



City of Rancho  
Palos Verdes



# ADOPTED ANNUAL BUDGET

FOR FISCAL YEAR  
**2021-2022**





## **City Budget FY 2021-2022**

### **City Officials**

Eric Alegria  
Mayor

David L. Bradley  
Mayor Pro Tem

John Cruikshank  
Councilmember

Ken Dyda  
Councilmember

Barbara Ferraro  
Councilmember

### **City Staff**

Ara Mihranian, AICP  
City Manager

Karina Bañales  
Deputy City Manager

Trang Nguyen  
Director of Finance

Ramzi Awwad  
Director of Public Works

Cory Linder  
Director of Recreation & Parks

Ken Rukavina  
Director of Community Development







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# Residents of Rancho Palos Verdes

## City Council

Planning Commision

Civic Center  
Advisory Committee

Traffic Safety  
Committee

Emergency  
Preparedness  
Committee

Finance Advisory  
Committee

Infrastructure  
Management  
Advisory Committee

City Manager

City Attorney

Deputy City Manager

Community  
Development

Finance

Public Works

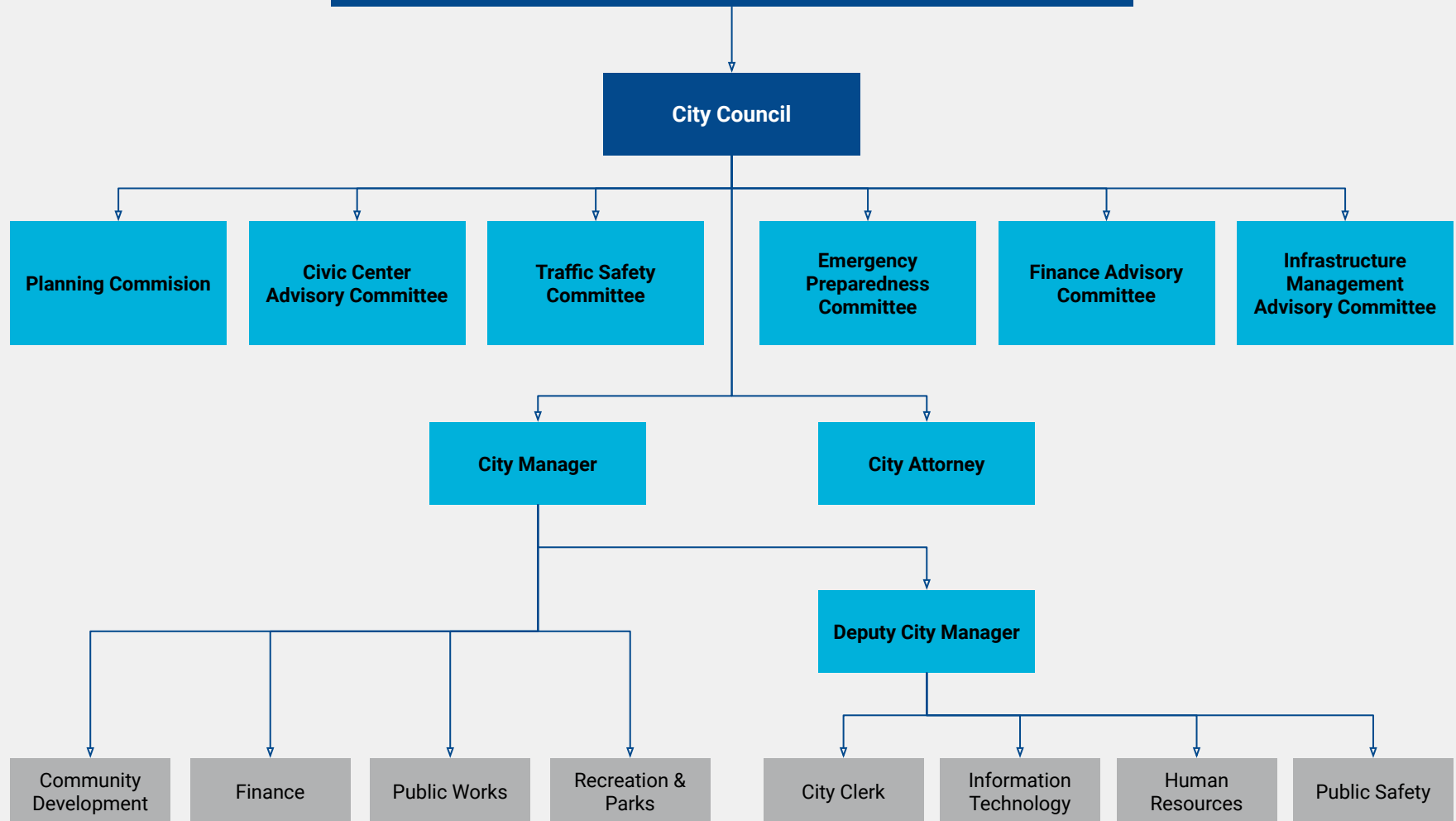
Recreation &  
Parks

City Clerk

Information  
Technology

Human  
Resources

Public Safety









# Budget Overview

It is a pleasure  
to present to the  
City Council and  
community the  
Fiscal Year 2021-22  
Adopted Budget that  
continues the City's  
tradition of fiscal  
responsibility.









## Fiscal Year 2021-22 Budget Transmittal

June 19, 2021

Re: Submittal of FY 2021-22 Budget

Honorable Mayor and Members of the City Council,

The adoption of the Fiscal Year 2021-22 Budget reflects careful and thoughtful consideration as the City gradually recovers from the economic impacts experienced with COVID-19. The budget process began in early 2021 at a time when many questions regarding the economic recovery remained unanswered. Through diligent predictive budgeting and forecasting, I am delighted to present to the City Council and residents of Rancho Palos Verdes the Fiscal Year 2021-22 Adopted Budget that continues the City's tradition of fiscal responsibility.

The budget process continues to be a fluid exercise for the City as processes evolve in response to City Council and community needs. This year, the development of the City Council goals aligned with the discussion of the budget to ensure both documents correspond and support one another and results can be realized. With the City Council's direction, Staff produced a balanced budget prioritized around the City Council's goals of:

1. Public Safety
2. Maintain/Improvement of the City's Infrastructures
3. Maintain/Improvement of City Land and Facilities
4. Maintain/Improve Quality of Life
5. Engage Citizen Involvement and Public Outreach
6. Maintain/Improve Efficiency and Transparency

General Fund operating expenditures increased by \$581,500 and operating revenues increased by \$1.1 million compared to last year's budget. This increase resulted in funding \$315,000 in operating expenditures toward certain City Council goals. This year, the City Council was also able to fund \$307,000 to the Employee Pension Service Fund to help with future unfunded liability payments. Transfers to the CIP Fund increased by almost \$1 million due to the projected increase in transient occupancy tax revenue from Terranea Resort. The City Council also continued its support for lower taxes by eliminating the tax rate on home occupancy businesses in the City.

As business at City Hall rebounds, and in some cases exceeds previous levels, positions that were frozen were funded to support the increased and anticipated activity. These positions included parking enforcement, Associate Engineer, Assistant Planner, and Permit Technician.

The Adopted Budget, excluding Improvement Authorities, totals \$44,328,800 in Expenditures and \$42,782,800 in Revenues; the gap between expenditures and revenues is offset by existing fund balances. The General Fund Expenditures of \$30,363,400 are offset by General Fund Revenues of \$30,425,700.

The City began the budget process on February 22, 2021 with the City Council Goals Workshop. During this workshop the City Council reviewed the progress of the goals set during FY 2020-21. Additionally, the City Council established the framework for the FY 2021-22 goals and priorities for the upcoming budget.

Next are the Budget Workshops, which documents the budget assumptions based on midyear figures framing the following year's budget. Prior to presenting to the City Council, Staff reports the assumptions, projects, and programs to the City Council's appointed Committees – Finance Advisory Committee (FAC), Infrastructure Management Committee (IMAC), and the Planning Commission (PC).

After the budget workshops, Staff presents the Preliminary Budget as a regular business at a City Council meeting. Staff reports the changes from the Budget Workshops to the Preliminary Budget based on third-quarter figures, including the CIP Fund, Special Revenue Funds, and the Equipment Replacement Fund. In this meeting, Staff confirms that the Preliminary Budget presented is in accordance with City Council Policy No. 45, Balanced Operating Budget. The policy is to ensure that

the City Council adopts a structurally balanced budget, where recurring revenues are greater than or equal to recurring expenditures.

After completing the FY 2021-22 City Council Goals in February, two FY 2020-21 Budget Workshops in March/April, and the review of the Preliminary Budget in May, the City Council is then presented the FY 2021-22 Budget at a duly noticed public hearing. The budget public hearing is a comprehensive report that documents the forthcoming year's budget. The analysis presented in the report is comparing between the budgets to the estimated year-end results. Additionally, this report highlights the summary for FY 2020-21 General Fund Balance and the FY 2021-22 Budget Assumptions for General Fund, Capital Infrastructure Project Fund, Special Revenue Funds, and Equipment Replacement Fund. As illustrated below, if the budget presented this evening is accepted, the City Council may consider adopting the budget on June 15.

## Economic Outlook

The financial impact of the pandemic has had far reaching impacts throughout Los Angeles County and the state of California as a whole. The Los Angeles County Economic Development Corporation (LAEDC) prepares an annual economic forecast each year. This year's report was issued in February as the effects of the winter COVID-19 wave began to subside and just weeks before the mass roll out of the vaccine distribution.

