234,404	\$ 2,175,728	\$ 2,157,495	\$ 2,335,191	\$ 2,090,400
Traffic Management	113,729	391,742	485,705	642,000	354,500
Storm Water Quality	299,740	230,695	310,929	533,200	489,000
Building Maintenance	501,709	448,843	597,137	567,100	643,400
Trails & Open Space Maintenance	818,498	838,107	935,465	684,385	646,800
Parks Maintenance	-	-	-	622,000	757,000
Sewer Maintenance	16,740	951	1,554	35,000	46,000
Street Landscape Maintenance	-	-	425,073	531,500	181,000
Vehicle Maintenance	-	418	40,694	47,500	49,000
Total General Fund - Public Works	\$ 3,984,820	\$ 4,086,484	\$ 4,954,052	\$ 5,997,876	\$ 5,257,100

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 1,866,754	\$ 1,719,577	\$ 1,678,294	\$ 1,895,791	\$ 1,803,900
Maintenance & Operations	2,118,066	2,366,907	3,275,758	4,102,085	3,453,200
Capital Outlay	-	-	-	-	-
Total General Fund - Public Works	\$ 3,984,820	\$ 4,086,484	\$ 4,954,052	\$ 5,997,876	\$ 5,257,100

Special Revenue Funds

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 68,558	\$ 99,771	\$ 101,031	\$ 15,026	\$ 114,700
Maintenance & Operations	3,343,675	3,410,034	2,932,022	3,245,370	3,517,000
Capital Outlay	-	28,285	-	-	-
Transfers Out	457,923	90,000	90,000	90,000	100,000
Total Special Revenue Funds	\$ 3,870,156	\$ 3,628,090	\$ 3,123,053	\$ 3,350,396	\$ 3,731,700

Improvement Authority Funds

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Total for IA - Portuguese Bend Fund	\$ 53,121	\$ 69,989	\$ 80,064	\$ 90,000	\$ 90,000
Total for IA - Abalone Cove Fund	45,688	47,785	49,159	56,000	56,000
Total Improvement Authority Funds	\$ 98,809	\$ 117,774	\$ 129,223	\$ 146,000	\$ 146,000

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	98,809	117,774	129,223	146,000	146,000
Transfers Out	-	-	-	-	-
Total Improvement Authority Funds	\$ 98,809	\$ 117,774	\$ 129,223	\$ 146,000	\$ 146,000

**City of Rancho Palos Verdes
Public Works Department
FY 19-20 Adopted Budget Summary**

101 - General Fund

Public Works Administration

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 1,866,754	\$ 1,719,577	\$ 1,678,294	\$ 1,895,791	\$ 1,803,900
Maintenance & Operations	367,650	456,151	479,201	439,400	286,500
Capital Outlay	-	-	-	-	-
Total for Public Works Administration	\$ 2,234,404	\$ 2,175,728	\$ 2,157,495	\$ 2,335,191	\$ 2,090,400

Traffic Management

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	113,729	391,742	485,705	642,000	354,500
Capital Outlay	-	-	-	-	-
Total for Traffic Management	\$ 113,729	\$ 391,742	\$ 485,705	\$ 642,000	\$ 354,500

Storm Water Quality

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	299,740	230,695	310,929	533,200	489,000
Capital Outlay	-	-	-	-	-
Total for Storm Water Quality	\$ 299,740	\$ 230,695	\$ 310,929	\$ 533,200	\$ 489,000

Building Maintenance

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	501,709	448,843	597,137	567,100	643,400
Capital Outlay	-	-	-	-	-
Total for Building Maintenance	\$ 501,709	\$ 448,843	\$ 597,137	\$ 567,100	\$ 643,400

Trails & Open Space Maintenance

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	818,498	838,107	935,465	684,385	646,800
Capital Outlay	-	-	-	-	-
Total for Trails & Open Space Maintenance	\$ 818,498	\$ 838,107	\$ 935,465	\$ 684,385	\$ 646,800

**City of Rancho Palos Verdes
Public Works Department
FY 19-20 Adopted Budget Summary**

Parks Maintenance

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	-	622,000	757,000
Capital Outlay	-	-	-	-	-
Total for Parks Maintenance	\$ -	\$ -	\$ -	\$ 622,000	\$ 757,000

*New program created to track parks maintenance separate from trails & open space maintenance.

Sewer Maintenance

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	16,740	951	1,554	35,000	46,000
Capital Outlay	-	-	-	-	-
Total for Sewer Maintenance	\$ 16,740	\$ 951	\$ 1,554	\$ 35,000	\$ 46,000

Street Landscape Maintenance

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	425,073	531,500	181,000
Capital Outlay	-	-	-	-	-
Total for Street Landscape Maintenance	\$ -	\$ -	\$ 425,073	\$ 531,500	\$ 181,000

Vehicle Maintenance

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	418	40,694	47,500	49,000
Capital Outlay	-	-	-	-	-
Total for Vehicle Maintenance	\$ -	\$ 418	\$ 40,694	\$ 47,500	\$ 49,000

*New program created to track vehicle maintenance.

General Fund - Public Works Department

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 1,866,754	\$ 1,719,577	\$ 1,678,294	\$ 1,895,791	\$ 1,803,900
Maintenance & Operations	2,118,066	2,366,907	3,275,758	4,102,085	3,453,200
Capital Outlay	-	-	-	-	-
Total General Fund - Public Works	\$ 3,984,820	\$ 4,086,484	\$ 4,954,052	\$ 5,997,876	\$ 5,257,100

**City of Rancho Palos Verdes
Public Works Department
FY 19-20 Adopted Budget Summary**

202 - Gas Tax Fund

Portuguese Bend Road

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	510,461	-	-	65,460	70,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Portuguese Bend Road	\$ 510,461	\$ -	\$ -	\$ 65,460	\$ 70,000

Street Landscape Maintenance

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	1,112,673	1,121,909	676,964	561,859	856,800
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Street Landscape Maintenance	\$ 1,112,673	\$ 1,121,909	\$ 676,964	\$ 561,859	\$ 856,800

Street Pavement Maintenance

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	241,305	365,074	205,666	255,000	150,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Street Pavement Maintenance	\$ 241,305	\$ 365,074	\$ 205,666	\$ 255,000	\$ 150,000

Traffic Signal Maintenance

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	89,833	10,175	10,000	20,526	10,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Traffic Signal Maintenance	\$ 89,833	\$ 10,175	\$ 10,000	\$ 20,526	\$ 10,000

Gas Tax Fund

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	1,954,273	1,497,158	892,631	902,845	1,086,800
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Gas Tax Fund	\$ 1,954,273	\$ 1,497,158	\$ 892,631	\$ 902,845	\$ 1,086,800

**City of Rancho Palos Verdes
Public Works Department
FY 19-20 Adopted Budget Summary**

203 - 1972 Act Fund

1972 Act - Street Lighting

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	75,335	264,903	-	-	-
Capital Outlay	-	-	-	-	-
Transfers Out	200,000	-	-	-	-
Total for 1972 Act Fund	\$ 275,335	\$ 264,903	\$ -	\$ -	\$ -

209 - El Prado Fund

El Prado Maintenance

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	31	237	493	500	800
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for El Prado Fund	\$ 31	\$ 237	\$ 493	\$ 500	\$ 800

211 - 911 Act Fund

1911 Act - Street Lighting

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	426,065	459,442	614,584	651,797	348,000
Capital Outlay	-	-	-	-	-
Transfers Out	117,000	-	-	-	-
Total for 1911 Act Fund	\$ 543,065	\$ 459,442	\$ 614,584	\$ 651,797	\$ 348,000

213 - Waste Reduction Fund

Waste Reduction

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 58,499	\$ 86,612	\$ 87,538	\$ 15,026	\$ 96,900
Maintenance & Operations	89,984	144,967	157,117	195,200	207,200
Capital Outlay	-	-	-	-	-
Transfers Out	98,000	-	-	-	-
Total for Waste Reduction Fund	\$ 246,483	\$ 231,579	\$ 244,655	\$ 210,226	\$ 304,100

**City of Rancho Palos Verdes
Public Works Department
FY 19-20 Adopted Budget Summary**

214 - Air Quality Management District Fund

AQMD

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
Maintenance & Operations	50,000	50,000	49,995	50,000	50,000
Capital Outlay	-	28,285	-	-	-
Transfers Out	-	-	-	-	-
Total for AQMD Fund	\$ 50,000	\$ 78,285	\$ 49,995	\$ 50,000	\$ 50,000

215 - Proposition C Fund

Prop C

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	24,810	-	75,780	-
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Prop C Fund	\$ -	\$ 24,810	\$ -	\$ 75,780	\$ -

216 - Proposition A Fund

Prop A

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	596,287	613,003	627,815	679,282	751,100
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Prop A Fund	\$ 596,287	\$ 613,003	\$ 627,815	\$ 679,282	\$ 751,100

220 - Measure R Fund

Measure R

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	169,952	-	-	-
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Measure R Fund	\$ -	\$ 169,952	\$ -	\$ -	\$ -

**City of Rancho Palos Verdes
Public Works Department
FY 19-20 Adopted Budget Summary**

221 - Measure M Fund

Measure M

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
Maintenance & Operations	-	-	448,464	519,035	536,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Measure M Fund	\$ -	\$ -	\$ 448,464	\$ 519,035	\$ 536,000

223 - Subregion 1 Fund

Subregion 1

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	35,046	35,107	36,228	35,818	46,800
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Subregion 1 Fund	\$ 35,046	\$ 35,107	\$ 36,228	\$ 35,818	\$ 46,800

224 - Measure A Fund

Measure A

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers Out	42,923	90,000	90,000	90,000	100,000
Total for Measure A Fund	\$ 42,923	\$ 90,000	\$ 90,000	\$ 90,000	\$ 100,000

225 - Abalone Cove Sewer Maintenance Fund

Abalone Cove Sewer Maintenance

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 10,059	\$ 13,159	\$ 13,492	\$ -	\$ 17,800
Maintenance & Operations	100,654	150,455	104,695	48,769	180,300
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Ab Cove Sewer Fund	\$ 110,713	\$ 163,614	\$ 118,188	\$ 48,769	\$ 198,100

**City of Rancho Palos Verdes
Public Works Department
FY 19-20 Adopted Budget Summary**

227 - Ginsburg Cultural Arts Building Fund

Ginsburg Cultural Arts Building

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	16,000	-	-	86,344	-
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Ginsburg Cultural Arts Fund	\$ 16,000	\$ -	\$ -	\$ 86,344	\$ -

338 - Environmental Excise Tax (EET) Fund

Environmental Excise Tax (EET) Fund

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	-	-	310,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for EET Fund	\$ -	\$ -	\$ -	\$ -	\$ 310,000

Special Revenue Funds

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 68,558	\$ 99,771	\$ 101,031	\$ 15,026	\$ 114,700
Maintenance & Operations	3,343,675	3,410,034	2,932,022	3,245,370	3,517,000
Capital Outlays	-	28,285	-	-	-
Transfers Out	457,923	90,000	90,000	90,000	100,000
Total for Special Revenue Funds	\$ 3,870,156	\$ 3,628,090	\$ 3,123,053	\$ 3,350,396	\$ 3,731,700

**City of Rancho Palos Verdes
Public Works Department
FY 19-20 Adopted Budget Summary**

285 - Improvement Authority Portuguese Bend Fund

Improvement Authority - Portuguese Bend

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	53,121	69,989	80,064	90,000	90,000
Capital Outlays	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for IA - Portuguese Bend Fund	\$ 53,121	\$ 69,989	\$ 80,064	\$ 90,000	\$ 90,000

795 - Improvement Authority - Abalone Cove Fund

Improvement Authority - Abalone Cove

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	45,688	47,785	49,159	56,000	56,000
Capital Outlays	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for IA - Abalone Cove Fund	\$ 45,688	\$ 47,785	\$ 49,159	\$ 56,000	\$ 56,000

Improvement Authority Funds

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	98,809	117,774	129,223	146,000	146,000
Capital Outlays	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Improvement Authority Funds	\$ 98,809	\$ 117,774	\$ 129,223	\$ 146,000	\$ 146,000

Department: Public Works
Budget Program: Public Works Administration

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-3110-4101	SALARY & WAGES - FT	1,368,417	1,266,170	1,212,904	1,347,223	1,273,100
	101-400-3110-4102	SALARY & WAGES - PT	20,098	24,863	25,275	36,752	0
	101-400-3110-4103	SALARY & WAGES - OT	6,558	21,172	9,482	4,439	10,000
	101-400-3110-4104	EMPLOYEE BONUSES	0	2,278	7,914	5,258	0
	101-400-3110-4106	AUTOMOBILE ALLOWANCES	0	0	150	1,800	1,800
	101-400-3110-4200	EMPLOYEE BENEFITS	471,681	0	0	0	0
	101-400-3110-4201	HEALTH/DENTAL/VISION INSURANCE	0	129,166	153,531	173,004	171,400
	101-400-3110-4202	FICA/MEDICARE	0	19,134	18,715	18,799	19,200
	101-400-3110-4203	CALPERS RETIREMENT	0	96,818	93,072	105,834	105,600
	101-400-3110-4204	WORKERS' COMPENSATION	0	34,497	28,817	32,899	25,100
	101-400-3110-4205	OTHER BENEFITS	0	33,483	32,277	43,184	42,800
	101-400-3110-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	27,155	41,257	48,142	44,600
	101-400-3110-4207	CALPERS UNFUNDED LIABILITY	0	64,841	54,900	78,457	110,300
	101-400-3110-4310	OPERATING MATERIALS & SUPPLIES	12,245	7,040	7,535	11,000	8,000
	101-400-3110-4311	POSTAGE	0	0	335	0	500
	101-400-3110-4601	MEMBERSHIPS & DUES	4,427	4,219	706	4,000	4,000
	101-400-3110-4901	OTHER/MISCELLANEOUS EXPENSES	4,716	149	0	0	0
	101-400-3110-5101	PROFESSIONAL/TECHNICAL SERVICES	191,601	346,960	355,996	300,000	185,000
	101-400-3110-5102	LEGAL NOTICES AND ADVERTISING	44,504	46,527	43,939	45,000	45,000
	101-400-3110-5103	PRINTING & BINDING	15,900	15,749	11,379	20,000	12,000
	101-400-3110-5106	RENTS & LEASES	2,902	4,821	5,040	6,000	6,000
	101-400-3110-5301	TELEPHONE SERVICE	5,134	3,733	6,102	8,000	7,000
	101-400-3110-6001	MEETINGS/CONFERENCES	18,798	7,847	10,261	6,000	5,000
	101-400-3110-6002	TRAVEL/MILEAGE REIMBURSEMENT	1,589	1,005	964	1,500	1,500
	101-400-3110-6101	TRAINING	1,247	2,394	4,121	6,000	3,000
	101-400-3110-6102	PUBLICATIONS/JOURNALS	587	257	1,923	1,000	300
	101-400-3110-6201	EQUIPMENT REPLACEMENT CHARGES	64,000	15,450	30,900	30,900	9,200
Expenditure Subtotals			2,234,405	2,175,728	2,157,495	2,335,191	2,090,400
Total Program Expenditures			2,234,405	2,175,728	2,157,495	2,335,191	2,090,400

Department: Public Works
Budget Program: Public Works Administration

Account #	Account Description	Budget FY19-20
101-400-3110-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	1,273,100
101-400-3110-4103	SALARY & WAGES - OT Overtime paid to full-time City employees allocated to this program.	10,000
101-400-3110-4106	AUTOMOBILE ALLOWANCES Reimbursement for use of employees' private automobiles for City business.	1,800
101-400-3110-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	171,400
101-400-3110-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	19,200
101-400-3110-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	105,600
101-400-3110-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	25,100
101-400-3110-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	42,800
101-400-3110-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	44,600
101-400-3110-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	110,300
101-400-3110-4310	OPERATING MATERIALS & SUPPLIES Office supplies, minor equipment, and miscellaneous items.	8,000

Department:	Public Works
Budget Program:	Public Works Administration

Account #	Account Description	Budget FY19-20
101-400-3110-4311	POSTAGE Postage for general mailers	500
101-400-3110-4601	MEMBERSHIPS & DUES Annual dues for professional organizations and the cost of professional licensing for department staff in order for them to maintain their professional status.	4,000
101-400-3110-5101	PROFESSIONAL/TECHNICAL SERVICES City Engineering Activity: Contracted engineering services to review land maps and development plans that are not reimbursable by developers. (\$20,000) Engineering Studies: Contracted services for engineering investigations and surveys. (\$20,000) Inspection Services: Inspections for encroachment permits, traffic projects, and Right-of-Way (ROW) maintenance projects. Permit fees collected as General Fund revenue partially offset the cost of this program. (\$100,000) Temporary Clerical Assistance: Temporary office assistance for front office staff vacancies, vacations, illnesses, or other absences, and for courier services. (\$5,000) Administration of Community Development Block Grant (CDBG) Program: The City's CDBG funding does not cover the entire cost of the consultant who administers the City's CDBG program; and, therefore, a portion of that cost is charged to this budget program. (\$5,000) Professional Engineering and Project Management Services: Consultant support to assist in addressing the engineering and project management workload during staffing shortages. (\$15,000) GIS update and Layer Modification: Updating various data to the GIS system. (\$5,000) PW Records Management: Scan, organize and link as-built drawings and then link to GIS system (\$15,000).	185,000
101-400-3110-5102	LEGAL NOTICES AND ADVERTISING Legal notice advertising for Public Works projects that are going out to bid, as well as noticing for public hearings and other public meetings.	45,000
101-400-3110-5103	PRINTING & BINDING Printing of permits, materials for public meetings, bid documents, and blueprints for Public Works projects.	12,000

Department: Public Works
Budget Program: Public Works Administration

Account #	Account Description	Budget FY19-20
101-400-3110-5106	RENTS & LEASES Storage Pod Rental - Annual rental fees for three (3) on-site storage pods to house inactive Public Works plans, documents, files, and surplus furniture.	6,000
101-400-3110-5301	TELEPHONE SERVICE Cell service for City-owned phones used by Public Works field personnel.	7,000
101-400-3110-6001	MEETINGS/CONFERENCES Charges for expenses incurred for off-site City meetings, conferences, and training events. Expenses include registration fees, lodging, meals, transportation, and other miscellaneous expenses.	5,000
101-400-3110-6002	TRAVEL/MILEAGE REIMBURSEMENT Reimbursement of staff for use of personal vehicles to attend off-site meetings, conferences, training events, etc.	1,500
101-400-3110-6101	TRAINING This item provides for specialized and technical training and professional development for Public Works staff.	3,000
101-400-3110-6102	PUBLICATIONS/JOURNALS Provides for subscriptions to periodicals, educational materials, and technical publications, which assist City staff in the performance of their duties by enhancing their technical knowledge and skills.	300
101-400-3110-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	9,200

Department: Public Works
Budget Program: Traffic Safety

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-3120-4310	OPERATING MATERIALS & SUPPLIES	0	0	3,779	17,000	7,000
	101-400-3120-5101	PROFESSIONAL/TECHNICAL SERVICES	101,560	285,341	355,938	365,000	289,000
	101-400-3120-5102	LEGAL NOTICES AND ADVERTISING	0	0	0	5,000	0
	101-400-3120-5103	PRINTING & BINDING	1,272	1,275	0	9,000	8,500
	101-400-3120-5201	REPAIR & MAINTENANCE SERVICES	10,897	105,126	108,416	228,000	50,000
	101-400-3120-5304	ELECTRIC UTILITY SERVICE	0	0	17,573	18,000	0
Expenditure Subtotals			113,729	391,742	485,705	642,000	354,500
Total Program Expenditures			113,729	391,742	485,705	642,000	354,500

Department: Public Works

Budget Program: Traffic Safety

Account #	Account Description	Budget FY19-20
101-400-3120-4310	OPERATING MATERIALS & SUPPLIES 1. Supplies for misc. repair. (\$2,000) 2. Materials for public meetings/workshops. Purchasing of promotional, and/or education and outreach items for the Traffic Safety Committee for public events. (\$5,000)	7,000
101-400-3120-5101	PROFESSIONAL/TECHNICAL SERVICES Traffic Engineering Services: Consultant support to respond to residents' concerns and requests regarding traffic issues. Services may include improving traffic processes, designing traffic projects, and pursuing traffic-related grants. (\$49,000) 1. Traffic control plan reviews for various City projects; and smaller scale traffic engineering studies, for various locations throughout the City (\$5,000) 2. Review of land maps and development plans for traffic-related issues (\$5,000) 3. Traffic engineering studies, including requests from Traffic Safety Committee (TSC) for various locations throughout the City (\$25,000) 4. Inspection of pavement striping and marking (\$14,000) School Related Traffic Control: Services needed to assist and improve pedestrian and vehicular traffic flow in the areas near schools during school drop off and pickup times. (\$226,100) 1. Professional Flagging services on Palos Verdes Drive East (PVDE) at two locations by Miraleste Intermediate School and Miraleste/PVDE Drive. Includes as needed flagging services for special sports events by Forrestal and Palos Verdes Drive South (PVDS) (\$186,000) 2. School crossing guards services at certain City intersections adjacent to schools (\$40,000) Neighborhood Traffic Safety Program: Pursuant to the Neighborhood Traffic Calming Program, adopted by the City Council in August 2014, neighborhoods may request traffic calming improvements from the City. This budget allocation provides for the initial analysis to determine the recommended traffic calming measures for a neighborhood, as well as the installation of small measures, subject to review and approval by the City Council. Traffic circulation analyses at various City locations (\$14,000)	289,000
101-400-3120-5103	PRINTING & BINDING Printing parking programs permits decals/plaque cards.	8,500
101-400-3120-5201	REPAIR & MAINTENANCE SERVICES Annual Pavement Striping Program: Contracted services for pavement striping, and marking. This program includes as needed enhancements to school zones and refreshing of roadway markers and legends.	50,000

Department: Public Works
Budget Program: Storm Water Quality

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-3130-4310	OPERATING MATERIALS & SUPPLIES	1,643	0	600	1,000	1,000
	101-400-3130-5101	PROFESSIONAL/TECHNICAL SERVICES	203,845	187,982	206,904	422,200	396,000
	101-400-3130-5201	REPAIR & MAINTENANCE SERVICES	94,252	42,713	103,425	110,000	92,000
Expenditure Subtotals			299,740	230,695	310,929	533,200	489,000
Total Program Expenditures			299,740	230,695	310,929	533,200	489,000

Department: Public Works

Budget Program: Storm Water Quality

Account #	Account Description	Budget FY19-20
101-400-3130-4310	OPERATING MATERIALS & SUPPLIES Citywide Overflow and Flood Clean-Up: Spill kits and other equipment are used by the City's Right-of-Way (ROW) maintenance crews to contain Sanitary Sewer Overflows (SSOs) and flooding that could potentially impact water quality.	1,000

Department: Public Works
Budget Program: Storm Water Quality

Account #	Account Description	Budget FY19-20
101-400-3130-5101	<p>PROFESSIONAL/TECHNICAL SERVICES</p> <p>National Pollutant Discharge Elimination System (NPDES) Program Administration: Contracted services for technical support for the City's Storm Water Quality Program to comply with the requirements of the Municipal Separate Storm Sewer System (MS4) Permit, as administered by the Los Angeles Regional Water Quality Board. The City has been implementing the MS4 State requirements for over 2 decades. (\$120,000)</p> <p>Torrance Airport/Regional Alternative Design: The City has obligations under the Municipal Separate Storm Sewer System (MS4) Permit (Permit) to reduce or prevent runoff-borne pollution in the City's drainage system from entering its three receiving waters: the ocean (Santa Monica Bay), Los Angeles Harbor and Machado Lake, located in the Harbor City neighborhood of the City of Los Angeles. The Torrance Airport/Regional Alternative project would meet the MS4 requirements for the City's portion of the Machado Lake watershed. Thus, the City's obligation for structural solutions for Machado Lake (Public Works construction) under the current Permit would be satisfied. (\$26,000)</p> <p>State Water Resources Control Board (SWRCB) Fees: Annual fees for waste discharge and the City's storm water permit. The State Water Code mandates these fees for the State's administration of the Clean Water Act/NPDES program. (\$25,000)</p> <p>Coordinated Integrated Monitoring Program (CIMP): In April 2016 the City Council approved the City's participation and Memorandum of Understanding (MOU) and participation costs along with an amendment in August 2018. The new annual total for all cities is approximately \$461,000. The City's share of costs is approximately \$235,500 and reimbursements from participating agencies at the completion of the project of approximately \$225,500.</p> <p>Urban Runoff and Storm Water Quality Monitoring: Contractual services to implement scheduled (dry weather) and rain event water quality monitoring, analysis, and reporting. Receiving Water Monitoring: The City in conjunction with the other cities in the Peninsula (Palos Verdes Peninsula Watershed Management Group or WMG), require the services of a technical consultant to implement the Santa Monica Bay Beaches Bacteria (SMBBB) Total Maximum Daily Load (TMDL) Monitoring Program. These professional services include but are not limited to: field water quality sampling and related measurements, retaining the services of one or more Environmental Laboratory Accreditation Program (ELAP) certified analytical laboratories as needed to analyze the samples, and data reporting. All monitoring and reporting shall be conducted in accordance with the Standard Monitoring Provisions in the MS4 Permit. (\$185,000)</p> <p>Gateway Authority MOU between the City and LA Gateway Region Integrated Regional Water Management Joint Powers Authority. (\$15,000)</p> <p>Watershed Management Program Implementation: The Regional Water Quality Control Board has approved the Enhanced Watershed Management Program</p>	396,000

Department: Public Works
Budget Program: Storm Water Quality

Account #	Account Description	Budget FY19-20
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(EWMP). The City continues administering the required EWMP. (\$25,000)

101-400-3130-5201	REPAIR & MAINTENANCE SERVICES	92,000
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Catch Basin Cleaning and Storm Drain Maintenance: Contractual services to clean catch basins and storm drain facilities in the City, including debris removal and disposal. Includes water quality message stenciling on catch basins, and replacement of filtration media packs on certain retrofitted catch basins in the City. In FY 18/19 approximately 820 new inserts were been added to the City's existing 720 catch basin inserts, which need debris removal and/or maintenance. (\$85,000)

Street/Parking Lot Sweeping: Contracted services, provides for sweeping of City-owned parking lots and scenic turnouts in order to reduce pollutants . This account also provides for an extra pre-rainy season sweep of the City's streets, as required by the NPDES program permit. (\$7,000)

Department: Public Works
Budget Program: Building Maintenance

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-3140-4310	OPERATING MATERIALS & SUPPLIES	98,081	71,823	63,424	75,000	75,000
	101-400-3140-5101	PROFESSIONAL/TECHNICAL SERVICES	0	1,438	0	0	1,500
	101-400-3140-5106	RENTS & LEASES	0	4,486	3,894	10,000	5,000
	101-400-3140-5201	REPAIR & MAINTENANCE SERVICES	287,021	273,612	424,832	375,000	445,000
	101-400-3140-5302	WATER UTILITY SERVICE	5,923	7,289	17,684	15,000	15,000
	101-400-3140-5303	GAS UTILITY SERVICE	2,307	2,076	1,925	2,100	1,900
	101-400-3140-5304	ELECTRIC UTILITY SERVICE	94,377	86,019	85,377	90,000	100,000
	101-400-3140-6201	EQUIPMENT REPLACEMENT CHARGES	14,000	2,100	0	0	0
Expenditure Subtotals			501,709	448,843	597,137	567,100	643,400
Total Program Expenditures			501,709	448,843	597,137	567,100	643,400

Department: Public Works
Budget Program: Building Maintenance

Account #	Account Description	Budget FY19-20
101-400-3140-4310	OPERATING MATERIALS & SUPPLIES Building Supplies and Equipment: Includes building maintenance supplies, custodial supplies, minor equipment, and kitchen supplies for City Council meetings, City Commission/Committee meetings, and for all City facilities. Fuel for emergency generators located at the Civic Center complex, the Point Vicente Interpretive Center (PVIC), and Hesse Park.	75,000
101-400-3140-5101	PROFESSIONAL/TECHNICAL SERVICES Costs associated with small scale office reconfiguration projects. Costs are incurred for office reconfigurations when new staff are hired.	1,500
101-400-3140-5106	RENTS & LEASES Rental of specialty vehicles and equipment to support Building Maintenance activities and temporary lighting for special events.	5,000

Department: Public Works
Budget Program: Building Maintenance

Account #	Account Description	Budget FY19-20
101-400-3140-5201	<p>REPAIR & MAINTENANCE SERVICES</p> <p>These services provide for the ongoing maintenance of all City buildings. The budget allocation varies from year to year, depending on the number of maintenance projects planned each year. The following are ongoing maintenance efforts:</p> <p>Custodial Services: Contracted custodial services for all City buildings. (\$80,000)</p> <p>Graffiti Abatement: Contracted services to remove graffiti from public areas. (\$75,000)</p> <p>General Building Maintenance: Contracted maintenance services to provide preventive and reactive building maintenance, including: carpentry, plumbing, electrical, masonry, painting, locksmith and mechanical repairs for all City facilities. (\$110,000)</p> <p>Building Security: Electronic building security monitoring alarm system, access control, and maintenance at all monitored park buildings and the Civic Center complex is provided by a contracted security company. (\$30,000)</p> <p>Pest Control: Monthly pest control in and around all City buildings. Includes additional phased building termite control. (\$10,000)</p> <p>Heating, Ventilation, and Air Conditioning (HVAC) Maintenance: Preventive and reactive maintenance, and replacement of deteriorated HVAC systems at Hesse Park, Point Vicente Interpretive Center (PVIC), Ladera Linda Community Center, RPV TV Studio, the Emergency Operations/Communications Center, and the Civic Center complex. (\$20,000)</p> <p>Elevator Maintenance: The annual maintenance service provides for elevator inspection, maintenance, and license certification required by the State. (\$12,000)</p> <p>Fire Extinguisher Service: Federal Occupational Safety & Health Administration (OSHA) standards require the City to annually inspect and certify all fire extinguishers located at City facilities. (\$6,000)</p> <p>Building Fire Systems: Annual inspection and maintenance of sprinkler systems at all City facilities. (\$4,000)</p> <p>Emergency Generator Maintenance: Annual maintenance of the emergency generators at the Civic Center complex, Point Vicente Interpretive Center (PVIC), and Hesse Park. (\$8,000)</p> <p>Unanticipated one-time building maintenance projects. (\$10,000)</p> <p>Annual Maintenance Projects: (\$40,000)</p> <ol style="list-style-type: none"> 1. Painting Program: Funds are set aside for painting of City facilities that are requested as a result of deteriorating or damaged paint surfaces. (\$5,000) 2. Flooring Replacement Program: Funds are set aside for replacement of 	445,000

Department: Public Works
Budget Program: Building Maintenance

Account #	Account Description	Budget FY19-20
	<p>carpeting, tile, and linoleum floor surfaces at City facilities that are requested as a result of deteriorating or damaged flooring as needed. (\$10,000)</p> <p>3. Water and Backflow Valve Replacement Program: Water and backflow valves inspection and/or replacement on an as-needed basis due to failure or damage.(\$25,000)</p> <p>Mechanical door (ADA), security shutters and door repairs, as needed. (\$8,000)</p> <p>Government Licenses and Fees: Payment of annual or periodic required licenses, permits and fees to various public agencies (e.g. SCAQMD and Los Angeles County) (\$5,000)</p> <p>Roofing and window assessment, and repairs at City facilities, as needed. (\$15,000)</p> <p>Commercial Kitchen Equipment Cleaning and Repair: Deep cleaning of kitchen area and kitchen appliances, and repair of equipment and appliances used during rentals at Hesse Park and PVIC on a biannual or as needed basis. (\$12,000)</p>	
101-400-3140-5302	WATER UTILITY SERVICE Water utility service for all City buildings.	15,000
101-400-3140-5303	GAS UTILITY SERVICE Gas utility service for all City buildings.	1,900
101-400-3140-5304	ELECTRIC UTILITY SERVICE Electric utility service for all City buildings.	100,000

Department: Public Works
Budget Program: Trails & Open Space Maintenance

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-3150-4310	OPERATING MATERIALS & SUPPLIES	108,326	50,000	74,241	90,000	35,000
	101-400-3150-4901	OTHER/MISCELLANEOUS EXPENSES	124,032	113,479	115,629	116,000	121,800
	101-400-3150-5101	PROFESSIONAL/TECHNICAL SERVICES	25,565	4,166	48,252	2,300	10,000
	101-400-3150-5106	RENTS & LEASES	0	10,226	0	0	0
	101-400-3150-5201	REPAIR & MAINTENANCE SERVICES	486,642	586,926	492,738	315,085	480,000
	101-400-3150-5302	WATER UTILITY SERVICE	72,556	72,556	203,915	160,000	0
	101-400-3150-5304	ELECTRIC UTILITY SERVICE	1,376	754	691	1,000	0
Expenditure Subtotals			818,498	838,107	935,465	684,385	646,800
Total Program Expenditures			818,498	838,107	935,465	684,385	646,800

Department: Public Works
Budget Program: Trails & Open Space Maintenance

Account #	Account Description	Budget FY19-20
101-400-3150-4310	OPERATING MATERIALS & SUPPLIES Supplies and Equipment: Materials and equipment to maintain and repair trails and open space areas. This includes repair and replacement of the trails and open space amenities, fences and signs. (\$20,000) Sign Replacement: Updating and replacing worn and damaged signs at various locations within the open space areas. Install trail markers at various locations throughout the preserve. (\$15,000)	35,000
101-400-3150-4901	OTHER/MISCELLANEOUS EXPENSES Klondike Canyon Landslide Abatement District assessments for City-owned parcels. (\$50,300) Abalone Cove Landslide Abatement District (ACLAD) assessments for City-owned parcels. (\$71,500)	121,800
101-400-3150-5101	PROFESSIONAL/TECHNICAL SERVICES Biological and geologic surveying to support maintenance activities in trails and open spaces.	10,000

Department: Public Works

Budget Program: Trails & Open Space Maintenance

Account #	Account Description	Budget FY19-20
101-400-3150-5201	<p>REPAIR & MAINTENANCE SERVICES</p> <p>Landscape Maintenance at City trails and open spaces: Services include ground cover care, pest control, electrical repairs, non-native vegetation maintenance, litter patrol, trash collection, trails maintenance, weed abatement, fire road maintenance, minor parking lot maintenance, fence repairs, sign repairs, and drainage maintenance. (\$145,000)</p> <p>Fuel Modification: (\$310,000)</p> <p>The City is required to provide "defensible space" on City property of approximately 200 feet from any structures, whether those structures are on the City property or not. Fuel Modification is required of all property owners, not just within the City of RPV. Additionally, what is typically a 100-foot requirement in most areas of LA County, is a 200-foot requirement in RPV due to the City's designation as a "high fire risk" area. These requirements are set, and enforced by the Los Angeles County Fire Department and Los Angeles County of Agricultural Commissioner/Weights and Measures.</p> <p>Defensible space is typically created and maintained through Fuel Modification, which involves clearing, thinning or trimming weeds, shrubs, brush and trees.</p> <p>Budgeted services include:</p> <ol style="list-style-type: none">1.Goats (\$140,000)2.Other vendors (\$100,000)3."Discing" by Los Angeles County Office of Agricultural Commissioner (\$70,000) <p>The costs of these services will be partially funded on eligible parcels by Measure A maintenance and services grant funds.</p> <p>Trail Maintenance: Service requests from Recreation & Parks staff and the Palos Verdes Peninsula Land Conservancy (PVPLC) for trail maintenance that is not covered by the PVPLC service agreement with the City.</p> <p>Burma Road Annual Maintenance: Grading and repairs to damaged sections of the roadway are done to maintain safe access to this area for the LA County Fire Department and the utility companies. (\$25,000)</p>	480,000

Department: Public Works
Budget Program: Parks Maintenance

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-3151-4310	OPERATING MATERIALS & SUPPLIES	0	0	0	141,000	45,000
	101-400-3151-5101	PROFESSIONAL/TECHNICAL SERVICES	0	0	0	20,000	0
	101-400-3151-5106	RENTS & LEASES	0	0	0	0	25,000
	101-400-3151-5201	REPAIR & MAINTENANCE SERVICES	0	0	0	461,000	484,000
	101-400-3151-5302	WATER UTILITY SERVICE	0	0	0	0	200,000
	101-400-3151-5303	GAS UTILITY SERVICE	0	0	0	0	1,500
	101-400-3151-5304	ELECTRIC UTILITY SERVICE	0	0	0	0	1,500
Expenditure Subtotals			0	0	0	622,000	757,000
Total Program Expenditures			0	0	0	622,000	757,000

Department: Public Works
Budget Program: Parks Maintenance

Account #	Account Description	Budget FY19-20
101-400-3151-4310	OPERATING MATERIALS & SUPPLIES Materials and equipment to maintain and repair City Parks amenities, fences, signs, and playground equipment and performing repairs to playground equipment as recommended through the playground audit. (\$20,000) Trash/Recycling Receptacles: There are 255 trash receptacles within and around City parks in RPV. This year 15-20 trash receptacles will be replaced at various outdoor City locations. (\$15,000) Park Rules Signs Replacement: Updating and replacement of worn and damaged park rules signs at various City facilities. (\$10,000)	45,000
101-400-3151-5106	RENTS & LEASES Equipment rental for portable toilets for City facilities, and additional toilets with or without sinks for special City events.	25,000
101-400-3151-5201	REPAIR & MAINTENANCE SERVICES Landscape Maintenance at City Parks: services include maintenance of newly developed Lower Hesse Park, plus the regular turf and ground cover care, pest control, electrical repairs, non-native vegetation maintenance, sports field maintenance, litter patrol, trash collection, maintenance of park amenities, irrigation system maintenance, weed abatement, fire road maintenance minor parking lot maintenance, fence repairs, sign repairs, and drainage maintenance. (\$410,000) Annual Backflow Testing: The California Water Service Company requires annual testing of backflow valves. (\$12,000) Annual Maintenance Programs: (\$42,000) 1. Ladera Linda Paddle Tennis Courts: Maintenance of two paddle tennis courts to ensure safe playing surfaces. (\$14,000) 2. Annual Play Surface Maintenance Program: Play surfaces including tennis, basketball courts at the various park sites will be resurfaced, repaired or replenished, as needed. (\$13,000) 3. Eastview Dog Park: Annual Maintenance and Repairs including turf and play equipment. (\$15,000) Park Parking Lot Maintenance: Includes restriping, installing curb stops, drainage repairs, and decomposed granite repairs, as needed. (\$20,000)	484,000
101-400-3151-5302	WATER UTILITY SERVICE Water utility service for all parks irrigation systems, The California Water Service Company has lifted Tier II water conservation restrictions; therefore, irrigation is being restored to full evapotranspiration (ET) replacement.	200,000