In its initial forecast, the LAEDC expected the Gross Domestic Product (GDP) for the United States as a whole to grow by 3% in 2021 after falling by 4.1% during 2020. California's GDP also experienced a decline, although significantly less severe, of 0.6% during 2020. A 2% gain in GDP is projected for 2021. The estimates for both the United States as a whole, and the state of California are expected to change as more information becomes available.

California's unemployment rate averaged 4.6% from 2016 through 2019. In 2020 unemployment rose significantly to 10.4% as the pandemic forced the closure of many businesses across the state. Los Angeles County saw similar changes to the unemployment rate with the four year average of 4.8% from 2016 to 2019 to 13.6% in 2020. Going forward in 2021 statewide unemployment is expected to fall to 9.4% and to 9.3% in Los Angeles County.

The impact of increased unemployment, economic displacement and business failures is expected to have an impact that will be felt beyond the end of the pandemic. Even with projections from the LAEDC suggesting an extended impact on the economy, Los Angeles County will hopefully experience a boost as large scale public gatherings are safe once again. The LAEDC had this to say on the future for Los Angeles County, "The county is a hub for entertainment and live events, and households who have not been negatively impacted during the pandemic will likely have increased savings (reduced consumption) and pent-up demand for entertainment after nearly a year of quarantines and social distancing. Once herd immunity is reached at the national, state, and county level, Los Angeles is expected to once again be a vibrant center of food, culture, and economic activity"

Despite the extended economic downturn caused by the pandemic, the City of Rancho Palos Verdes has remained in a strong and stable position financially. The City historically follows a very conservative fiscal policy and continues its practice of maintaining a strong reserve. Based on this practice, the City maintains a healthy financial outlook and supports the General Fund operations with only recurring tax revenue. The City-wide annual budget continues to showcase the City's commitment to fiscal prudence, predicated on maintaining a structurally sound operating budget, lean staffing, healthy cash reserves and absence of debt.

## FY 2020-21 General Fund

At the end of FY 2020-21, General Fund revenues are estimated to end the year at approximately \$28.5 million, approximately \$671,000 below budgeted revenue. This reduction in projected revenue is primarily attributed to lost Transient Occupancy Tax (TOT) and Sales Tax revenue due to the lingering effects of the pandemic. During the budget process conducted from January through June of 2020, it was still yet unknown how long the statewide restrictions would continue which resulted in the temporary closure of Terranea Resort and the reduced demand that followed its reopening in June. Lost revenue was partially offset by better than expected revenue from Property Tax and Permits & Fees.

Expenditures are estimated to end the year slightly over \$27.8 million, net of transfers. This figure includes over \$1.7 million or 6% in savings, which is the result of reductions to transfers to CIP and savings identified during midyear and third quarter reviews. Of this amount, over \$1.1 million of the estimated savings are from citywide reduced operating activities, deferred/unfilled vacancies, and continuous prudent spending. The remaining \$583,300 is a reduction of the transfers to CIP, based on the anticipated year-end for Transient Occupancy Taxes (TOT). The \$1.7 million in savings is then offset by approximately \$670,700 or 2% lower-than-expected revenues, mainly from TOT and Sales Tax. As a result, Staff estimates the General Fund would end the year with a fund balance of almost \$22.5 million. After applying the City Council's 50% Reserve Policy, the General Fund's estimated Excess Unrestricted Fund Balance would be roughly \$9.4 million, an increase of \$1.6 million or 21% over FY 2020-21 Revised Budget.

Table 1

FY 2020-21 General Fund Year-End Estimates (in millions)		
Beginning Fund Balance @ 7/1/2020	\$	21,748,706
Add: Revenues		28,299,200
Add: Transfers In		230,000
<b>Subtotal</b>		<b>50,277,906</b>
Less: Expenditures		(26,215,756)
Less: Transfers Out to CIP		(1,577,200)
Less: Transfers Out		(10,000)
<b>Subtotal</b>		<b>(27,802,956)</b>
Ending Fund Balance @ 6/30/2021		22,474,950
Less: 50% Policy Reserve		(13,107,878)
<b>Estimated Unrestricted Surplus/(Deficit)</b>	<b>\$</b>	<b>9,367,072</b>

As we look back at Fiscal Year 2020-21, the City had many accomplishments, notably:

#### City Manager's and City Clerk's Office

- City Manager's & City Clerk's Office
- Launched the Legislation Corner on the City website, sharing information on the bills the City Council is monitoring with community members.
- Prepared and disseminated position letters for the City on various bills and legislative issues, including more than 30 housing bills and numerous urgent letters regarding COVID-19 restrictions and funding.
- Negotiated ground lease amendments with telecommunications providers, resulting in increased rents paid to the City.
- Worked with the City's grant management consultant on successful applications for a \$999,900 Highway Safety Improvement Program (HSIP) grant to repair and replace guardrails on Palos Verdes Drive East; and a \$150,000 California Department of Housing and Community Development Local Early Action Planning (LEAP) grant to supplement the City's previously awarded SB 2 grant to development a potential mixed-use overlay zoning district.
- Submitted requests for congressionally directed spending for the Portuguese Bend Landslide Remediation Project.
- Developed and launched the MyRPV smartphone app.
- Completed the RPV Citizen Satisfaction Survey, a community-wide initiative aimed at soliciting resident feedback to enhance City programming and guide policymaking, which collected more than 2,300 responses.
- Continued the City's COVID-19 public information campaign, including a weekly community newsletter, social media updates and a comprehensive webpage.
- Formed an official sister city partnership with Sakura City, Japan in an innovative virtual signing ceremony, and developed virtual cultural exchange programs.
- Met with the EPA regarding the recently rediscovered DDT dumping site off the coast and advocated for an assessment of contamination and possible solutions for remediation.
- Established a successful hybrid city council meeting platform and is recognized by public sector agencies as a resource.
- Developed a Public Participation Program for residents to participate in hybrid/virtual and complete online forms.

#### Public Safety and Emergency Preparedness

- RPV named 4th Safest City in California by Safewise.
- Implemented the HOA Security Camera Grant Program, assisting 12 neighborhoods in acquiring security cameras.
- Directed enhanced additional enforcement patrols conducted by the Lomita Sheriff's Station.
- Continued to work collaboratively with Palos Verdes Estates, Rolling Hills, and Rolling Hills Estates, through the Peninsula Public Safety Committee (PPSC) and Regional Contract Law Committee (RCLC).
- Hosted Coffee with a Cop discussions and a Public Safety Town Hall meeting with Lomita Station.



- Reinitiated discussions with the Sheriff's Department and Fire Department regarding locating substations at the Civic Center property.
- Continuation of the Alert SouthBay emergency notification system and the School Resource Officer program with the Peninsula cities and Palos Verdes Unified School District.
- Level 3 activation of the City's Emergency Operations Center in response to the pandemic of the novel coronavirus.
- Federal Emergency Management Agency (FEMA) approval of the cities of Rancho Palos Verdes and Rolling Hills Estates Multi-Jurisdictional Hazard Mitigation Plan.
- Participation in the annual Great ShakeOut earthquake drill and proclamation of April as earthquake preparedness month by the City Council.
- Execution of a surprise emergency operations center exercise to assess the City's readiness to respond to a real emergency.
- Presentation of Peninsula-wide wildfire mitigation preparedness efforts during Assemblymember Al Muratsuchi's virtual wildfire preparedness town hall meeting.
- Coordination of a Peninsula-wide emergency preparedness tabletop exercise in coordination with the cities of Palos Verdes Estates, Rolling Hills, and Rolling Hills Estates.
- Outreach by Emergency Preparedness Committee Members to the City of Malibu and the Topanga Coalition for Emergency Preparedness (T-CEP) in the gleaning of best practices and lessons learned in responding to wildfires.
- Submission of two sub-applications to the California Governor's Office of Emergency Services (Cal OES) Hazard Mitigation Grant Program (HMGP) toward the securing of funding toward wildfire mitigation projects.

#### Human Resources

- Executed an internship program to maximize the internship experience for youth with developmental disabilities to advance their career development.
- Restructured the employee evaluation process to ensure employees receive performance evaluations in a timely manner.
- Developed numerous trainings to inspire and empower employees to perform at their best and deliver exceptional services to the community.
- Enhanced the recruitment and selection process to attract and obtain stellar candidates for the workforce.
- Partnered with Company Nurse to offer employees a 365/24/7 on-call nurse for work related injuries.
- Developed a Social Committee to plan and execute team building and morale-boosting events for City Employees.
- Completed an employee survey aimed at measuring RPV employee workplace satisfaction for recruitment and retention purposes.
- Introduced recruitment informational sessions for interested candidates to learn more about a vacancy and how to prepare for an interview and successfully complete the recruitment process.

#### Information Technology and RPVtv

- City's email system has been successfully migrated to Microsoft's Office 365 Government Cloud providing enhanced reliability, security, scalability and access to Office applications increasing productivity and collaboration among the city employees.
- The eTrakit online permitting portal has been configured with 12 permits and made available for the general public, businesses and contractors. E-trakit offers a convenient way to apply for selected RPV permits and make online payments.
- Provided residents with more than 75 community programs and public service announcements including the monthly Mayor's show, public safety reports, business updates and news from city hall, returning to schools, sports, and community events safely and comfortably.
- Hosted virtual celebrations in RPV during the COVID-19 pandemic such as birthdays, recognition luncheons, and RPV Honorees.
- Created a "Pass it On" series where RPV City Council and Staff as well as local residents promoted and supported local restaurants to stay open.
- Created Sister City Cultural exchange webinar series that was shared with Sakura City, Japan.

- Produced a series of Recreation and Parks virtual tours and programming during the COVID-19 pandemic connecting local and worldwide viewers to the City's sites. Such as, a virtual tour of Whale of a Day, Virtual Palos Verdes Interpretive Center tour, and Palos Verdes Peninsula School District grade school virtual tours.

#### Finance

- Completed and received approval from the Finance Advisory Committee and City Council to adopt a new CalPERS Pension Plan Guidelines addressing a long-term financial plan on the City's pension liability.
- Completed and received approval from the Finance Advisory Committee and City Council to adopt the revisions in the City Council Policy Number 41 Reserve Policies to improve the City's future reserves.
- Coordinated and received approval from the Finance Advisory Committee and City Council to adopt the updated Master Fee Schedule for City services.
- Successfully migrated to the new version of the City's financial software to further maximize the City's capabilities in financial processing, security, and reporting.
- Expanded the Financial Model during the FY 2021-22 budget process from five years outlook to ten years to provide a longer-term financial outlook beyond five years.
- The City continued to receive a designation from the California State Auditor's Office as a City with a low risk for financial distress for FY 2019-2020. The City scored 91.23 out of 100 points.
- The City continued to receive a clean audit of its financial reports.
- The City continued to receive a Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report for FY 2019-2020, awarded by the Government Finance Officers Association (GFOA).

#### Public Works

- Installed 10 new ADA compliant curb ramps in the Rolling Hills Riviera neighborhood
- Completed three Landslide GPS Surveys
- Processed approximately 300 Encroachment Permits
- Processed approximately 175 Parking Permits
- Processed approximately 130 Development Permit reviews
- Completed roadway Repairs to Palos Verdes Drive South through the Landslide
- Replaced approximately 4,500 linear feet of Coastal Bluff Fence from PVIC north to the Calle Entradero Parking Lot
- Repaired approximately 2,000 linear feet of sidewalk throughout the City
- Completed beautification of Hawthorne Blvd between Crest Road and Via Rivera- removed green asphalt and installed drought tolerant landscaping
- Completed improvements at 11 bus stops throughout the City; including the installation of bus stopping pads, shelters, benches, and waste receptacles
- Revised Guidelines to Residential Utility Undergrounding (CPUC Rule 20B)
- Completed installation of collector screens on all City-owned catch basins
- Expanded the Fuel Modification Program for defensible space around structures
- Retrofitted City facilities with safety measures in response to COVID-19
- Installed fencing and a gate at the Burma Road Trailhead
- Completed construction plans and awarded a construction contract for fencing and a gate at the Rattlesnake Trailhead
- Repaired eroded cliff side at Sea Dahlia Trail
- Completed traffic signal installation at Hawthorne Boulevard and Via Rivera
- City Hall Beautification – turf enhancement
- Installed three new trailhead Entrances at City Hall
- Installed 260 new Plants in the Silver Spur Road median from Hawthorne Boulevard to Montemalaga Drive
- Installed 21,000 square feet of lawn at Eastview Dog Park
- Installed 40,000 square feet of lawn at Hesse Park.
- Removed 953 cases of Graffiti

- Cleaned and repainted stencils at 1,110 Catch Basins in the City
- Planted Seven Trees on Crest Road
- Coordinated with LA County PW Sewer division during their inspection of the City's sewer system
- Replaced 262 Feet of Guard rails on Palos Verdes Drive East
- Repaired 13,000 square feet of pavement
- Responded to and completed approximately 1,900 Service Requests for issues related to: trees, sidewalks, roadways, right-of-way landscapes, facilities/grounds, sanitary sewers, and emergencies
- Organized and coordinated shredding events on October 17, 2020 and April 17, 2020; as well as an electronic waste day on May 1, 2021
- Successfully reopened playgrounds after covid shutdown and repaired deficiencies
- Replaced illuminated signs on Palos Verdes Drive South at Hawthorne Boulevard and on Palos Verdes Drive at Terranea Way

#### Community Development

- Modified operational procedures continue providing in-house structural plan-check, inspection and permitting services during the COVID-19 pandemic.
- Developed virtual counter hours to assist the residents, developers, and the business community during counter closures as a result of the COVID-19 pandemic.
- Developed a Temporary Special Use Permit to assist Rancho Palos Verdes businesses with the opportunity to provide limited outdoor operations during the COVID-19 pandemic.
- Completed land-use entitlements for the new Ladera Linda Community Center and Park Project.
- Adopted Code Amendments related to the City's Accessory Dwelling Unit Ordinance, Non-commercial Amateur Radio Antennas and Coastal Sage Scrub protection.
- Awarded a \$150,000 Local Early Action Plan (LEAP) grant to assess the environmental impacts of a proposed mixed-use overlay zone along Western Avenue.
- Filed an appeal with the Southern California Association of Governments (SCAG) of the City's 6th Cycle draft Regional Housing Needs Assessment (RHNA) allocation.
- Initiated the update of the City's Housing Element for the 2021-2029 Housing Cycle.
- Timely submittals of the City's Annual General Plan Update Report as well as the Housing Element Annual Progress Report to the Governor's Office of Planning and Research (OPR) and the California Department of Housing and Community Development (HCD).
- Continue to proactively coordinate informative, educational neighborhood coyote outreach City wide.
- Participated on the LAX Community Noise Roundtable to address community concerns related to aircraft flights over the Peninsula.
- Conducted over 100 foliage analysis as part of the Planning Division's development review process
- Facilitated the extensive trimming and removal of privately-owned and city-owned foliage to restore the views along Palos Verdes Drive South roadway
- Transmitted several separate and distinct proposals to the FAA and to Los Angeles World Airports to further reduce aircraft noise above and near RPV
- Continued to provide view restoration mediation services using COVID-safe, remote meeting platforms.
- Conduct virtual inspections and work with the construction community members to ensure that all virtual inspections are handled in a timely manner and performed accurately.
- Assist our code enforcement Team And perform follow up code enforcement Inspections as well as conduct code research on active code Enforcement cases.

#### Recreation and Parks

- Managed closures during COVID and oversaw re-openings of trails, beaches and Preserve.
- Created and implemented numerous first-time virtual special events.
- Held virtual meetings of the Preserve Public Forums, Ad Hoc Subcommittee, etc.



- Utilized Park Rangers for enforcement, outreach, and presence.
- Established parking enforcement program.
- RE-introduced REACH programs using virtual events.
- Created shuttle program; shuttle hub; trail and trailhead improvements.
- Organized ParkMobile online reservation parking system.
- Implemented social media campaign to redirect Preserve users to more user-friendly locations.
- Assisted with the Ladera Linda Park and Community Center project
- Preserve Property Survey Completed
- Restarted volunteer program

## FY 2021-22 General Fund Budget

The General Fund is the City's largest fund. Property Tax continues to be the largest and historically the most stable revenue source in the City with expected growth of 4.5% from the prior year with a projected total of just under \$15 million in FY 2021-22. As restrictions have been lifted across the state and vaccination levels rise, the City's TOT revenue is projected to continue its upward trend as is projected to reach \$4 million, a 40.3% increase over the prior year. Total revenue is projected to reach \$30.4 million (including transfers) led by the City's three largest revenue sources, Property Tax (49%), TOT (13%) (Terranea Resort makes up 96% of TOT revenue), and Sales Tax (7%). These three sources are estimated to total \$21.1 million, or 69% of total revenue.

The City continues to set conservative fiscal policies when it comes to funding expenditures, including transferring TOT revenue to the CIP Fund to invest in the City's infrastructure. For FY 2021-22, this is equivalent to a transfer of \$2.5 million from the General Fund to the CIP Fund. This is an increase of \$600,000 from the prior year as TOT revenue is projected to continue its recovery. The City Council has continued their commitment to public safety by directing staff to continue to reduce the TOT transfer to the CIP by the annual increase in Public Safety contract.

The FY 2020-21 Adopted Budget for the General Fund shows revenues of \$30,425,700 and expenditures of \$30,363,400, including all transfers. As shown below in Table 2, the estimated excess Fund Balance at the end of FY 2021-22 is \$8.8 million (net of the 50% reserve).

Table 2

FY 2021-22 General Fund Estimates	
Beginning Fund Balance @ 7/1/2021	\$ 22,474,950
Add: Revenues	30,075,700
Add: Transfers In	350,000
<b>Subtotal</b>	<b>52,900,650</b>
Less: Year-End Expenditures	(27,418,400)
Less: Transfers to CIP	(2,553,000)
Less: Transfers to Pension	(307,000)
Less: Other Transfers-Out	(85,000)
<b>Subtotal</b>	<b>(30,363,400)</b>
Ending Fund Balance @ 6/30/2022	22,537,250
Less: 50% Policy Reserve	(13,709,200)
<b>Estimated Unrestricted Surplus/(Deficit)</b>	<b>\$ 8,828,050</b>

## Capital Improvement Program

The City's CIP is the City's plan for the infrastructure projects in conjunction with the City's General Plan and the City Council's Goals to identify needed capital projects based on available sources of revenues. Additionally, the CIP provides the framework for the City's management team, Public Works, and the City Council. The City Council-appointed IMAC also assists in the development and rankings of the CIP list. The CIP projects are funded by the General Fund TOT transfers (net of public safety increase) and Special Revenue Funds.