Department: Public Works
Budget Program: Parks Maintenance

Account #	Account Description	Budget FY19-20
101-400-3151-5303	GAS UTILITY SERVICE Gas utility service at City parks.	1,500
101-400-3151-5304	ELECTRIC UTILITY SERVICE Electrical utility (light and power) charges for landscape irrigation control boxes at City parks.	1,500

Department: Public Works
Budget Program: Sewer Maintenance

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-3160-5101	PROFESSIONAL/TECHNICAL SERVICES	13,640	951	1,554	35,000	31,000
	101-400-3160-5201	REPAIR & MAINTENANCE SERVICES	0	0	0	0	15,000
	101-400-3160-6201	EQUIPMENT REPLACEMENT CHARGES	3,100	0	0	0	0
Expenditure Subtotals			16,740	951	1,554	35,000	46,000
Total Program Expenditures			16,740	951	1,554	35,000	46,000

Department: Public Works
Budget Program: Sewer Maintenance

Account #	Account Description	Budget FY19-20
101-400-3160-5101	PROFESSIONAL/TECHNICAL SERVICES	31,000
	Industrial Waste Monitoring: Throughout the year, the Los Angeles County Department of Public Works charges the City fees for sewer testing for hazardous materials and emergency response. (\$16,000)	
	Sewer Pipe Filming & Investigation: Closed Circuit Television (CCTV) inspections and monitoring of sewer pipes in the overflow area on emergency or urgent cases that supplements the regular efforts by Los Angeles County. (\$5,000)	
	Environmental Response and Clean-Up, as needed. (\$10,000)	
101-400-3160-5201	REPAIR & MAINTENANCE SERVICES	15,000
	Emergency and/or urgent repair of sewer pipelines as deficiencies are identified through Closed Circuit TV (CCTV) inspections that supplements the LA County efforts. (\$5,000)	
	Repairs associated with weather and emergency responses. (\$10,000)	

Department: Public Works
Budget Program: Street Landscape Maintenance

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-3180-5201	REPAIR & MAINTENANCE SERVICES	0	0	243,923	350,000	
	101-400-3180-5302	WATER UTILITY SERVICE	0	0	175,411	175,500	175,000
	101-400-3180-5304	ELECTRIC UTILITY SERVICE	0	0	5,739	6,000	6,000
Expenditure Subtotals			0	0	425,073	531,500	181,000
Total Program Expenditures			0	0	425,073	531,500	181,000

Department: Public Works

Budget Program: Street Landscape Maintenance

Account #	Account Description	Budget FY19-20
101-400-3180-5302	WATER UTILITY SERVICE Water utility service to all irrigated medians. Water usage has been restored due to the lifting of Tier II water conservation restrictions by the California Water Service Company.	175,000
101-400-3180-5304	ELECTRIC UTILITY SERVICE Electrical utility service (light and power) for medians which have electronic irrigation controllers and/or landscape lighting. This account includes electrical power to Ocean Terrace, which is a special benefit median.	6,000

Department: Public Works
Budget Program: Vehicle Maintenance

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-3240-4310	OPERATING MATERIALS & SUPPLIES	0	0	3,949	3,000	5,000
	101-400-3240-4313	FUELS/GASOLINE	0	0	18,714	18,000	20,000
	101-400-3240-5201	REPAIR & MAINTENANCE SERVICES	0	0	15,571	23,000	15,000
	101-400-3240-5305	WIRELESS	0	418	2,460	3,500	9,000
Expenditure Subtotals			0	418	40,694	47,500	49,000
Total Program Expenditures			0	418	40,694	47,500	49,000

Department: Public Works
Budget Program: Vehicle Maintenance

Account #	Account Description	Budget FY19-20
101-400-3240-4310	OPERATING MATERIALS & SUPPLIES Supplies for City's vehicle, including repairs. Materials include electrical components and fluids such as oil.	5,000
101-400-3240-4313	FUELS/GASOLINE Fuel for City's vehicles.	20,000
101-400-3240-5201	REPAIR & MAINTENANCE SERVICES Repair and maintenance services for City's vehicles.	15,000
101-400-3240-5305	WIRELESS Network fleet tracking services for City's vehicles.	9,000

Department: Public Works
Budget Program: Traffic Safety (Gas Tax Fund)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	202-400-3120-5101	PROFESSIONAL/TECHNICAL SERVICES	14,965	0	0	0	0
	202-400-3120-5201	REPAIR & MAINTENANCE SERVICES	45,837	5,149	10,000	20,526	10,000
	202-400-3120-5304	ELECTRIC UTILITY SERVICE	29,031	5,026	0	0	0
Expenditure Subtotals			89,833	10,175	10,000	20,526	10,000
Total Program Expenditures			89,833	10,175	10,000	20,526	10,000

Department: Public Works

Budget Program: Traffic Safety (Gas Tax Fund)

Account #	Account Description	Budget FY19-20
202-400-3120-5201	REPAIR & MAINTENANCE SERVICES Traffic Signal Accident Repairs: The cost to repair damage to traffic signals caused by traffic accidents, which is reimbursable to the City by the parties involved.	10,000

Department: Public Works

Budget Program: Street Pavement Maintenance (Gas Tax Fund)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	202-400-3170-5201	REPAIR & MAINTENANCE SERVICES	241,305	365,074	205,666	255,000	150,000
Expenditure Subtotals			241,305	365,074	205,666	255,000	150,000
Total Program Expenditures			241,305	365,074	205,666	255,000	150,000

Department: Public Works

Budget Program: Street Pavement Maintenance (Gas Tax Fund)

Account #	Account Description	Budget FY19-20
202-400-3170-5201	REPAIR & MAINTENANCE SERVICES Right-of-Way (ROW) and Roadway maintenance and repairs, including roadway patching, crack-filling, pothole repairs, sidewalk grinding and patching, signs, ramping, tree root removal, and restoration of centerline survey information and monumentation, if needed. (\$135,000) Inspection of right-of-way and roadway repairs. (\$15,000)	150,000

Department: Public Works

Budget Program: Street Landscape Maintenance (Gas Tax Fund)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	202-400-3180-4310	OPERATING MATERIALS & SUPPLIES	83,058	69,559	35,925	24,212	100,000
	202-400-3180-5101	PROFESSIONAL/TECHNICAL SERVICES	4,400	3,910	0	0	0
	202-400-3180-5101	PROFESSIONAL/TECHNICAL SERVICES	0	0	6,000	0	5,000
	202-400-3180-5201	REPAIR & MAINTENANCE SERVICES	936,061	885,952	0	0	0
	202-400-3180-5201	REPAIR & MAINTENANCE SERVICES	0	0	635,040	537,647	747,100
	202-400-3180-5301	TELEPHONE SERVICE	0	283	0	0	4,700
	202-400-3180-5302	WATER UTILITY SERVICE	83,166	151,824	0	0	0
	202-400-3180-5304	ELECTRIC UTILITY SERVICE	5,988	10,381	0	0	0
Expenditure Subtotals			1,112,673	1,121,909	676,964	561,859	856,800
Total Program Expenditures			1,112,673	1,121,909	676,964	561,859	856,800

Department: Public Works

Budget Program: Street Landscape Maintenance (Gas Tax Fund)

Account #	Account Description	Budget FY19-20
202-400-3180-4310	OPERATING MATERIALS & SUPPLIES Street Signs: This is an ongoing program to replace aging street signs that are degraded and difficult to read. In addition to replacing aging street signs, non-compliant signs are also replaced. (\$25,000) Roadway Supplies/Equipment: Traffic safety devices and materials required to perform roadway maintenance activities including: sign posts, paint, sandbags, concrete, and asphalt. (\$25,000) Guardrail Replacement Program: This program provides for the replacement of guardrails and guardrail posts that are damaged by age or by motor vehicle collisions. (\$50,000)	100,000
202-400-3180-5101	PROFESSIONAL/TECHNICAL SERVICES This line item provides for consultant support to assist Public Works in administering maintenance contracts by inspecting maintenance activity in the field on a regular basis.	5,000

Department: Public Works

Budget Program: Street Landscape Maintenance (Gas Tax Fund)

Account #	Account Description	Budget FY19-20
202-400-3180-5201	REPAIR & MAINTENANCE SERVICES Annual tree trimming: (\$112,000) 1. View Restoration/Preservation: Includes the cost of performing the trimming and/or removal of City trees by contracted work crews. The costs include the trimming and/or removal of City trees that result from City Tree Review Permit decisions, as well as the ongoing annual maintenance of all trimmed trees. 2. Street Tree Trimming: Includes the cost of removing tree limbs to provide a 16-foot clearance over streets, clearance over sidewalks, removal of fallen and dead trees and tree limbs, and removal of trees that are causing significant infrastructure damage. Annual landscaping services: (\$210,100) 1. Median Maintenance: Contracted maintenance of landscaped center medians and street Right-of-Ways (ROW's). This maintenance work includes turf, ground cover, irrigation systems, shrubs, hardscape, litter patrol, and weed abatement. This includes the new landscaped medians on PVDW. (\$195,000) 2. Backflow Inspections: To meet the requirements of the California Water Service Company and the Los Angeles County Health Department, all backflow prevention devices are certified annually by a private contractor. (\$10,000) 3. Dig Alert on Median: Locating underground utility services prior to conducting work on the ROW. (\$5,100) Right-of-Way (ROW) Landscape and Litter Maintenance: (\$425,000) 1. Contracted maintenance for ROW areas including turf and ground cover maintenance, litter and debris pick-up, illegal dumping clean-up, vegetation removal, weed abatement, repairs to ROW amenities, irrigation system maintenance, and removal of view-impairing, non-native vegetation. This includes maintaining the newly planted trees on Hawthorne Blvd medians. (\$185,000) 2. Right-of-Way (ROW) Sign, Roadside and Sidewalk Maintenance: Contracted maintenance for repairs to signs, sidewalk deviation grinding and ramping, general roadside repairs, and curb painting. (\$220,000) 3. Roadway Repairs Due to Accidents: This includes repairs that are not included as part of regular roadway or roadside maintenance. The City attempts to recover repair costs associated with roadway accidents from the parties that caused the damage. (\$20,000)	747,100
202-400-3180-5301	TELEPHONE SERVICE Funding for the costs of cellular phones with data plans for staff members in order to facilitate and increase mobile communication while out in the field.	4,700

Department: Public Works

Budget Program: Landslide Maintenance (Gas Tax Fund)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	202-400-3220-5101	PROFESSIONAL/TECHNICAL SERVICES	0	0	0	0	20,000
	202-400-3220-5201	REPAIR & MAINTENANCE SERVICES	510,461	0	0	65,460	50,000
Expenditure Subtotals			510,461	0	0	65,460	70,000
Total Program Expenditures			510,461	0	0	65,460	70,000

Department: Public Works

Budget Program: Landslide Maintenance (Gas Tax Fund)

Account #	Account Description	Budget FY19-20
202-400-3220-5101	PROFESSIONAL/TECHNICAL SERVICES	20,000
	Annual update of aerial surveys of roadways in the Landslide Area.	
202-400-3220-5201	REPAIR & MAINTENANCE SERVICES	50,000
	Drainage System Maintenance: The drainage system south of PVDS within the Landslide Area requires frequent realignment in order to remain functional. The system drains the roadway and requires realignment several times throughout the rainy season, which is specifically due to the frequent landslide movement in the area.	

Department: Public Works

Budget Program: 1972 Act Landscape/Lighting District Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	203-400-0000-5101	PROFESSIONAL/TECHNICAL SERVICES	9,235	10,988	0	0	0
	203-400-0000-5201	REPAIR & MAINTENANCE SERVICES	0	187,815	0	0	0
	203-400-0000-6203	ADMINISTRATIVE OVERHEAD CHARGES	66,100	66,100	0	0	0
Expenditure Subtotals			75,335	264,903	0	0	0
Total Program Expenditures			75,335	264,903	0	0	0

Department: Public Works

Budget Program: El Prado Lighting District Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	209-400-0000-5101	PROFESSIONAL/TECHNICAL SERVICES	31	30	0	0	0
	209-400-0000-5201	REPAIR & MAINTENANCE SERVICES	0	207	493	500	500
	209-400-0000-5304	ELECTRIC UTILITY SERVICE	0	0	0	0	300
Expenditure Subtotals			31	237	493	500	800
Total Program Expenditures			31	237	493	500	800

Department: Public Works

Budget Program: El Prado Lighting District Fund

Account #	Account Description	Budget FY19-20
209-400-0000-5201	REPAIR & MAINTENANCE SERVICES	500
	This account provides for miscellaneous repairs, as needed, in the El Prado Lighting District.	
209-400-0000-5304	ELECTRIC UTILITY SERVICE	300
	This account provides for electrical utility (light and power) expenses in the El Prado Lighting District.	

Department: Public Works
Budget Program: 1911 Act Street Lighting Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	211-400-0000-4310	OPERATING MATERIALS & SUPPLIES	0	17,893	0	0	0
	211-400-0000-5101	PROFESSIONAL/TECHNICAL SERVICES	17,849	0	0	7,900	7,900
	211-400-0000-5201	REPAIR & MAINTENANCE SERVICES	-22	30,307	166,603	236,595	26,000
	211-400-0000-5304	ELECTRIC UTILITY SERVICE	327,139	330,142	359,994	328,305	233,000
	211-400-0000-6203	ADMINISTRATIVE OVERHEAD CHARGES	81,100	81,100	87,987	78,997	81,100
Expenditure Subtotals			426,065	459,442	614,584	651,797	348,000
Total Program Expenditures			426,065	459,442	614,584	651,797	348,000

Department: Public Works

Budget Program: 1911 Act Street Lighting Fund

Account #	Account Description	Budget FY19-20
211-400-0000-5101	PROFESSIONAL/TECHNICAL SERVICES Administrative fee paid to the Los Angeles County Auditor-Controller's Office to collect the street lighting assessments on the property tax bill.	7,900
211-400-0000-5201	REPAIR & MAINTENANCE SERVICES Street Lights: Equipment upgrade & replacement of street lights at various locations. The City purchased 1,754 of the street lights from Southern California Edison in June 2019. Maintenance and repairs are contracted out, and associated costs are more than offset by the savings in tariffs associated with those poles and fixtures. Traffic Signals: Maintenance of traffic signals associated with general repairs and regular maintenance and power outages	26,000
211-400-0000-5304	ELECTRIC UTILITY SERVICE Electrical Service for Citywide Street Lighting: This account provides for the electricity costs for Citywide street lighting. The City will be saving approximately \$120,000 a year due to the acquisition of the streetlights and conversion to more energy efficient lights. (\$210,000) This is a reimbursement to Caltrans for supplying power to traffic signals along Western Avenue within the Caltrans Right-of-Way (ROW). Additionally, the City reimburses the City of Rolling Hills Estates for maintaining traffic signals at intersections where our jurisdictional boundaries meet. (\$23,000)	233,000
211-400-0000-6203	ADMINISTRATIVE OVERHEAD CHARGES The 1911 Act allows for the reimbursement of Public Works administrative overhead costs associated with establishing and administering the Street Lighting District.	81,100

Department: Public Works
Budget Program: Waste Reduction Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	213-400-0000-4101	SALARY & WAGES - FT	40,278	51,759	57,443	33,026	56,600
	213-400-0000-4103	SALARY & WAGES - OT	391	0	0	0	0
	213-400-0000-4104	EMPLOYEE BONUSES	0	1,278	0	0	0
	213-400-0000-4200	EMPLOYEE BENEFITS	17,830	0	0	0	0
	213-400-0000-4201	HEALTH/DENTAL/VISION INSURANCE	0	12,766	11,583	4,945	8,900
	213-400-0000-4202	FICA/MEDICARE	0	697	740	409	900
	213-400-0000-4203	CALPERS RETIREMENT	0	5,275	5,077	3,522	6,400
	213-400-0000-4204	WORKERS' COMPENSATION	0	1,200	1,193	767	1,300
	213-400-0000-4205	OTHER BENEFITS	0	1,292	1,210	874	1,700
	213-400-0000-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	5,654	3,692	1,761	3,000
	213-400-0000-4207	CALPERS UNFUNDED LIABILITY	0	6,691	6,600	9,638	18,100
	213-400-0000-4310	OPERATING MATERIALS & SUPPLIES	8,672	3,302	2,590	7,512	10,000
	213-400-0000-4311	POSTAGE	3,960	4,092	2,000	8,000	9,000
	213-400-0000-4601	MEMBERSHIPS & DUES	472	4,033	345	4,478	800
	213-400-0000-4901	OTHER/MISCELLANEOUS EXPENSES	13,513	11,069	10,802	9,135	14,500
	213-400-0000-5101	PROFESSIONAL/TECHNICAL SERVICES	34,756	144	26,953	25,000	40,000
	213-400-0000-5102	LEGAL NOTICES AND ADVERTISING	5,785	17,198	21,277	19,200	26,000
	213-400-0000-5103	PRINTING & BINDING	12,749	14,383	8,495	6,620	13,000
	213-400-0000-5201	REPAIR & MAINTENANCE SERVICES	591	81,973	75,624	68,745	84,200
	213-400-0000-6001	MEETINGS/CONFERENCES	629	23	213	31	800
	213-400-0000-6002	TRAVEL/MILEAGE REIMBURSEMENT	257	150	218	113	300
	213-400-0000-6203	ADMINISTRATIVE OVERHEAD CHARGES	8,600	8,600	8,600	6,450	8,600
Expenditure Subtotals			148,484	231,579	244,655	210,226	304,100
Total Program Expenditures			148,484	231,579	244,655	210,226	304,100

Department:	Public Works
Budget Program:	Waste Reduction Fund

Account #	Account Description	Budget FY19-20
213-400-0000-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	56,600
213-400-0000-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	8,900
213-400-0000-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	900
213-400-0000-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	6,400
213-400-0000-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	1,300
213-400-0000-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	1,700
213-400-0000-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	3,000
213-400-0000-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	18,100
213-400-0000-4310	OPERATING MATERIALS & SUPPLIES Funds are used for the purchase of promotional items for used oil and filter recycling, which are funded by the Used Oil Payment Program (OPP), as well as miscellaneous recycling-related items, such as those using recyclable materials. Funds used to purchase giveaway and promotional/educational material made with recycled content material for City events. Funds for printing new or replacement banners for special recycling events.	10,000

Department: Public Works
Budget Program: Waste Reduction Fund

Account #	Account Description	Budget FY19-20
213-400-0000-4311	POSTAGE Postage contribution for the City Newsletter.	9,000
213-400-0000-4601	MEMBERSHIPS & DUES Dues for the City's membership in various solid waste organizations.	800
213-400-0000-4901	OTHER/MISCELLANEOUS EXPENSES Waste Reduction revenues fund the following grants, rebates, and incentive programs for City residents: 1. Composting Bins: Refunds are provided to eligible City residents for the purchase of composting bins. 2. Recycler-of-the-Month: This program encourages residential recycling by providing a monetary reward to eligible City residents.	14,500
213-400-0000-5101	PROFESSIONAL/TECHNICAL SERVICES Consultant services to assist in implementing the following items: 1. Los Angeles Regional Agency (LARA): City's annual contribution for representation on the State Board and CalRecycle, as well as annual reporting on recycling and combined outreach efforts. 2. Grant administration and Public outreach activities for the City's Used Oil Payment Program (OPP). Efforts in conjunction with National Pollutant Discharge Elimination System (NPDES) storm water pollution prevention activities.	40,000
213-400-0000-5102	LEGAL NOTICES AND ADVERTISING Legal notice advertising for projects funded with Waste Reduction funds, such as rate adjustments, Cost for publishing advertisements in local newspapers promoting recycling and Used Oil Payment Program (OPP) activities as well as various waste reduction, NPDES programs and events. Used Oil Payment Program (OPP) pays for 50% of the advertising funds.	26,000
213-400-0000-5103	PRINTING & BINDING This account provides for the printing of materials related to the following activities: 1. Contribution for information published in the City Newsletter advertising City Recycling Programs. 2. Recycler-of-the-Month cards.	13,000

Department: Public Works
Budget Program: Waste Reduction Fund

Account #	Account Description	Budget FY19-20
213-400-0000-5201	REPAIR & MAINTENANCE SERVICES Contracted maintenance services for site preparation for City-sponsored events and traffic control plan implementation, including the Household Hazardous Waste Roundup Event and document shredding events. Mulching costs associated with the replacement or removal of City trees. The litter abatement program and beverage container recycling in the public Right-of-Way (ROW) is partially funded by a State (CalRecycle) City County Payment Program (CCPP) grant.	84,200
213-400-0000-6001	MEETINGS/CONFERENCES Expenses for required City meetings and conferences related to the Waste Reduction/Recycling Programs. These expenses include conference registration fees and travel-related expenses.	800
213-400-0000-6002	TRAVEL/MILEAGE REIMBURSEMENT Reimbursement of staff for use of personal vehicles when conducting Waste Reduction/Recycling business on behalf of the City.	300
213-400-0000-6203	ADMINISTRATIVE OVERHEAD CHARGES The Waste Reduction Program is charged for a share of Public Works Department overhead costs. This overhead charge reflects the Program's use of City facilities and staff costs to manage the program.	8,600

Department: Public Works
Budget Program: Air Quality Management District Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	214-400-0000-5120	TRANSIT PROGRAMS	0	0	0	50,000	0
	214-400-0000-5201	REPAIR & MAINTENANCE SERVICES	50,000	50,000	49,995	0	50,000
	214-400-0000-8201	VEHICLES	0	28,285	0	0	0
Expenditure Subtotals			50,000	78,285	49,995	50,000	50,000
Total Program Expenditures			50,000	78,285	49,995	50,000	50,000

Department: Public Works

Budget Program: Air Quality Management District Fund

Account #	Account Description	Budget FY19-20
214-400-0000-5201	REPAIR & MAINTENANCE SERVICES This is the City's annual contribution to the Palos Verdes Peninsula Transit Authority (PVPTA)/Dial-A-Ride-Lift programs. A combination of South Coast Air Quality Management District (SCAQMD) AB 2766 funds and Proposition A funds will be used to fund this transit program.	50,000

Department: Public Works
Budget Program: Proposition C Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	215-400-0000-5201	REPAIR & MAINTENANCE SERVICES	0	24,810	0	75,780	0
Expenditure Subtotals			0	24,810	0	75,780	0
Total Program Expenditures			0	24,810	0	75,780	0

Department: Public Works
Budget Program: Proposition A Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	216-400-0000-5103	PRINTING & BINDING	1,731	1,689	1,854	2,000	2,000
	216-400-0000-5120	TRANSIT PROGRAMS	0	0	0	677,282	0
	216-400-0000-5201	REPAIR & MAINTENANCE SERVICES	594,556	611,315	625,961	0	749,100
Expenditure Subtotals			596,287	613,004	627,815	679,282	751,100
Total Program Expenditures			596,287	613,004	627,815	679,282	751,100

Department: Public Works
Budget Program: Proposition A Fund

Account #	Account Description	Budget FY19-20
216-400-0000-5103	PRINTING & BINDING Proposition A funds are used to subsidize a portion of the City Newsletter printing costs for advertising City transit programs.	2,000
216-400-0000-5201	REPAIR & MAINTENANCE SERVICES This is the City's annual contribution to the Palos Verdes Peninsula Transit Authority (PVPTA)/Dial-A-Ride-Lift programs which will be funded by a combination of Proposition A funds and South Coast Air Quality Management District (SCAQMD) AB 2766 funds. Proposition A funds are also used to maintain the City's bus shelter/stops including weekly cleaning and servicing, trash removal and power washing.	749,100

Department: Public Works
Budget Program: Measure R Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	220-400-3180-5201	REPAIR & MAINTENANCE SERVICES	0	169,952	0	0	0
Expenditure Subtotals			0	169,952	0	0	0
Total Program Expenditures			0	169,952	0	0	0

Department: Public Works
Budget Program: Measure M Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	221-400-0000-5201	REPAIR & MAINTENANCE SERVICES	0	0	448,464	519,035	535,000
	221-400-0000-5304	ELECTRIC UTILITY SERVICE	0	0	0	0	1,000
Expenditure Subtotals			0	0	448,464	519,035	536,000
Total Program Expenditures			0	0	448,464	519,035	536,000

Department: Public Works
Budget Program: Measure M Fund

Account #	Account Description	Budget FY19-20
221-400-0000-5201	<p>REPAIR & MAINTENANCE SERVICES</p> <p>1.Special Benefit Median Maintenance that includes:</p> <p>Rue Beaupre Alta Vista Ocean Terrace</p> <p>Landscape Maintenance at City parks, trails, and open spaces: Services include turf and ground cover care, pest control, electrical repairs, non-native vegetation maintenance, sports field maintenance, litter patrol, trash collection, maintenance of park amenities, irrigation system maintenance, trails maintenance, weed abatement, fire road maintenance, minor parking lot maintenance, fence repairs, sign repairs, and drainage maintenance. (\$355,000)</p> <p>Per the City's requirement, the current landscape maintenance services vendor will lease land for equipment storage and operations. A portion of the cost will be recovered through rent payments from the vendor.</p> <p>2.Street Tree Trimming: Includes costs for removing tree limbs to provide a 16-foot clearance over streets, clearance over sidewalks, removal of fallen and dead trees and tree limbs, and removal of trees that are causing significant infrastructure damage. This budget program also includes replacement of all removed trees. (\$180,000)</p>	535,000
221-400-0000-5304	<p>ELECTRIC UTILITY SERVICE</p> <p>Electrical utility service (light and power) for medians which have electronic irrigation controllers and/or landscape lighting. This account includes electrical power to Ocean Terrace, which is a special benefit median.</p>	1,000

Department: Public Works
Budget Program: Subregion 1 Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	223-400-0000-5201	REPAIR & MAINTENANCE SERVICES	19,037	25,464	23,877	26,000	26,000
	223-400-0000-5302	WATER UTILITY SERVICE	15,356	9,027	11,730	9,395	20,000
	223-400-0000-5304	ELECTRIC UTILITY SERVICE	653	616	622	422	800
Expenditure Subtotals			35,046	35,107	36,228	35,818	46,800
Total Program Expenditures			35,046	35,107	36,228	35,818	46,800

Department: Public Works
Budget Program: Subregion 1 Fund

Account #	Account Description	Budget FY19-20
223-400-0000-5201	REPAIR & MAINTENANCE SERVICES In accordance with the terms of the development agreement for the Subregion 1 Maintenance Program (Oceanfront Estates Neighborhood), the City maintains certain improvements that were constructed by the developer. The cost of this maintenance service is partially funded by interest earnings from a Special Fund established by the developer.	26,000
223-400-0000-5302	WATER UTILITY SERVICE Water utility service to the Subregion 1 Maintenance Program (Oceanfront Estates Neighborhood).	20,000
223-400-0000-5304	ELECTRIC UTILITY SERVICE Electrical utility service (light and power) to the Subregion 1 Maintenance Program (Oceanfront Estates Neighborhood).	800

Department: Public Works
Budget Program: Measure A Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
To Gen'l Fund	224-400-0000-9101	TRANSFERS OUT	42,923	90,000	90,000	90,000	100,000
Transfers Out Subtotals			42,923	90,000	90,000	90,000	100,000
Total Program Expenditures			42,923	90,000	90,000	90,000	100,000

Department: Public Works

Budget Program: Measure A Fund

Account #	Account Description	Budget FY19-20
<i>To Gen'l Fund</i>		
224-400-0000-9101	TRANSFERS OUT	100,000
	Transfer from the Measure A Maintenance Fund to Parks, Trails & Open Space Maintenance within the General Fund for fuel modification in the Open Space areas.	

Department: Public Works
Budget Program: Abalone Cove Sewer Maintenance Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	225-400-0000-4101	SALARY & WAGES - FT	8,007	9,161	8,658	7,852	10,600
	225-400-0000-4104	EMPLOYEE BONUSES	0	0	605	0	0
	225-400-0000-4200	EMPLOYEE BENEFITS	2,052	0	0	0	0
	225-400-0000-4201	HEALTH/DENTAL/VISION INSURANCE	0	1,356	1,309	786	1,100
	225-400-0000-4202	FICA/MEDICARE	0	120	121	101	200
	225-400-0000-4203	CALPERS RETIREMENT	0	935	926	837	1,300
	225-400-0000-4204	WORKERS' COMPENSATION	0	200	224	183	300
	225-400-0000-4205	OTHER BENEFITS	0	201	176	184	300
	225-400-0000-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	0	275	339	500
	225-400-0000-4207	CALPERS UNFUNDED LIABILITY	0	1,186	1,200	1,739	3,500
	225-400-0000-5101	PROFESSIONAL/TECHNICAL SERVICES	6,724	3,448	17,785	1,600	26,800
	225-400-0000-5102	LEGAL NOTICES AND ADVERTISING	0	0	0	0	500
	225-400-0000-5201	REPAIR & MAINTENANCE SERVICES	90,618	143,701	83,575	33,067	149,000
	225-400-0000-5304	ELECTRIC UTILITY SERVICE	3,312	3,306	3,335	2,081	4,000
Expenditure Subtotals			110,713	163,614	118,188	48,769	198,100
Total Program Expenditures			110,713	163,614	118,188	48,769	198,100

Department: Public Works

Budget Program: Abalone Cove Sewer Maintenance Fund

Account #	Account Description	Budget FY19-20
225-400-0000-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	10,600
225-400-0000-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	1,100
225-400-0000-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	200
225-400-0000-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	1,300
225-400-0000-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	300
225-400-0000-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	300
225-400-0000-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	500
225-400-0000-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	3,500

Department: Public Works

Budget Program: Abalone Cove Sewer Maintenance Fund

Account #	Account Description	Budget FY19-20
225-400-0000-5101	PROFESSIONAL/TECHNICAL SERVICES	26,800
	Consultant services to prepare the annual Engineer's Report for the Abalone Cove Sewer Maintenance District fee.	
	24-hour answering service for maintenance calls.	
	Los Angeles County Auditor-Controller's Office administrative fee for collecting and remitting the property assessments.	
	Sewer System Management Plan (SSMP) Administrative Costs: Provides for consultant assistance to develop and update the annual SSMP Plan.	
	ACLAD Sewer Rate Study	
225-400-0000-5102	LEGAL NOTICES AND ADVERTISING	500
	Legal notice costs for publication of the annual public hearing on the Abalone Cove Sewer Maintenance District fee.	
225-400-0000-5201	REPAIR & MAINTENANCE SERVICES	149,000
	Ongoing operating and maintenance of the sewer facilities, including maintenance, repair, and replacement costs for lift stations, gravity systems, and grinder pumps within the District. The various operating and maintenance costs are listed below:	
	1. Sewer mainline cleaning	
	2. Tree root removal	
	3. Manhole cleaning	
	4. Pump station cleaning	
	5. Pump station emergency repairs	
	6. Force main system annual maintenance	
	7. Grinder pump replacements	
	8. Grinder pump repairs	
	9. Grinder pump annual routine maintenance	
225-400-0000-5304	ELECTRIC UTILITY SERVICE	4,000
	Electrical utility costs to operate the pump station and the communication system.	

Department: Public Works
Budget Program: Ginsburg Cultural Arts Building Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	227-400-0000-4901	OTHER/MISCELLANEOUS EXPENSES	16,000	0	0	86,344	0
Expenditure Subtotals			16,000	0	0	86,344	0
Total Program Expenditures			16,000	0	0	86,344	0

Department: Public Works

Budget Program: Pavement Maint (Environmental Excise Tax Fund)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	338-400-3170-5201	REPAIR & MAINTENANCE SERVICES	0	0	0	0	100,000
Expenditure Subtotals			0	0	0	0	100,000
Total Program Expenditures			0	0	0	0	100,000

Department: Public Works

Budget Program: Pavement Maint (Environmental Excise Tax Fund)

Account #	Account Description	Budget FY19-20
338-400-3170-5201	REPAIR & MAINTENANCE SERVICES Roadway maintenance and repairs, including roadway patching, crack-filling, pothole repairs, sidewalk grinding and patching, and tree root removal.	100,000

Department: Public Works

Budget Program: Landscape Maint (Environmental Excise Tax Fund)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	338-400-3180-5201	REPAIR & MAINTENANCE SERVICES	0	0	0	0	210,000
Expenditure Subtotals			0	0	0	0	210,000
Total Program Expenditures			0	0	0	0	210,000

Department: Public Works

Budget Program: Landscape Maint (Environmental Excise Tax Fund)

Account #	Account Description	Budget FY19-20
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338-400-3180-5201	REPAIR & MAINTENANCE SERVICES	210,000
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Annual Street Sweeping: (\$210,000)

Contracted services for the mechanical sweeping of City streets. In 2016 the frequency of residential sweeping increased. Residential, non-commercial (Arterial Roads/Collector Streets) are swept twice a month (24x/year).

There are As-Needed sweeping of areas in response to storms, other unanticipated events, and prior or after anticipated City events.

The NPDES-required annual pre-rain season Citywide Sweep occurs in the fall and the sweeping of the City' parking lots and scenic turnouts are done twice a month which both are charged to Water Quality.

Western Avenue is swept weekly (54x/year). A portion of this cost for sweeping Western Avenue is reimbursed by Caltrans (Approximately \$12,000).

Department: Public Works

Budget Program: Improvement Authority - Portuguese Bend

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	285-400-0000-5101	PROFESSIONAL/TECHNICAL SERVICES	45,753	53,883	41,570	48,400	48,500
	285-400-0000-5201	REPAIR & MAINTENANCE SERVICES	3,000	12,419	34,481	34,600	34,500
	285-400-0000-5304	ELECTRIC UTILITY SERVICE	4,368	3,687	4,014	7,000	7,000
Expenditure Subtotals			53,121	69,989	80,064	90,000	90,000
Total Program Expenditures			53,121	69,989	80,064	90,000	90,000

Department: Public Works

Budget Program: Improvement Authority - Portuguese Bend

Account #	Account Description	Budget FY19-20
285-400-0000-5101	PROFESSIONAL/TECHNICAL SERVICES Annual independent auditing services. Contract services for GPS monitoring and surveying.	48,500
285-400-0000-5201	REPAIR & MAINTENANCE SERVICES Contracted services to regularly monitor the dewatering wells in the Portuguese Bend Landslide Area. Contracted services for storm and well water drainage facility maintenance, erosion control, debris/retention basin cleaning, and other maintenance activities.	34,500
285-400-0000-5304	ELECTRIC UTILITY SERVICE Cost of electrical utility for the dewatering wells in the Portuguese Bend Landslide Area.	7,000

Department: Public Works
Budget Program: Improvement Authority - Abalone Cove

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	795-400-0000-5101	PROFESSIONAL/TECHNICAL SERVICES	18,183	19,315	20,500	25,000	25,000
	795-400-0000-5201	REPAIR & MAINTENANCE SERVICES	14,545	17,990	17,945	14,000	14,000
	795-400-0000-5304	ELECTRIC UTILITY SERVICE	12,960	10,480	10,714	17,000	17,000
Expenditure Subtotals			45,688	47,785	49,159	56,000	56,000
Total Program Expenditures			45,688	47,785	49,159	56,000	56,000

Department: Public Works

Budget Program: Improvement Authority - Abalone Cove

Account #	Account Description	Budget FY19-20
795-400-0000-5101	PROFESSIONAL/TECHNICAL SERVICES Annual independent auditing services. Contracted services for GPS monitoring and surveying.	25,000
795-400-0000-5201	REPAIR & MAINTENANCE SERVICES As the dewatering wells age, repairs to the equipment will likely increase. This budget allocation provides for the following services: 1. Contracted services to regularly monitor the dewatering wells in the Abalone Cove Landslide Area. 2. Repair of existing dewatering well drainage lines.	14,000
795-400-0000-5304	ELECTRIC UTILITY SERVICE Cost of electrical utility for dewatering wells.	17,000

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RECREATION & PARKS

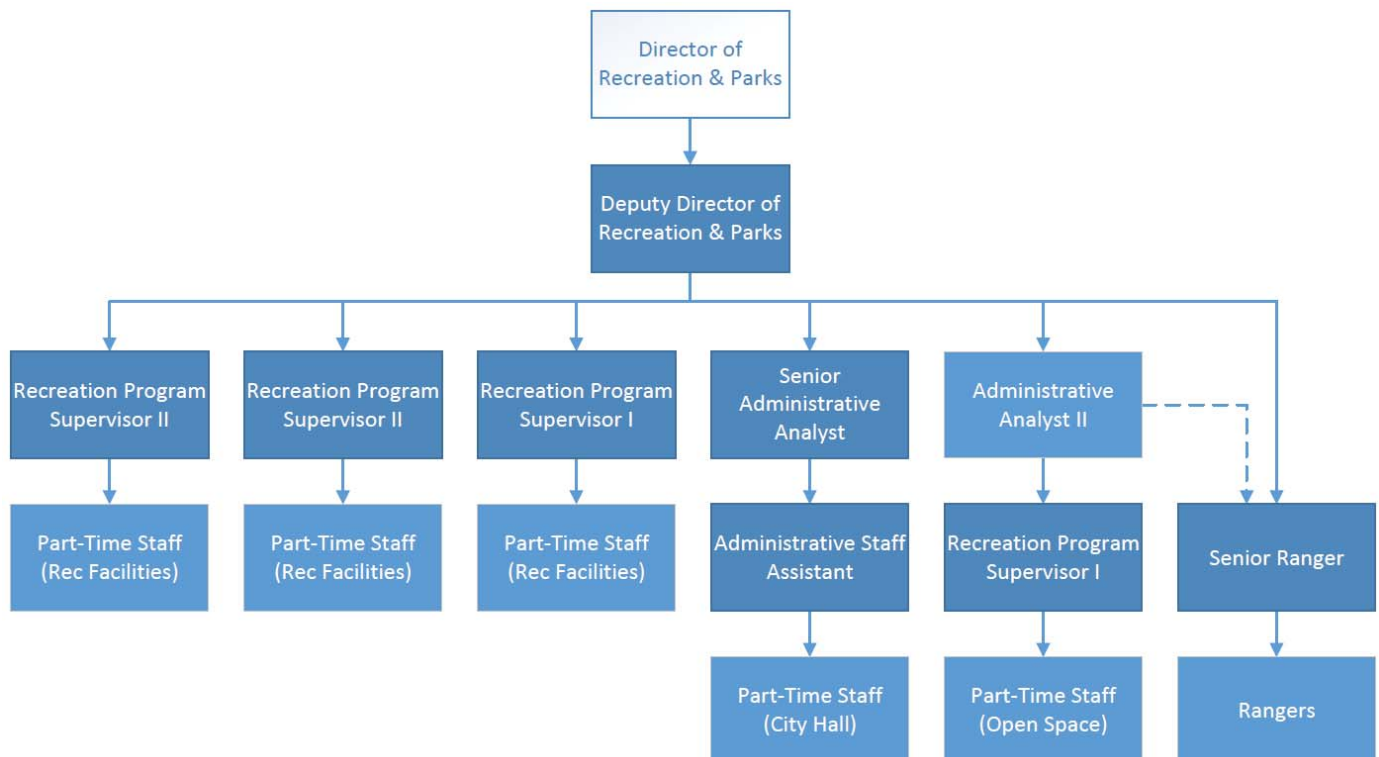
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RECREATION & PARKS DEPARTMENT

The Recreation and Parks Department is responsible for managing and operating a comprehensive park system, administering services in the Palos Verdes Nature Preserve, and coordinating numerous community activities. The Recreation and Parks Department manages the following programs:

- Departmental Administration (includes Preserve, Open Space Staffing, Park Ranger Program and Volunteer Program)
- Recreational Facilities, Programs, and Classes
- Special Events (i.e. Whale of a Day, 4th of July Celebration)
- Point Vicente Interpretive Center (PVIC)
- REACH Program for developmentally disabled community
- Support Services (Reception Desk and Film Shoot Staffing)

ORGANIZATIONAL CHART





FULL-TIME EMPLOYEE POSITIONS	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20
RECREATION					
Administrative Analyst II	1.0	1.0	1.0	1.0	0.0
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0
Deputy Director of Recreation & Parks	0.0	1.0	1.0	1.0	1.0
Director of Recreation & Parks	1.0	1.0	1.0	1.0	1.0
Recreation Program Supervisor I	0.0	2.0	2.0	2.0	2.0
Recreation Program Supervisor II	2.0	2.0	2.0	2.0	2.0
Recreation Services Manager	1.0	0.0	0.0	0.0	0.0
Senior Administrative Analyst	1.0	1.0	1.0	1.0	2.0
SUBTOTAL	7.0	9.0	9.0	9.0	9.0

EMPLOYEE RESPONSIBILITIES

Director of Recreation & Parks

- General oversight and administration of the Department.
- Responsible for development of both operating and capital budgets.
- Develops programs and manages departmental resources, such as staffing and funding levels.

Deputy Director of Recreation & Parks

- Provides direction and oversight to major divisions of Department.
- Responsible for operations at Point Vicente Interpretive Center.
- Assists Director with staffing and departmental policy matters.
- Administers various recreation programs.
- Manages full and part-time staff and Docent program.

Recreation Program Supervisors

- Oversee operations, programs and classes at city parks.
- Responsible for various city programs, special events and facility rentals.
- Manages a large number of part-time employees.
- Coordinates safety inspections and facility maintenance with the Public Works Department.

Senior Administrative Analyst

- Manages Special Departmental Projects.
- Assists with City-wide Newsletter.
- Assists with Departmental Budget.
- Oversees Administrative Section.

Administrative Analyst II

- Oversees Nature Preserve enforcement services and works closely with PVPLC in managing PV Nature Preserve resources.
- Responsible for nature/Preserve-related programs and various special events.
- Assists with special projects for Department.
- Oversees Open Space Management part-time staff.

Administrative Staff Assistant

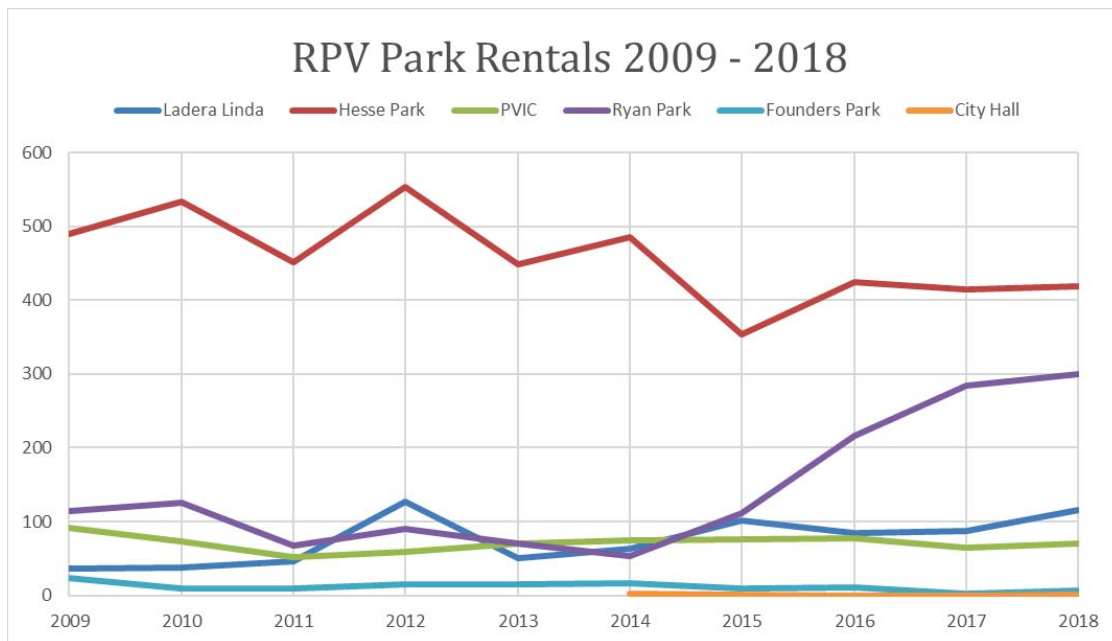
- Provides administrative support to the Department.
- Responds to requests from the public.
- Assists with the Department's public outreach.
- Maintains department website.
- Manages Volunteer Program.
- Manages Reception Desk.

RECREATION & PARKS PERFORMANCE INDICATORS

The Recreation and Parks Department provides quality recreation services for park visitors in a number of ways. While many of these recreation options are difficult to quantify, (e.g. the number of children using City playgrounds), other recreation options such as private rentals, classes, docent-led hikes, and community organization meetings are scheduled through the department and are therefore more readily calculated and tracked. Attendance totals are derived from contract estimates and staff observations. However, the totals below do not reflect long-term leased facilities, and City meetings. The largest numbers of visitors use the parks for informal, non-contracted drop-in use. Due to the inherent difficulty of arriving at an accurate estimate, no numbers are included for drop-in use.

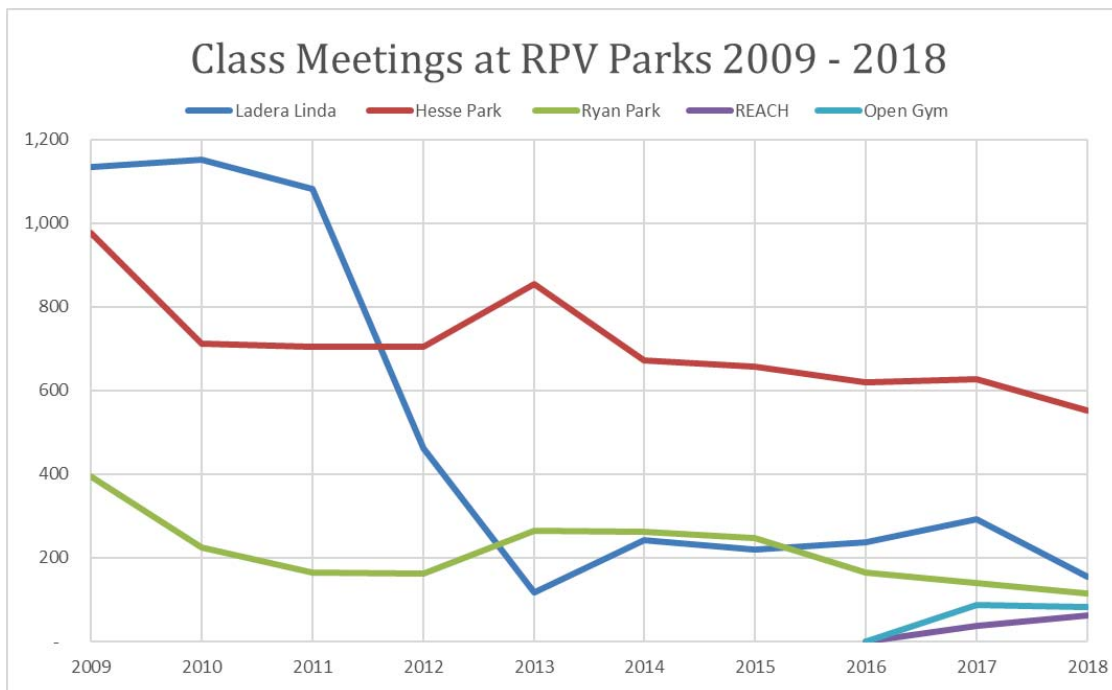
Park Rentals

The following graphs show the number of events that took place at Rancho Palos Verdes parks from 2009-2018. These events include community group meetings, private party rentals, senior lectures and bridge, and youth sports leagues, just to name a few.



Privatized Recreation Classes

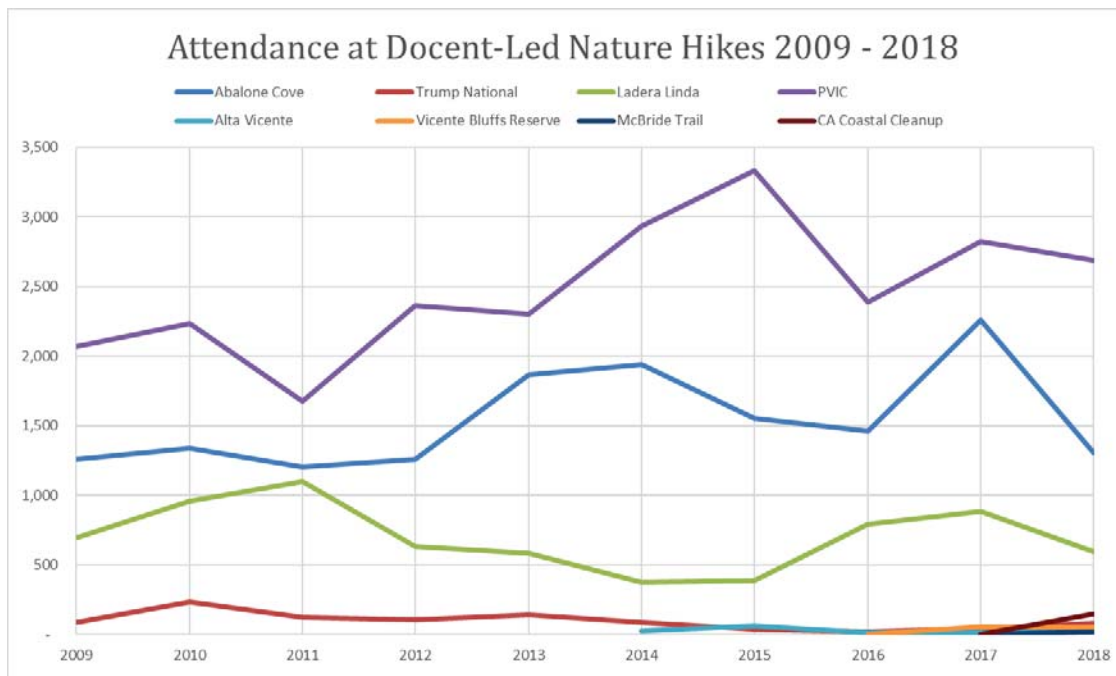
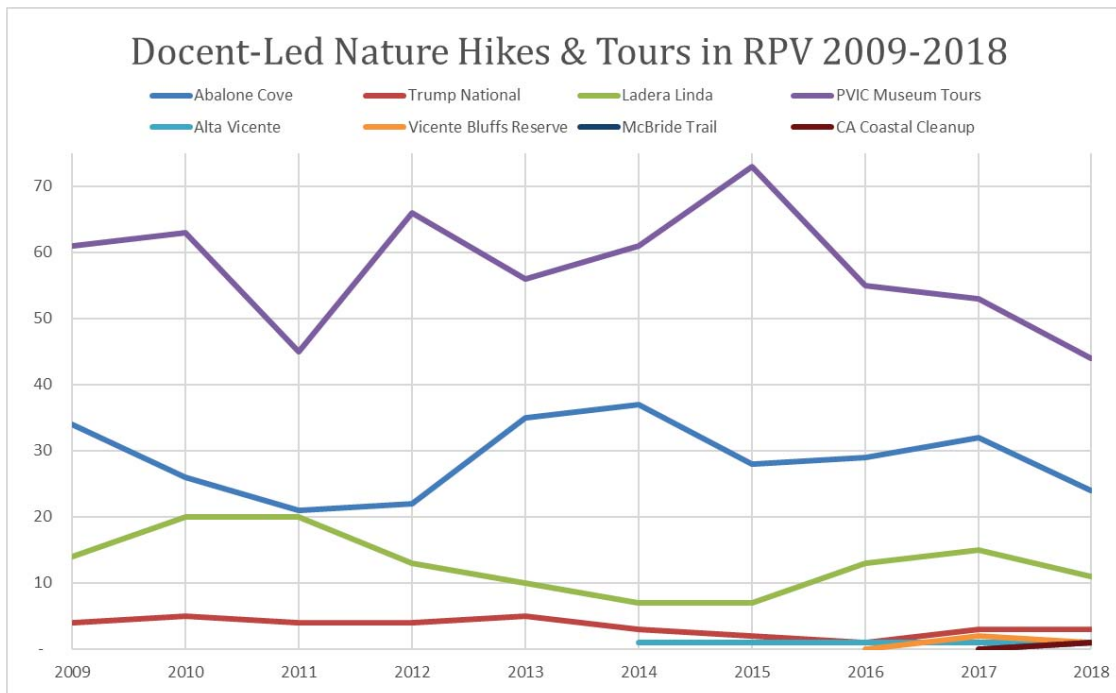
The following graph shows the number of privatized recreation classes offered by independent instructors at City park sites from 2009-2018. Classes include adult exercise and fitness, preschool and youth classes, duplicate bridge classes, summer sports camps, art and music classes, and amateur radio classes.



Docent-Led Educational Hikes and Tours

Another recreation option provided by the department is the docent-led educational hike and tour program offered at several RPV locations. These hikes and tours provide schools, scout groups,

individuals, and organizations the opportunity to learn about local flora, fauna, and geology, as well as the chance to experience the natural beauty of Rancho Palos Verdes. Below are graphs illustrating the number of hikes and tours and participant attendance at the tide pools at Abalone Cove, the public trails and beach at Trump National Golf Course, the Forrestal Nature Reserve, and the museum at the Point Vicente Interpretive Center from 2009-2018.



Volunteer Program

While the City has used volunteers for many years, an organized volunteer program was formally instituted by the Recreation and Parks Department in 2014. Volunteers assist staff at a wide range of

events and programs including Beach and Park Cleanup Days and special events such as the Fourth of July and Whale of a Day.

The following chart shows the number of volunteer projects, volunteers, total volunteer hours, and estimated financial value of volunteer involvement in Rancho Palos Verdes from FY2013-14 to FY2018-19

Volunteer Program	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
Number of Events	43	66	35	60	46
Number of Volunteers	863	816	1,076	1,803	2,049
Total Hours	3,042	2,613	2,531.5	5,901	3,646
Financial Value*	\$83,900	\$72,000	\$69,844	\$171,660	\$102,204

*Source for financial estimate: Independent Sector

Open Space Management

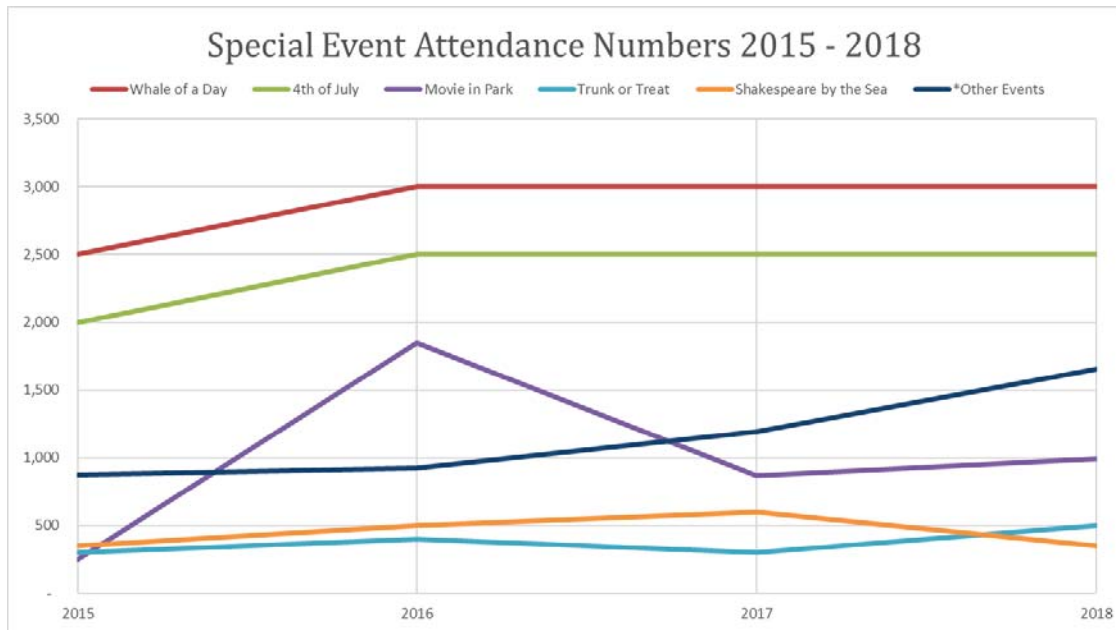
Since its inception in 2016, Open Space Management staff have patrolled the 1,400 acre Palos Verdes Nature Preserve and some of the City's open space areas. They educate the public on City rules, conduct minor maintenance, and coordinate with Preserve Deputies to enforce rules while protecting natural resources.

The following indicators show the total number of public contacts Open Space Management staff recorded in 2018 along with the number of major maintenance and improvement projects they completed.

2018 Public Contacts	
Hikers (not including dog walkers)	29,919
Mountain Bikers	1,093
Dog Walkers	3,171
Equestrians	88
2018 Total	34,271
2018 Major Maintenance and Improvement Projects	101

Special Events

The Recreation and Parks Department offers a wide range of community events each year. The following table shows the estimated attendance for selected Special Events from 2015 - 2018.



*Other Events includes the following events with under 300 people in attendance: Meet the Goats, Coastal Cleanup, Egg Hunt, Healthy People/Pets, Breakfast with Santa, Kids to Parks Day, Yappy Hour, Book Signing, and Night at the Museum.

**City of Rancho Palos Verdes
Recreation & Parks Department
FY 19-20 Adopted Budget Summary**

101 - General Fund

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Recreation Administration	\$ 906,415	\$ 873,450	\$ 1,042,367	\$ 1,155,673	\$ 1,042,600
Other Recreational Facilities	139,113	166,129	34,650	54,581	1,500
Eastview Park	-	-	4,952	9,700	65,100
Open Space Management	-	3,592	104,013	164,024	241,500
Fred Hesse Jr. Park	153,762	158,196	215,126	203,590	209,600
Contract Classes	-	-	21,649	-	55,000
Robert E. Ryan Park	85,106	99,820	83,568	87,380	106,900
Ladera Linda Community Center	69,353	75,109	76,440	94,367	91,100
Abalone Cove Shoreline Park	75,747	91,173	139,626	153,446	143,500
Special Events and Programs	127,484	146,374	188,264	206,875	249,200
City Run Sports & Activities	-	-	5,659	9,231	5,100
Volunteer Program	-	-	-	-	7,800
Point Vicente Interpretive Center	386,052	447,107	471,653	520,231	540,900
Reach	41,946	39,683	64,370	66,641	78,000
Support Services	57,441	74,468	40,978	28,340	24,400
Total General Fund - Recreation & Parks	\$ 2,042,419	\$ 2,175,101	\$ 2,493,316	\$ 2,754,079	\$ 2,862,200

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 1,551,615	\$ 1,851,065	\$ 2,018,413	\$ 2,243,479	\$ 2,366,100
Maintenance & Operations	490,804	276,617	456,812	510,600	496,100
Capital Outlay	-	47,419	18,091	-	-
Total General Fund - Recreation & Parks	\$ 2,042,419	\$ 2,175,101	\$ 2,493,316	\$ 2,754,079	\$ 2,862,200

228 - Donor Restricted Contribution Fund

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Donor Restricted Contribution	\$ 11,742	\$ 9,760	\$ 46,724	\$ 33,470	\$ 25,000
Total Donor Restricted Contribution Fund	\$ 11,742	\$ 9,760	\$ 46,724	\$ 33,470	\$ 25,000

**City of Rancho Palos Verdes
Recreation & Parks Department
FY 19-20 Adopted Budget Summary**

101 - General Fund

Recreation Administration

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 659,000	\$ 775,269	\$ 837,512	\$ 950,073	\$ 910,500
Maintenance & Operations	247,415	50,762	186,764	205,600	132,100
Capital Outlay	-	47,419	18,091	-	-
Total for Recreation Administration	\$ 906,415	\$ 873,450	\$ 1,042,367	\$ 1,155,673	\$ 1,042,600

Other Recreational Facilities

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 100,313	\$ 126,326	\$ 25,583	\$ 50,581	\$ -
Maintenance & Operations	38,800	39,803	9,067	4,000	1,500
Capital Outlay	-	-	-	-	-
Total for Other Recreational Facilities	\$ 139,113	\$ 166,129	\$ 34,650	\$ 54,581	\$ 1,500

Eastview Park

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ 55,100
Maintenance & Operations	-	-	4,952	9,700	10,000
Capital Outlay	-	-	-	-	-
Total for Eastview Park	\$ -	\$ -	\$ 4,952	\$ 9,700	\$ 65,100

*New program

Open Space Management

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ 74,962	\$ 129,324	\$ 207,300
Maintenance & Operations	-	3,592	29,051	34,700	34,200
Capital Outlay	-	-	-	-	-
Total for Open Space Management	\$ -	\$ 3,592	\$ 104,013	\$ 164,024	\$ 241,500

*New program

Fred Hesse Jr. Park

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 145,592	\$ 155,333	\$ 204,684	\$ 187,090	\$ 203,100
Maintenance & Operations	8,170	2,863	10,442	16,500	6,500
Capital Outlay	-	-	-	-	-
Total for Fred Hesse Jr. Park	\$ 153,762	\$ 158,196	\$ 215,126	\$ 203,590	\$ 209,600

**City of Rancho Palos Verdes
Recreation & Parks Department
FY 19-20 Adopted Budget Summary**

Contract Classes

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	21,649	-	55,000
Capital Outlay	-	-	-	-	-
Total for Contract Classes	\$ -	\$ -	\$ 21,649	\$ -	\$ 55,000

Robert E. Ryan Park

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 83,874	\$ 96,651	\$ 82,227	\$ 84,380	\$ 96,900
Maintenance & Operations	1,232	3,169	1,341	3,000	10,000
Capital Outlay	-	-	-	-	-
Total for Robert E. Ryan Park	\$ 85,106	\$ 99,820	\$ 83,568	\$ 87,380	\$ 106,900

Ladera Linda Community Center

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 66,496	\$ 72,348	\$ 75,241	\$ 82,867	\$ 86,600
Maintenance & Operations	2,857	2,761	1,199	11,500	4,500
Capital Outlay	-	-	-	-	-
Total for Ladera Linda Community	\$ 69,353	\$ 75,109	\$ 76,440	\$ 94,367	\$ 91,100

Abalone Cove Shoreline Park

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 72,305	\$ 82,130	\$ 131,852	\$ 140,446	\$ 130,500
Maintenance & Operations	3,442	9,043	7,774	13,000	13,000
Capital Outlay	-	-	-	-	-
Total for Abalone Cove Shoreline	\$ 75,747	\$ 91,173	\$ 139,626	\$ 153,446	\$ 143,500

Special Events and Programs

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 61,012	\$ 75,720	\$ 110,500	\$ 102,875	\$ 135,200
Maintenance & Operations	66,472	70,654	77,764	104,000	114,000
Capital Outlay	-	-	-	-	-
Total for Special Events and Programs	\$ 127,484	\$ 146,374	\$ 188,264	\$ 206,875	\$ 249,200

**City of Rancho Palos Verdes
Recreation & Parks Department
FY 19-20 Adopted Budget Summary**

City Run Sports & Activities

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ 2,079	\$ 6,731	\$ 4,600
Maintenance & Operations	-	-	3,580	2,500	500
Capital Outlay	-	-	-	-	-
Total for City Run Sports & Activities	\$ -	\$ -	\$ 5,659	\$ 9,231	\$ 5,100

*New program

Volunteer Program

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	-	-	7,800
Capital Outlay	-	-	-	-	-
Total for Volunteer Program	\$ -	\$ -	\$ -	\$ -	\$ 7,800

*New program

Point Vicente Interpretive Center

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 274,368	\$ 361,177	\$ 380,232	\$ 428,631	\$ 446,900
Maintenance & Operations	111,684	85,930	91,421	91,600	94,000
Capital Outlay	-	-	-	-	-
Total for Point Vicente Interpretive Center	\$ 386,052	\$ 447,107	\$ 471,653	\$ 520,231	\$ 540,900

Reach

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 31,214	\$ 31,643	\$ 52,563	\$ 52,141	\$ 65,000
Maintenance & Operations	10,732	8,040	11,808	14,500	13,000
Capital Outlay	-	-	-	-	-
Total for Reach	\$ 41,946	\$ 39,683	\$ 64,370	\$ 66,641	\$ 78,000

Support Services

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 57,441	\$ 74,468	\$ 40,978	\$ 28,340	\$ 24,400
Maintenance & Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total for Support Services	\$ 57,441	\$ 74,468	\$ 40,978	\$ 28,340	\$ 24,400

**City of Rancho Palos Verdes
Recreation & Parks Department
FY 19-20 Adopted Budget Summary**

General Fund - Recreation & Parks Department

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ 1,551,615	\$ 1,851,065	\$ 2,018,413	\$ 2,243,479	\$ 2,366,100
Maintenance & Operations	490,804	276,617	456,812	510,600	496,100
Capital Outlay	-	47,419	18,091	-	-
Total General Fund - Recreation & Parks	\$ 2,042,419	\$ 2,175,101	\$ 2,493,316	\$ 2,754,079	\$ 2,862,200

228 - Donor Restricted Contribution Fund

Donor Restricted Contribution

Expenditure Category	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Estimates	FY 19-20 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	11,742	9,760	46,724	33,470	25,000
Capital Outlay	-	-	-	-	-
Total for Employee Benefits	\$ 11,742	\$ 9,760	\$ 46,724	\$ 33,470	\$ 25,000

Department: Recreation & Parks
Budget Program: Recreation Administration

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-5110-4101	SALARY & WAGES - FT	443,344	526,770	515,978	589,092	546,000
	101-400-5110-4102	SALARY & WAGES - PT	82,066	54,647	86,157	80,013	103,600
	101-400-5110-4103	SALARY & WAGES - OT	300	953	753	1,458	0
	101-400-5110-4104	EMPLOYEE BONUSES	0	5,465	2,531	16,104	0
	101-400-5110-4106	AUTOMOBILE ALLOWANCES	0	0	150	1,800	1,800
	101-400-5110-4200	EMPLOYEE BENEFITS	133,290	0	0	0	0
	101-400-5110-4201	HEALTH/DENTAL/VISION INSURANCE	0	62,173	75,652	66,018	54,300
	101-400-5110-4202	FICA/MEDICARE	0	7,891	9,167	9,797	10,700
	101-400-5110-4203	CALPERS RETIREMENT	0	51,227	51,076	59,265	60,500
	101-400-5110-4204	WORKERS' COMPENSATION	0	13,099	13,895	16,103	12,900
	101-400-5110-4205	OTHER BENEFITS	0	12,280	15,932	19,149	14,800
	101-400-5110-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	1,789	8,502	11,983	5,900
	101-400-5110-4207	CALPERS UNFUNDED LIABILITY	0	38,975	52,400	68,312	100,000
	101-400-5110-4310	OPERATING MATERIALS & SUPPLIES	18,653	9,532	19,275	21,900	18,000
	101-400-5110-4601	MEMBERSHIPS & DUES	890	1,125	2,394	3,000	4,000
	101-400-5110-5101	PROFESSIONAL/TECHNICAL SERVICES	178,367	-15,934	27,392	27,300	30,000
	101-400-5110-5102	LEGAL NOTICES AND ADVERTISING	823	0	19,081	5,000	5,000
	101-400-5110-5103	PRINTING & BINDING	2,052	15,589	0	18,000	18,000
	101-400-5110-5104	TRANSACTION FEES	14,706	12,697	14,303	17,000	17,000
	101-400-5110-5201	REPAIR & MAINTENANCE SERVICES	0	0	-1,353	1,500	1,500
	101-400-5110-5301	TELEPHONE SERVICE	0	0	0	4,200	4,200
	101-400-5110-6001	MEETINGS/CONFERENCES	7,607	17,628	14,411	18,000	14,000
	101-400-5110-6002	TRAVEL/MILEAGE REIMBURSEMENT	1,431	3,819	4,893	3,000	3,000
	101-400-5110-6101	TRAINING	748	973	1,518	1,500	1,000
	101-400-5110-6102	PUBLICATIONS/JOURNALS	337	458	351	700	1,000
	101-400-5110-6201	EQUIPMENT REPLACEMENT CHARGES	21,800	4,875	84,500	84,500	15,400
	101-400-5110-8201	VEHICLES	0	47,419	18,091	0	0
Expenditure Subtotals			906,415	873,450	1,037,047	1,144,694	1,042,600
Total Program Expenditures			906,415	873,450	1,037,047	1,144,694	1,042,600

Department:	Recreation & Parks
Budget Program:	Recreation Administration

Account #	Account Description	Budget FY19-20
101-400-5110-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees are allocated to this program.	546,000
101-400-5110-4102	SALARY & WAGES - PT Salaries and wages paid to part-time employees are allocated to this program.	103,600
101-400-5110-4106	AUTOMOBILE ALLOWANCES Reimbursement for use of employees' private automobiles for City business.	1,800
101-400-5110-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	54,300
101-400-5110-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	10,700
101-400-5110-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	60,500
101-400-5110-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	12,900
101-400-5110-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	14,800
101-400-5110-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	5,900
101-400-5110-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	100,000

Department: Recreation & Parks
Budget Program: Recreation Administration

Account #	Account Description	Budget FY19-20
101-400-5110-4310	OPERATING MATERIALS & SUPPLIES Costs of office supplies and equipment needed to support the expanded hours at park sites and to provide administrative support of additional special events and programs including: 1. Office supplies and equipment (\$5,500) 2. Staff uniforms (\$3,500) 3. Department giveaways for public outreach (\$5,000) 4. Supplies for special events and programs (\$4,000)	18,000
101-400-5110-4601	MEMBERSHIPS & DUES Memberships in professional organizations including the National Recreation & Parks Association and California Parks and Recreation Society.	4,000
101-400-5110-5101	PROFESSIONAL/TECHNICAL SERVICES Music licensing services through ASCAP and BMI. (\$400) Special events insurance for department projects and programs as needed. (\$7,000) Payment to Los Serenos de Point Vicente Docents and to Peninsula Seniors for services provided to the City's residents that are not otherwise provided by the City. (\$20,000) Ongoing training for recreation registration software (Activenet). (\$2,600)	30,000
101-400-5110-5102	LEGAL NOTICES AND ADVERTISING Advertising in local publications to support Recreation programs and facilities.	5,000
101-400-5110-5103	PRINTING & BINDING The quarterly newsletter and insert printing.	18,000
101-400-5110-5104	TRANSACTION FEES Fees for the City's Recreation registration system for events and facility rentals.	17,000
101-400-5110-5201	REPAIR & MAINTENANCE SERVICES Unanticipated minor vehicle and equipment repairs.	1,500
101-400-5110-5301	TELEPHONE SERVICE For the use of cell phones at all staffed City Parks. Cell phones are used to input service requests, fill out park inspections and complete other park-related documents.	4,200

Department: Recreation & Parks
Budget Program: Recreation Administration

Account #	Account Description	Budget FY19-20
101-400-5110-6001	MEETINGS/CONFERENCES <p>Conferences attended annually by Recreation and Parks staff include National Recreation and Parks Association conferences, California Parks & Recreation Society conferences, California Joint Powers Insurance Authority conferences and additional conferences pertaining to recreation, parks, open space, and staff development including:</p> <ol style="list-style-type: none"> 1. National Recreation and Parks Conference (\$5,500) 2. California Park and Recreation Society (\$3,000) 3. CPRS District 9 (\$1,000) 4. Greenway Trails Conference (\$3,000) 5. Annual Recreation and Parks Workshop through CJPIA (\$1,500) 	14,000
101-400-5110-6002	TRAVEL/MILEAGE REIMBURSEMENT <p>Reimbursement for use of full-time and part-time employees' private automobiles for City business.</p>	3,000
101-400-5110-6101	TRAINING <p>Provides for CPR/First Aid/AED classes, supplies and equipment for the department training.</p>	1,000
101-400-5110-6102	PUBLICATIONS/JOURNALS <p>Provides for subscriptions such as the Daily Breeze and Peninsula News newspapers to assist City staff in the performance of their duties. Increase due to rising costs of newspaper subscriptions.</p>	1,000
101-400-5110-6201	EQUIPMENT REPLACEMENT CHARGES <p>Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.</p>	15,400

Department: Recreation & Parks
Budget Program: Other Recreational Facilities

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-5120-4101	SALARY & WAGES - FT	12,225	13,716	4,370	0	0
	101-400-5120-4102	SALARY & WAGES - PT	49,422	96,372	16,206	45,515	0
	101-400-5120-4103	SALARY & WAGES - OT	197	53	166	303	0
	101-400-5120-4200	EMPLOYEE BENEFITS	38,469	0	0	0	0
	101-400-5120-4201	HEALTH/DENTAL/VISION INSURANCE	0	-1,037	0	0	0
	101-400-5120-4202	FICA/MEDICARE	0	4,427	2,183	1,831	0
	101-400-5120-4203	CALPERS RETIREMENT	0	4,788	1,588	1,885	0
	101-400-5120-4204	WORKERS' COMPENSATION	0	3,800	1,089	1,047	0
	101-400-5120-4205	OTHER BENEFITS	0	263	-19	0	0
	101-400-5120-4207	CALPERS UNFUNDED LIABILITY	0	3,944	0	0	0
	101-400-5120-4310	OPERATING MATERIALS & SUPPLIES	36,504	37,109	3,538	3,000	1,500
	101-400-5120-5102	LEGAL NOTICES AND ADVERTISING	0	0	550	0	0
	101-400-5120-5103	PRINTING & BINDING	0	2,158	0	1,000	0
	101-400-5120-5106	RENTS & LEASES	2,295	0	4,765	0	0
	101-400-5120-5301	TELEPHONE SERVICE	0	536	214	0	0
Expenditure Subtotals			139,112	166,129	34,650	54,581	1,500
Total Program Expenditures			139,112	166,129	34,650	54,581	1,500

Department: Recreation & Parks
Budget Program: Other Recreational Facilities

Account #	Account Description	Budget FY19-20
101-400-5120-4310	OPERATING MATERIALS & SUPPLIES Supplies and equipment needed for recreation programs.	1,500

Department: Recreation & Parks
Budget Program: Eastview Park

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-5121-4102	SALARY & WAGES - PT	0	0	0	0	49,900
	101-400-5121-4202	FICA/MEDICARE	0	0	0	0	1,200
	101-400-5121-4203	CALPERS RETIREMENT	0	0	0	0	3,000
	101-400-5121-4204	WORKERS' COMPENSATION	0	0	0	0	1,000
	101-400-5121-4310	OPERATING MATERIALS & SUPPLIES	0	0	4,952	5,000	5,000
	101-400-5121-5106	RENTS & LEASES	0	0	0	4,700	5,000
Expenditure Subtotals			0	0	4,952	9,700	65,100
Total Program Expenditures			0	0	4,952	9,700	65,100

Department: Recreation & Parks

Budget Program: Eastview Park

Account #	Account Description	Budget FY19-20
101-400-5121-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	49,900
101-400-5121-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	1,200
101-400-5121-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	3,000
101-400-5121-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	1,000
101-400-5121-4310	OPERATING MATERIALS & SUPPLIES Supplies and equipment for staffing of Eastview Park.	5,000
101-400-5121-5106	RENTS & LEASES Annual rental expense for Staff trailer and lease payment to LA County Sanitation District.	5,000

Department: Recreation & Parks
Budget Program: Open Space Management

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-5122-4101	SALARY & WAGES - FT	0	0	0	0	59,900
	101-400-5122-4102	SALARY & WAGES - PT	0	0	70,145	102,017	104,200
	101-400-5122-4103	SALARY & WAGES - OT	0	0	249	604	0
	101-400-5122-4201	HEALTH/DENTAL/VISION INSURANCE	0	0	0	492	14,900
	101-400-5122-4202	FICA/MEDICARE	0	0	2,088	1,664	2,400
	101-400-5122-4203	CALPERS RETIREMENT	0	0	1,434	7,630	14,000
	101-400-5122-4204	WORKERS' COMPENSATION	0	0	1,046	2,352	3,300
	101-400-5122-4205	OTHER BENEFITS	0	0	0	57	2,500
	101-400-5122-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	0	0	208	6,000
	101-400-5122-4207	CALPERS UNFUNDED LIABILITY	0	0	0	14,300	100
	101-400-5122-4310	OPERATING MATERIALS & SUPPLIES	0	3,592	29,051	31,000	29,000
	101-400-5122-5101	PROFESSIONAL/TECHNICAL SERVICES	0	0	0	1,200	4,200
	101-400-5122-5103	PRINTING & BINDING	0	0	0	2,500	1,000
Expenditure Subtotals			0	3,592	104,013	164,024	241,500
Total Program Expenditures			0	3,592	104,013	164,024	241,500

Department: Recreation & Parks
Budget Program: Open Space Management

Account #	Account Description	Budget FY19-20
101-400-5122-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	59,900
101-400-5122-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	104,200
101-400-5122-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	14,900
101-400-5122-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	2,400
101-400-5122-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	14,000
101-400-5122-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	3,300
101-400-5122-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	2,500
101-400-5122-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	6,000
101-400-5122-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	100

Department: Recreation & Parks
Budget Program: Open Space Management

Account #	Account Description	Budget FY19-20
101-400-5122-4310	OPERATING MATERIALS & SUPPLIES Supplies and equipment for Preserve and Open Space Operations including: 1. Tools and minor equipment (\$16,000) 2. Office supplies (\$3,000) 3. Uniforms for staff (\$5,000) 4. Signage (\$5,000)	29,000
101-400-5122-5101	PROFESSIONAL/TECHNICAL SERVICES Preserve and Open Space Hotline.	4,200
101-400-5122-5103	PRINTING & BINDING Printing costs including flyers, trail maps, educational and informational handouts.	1,000