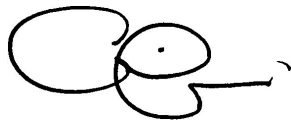
Based on the directions from City Council, the FY 2021-22 budget is \$8 million, approving a total of 21 projects. Of this amount, \$2.9 million is funded by the CIP Fund and the remaining \$5.1 million will be funded by the City's Special Revenue Funds including Measure R, Proposition C, and 1911 Act Lighting.

## Summary

The FY 2020-21 Budget presented to the City Council for adoption continues in the City's tradition of being balanced. This document provides a spending plan that will allow the City to continue to provide the community enhanced level of service with cost savings. The FY 2020-21 Budget is available on the City's website for the public's review. As always, City staff is available to answer any questions about the City's budget and finances, and we welcome all comments on how we are doing and how we can better serve the public.

I would like to take this opportunity to acknowledge the City Council, Committees, Planning Commission, and the residents for your input and support on the budget. I believe the budget supports the continued preservation and enhancement of the community's quality of life. I would also like to express my gratitude and appreciation to staff for its unmatched professionalism and dedication, and for implementing best practices in each of their departments. They all played an invaluable part in developing a balanced budget, under such challenging and unprecedented times, without compromising the City's high service levels.

Sincerely,



Ara Michael Mihranian, AICP  
City Manager



## Profile of Rancho Palos Verdes

The City of Rancho Palos Verdes is located on a coastal peninsula overlooking the Pacific Ocean in Los Angeles County, California.

The City has a land area of 13.6 square miles, and roughly 41,500 residents. With 7.5 miles of Pacific coastline, a 1400-acre nature preserve, and hundreds more acres of open space, the City has maintained a semi-rural environment. Residents and visitors enjoy expansive views of the Pacific Ocean and ample opportunities for recreation including golfing, hiking, beach access, and whale watching.

Notable landmarks and points of interest include the Wayfarer's Chapel designed by Lloyd Wright, the Point Vicente Lighthouse, Point Vicente Interpretive Center, Terranea Resort, Palos Verdes Nature Preserve, and Trump National Golf Club.



## City Governance

Rancho Palos Verdes is a California General Law city, and has operated under a council-manager form of government since incorporation in 1973. Policy-making and legislative authority are vested in the City Council; which consists of five members elected at-large on a non-partisan basis, including the City Council designated Mayor and Mayor Pro-Tem. Council Members are elected to four-year staggered terms, with two or three Council Members elected every two years. The City Council is responsible for passing ordinances, adopting the budget, appointing committees, and hiring the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the City Council, overseeing day-to-day operations, and appointing the heads of the City's departments.



## Demographics

Based on the most recent data from the US Census Bureau and the Bureau of Labor Statistics, the median age of the City's 41,530 residents is 50, and annual personal income per capita is approximately \$68,100. There are 15,488 households with a median home value of \$1,156,700. The unemployment rate for the City of Rancho Palos Verdes was 7.1% as of July 2021 and public school enrollment was reported via the Palos Verdes Peninsula Unified School District as 11,000. The largest employers include the Palos Verdes Peninsula Unified School District and Terranea Resort.

## Service Delivery

The City's operating departments are City Administration, Community Development, Finance, Public Works, and Recreation and Parks. For FY 2021-22, there are a total of 73 approved full-time positions, 70 of which are funded. Additionally, the City employs part-time staff that are the equivalent to 27 full-time positions, the majority of which work in the Recreation & Parks Department. The remaining City services are provided by contracted outside agencies and vendors. Police and fire services are provided by Los Angeles County. Vendor contracts are awarded for public facility and right-of-way maintenance. The City Council contracts with an outside law firm for City Attorney services. The City issues franchise agreements to commercial providers for solid waste, electric, water, and gas. However, Community Development services such as planning, building & safety, and code enforcement are provided by in-house staff.



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## Reporting Entity

This budget document includes the funds of the City and its component unit, the Rancho Palos Verdes Joint Powers Improvement Authority.

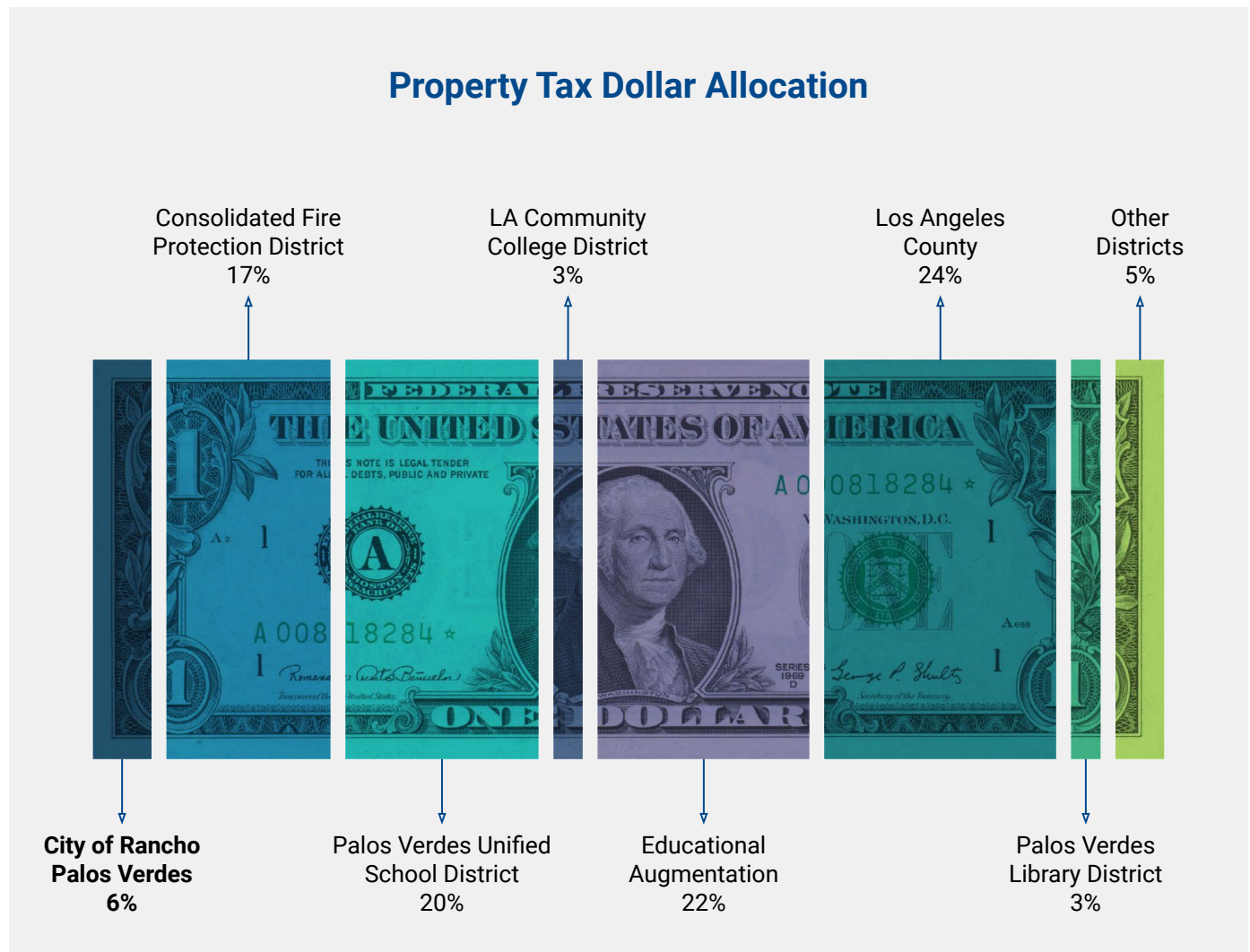
In 1984, the Rancho Palos Verdes Redevelopment Agency was formed to finance long-term capital improvements designed to eliminate physical and economic blight in a project area through stabilization of hazardous active landslides. The Improvement Authority was formed in 1990, in accordance with a Reimbursement and Settlement Agreement between the City, Redevelopment Agency, and Los Angeles County in connection with the Horan Lawsuit concerning the landslides. In 2012, pursuant to newly adopted state law, the Redevelopment Agency was dissolved. The City served as the Successor Agency to the former Redevelopment Agency, and was responsible for winding down the affairs of it. Successor Agency financial activity is accounted for in a private-purpose trust fund; which is not required to have an adopted budget, and is not presented in this document.

Effective July 2018, all former RDAs in Los Angeles County were consolidated into one of five Oversight Boards which were organized by Supervisorial District. Each Consolidated Oversight Board shall have jurisdiction over each Successor Agency located within its borders. The City's Successor Agency was moved under the Fourth District.



## Financial Overview

The City's General Fund has annual revenue of about \$28.3 million (excluding transfers). About \$15 million (or 50%) of General Fund revenue is property tax. For every dollar of the base property tax paid, the City receives about 6% as illustrated below.



Stable real estate property values throughout the City has continued to make property tax revenue the largest and most consistent revenue source for the General Fund. Although transient occupancy tax and sales tax, the City's next two largest revenue sources, have been impacted by the economic downturn, they are still expected to account for a combined \$6.2 million (20.5%) of General Fund revenue during FY 2021-22. The vast majority of transient occupancy tax revenue is used to fund infrastructure improvements throughout the City. The City Council has a history of conservative fiscal practices, including structurally balanced annual operating budgets.

The City Council adopts budgets for 28 other funds (3 restricted by the City Council and 25 legally restricted) that are expected to account for annual revenue of about \$9.5 million in FY 2021-22 (excluding inter-fund transactions). The Improvement Authority Board adopts budgets for 2 legally restricted funds that are primarily funded with General Fund transfers and interest earnings, and are expected to expend about \$125,000 in FY 2021-22.

As of June 30, 2020, the City had total assets of \$235.2 million, including \$66.9 million of cash and \$166 million of capital assets (net of depreciation). Total liabilities were \$17.7 million. A more in-depth discussion of financial analysis and economic outlook is included in the Financial Analysis section of this document.



## Budget Process

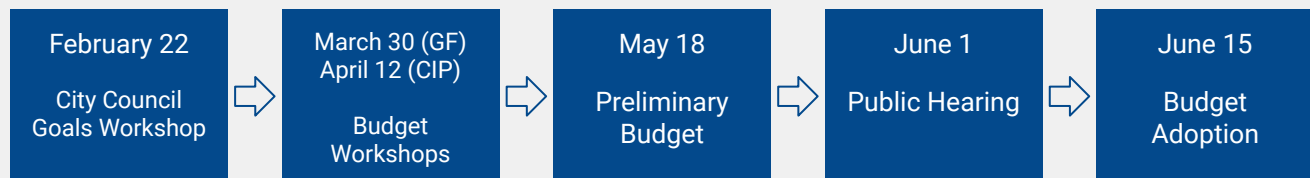
The adopted budget is the City Council's policy implementation and spending plan for the fiscal year. The City Council utilizes a Hybrid Zero-Based Budget approach. This approach starts with a baseline budget that includes non-discretionary expenditures, revenue-generating expenditures, full staffing, and maintaining current service levels. Through a series of budget workshops and meetings, City Council provides Staff direction to build a draft budget.

The City's budget process began in February with the City Council Goals Workshop. During this workshop the City Council reviewed the progress of the goals set during FY 2020-21. Additionally, the City Council established the framework for the FY 2021-22 goals and priorities for the upcoming budget.

The Goals Workshop is followed by two Budget Workshops which document the budget assumptions based on midyear figures. The General Fund Budget Workshop was held on March 30th and the CIP Budget Workshop was conducted on April 12th. Prior to this meeting Staff reported all assumptions, projects, and programs to the City Council's appointed Committees – Finance Advisory Committee (FAC), Infrastructure Management Advisory Committee (IMAC), and the Planning Commission (PC).

Staff then presented the Preliminary Budget to the City Council on May 18th. In this meeting Staff confirmed that the Preliminary Budget presented is in accordance with City Council Policy No. 45, Balanced Operating Budget, which ensures a structurally balanced budget, where recurring revenues are greater than or equal to recurring expenditures, is adopted.

After completing the City Council Goals Workshop in February, two Budget Workshops in March and April, and the review of the Preliminary Budget in May, the City Council was then presented with the FY 2021-22 Budget during a public hearing held on June 1st. The Budget Public Hearing contained a comprehensive report that documented the forthcoming year's budget. Additionally, this report highlighted a summary of the FY 2020-21 General Fund Balance and the FY 2021-22 Budget Assumptions for the General Fund, Capital Infrastructure Project Fund, Special Revenue Funds, and Equipment Replacement Fund. On June 15th the City Council continued the public hearing and adopted the budget for FY 2021-22.



## Legal Level of Budgetary Control

Per section 3.32.080 of the Municipal Code, all expenditures in excess of a fund and/or function budgeted allocations must be approved by supplemental appropriation of the City Council. The City Manager may approve transfers between any program's accounts, as long as the transfers are within the same budgetary function and the same fund. No full-time equivalent positions may be added to those specifically approved in the budget without authorization and supplemental appropriation of the City Council. All appropriations lapse at fiscal year-end; however, unspent appropriations may be carried forward to the next fiscal year by resolution of the City Council.

## Organization of Budget Document

The Overview section of the document is intended to give the public an overview of the City and its adopted budget. While the remainder of the document is also for public consumption, it is a working document for City Staff to manage the budget throughout the fiscal year. Therefore, the document is arranged by department and includes detailed line item information. The Five-Year Capital Improvement Plan adopted by the City Council is included at the end of the document. To assist the public with navigation, the following exhibit is an overview of the programs and funds managed by each department.

# Financial Analysis & Economic Outlook

## Recognition of Revenues & Expenditures

### Governmental Funds

The City recognizes revenue in governmental funds when the revenue is both measurable and available. Measurable means the amount can be determined. Available generally means received within 60 days of the fiscal year end of June 30th. Expenditures in governmental funds are recorded when the liability is incurred.

### Enterprise Fund and Internal Service Funds

The City maintains two internal service funds, Equipment Replacement (Fund 681) and Employee Pension Fund (Fund 682). Revenues are recognized when they are earned (even if not available) and expenses are recorded when the liability is incurred.

## Financial Policies

The City's financial policies are summarized below, and are available in full text on the City's website.

### Reserve Policy

The requirements and status of City Council Policy No. 41 are summarized in the following chart:

Fund	Reserve Policy	Policy Amount	Estimated June 30, 2022	Excess/ (Deficiency)
General Fund	50% of budgeted annual expenditures.	\$13,709,200	\$22,537,250	\$8,828,050
Habitat Restoration	Emergency projects of \$50,000 and future maintenance endowment of approximately \$188,900; which grows each year by \$10,000 plus accrued interest, as required by the City's Natural Communities Conservation Plan.	238,900	429,498	190,598
Subregion 1	Nonspendable developer endowment.	750,000	756,033	6,033
CIP	Emergency or future projects. Funded with General Fund money equivalent to annual transient occupancy tax and prior year favorable General Fund expenditure variance (if applicable). This also includes one year of road maintenance in the landslide area of the City.	5,000,000	25,071,924	20,071,924
Equipment Replacement	Estimated replacement cost of capitalized equipment held.	1,769,600	1,905,261	135,661

### Structural Balanced Operating Budget

City Council Policy No. 45 requires the City Council to adopt an annual operating budget where recurring expenditures do not exceed recurring revenues, and ongoing expenditures are not funded with one-time revenue sources. The operating budget is defined as the General Fund budget. To demonstrate compliance with this policy, a summary of the FY 2021-22 General Fund budget follows.

FY 2021-22 General Fund Budget	Recurring	One-Time	Total
Revenue	\$ 30,075,700	\$ -	\$ 30,075,700
Expenditures	(27,103,400)	(315,000)	(27,418,400)
<b>Subtotal</b>	<b>2,972,300</b>	<b>(315,000)</b>	<b>2,657,300</b>
Transfers In	350,000	-	350,000
Transfers Out	(2,328,800)	(616,200)	(2,945,000)
<b>FY 2021-22 Net Excess General Fund Reserve</b>	<b>\$ 993,500</b>	<b>\$ (931,200)</b>	<b>\$ 62,300</b>

## Annual Investment Policy

California Government Code Section 53607 allows for the governing body of a local agency to delegate the authority to invest its funds for a one-year period to the treasurer of the local agency. The City Council and the Improvement Authority Board annually adopt investment policies that delegate investment authority to the treasurer of the City and Improvement Authority, and outline the types of investments the treasurer is authorized to make. The investment policy is in compliance with the local agency investment requirements set forth in California Government Code Section 53601.

## Financial Model

City Council Policy No. 18 requires analysis, update and review of a Financial Model as part of the annual budget process. The Finance Advisory Committee (citizens committee appointed by the City Council) annually reviews the Model. The Model includes the funded projects from the Five-Year Capital Improvement Plan, and Year 1 of the Model is the proposed budget for the coming fiscal year.

## Five-Year Capital Improvement Plan

Although not required by law or City Council policy, it is considered a best practice to produce a five-year capital improvement plan document as a guide for the efficient and effective provision of resources for improvement and maintaining public infrastructure and facilities. The Five-Year Capital Improvement Plan is updated annually during the budget process, and incorporated into the Five-Year Financial Model. The City's Planning Commission reviews the document annually for consistency with the City's General Plan. The document is included at the end of this budget document.

## Audit Committee

City Council Policy No. 44 established a subcommittee of the City Council to serve as the City's Audit Committee. Two members of the City Council, annually appointed by the Mayor, serve as the Audit Committee. The City's independent financial statement auditor(s) report directly to the Audit Committee.

## Purchasing Ordinance

The City's purchasing policy is documented in Municipal Code Chapter 2.44, referred to as the Purchasing Ordinance. A summary of the policy follows.

- Purchases of supplies and services of more than \$3,000 require a City issued purchase order.
- Purchase orders are not required for payments for utility service (e.g. electricity), leases, and credit card purchases and payments.
- Purchases of supplies and services of more than \$3,000 require informal bids.
- Purchases of supplies and services of more than \$25,000 require formal bids and a contract approved by the City Council.
- Licensed professionals such as attorneys, architects, engineers, and financial advisors are exempt from bid requirements.
- All work performed by vendors on private property, or work with increased liability, requires a City contract for all amounts.
- The City Manager can approve contracts for amounts up to \$25,000.
- Purchases for Public Projects, as defined by California Code Section 22002, are subject to bid and contract requirements set forth in the California Uniform Public Construction Cost Accounting Act.