Department: Recreation & Parks
Budget Program: Fred Hesse Jr. Park

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-5130-4101	SALARY & WAGES - FT	30,177	30,875	32,227	27,872	29,400
	101-400-5130-4102	SALARY & WAGES - PT	89,055	99,261	140,223	127,713	143,800
	101-400-5130-4103	SALARY & WAGES - OT	0	4	270	749	0
	101-400-5130-4104	EMPLOYEE BONUSES	0	608	0	0	0
	101-400-5130-4200	EMPLOYEE BENEFITS	26,360	0	0	0	0
	101-400-5130-4201	HEALTH/DENTAL/VISION INSURANCE	0	3,772	8,749	11,129	5,600
	101-400-5130-4202	FICA/MEDICARE	0	5,211	5,050	3,997	4,400
	101-400-5130-4203	CALPERS RETIREMENT	0	6,194	8,873	10,409	10,700
	101-400-5130-4204	WORKERS' COMPENSATION	0	3,400	3,783	3,647	3,500
	101-400-5130-4205	OTHER BENEFITS	0	938	648	801	1,200
	101-400-5130-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	0	162	0	0
	101-400-5130-4207	CALPERS UNFUNDED LIABILITY	0	5,070	4,700	773	4,500
	101-400-5130-4310	OPERATING MATERIALS & SUPPLIES	2,770	1,438	10,442	16,500	6,500
	101-400-5130-6201	EQUIPMENT REPLACEMENT CHARGES	5,400	1,425	0	0	0
Expenditure Subtotals			153,762	158,196	215,126	203,590	209,600
Total Program Expenditures			153,762	158,196	215,126	203,590	209,600

Department: Recreation & Parks
Budget Program: Fred Hesse Jr. Park

Account #	Account Description	Budget FY19-20
101-400-5130-4101	SALARY & WAGES - FT Wages paid to full-time City employees who support the park facility.	29,400
101-400-5130-4102	SALARY & WAGES - PT Wages paid to part-time City employees who staff the park facility.	143,800
101-400-5130-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	5,600
101-400-5130-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	4,400
101-400-5130-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	10,700
101-400-5130-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	3,500
101-400-5130-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	1,200
101-400-5130-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	4,500
101-400-5130-4310	OPERATING MATERIALS & SUPPLIES The costs of park facility supplies, such as sports equipment and games.	6,500

Department: Recreation & Parks

Budget Program: Contract Classes

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-5131-5101	PROFESSIONAL/TECHNICAL SERVICES	0	0	21,649	0	55,000
Expenditure Subtotals			0	0	21,649	0	55,000
Total Program Expenditures			0	0	21,649	0	55,000

Department: Recreation & Parks

Budget Program: Contract Classes

Account #	Account Description	Budget FY19-20
101-400-5131-5101	PROFESSIONAL/TECHNICAL SERVICES 70/30 payout to Independent Contractor for completion of Contract Classes at RPV Facilities (Hesse Park, Ryan Park and Ladera Linda).Classes include: 1. Japanese Pre-K 2. Japanese Music Class 3. Japanese Summer School 4. Creative Plate Cooking Camp 5. Playwell Lego Summer Camp 6. Chess Wizards Summer Camp 7. Super Soccer 8. Lift Enrichment Cooking Camp 9.Sand, Sea, Sky Learning	55,000

Department: Recreation & Parks
Budget Program: Robert E. Ryan Park

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-5140-4101	SALARY & WAGES - FT	17,604	17,980	18,695	15,927	16,800
	101-400-5140-4102	SALARY & WAGES - PT	50,744	60,257	48,186	53,304	63,700
	101-400-5140-4103	SALARY & WAGES - OT	0	289	28	107	0
	101-400-5140-4104	EMPLOYEE BONUSES	0	348	0	0	0
	101-400-5140-4200	EMPLOYEE BENEFITS	15,526	0	0	0	0
	101-400-5140-4201	HEALTH/DENTAL/VISION INSURANCE	0	2,156	3,002	2,991	3,200
	101-400-5140-4202	FICA/MEDICARE	0	2,845	2,215	3,135	2,800
	101-400-5140-4203	CALPERS RETIREMENT	0	4,946	3,735	3,074	4,500
	101-400-5140-4204	WORKERS' COMPENSATION	0	2,000	1,505	1,615	1,700
	101-400-5140-4205	OTHER BENEFITS	0	533	370	458	700
	101-400-5140-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	0	92	0	0
	101-400-5140-4207	CALPERS UNFUNDED LIABILITY	0	5,297	4,400	3,769	3,500
	101-400-5140-4310	OPERATING MATERIALS & SUPPLIES	1,232	3,169	1,341	3,000	10,000
Expenditure Subtotals			85,106	99,820	83,568	87,380	106,900
Total Program Expenditures			85,106	99,820	83,568	87,380	106,900

Department: Recreation & Parks
Budget Program: Robert E. Ryan Park

Account #	Account Description	Budget FY19-20
101-400-5140-4101	SALARY & WAGES - FT Wages paid to full-time City employees who support the park facility.	16,800
101-400-5140-4102	SALARY & WAGES - PT Wages paid to part-time City employees who staff the park facility.	63,700
101-400-5140-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	3,200
101-400-5140-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	2,800
101-400-5140-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	4,500
101-400-5140-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	1,700
101-400-5140-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	700
101-400-5140-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	3,500
101-400-5140-4310	OPERATING MATERIALS & SUPPLIES The costs of park facility supplies, such as sports equipment and games. Increase is due to increased on-site programming and one-time purchases of equipment: 1. Park and facility supplies (\$3,500) 2. One-time facility equipment replacement and upgrades (\$6,500): a. Interior office and storage b. Replacement screening for the field baseball fencing and dugouts c. Replacement storage shed for baseball field d. Basketball court surfacing repairs e. Patio mural project	10,000

Department: Recreation & Parks
Budget Program: Ladera Linda Community Center

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-5150-4101	SALARY & WAGES - FT	21,412	22,070	23,305	24,022	24,000
	101-400-5150-4102	SALARY & WAGES - PT	32,558	32,205	36,795	41,106	42,900
	101-400-5150-4103	SALARY & WAGES - OT	214	0	0	415	0
	101-400-5150-4104	EMPLOYEE BONUSES	0	261	0	0	0
	101-400-5150-4200	EMPLOYEE BENEFITS	12,312	0	0	0	0
	101-400-5150-4201	HEALTH/DENTAL/VISION INSURANCE	0	6,628	4,401	2,435	2,600
	101-400-5150-4202	FICA/MEDICARE	0	754	1,291	2,153	1,900
	101-400-5150-4203	CALPERS RETIREMENT	0	4,390	4,108	4,059	4,600
	101-400-5150-4204	WORKERS' COMPENSATION	0	1,600	1,485	1,523	1,400
	101-400-5150-4205	OTHER BENEFITS	0	612	550	698	700
	101-400-5150-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	0	606	755	800
	101-400-5150-4207	CALPERS UNFUNDED LIABILITY	0	3,828	2,700	5,701	7,700
	101-400-5150-4310	OPERATING MATERIALS & SUPPLIES	2,857	2,761	1,199	11,500	4,500
Expenditure Subtotals			69,353	75,109	76,440	94,367	91,100
Total Program Expenditures			69,353	75,109	76,440	94,367	91,100

Department:	Recreation & Parks
Budget Program:	Ladera Linda Community Center

Account #	Account Description	Budget FY19-20
101-400-5150-4101	SALARY & WAGES - FT Wages paid to full-time City employees who support the park facility.	24,000
101-400-5150-4102	SALARY & WAGES - PT Wages paid to part-time City employees who staff the park facility.	42,900
101-400-5150-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	2,600
101-400-5150-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	1,900
101-400-5150-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	4,600
101-400-5150-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	1,400
101-400-5150-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	700
101-400-5150-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	800
101-400-5150-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	7,700
101-400-5150-4310	OPERATING MATERIALS & SUPPLIES The costs of park facility supplies, such as sports equipment and games.	4,500

Department: Recreation & Parks
Budget Program: Abalone Cove Shoreline Park

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-5160-4102	SALARY & WAGES - PT	63,968	73,762	118,326	124,173	109,300
	101-400-5160-4103	SALARY & WAGES - OT	0	79	489	340	0
	101-400-5160-4200	EMPLOYEE BENEFITS	8,337	0	0	0	0
	101-400-5160-4202	FICA/MEDICARE	0	4,152	7,160	4,000	4,000
	101-400-5160-4203	CALPERS RETIREMENT	0	1,579	2,013	7,501	6,000
	101-400-5160-4204	WORKERS' COMPENSATION	0	1,900	2,664	2,886	2,200
	101-400-5160-4205	OTHER BENEFITS	0	151	0	0	0
	101-400-5160-4207	CALPERS UNFUNDED LIABILITY	0	507	1,200	1,546	9,000
	101-400-5160-4310	OPERATING MATERIALS & SUPPLIES	742	4,456	5,529	5,000	5,000
	101-400-5160-5101	PROFESSIONAL/TECHNICAL SERVICES	0	3,912	2,245	0	0
	101-400-5160-5201	REPAIR & MAINTENANCE SERVICES	0	0	0	8,000	8,000
	101-400-5160-6201	EQUIPMENT REPLACEMENT CHARGES	2,700	675	0	0	0
Expenditure Subtotals			75,746	91,173	139,626	153,446	143,500
Total Program Expenditures			75,746	91,173	139,626	153,446	143,500

Department: Recreation & Parks
Budget Program: Abalone Cove Shoreline Park

Account #	Account Description	Budget FY19-20
101-400-5160-4102	SALARY & WAGES - PT Wages paid to part-time City employees who staff the park facility.	109,300
101-400-5160-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	4,000
101-400-5160-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	6,000
101-400-5160-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	2,200
101-400-5160-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	9,000
101-400-5160-4310	OPERATING MATERIALS & SUPPLIES The costs of facility supplies, such as project equipment and supplies and educational materials. Staff continues to expand role in terms of public education and involvement and performing minor site-improvement projects.	5,000
101-400-5160-5201	REPAIR & MAINTENANCE SERVICES Repairs to entry/exit gates and payment machines.	8,000

Department: Recreation & Parks
Budget Program: Special Events and Programs

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-5170-4101	SALARY & WAGES - FT	36,324	37,531	50,537	57,950	59,200
	101-400-5170-4102	SALARY & WAGES - PT	11,310	12,618	30,938	16,860	41,100
	101-400-5170-4103	SALARY & WAGES - OT	171	0	320	266	0
	101-400-5170-4104	EMPLOYEE BONUSES	0	1,469	0	0	0
	101-400-5170-4200	EMPLOYEE BENEFITS	13,206	0	0	0	0
	101-400-5170-4201	HEALTH/DENTAL/VISION INSURANCE	0	13,361	10,800	7,193	7,700
	101-400-5170-4202	FICA/MEDICARE	0	1,033	1,900	1,242	1,700
	101-400-5170-4203	CALPERS RETIREMENT	0	3,863	5,386	6,167	8,800
	101-400-5170-4204	WORKERS' COMPENSATION	0	1,400	2,086	1,738	2,100
	101-400-5170-4205	OTHER BENEFITS	0	1,426	1,455	1,872	1,900
	101-400-5170-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	0	1,379	1,664	1,700
	101-400-5170-4207	CALPERS UNFUNDED LIABILITY	0	3,019	5,700	7,923	11,000
	101-400-5170-4310	OPERATING MATERIALS & SUPPLIES	18,183	22,398	21,683	16,000	24,000
	101-400-5170-5101	PROFESSIONAL/TECHNICAL SERVICES	36,115	35,398	44,973	64,000	72,000
	101-400-5170-5102	LEGAL NOTICES AND ADVERTISING	1,330	716	1,600	2,500	1,000
	101-400-5170-5103	PRINTING & BINDING	6,982	6,419	3,327	7,500	5,000
	101-400-5170-5106	RENTS & LEASES	3,863	5,723	6,181	14,000	12,000
Expenditure Subtotals			127,484	146,374	188,264	206,875	249,200
Total Program Expenditures			127,484	146,374	188,264	206,875	249,200

Department:	Recreation & Parks
Budget Program:	Special Events and Programs

Account #	Account Description	Budget FY19-20
101-400-5170-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	59,200
101-400-5170-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	41,100
101-400-5170-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	7,700
101-400-5170-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	1,700
101-400-5170-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	8,800
101-400-5170-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	2,100
101-400-5170-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	1,900
101-400-5170-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	1,700
101-400-5170-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	11,000
101-400-5170-4310	OPERATING MATERIALS & SUPPLIES This budget item allows for replacement of special event equipment and miscellaneous event expenses including: 1. Event supplies and equipment (\$22,000) 2. Meals and refreshments for event staff and volunteers (\$2,000)	24,000

Department: Recreation & Parks
Budget Program: Special Events and Programs

Account #	Account Description	Budget FY19-20
101-400-5170-5101	PROFESSIONAL/TECHNICAL SERVICES	72,000
	Professional/technical services for special events including: (\$67,000)	
	1. City's annual Fourth of July Celebration contract (\$25,000)	
	2. July 4th - music performances (\$100)	
	3. Whale of a Day - parking services (\$3,200)	
	4. Whale of a Day - security services (\$800)	
	5. Whale of a Day - Health Dept. Fees (\$400)	
	6. Whale of a Day - music performances (\$1,300)	
	7. Whale of a Day - sound services (\$800)	
	8. Whale of a Day - ATM services (\$100)	
	9. Shakespeare by the Sea event - Drama production (\$2,000)	
	10. Shakespeare by the Sea event - sound/lighting services (\$900)	
	11. Breakfast with Santa - Entertainment (\$900)	
	12. Breakfast with Santa - Health Dept. Fees (\$400)	
	13. Breakfast with Santa - Catered Hot Food (\$1,400)	
	14. Outdoor Movies (\$5,100)	
	15. First-Aid station at special events. (\$3,000)	
	16. Trunk or Treat Puppet Show (\$500)	
	17. Healthy People/Healthy Pets - sound services (\$900)	
	18. Kids to Parks Day - Critter Squad (\$400)	
	19. Kids to Parks day - Sea Lab (\$800)	
	20. 3 Concerts in the Parks (\$19,000)	
	21. LAFD Special Event Fee. \$315 per event for 15 to 20 events annually. (\$5,000)	
101-400-5170-5102	LEGAL NOTICES AND ADVERTISING	1,000
	Advertising in local newspapers for recreation events and activities.	
101-400-5170-5103	PRINTING & BINDING	5,000
	This item reflects printing costs for event banners and brochures.	
101-400-5170-5106	RENTS & LEASES	12,000
	Rental of equipment for various special events, including:	
	1. Stages, canopies, tables, and chairs for special events (\$5,800)	
	2. Radios for special events (\$900)	
	3. Utility Golf Carts for special events (\$700)	
	4. Portable restrooms for special events (\$500)	
	5. Inflatables for special events (\$2,500)	
	6. Light tower for special events (\$1,600)	

Department: Recreation & Parks
Budget Program: City Run Sports & Activities

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-5171-4102	SALARY & WAGES - PT	0	0	1,932	5,907	3,900
	101-400-5171-4103	OVER-TIME SALARIES	0	0	0	202	0
	101-400-5171-4202	FICA/MEDICARE	0	0	56	72	200
	101-400-5171-4203	CALPERS RETIREMENT	0	0	58	423	400
	101-400-5171-4204	WORKERS' COMPENSATION	0	0	32	127	100
	101-400-5171-4310	OPERATING MATERIALS & SUPPLIES	0	0	3,580	2,000	500
	101-400-5171-5103	PRINTING & BINDING	0	0	0	500	0
Expenditure Subtotals			0	0	5,659	9,231	5,100
Total Program Expenditures			0	0	5,659	9,231	5,100

Department: Recreation & Parks
Budget Program: City Run Sports & Activities

Account #	Account Description	Budget FY19-20
101-400-5171-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees who staff school and sports facilities for City programs.	3,900
101-400-5171-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	200
101-400-5171-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	400
101-400-5171-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	100
101-400-5171-4310	OPERATING MATERIALS & SUPPLIES Supplies and equipment for school site and City sports programs.	500

Department: Recreation & Parks

Budget Program: Volunteer Program

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-5172-4310	OPERATING MATERIALS & SUPPLIES	0	0	0	0	7,800
Expenditure Subtotals			0	0	0	0	7,800
Total Program Expenditures			0	0	0	0	7,800

Department: Recreation & Parks

Budget Program: Volunteer Program

Account #	Account Description	Budget FY19-20
101-400-5172-4310	OPERATING MATERIALS & SUPPLIES Expenses related to volunteer programs, events and activities.	7,800

Department: Recreation & Parks
Budget Program: Point Vicente Interpretive Center

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-5180-4101	SALARY & WAGES - FT	64,273	120,678	135,344	153,948	161,300
	101-400-5180-4102	SALARY & WAGES - PT	167,940	169,707	172,311	163,870	181,200
	101-400-5180-4103	SALARY & WAGES - OT	0	1,066	842	269	0
	101-400-5180-4104	EMPLOYEE BONUSES	0	4,200	0	0	0
	101-400-5180-4200	EMPLOYEE BENEFITS	42,155	0	0	0	0
	101-400-5180-4201	HEALTH/DENTAL/VISION INSURANCE	0	11,334	17,801	20,940	21,600
	101-400-5180-4202	FICA/MEDICARE	0	5,963	6,398	6,230	7,600
	101-400-5180-4203	CALPERS RETIREMENT	0	21,948	23,094	31,027	27,600
	101-400-5180-4204	WORKERS' COMPENSATION	0	5,300	6,861	7,323	6,800
	101-400-5180-4205	OTHER BENEFITS	0	2,872	4,041	5,612	5,300
	101-400-5180-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	2,077	2,942	3,082	3,000
	101-400-5180-4207	CALPERS UNFUNDED LIABILITY	0	16,032	10,600	36,330	32,500
	101-400-5180-4310	OPERATING MATERIALS & SUPPLIES	30,611	74,791	23,229	27,500	24,000
	101-400-5180-4312	PURCHASES FOR RESALE	56,881	1,904	63,136	58,000	65,000
	101-400-5180-4601	MEMBERSHIPS & DUES	0	540	0	0	0
	101-400-5180-5101	PROFESSIONAL/TECHNICAL SERVICES	1,886	0	265	0	0
	101-400-5180-5103	PRINTING & BINDING	0	467	236	400	400
	101-400-5180-5106	RENTS & LEASES	0	0	0	500	0
	101-400-5180-6001	MEETINGS/CONFERENCES	640	2,491	4,102	4,600	4,600
	101-400-5180-6002	TRAVEL/MILEAGE REIMBURSEMENT	61	112	453	600	0
	101-400-5180-6101	TRAINING	105	0	0	0	0
	101-400-5180-6201	EQUIPMENT REPLACEMENT CHARGES	21,500	5,625	0	0	0
Expenditure Subtotals			386,052	447,107	471,653	520,231	540,900
Total Program Expenditures			386,052	447,107	471,653	520,231	540,900

Department:	Recreation & Parks
Budget Program:	Point Vicente Interpretive Center

Account #	Account Description	Budget FY19-20
101-400-5180-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	161,300
101-400-5180-4102	SALARY & WAGES - PT Wages paid to part-time City employees who staff the park facility.	181,200
101-400-5180-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	21,600
101-400-5180-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	7,600
101-400-5180-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	27,600
101-400-5180-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	6,800
101-400-5180-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	5,300
101-400-5180-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	3,000
101-400-5180-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	32,500

Department: Recreation & Parks
Budget Program: Point Vicente Interpretive Center

Account #	Account Description	Budget FY19-20
101-400-5180-4310	OPERATING MATERIALS & SUPPLIES Anticipated operating needs of the facility including tables and chairs used for rentals, recreation programs and docent activities, miscellaneous equipment, office supplies and exhibits including: 1. Facility use supplies (\$5,000) 2. Recreation Programs and Activities (\$2,400) 3. Office/gift shop supplies (\$12,000) 4. Exhibits supplies (\$2,000) 5. Docent supplies (\$1,600) 6. Miscellaneous supplies (\$1,000)	24,000
101-400-5180-4312	PURCHASES FOR RESALE Purchases of items for resale at the Interpretive Center gift shop. Increase aligns budget with actual expenditures from recent years.	65,000
101-400-5180-5103	PRINTING & BINDING Printing needs for PVIC programs and events.	400
101-400-5180-6001	MEETINGS/CONFERENCES Professional growth of staff and to stay current with museum trends.	4,600

Department: Recreation & Parks
Budget Program: REACH

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-5190-4101	SALARY & WAGES - FT	63	0	0	0	0
	101-400-5190-4102	SALARY & WAGES - PT	27,261	25,566	44,713	43,028	56,800
	101-400-5190-4103	OVER-TIME SALARIES	0	0	0	377	0
	101-400-5190-4200	EMPLOYEE BENEFITS	3,890	0	0	0	0
	101-400-5190-4202	FICA/MEDICARE	0	970	1,490	890	800
	101-400-5190-4203	CALPERS RETIREMENT	0	1,574	2,306	3,454	4,200
	101-400-5190-4204	WORKERS' COMPENSATION	0	600	1,054	1,010	1,200
	101-400-5190-4207	CALPERS UNFUNDED LIABILITY	0	2,933	3,000	3,382	2,000
	101-400-5190-4310	OPERATING MATERIALS & SUPPLIES	9,742	7,780	11,483	13,000	12,000
	101-400-5190-6001	MEETINGS/CONFERENCES	0	0	325	1,500	1,000
	101-400-5190-6002	TRAVEL/MILEAGE REIMBURSEMENT	290	260	0	0	0
	101-400-5190-6201	EQUIPMENT REPLACEMENT CHARGES	700	0	0	0	0
Expenditure Subtotals			41,946	39,683	64,370	66,641	78,000
Total Program Expenditures			41,946	39,683	64,370	66,641	78,000

Department: Recreation & Parks

Budget Program: REACH

Account #	Account Description	Budget FY19-20
101-400-5190-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	56,800
101-400-5190-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	800
101-400-5190-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	4,200
101-400-5190-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	1,200
101-400-5190-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	2,000
101-400-5190-4310	OPERATING MATERIALS & SUPPLIES Office supplies, consumable supplies, lodging and transportation associated with the operation of the REACH program. Increase due to development of new youth-centered therapeutic programming including: 1. Operational supplies (\$5,500) 2. Meals for REACH trips (\$2,000) 3. Admission tickets for activities for REACH trips (\$4,500)	12,000
101-400-5190-6001	MEETINGS/CONFERENCES Adaptive training for recreation staff.	1,000

Department: Recreation & Parks
Budget Program: Support Services

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	101-400-5210-4101	SALARY & WAGES - FT	14,448	14,825	15,425	15,668	15,900
	101-400-5210-4102	SALARY & WAGES - PT	31,629	36,743	11,697	5,131	0
	101-400-5210-4103	SALARY & WAGES - OT	42	0	0	0	0
	101-400-5210-4104	EMPLOYEE BONUSES	0	174	0	0	0
	101-400-5210-4200	EMPLOYEE BENEFITS	11,322	0	0	0	0
	101-400-5210-4201	HEALTH/DENTAL/VISION INSURANCE	0	3,538	3,768	2,648	2,900
	101-400-5210-4202	FICA/MEDICARE	0	1,584	698	472	300
	101-400-5210-4203	CALPERS RETIREMENT	0	3,484	1,773	1,444	1,500
	101-400-5210-4204	WORKERS' COMPENSATION	0	1,600	601	482	400
	101-400-5210-4205	OTHER BENEFITS	0	478	476	576	800
	101-400-5210-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	8,133	5,440	759	800
	101-400-5210-4207	CALPERS UNFUNDED LIABILITY	0	3,909	1,100	1,160	1,800
Expenditure Subtotals			57,441	74,468	40,978	28,340	24,400
Total Program Expenditures			57,441	74,468	40,978	28,340	24,400

Department: Recreation & Parks

Budget Program: Support Services

Account #	Account Description	Budget FY19-20
101-400-5210-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees who supervise Support Services, such as staffing the City Hall reception desk and film shoots on City property (cost is partially recovered through film permit fees).	15,900
101-400-5210-4201	HEALTH/DENTAL/VISION INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	2,900
101-400-5210-4202	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	300
101-400-5210-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	1,500
101-400-5210-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	400
101-400-5210-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	800
101-400-5210-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees to cover current or future qualified health care expenses.	800
101-400-5210-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	1,800

Department:	Recreation & Parks
Budget Program:	Donor Restricted Contributions Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	228-400-0000-4310	OPERATING MATERIALS & SUPPLIES	816	1,143	40,000	30,000	5,000
	228-400-0000-5101	PROFESSIONAL/TECHNICAL SERVICES	6,951	485	724	470	0
	228-400-0000-5201	REPAIR & MAINTENANCE SERVICES	3,975	8,132	6,000	3,000	20,000
Expenditure Subtotals			11,742	9,760	46,724	33,470	25,000
Total Program Expenditures			11,742	9,760	46,724	33,470	25,000

Department: Recreation & Parks
Budget Program: Donor Restricted Contributions Fund

Account #	Account Description	Budget FY19-20
228-400-0000-4310	OPERATING MATERIALS & SUPPLIES	5,000
	Fabrication of donor plaques for installation at the Point Vicente Interpretive Center (PVIC).	
228-400-0000-5201	REPAIR & MAINTENANCE SERVICES	20,000
	PVIC Native Plant Garden Maintenance.	

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CAPITAL IMPROVEMENT PROGRAM

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INFRASTRUCTURE IMPROVEMENTS

Infrastructure is defined as the City's roadways; sanitary sewer systems; storm drain systems; parks, trails & spaces; public buildings; and other City facilities. The Public Works Department manages the maintenance and improvement of the City's infrastructure.

The City uses its restricted funding sources to fund these improvements first before using unrestricted sources, such as the General Fund. The following is a summary of restricted funding sources typically available for the City's infrastructure.

- Grants and contributions – includes Community Development Block Grant (CDBG) funds, highway safety grants, transportation improvement grants, water quality grants, coastal development grants, and restricted donations. The City uses its annual CDBG allocation primarily for projects to improve compliance with the Americans with Disabilities Act (ADA) in the public right-of-way. Other grants are competitive and may not be awarded to the City each year. Grants typically come with very restrictive requirements and are awarded for specific projects. The City has been awarded grants for various types of infrastructure improvement projects and routinely receives grant awards for roadway safety improvements.
- Transportation sales tax – includes Proposition A, Proposition C, Measure R, Measure M, Transportation Development Act (TDA)/Article, and State Gas Tax funds. These revenue sources are expected to total about \$4.6 million in FY 2019-20 and may be used for improvements to the City's arterial streets, to fund local transportation operations, sidewalk repair and replacement, and bus stop improvements and maintenance. Of this amount, over \$640,000 of Proposition C funds are set aside each year for maintenance of Palos Verdes Drive South (PVDS) in the landslide area of the City.
- Developer fees – includes Quimby fee and Environmental Excise Tax (EET) funds. These fees are collected to mitigate the impact of development when various building projects are permitted in the City. This revenue source is unpredictable, ranging from small amounts annually (less than \$100,000) to millions of dollars occasionally collected from a single large development project. Quimby funds must be used for park development, which can include acquisition of parkland or construction of park buildings and facilities. EET funds can be used for any type of City facility and has been historically utilized for ADA improvements in City buildings.

If restricted funding is not available, then infrastructure projects must compete for General Fund dollars. Based upon the City Council's Reserve Policy, each year the General Fund transfers a large portion of Transient Occupancy Tax (TOT) revenue into the Capital Improvement Plan (CIP) Fund. The City's TOT revenue is expected to be about \$5.5 million in FY 2019-20.

Public Works and Finance Department staff work together each year to update the City's Five-Year Capital Improvement Plan (CIP), with Public Works taking the lead in presenting and implementing the CIP. Funding and priorities are identified and projects are proposed through this process. The CIP document, which only includes projects with cost estimates of \$100,000 or more, is included after this section of the budget document.

The programs listed within this section of the budget document are FY 2019-20 infrastructure improvements organized by the type of infrastructure. A summary of total infrastructure project expenditures by Fund follows below:

Project Code	Project	FY 19-20
8804	Hawthorne Blvd. Beautification - Construction	1,300,000
8808	Crenshaw Blvd - Arterial Roads Rehab Project -- Design	200,000
Subtotal Gas Tax Fund		1,500,000
8302	Annual Portuguese Bend Landslide Area Resurfacing Program	640,000
Subtotal Proposition C Fund		640,000
8824	Transit Improvement - Bus Turnout/Stations - Construction	450,000
Subtotal Proposition A Fund		450,000
8801	Sidewalk Repair and Replacement Program	250,000
8816	Residential Street Rehabilitation Program Areas 1 Design	450,000
Subtotal Measure R Fund		700,000
8202	Abalone Cove Sanitary Sewer System Rehabilitation Program	450,000
Subtotal Abalone Cove Sewer Maintenance Fund		450,000
8810	Community Development Block Grant (CDBG) Projects	150,600
Subtotal CDBG Fund		150,600
8004	Public Signs Replacement Program	250,000
8301	PVDS Realignment - East End	1,000,000
8404	Coastal Bluff Fence Replacement Program	200,000
8418	Hesse Parking Lot & Lighting Improvements Project - Design	75,000
8418	Hesse Parking Lot & Lighting Improvements Project - Construction	750,000
8504	Citywide ADA Transition Plan and Implementation	150,000
8506	PVIC Park Improvements - Master Plan	50,000
8711	Bayend Drive Catch Basin Inlets and Storm Sewer Lateral	42,000
8712	Storm Drain Point Repair (Marguerite Drive & Via Colinita)	700,000
8714	Crest Road to Crestridge Canyon Storm Drain Project -- Design	140,000
8715	Storm Drain Deficiency Improvement (PVDS at Peppertree Dr. and Hawthorne Blvd.) -- Construction	2,750,000
8811	Arterial Fences and Walls Standards - Citywide (Phase 2)	25,000
8811	Arterial Fences and Walls Standards - Citywide Design (Phase 2)	75,000
8822	Western Avenue ALPR Project - Phase 2	210,000
8834	Residential Street Rehabilitation Program Areas 3&4 Construction	3,500,000
Subtotal Capital Improvement Program Fund		9,917,000
FY 2019-20 Total Capital Projects		13,807,600
Summary of Resources Used for Funding Capital Spending		
	Use of CIP & General Fund Resources	9,917,000
	Use of Restricted Funds and Revenues	3,890,600
Total Resources Used to Fund Capital Spending		13,807,600

Department: Infrastructure Improvements
Budget Program: Street Landscape - Capital (Gas Tax Fund)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
ROW Improve	202-400-8801-8006	SIDEWALK REPAIR - INSPECTION SVCS	0	0	28,410	0	0
ROW Improve	202-400-8801-8802	SIDEWALK REPAIR - OTHER IMPROV	0	352,622	199,999	0	0
ROW Improve	202-400-8804-8802	OTHER IMPROVEMENTS	0	0	0	0	1,300,000
ROW Improve	202-400-8808-8005	ENGINEERING DESIGN SERVICES	0	0	0	0	200,000
ROW Improve	202-400-8812-8802	HAWTHORNE SYNCH - OTHER IMPROV	0	90,000	0	0	0
ROW Improve	202-400-8817-8805	RESIDENTIAL STREET IMPRMNT	0	0	243,183	0	0
Expenditure Subtotals			0	442,622	471,592	0	1,500,000
Total Program Expenditures			0	442,622	471,592	0	1,500,000

Department: Infrastructure Improvements

Budget Program: Street Landscape - Capital (Gas Tax Fund)

Account #	Account Description	Budget FY19-20
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ROW Improvements

202-400-8804-8802	OTHER IMPROVEMENTS	1,300,000
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The Hawthorne Blvd Beautification Project includes removing the visible surface of the green painted asphalt within the medians along Hawthorne Blvd. Bio swale treatment facilities will be installed in the median area periodically with drought tolerant planting and rock surfacing to beautify approximately 2 miles of the corridor.

202-400-8808-8005	ENGINEERING DESIGN SERVICES	200,000
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This phase of the project will create an engineering design along with Plans and Specifications to resurface Crenshaw Blvd. The project design will include the asphalt roadway, curb, gutter, minor root pruning, ADA accessible access ramps, updating traffic signs, striping and curb painting.

Department: Infrastructure Improvements
Budget Program: 1911 Act Street Lighting Fund (Capital)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	211-400-0000-8802	IMPROVEMENTS	0	0	0	1,250,225	0
Parks & Open	211-400-8411-8006	INSPECTION SERVICES	0	0	0	5,760	0
Expenditure Subtotals			0	0	0	1,255,985	0
Total Program Expenditures			0	0	0	1,255,985	0

Department: Infrastructure Improvements
Budget Program: Beautification Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
ROW Improve	212-400-8820-8001	PROFESSIONAL/TECH SERVICES	0	0	0	24,512	0
ROW Improve	212-400-8820-8002	CONSTRUCTION MANAGEMENT	0	0	0	73,094	0
ROW Improve	212-400-8820-8005	ENGINEERING DESIGN SERVICES	0	0	106,283	121,414	0
ROW Improve	212-400-8820-8006	INSPECTION SERVICES	0	0	0	164,718	0
Expenditure Subtotals			0	0	106,283	383,738	0
Total Program Expenditures			0	0	106,283	383,738	0

Department: Infrastructure Improvements
Budget Program: Proposition C Fund (Capital)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
Landslide Impr	215-400-8302-8006	PB RESURFACE - INSPECTION SVCS	0	19,740	0	0	0
Landslide Impr	215-400-8302-8010	PB RESURFACE - MAINT/REPAIRS	0	495,190	0	0	0
Landslide Impr	215-400-8302-8802	PB RESURFACE - OTHER IMPROV	0	0	156,049	156,069	640,000
ROW Improve	215-400-8828-8005	ENGINEERING DESIGN SERVICES	0	0	88,775	88,786	0
ROW Improve	215-400-8828-8802	TRAFFIC IMPROVEMENT	0	0	355,100	355,145	0
Expenditure Subtotals			0	514,930	599,924	600,000	640,000
Total Program Expenditures			0	514,930	599,924	600,000	640,000

Department: Infrastructure Improvements

Budget Program: Proposition C Fund (Capital)

Account #	Account Description	Budget FY19-20
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Landslide Improvements

215-400-8302-8802	PB RESURFACE - OTHER IMPROV	640,000
	Annual Paving of Palos Verdes Drive South to preserve use of the roadway through the landslide.	

Department: Infrastructure Improvements
Budget Program: Proposition A Fund (Capital)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	216-400-0000-8802	IMPROVEMENTS	15,620	0	2,519	0	0
Parks & Open	216-400-8406-8004	ARCHITECTURE DESIGN SERVICES	0	0	60,000	0	0
Parks & Open	216-400-8406-8006	INSPECTION SERVICES	0	0	3,544	0	0
Parks & Open	216-400-8406-8403	LOWER HESSE - PARKS IMPROV	0	0	236,456	0	0
ROW Improve	216-400-8803-8802	HAWTHORNE LINK - OTHER IMPROV	0	10,581	196,443	0	0
ROW Improve	216-400-8824-8005	SILVER SPUR PHASE 1 - ENGINEERING DESIG	0	0	0	48,960	0
ROW Improve	216-400-8824-8802	SILVER SPUR - OTHER IMPROVE	0	0	0	0	450,000
Expenditure Subtotals			15,620	10,581	498,962	48,960	450,000
Total Program Expenditures			15,620	10,581	498,962	48,960	450,000

Department: Infrastructure Improvements

Budget Program: Proposition A Fund (Capital)

Account #	Account Description	Budget FY19-20
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ROW Improvements

216-400-8824-8802	SILVER SPUR - OTHER IMPROVE Construction of Transit Improvements-Bus Turnout/Stations will be installed Citywide at locations identified in the design.	450,000
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Department: Infrastructure Improvements
Budget Program: Measure R Fund (Capital)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
ROW Improve	220-400-8801-8006	ANNUAL SIDEWALK - INSPECTION SVCS	0	0	0	0	250,000
ROW Improve	220-400-8801-8802	ANNUAL SIDEWALK - OTHER IMPROV	0	0	0	230,847	0
ROW Improve	220-400-8816-8005	ENGINEERING DESIGN SERVICES	0	0	0	0	450,000
ROW Improve	220-400-8818-8805	STREET REHAB - AREA 8	0	0	0	2,149,999	0
Expenditure Subtotals			0	0	0	2,380,846	700,000
Total Program Expenditures			0	0	0	2,380,846	700,000

Department: Infrastructure Improvements

Budget Program: Measure R Fund (Capital)

Account #	Account Description	Budget FY19-20
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ROW Improvements

220-400-8801-8006	ANNUAL SIDEWALK - INSPECTION SVCS	250,000
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The annual sidewalk repair program consists of a construction project to repair damaged and uplifted sidewalks at various locations through the City.

220-400-8816-8005	ENGINEERING DESIGN SERVICES	450,000
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The Project is to design the resurfacing of residential roadways with micro-surfacing, slurry seal and/or overlay and include curb/gutter and sidewalk repairs, and ADA compliant access ramps.

Department: Infrastructure Improvements
Budget Program: Abalone Cove Sewer Maintenance Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	225-400-0000-8802	OTHER IMPROVEMENTS	0	0	0	0	450,000
Expenditure Subtotals			0	0	0	0	450,000
Total Program Expenditures			0	0	0	0	450,000

Department: Infrastructure Improvements

Budget Program: Abalone Cove Sewer Maintenance Fund

Account #	Account Description	Budget FY19-20
225-400-0000-8802	OTHER IMPROVEMENTS This project consists of rehabilitation of the existing sanitary sewer system in Abalone Cove, upgrading of the existing lift stations by installing new pump railings, pumps and wet-well lining. A SCADA (Supervisory Control and Data Acquisition) system will be installed and the existing galvanized collection system will be upgraded/replaced.	450,000

Department: Infrastructure Improvements
Budget Program: Donor Restricted Contributions Fund (Capital)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
Building Improv	228-400-8501-8001	PROFESSIONAL/TECH SERVICES	0	0	0	14,659	0
Building Improv	228-400-8501-8403	PVIC IMPROV - PARKS IMPROV	0	0	0	140,866	0
Expenditure Subtotals			0	0	0	155,525	0
Total Program Expenditures			0	0	0	155,525	0

Department: Infrastructure Improvements

Budget Program: Community Development Block Grant Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
Parks & Open	310-400-8413-8002	DEL CERRO - CONSTRUCT MGMT	0	22,747	0	0	0
Parks & Open	310-400-8413-8004	DEL CERRO - ARCHITECT DESIGN	0	9,550	0	0	0
Parks & Open	310-400-8413-8403	DEL CERRO - PARKS IMPROV	0	99,470	0	0	0
ROW Improve	310-400-8810-8001	ADA IMPROV - PROF/TECH	0	10,550	18,033	0	0
ROW Improve	310-400-8810-8802	IMPROVEMENTS	206,238	0	0	0	0
ROW Improve	310-400-8810-8802	IMPROVEMENTS	0	0	154,503	161,980	150,600
ROW Improve	310-400-8810-8802	IMPROVEMENTS	17,560	0	0	0	0
ROW Improve	310-400-8810-8802	IMPROVEMENTS	74,851	0	0	0	0
ROW Improve	310-400-8829-8001	PROFESSIONAL/TECH SERVICES	0	0	3,278	39,220	0
ROW Improve	310-400-8829-8802	OTHER IMPROVEMENTS	0	0	18,744	413	0
ROW Improve	310-400-8832-8001	PROFESSIONAL/TECH SERVICES	0	0	0	27,687	0
Expenditure Subtotals			298,649	142,317	194,557	229,300	150,600
Total Program Expenditures			298,649	142,317	194,557	229,300	150,600

Department: Infrastructure Improvements

Budget Program: Community Development Block Grant Fund

Account #	Account Description	Budget FY19-20
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ROW Improvements

310-400-8810-8802	IMPROVEMENTS This project provides for the removal of sidewalk curb barriers at crosswalks located along Pontevedra Dr. and Delosonde Dr. and to replace them with access curb ramps conforming to Americans with Disabilities Act (ADA) standards.	150,600
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Department: Infrastructure Improvements

Budget Program: Infrastructure Improvements Admin. (CIP Fund)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	330-400-8001-8001	PAVEMENT MGMT PROG - PROF/TECH	0	7,742	0	0	0
Administration	330-400-8101-8001	ENGINEERING REVIEW -PROF/TECH	0	6,306	0	0	0
Administration	330-400-8102-8001	INFRA MGMT PLAN - PROF/TECH	0	362	0	0	0
Administration	330-400-8103-8001	SANITARY SEWER - PROF/TECH	0	932	0	0	0
Administration	330-400-8110-4311	POSTAGE	4,789	0	0	0	0
Administration	330-400-8110-5101	PROFESSIONAL/TECHNICAL SERVICES	70,765	0	0	0	0
Expenditure Subtotals			75,554	15,342	0	0	0
Total Program Expenditures			75,554	15,342	0	0	0

Department: Infrastructure Improvements
Budget Program: Sewer Improvements (CIP Fund)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
Abalone Cove I	330-400-8202-8806	ACLAD REHAB - SEWER IMPROVEMENT	0	198,900	0	250,000	0
Expenditure Subtotals			0	198,900	0	250,000	0
Total Program Expenditures			0	198,900	0	250,000	0

Department: Infrastructure Improvements
Budget Program: Landslide Management (CIP Fund)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	330-400-8043-5102	LEGAL NOTICES AND ADVERTISING	0	636	0	0	0
	330-400-8043-5103	PRINTING & BINDING	0	364	0	0	0
	330-400-8043-8802	LANDSLIDE IMPROV - OTHER IMPROV	62,436	639	0	0	0
Landslide Impr	330-400-8301-8802	PVDS REALIGN - OTHER IMPROV	0	0	157,349	150,000	1,000,000
Landslide Impr	330-400-8303-8001	DEWATERING WELLS - PROF/TECH	0	1,669	0	0	0
Landslide Impr	330-400-8303-8002	DEWATERING WELLS - CONST MGMT	0	10,561	0	0	0
Landslide Impr	330-400-8303-8802	DEWATERING WELS - OTHER IMPROV	0	228,273	0	0	0
Landslide Impr	330-400-8304-8001	PB LANDSLIDE STRATEGIC - PROF/TECH	0	795	0	500,000	0
Expenditure Subtotals			62,436	242,937	157,349	650,000	1,000,000
Total Program Expenditures			62,436	242,937	157,349	650,000	1,000,000

Department: Infrastructure Improvements

Budget Program: Landslide Management (CIP Fund)

Account #	Account Description	Budget FY19-20
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Landslide Improvements

330-400-8301-8802	PVDS REALIGN - OTHER IMPROV	1,000,000
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The project consists of reconstructing a short segment of roadway located along Palos Verdes Drive South, at the east end of the landslide area. Due to the land movement associated with the landslide, the road has encroached onto private property and has developed an unsafe "S" configuration that will be corrected through this project.

Department: Infrastructure Improvements

Budget Program: Parks, Trails & Open Space Improvements (CIP Fund)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	330-400-8033-8802	IMPROVEMENTS	270,976	0	5,974	0	0
Parks & Open	330-400-8403-8001	SUNNYSIDE RIDGE - PROF/TECH	0	4,073	0	0	0
Parks & Open	330-400-8403-8002	SUNNYSIDE RIDGE - CONSTR MGMT	0	24,172	0	0	0
Parks & Open	330-400-8403-8099	SUNNYSIDE RIDGE - MISC./OTHER	0	24,125	0	0	0
Parks & Open	330-400-8403-8404	SUNNYSIDE RIDGE - TRAILS / OS IMPROV	0	179,018	0	0	0
Parks & Open	330-400-8404-8099	COASTAL BLUFF - MISC./OTHER	0	177	0	0	0
Parks & Open	330-400-8404-8802	COASTAL BLUFF - OTHER IMPROV	0	0	0	267,000	200,000
Parks & Open	330-400-8406-8403	LOWER HESSE - PARKS IMPROV	0	0	419,511	0	0
Parks & Open	330-400-8418-8004	HESSE PKG LOT & LIGHTING - ARCHITECT DS	0	0	0	25,000	75,000
Parks & Open	330-400-8418-8403	HESSE PKG LOT & LIGHTING - PARKS IMPROV	0	0	0	0	750,000
Parks & Open	330-400-8420-8802	SIGNAGE PROGRAM	0	0	0	300,000	0
Building Improv	330-400-8506-8005	ENGINEERING DESIGN SERVICES	0	0	0	0	50,000
Expenditure Subtotals			270,976	231,565	425,485	592,000	1,075,000
Total Program Expenditures			270,976	231,565	425,485	592,000	1,075,000

Department: Infrastructure Improvements

Budget Program: Parks, Trails & Open Space Improvements (CIP Fund)

Account #	Account Description	Budget FY19-20
<i>Parks & Open Space Facilities Improvements</i>		
330-400-8404-8802	COASTAL BLUFF - OTHER IMPROV Removing and replacing all deteriorating fencing along the bluff at Vanderlip Park with new fencing of more durable material and to match the existing fence design and aesthetics will be accomplished through this phase of the Coastal Bluff Fence Replacement Program.	200,000
330-400-8418-8004	HESSE PKG LOT & LIGHTING - ARCHITECT DSGN Architectural design services for Hesse Parking Lot Improvement and Lighting Project. The scope of the project is to resurface the existing parking lot, construct a storage garage within the parking lot (to replace containers), and to enhance the lighting.	75,000
330-400-8418-8403	HESSE PKG LOT & LIGHTING - PARKS IMPROV The construction/improvement for Hesse Parking Lot Improvement and Lighting Project. The scope of the project is to resurface the existing parking lot, construct a storage garage within the parking lot (to replace containers), and to enhance the lighting.	750,000
<i>Building Improvements</i>		
330-400-8506-8005	ENGINEERING DESIGN SERVICES A Master Plan for proposed improvements will be developed through this project to define possible improvements to the property at the Palos Verdes Interpretative Center Park.	50,000

Department: Infrastructure Improvements
Budget Program: Building Improvements (CIP Fund)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	330-400-8036-8802	IMPROVEMENTS	112,341	0	0	0	0
Parks & Open	330-400-8405-8001	LL COMMUNITY CNTR - PROF/TECH	0	16,884	0	0	0
Parks & Open	330-400-8405-8004	LL COMMUNITY CNTR - ARCHITECT DESIGN	0	3,054	0	0	0
Building Improv	330-400-8501-8099	PVIC IMPROV - MISC./OTHER	0	5,345	0	0	0
Building Improv	330-400-8502-8004	RPVTV BLDG - ARCHITECT DESIGN	0	1,465	0	0	0
Building Improv	330-400-8502-8099	RPVTV BLDG - MISC./OTHER	0	1,190	0	0	0
Building Improv	330-400-8503-8009	CIVIC CENTER - PROJECT DEV	0	42	9,000	0	0
Building Improv	330-400-8503-8099	CIVIC CENTER - MISC./OTHER	0	3,442	0	50,000	0
Building Improv	330-400-8504-8004	CITY ADA PLAN - ARCHITECT DESIGN	0	0	0	150,000	150,000
Building Improv	330-400-8505-8005	ENGINEERING DESIGN SERVICES	0	0	0	0	0
Building Improv	330-400-8505-8402	PVIC SUNSET RM - BUILDING IMPROV	0	0	0	0	0
Expenditure Subtotals			112,341	31,422	9,000	200,000	150,000
Total Program Expenditures			112,341	31,422	9,000	200,000	150,000

Department: Infrastructure Improvements

Budget Program: Building Improvements (CIP Fund)

Account #	Account Description	Budget FY19-20
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Building Improvements

330-400-8504-8004	CITY ADA PLAN - ARCHITECT DESIGN	150,000
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This project will identify needed improvements in order to comply with ADA requirements. Upon completion of the update to the transition plan, projects are undertaken based on need and in accordance with the updated transition plan. All City owned infrastructure including facilities are to be included in the updated compliance plan.

Department: Infrastructure Improvements

Budget Program: Storm Water Quality Improvements (CIP Fund)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
Sewer/Storm W	330-400-8709-8004	CONNECTOR PIPE - DESIGN SERVICES	0	0	0	180,000	0
Sewer/Storm W	330-400-8711-8005	ENGINEERING DESIGN SERVICES	0	0	0	0	42,000
Sewer/Storm W	330-400-8712-8802	OTHER IMPROVEMENTS	0	0	0	0	700,000
Sewer/Storm W	330-400-8714-8005	ENGINEERING DESIGN SERVICES	0	0	0	0	140,000
Sewer/Storm W	330-400-8715-8802	OTHER IMPROVEMENTS	0	0	0	250,000	2,750,000
Expenditure Subtotals			0	0	0	430,000	3,632,000
Total Program Expenditures			0	0	0	430,000	3,632,000

Department: Infrastructure Improvements

Budget Program: Storm Water Quality Improvements (CIP Fund)

Account #	Account Description	Budget FY19-20
<i>Sewer/Storm Water Improvements</i>		
330-400-8711-8005	ENGINEERING DESIGN SERVICES This project will install drainage infrastructure improvements on Bayend Drive including Catch Basin Inlets and required Storm Sewer Laterals.	42,000
330-400-8712-8802	OTHER IMPROVEMENTS This project will construct point repairs at two locations: Marguerite Drive and Via Colinita due to structural failure.	700,000
330-400-8714-8005	ENGINEERING DESIGN SERVICES Project will design a needed new storm sewer system including pipes/catch basins and the connection to an existing storm sewer system that outlets into a natural canyon.	140,000
330-400-8715-8802	OTHER IMPROVEMENTS Rehabilitation of existing underground storm drain system, catch basins, and manholes which were identified in the 2015 Master Plan. This project is to rehab of the drainage system at PVDS & Peppertree Drive and Hawthorne Blvd. & Hawkhurst Drive.	2,750,000

Department: Infrastructure Improvements
Budget Program: Street Improvements (CIP Fund)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	330-400-8004-8802	OTHER IMPROVEMENTS	0	0	75,044	0	250,000
	330-400-8031-5101	PROFESSIONAL/TECHNICAL SERVICES	11,760	0	0	0	0
	330-400-8031-5201	REPAIR & MAINTENANCE SERVICES	0	819	0	0	0
	330-400-8031-8099	MISC./OTHER EXPENSES	0	11,936	0	0	0
	330-400-8031-8802	IMPROVEMENTS	811,285	1,456	0	0	0
Parks & Open	330-400-8412-8004	ADA HESSE - ARCHITECT DESIGN	0	32,881	0	0	0
ROW Improve	330-400-8803-8002	HAWTHORNE LINK - CONST MGMT	0	24,837	256,891	0	0
ROW Improve	330-400-8803-8004	HAWTHORNE LINK ARCHITECT DSGN	0	2,767	0	0	0
ROW Improve	330-400-8803-8802	HAWTHORNE LINK - OTHER IMPROV	0	61,326	1,952,257	0	0
ROW Improve	330-400-8804-8004	HAWTHORNE BEAUT - ARCHITECT DSGN	0	0	0	50,000	0
ROW Improve	330-400-8804-8802	HAWTHORNE BEAUT - OTHER IMPROV	0	15,984	0	0	0
ROW Improve	330-400-8805-8002	MIRALESTE REHAB - CONST MGMT	0	0	183,573	0	0
ROW Improve	330-400-8805-8004	MIRALESTE REHAB - ARCHITECT DSGN	0	0	4,157	0	0
ROW Improve	330-400-8805-8006	MIRALESTE REHAB - INSPECTION SVCS	0	0	247	0	0
ROW Improve	330-400-8805-8010	MIRALESTE REHAB - MAINT/REPAIRS	0	0	96,447	0	0
ROW Improve	330-400-8805-8804	MIRALESTE REHAB - ARTERIAL ST IMPROV	0	0	3,812,309	0	0
ROW Improve	330-400-8806-8802	PVDS BIKE LANE - OTHER IMPROV	0	0	21,220	0	0
ROW Improve	330-400-8807-8805	PVDE AT BRONCO - RESID ST IMPROV	0	0	20,763	0	0
ROW Improve	330-400-8811-8005	ARTERIAL WALLS REPL - ENGINEER SVCS	0	0	90,837	260,000	100,000
ROW Improve	330-400-8812-8001	HAWTHORNE SYNCH - PROF/TECH	0	0	45,190	0	0
ROW Improve	330-400-8812-8002	HAWTHORNE SYNCH - CONST MGMT	0	108,058	0	0	0
ROW Improve	330-400-8812-8006	HAWTHORNE SYNCH - INSPECTION	0	21,586	3,232	0	0
ROW Improve	330-400-8812-8802	HAWTHORNE SYNCH - OTHER IMPROV	0	497,379	108,342	0	0
ROW Improve	330-400-8814-8002	PVDE GUARDRAIL - CONST MGMT	0	12,289	0	0	0
ROW Improve	330-400-8814-8005	PVDE GUARDRAIL - ENGINEER SVCS	0	19,516	0	0	0
ROW Improve	330-400-8814-8802	PVDE GUARDRAIL - OTHER IMPROV	0	156,649	28,019	0	0
ROW Improve	330-400-8817-8001	PROFESSIONAL/TECH SERVICES	0	0	15,352	0	0
ROW Improve	330-400-8817-8004	ST REHAB AREA 7 - ARCHITECT DSGN	0	109,040	77,020	85,000	0
ROW Improve	330-400-8818-8004	ST REHAB AREA 8 - ARCHITECT DSGN	0	12,040	114,251	0	0

Department: Infrastructure Improvements
Budget Program: Street Improvements (CIP Fund)

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
ROW Improve	330-400-8818-8805	ST REHAB AREA 8 - RES ST IMPROV	0	0	0	1,357,238	0
ROW Improve	330-400-8822-8005	ENGINEERING DESIGN SERVICES	0	0	0	200,000	210,000
ROW Improve	330-400-8826-8002	ST REHAB AREA 2&6 - CONST MGMT	0	330,223	0	0	0
ROW Improve	330-400-8826-8004	ST REHAB AREA 2&6 - ARCHITECT DSGN	0	363,184	6,623	0	0
ROW Improve	330-400-8826-8805	ST REHAB AREA 2&6 - RES ST IMPROV	0	4,603,388	0	0	0
ROW Improve	330-400-8834-8005	ST REHAB AREA 3&4 - ENGINEERING DESIGN	0	0	0	500,000	0
ROW Improve	330-400-8834-8802	OTHER IMPROVEMENTS	0	0	0	270,000	3,500,000
Expenditure Subtotals			823,045	6,385,358	6,911,774	2,722,238	4,060,000
Total Program Expenditures			823,045	6,385,358	6,911,774	2,722,238	4,060,000

Department: Infrastructure Improvements
Budget Program: Street Improvements (CIP Fund)

Account #	Account Description	Budget FY19-20
330-400-8004-8802	OTHER IMPROVEMENTS The City's Sign replacement program consists of inventory, assessment, and replacement of all City-owned signs to be done in two phases. This year the installation of Phase 1 of the project will be completed with these budgeted funds.	250,000
ROW Improvements		
330-400-8811-8005	ARTERIAL WALLS REPL - ENGINEER SVCS This project includes the design to be used in constructing fences along the City's arterial corridors. Design will commence following completion of the Master Plan for the walls and fences standards (\$75,000). A Master Plan is being developed through the (Community Development Department) to identify acceptable and appropriate fencing within the City's arterial corridors (\$25,000).	100,000
330-400-8822-8005	ENGINEERING DESIGN SERVICES A total of 17 automated License Plate Recognition (ALPR) cameras will be placed along Western Avenue near the entrances to Eastview neighborhoods. The Phase 2 will consist of the installation of 12 ALPR cameras which will be installed shortly following the purchase of the street lights from SCE.	210,000
330-400-8834-8802	OTHER IMPROVEMENTS The scope of this project is to rehab the streets within areas 3 & 4, including overlay, slurry, and concrete repair on sidewalks, curbs, gutters, ramps, root removal, sign replacement, and striping.	3,500,000

Department: Infrastructure Improvements

Budget Program: Federal Grants Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
ROW Improve	331-400-8803-8802	OTHER IMPROVEMENTS	0	0	180,678	0	0
ROW Improve	331-400-8805-8004	ARCHITECTURE DESIGN SERVICES	0	0	16,943	0	0
Expenditure Subtotals			0	0	197,621	0	0
Total Program Expenditures			0	0	197,621	0	0

Department: Infrastructure Improvements

Budget Program: State Grants Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
Building Improv	332-400-8501-8403	PARKS IMPROVEMENTS	0	0	0	1,044,320	0
Expenditure Subtotals			0	0	0	1,044,320	0
Total Program Expenditures			0	0	0	1,044,320	0

Department: Infrastructure Improvements
Budget Program: Quimby Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
Parks & Open	334-400-8402-8403	EASTVIEW DOG - PARKS IMPROV	0	0	389,143	0	0
Parks & Open	334-400-8405-8004	ARCHITECTURE DESIGN SERVICES	0	0	85,506	608,240	0
Parks & Open	334-400-8406-8004	LOWER HESSE - ARCHITECT DSGN	0	80,550	0	0	0
Parks & Open	334-400-8406-8006	LOWER HESSE - INSPECTION	0	0	2,411	0	0
Parks & Open	334-400-8406-8403	LOWER HESSE - PARKS IMPROV	0	0	125,507	0	0
Expenditure Subtotals			0	80,550	602,567	608,240	0
Total Program Expenditures			0	80,550	602,567	608,240	0

Department: Infrastructure Improvements

Budget Program: Dev. Impact Mitigation Fund (EET) - Capital

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	338-400-0000-8099	MISC./OTHER EXPENSES	0	75	0	0	0
Expenditure Subtotals			0	75	0	0	0
Total Program Expenditures			0	75	0	0	0

Department: Infrastructure Improvements

Budget Program: Bicycle & Pedestrian Access (TDA) Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	340-400-0000-4901	OTHER/MISCELLANEOUS EXPENSES	97	0	82,500	0	0
Expenditure Subtotals			97	0	82,500	0	0
Total Program Expenditures			97	0	82,500	0	0

Department: Infrastructure Improvements
Budget Program: Water Quality/Flood Protection Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
	501-400-0000-4101	SALARY & WAGES - FT	57,573	55,232	0	0	0
	501-400-0000-4103	SALARY & WAGES - OT	0	270	0	0	0
	501-400-0000-4200	EMPLOYEE BENEFITS	14,659	0	0	0	0
	501-400-0000-4201	HEALTH/DENTAL/VISION INSURANCE	0	4,513	0	0	0
	501-400-0000-4202	FICA/MEDICARE	0	854	0	0	0
	501-400-0000-4203	CALPERS RETIREMENT	0	5,300	0	0	0
	501-400-0000-4204	WORKERS' COMPENSATION	0	2,600	0	0	0
	501-400-0000-4205	OTHER BENEFITS	0	775	0	0	0
	501-400-0000-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	7,154	0	0	0
	501-400-0000-4207	CALPERS UNFUNDED LIABILITY	0	13,127	0	0	0
	501-400-0000-4801	FURNITURE & EQUIPMENT DEP	919	644,427	666,174	0	0
	501-400-0000-5101	PROFESSIONAL/TECHNICAL SERVICES	203,379	0	0	0	0
	501-400-0000-5102	LEGAL NOTICES AND ADVERTISING	861	0	0	0	0
	501-400-0000-5201	REPAIR & MAINTENANCE SERVICES	91,394	0	0	0	0
	501-400-0000-8099	MISC./OTHER EXPENSES	0	75	0	0	0
	501-400-0000-8802	IMPROVEMENTS	277,648	0	27,463	0	0
Sewer/Storm W	501-400-8701-8002	STORM DRAIN LINING-CONST MGMT	0	17,653	0	0	0
Sewer/Storm W	501-400-8701-8006	STORM DRAIN LINING - INSPECTION SVCS	0	1,480	0	0	0
Sewer/Storm W	501-400-8702-8004	STORM DRAIN REPAIR - ARCHITECT DSGN	0	89,718	54,016	0	0
Sewer/Storm W	501-400-8702-8006	STORM DRAIN REPAIR - INSPECTION SVCS	0	0	55,544	0	0
Sewer/Storm W	501-400-8706-8004	ALTAMIRA CULVERT MOD - ARCHITECT DSGN	0	69,741	0	0	0
Sewer/Storm W	501-400-8707-8001	PROFESSIONAL/TECH SERVICES	0	0	77,815	0	0
Sewer/Storm W	501-400-8707-8002	STORM DRAIN DEF - CONST MGMT	0	0	140,360	0	0
Sewer/Storm W	501-400-8707-8004	STORM DRAIN DEF - ARCHITECT DSGN	0	251,219	0	0	0
Sewer/Storm W	501-400-8707-8005	STORM DRAIN DEF - ENGINEER SVCS	0	320	49,378	0	0
Sewer/Storm W	501-400-8708-8001	ALTAMIRA DRAINAGE - PROF/TECH	0	225,622	0	0	0
Sewer/Storm W	501-400-8708-8099	ALTAMIRA DRAINAGE - MISC./OTHER	0	3,900	0	0	0
Sewer/Storm W	501-400-8710-8001	SAN RAMON - PROF/TECH	0	5,933	0	0	0

Department: Infrastructure Improvements
Budget Program: Water Quality/Flood Protection Fund

Sub-Program	Account #	Account Description	Actual FY15-16	Actual FY16-17	Actual FY17-18	YE Estimate FY18-19	Budget FY19-20
Expenditure Subtotals			646,433	1,399,913	1,070,749	0	0
Total Program Expenditures			646,433	1,399,913	1,070,749	0	0

2020 FIVE-YEAR CAPITAL IMPROVEMENT PLAN

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2020 Five-Year Capital Improvement Program

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INTRODUCTION

A Capital Improvement Program (CIP) is a guide toward the efficient and effective provision of public infrastructure and facilities. Programming capital facilities and improvements over time can promote better use of the City's limited financial resources, reduce costs, and assist in the coordination of public and private development. In addition, the planning process is valuable as a means of coordinating and taking advantage of joint planning and development of facilities and infrastructure where possible. Careful management of these assets keeps the City poised for flexible and responsive strategic planning that allows the City to proactively prepare the groundwork for capital projects so that when funding opportunities arise, a plan is ready to be implemented. By looking beyond year-to-year budgeting and projecting what, where, when and how capital investments should be made, capital planning enables public organizations to maintain an effective level of service for the present and future population.

The Capital Improvement Program (CIP)

The CIP is the City's plan for infrastructure projects, within the public right of way or easement, which identifies the City's needs relating to the acquisition, expansion, and rehabilitation of facilities and infrastructure. The CIP serves as a planning instrument, in conjunction with the City's General Plan and the City Council's Goals, to identify needed capital projects and coordinate the financing and timing of improvements in a way that maximizes the return to the public. It provides a planned systematic approach to utilizing the City's limited financial resources in the most responsive and efficient manner to meet its service and infrastructure needs. It serves as the "blueprint" for the future of the community and is a management and planning tool, rather than a binding document.

The underlying strategy of the CIP is to plan for necessary land acquisition, construction and maintenance of public facilities necessary for the safe and efficient provision of public services in accordance with City policies and objectives adopted in the City's General Plan. A critical element of a balanced CIP is the provision of funds to both preserve or enhance existing facilities and provide new assets to respond to changing needs and community growth. The CIP is reviewed and revised annually in conjunction with the budget. Priorities may be changed due to funding opportunities or circumstances that propel a project to a higher level of importance. Along the way, projects may be revised for significant cost variances.

The CIP is primarily a document that assists in identifying the City's needs over a 5 to 20 year planning horizon. As such, the projects and their scopes are subject to change from year-to-year as the needs of the community become more defined and projects move closer to final implementation. The adoption of the CIP is neither a commitment to a particular project nor a limitation to a particular cost. As a basic tool for scheduling anticipated capital projects, it is also a key element in controlling future capital financing. For this reason, the CIP includes some

“unfunded” projects in which needs have been identified and quantified, but specific solutions and funding sources have not been determined.

The CIP provides the framework for the City’s management team and the City Council with respect to investment planning, project planning, and the managing of any City debt.

A City Council-appointed Infrastructure Management Advisory Committee (IMAC) was formed in FY14-15 to assist in the development and implementation of an integrated infrastructure management plan (IMP) and the use of an infrastructure planning tool.

The CIP Process

The capital improvement plan and budget is the result of an ongoing infrastructure planning process. Infrastructure planning decisions must be made with regard to both existing and new facilities and equipment. For existing facilities, the planning process addresses appropriate capital renewal strategies and repair-versus-replacement of facilities. New service demands are also considered, since they often affect capital facility requirements. Planning for the five-year CIP period and subsequent years, includes linking the General Plan to the capital plan requirements, conducting needs assessments and allowing for flexibility to take advantage of opportunities for capital investment. The FY17-18 through FY21-22 CIP is developed through input from professional staff, citizens of Rancho Palos Verdes, IMAC, and elected or appointed City officials.

CIP Criteria

The CIP criteria is established as: Safety/security/public health, Mandated by federal/state/local, Supports City Council goals, Sustainability/enhance environment quality/reduce pollution, Economic development/enhance property value/create jobs, Enhance quality of life, Project funded by grant or proposition*, Project generates revenue*, Project is regional*.

* Bonus points

The CIP Calendar

The CIP Calendar starts in the fall season when departments begin discussion about upcoming and future projects. In January, the Public Works department and the IMAC begin to review requests for projects and develop a priority list for recommendation to the City Council. In April, the proposed project list is included with the Five Year Model and Draft Budget. The CIP is then presented to the Planning Commission for compliance with the General Plan and ultimately presented to the City Council for consideration and adoption.



CIP Timeline

October-December	Departments prepare CIP requests
January	Public Works and IMAC reviews requests and develop list of projects based on priority
April	Recommended project to be included in the Five-Year Model and Draft Budget
May	Planning Commission Review
May-June	Draft CIP presented to the City Council for consideration and approval

Project List

The CIP includes a comprehensive listing of all projects contained in the Five-Year Program and also potential projects envisioned but not funded beyond the five-year period. Detailed project sheets are contained in this program document for all projects included in the CIP. A list of unfunded projects is also contained in the Program to highlight potential projects that are envisioned by not funded beyond the five-year period. Preliminary cost estimates have been included for each project based on preliminary project descriptions.

NEW CAPITAL PROJECTS

The following projects are those, which have been identified as capital needs through various planning processes along with a proposed funding source. Because the City Council approves CIP projects for the upcoming year, proposed funding sources could change in subsequent years.

Project Code	Project	Fund	APPROVED 5-YR CAPITAL IMPROVEMENT PROGRAM				
			FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
	Park Sites						
8506	PVIC Park Improvements - Master Plan	330 - CIP Reserve	50,000	-	-	-	-
8506	PVIC Park Improvements	TBD	-	100,000	600,000	-	-
	Total Park Sites		50,000	100,000	600,000	-	-
	Public Buildings						
8507	PVIC Lift Station Upgrade	330 - CIP Reserve	-	30,000	200,000	-	-
	Total Public Buildings		-	30,000	200,000	-	-
	Right of Way and Traffic Control Devices						
8004	Public Signs Replacement Program	330 - CIP Reserve	250,000	50,000	250,000	-	-
	Total R/W and TCD		250,000	50,000	250,000	-	-
	Storm Water System - Stormwater Quality						
8701	Storm Drain Lining Program	330 - CIP Reserve	-	50,000	450,000	-	-
8711	Bayend Drive Catch Basin Inlets and Storm Sewer Lateral	330 - CIP Reserve	42,000	170,000	-	-	-
8712	Storm Drain Point Repair (Marguerite Drive & Via Colinita)	330 - CIP Reserve	700,000	-	-	-	-
8713	Upper Point Vicente Stormwater Runoff Control Project (Helipad)	330 - CIP Reserve	-	-	-	30,000	170,000
8714	Crest Road to Crestridge Canyon Storm Drain Project -- Design	330 - CIP Reserve	140,000	-	-	-	-
8714	Crest Road to Crestridge Canyon Storm Drain Project -- Construction	330 - CIP Reserve	-	1,285,000	-	-	-
8715	Storm Drain Deficiency Improvement (PVDS at Peppertree Dr. and Hawthorne Blvd.) -- Construction	330 - CIP Reserve	2,750,000	-	-	-	-
8716	Storm Drain Deficiency Improvement (Various locations) -- Design	330 - CIP Reserve	-	200,000	-	-	-
8716	Storm Drain Deficiency Improvement (Various locations) -- Construction	330 - CIP Reserve	-	-	1,800,000	-	-
8717	Storm Drain Deficiency Improvement (Various locations) -- Design	330 - CIP Reserve	-	-	-	300,000	-
8717	Storm Drain Deficiency Improvement (Various locations) -- Construction	330 - CIP Reserve	-	-	-	-	3,000,000
	Total Storm Water Quality		3,632,000	1,705,000	2,250,000	330,000	3,170,000
	Total New Projects		3,932,000	1,885,000	3,300,000	330,000	3,170,000

CONTINUING CAPITAL PROJECTS

The following projects are those which have been budgeted in prior fiscal years and are currently underway. The funds are being continued so that the project can be completed during this current fiscal year.

Project Code	Project	Fund
	Abalone Cove Sanitary Sewer Maintenance System	
8202	Abalone Cove Sanitary Sewer System Rehabilitation Program	330 - CIP Reserve
	Total Abalone Cove Sanitary Sewer Maintenance System	
	Palos Verdes Drive South (PVDS) Landslide	
8301	PVDS Realignment - East End	330 - CIP Reserve
8304	Portuguese Bend Landslide Remediation	330 - CIP Reserve
	Total PVDS Landslide	
	Park Sites	
8419	Hesse Athletic Field Improvement Project	330 - CIP Reserve
8420	Signage Program	330 - CIP Reserve
	Total Park Sites	
	Public Buildings	
8405	Ladera Linda Community Center	334 - Quimby
8503	Civic Center Master Plan	330 - CIP Reserve
8504	Citywide ADA Transition Plan and Implementation	330 - CIP Reserve
	Total Public Buildings	
	Right of Way and Traffic Control Devices	
8804	Hawthorne Blvd. Beautification - Design	330 - CIP Reserve
8809	Western Av Traffic Congestion Improvements	220 - Measure R
8817	Residential Street Rehabilitation Program Area 7 Construction	330 - CIP Reserve
8818	Residential Street Rehabilitation Program Area 8 Construction	330 - CIP Reserve
8818	Residential Street Rehabilitation Program Area 8 Construction	220 - Measure R
8821	Citywide Street Light Acquisition and Smart Street Lighting System	211 - 1911 Act
8822	Western Avenue ALPR Project - Phase 1	330 - CIP Reserve
8824	Transit Improvement - Bus Turnout/Stations - Design	216 - Prop A
8828	Traffic/Transportation Improvements	215 - Prop C
8829	ADA Improvements - Area 1	310 - CDBG
8832	ADA Improvements - Area 9	310 - CDBG
8834	Residential Street Rehabilitation Program Areas 3&4 Design	330 - CIP Reserve
	Total R/W and TCD	
	Storm Water System - Stormwater Quality	
8709	Connector Pipe Screens Project (SM Bay Prop. 84 Program)	330 - CIP Reserve
8709	Connector Pipe Screens Project (SM Bay Prop. 84 Program)	332 - State Grants
8715	Storm Drain Deficiency Improvement (PVDS at Peppertree Dr. and Hawthorne Blvd.) -- Design	330 - CIP Reserve
	Total Storm Water Quality	
	Trails	
8410	Conestoga Trail Connection	334 - Quimby
	Total Trails	

SUMMARY OF ALL CAPITAL PROJECTS

The following table is a comprehensive list of all continuing and newly-funded projects, complete with project status and identified funding sources.