## Travel and Meetings

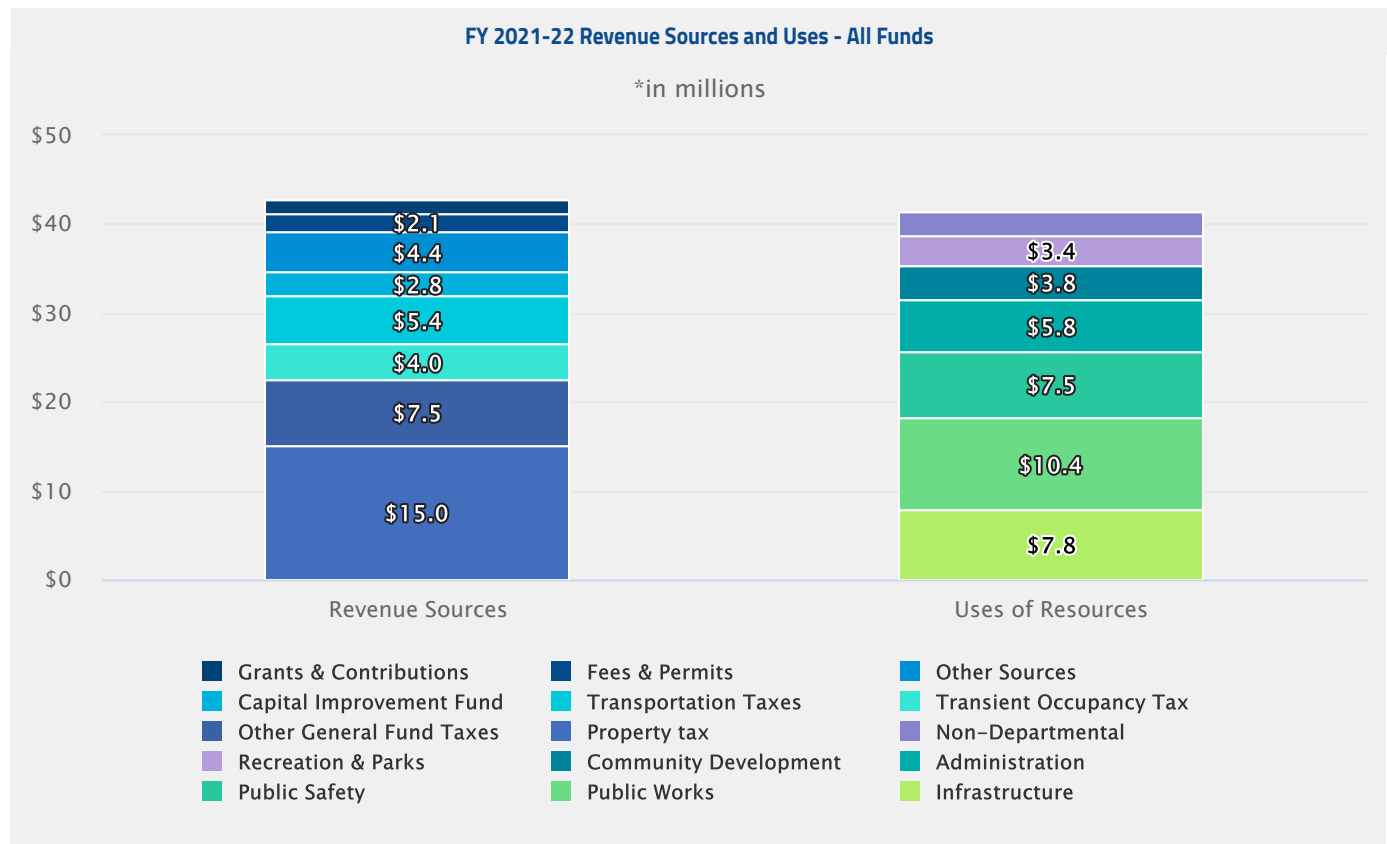
To assure the needs of the City are being met while limiting unnecessary expenditures, the City Council adopted Policy No. 16 outlining the procedures for travel and meeting expenses incurred by the City Council and its Committees/Commissions.

## Midyear Budget Review

Per Municipal Code Section 3.32.130, the City Council is to be provided with a midyear status report on the budget and any Staff recommendations. The report is typically presented to the City Council in February of each year.

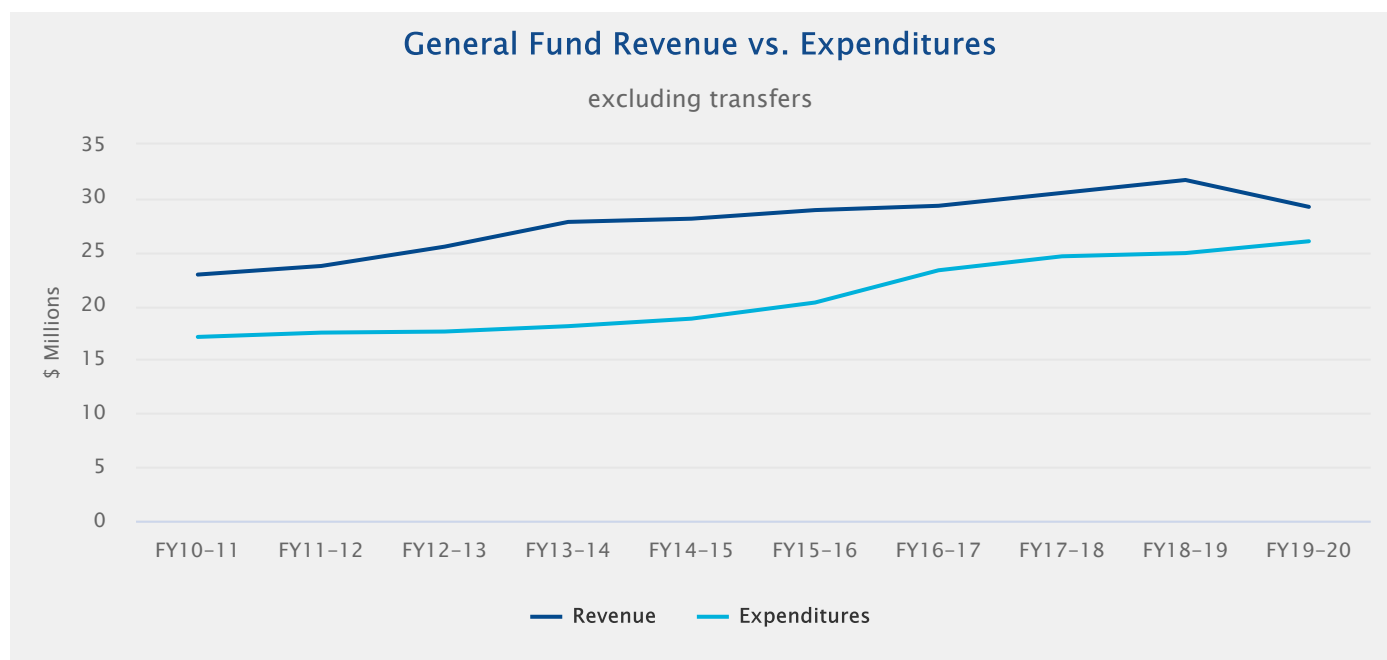
## Overview of Sources & Uses

The Citywide budget includes all funds of the City and its component unit, the Improvement Authority.