FY 2019-20 Capital Projects and 5-year Capital Improvement Program

Project Code	Project	Project Category	Fund	APPROVED 5-YR CAPITAL IMPROVEMENT PROGRAM				
				FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
	Abalone Cove Sanitary Sewer Maintenance System							
8202	Abalone Cove Sanitary Sewer System Rehabilitation Program	Ongoing & Existing	225 - Abalone Cove Sewer	450,000	650,000	-	-	-
	Total Abalone Cove Sanitary Sewer Maintenance System			450,000	650,000	-	-	-
	Palos Verdes Drive South (PVDS) Landslide							
8301	PVDS Realignment - East End	Ongoing & Existing	330 - CIP Reserve	1,000,000	-	-	-	-
8302	Annual Portuguese Bend Landslide Area Resurfacing Program	Complete by 6/30/19 & Existing	215 - Prop C	640,000	650,000	650,000	700,000	700,000
8304	Portuguese Bend Landslide Remediation	Ongoing	330 - CIP Reserve	-	-	-	-	-
	Total PVDS Landslide			1,640,000	650,000	650,000	700,000	700,000
	Park Sites							
8404	Coastal Bluff Fence Replacement Program	Complete by 6/30/19 & Existing	330 - CIP Reserve	200,000	200,000	200,000	200,000	-
8411	PVIC Parking Lot Lighting Project	Complete by 6/30/19	211 - 1911 Act	-	-	-	-	-
8418	Hesse Parking Lot & Lighting Improvements Project - Conceptual Design	Complete by 6/30/19	330 - CIP Reserve	-	-	-	-	-
8418	Hesse Parking Lot & Lighting Improvements Project - Design	Continuing project	330 - CIP Reserve	75,000	-	-	-	-
8418	Hesse Parking Lot & Lighting Improvements Project - Construction	Continuing project	330 - CIP Reserve	750,000	-	-	-	-
8419	Hesse Athletic Field Improvement Project	Ongoing	330 - CIP Reserve	-	-	-	-	-
8420	Signage Program	Ongoing	330 - CIP Reserve	-	-	-	-	-
	Total Park Sites			1,025,000	200,000	200,000	200,000	-
	Public Buildings							
8405	Ladera Linda Community Center	Ongoing	334 - Quimby	-	-	-	-	-
8501	PVIC Exhibit Replacement/Renovation	Complete by 6/30/19	228 - Donor Restricted	-	-	-	-	-
8501	PVIC Exhibit Replacement/Renovation	Complete by 6/30/19	332 - State Grants	-	-	-	-	-
8503	Civic Center Master Plan	Ongoing	330 - CIP Reserve	-	-	-	-	-
8504	Citywide ADA Transition Plan and Implementation	Ongoing & Existing	330 - CIP Reserve	150,000	150,000	150,000	150,000	150,000
	Total Public Buildings			150,000	150,000	150,000	150,000	150,000
	Right of Way and Traffic Control Devices							
8001	Pavement Management Program Triennial Update	Complete by 6/30/19	330 - CIP Reserve	-	-	120,000	-	-
8801	Sidewalk Repair and Replacement Program	Complete by 6/30/19	220 - Measure R	250,000	250,000	250,000	250,000	250,000
8804	Hawthorne Blvd. Beautification - Design	Ongoing	330 - CIP Reserve	-	-	-	-	-
8804	Hawthorne Blvd. Beautification - Construction	Existing project	202 - Gas Tax	1,300,000	-	-	-	-
8808	Crenshaw Blvd - Arterial Roads Rehab Project - Design	Existing project	202 - Gas Tax	200,000	-	-	-	-
8808	Crenshaw Blvd - Arterial Roads Rehab Project - Construction	Existing project	330 - CIP Reserve	-	2,000,000	-	-	-
8809	Western Av Traffic Congestion Improvements	Ongoing	220 - Measure R	-	-	-	-	-
8809	Western Av Traffic Congestion Improvements	Existing project	330 - CIP Reserve	-	-	3,200,000	-	-
8810	Community Development Block Grant (CDBG) Projects	Complete by 6/30/19	310 - CDBG	150,600	-	-	-	-
8811	Arterial Fences and Walls- Hawthorne Blvd. Removal Program (Phase 1)	Complete by 6/30/19	330 - CIP Reserve	-	-	-	-	-
8811	Arterial Fences and Walls Standards - Citywide (Phase 2)	Continuing project	330 - CIP Reserve	25,000	-	-	-	-
8811	Arterial Fences and Walls Standards - Citywide Design (Phase 2)	Existing project	330 - CIP Reserve	75,000	-	-	-	-
8811	Arterial Fences and Walls Standards - Citywide Construction (Phase 2)	Existing project	330 - CIP Reserve	-	1,000,000	-	-	-
8815	Residential Street Rehabilitation Program Area 5 Design	Existing project	220 - Measure R	-	450,000	-	-	-
8815	Residential Street Rehabilitation Program Area 5 Construction	Existing project	330 - CIP Reserve	-	-	3,700,000	-	-
8816	Residential Street Rehabilitation Program Areas 1 Design	Existing project	220 - Measure R	450,000	-	-	-	-
8816	Residential Street Rehabilitation Program Areas 1 Construction	Existing project	330 - CIP Reserve	-	3,700,000	-	-	-
8817	Residential Street Rehabilitation Program Area 7 Design	Existing project	220 - Measure R	-	-	-	-	400,000
8817	Residential Street Rehabilitation Program Area 7 Construction	Ongoing	330 - CIP Reserve	-	-	-	-	-
8818	Residential Street Rehabilitation Program Area 8 Construction	Ongoing	330 - CIP Reserve	-	-	-	-	-
8818	Residential Street Rehabilitation Program Area 8 Construction	Ongoing	220 - Measure R	-	-	-	-	-


Project Code	Project	Project Category	Fund	APPROVED 5-YR CAPITAL IMPROVEMENT PROGRAM				
				FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
8819	Residential Street Rehabilitation Program Area 9 Design	Existing project	220 - Measure R	-	-	400,000	-	-
8819	Residential Street Rehabilitation Program Area 9 Construction	Existing project	330 - CIP Reserve	-	-	-	3,400,000	-
8820	PVDW Median Beautification Project	Complete by 6/30/19	212 - Beautification	-	-	-	-	-
8821	Citywide Street Light Acquisition and Smart Street Lighting System	Ongoing	211 - 1911 Act	-	-	-	-	-
8822	Western Avenue ALPR Project - Phase 1	Ongoing	330 - CIP Reserve	-	-	-	-	-
8822	Western Avenue ALPR Project - Phase 2	Continuing project	330 - CIP Reserve	210,000	-	-	-	-
8824	Transit Improvement - Bus Turnout/Stations - Design	Ongoing	216 - Prop A	-	-	-	-	-
8824	Transit Improvement - Bus Turnout/Stations - Construction	Continuing project	216 - Prop A	450,000	-	-	-	-
8826	Residential Street Rehabilitation Program Areas 2&6 Design	Existing project	220 - Measure R	-	-	-	400,000	-
8826	Residential Street Rehabilitation Program Areas 2&6 Construction	Existing project	330 - CIP Reserve	-	-	-	-	3,400,000
8828	Traffic/Transportation Improvements	Ongoing	215 - Prop C	-	-	500,000	-	-
8829	ADA Improvements - Area 1	Ongoing	310 - CDBG	-	-	-	-	-
8832	ADA Improvements - Area 9	Ongoing	310 - CDBG	-	-	-	-	-
8834	Residential Street Rehabilitation Program Areas 3&4 Design	Ongoing	330 - CIP Reserve	-	-	-	-	-
8834	Residential Street Rehabilitation Program Areas 3&4 Construction	Existing project	330 - CIP Reserve	3,500,000	-	-	-	-
Total R/W and TCD				6,610,600	7,400,000	8,170,000	4,050,000	4,050,000
Storm Water System - Stormwater Quality								
8709	Connector Pipe Screens Project (SM Bay Prop. 84 Program)	Ongoing	330 - CIP Reserve	-	-	-	-	-
8709	Connector Pipe Screens Project (SM Bay Prop. 84 Program)	Ongoing	332 - State Grants	-	-	-	-	-
8715	Storm Drain Deficiency Improvement (PVDS at Peppertree Dr. and Hawthorne Blvd.) – Design	Ongoing	330 - CIP Reserve	-	-	-	-	-
Total Storm Water Quality				-	-	-	-	-
Trails								
8410	Conestoga Trail Connection	Ongoing	334 - Quimby	-	-	-	-	-
Total Trails				-	-	-	-	-
Total Approved Projects				9,875,600	9,050,000	9,170,000	5,100,000	4,900,000
Park Sites								
8506	PVIC Park Improvements - Master Plan	NEW	330 - CIP Reserve	50,000	-	-	-	-
8506	PVIC Park Improvements	NEW	TBD	-	100,000	600,000	-	-
Total Park Sites				50,000	100,000	600,000	-	-
Public Buildings								
8507	PVIC Lift Station Upgrade	NEW	330 - CIP Reserve	-	30,000	200,000	-	-
Total Public Buildings				-	30,000	200,000	-	-
Right of Way and Traffic Control Devices								
8004	Public Signs Replacement Program	NEW	330 - CIP Reserve	250,000	50,000	250,000	-	-
Total R/W and TCD				250,000	50,000	250,000	-	-
Storm Water System - Stormwater Quality								
8701	Storm Drain Lining Program	NEW	330 - CIP Reserve	-	50,000	450,000	-	-
8711	Bayend Drive Catch Basin Inlets and Storm Sewer Lateral	NEW	330 - CIP Reserve	42,000	170,000	-	-	-
8712	Storm Drain Point Repair (Marguerite Drive & Via Colinita)	NEW	330 - CIP Reserve	700,000	-	-	-	-
8713	Upper Point Vicente Stormwater Runoff Control Project (Helipad)	NEW	330 - CIP Reserve	-	-	-	30,000	170,000
8714	Crest Road to Crestridge Canyon Storm Drain Project – Design	NEW	330 - CIP Reserve	140,000	-	-	-	-
8714	Crest Road to Crestridge Canyon Storm Drain Project – Construction	NEW	330 - CIP Reserve	-	1,285,000	-	-	-
8715	Storm Drain Deficiency Improvement (PVDS at Peppertree Dr. and Hawthorne Blvd.) – Construction	NEW	330 - CIP Reserve	2,750,000	-	-	-	-
8716	Storm Drain Deficiency Improvement (Various locations) – Design	NEW	330 - CIP Reserve	-	200,000	-	-	-
8716	Storm Drain Deficiency Improvement (Various locations) – Construction	NEW	330 - CIP Reserve	-	-	1,800,000	-	-
8717	Storm Drain Deficiency Improvement (Various locations) – Design	NEW	330 - CIP Reserve	-	-	-	300,000	-
8717	Storm Drain Deficiency Improvement (Various locations) – Construction	NEW	330 - CIP Reserve	-	-	-	-	3,000,000
Total Storm Water Quality				3,632,000	1,705,000	2,250,000	330,000	3,170,000
Total New Projects				3,932,000	1,885,000	3,300,000	330,000	3,170,000
Total Preliminary FY 2019-20 Budget & 5-year Capital Improvement Program				13,807,600	10,935,000	12,470,000	5,430,000	8,070,000

INFRASTRUCTURE IMPROVEMENTS MANAGEMENT

Professional/Technical services are needed to assist with the management of capital projects. Services include: engineering design in-house, review of engineering plans and specifications, review of any proposed development related project(s) which impacts the public right of way, and inspection of projects as these projects are constructed in the public right of way and/or public easements.

ABALONE COVE SANITARY SEWER MAINTENANCE

The Abalone Cove Sewer Maintenance is a unique system serving approximately 113 developed parcels in an active landslide area, and is maintained by the City. Sewer user fees are collected from property owners that provide for maintenance and rehabilitation of the system. The Abalone Cove Sewer System is currently subsidized by the City in accordance with Municipal Code Section 13.06.010.


PROJECT: 8202	Abalone Cove Sanitary Sewer System Rehabilitation Program	
DESCRIPTION: This project consists of rehabilitation of the existing sanitary sewer system in Abalone Cove. The needed improvements consist of upgrading the existing lift stations by installing new pumps, railings, linings and installing SCADA (Supervisory Control And Data Acquisition); and also to upgrade/replace the existing galvanized collection system to current standards.		
INFRASTRUCTURE CATEGORY:	Abalone Cove Sewer System	
LOCATION:	Portuguese Bend	

PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$1,100,000	450,000	650,000	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$1,100,000	\$450,000	\$650,000	\$0	\$0	\$0
REVENUE SOURCES						
Abalone Cove Sanitary Sewer District Fund						

JUSTIFICATION:	A Zero Tolerance for sanitary sewer overflows has been adopted by the State of California, accordingly the City is obligated to maintain and improve the Sewer System to minimize the risk of sewer system overflows.
KEY RISKS AND MITIGATION:	If this program is NOT implemented, there will be additional maintenance cost in the long run to repair the system.
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2019/2021
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$90,000


PALOS VERDES DRIVE SOUTH (PVDS) LANDSLIDE

The Palos Verdes Drive South Landslide Projects refer to projects that lessen the effect of ground movement in the Portuguese Bend Landslide, which is a continuously active landslide. These projects are intended to address landslide movement and public safety risks by using proven methods, such as reducing water infiltration, water percolation, eliminating water ponds, runoff management, dewatering, and GPS monitoring.

PROJECT: 8301		PVDS - Realignment - East End	
DESCRIPTION: The project consists of realignment and reconstructing approx. 900 feet of roadway located along Palos Verdes Drive South, at the east end of the Portuguese Bend Landslide. Due to the land movement associated with the landslide, this portion of the road has encroached onto private property and has developed an unsafe "S" configuration that needs to be eliminated. The design and construction of this project will also accommodate the drainage runoff of the area.			
INFRASTRUCTURE CATEGORY:		PB Landslide	
LOCATION:		Palos Verdes Drive South	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$1,000,000	1,000,000	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$1,000,000	\$1,000,000	\$0	\$0	\$0	\$0
REVENUE SOURCES						
CIP						

JUSTIFICATION:	Failure to correct current roadway alignment could result in health and safety issues associated with increased traffic collisions which may expose the City to claims.
KEY RISKS AND MITIGATION:	Inadequate roadway alignment creates a potential for collisions. This condition could be mitigated by successful completion of this project. Further, it's in the City's best interest to relocate the roadway back into the right of way, therefore removing the encroachment.
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2019/2020
USEFUL LIFE:	20
EST ANNUAL OPERATING COST:	\$200,000

PROJECT: 8302	Annual Portuguese Bend Landslide Area Resurfacing Program	
DESCRIPTION: Annual Paving of Palos Verdes Drive South to preserve use of the roadway through landslide area.		 <p>Rancho Palos Verdes - Jan 23, 2017, 8:54 AM</p>
INFRASTRUCTURE CATEGORY:	PB Landslide	
LOCATION:	Palos Verdes Drive South	

PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$3,236,000	620,000	630,000	630,000	678,000	678,000
CONST MGMT & INSP:	\$104,000	20,000	20,000	20,000	22,000	22,000
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$3,340,000	\$640,000	\$650,000	\$650,000	\$700,000	\$700,000
REVENUE SOURCES						
Proposition C						

JUSTIFICATION:	The City repaves Palos Verdes Drive South on an as needed basis to patch cracks and degraded pavement due to landslide movement. Failure to properly and timely repave the roadway could result in unsafe roadway conditions.
KEY RISKS AND MITIGATION:	Inadequate roadway surface and roadway conditions may result in impacts to public health and safety in the landslide zone and could expose the City to claims due to failure to maintain the Public roadway.
PROJECT BACKGROUND:	The City schedules roadway paving funds annually. This repaving program is scheduled to continue until other methods are explored to address the landslide.
CONSTRUCTION START/FINISH:	2019/2020
USEFUL LIFE:	12 months
EST ANNUAL OPERATING COST:	\$0

PROJECT: 8304	Portuguese Bend Landslide Remediation
DESCRIPTION: The analysis and design of this project will help to evaluate the landslide and how this movement is related to water percolation in Portuguese Bend. Engineering solutions will be determined to help manage this ground water and minimize/eliminate this movement. This project will be coordinated with all applicable local/state/Federal agencies, coastal commission and the PVPLC.	
INFRASTRUCTURE CATEGORY:	Abalone Cove Sewer System
LOCATION:	

PROJECT COST ESTIMATES						
CATEGORY	TOTAL	Year 1	Year 2	Year 3	Year 4	Year 5
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0
REVENUE SOURCES						
CIP						
Previous Allocation	\$522,316					

JUSTIFICATION:	Minimize/eliminate the landslide in Portuguese Bend
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	
USEFUL LIFE:	
EST ANNUAL OPERATING COST:	

PARK SITES

The development and maintenance of community parks, recreational areas, and open space has been established as a top priority for the City, as stated in the General Plan and various other planning documents. The General Plan states,


“It is the goal of the City of Rancho Palos Verdes to conserve, protect, and enhance its natural resources, beauty, and open space for the benefit and enjoyment of its residents and the residents of the entire region. Future development shall recognize the sensitivity of the natural environment and be accomplished in such a manner as to maximize the protection of it.”

Many park sites and open space areas have been acquired throughout the City, and the general public has developed some for use. Some sites remain vacant or underutilized. The City Council approved the Vision Plan in September 2008, which outlines various trail and park projects, which have been included in this plan. The Public Use Master Plan has also outlined a strategy for the development of trails. These recreational projects add to the vibrancy of the community and are designed to contribute to all residents' quality of life. Parks and other open spaces have been carefully planned to take advantage of the beautiful coastline and natural landscape of the peninsula.

At its July 29, 2014 meeting, the City Council directed staff to complete an update of the City's 1989 Parks Master Plan. This update is intended to provide a comprehensive strategy for addressing the future use of the City's parks, recreation and open space resources. The updated Master Plan will serve as a long-range vision for the City's recreation opportunities within a flexible framework than can be adapted to changes in technology, demographics, economics, and shifting recreational trends. The draft Parks Master Plan is scheduled to be presented to the City Council on June 30, 2015.


The update will consolidate plans that currently exist for a number of major park sites, while being consistent and in compliance with the City's General Plan and other guiding documents, including the Parks Master Plan and Conceptual Trails Network Plan.

The Parks Master Plan's precise impact to the CIP is not known at this time. A number of projects that will likely be part of the final Master Plan document are probably already part of the current CIP's funded or unfunded categories, while other recommended projects may not reach the CIP threshold.

PROJECT: 8404	Coastal Bluff Fence Replacement Program	
DESCRIPTION: The scope of this project is to remove and replace all deteriorating fencing with new fencing of more durable material to match the existing fence design and aesthetics. This is potentially a safety issue since some of the existing fencing has deteriorated or weathered over the years. This project is being performed in phases. The phase for FY 2019-20 will consist of replacing the existing coastal bluff fence along Vanderlip Park. The design of this project is being done utilizing In-House resources.		
INFRASTRUCTURE CATEGORY:	Park Sites	
LOCATION:	Entire length of cliff- and bluff-edges	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$720,000	180,000	180,000	180,000	180,000	0
CONST MGMT & INSP:	\$80,000	20,000	20,000	20,000	20,000	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$800,000	\$200,000	\$200,000	\$200,000	\$200,000	\$0
REVENUE SOURCES						
CIP						

JUSTIFICATION:	Safety of public along bluff top trails and as an identifying structure to allow area users to quickly identify bluff tops.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2019-2023
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$0

PROJECT: 8411	PVIC Parking Lot Lighting Project	
DESCRIPTION: Improve lighting along walkway/entrance and parking lot of PVIC, and adding new lighting to the over-flow parking lot.		
INFRASTRUCTURE CATEGORY:	Park Sites	
LOCATION:	PVIC	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0
REVENUE SOURCES						
1911 Act						

JUSTIFICATION:	Original and retrofitted walkway lighting did not provide adequate lighting levels to illuminate walkways adjacent to parking areas nor adequately illuminates parking areas.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	As requested by a patron at PVIC, it was brought to staff's attention that the lighting in the parking lot and walkways was inadequate, resulting in unsafe conditions.
CONSTRUCTION START/FINISH:	2018/2019
USEFUL LIFE:	20+ years
EST ANNUAL OPERATING COST:	\$500

PROJECT: 8418	Hesse Parking Lot and Lighting Improvements Project	
DESCRIPTION: The parking lot at Hesse Park is in need of resurfacing, redesigning the landscaping/lighting and restriping. The scope of the project is to resurface the existing parking lot, new landscaping, construct a storage facility within the parking lot (to replace containers), and to enhance the readability and lighting of the parking lot.		
INFRASTRUCTURE CATEGORY:	Park Sites	
LOCATION:	Hesse Park	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$75,000	75,000	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$750,000	750,000	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$825,000	\$825,000	\$0	\$0	\$0	\$0
REVENUE SOURCES						
CIP						
Previous Allocations	\$25,000					

JUSTIFICATION:	Several planters no longer have trees and create hazards for maneuvering vehicles.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2019/2020
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$3,000

PROJECT: 8419	Hesse Park Athletic Field Improvement Project	
DESCRIPTION: This project will create a sustainable athletic field. Existing turf and underlying soil/rocks will be removed, irrigation system will be improved to provide adequate coverage, top soil will be imported, turf installed and a maintenance program will be established to manage the field.		
INFRASTRUCTURE CATEGORY:	Park Sites	
LOCATION:	Hesse Park	

PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0
REVENUE SOURCES						
CIP						
Previous Allocations	\$450,000					

JUSTIFICATION:	Existing turf at the upper Hesse Park athletic field does not accommodate athletic activities given the existing soil conditions and irrigation configuration.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2019/2020
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$6,000

PROJECT: 8506	PVIC Park Improvements
<p>DESCRIPTION: This project consists of park improvements to the PVIC. These improvements include installation of an Interactive Exhibit Program (IEP), installation of a new parking lot, construction of a new restroom, grasslands and landscaping, new trails, and picnic areas/overlooks.</p> <p>The IEP contains 4 interactive outside exhibits, the Tongva Meeting Place, Japanese Farming, Geology and Archeology Dig. The focus of this project to educate the general public. The first phase of this project is to prepare a master plan for all of these improvements. Subsequently, the improvements will be designed and constructed.</p>	
	
INFRASTRUCTURE CATEGORY:	Park Sites
LOCATION:	Point Vicente Interpretive Center (PVIC) Exterior Exhibits

PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$150,000	50,000	100,000	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$600,000	0	0	600,000	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$750,000	\$50,000	\$100,000	\$600,000	\$0	\$0
REVENUE SOURCES						
TBD	\$700,000					
CIP	\$50,000					


JUSTIFICATION:	City Council has been briefed on this project.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2021/2022
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$5,000

PUBLIC BUILDINGS

Buildings and other facility improvements may include any proposed new City facility, renovation, or improvement of any existing City facilities. The City owns and maintains the following public buildings:

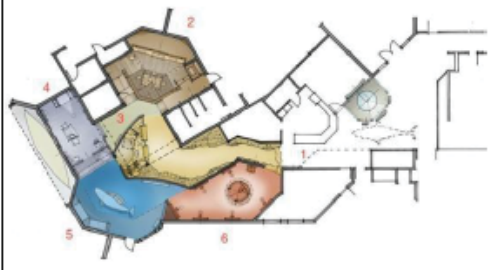
- City Hall Administration Building at Point Vicente Park
- City Hall Community Development Building at Point Vicente Park
- RPV TV Studio Building at Point Vicente Park
- City Hall trailer leased by Palos Verdes on the Net at Point Vicente Park
- City Hall Emergency Communications Center trailer at Point Vicente Park
- Fred Hesse Jr. Community Center Building (John C. McTaggart Hall)
- Pointe Vicente Interpretive Center (PVIC) at Lower Point Vicente Park
- Robert Ryan Park Building
- Ladera Linda Community Center Buildings (5)
- Buildings at Abalone Cove Shoreline Park, currently used for staffing, public restrooms, and a nursery school on the beach.
- Pelican Cove Restroom Building
- Eastview Park Restroom Buildings

Except for PVIC, these buildings are 25 years old or more and showing signs of daily use. Many of the facilities were purchased from the school district or transferred to the City from the federal government. In some cases, little to no improvements have been made since their acquisition. It is important to perform adequate maintenance to extend the life of these facilities. It will be necessary to renovate these buildings as they age to meet the needs of the community and ensure that all building and safety guidelines are satisfied. PVIC, the most recently remodeled City facility, was built in 1984 and expanded in 2005. The City Hall buildings and Ladera Linda Community Center buildings are the best examples of buildings that are in need of renovation to meet organizational needs, comply with safety and code requirements, and comply with all Americans with Disabilities Act (ADA) guidelines. The projects listed on the following pages have been developed based on individual staff assessments, input from the community, and professional consultants' assessments and studies.

PROJECT: 8405	Ladera Linda Community Center
DESCRIPTION: The scope of this project is to finalize the conceptual design and to prepare construction documents based on approved Master Plan.	
INFRASTRUCTURE CATEGORY:	Public Buildings / Infrastructure
LOCATION:	Ladera Linda Community Center


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0
REVENUE SOURCES						
Quimby Funds						
Previous Allocation	\$800,000					

JUSTIFICATION:	Inadequate infrastructure to meet the existing and future needs of the community. Park grounds and existing Community Center is not ADA compliant. Ladera Linda Community Center received an "F" rating during a recent building analysis assessment including electrical, mechanical, plumbing, roofing and structural systems.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	Contract out for design and construction documents
CONSTRUCTION START/FINISH:	At the direction of City Council
USEFUL LIFE:	30 years
EST ANNUAL OPERATING COST:	\$0

PROJECT: 8501	PVIC Exhibit Replacement/Renovation	
DESCRIPTION: This project will modify and enhance the existing PVIC museum exhibits.		
INFRASTRUCTURE CATEGORY:	Public Buildings / Infrastructure	
LOCATION:	Point Vicente Interpretive Center	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0
REVENUE SOURCES						
Donor Restricted Contribution	\$245,409					
Grant	\$144,320					

JUSTIFICATION:	Private donations have been collected for design to enhance the existing exhibits at PVIC.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2018/2019
USEFUL LIFE:	N/A
EST ANNUAL OPERATING COST:	\$0

PROJECT: 8503	Civic Center Master Plan
DESCRIPTION: To develop a master plan for the Civic Center property including a city hall, public safety facilities, corporation yard, and recognition wall. Planning work will include establishing a property footprint to adjust the property lines at the park. The City Council recently organized a Civic Center Advisory Committee to facilitate this project.	
INFRASTRUCTURE CATEGORY:	Public Buildings / Infrastructure
LOCATION:	Upper Pt. Vicente - Civic Center


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0
REVENUE SOURCES						
CIP						
Previous Allocations		\$250,000				

JUSTIFICATION:	A masterplan serves as a framework for major components or elements for the City Council's consideration and could include a variety of uses as recommended by the community through the advisory committee.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	As part of the City's update to the Parks Master plan, site-specific workshops were held to receive community input regarding desired uses at the park. A master plan will be created that represents the interest of the residents. The Civic Center advisory board was created to advise and to provide recommendations to the City Council.
CONSTRUCTION START/FINISH:	TBD
USEFUL LIFE:	30 years
EST ANNUAL OPERATING COST:	\$0

PROJECT: 8504	Citywide ADA Transition Plan and Implementation
DESCRIPTION: The project will update the City's current ADA Transition Plan. Subsequent to the preparation of the Transition Plan, projects will be scheduled, cost determined and projects will be implemented annually.	
INFRASTRUCTURE CATEGORY:	Public Buildings / Infrastructure
LOCATION:	Various Locations

PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$100,000	20,000	20,000	20,000	20,000	20,000
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$650,000	130,000	130,000	130,000	130,000	130,000
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$750,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
REVENUE SOURCES						
CIP						

JUSTIFICATION:	This project will identify needed improvements in order to comply with ADA requirements. All City owned infrastructure including facilities are to be included in the updated compliance plan.
KEY RISKS AND MITIGATION:	State and Federal requirements require improvements to be addressed in accordance with the City's ADA assessability plan.
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2019-2024
USEFUL LIFE:	30 years
EST ANNUAL OPERATING COST:	\$0

PROJECT: 8507	PVIC Lift Station Upgrade	
DESCRIPTION: Upgrade existing PVIC sanitary sewer lift station with new pumps, railings, control panel and Supervisory Control And Data Acquisition (SCADA).		
INFRASTRUCTURE CATEGORY:	Sanitary Sewer System	
LOCATION:	PVIC	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$30,000	0	30,000	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$200,000	0	0	200,000	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$230,000	\$0	\$30,000	\$200,000	\$0	\$0
REVENUE SOURCES						
CIP						

JUSTIFICATION:	This lift station is approaching its designed life time.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2022/2023
USEFUL LIFE:	
EST ANNUAL OPERATING COST:	\$1,000

RIGHT OF WAY AND TRAFFIC CONTROL DEVICES


Roadway infrastructure is one of the most widely used major capital investments of a municipality. Without a well-maintained street system, the transportation needs of the public, business, industry, and government cannot be met. The roads are also part of a critical public safety need, as they contribute to the general health and welfare of the community. Maintaining quality roadway infrastructure is also important for maintaining property values. It has been shown that property values tend to suffer from adjacent poorly maintained streets. Roadway infrastructure includes residential streets, arterial streets, and traffic safety improvements. In the City of Rancho Palos Verdes, there are 44.3 miles of arterial streets and 104.2 miles of residential streets. The total of all streets and alleys mileage is 148.5 centerline miles.

To manage the City's residential and arterial streets, the City hires a consultant who conducts a full-detailed assessment of all streets once every three years. This report, known as the Pavement Management Program (PMP), helps to identify any serious issues and provides the City with a rating for each street. The report includes the overall Pavement Condition Index (PCI). The City of Rancho Palos Verdes maintains a minimum standard for PCI for a municipal street system at 80. The City's current PCI is 88.9 based upon the PMP report prepared by Bucknam Infrastructure Group, Inc. in 2018. Since 1997, the City has maintained a pavement rating between 80 and 90. The report also helps in defining a schedule to complete the work. The City has been divided into nine zones for residential streets, but in the case of some areas, zones may be completed together in one year for added efficiency.

PROJECT: 8001		Pavement Management Program Triennial Update
DESCRIPTION: The Pavement Management Plan (PMP) is updated every three years to evaluate the condition of the City's roadway system and to identify Citywide Arterial and Residential Street Rehabilitation projects. The Metropolitan Transit Authority (Metro) requires the PMP update in order for the City to continue receiving Proposition C funds.		
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices	
LOCATION:	Citywide	

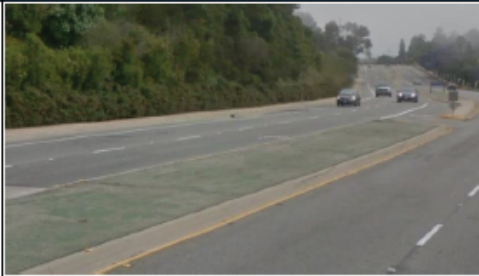
PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$120,000	0	0	120,000	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$120,000	\$0	\$0	\$120,000	\$0	\$0
REVENUE SOURCES						
CIP						

JUSTIFICATION:	Evaluation of roadway surface condition and to satisfy Proposition C funding requirements.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	
USEFUL LIFE:	3 years
EST ANNUAL OPERATING COST:	\$0

PROJECT: 8004	Public Signs Replacement Program
DESCRIPTION: The City has established a Sign Replacement Program which consists of an inventory and assessment of all City-owned signs consisting of regulatory, warning, guide, recreational, general information signs and street name signs within the City's public rights-of-way. This project will be completed in two phases. The first phase will occur in FY 19-20 and the second phase will occur in FY 21-22.	
INFRASTRUCTURE CATEGORY:	Public ROW & Traffic Control Devices
LOCATION:	Citywide

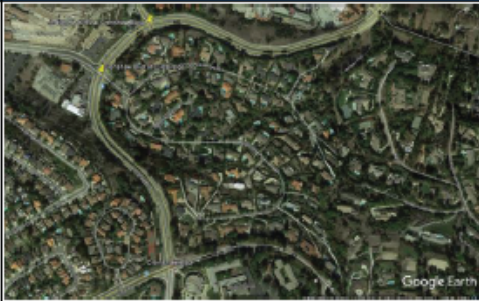
PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$50,000	0	50,000	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$380,000	190,000	0	190,000	0	0
CONST MGMT & INSP:	\$120,000	60,000	0	60,000	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$550,000	\$250,000	\$50,000	\$250,000	\$0	\$0
REVENUE SOURCES						
CIP						

JUSTIFICATION:	The City is required by the State of California and the Federal Highway Administration to establish and implement a sign assessment or management method to maintain minimum levels of sign retro-reflectivity.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2019/2022
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$0

PROJECT: 8804	Hawthorne Blvd Beautification Project	
DESCRIPTION: The scope of this project to design for the beautification of Hawthorne Boulevards by removing the existing green asphalt in the median and installing drought tolerant landscaping with a series of bio-swales or other environmentally green design features to divert and to treat, pursuant to state water quality requirements and runoff from Hawthorne Blvd.		
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices	
LOCATION:	Hawthorne Blvd between PVDW to Crest Road	

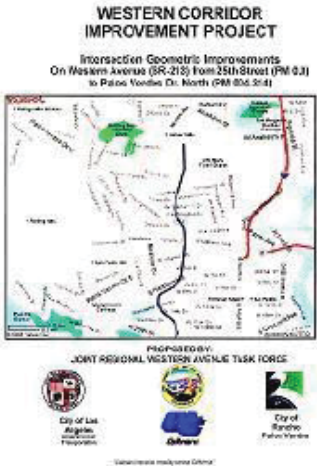
PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$1,300,000	1,300,000	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$1,300,000	\$1,300,000	\$0	\$0	\$0	\$0
REVENUE SOURCES						
Gas Tax (SB-1) (Construction)	\$1,300,000					
CIP (Design)						

JUSTIFICATION:	Beautification along arterial corridor, project requested by City Council.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2019/2020
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$8,000

PROJECT: 8808	Crenshaw Blvd - Arterial Roads Rehab Project
DESCRIPTION: The scope of this project is to overlay Crenshaw Blvd with a rubber asphalt surface and make necessary repairs to existing curbs & gutter and sidewalks. Minor root pruning and ADA compliant access ramps will also be included. The infrastructure improvement project will also include upgrading traffic signs/signals, striping and curb painting. Typically, the City rehabilitates arterial roads every other year. Construction on this project will be delayed since California Water Service is going to install new water mains/pipelines within the limits of this project. This project will start after CalWater finishes its work which is currently scheduled to be completed by end of 2019.	
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices
LOCATION:	Crenshaw Blvd


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$200,000	200,000	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$1,800,000	0	1,800,000	0	0	0
CONST MGMT & INSP:	\$200,000	0	200,000	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$2,200,000	\$200,000	\$2,000,000	\$0	\$0	\$0
REVENUE SOURCES						
CIP	\$2,000,000					
Gas Tax (SB-1)	\$200,000					

JUSTIFICATION:	Maintaining the City's arterial roads...
KEY RISKS AND MITIGATION:	Project maintains council PCI directive.
PROJECT BACKGROUND:	Biannual Arterial resurfacing project.
CONSTRUCTION START/FINISH:	2020/2021
USEFUL LIFE:	25 years
EST ANNUAL OPERATING COST:	\$1,000

PROJECT: 8809	Western Avenue Traffic Congestion Improvements	
DESCRIPTION: The project will implement the improvements as identified in the Western Avenue Corridor Study. The city will take a lead role in working with the Cities of Lomita and Los Angeles. The scope of this project consists of traffic signal equipment updates, traffic signal timing plan and interconnecting signals, computerized signal systems, potential alterations to the existing intersection geometrics, access improvements and parking management.		 <p>WESTERN CORRIDOR IMPROVEMENT PROJECT Intersection Geometric Improvements On Western Avenue (SR-215) from 35th Street (PM 0.1) to Peninsula Verde Dr. North (PM 0.1 & 2.4)</p> <p>PROPOSED BY: JOINT REGIONAL WESTERN AVENUE TASK FORCE</p> <p>City of Los Angeles City of Lomita City of Rancho Palos Verdes</p>
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices	
LOCATION:	Western Avenue from northern limits near Peninsula Verde to southern limits near Summerland	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$3,000,000	0	0	3,000,000	0	0
CONST MGMT & INSP:	\$200,000	0	0	200,000	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$3,200,000	\$0	\$0	\$3,200,000	\$0	\$0
REVENUE SOURCES						
CIP	\$3,200,000					
Previous Allocation	\$100,000 Measure R					

JUSTIFICATION:	Delay reduction, improved mobility through the corridor.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2021/2022
USEFUL LIFE:	25 years
EST ANNUAL OPERATING COST:	\$7,000

PROJECT: 8810	Community Development Block Grant (CDBG) Projects	
DESCRIPTION: These type of projects provide for the removal of sidewalk curb barriers or other approved projects which comply with CDBG guidelines.		
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices	
LOCATION:	Caddington Drive Neighborhood	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$50,000	50,000	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$100,591	100,591	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$150,591	\$150,591	\$0	\$0	\$0	\$0
REVENUE SOURCES						
CDBG	\$150,591					

JUSTIFICATION:	Removal of these barriers will facilitate the users with disabilities.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2019/2020
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$0

PROJECT: 8811	Arterial Fences and Walls- Hawthorne Blvd. Removal Program (Phase 1)
DESCRIPTION: Through implementation of this project, deteriorated and unsafe fences and walls (including pilasters, dirt and debris) along Hawthorne Blvd. were successfully removed.	
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices
LOCATION:	Hawthorne Blvd.


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0
REVENUE SOURCES						
CIP	\$265,745					

JUSTIFICATION:	City Council driven project to accomplish beautification of major arterials within the City.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
USEFUL LIFE:	
EST ANNUAL OPERATING COST:	\$0

PROJECT: 8811	Arterial Fences and Walls Standards (Phase 2), City Wide	
DESCRIPTION: The arterial Fencing and Walls project consists of short-term and long-term solutions. The short-term solution, which recently was implemented, is to remove deteriorating and unsafe fences and walls (including pilasters, dirt and debris) along Hawthorne Blvd. This project involves the long-term solution of developing an Arterial Fences and Walls Master Plan that initially identifies standards (height, material, & location), establishes the design for the replacement fencing and/or walls and preparing construction plans along Hawthorne or any arterial for future consideration by the City Council. The design will be performed in two stages: the first stage will establish standards (height, materials, and locations), the second stage will establish the structural design of the wall including the foundation of the wall.		
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices	
LOCATION:	Major Arterials	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$75,000	75,000	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$950,000	0	950,000	0	0	0
CONST MGMT & INSP:	\$50,000	0	50,000	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$1,075,000	\$75,000	\$1,000,000	\$0	\$0	\$0
REVENUE SOURCES						
CIP						

JUSTIFICATION:	City Council driven project to accomplish beautification of major arterials within the City.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2020/2021
USEFUL LIFE:	25 years
EST ANNUAL OPERATING COST:	\$5,000

PROJECT: 8815	Residential Street Rehabilitation Program Area 5	
DESCRIPTION: The project will resurface residential roadways with micro-surfacing, slurry seal and/or overlay and include curb/gutter and sidewalk repairs, minor root pruning and ADA compliant access ramps. The infrastructure improvement project will also include updating traffic signs, striping and curb painting. Every year the City rehabilitates the residential roads on a 7-year cycle.		
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices	
LOCATION:	Area 5	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$450,000	0	450,000	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$3,530,000	0	0	3,530,000	0	0
CONST MGMT & INSP:	\$170,000	0	0	170,000	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$4,150,000	\$0	\$450,000	\$3,700,000	\$0	\$0
REVENUE SOURCES						
CIP	\$3,700,000					
Measure R	\$450,000					

JUSTIFICATION:	Failure to properly maintain residential roadways could result in rapid degradation and failure. The city's roadways are on a 7 year maintenance cycle which keeps the roads at a very good pavement condition index.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2021/2022
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$1,000

PROJECT: 8816	Residential Street Rehabilitation Program Area 1	
DESCRIPTION: The project will resurface residential roadways with micro-surfacing, slurry seal and/or overlay and include curb/gutter and sidewalk repairs, minor root pruning and ADA compliant access ramps. The infrastructure improvement project will also include updating traffic signals, striping and curb painting. Every year the City rehabilitates the residential roads on a 7-year cycle.		
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices	
LOCATION:	Area 1	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$450,000	450,000	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$3,540,000	0	3,540,000	0	0	0
CONST MGMT & INSP:	\$160,000	0	160,000	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$4,150,000	\$450,000	\$3,700,000	\$0	\$0	\$0
REVENUE SOURCES						
CIP	\$3,700,000					
Measure R	\$450,000					

JUSTIFICATION:	Failure to properly maintain residential roadways could result in rapid degradation and failure. The City's roadways are on a 7-year maintenance cycle which keeps the roads at a very good pavement condition index.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2020/2021
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$1,000

PROJECT: 8817	Residential Roadways Rehabilitation Program Area 7	
DESCRIPTION: The project resurfaced residential roadways with micro-surfacing, slurry seal and/or overlay and include curb, gutter and sidewalk repairs, minor root pruning and ADA compliant access ramps. The infrastructure improvement project also includes updating traffic signs, striping and curb painting. Every year the City rehabilitates the residential roads on a 7-year cycle.		
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices	
LOCATION:	Area 7 (Residential neighborhoods near Palos Verdes Drive South).	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$400,000	0	0	0	0	400,000
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$400,000	\$0	\$0	\$0	\$0	\$400,000
REVENUE SOURCES						
CIP Reserves		\$3,300,000				
Measure R		\$400,000				

JUSTIFICATION:	Failure to properly maintain residential roadway could result in rapid degradation and failure. The City's roadways are on a 7-year maintenance cycle which keeps the roads at a very good pavement condition index.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	Construction on this project is complete. The records of surveys that were performed for all affected street centerline ties are in the process of being reviewed/corrected/or accepted by the County.
CONSTRUCTION START/FINISH:	2017/2018
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$1,000

PROJECT: 8818	Residential Roadways Rehabilitation Program Area 8	
DESCRIPTION: The project will resurface residential roadways with micro-surfacing, slurry seal and/or overlay and include curb, gutter, and sidewalk repairs, minor root pruning and ADA compliant access ramps. The infrastructure improvement project also included updating traffic signs, striping and curb painting. Every year the City rehabilitates the residential roads on a 7-year cycle.		
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices	
LOCATION:	Area 8 (Residential neighborhoods near Palos Verdes Drive East)	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0
REVENUE SOURCES						
CIP, Previous Allocation	\$3,500,000					
Measure R	\$3,200,000					

JUSTIFICATION:	Failure to properly maintain residential roadway could result in rapid degradation and failure. The city's roadways are on a 7 year maintenance cycle which keeps the roads at a very good pavement condition index.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	Construction on this project is complete. The records of surveys that were performed for all affected street centerline ties are in the process of being reviewed/corrected/or accepted by the County.
CONSTRUCTION START/FINISH:	2018/2019
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$1,000

PROJECT: 8819	Residential Street Rehabilitation Program Area 9
DESCRIPTION: The project will resurface residential roadways with micro-surfacing, slurry seal and/or overlay and include curb/gutter and sidewalk repairs, minor root pruning and ADA compliant access ramps. The infrastructure improvement project will also include updating traffic signs, striping and curb painting. Every year the City rehabilitates the residential roads on a 7-year cycle.	
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices
LOCATION:	Area 9


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$400,000	0	0	400,000	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$3,240,000	0	0	0	3,240,000	0
CONST MGMT & INSP:	\$160,000	0	0	0	160,000	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$3,800,000	\$0	\$0	\$400,000	\$3,400,000	\$0
REVENUE SOURCES						
CIP	\$3,400,000					
Measure R	\$400,000					

JUSTIFICATION:	Failure to properly maintain residential roadways could result in rapid degradation and failure. The city's roadways are on a 7 year maintenance cycle which keeps the roads at a very good pavement condition index.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2022/2023
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$1,000

PROJECT: 8820	PVDW Median Beautification Project	
DESCRIPTION: This is the beautification of PVDW median with landscaping, irrigation and installation of the California Coastal Trail.		
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices	
LOCATION:	Palos Verdes Drive West (from PVE City Limit to Via Lorado)	

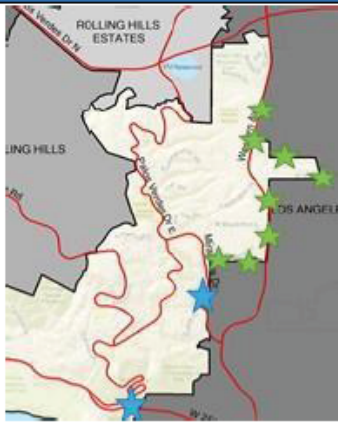
PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0
REVENUE SOURCES						
Beautification						
Previous Allocation	\$653,055					

JUSTIFICATION:	Beautification of the PVDW median and trail connection of California coastal Trail with Marguerite Drive Trail.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2018/2019
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$1,700

PROJECT: 8821	Citywide Street light Acquisition and Smart Street Lighting System	
DESCRIPTION: This project will acquire Southern California Edison ("SCE") owned municipal street lights by retrofitting and maintaining the existing High Pressure Sodium Vapor ("HPSV") light fixtures to Light-Emitting Diode ("LED") light fixtures throughout the entire City.		
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices	
LOCATION:	Citywide	

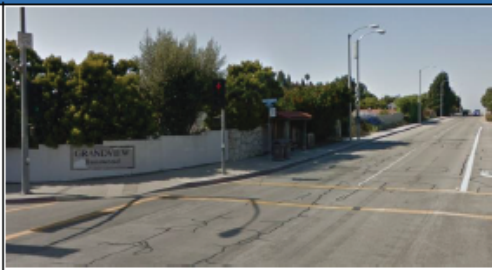
PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0
REVENUE SOURCES						
1911 Act						
Previous Allocation	\$800,000					

JUSTIFICATION:	
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2018/2019
USEFUL LIFE:	50 years
EST ANNUAL OPERATING COST:	\$16,000

PROJECT: 8822	Western Avenue ALPR Project	
DESCRIPTION: A total of 5 Automated License Plate Recognition (ALPR) cameras will be placed along Western Avenue near the entrances to the Eastview neighborhoods as part of Phase I. Phase II will consist of 12 more cameras which will be installed when the street lights are purchased from SCE.		
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices	
LOCATION:	Western Avenue	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$430,000	430,000	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$430,000	\$430,000	\$0	\$0	\$0	\$0
REVENUE SOURCES						
CIP						
Previous Allocation	\$130,000					

JUSTIFICATION:	ALPR cameras were installed at the southern and western entrances to the City and have proven to be an effective tool to the County Sheriff's Department with their criminal investigations.
KEY RISKS AND MITIGATION:	Adding the cameras along the Western Avenue corridor will bolster the City's Public Safety measures. The cameras require power and wireless telecommunications capabilities, prior to installation. They will be installed either as pedestals or as attachments to existing poles, depending on each specific site.
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2019/2020
USEFUL LIFE:	10 years
EST ANNUAL OPERATING COST:	\$2,000

PROJECT: 8824	Transit Improvements – Bus Turnout/Station
DESCRIPTION: Proposition A (Transit) funds can only be used for transit related improvements. The City will utilize \$500,000 of the Proposition A funds to construct new bus lanes/landing areas, install new bus shelters and improve lighting/ADA ramps/benches for the existing bus shelters.	
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices
LOCATION:	Silver Spur Road from Montemalaga Drive to Beechgate Drive / Citywide


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$450,000	450,000	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$450,000	\$450,000	\$0	\$0	\$0	\$0
REVENUE SOURCES						
Proposition A						
Previous Allocations	\$50,000					

JUSTIFICATION:	The scope will enhance the services that are provided to the Transit (Bus) users,
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	
USEFUL LIFE:	25 years
EST ANNUAL OPERATING COST:	\$1,000

PROJECT: 8826	Residential Street Rehabilitation Program Area 2&6	
DESCRIPTION: The project will resurface residential roadways with micro-surfacing, slurry seal and/or overlay and include curb/gutter and sidewalk repairs, minor root pruning and ADA compliant access ramps. The infrastructure improvement project will also include updating traffic signs, striping and curb painting. Every year the City rehabilitates the residential roads on a 7-year cycle.		
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices	
LOCATION:	Area 2&6	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$400,000	0	0	0	400,000	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$3,240,000	0	0	0	0	3,240,000
CONST MGMT & INSP:	\$160,000	0	0	0	0	160,000
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$3,800,000	\$0	\$0	\$0	\$400,000	\$3,400,000
REVENUE SOURCES						
CIP	\$3,400,000					
Measure R	\$400,000					

JUSTIFICATION:	Failure to properly maintain residential roadways could result in rapid degradation and failure. The city's roadways are on a 7 year maintenance cycle which keeps the roads at a very good pavement condition index.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2023/2024
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$1,000

PROJECT: 8828	Traffic/Transportation Improvements
DESCRIPTION: This program pays for design and construction of any Traffic/ Transportation related items; such as speed analysis, traffic impact analysis, installation of traffic signal lights, actuated pedestrian crossings, etc.	
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices
LOCATION:	Citywide


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$100,000	0	0	100,000	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$400,000	0	0	400,000	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$500,000	\$0	\$0	\$500,000	\$0	\$0
REVENUE SOURCES						
Previous Allocations	\$500,000					
Proposition C						

JUSTIFICATION:	Traffic/ Transportation related improvements are necessary periodically.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	At the direction of City Council
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$5,000

PROJECT: 8829	ADA Improvements Area 1	
DESCRIPTION: This project consists of constructing eleven new curb ramps along Grayslake Road and Ironwood Street. The construction for this project is currently underway.		
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices	
LOCATION:	Intersections on Grayslake and Ironwood	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0
REVENUE SOURCES						
CDBG						
Previous Allocations	\$211,279					

JUSTIFICATION:	The Project was approved by City Council and is being reimbursed through the Community Development Block Grant.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2018/2019
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$0

PROJECT: 8832	ADA Improvements Area 9
DESCRIPTION: This project provides for the removal of ten sidewalk curb barriers at crosswalks located along Pontevedra Dr. and Delosonde Dr. and to replace them with access curb ramps conforming to Americans with Disabilities Act (ADA) standards.	
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices
LOCATION:	Area 9 (Eastern most area of the City)

PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0
REVENUE SOURCES						
CDBG						
Previous Allocations	\$149,582					

JUSTIFICATION:	This is a safety-related project
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2018/2019
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$0

PROJECT: 8834	Residential Roadways Rehabilitation Program - Area 3 & 4	
DESCRIPTION: The scope is to construct the rehabilitation project designed for the residential streets within area 3 & 4, including overlay, slurry, concrete repair on sidewalks, C&G, ramps and striping.		
INFRASTRUCTURE CATEGORY:	R/W & Traffic Control Devices	
LOCATION:	Area 3 & 4	

PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$3,340,000	3,340,000	0	0	0	0
CONST MGMT & INSP:	\$160,000	160,000	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$3,500,000	\$3,500,000	\$0	\$0	\$0	\$0
REVENUE SOURCES						
CIP	\$3,500,000					
Previous Allocation CIP	\$450,000					

JUSTIFICATION:	Failure to properly maintain residential roadways could result in rapid degradation and failure. The city's roadways are on a 7 year maintenance cycle which keeps the roads at a very good pavement condition index.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2019/2020
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$1,000

SANITARY SEWER SYSTEM

The City's sanitary sewer system is essential to City operations, yet it has not required significant expenditures in past years due to an inter-local agreement with Los Angeles County for maintenance of the system. The City owns the system, and the County has the primary responsibility for ongoing maintenance of the system, which does not include the Abalone Cove Sewer system. The County collects a sewer fee from the City's property owners, which is used to maintain the system. Although the County maintains the sewer system, the City retains responsibility for its operation, public safety, and welfare, and any increases in pipe capacity required by the approval of private development. The City maintains legal and regulatory responsibility (i.e., any state or federal fines resulting from spillage). The County maintenance and repair program does not provide for replacement of pipeline due to capacity issues.


The City conducted a survey of the system in 2004 and updated that survey in 2009 through the Sanitary Sewer Master Plan Update, which was created to help in the management of this asset. The County has completed a full inspection and cleaning of all RPV sewer mains. Problem areas are being properly maintained and/or are scheduled for repair through larger projects.

Although projects were identified in the 2009 City's Wastewater Master Plan Update, none of the project proved to require replacement to provide for additional capacity. Consequently, no projects are proposed in this 5-year CIP.

STORM WATER SYSTEM


The 2004 Update to the 1998 Master Plan of Drainage identified 38 potential projects, excluding storm drain lining, that staff would need to address in the City's storm drain system. Staff has addressed all or portions of these projects and has added other projects to the lists. A new Master Plan of Drainage was commissioned to provide a comprehensive and current analysis of the drainage needs in the City in consideration of the work already done and new engineering standards promulgated by the LA County Flood Control District. The new Master Plan was finalized in 2015, which identified additional projects to correct pipes with deficient capacity, poor physical condition, or both.

Staff has also conducted a thorough video inspection of the entire City-owned pipe inventory and has compiled the results for analysis. This will lead to identifying remaining CMP, which will be lined in the coming years.

PROJECT: 8701	Storm Drain Lining Program	
DESCRIPTION: This project will line deteriorated corrugated metal storm drain pipes to extend their useful life span by about 30+ years. Improvements will also include repairs to the inlet and outlet structures. This project will avoid open cut and removal/replacement of an existing pipe.		
INFRASTRUCTURE CATEGORY:	Stormwater System	
LOCATION:	Various Locations	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$50,000	0	50,000	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$450,000	0	0	450,000	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$500,000	\$0	\$50,000	\$450,000	\$0	\$0
REVENUE SOURCES						
CIP						

JUSTIFICATION:	To rehabilitate the deteriorating storm drain corrugated metal pipe is extremely cost effective.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2020/2021
USEFUL LIFE:	30 years
EST ANNUAL OPERATING COST:	\$500

PROJECT: 8709	Connector Pipe Screen Project (SM Bay Prop 84 Program)	
DESCRIPTION: This project will retrofit 1,368 Catch Basins on the Peninsula (as required by the 2012 MS4 Permit Order R4-2012-0175). The City is partnering with the Cities of Rolling Hills Estates and Palos Verdes Estates to install Connector Pipe Screen Units into these catch basins. This will help mitigate trash and marine debris (Category 1 pollutants) from entering Santa Monica Bay. The City obtained \$600,000 grant funds from the State for this project.		
INFRASTRUCTURE CATEGORY:	Stormwater System	
LOCATION:	Various locations along the west and south side of the City	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0
REVENUE SOURCES						
CIP and Local Grants						
Previous Allocation	\$1,245,368					

JUSTIFICATION:	Santa Monica Bay Marine Debris TMDL requires catch basins in this watershed to be retrofitted with connector pipe screen units by 2020.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	Project is a requirement for 2012 MS4 Permit Order R4-2012-0175. The State Board awarded a grant for this on December 1, 2017.
CONSTRUCTION START/FINISH:	2018/2019
USEFUL LIFE:	20 years
EST ANNUAL OPERATING COST:	\$5000

PROJECT: 8711 Bayend Drive Catch Basin Inlets and Storm Drain Lateral	
<p>DESCRIPTION: This project consists of drainage infrastructure improvements on Bayend Drive.</p> <p>The existing catch basin along this roadway is not collecting the stormwater runoff. This project consists of installation of a new catch basin and necessary pipes to collect the stormwater runoff efficiently.</p>	
INFRASTRUCTURE CATEGORY:	Stormwater System
LOCATION:	Bayend Drive


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$42,000	42,000	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$170,000	0	170,000	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$212,000	\$42,000	\$170,000	\$0	\$0	\$0
REVENUE SOURCES						
CIP						

JUSTIFICATION:	To effectively collect the storm water runoff.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2020/2021
USEFUL LIFE:	
EST ANNUAL OPERATING COST:	\$500

PROJECT: 8712	Storm Drain Point Repair (Marguerite Drive & Via Colinita)	
DESCRIPTION: This project is to make the necessary repairs/replacements of existing storm drain pipes and new erosion control devices in order to alleviate/eliminate erosion to the downstream.		
INFRASTRUCTURE CATEGORY:	Stormwater System	
LOCATION:	Marguerite Drive and Via Colinita	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$700,000	700,000	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$700,000	\$700,000	\$0	\$0	\$0	\$0
REVENUE SOURCES						
CIP						

JUSTIFICATION:	To resolve existing storm sewer drainage issues, including erosion.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2019/2020
USEFUL LIFE:	
EST ANNUAL OPERATING COST:	\$500

PROJECT: 8713	Upper Point Vicente Stormwater Runoff Control Project (Helipad)	
DESCRIPTION: There is an existing open ditch adjacent to the helipad which makes it difficult for the pilot and passengers to utilize the pad during inclement weather conditions. This project consists of installing an underground drainage system which will improve the ingress and egress of the pilot and passengers to the helicopter.		
INFRASTRUCTURE CATEGORY:	Stormwater System	
LOCATION:	Upper Point Vicente	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$30,000	0	0	0	30,000	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$170,000	0	0	0	0	170,000
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$200,000	\$0	\$0	\$0	\$30,000	\$170,000
REVENUE SOURCES						
CIP						

JUSTIFICATION:	This project will facilitate a better access.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2023/2024
USEFUL LIFE:	
EST ANNUAL OPERATING COST:	\$500

PROJECT: 8714	Crest Road to Crestridge Canyon Storm Drain Project	
DESCRIPTION: Design and construction of a new underground storm drain system from Crest Road to Crestridge Canyon.		
INFRASTRUCTURE CATEGORY:	Stormwater System	
LOCATION:	Crest Road east of Crenshaw Blvd.	


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$140,000	140,000	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$1,285,000	0	1,285,000	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$1,425,000	\$140,000	\$1,285,000	\$0	\$0	\$0
REVENUE SOURCES						
CIP						

JUSTIFICATION:	Road embankment is damaged and public runoff is entering private property.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2020/2021
USEFUL LIFE:	
EST ANNUAL OPERATING COST:	\$2,000

PROJECT: 8715	Storm Drain Deficiency Improvements Program (PVDS at Peppertree Dr. and Hawthorne Blvd. at Hawkhurst Dr.)
<p>DESCRIPTION: Design and construct the replacement or rehabilitation of existing underground storm drain system (lateral pipes, main storm drain pipes and box culverts) and drainage inlets, catch basins, and manholes which were identified in the 2015 Master Plan of Drainage. The next phase of the identified improvements in the plan is currently being designed and includes the following:</p> <ul style="list-style-type: none"> • PVDS at Peppertree Drive • Hawthorne Blvd. at Hawkhurst Drive <p>with an estimated construction cost \$2,750,000. These improvements are proposed to be constructed in FY 2019-2020.</p>	
INFRASTRUCTURE CATEGORY:	Stormwater System
LOCATION:	Various locations


PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$2,750,000	2,750,000	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$2,750,000	\$2,750,000	\$0	\$0	\$0	\$0
REVENUE SOURCES						
CIP						
Previous Allocation	\$250,000					

JUSTIFICATION:	The Master Plan of Drainage determined storm drain deficiencies and design is necessary for rehabilitation.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2019/2022
USEFUL LIFE:	30 years
EST ANNUAL OPERATING COST:	\$5,000

PROJECT: 8716	Storm Drain Deficiency Improvements Program (Hawthorne Boulevard; Amber Sky Drive; Middlecrest Road; Oceanaire Drive; Rue La Fleur; Palos Verdes Drive South; Casilina Drive and Hawksmoor Drive; Via Colinita; Vista Mesa Drive; Via Colinita; Kingsridge Road)
DESCRIPTION: Design and construct the replacement or rehabilitation of existing underground storm drain system (lateral pipes, main storm drain pipes and box culverts) and drainage inlets, catch basins, and manholes which were identified in the 2015 Master Plan of Drainage. The next phase of the identified improvements includes the following: <ul style="list-style-type: none"> Hawthorne Boulevard; Shadow Wood Drive; Amber Sky Drive; Middlecrest Road; Oceanaire Drive; Rue La Fleur; Palos Verdes Drive South; Casilina Drive and Hawksmoor Drive; Via Colinita; Vista Mesa Drive; Via Colinita Kingsridge Road with an estimated construction cost \$1,800,000.	
INFRASTRUCTURE CATEGORY:	Stormwater System
LOCATION:	

PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$200,000	0	200,000	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$1,800,000	0	0	1,800,000	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$2,000,000	\$0	\$200,000	\$1,800,000	\$0	\$0
REVENUE SOURCES						
CIP						
Previous Allocation						

JUSTIFICATION:	The Master Plan of Drainage determined storm drain deficiencies and design is necessary for rehabilitation.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2021/2022
USEFUL LIFE:	30 years
EST ANNUAL OPERATING COST:	\$5,000

PROJECT: 8717	Storm Drain Deficiency Improvements Program (Crestridge Road; Lightfoot Place; Via Colinita; Knoll View Drive; Deluna Drive; Schooner Drive; Via Cambron; Palos Verdes Drive West; North Western Avenue; Palos Verdes Drive South)
DESCRIPTION: Design and construct the replacement or rehabilitation of existing underground storm drain system (lateral pipes, main storm drain pipes and box culverts) and drainage inlets, catch basins, and manholes which were identified in the 2015 Master Plan of Drainage. The next phase of the identified improvements includes the following: Crestridge Road; Lightfoot Place; Via Colinita; Knoll View Drive; Deluna Drive; Schooner Drive; Via Cambron; Palos Verdes Drive West; North Western Avenue; Palos Verdes Drive South with an estimated construction cost \$3,000,000.	
INFRASTRUCTURE CATEGORY:	Stormwater System
LOCATION:	

PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$300,000	0	0	0	300,000	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$3,000,000	0	0	0	0	3,000,000
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$3,300,000	\$0	\$0	\$0	\$300,000	\$3,000,000
REVENUE SOURCES						
CIP						
Previous Allocation						

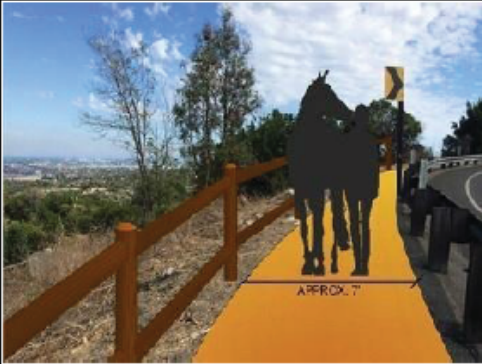
JUSTIFICATION:	The Master Plan of Drainage determined storm drain deficiencies and design is necessary for rehabilitation.
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2023/2024
USEFUL LIFE:	30 years
EST ANNUAL OPERATING COST:	\$5,000

TRAILS

The City of Rancho Palos Verdes began planning for a non-motor vehicle transportation circulation system for pedestrians, equestrians, and bicyclists, as early as the adoption of the City's General Plan in 1975. In the early years after the city's formation, it was recognized that trails are an integral part of the city's circulation system and play an important role in contributing to the successful interaction of residential, institutional, commercial and recreational zoning districts within the city, while encouraging recreational and fitness opportunities.

As such, on November 27, 1984, the City Council adopted the Trails Network Plan, which was intended to serve as an advisory tool for City decision-makers for the implementation and funding of City trails. As a means of implementing the Trails Network Plan, on January 22, 1990, the City Council adopted the Conceptual Trails Plan (CTP) and Conceptual Bikeways Plan (CBP) as two separate documents. Collectively, the CTP and CBP serve as the City's Trails Network Plan (TNP). The CTP was revised on May 21, 1991, September 16, 1991, and October 26, 1991. The CBP was revised on October 15, 1996.

The City is currently in the process of updating the TNP. Upon completion of the process, the City will be updating and consolidating all of its existing trails plans and documents into a single, comprehensive plan. Trail projects will be developed using the TNP as a guide as policy and funding permits.

PROJECT: 8410	Conestoga Trail Connection
DESCRIPTION: Provide a multi-use trail connection between Sunnyside Ridge Trail and the City's border with Rolling Hills Estates.	
INFRASTRUCTURE CATEGORY:	
LOCATION:	Palos Verdes Drive East

PROJECT COST ESTIMATES						
CATEGORY	TOTAL	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
PRELIM ENGINEERING:	\$0	0	0	0	0	0
ENVIRONMENTAL:	\$0	0	0	0	0	0
RIGHT-OF-WAY:	\$0	0	0	0	0	0
CAPITAL EQUIPMENT:	\$0	0	0	0	0	0
CONSTRUCTION:	\$0	0	0	0	0	0
CONST MGMT & INSP:	\$0	0	0	0	0	0
CONTINGENCY:	\$0	0	0	0	0	0
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0
REVENUE SOURCES						
Quimby						
Previous Allocation	\$150,000					

JUSTIFICATION:	
KEY RISKS AND MITIGATION:	
PROJECT BACKGROUND:	
CONSTRUCTION START/FINISH:	2018/2019
USEFUL LIFE:	
EST ANNUAL OPERATING COST:	\$0

APPENDIX

Capital Improvement Policies

The Public Works Department, in cooperation with all other City Departments and the City Attorney's office, produces a working document designed to identify capital needs annually in conjunction with the budget process. This Five-Year Capital Improvement Program (CIP) is submitted to the City Council to use in reviewing and prioritizing capital projects. After adoption by the City Council during the budget process, the CIP becomes the City's plan for capital improvements for the next five years, with annual adjustments as needed.

Type of Project

Definitions

Capital asset: An asset with a cost in excess of \$5,000 and an expected useful life of more than one year, such as automobiles, equipment, and furniture. These items will continue to be included in the operating budget. Items such as automobiles, minor equipment, and furniture will continue to be accounted for and funded using the Equipment Replacement Fund and are not included in the capital improvement program.

Capital project: A project expected to have a useful life greater than ten years and an estimated cost of \$100,000 or more. Capital projects include the construction, acquisition, or major renovation of buildings, roadways, utility systems, or other structures, purchase of land, and major landscaping projects.

Projects meeting the above definition will be included in the CIP document in addition to the City's budget document. The information will be tied to the capital budget and totals for each project in the CIP will be included in the capital budget.

Selecting the Projects for the CIP

The comprehensive capital project planning process has the following essential components:

- The General Plan (Long-term Plan - 10 Years)
- The Capital Improvement Plan (Mid-term Plan - 5 Years)
- The Capital Budget (Short-term Plan - 1 Year)
- City Council Goals (Long-term and Short-term evaluated each year)

All projects selected for the CIP should be consistent with the goals identified by the City Council or as outlined in the City's General Plan. The project selection process strives to achieve a balanced plan for the community to include all necessary and high priority projects, while also enhancing City services and facilities.

Operating Budget Impact Identified in the CIP

The operating impact of proposed capital projects, including personnel, operating expenditures, capital outlay, and debt service, as applicable, will be identified in the CIP document and considered in preparing the annual operating budget and Five-Year Financial Model.

Moving Projects from the CIP to the Capital Budget

All projects approved in the annual capital budget are appropriated at the estimated cost to complete the project. At the end of each fiscal year, the remaining appropriation for uncompleted portions of the project will be carried forward to subsequent fiscal years.

Staff will identify the estimated costs, potential funding sources, operating impact, and project schedule for each capital project proposal before it is submitted to the City Council.

Staff will coordinate development of the capital improvement budget with the development of the operating budget. All costs for internal professional services needed to implement the CIP will be included in the capital budget as part of the budget document for the years the CIP is to be implemented.

Cost tracking for components of the capital improvement program will be updated semi-annually to ensure project completion against budget and established time lines.

Funding of the CIP Reserve Fund

City Council Policy No. 41 regarding the City's Reserves provides for a minimum CIP Reserve level of \$3,000,000 for emergency projects, the transfer of the total annual Transient Occupancy Tax (TOT) revenue into the CIP Reserve, and the transfer of any prior year General Fund favorable expenditure variance to the CIP Reserve. The TOT revenue for FY 2019-20 is estimated to be about \$5.5 million.

Definition of Capital Budget Year

A capital budget year runs concurrent to the operating budget fiscal year beginning July 1st and ending June 30th.

Types of Financing

The nature and cost of the project generally determines the financing options as do projected revenue. The following financing instruments could be used in the following preferred order:

- Outside funding that does not require repayment, including grants, federal, state and county restricted funding (i.e. transportation funding), and donations;
- Developer Fees;
- City restricted revenue imposed by voters (i.e. environmental excise tax, County storm drain fee);

- Accumulated Fund Balances in Restricted Funds;
- General Fund;
- Debt Secured by a Restricted Revenue Source; and
- General Obligation Debt.

Application of Restricted Funding Sources

It is the City's policy to apply restricted funding sources after a project is completed and final cost is identified, or at the close of each fiscal year, whichever occurs first.

Evaluation of Capital Projects

Capital project and program reviews are to monitor existing project performance and to update the Five-Year CIP. Each project must be actively managed and semi-annual reports on the physical and fiscal status of each project should be made available to the City Council in conjunction with the budget adoption and Mid-Year Financial Review.

Green Building Standards

The City of Rancho Palos Verdes requires the incorporation of green building principles and practices into the design, construction, and operation of all City facilities, and to evaluate all land purchases for future development on the basis of reducing environmental impacts whenever feasible.

Standards for Maintenance

It is important to have standards in place for the various infrastructure systems throughout the City to maintain this investment and be positioned to provide adequate services for the residents of Rancho Palos Verdes. Staff will develop maintenance standards and schedules as appropriate.

Contingency Policy

The need for contingencies will be evaluated with each project and be included in the CIP on a case-by-case basis. Approvals of changes to the authorized work require City Manager or Director of Finance authorization.

Project Change Orders

Project change orders will be made in accordance with the policy stated in Section 02.44 of the Municipal Code.

General Plan Goals

The goals stated below are included in the City's General Plan, which serves as the City's long-term strategic planning tool. All CIP projects should contribute to fulfilling one or more of the goals listed below.

Natural Environment Element

- It is the goal of the City of Rancho Palos Verdes to conserve, protect, and enhance its natural resources, beauty, and open space for the benefit and

enjoyment of its residents and the residents of the entire region. Future development shall recognize the sensitivity of the natural environmental and be accomplished in such a manner as to maximize the protection of it.

Socio/Cultural Element

- It is the goal of the City to preserve and protect its cultural resources and to promote programs to meet the social needs of its citizens.

Cultural Resources

- The City shall strive to protect and preserve all significant archaeological, paleontological and historical resources within the City.

Current Social, Service, and Cultural Organizations

- Work toward a coordinated program to aid in matching the facility needs of the many and diverse groups in the community with existing and future facility resources throughout the City.

Social Services

- Encourage programs for community involvement, participation, and action to minimize the sense of isolation and powerlessness felt by many individuals in the community.
- Encourage programs for recreation, social services, and cultural and educational achievement.
- Encourage a framework for interaction among the four cities on the peninsula and between the peninsula and its surrounding communities to solve common problems.

Urban Environment Element

- It is the goal of the City to carefully control and direct future growth towards making a positive contribution to all elements of the community. Growth in Rancho Palos Verdes should be a cautious, evolutionary process that follows a well-conceived set of general guidelines, which respond to both holding capacity limitations for the region and environmental factors on the peninsula.

Activity Areas

- It is the goal of the City of Rancho Palos Verdes to preserve and enhance the community's quality living environment; to enhance the visual character and physical quality of existing neighborhoods; and to encourage the development of housing in a manner which adequately serves the needs of all present and future residents of the community.
- The City shall discourage industrial and major commercial activities due to the terrain and environmental characteristics of the City. Commercial

development shall be carefully and strictly controlled and limited to consideration of convenience or neighborhood service facilities.

- The City shall encourage the development of institutional facilities to serve the political, social, and cultural needs of its citizens.
- The City shall endeavor to provide, develop, and maintain recreational facilities and programs of various types to provide a variety of activities for persons of all age groups and in all areas of the community.
- Agricultural uses within the City shall be encouraged, since they are desirable for resource management and open space.

Infrastructure

- It shall be a goal of the City to ensure adequate public utilities and communications services to all residents, while maintaining the quality of the environment.
- It shall be a goal of the City to provide residents with a safe and efficient system of roads, trails, and paths.
- It shall be a goal of the City to encourage the increased mobility of residents through the development of an adequate public transportation system.

Safety

- It shall be a goal of the City to provide for the protection of life and property from both natural and man-made hazards within the community.
- It shall be a goal of the City to provide for the protection of the public through effective law enforcement and fire protection programs.
- It shall be a goal of the City to develop and enforce health and sanitation, emergency communications, and disaster preparedness programs to ensure the overall health and safety of all residents.
- It shall be a goal of the City to protect life and property and reduce adverse economic, environmental, and social impacts resulting from any geologic activity.

Sensory Environment

- It shall be the goal of the City of Rancho Palos Verdes, through proper land use planning and regulations, to provide for a quiet and serene residential community with a minimum amount of restriction on citizen activity.
- Palos Verdes peninsula is graced with views and vistas of the surrounding Los Angeles basin and coastal region. Because of its unique geographic form and coastal resources, these views and vistas are a significant

resource to residents and visitors, as they provide a rare means of experiencing the beauty of the peninsula and the Los Angeles region. It is the responsibility of the City to preserve these views and vistas for the public benefit and, where appropriate, the City should strive to enhance and restore these resources, the visual character of the City, and provide and maintain access for the benefit and enjoyment of the public.

Land Use Plan

- It is the goal of the City of Rancho Palos Verdes to provide for land uses which will be sensitive to and enhance the natural environment and character of the community, supply appropriate facilities to serve residents and visitors, promote a range of housing types, promote fiscal balance, and protect the general health, safety, and welfare of the community.

Fiscal Element

- It shall be a goal of the City to hold the property tax to a minimum and to continually explore and analyze the advantages and disadvantages of alternate or new sources of revenue.
- It shall be a goal of the City to explore cooperative financing strategies that might be undertaken in association with other jurisdictions.
- It shall be a goal of the City to take maximum advantage of regulatory legislation to obtain contributions, dedications, and reservations (i.e., easements).
- It shall be a goal of the City to ascertain that all revenues generated by growth are sufficient to cover costs related to growth.

It shall be a goal of the City to thoroughly evaluate capital acquisition and operating expenditures and their impacts before implementation of programs.

Adopted FY 2019-20 Capital Budget and 5-year Capital Improvement Program

Project	Project Category	Fund	FY 18-19 Capital Budget					PROPOSED APPROVED 5-YR CAPITAL IMPROVEMENT PROGRAM						
			FY 18-19 Adopted Budget	FY 17-18 Cont. Appropriations	FY 18-19 Additional Approp.	FY 18-19 Revised Budget	FY 18-19 Actuals @ 5/1/19	FY 18-19 Encum @ 5/1/19	Balance @ 5/1/19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Abalone Cove Sanitary Sewer Maintenance System														
Abalone Cove Sanitary Sewer System Rehabilitation Program	Ongoing & Existing	225 - Abalone Cove Sewer Maintenance	250,000	-	-	250,000	-	48,005	201,995	450,000	650,000	-	-	-
Total Abalone Cove Sanitary Sewer Maintenance System														
Palos Verdes Drive South (PVDS) Landslide			250,000	-	-	250,000	-	48,005	201,995	450,000	650,000	-	-	-
PVDS Realignment - East End	Ongoing & Existing	330 - CIP Reserve	50,000	100,000	-	150,000	-	121,086	28,914	1,000,000	-	-	-	-
Annual Portuguese Bend Landslide Area Resurfacing Program	Complete by 6/30/19 & Existing	215 - Prop C	600,000	-	-	600,000	143,529	456,471	-	640,000	650,000	700,000	-	700,000
Portuguese Bend Landslide Remediation	Ongoing	330 - CIP Reserve	-	2,398	519,918	522,316	62,136	424,090	36,100	-	-	-	-	-
Total PVDS Landslide														
Park Sites			650,000	102,398	519,918	1,272,316	205,666	1,001,636	65,014	1,640,000	650,000	700,000	700,000	700,000
Coastal Bluff Fence Replacement Program	Complete by 6/30/19 & Existing	330 - CIP Reserve	200,000	217,137	-	417,137	216,621	-	200,516	200,000	200,000	200,000	-	-
PVIC Parking Lot Lighting Project	Complete by 6/30/19	211 - 1911 Act	-	-	145,500	145,500	142,609	8,651	(5,760)	-	-	-	-	-
Hesse Parking Lot & Lighting Improvements Project - Conceptual Design	Complete by 6/30/19	330 - CIP Reserve	75,000	-	-	75,000	11,700	13,300	50,000	-	-	-	-	-
Hesse Parking Lot & Lighting Improvements Project - Design	Continuing project	330 - CIP Reserve	-	-	-	-	-	-	-	75,000	-	-	-	-
Hesse Parking Lot & Lighting Improvements Project - Construction	Continuing project	330 - CIP Reserve	750,000	-	-	750,000	-	-	750,000	-	-	-	-	-
Hesse Athletic Field Improvement Project	Ongoing	330 - CIP Reserve	450,000	-	-	450,000	21,239	36,341	392,420	-	-	-	-	-
Signage Program	Ongoing	330 - CIP Reserve	249,000	-	-	249,000	102,005	146,995	-	-	-	-	-	-
Total Park Sites														
Public Buildings			1,724,000	217,137	145,500	2,086,637	484,174	205,287	1,387,176	1,025,000	200,000	200,000	-	-
Ladera Linda Community Center	Ongoing	334 - Quimby	300,000	316,509	-	616,509	31,810	566,093	18,606	-	-	-	-	-
PVIC Exhibit Replacement/Restoration	Complete by 6/30/19	238 - Donor Restricted	-	238,409	-	238,409	127,074	28,451	82,884	-	-	-	-	-
PVIC Exhibit Replacement/Restoration	Complete by 6/30/19	332 - State Grants	-	-	-	-	8,314	-	(8,314)	-	-	-	-	-
Civic Center Master Plan	Ongoing	330 - CIP Reserve	-	227,300	-	227,300	17,280	41,379	165,641	-	-	-	-	-
Citywide ADA Transition Plan and Implementation	Ongoing & Existing	330 - CIP Reserve	150,000	155,137	-	305,137	-	143,450	161,687	150,000	150,000	150,000	150,000	150,000
Total Public Buildings														
Right of Way and Traffic Control Devices			450,000	937,355	-	1,387,355	184,478	779,373	423,505	150,000	150,000	150,000	150,000	150,000
Pavement Management Program Triennial Update	Complete by 6/30/19	330 - CIP Reserve	120,000	-	-	120,000	47,380	72,620	-	-	-	120,000	-	-
Sidewalk Repair and Replacement Program	Complete by 6/30/19	220 - Measure R	-	250,000	-	250,000	165,654	65,194	19,153	250,000	250,000	250,000	250,000	250,000
Hawthorne Blvd. Beautification - Design	Ongoing	330 - CIP Reserve	200,000	-	-	200,000	9,000	42,000	149,000	-	-	-	-	-
Hawthorne Blvd. Beautification - Construction	Existing project	202 - Gas Tax	-	-	-	-	-	-	-	1,300,000	-	-	-	-
Crenshaw Blvd - Aerial Roads Rehab Project -- Design	Existing project	202 - Gas Tax	-	-	-	-	-	-	-	200,000	-	-	-	-
Crenshaw Blvd - Aerial Roads Rehab Project -- Construction	Existing project	330 - CIP Reserve	-	-	-	-	-	-	-	2,000,000	-	-	-	-
Western Av Traffic Congestion Improvements	Ongoing	220 - Measure R	100,000	200,000	-	300,000	709	149,291	150,001	-	-	-	-	-
Western Av Traffic Congestion Improvements	Existing project	330 - CIP Reserve	-	1,235	-	1,235	1,235	-	-	3,200,000	-	-	-	-
Community Development Block Grant (CDBG) Projects	Complete by 6/30/19	310 - CDBG	-	257,185	-	257,185	257,185	-	(0)	150,600	-	-	-	-
Aerial Fences and Walls- Hawthorne Blvd. Removal Program (Phase 1)	Complete by 6/30/19	330 - CIP Reserve	-	257,185	-	257,185	257,185	-	-	-	-	-	-	-
Aerial Fences and Walls Standards - Citywide (Phase 2)	Continuing project	330 - CIP Reserve	25,000	-	-	25,000	-	-	25,000	25,000	-	-	-	-
Aerial Fences and Walls Standards - Citywide Construction (Phase 2)	Existing project	330 - CIP Reserve	-	-	-	-	-	-	-	75,000	-	-	-	-
Residential Street Rehabilitation Program Area 5 Design	Existing project	330 - CIP Reserve	-	-	-	-	-	-	-	-	1,000,000	-	-	-
Residential Street Rehabilitation Program Area 5 Construction	Existing project	220 - Measure R	-	-	-	-	-	-	-	-	450,000	-	-	-
Residential Street Rehabilitation Program Areas 1 Design	Existing project	330 - CIP Reserve	-	-	-	-	-	-	-	-	3,700,000	-	-	-
Residential Street Rehabilitation Program Areas 1 Construction	Existing project	220 - Measure R	-	-	-	-	-	-	-	450,000	-	-	-	-
Residential Street Rehabilitation Program Area 7 Design	Existing project	220 - Measure R	-	-	-	-	-	-	-	-	3,700,000	-	-	-
Residential Street Rehabilitation Program Area 7 Construction	Ongoing	330 - CIP Reserve	-	301,229	-	301,229	81,566	3,672	215,991	-	-	-	-	400,000
Residential Street Rehabilitation Program Area 8 Construction	Ongoing	330 - CIP Reserve	3,500,000	348,247	(1,927,270)	1,920,977	1,268,603	137,494	514,880	-	-	-	-	-
Residential Street Rehabilitation Program Area 8 Construction	Ongoing	220 - Measure R	-	-	2,000,000	2,000,000	2,000,000	-	-	-	-	-	-	-
Residential Street Rehabilitation Program Area 9 Design	Existing project	220 - Measure R	-	-	-	-	-	-	-	-	400,000	-	-	-
Residential Street Rehabilitation Program Area 9 Construction	Existing project	330 - CIP Reserve	-	-	-	-	-	-	-	-	-	3,400,000	-	-
PVDW Median Beautification Project	Complete by 6/30/19	212 - Beautification	-	445,489	-	445,489	553,133	-	(107,644)	-	-	-	-	-
Citywide Street Light Acquisition and Smart Street Lighting System	Ongoing	211 - 1911 Act	-	645,560	732,216	1,377,776	49,984	1,200,241	127,551	-	-	-	-	-
Western Avenue ALPR Project - Phase 1	Ongoing	330 - CIP Reserve	-	350,000	-	350,000	182,867	20,000	147,133	-	-	-	-	-
Western Avenue ALPR Project - Phase 2	Continuing project	330 - CIP Reserve	-	210,000	-	210,000	-	210,000	210,000	210,000	-	-	-	-
Transit Improvement - Bus Turnout/Stations - Design	Ongoing	216 - Prop A	50,000	-	-	50,000	29,379	19,581	1,040	-	-	-	-	-
Transit Improvement - Bus Turnout/Stations - Construction	Continuing project	216 - Prop A	450,000	-	-	450,000	-	-	450,000	450,000	-	-	-	-
Residential Street Rehabilitation Program Areas 2&8 Design	Existing project	220 - Measure R	-	-	-	-	-	-	-	-	-	400,000	-	-
Residential Street Rehabilitation Program Areas 2&8 Construction	Existing project	330 - CIP Reserve	-	-	-	-	-	-	-	-	-	-	-	3,400,000
Traffic/Transportation Improvements	Ongoing	215 - Prop C	500,000	-	-	500,000	-	75,780	424,220	-	-	500,000	-	-
ADA Improvements - Area 1	Ongoing	310 - CDBG	-	211,279	-	211,279	148,794	36,090	20,395	-	-	-	-	-
ADA Improvements - Area 9	Ongoing	310 - CDBG	-	149,562	-	149,562	17,650	26,766	105,166	-	-	-	-	-