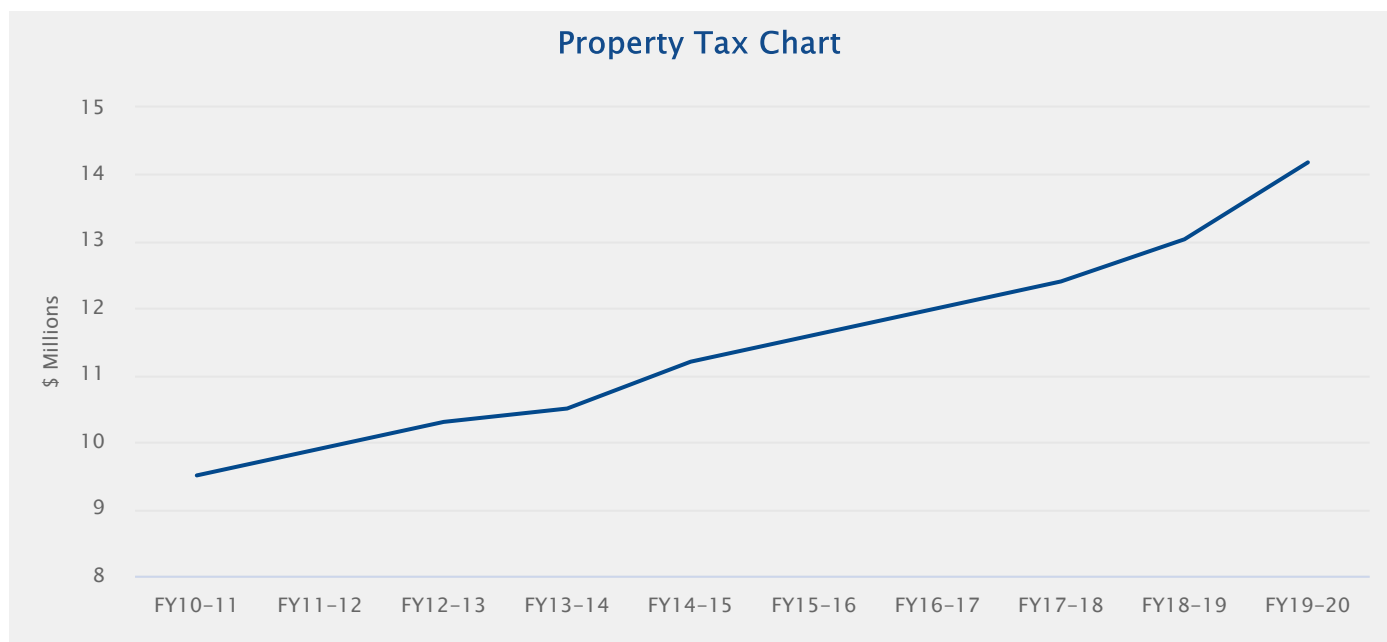
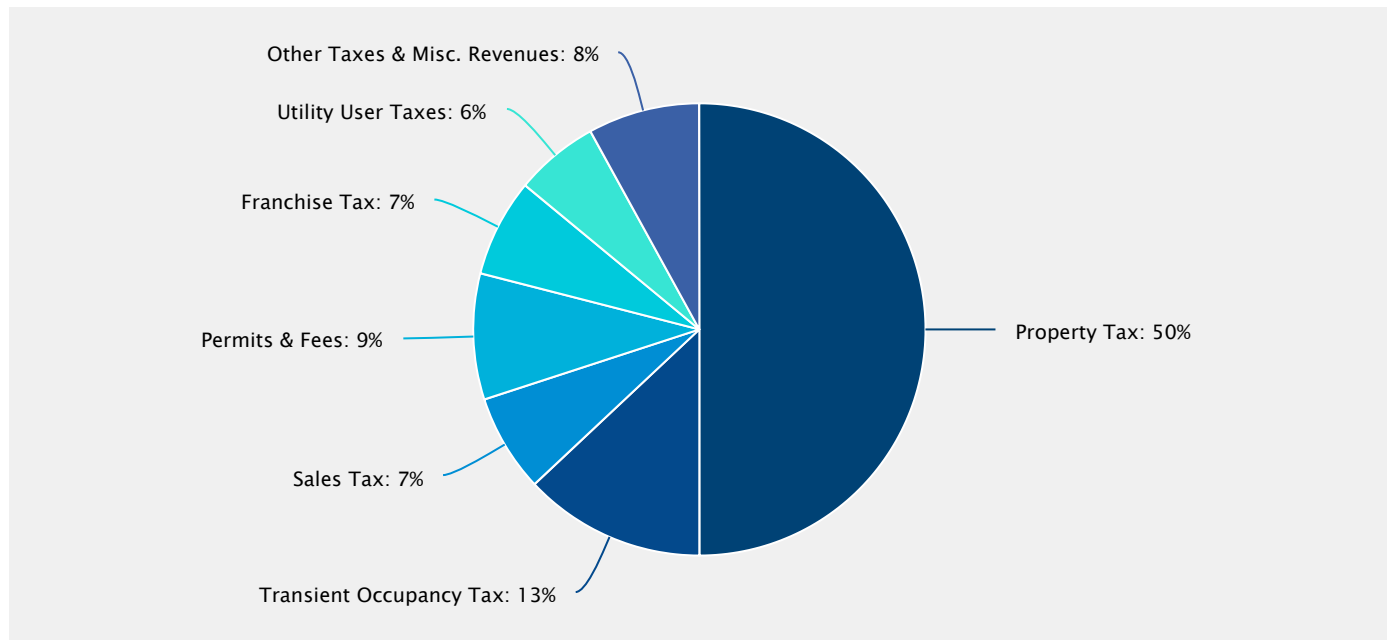
The General Fund is the primary operating fund of the City and accounts for about three-quarters of the city-wide budget, with the remaining portion primarily accounting for restricted funding from outside sources. As such, the financial analysis presented herein will focus on the General Fund.

### General Fund Revenue vs. Expenditures – A Ten-Year History



City Council and Staff have worked together to manage costs, balancing expenditures against revenues. Over the last ten years, General Fund revenues have increased by an average of 2.6% annually and expenditures have increased by an average of 4.4% annually.

## Primary General Fund Resources



Property tax is the City's largest source of revenue. The City receives an approximate 6% share of the 1% property assessment. The base property tax revenue has grown an average of 4% annually over the last 10 years. On average, property assessments are much lower than property values in the City; and the City benefits greatly each time a property is sold and re-assessed. Property tax is expected to grow by 0.9% for FY 2020-21.

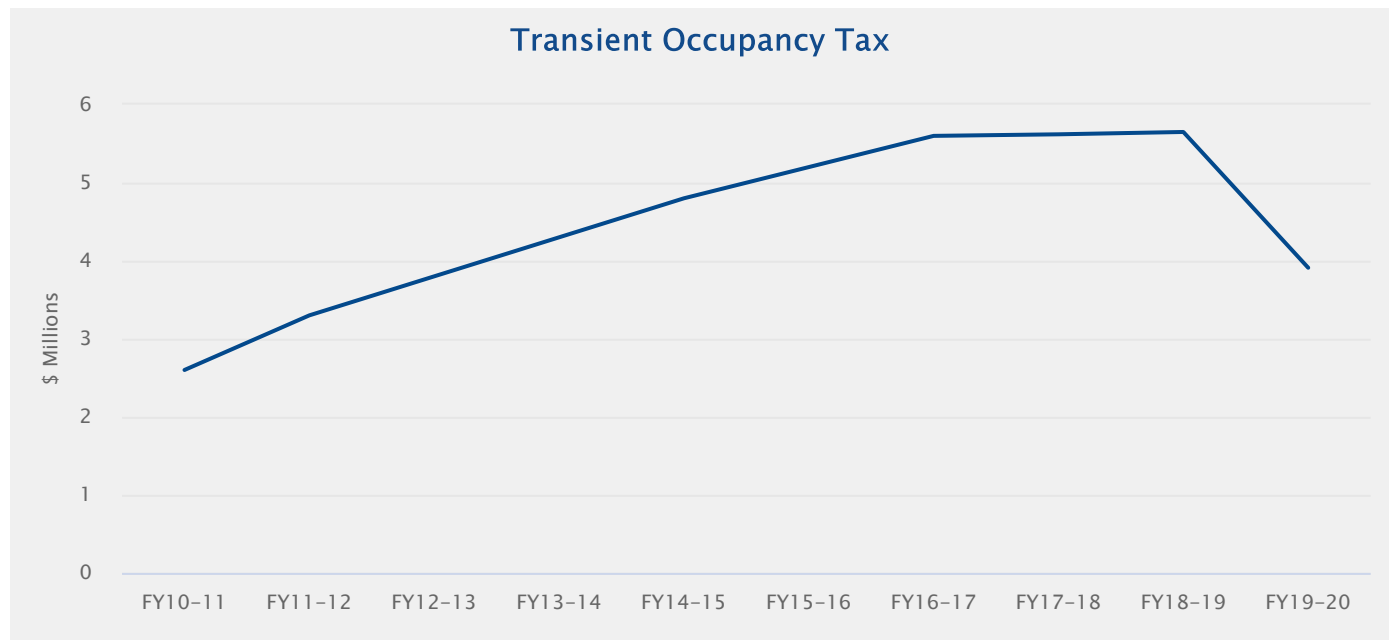
Revenue growth primarily comes from growth in assessed property values, which is capped at 2% annually. Additional growth can come from home sales which trigger property reassessments and Proposition 8 value recaptures.

There are three primary factors that determine the annual change in property tax revenue received by the City:



- *Inflation (Based on the California Consumer Price Index – CCPI)* All properties not reduced by Proposition 8 are subject to a maximum CCPI increase of 2% annually. For FY 2021-22, the County Assessor will be applying a 1.036% increase to these properties resulting in a \$138 million increase to real property value within the City.
- *Transfer of Ownership (Sale of property to new owner)* For those properties that have sold between January and December 2020, the increase in value has been factored into the property tax revenue calculation and provided an additional \$294 million in property value.
- *Proposition 8 Recapture (Additional increase in assessed property value)* Proposition 8 allows for properties that have experienced a decrease in value due to a downturn in the housing market to have the value used in the calculation of their property tax be based on the current market price. As home values recover, properties that received this relief can experience an annual increase in assessed value at a rate greater than the 2% CCPI limit mentioned above. This recapture in value accounted for an additional \$41 million in property value.

The three factors mentioned above plus several other factors used in the calculation of property tax combined to make an expected 3.52% increase in overall property value. This increase plus Property Tax Transfer revenue, which is generated when a property is sold, property tax revenue received in lieu of vehicle license fees, and other small revenue sources were used in creating the projection of almost \$15 million for FY 2021-22.