Adopted FY 2019-20 Capital Budget and 5-year Capital Improvement Program

Project	Project Category	Fund	FY 18-19 Capital Budget						PROPOSED APPROVED 5-YR CAPITAL IMPROVEMENT PROGRAM					
			FY 18-19 Adopted Budget	FY 17-18 Cont. Appropriations Carryovers	FY 18-19 Additional Approp.	FY 18-19 Revised Budget	FY 18-19 Actuals @ 5/1/19	FY 18-19 Encum @ 5/1/19	Balance @ 5/1/19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Residential Street Rehabilitation Program Areas 3&4 Design	Ongoing	330 - CIP Reserve	500,000	-	-	500,000	20,880	478,429	691	-	-	-	-	-
Residential Street Rehabilitation Program Areas 3&4 Construction	Existing project	330 - CIP Reserve	-	-	-	-	-	-	-	3,500,000	-	-	-	-
Total RW and TCD			5,445,000	3,369,806	804,946	9,619,752	4,834,018	2,327,157	2,458,577	6,610,600	7,400,000	8,170,000	4,050,000	4,050,000
Storm Water System - Stormwater Quality														
Connector Pipe Screens Project (SM Bay Prop. 84 Program)	Ongoing	330 - CIP Reserve	161,100	251,100	33,918	446,118	92,573	367,247	(13,702)	-	-	-	-	-
Connector Pipe Screens Project (SM Bay Prop. 84 Program)	Ongoing	332 - State Grants	-	600,000	-	600,000	76,750	523,250	-	-	-	-	-	-
Storm Drain Deficiency Improvement (PVDS at Peppertree Dr. and Hawthorne Blvd.) -- Design	Ongoing	330 - CIP Reserve	250,000	-	-	250,000	1,232	243,519	5,249	-	-	-	-	-
Total Storm Water Quality			411,100	851,100	33,918	1,296,118	170,554	1,134,017	(8,453)	-	-	-	-	-
Trails														
Conestoga Trail Connection	Ongoing	334 - Quimby	-	113,758	-	113,758	1,505	8,165	104,088	-	-	-	-	-
Total Trails			-	113,758	-	113,758	1,505	8,165	104,088	-	-	-	-	-
Total Approved Projects														
Park Sites			8,930,100	5,591,554	1,504,282	16,025,936	5,890,395	5,503,639	4,631,902	9,875,600	9,050,000	9,170,000	5,100,000	4,900,000
PVIC Park Improvements - Master Plan	NEW	330 - CIP Reserve	-	-	-	-	-	-	-	50,000	-	-	-	-
PVIC Park Improvements	NEW	TBD	-	-	-	-	-	-	-	100,000	100,000	600,000	-	-
Total Park Sites			-	-	-	-	-	-	-	50,000	100,000	600,000	-	-
Public Buildings														
PVIC Lift Station Upgrade	NEW	330 - CIP Reserve	-	-	-	-	-	-	-	-	30,000	200,000	-	-
Total Public Buildings			-	-	-	-	-	-	-	-	-	200,000	-	-
Right of Way and Traffic Control Devices														
Public Signs Replacement Program	NEW	330 - CIP Reserve	-	-	-	-	-	-	-	250,000	50,000	250,000	-	-
Total RW and TCD			-	-	-	-	-	-	-	250,000	50,000	250,000	-	-
Storm Water System - Stormwater Quality														
Storm Drain Lining Program	NEW	330 - CIP Reserve	-	-	-	-	-	-	-	-	-	450,000	-	-
Bayland Drive Catch Basin Inlets and Storm Sewer Lateral	NEW	330 - CIP Reserve	-	-	-	-	-	-	-	42,000	170,000	-	-	-
Storm Drain Point Repair (Marguerite Drive & Via Colmita)	NEW	330 - CIP Reserve	-	-	-	-	-	-	-	700,000	-	-	-	-
Upper Point Vicente Stormwater Runoff Control Project (Hellpad)	NEW	330 - CIP Reserve	-	-	-	-	-	-	-	-	-	-	30,000	170,000
Crest Road to Crestridge Canyon Storm Drain Project -- Design	NEW	330 - CIP Reserve	-	-	-	-	-	-	-	140,000	-	-	-	-
Crest Road to Crestridge Canyon Storm Drain Project -- Construction	NEW	330 - CIP Reserve	-	-	-	-	-	-	-	-	1,285,000	-	-	-
Storm Drain Deficiency Improvement (PVDS at Peppertree Dr. and Hawthorne Blvd.) -- Construction	NEW	330 - CIP Reserve	-	-	-	-	-	-	-	2,750,000	-	-	-	-
Storm Drain Deficiency Improvement (Various locations) -- Design	NEW	330 - CIP Reserve	-	-	-	-	-	-	-	-	200,000	-	-	-
Storm Drain Deficiency Improvement (Various locations) -- Construction	NEW	330 - CIP Reserve	-	-	-	-	-	-	-	-	-	1,800,000	-	-
Storm Drain Deficiency Improvement (Various locations) -- Design	NEW	330 - CIP Reserve	-	-	-	-	-	-	-	-	-	-	300,000	-
Storm Drain Deficiency Improvement (Various locations) -- Construction	NEW	330 - CIP Reserve	-	-	-	-	-	-	-	-	-	-	-	3,000,000
Total Storm Water Quality			-	-	-	-	-	-	-	3,632,000	1,705,000	2,250,000	330,000	3,170,000
Total Adopted FY 2019-20 Budget & 5-year Capital Improvement Program			8,930,100	5,591,554	1,504,282	16,025,936	5,890,395	5,503,639	4,631,902	13,807,600	10,935,000	12,470,000	5,430,000	8,070,000

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APPENDIX

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GLOSSARY OF TERMS

The following is a glossary of terms used in the budget document, as well as other public documents regarding the City's finances.

Appropriation – City Council authorization to expend monies and/or to incur legal obligations for specific operational and capital outlay purposes. Example: The City Council adopts a resolution to budget for expenditures. Those budgeted expenditures in a given fiscal year are referred to as Appropriations.

Continuing Appropriation – funds budgeted for active long-term services or capital projects, and which remain available until exhausted or until the completion of the services or capital projects.

Budget – the City Council adopted policy implementation plan for the fiscal year that includes revenues, expenditures and operating transfers.

Encumbrance – a commitment for a specific expenditure with a specific vendor. An Encumbrance is executed with an approved Purchase Order and/or an approved contract. Example: A City employee Encumbers an appropriation by opening a Purchase Order in the maintenance expenditure account to pay for an elevator inspection provided by XYZ Company. The appropriation is reserved until the invoice is paid, thereby controlling the expenditure of money.

Expenditure – City resources spent for goods or services within a governmental activity fund.

Fiscal Year – the twelve-month period of time to which the budget applies. The City's Fiscal Year runs from July 1st to June 30th.

Governmental Activity – function of the City that is principally supported by taxes and intergovernmental revenues.

Period – a period of time, generally a month within a fiscal year, where certain financial activities took place. Example: Period 1 represents the month of July.

Inter-fund Transfers – monies transferred from one fund to another to finance the activities. Operating transfers are contributions, not loans. Example: The General Fund subsidizes the Capital Improvement Projects (CIP) Fund with the necessary financial resources to carry out infrastructure improvements throughout the City.

Restricted – a funding source that is restricted by outside agencies or legal obligation places restrictions on the use of the money. Example: Highway Users Tax is a restricted funding source administered by the state, and must only be used for street maintenance activities.

Fund – identifies the funding source for the activities and/or expenditures paid by the City. Example: The Capital Improvement Projects Fund provides resources to pay for infrastructure improvements.

Department – organizational unit of City government. Example: Community Development is a Department of the City with responsibilities that include land use issues and permitting new construction.

Division – organization unit within a City Department. Example: Code Enforcement is a Division that enforces provisions of the City's Municipal Code within the Community Development Department.

Object – identifies the type of expenditures paid such as professional services, advertising, and operating supplies.

RANCHO PALOS VERDES FUND DESCRIPTIONS

<i>Unrestricted</i>	
GENERAL FUND	All City revenue and expenditures that are not required to be accounted for in another fund. Revenue includes property tax, transient occupancy tax, and other general taxes. Expenditures include police services, public facility maintenance, recreation, and administrative costs such as legal and risk management. The General Fund also accounts for both revenue and expenditures related to City permitting, as well as 97% of the City's employee salaries and benefits.
<i>Restricted by City Council Action</i>	
BEAUTIFICATION	The remaining fund balance of waste hauler fees previously received by the City will be used for median maintenance.
CAPITAL IMPROVEMENT PROGRAM	Improvements to City-owned infrastructure, including streets, parks, sewers, and buildings. Funding comes from various sources; including transfers from the General Fund and restricted funds, and grants from other governmental agencies.
EQUIPMENT REPLACEMENT	Charges to the City's General Fund are used for the centralized accounting of maintenance and replacement of City-owned equipment.
EMPLOYEE BENEFITS	Charges to the City's General Fund are used for the centralized accounting of employee benefits, including pension and health insurance.
<i>Restricted by Law or External Agencies</i>	
GAS TAX	The allocation of state tax on fuel is used to maintain the City's roadways. Right-of way maintenance is centralized in this fund, and restricted monies are transferred from other funds to supplement maintenance activities.
EL PRADO LIGHTING DISTRICT	El Prado property assessments are used to maintain and improve the common area of the El Prado neighborhood.
COMMUNITY DEVELOPMENT BLOCK GRANT	Federal funding is used for programs to assist low & moderate income households with home improvements, as well as projects to improve the City's compliance with the American's with Disabilities Act.
1911 ACT STREET LIGHTING DISTRICT	Property assessments are used to maintain street lights and traffic signals.
WASTE REDUCTION	Waste hauler fees and various grants are used for state-mandated waste reduction and recycling plans and programs.
AIR QUALITY MANAGEMENT	State shared revenue is used for programs that reduce air pollution from motor vehicles, including transit contributions and purchase of clean-air vehicles for the City's fleet.
PROPOSITION C TRANSPORTATION	The county-wide sales tax allocation is used to fund transportation improvements, including rehabilitation of arterial streets.
PROPOSITION A TRANSIT	The county-wide sales tax allocation is used to fund the City's contribution to local public transit.
PUBLIC SAFETY GRANTS	Grant income supplements local law enforcement services.
MEASURE R TRANSPORTATION	The county-wide sales tax allocation is used to fund transportation improvements, including rehabilitation of arterial streets.
HABITAT RESTORATION	Developer and other mitigation fees are used for habitat restoration on City-owned property.
MEASURE M	The county-wide sales tax allocation is used to fund transportation improvements, including repaving local streets and repairing potholes and sidewalks.
FEDERAL GRANTS	Federal grant monies that assist in subsidizing the City's capital improvement projects.
STATE GRANTS	State grant monies that assist in subsidizing the City's capital improvement projects.
SUBREGION 1 OPEN SPACE MAINT	Interest earned from a developer endowment is used to maintain open space and trails dedicated to the City upon development of the Subregion 1 tract, known as Oceanfront Estates.

RANCHO PALOS VERDES FUND DESCRIPTIONS

MEASURE A PARKS MAINT/IMPROV	The allocation of county bond money is used for acquisition and maintenance of open space and park improvements. Staff expects that allocations for maintenance will continue to be available through FY18-19, with the fund being closed by FY19-20.
ABALONE COVE SEWER DISTRICT	Property assessments are used to maintain the Abalone Cove sewer system in the City's landslide area.
GINSBURG CULTURAL ARTS BUILDING	The private donation will be used for either a building to be constructed at Upper Point Vicente to be used for dancing and other cultural activities, or for the purchase of open space within the City for habitat conservation and passive recreation.
DONOR RESTRICTED CONTRIBUTIONS	Donations are use to construct or acquire recreational facilities, as directed by the donor.
QUIMBY DEVELOPMENT IMPACT	Developer fees are used for construction or acquisition of park and recreation facilities.
LOW-MOD INCOME HOUSING	As part of redevelopment agency dissolution, the City elected to accept the housing function and assets of the former redevelopment agency. The City is required to account for the long-term housing receivables held by the former redevelopment agency in a separate fund to help facilitate compliance with redevelopment housing law that is still effective after the dissolution of redevelopment agencies. In addition, per redevelopment dissolution law, 20% of any repayment of the City's loan to the former redevelopment agency must be deposited into this fund. The assets of this fund must be used to provide affordable housing for low and moderate income households within the City.
AFFORDABLE HOUSING IN-LIEU	Developer fees are used to provide for affordable housing within the City.
ENVIRONMENTAL EXCISE TAX	Taxes received in connection with new construction are used to pay for City facilities.
BIKEWAY/PEDESTRIAN IMPROVEMENTS	The state apportionment of Transportation Development Act Article 3 revenue is used for construction of facilities to improve pedestrian and bicycle access.
WATER QUALITY/FLOOD PROTECTION	Storm drain user fees are used to maintain and improve City-owned storm drain facilities. The user fee sunset in FY15-16.
IMPR AUTHORITY PORTUGUESE BEND	The General Fund transfers money to provide for maintenance of improvements in the Portuguese Bend section of the landslide area constructed with redevelopment tax increment prior to statewide redevelopment dissolution in 2012.
IMPR AUTHORITY ABALONE COVE	As part of a 1987 Reimbursement and Settlement Agreement resulting from a lawsuit related to the active landslide, the interest earned on a non-spendable \$1 million deposit is used to maintain Abalone Cove landslide abatement improvements. The maintenance activities in this fund are also subsidized with operating transfers from the General Fund.

Account Structure **FFF-TTT-PPPP-OOOO**
 FFF FUND
 TTT ACCOUNT TYPE
 PPPP PROGRAM
 OOOO OBJECT



CHART OF ACCOUNTS

FUND # FUND NAME			
101	GENERAL FUND	228	DONOR RESTRICTED CONTRIBUTION
202	GAS TAX	285	IA PORTUGUESE BEND MAINTENANCE
203	1972 ACT LANDSCAPE/LIGHT	310	CDBG
209	EL PRADO LIGHTING DISTRICT	330	INFRASTRUCTURE IMPROVEMENTS
211	1911 ACT STREET LIGHTING	331	FEDERAL GRANTS
212	BEAUTIFICATION	332	STATE GRANTS
213	WASTE REDUCTION	334	QUIMBY PARK DEVELOPMENT
214	AIR QUALITY MANAGEMENT	336	LOW-MODERATE INCOME HOUSING
215	PROPOSITION C	337	AFFORDABLE HOUSING PROJECTS
216	PROPOSITION A	338	ENVIRONMENTAL EXCISE TAX (EET)
217	PUBLIC SAFETY GRANTS	340	BICYCLE & PEDESTRIAN ACCESS
220	MEASURE R	501	WATER QUALITY FLOOD PROTECTION
221	MEASURE M	681	EQUIPMENT REPLACEMENT
222	HABITAT RESTORATION	686	BUILDING REPLACEMENT
223	SUBREGION ONE MAINTENANCE	780	SPECIAL TRUST DEPOSITS
224	MEASURE A MAINTENANCE	795	IA ABALONE COVE MAINTENANCE
225	ABALONE COVE SEWER DISTRICT	850	GENERAL FIXED ASSETS
227	GINSBURG CULTURAL ART BUILDING	950	GENERAL LONG TERM DEBT
ACTIVITY # ACTIVITY NAME			
300	REVENUE	400	EXPENDITURE
PROGRAM # PROGRAM NAME			
0000	UNASSIGNED	8101	ENGINEERING REV/LABOR COMP
1000	CITY ADMINISTRATION	8102	INFRASTRUCTURE MGMT.PLAN
1110	CITY COUNCIL	8103	SANITARY SEWER CAP ANALYSIS
1200	LEGAL SERVICES	8110	CIP ADMINISTRATIVE
1210	LEGAL SERVICES - CITY ADMIN	8202	ABALONE COVE SEWER REHABILITATION
1300	CITY CLERK	8203	AB COVE RATE STUDY & REHAB
1310	CITY CLERK ADMINISTRATION	8301	PVDS REALIGNMENT - EAST END
1311	CITY CLERK ELECTION	8302	PORTUGUESE BEND RESURFACING
1400	CITY MANAGER	8303	PB LANDSLIDE DEWATERING WELLS
1410	CITY MANAGER	8304	PB LANDSLIDE AREA STRATEGIC
1420	COMMUNITY OUTREACH	8305	PORTUGUESE BEND LANDSLIDE
1430	EMERGENCY PREPAREDNESS	8401	RECOGNITION WALL
1440	RPV TV	8402	EASTVIEW PARK - DOG PARK
1450	PERSONNEL	8403	SUNNYSIDE RIDGE TRAIL
1460	RISK MANAGEMENT	8404	COASTAL BLUFF FENCE REPLACEMENT
1470	INFORMATION TECHNOLOGY - DATA	8405	LADERA LINDA COMMUNITY CENTER
1480	INFORMATION TECHNOLOGY - VOICE	8406	LOWER HESSE IMPROV PHASE 1
2000	FINANCE	8407	ABALONE COVE BEACH
2110	FINANCE ADMINISTRATION	8410	CONESTOGA TRAIL CONNECTION
2999	NON-DEPARTMENTAL	8411	PVIC PARKING LOT LIGHTING
3000	PUBLIC WORKS	8412	HESSE PARK - ADA IMPROVEMENT
3110	PUBLIC WORKS ADMINISTRATION	8413	DEL CERRO PARK IMPROVEMENT
3120	TRAFFIC SAFETY	8417	BUBBLES RESTORATION
3130	STORM WATER QUALITY	8418	HESSE PARKING LOT IMPROVEMENTS
3140	BUILDING MAINTENANCE	8419	HESSE ATHLETIC FIELD IMPROVEMENTS
3150	TRAILS & OPEN SPACE MAINTENANCE	8420	SIGNAGE PROGRAM
3151	PARKS MAINTENANCE	8501	PVIC EXHIBIT REPLACEMENT
3160	SEWER MAINTENANCE	8502	RPVTV BUILDING IMPROVEMENT
3170	STREET PAVEMENT MAINTENANCE	8503	CIVIC CENTER
3180	STREET LANDSCAPE MAINTENANCE	8504	CITYWIDE ADA TRANSITION PLAN
3220	LANDSLIDE	8505	PVIC SUNSET ROOM ACOUSTICAL
3230	FUEL MODIFICATION	8506	PVIC EXTERIOR EXHIBITS
3240	VEHICLES MAINTENANCE	8701	STORM DRAIN LINING PROGRAM
4000	COMMUNITY DEVELOPMENT	8702	STORM DRAIN POINT REPAIR PROG
4110	COMMUNITY DEVELOPMENT ADMIN	8706	ALTAMIRA CANYON CULVERT MOD
4120	PLANNING	8707	SDDIP STORM DRAIN DEFICIENCY IMPROVEMENTS
4130	BUILDING & SAFETY	8708	ALTAMIRA CANYON DRAINAGE
4140	CODE ENFORCEMENT	8709	CONNECTOR PIPE SCREENS
4150	VIEW RESTORATION	8710	SAN RAMON PROJECT
4160	NCCP	8711	BAYEND DRIVE CATCH BASIN INLET
4170	GEOLOGY	8712	POINT REPAIR - MARGUERITE
4180	ANIMAL CONTROL	8714	CREST RD TO CRESTRIDGE
5000	RECREATION & PARKS	8715	SDDIP PVDS AT PEPPERTREE
5110	RECREATION ADMINISTRATION	8801	SIDEWALK REPAIR & REPLACEMENT

PROGRAM #	PROGRAM NAME		
5120	OTHER RECREATIONAL FACILITIES	8803	HAWTHORNE PEDESTRIAN LINKAGE
5121	EASTVIEW PARK	8804	HAWTHORNE BLVD BEAUTIFICATION
5122	OPEN SPACE MANAGEMENT	8805	MIRALESTE ARTERIAL ST. REHAB
5130	FRED HESSE JR. PARK	8806	PVDS BIKE LANE IMPROVEMENTS
5131	CONTRACT CLASSES	8807	PVDE AT BRONCO IMPROVEMENTS
5140	ROBERT E. RYAN PARK	8808	CRENSHAW BLVD. REHAB
5150	LADERA LINDA COMMUNITY CENTER	8809	WESTERN AVENUE TRAFFIC CONGESTION
5160	ABABLONE COVE SHORELINE PARK	8810	ADA IMPROVEMENTS - BUS STOP
5170	SPECIAL EVENTS & PROGRAMS	8811	ARTERIAL FENCES AND WALLS
5171	CITY RUN SPORTS & ACTIVITIES	8812	HAWTHORNE BLVD. TRAFFIC SIGNAL
5172	VOLUNTEER PROGRAM	8814	PVDE GUARDRAIL REPLACEMENT
5180	POINT VICENTE INTER. CENTER	8816	RESIDENTIAL ST.REHAB AREA 1
5190	REACH	8817	RESIDENT ST REHAB C 1 - AREA 7
5210	SUPPORT SERVICES	8818	RESIDENTIAL ROADWAY REHAB - AREA 8
6000	PUBLIC SAFETY	8820	REACH PROGRAM IMPROVEMENTS
6110	SHERIFF CONTRACT	8821	STREET LIGHTS ACQUISITION
6120	SPECIAL PROGRAMS	8822	WESTERN AVE. ALPR
6130	ANIMAL CONTROL	8823	CREST RD. EMBANKMENT REPAIR
6140	NEIGHBORHOOD WATCH	8824	SILVER SPUR ROAD TRANSIT IMPROVEMENTS
7000	DEBT SERVICES	8825	CREST ROAD REHAB
8000	CAPITAL IMPROVEMENT PROJECTS	8826	STREET REHAB CYCLE 7 - AREA 2&6
8001	PAVEMENT MANAGEMENT PROGRAM	8828	TRAFFIC/TRANSPORTATION IMPROVEMENTS
8004	PUBLIC SIGNS REPLACEMENT	8829	ADA IMPROVE - CROSSWALK AREA 1
8031	STREET IMPROVEMENTS	8830	PENINSULA - WIDE SAFE ROUTES
8032	STORM DRAIN IMPROVEMENTS	8832	ADA IMPROVE - CROSSWALK AREA 9
8033	PARKS, TRAIL&OPEN SPACE IMPRO	8834	RESIDENTIAL ROADWAY REHAB - AREA 3 & 4
8035	SEWER IMPROVEMENTS	9000	EMERGENCY OPERATION
8036	BUILDING IMPROVEMENTS	9101	EMERGENCY OPERATION CENTER
8043	LANDSLIDE IMPROVEMENTS		

OBJECT #	REVENUE OBJECT NAME	
3100	TAXES	3304 STATE GRANTS - SECTION 2103
3101	GOLF TAXES	3305 STATE GRANTS - SECTION 2105
3102	PROPERTY TAXES - SECURED	3306 STATE GRANTS - SECTION 2106
3103	PROPERTY TAXES - UNSECURED	3307 STATE GRANTS - SECTION 2107
3107	PROPERTY TAXES - IN LIEU OF	3308 STATE GRANTS - SECTION 2107.5
3108	PROPERTY TAXES - RPTTF RDA	3309 STATE GAS TAX - SECTION 2031
3109	PROPERTY TAXES - OTHERS	3400 CHARGES FOR SERVICES
3110	PROPERTY TRANSFER TAXES	3401 ENGINEERING FEES
3111	FRANCHISE TAXES	3402 STORM DRAIN USER FEES
3112	SALES TAXES	3403 SEWER USER FEES
3113	SALES TAXES - PW (PSAF)	3404 SIDEWALK REPAIRS
3114	UTILITY USERS TAXES - ELEC.	3405 RECYCLING FEES
3115	UTILITY USERS TAXES - WATER	3406 WASTE REDUCTION FEES
3116	UTILITY USERS TAXES - GAS	3410 HIKING FEES
3117	UTILITY USERS TAXES - PHONE	3411 PARKING LOT FEES
3118	UTILITY USERS TAXES - MISC	3412 PROGRAM/EVENT FEES
3119	MISC. TAXES	3413 PVC ADMISSION FEES
3120	TRANSIENT OCC. TAXES - MISC	3500 FINES & FORFEITURES
3121	TRANSIENT OCC. TAXES-TERRANEA	3501 TOW FEES
3200	LICENSES & PERMITS	3502 FALSE ALARM
3201	BUSINESS PERMITS	3503 TRAFFIC TICKETS
3202	BUILDING & SAFETY PERMITS	3504 CODE ENFORCEMENT CITATIONS
3203	PLAN CHECK PERMITS	3600 USES OF MONEY & PROPERTIES
3204	BUILDING&SAFETY INVESTIGATIONS	3601 INTEREST EARNINGS
3205	FILM PERMITS	3602 RENTAL/LEASES
3206	ANIMAL LICENSES	3603 EXTRAORDINARY GAINS
3207	BUILDING & SAFETY SMIP	3604 PROCEEDS FROM ASSET DISPOSAL
3208	BUILDING & SAFETY ADMIN FEES	3605 PROCEEDS FROM DEBT SERVICES
3209	GEOLOGY PERMITS	3701 PVC SALES TAXABLE
3210	BUSINESS LICENSE TAXES	3800 INTER-FUND CHARGES
3211	BUSINESS LICENSE APP. FEES	3801 ADMINISTRATIVE OVERHEAD
3212	BUSINESS LICENSE PENALTY	3802 EMPLOYEE BENEFIT CHARGES
3213	PARKING PERMITS-OVERSIZED VEH.	3803 EQUIPMENT REPLACEMENT CHARGES
3214	PARKING PERMIT DECALS	3900 MISC. REVENUES
3215	PLANNING & ZONING PERMITS	3901 DONATIONS
3216	PLANNING INVESTIGATION FEES	3902 CASP FEES
3217	VIEW RESTORATION PERMITS	3903 DISCOUNT TAKEN
3218	PLANNING MISC. PERMITS	3904 RDA LOAN REPAYMENT
3219	ROW - MISC PERMITS	3905 REIMBURSE FOR PROPERTY DAMAGES
3220	ROW - DUMPSTER PERMITS	3906 SALES OF SIGNS/SERVICES
3300	INTER-GOVERNMENTAL REVENUES	3907 DEVELOPER FEES
3301	FEDERAL GRANTS	3908 RDA ADMINISTRATIVE FEES
3302	STATE GRANTS	3999 MISCELLANEOUS REVENUE
3303	LOCAL GRANTS	

OBJECT #	EXPENDITURE OBJECT NAME		
4100	SALARIES & WAGES	5116	PUBLIC SAFETY - PRESERVE
4101	FULL-TIME SALARIES	5117	RECRUITMENT ACTIVITIES
4102	PART-TIME SALARIES	5118	REIMBURSABLE SERVICES
4103	OVER-TIME SALARIES	5119	LEGAL SERVICES PRA
4104	EMPLOYEE BONUSES	5120	TRANSIT PROGRAMS
4105	LEAVE BUYOUT	5200	REPAIR & MAINTENANCE SERVICES
4106	AUTOMOBILE ALLOWANCES	5201	REPAIR & MAINTENANCE SERVICES
4200	EMPLOYEE BENEFITS	5300	UTILITY SERVICES
4201	HEALTH/DENTAL/VISION INSURANCE	5301	TELEPHONE
4202	FICA/MEDICARE	5302	WATER
4203	CALPERS RETIREMENT	5303	GAS
4204	WORKERS' COMPENSATION	5304	ELETRIC
4205	OTHER BENEFITS	5305	WIRELESS
4206	H.S.A. CONTRIBUTION	6000	TRAVEL & CONFERENCES
4207	CALPERS UNFUNDED LIABILITIES	6001	MEETINGS & CONFERENCES
4300	MATERIALS & SUPPLIES	6002	TRAVEL/MILEAGE REIMBURSEMENT
4310	OPERATING MATERIALS & SUPPLIES	6100	TRAINING & EDUCATION
4311	POSTAGE	6101	TRAINING
4312	INVENTORY	6102	PUBLICATIONS/JOURNALS
4313	FUELS/GASOLINE	6103	TUITION REIMBURSEMENT
4400	NON-CAPITAL EQUIPMENT	6104	RISK/SAFETY ACTIVITIES
4401	COMPUTERS	6200	INTER-FUND CHARGES
4402	AUDIO VISUALS	6201	EQUIPMENT REPLACEMENT CHARGES
4600	DUES & MEMBERSHIPS	6202	EMPLOYEE BENEFIT CHARGES
4601	DUES & MEMBERSHIPS	6203	ADMINISTRATIVE OVERHEAD
4700	LIABILITIES INSURANCE	7000	DEBT SERVICES
4701	INSURANCE PREMIUM	7101	PRINCIPAL
4703	CLAIM SETTLEMENTS	7102	INTEREST EXPENSES
4800	DEPRECIATION EXPENSES	8000	CIP/FIXED ASSETS
4801	FURNITURE & EQUIPMENT DEP	8001	PROFESSIONAL/TECH SERVICES
4802	VEHICLES DEPRECIATION	8002	CONSTRUCTION MANAGEMENT
4803	INFRASTRUCTURE DEPRECIATION	8003	ENVIRONMENTAL REVIEW
4900	OTHER MISC. EXPENSES	8004	ARCHITECTURE DESIGN SERVICES
4901	MISC. EXPENSES	8005	ENGINEERING DESIGN SERVICES
5000	SERVICES	8006	INSPECTION SERVICES
5100	PROFESSIONAL/TECHNICAL SERVICE	8008	MATERIAL TESTINGS
5101	PROFESSIONAL/TECHNICAL SERVICE	8009	PROJECT DEVELOPMENT
5102	ADVERTISING	8010	MAINTENANCE/REPAIRS
5103	PRINTING/BINDING	8099	MISC./OTHER EXPENSES
5104	MERCHANT FEES	8100	EQUIPMENT & FURNITURE
5105	INTEREST EXPENSES	8101	EQUIPMENT & FURNITURE
5106	RENTS & LEASES	8200	VEHICLES
5107	LEGAL SERVICES - GENERAL	8201	VEHICLES
5108	LEGAL SERVICES - LABOR NEG.	8400	BUILDINGS & IMPROVEMENTS
5109	LEGAL SERVICES - LITIGATION	8401	BUILDINGS
5110	LEGAL SERVICES - CODE ENFORCE	8402	BUILDING IMPROVEMENTS
5111	PUBLIC SAFETY - TRAFFIC	8800	INFRASTRUCTURES
5112	PUBLIC SAFETY - COASTAL	8801	INFRASTRUCTURES
5113	PUBLIC SAFETY- WESTERN	8802	OTHER IMPROVEMENTS
5114	PUBLIC SAFETY - SUMMER	8803	LAND
5115	PUBLIC SAFETY - SUPPLEMENTAL		

RESOLUTION NO. 2019-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES APPROVING A BUDGET APPROPRIATION AND ADOPTING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2019-2020.

WHEREAS, on June 18, 2019, the City Council conducted an advertised Public Hearing to receive public input regarding the budget for FY 2019-20;

BE IT, THEREFORE, RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES:

Section 1: That a revenue and expenditure/expense budget is hereby adopted. The adopted budget, by fund, is per Exhibit A, reference herein, with a total Estimated Ending Fund Balance of \$59,547,858 for all City funds as of June 30, 2019, exclusive of the City's Improvement Authorities.

A. The City Manager is authorized to transfer certain Budget Appropriation Balances within functions and/or programs when deemed necessary to do so in accordance with Chapter 3.32 of the Rancho Palos Verdes Municipal Code.

B. City Council approval will be required for any significant changes involving increased or decreased service levels.

C. The Director of Finance shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for said purpose, after approval by the City Manager.

Section 2: The FY 2019-20 Revenue Budget is hereby adopted, establishing the following revenue and internal service fund contribution levels:

GENERAL	\$ 31,423,300
BEAUTIFICATION FUND	-
CIP	285,500
GAS TAX	1,827,400
1972 ACT	300
EL PRADO LIGHTING	2,500
CDBG	139,300
1911 ACT	628,000
WASTE REDUCTION	211,700
AIR QUALITY MANAGEMENT	50,900
PROPOSITION C	702,400
PROPOSITION A	849,400
PUBLIC SAFETY GRANTS	131,000
MEASURE R	545,400
MEASURE M	592,100
FEDERAL GRANTS	453,800
STATE GRANTS	600,000
HABITAT RESTORATION	12,400
SUBREGION 1 MAINTENANCE	8,100
MEASURE A	91,100
ABALONE COVE SEWER DISTRICT	57,000
GINSBURG CULTURAL ARTS BUILDING	900
DONOR RESTRICTED CONTRIBUTIONS	9,500
QUIMBY	22,000
LOW-MODERATE INCOME HOUSING	44,700
AFFORDABLE HOUSING IN LIEU	6,200
ENVIRONMENTAL EXCISE TAX	3,800
BICYCLE & PEDESTRIAN ACCESS	34,500
WATER QUALITY/FLOOD PROTECTION	-
TOTAL GOVERNMENTAL & ENTERPRISE FUND REVENUES	\$ 38,733,200

EQUIPMENT REPLACEMENT	\$ 111,100
TOTAL INTERNAL SERVICE FUND REVENUES	\$ 111,100

Section 3: The FY 2019-20 Budget is hereby adopted, establishing the following transfers into the following funds:

GENERAL	\$ 275,000
CIP	3,976,900
SUBREGION 1 MAINTENANCE	35,000
ABALONE COVE SEWER MAINTENANCE	455,000
*TOTAL OPERATING TRANSFERS IN	\$ 4,741,900

*Does not include \$50,000 transfer in for Improvement Authority - Abalone Cove and \$55,000 transfer in for Improvement Authority - Portuguese Bend

Section 4: The FY 2019-20 Budget is hereby adopted, establishing the following transfers from the following funds:

*GENERAL	\$ 4,116,900
PUBLIC SAFETY GRANTS	175,000
CIP	455,000
MEASURE A	100,000
TOTAL OPERATING TRANSFERS OUT	\$ 4,846,900

*Included \$50,000 transfer in for Improvement Authority - Abalone Cove and \$55,000 transfer in for Improvement Authority - Portuguese Bend

Section 5: The FY 2019-20 Operating and Capital Improvement Budget Programs are hereby adopted, establishing the following allocations.

City Council	\$ 123,200
City Manager	778,000
Legal Services	905,000
City Clerk	711,100
Community Outreach	75,100
RPV TV	252,500
Personnel	391,900
Finance	1,641,300
Information Technology - Data	1,003,900
Information Technology - Voice	115,000
Public Safety - Sheriff Services	6,540,000
Special Safety Programs	760,200
Emergency Preparedness	165,700
Public Works Administration	2,090,400
Traffic Management	294,500
Storm Water Quality	509,000
Public Building Maintenance	643,400
Parks Maintenance	757,000
Trails & Open Space Maintenance	646,800
Vehicle Maintenance	69,000
Sewer Maintenance	66,000
Street Landscape Maintenance	181,000
Community Development Administration	713,500
Planning	908,700
Building & Safety Services	1,074,300
Code Enforcement	267,200
View Restoration/Preservation	389,200
NCCP	50,000
Geology	150,000
Animal Control	140,000
Recreation Administration	1,042,600
Other Recreation Facilities	1,500
Eastview Park	65,100
Open Space Management	241,500
Fred Hesse Jr. Park	209,600
Robert E. Ryan Park	106,900
Ladera Linda Community Center	91,100
Abalone Cove Shoreline Park	143,500
Special Events	249,200
City Run Sports & Activities	5,100
Point Vicente Interpretive Center	540,900
Contract Classes	55,000
Volunteer Program	7,800
REACH	78,000
Recreation Support Services	24,400
Non-departmental	1,317,800
SUBTOTAL GENERAL FUND EXPENDITURES	\$ 26,592,900

Street Maintenance - Pavement Management	\$ 250,000
Street Maintenance - Non-Pavement	797,100
Traffic signal Maintenance	10,000
Portuguese Bend Rd. Maintenance	29,700
Street Landscape Maintenance (CIP)	1,500,000
SUBTOTAL GAS TAX FUND EXPENDITURES	\$ 2,586,800

CIP	\$ 9,917,000
BEAUTIFICATION	-
1972 ACT	-
EL PRADO LIGHTING	800
1911 ACT	348,000
WASTE REDUCTION	304,100
AIR QUALITY MANAGEMENT	50,000
PROPOSITION C	640,000
PROPOSITION A	1,201,100
MEASURE R	700,000
MEASURE M	536,000
FEDERAL GRANTS	-
STATE GRANTS	-
HABITAT RESTORATION	179,500
SUBREGION 1 MAINTENANCE	46,800
ABALONE COVE SEWER MAINTENANCE	648,100
DONOR RESTRICTED CONTRIBUTIONS	25,000
COMMUNITY DEVELOPMENT BLOCK GRANT	150,600
QUIMBY	-
ENVIRONMENTAL EXCISE TAX	310,000
BICYCLE & PEDESTRIAN ACCESS	-
WATER QUALITY/FLOOD PROTECTION	-
SUBTOTAL OTHER FUNDS EXPENDITURES	\$ 15,057,000

EQUIPMENT REPLACEMENT	\$ 749,200
SUBTOTAL INTERNAL SERVICE FUNDS EXPENDITURES	\$ 749,200

PASSED, APPROVED and ADOPTED the 18th day of June 2019.

ATTEST:



Mayor



City Clerk

State of California)
County of Los Angeles)
City of Rancho Palos Verdes)

I, Emily Colborn, City Clerk of The City of Rancho Palos Verdes, hereby certify that the above Resolution No. 2019-23 was duly and regularly passed and adopted by the said City Council at regular meeting thereof held on June 18, 2019.



City Clerk