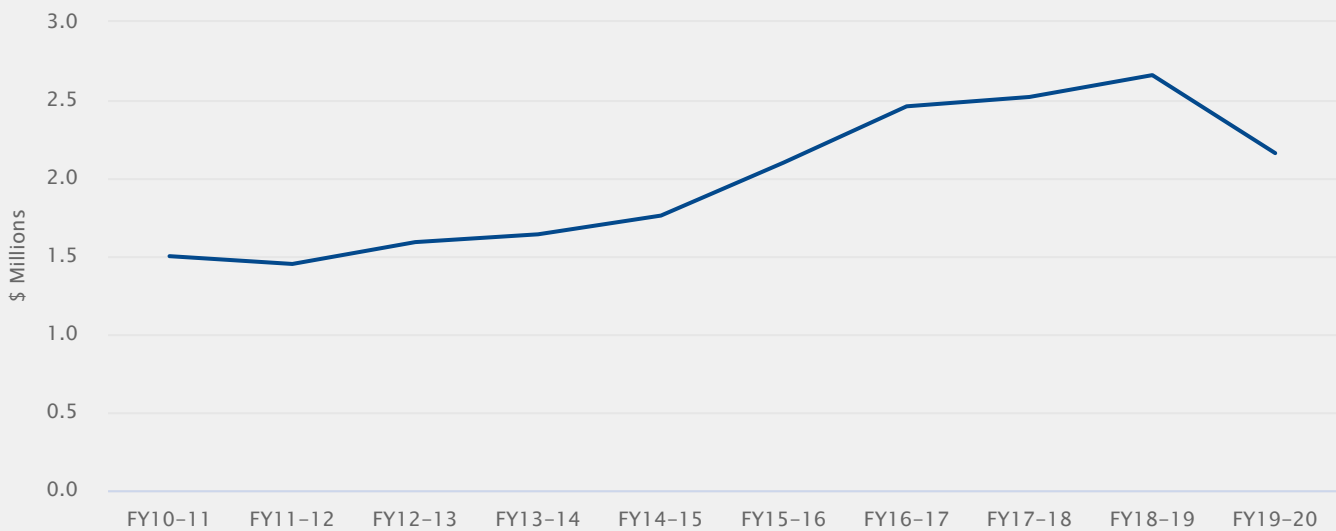
Terranea Resort, the primary source of Transient Occupancy Tax (TOT) revenue, opened in 2009. Instead of increasing the operating budget, the City Council directed that this General Fund revenue be used as a source of funding for repairs and improvements to the City's infrastructure. Though the Resort has been open for 10 years, through an aggressive branding campaign and reinvesting millions of capital back into the resort to fund improvements, the Resort continues to generate strong TOT revenue to the City.

TOT revenue is generated by the 10% tax collected from hotels that are located within the City. The tax imposed on any hotel is based on temporary occupancy, meaning a period of thirty consecutive days or less. The City receives about 98% of the TOT revenue from the Terranea Resort. For FY 2021-22, TOT revenue is projected to reach nearly \$4 million, an increase of 40.3% over FY 2020-21 year-end estimates.

Although revenue is increasing due to an increase in demand and less state-wide restrictions, it is still unknown when business travel will resume, and how severe the impact will be on potential future revenue. For this reason, staff remains cautious in its estimates. The vast majority of this increase is from an increase in revenue from Terranea Resort. Projections show TOT revenue from Terranea increasing from \$2.7 million during FY 2020-21 to \$3.8 million in FY 2021-22. The City also receives TOT revenue from another smaller hotel and several rental units which make up the remaining 2% of TOT revenue. These properties are expected to generate \$160,000 during FY 2021-22.

Overall, TOT revenue is projected to recover but is still about \$2.6 million or 40% below the \$5.6 million in revenue received during FY 2018-19. As leisure and business travel return, Staff will continue to monitor the recovery of TOT revenue.

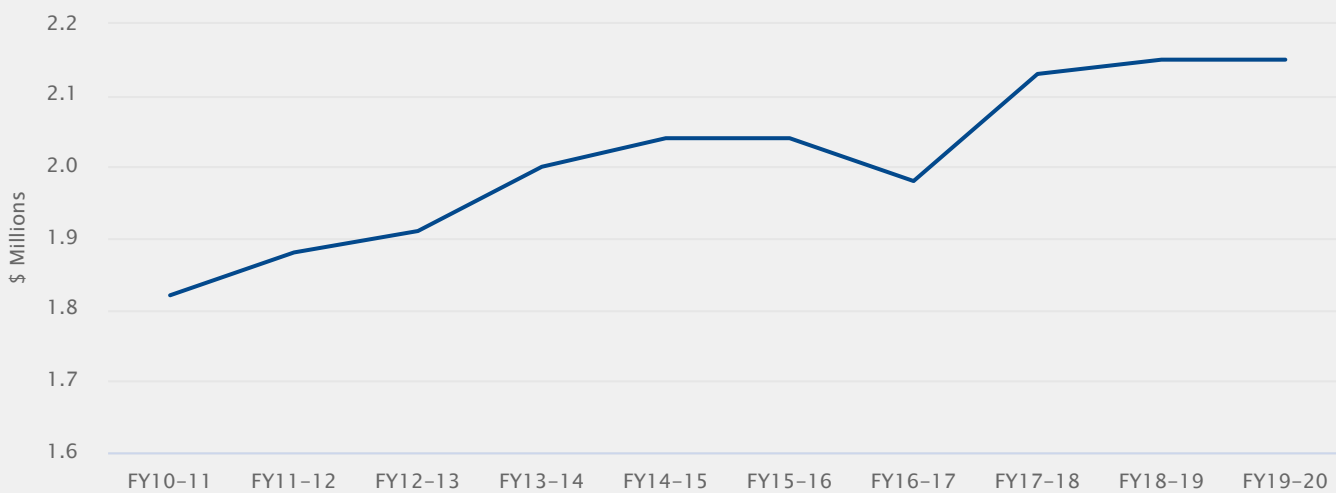
### Sales Tax



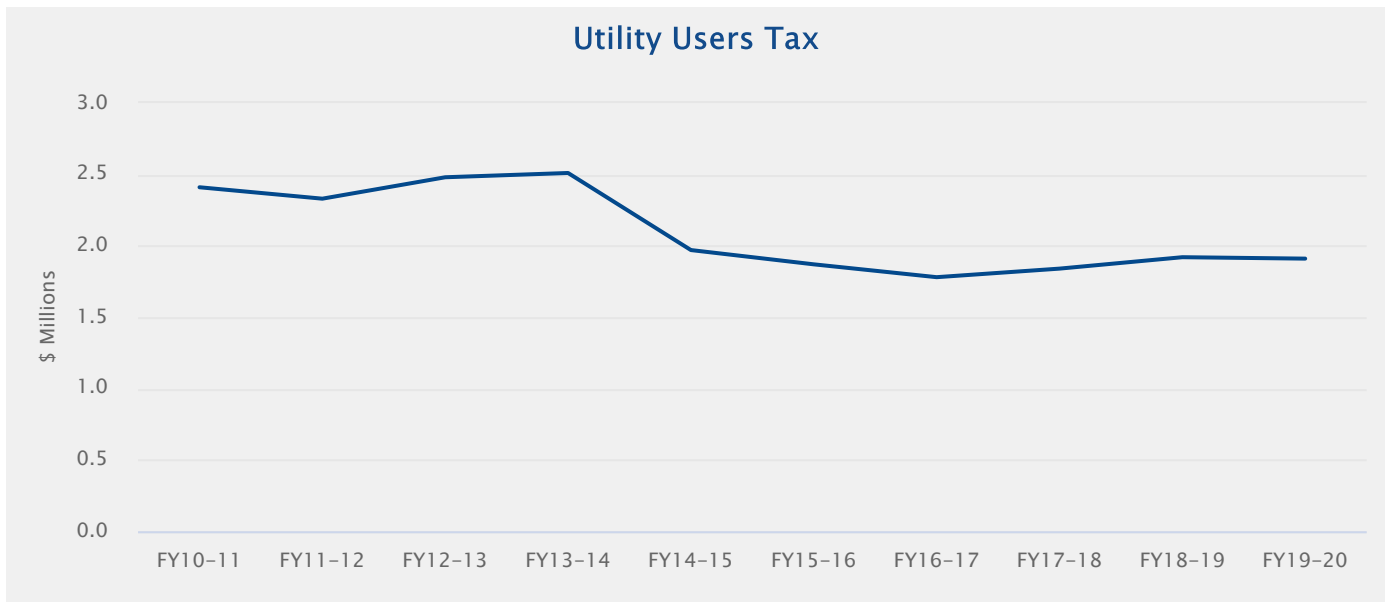
The City's primary sources of sales tax include restaurants, service stations and food markets. Unlike other cities that heavily rely on sales tax from big-box stores and auto malls, the City's sales tax was only minimally impacted during the recession that began in 2008. With the opening of the Terranea Resort in 2009, the City's sales tax grew significantly. In FY11-12, there were substantial decreases in sales of wholesale building materials, business to business heavy supplies, and used auto sales. Although these sectors comprised a small portion of the City's sales tax revenue, the impact was substantial enough to cause an overall 5% decrease in total sales tax revenue.

Sales Tax projections were developed by staff with the help of the City's Sales Tax consultant, HdL. The COVID-19 pandemic caused the temporary closure of Terranea Resort. Terranea and local restaurants, which have been significantly impacted as well, comprise nearly half of all sales tax revenue. A gradual recovery of sales tax revenue is expected as the Stay-at-Home order is relaxed and as revenue continues to increase from the County Pool due to increased online retail activity and the impact of the South Dakota v. Wayfair case provides distribution of online sales tax revenue to local agencies. Revenue is projected to reach just \$1.97 million by the end of FY 2020-21 and climb to \$2.16 million by FY 2021-22.

### Franchise Tax

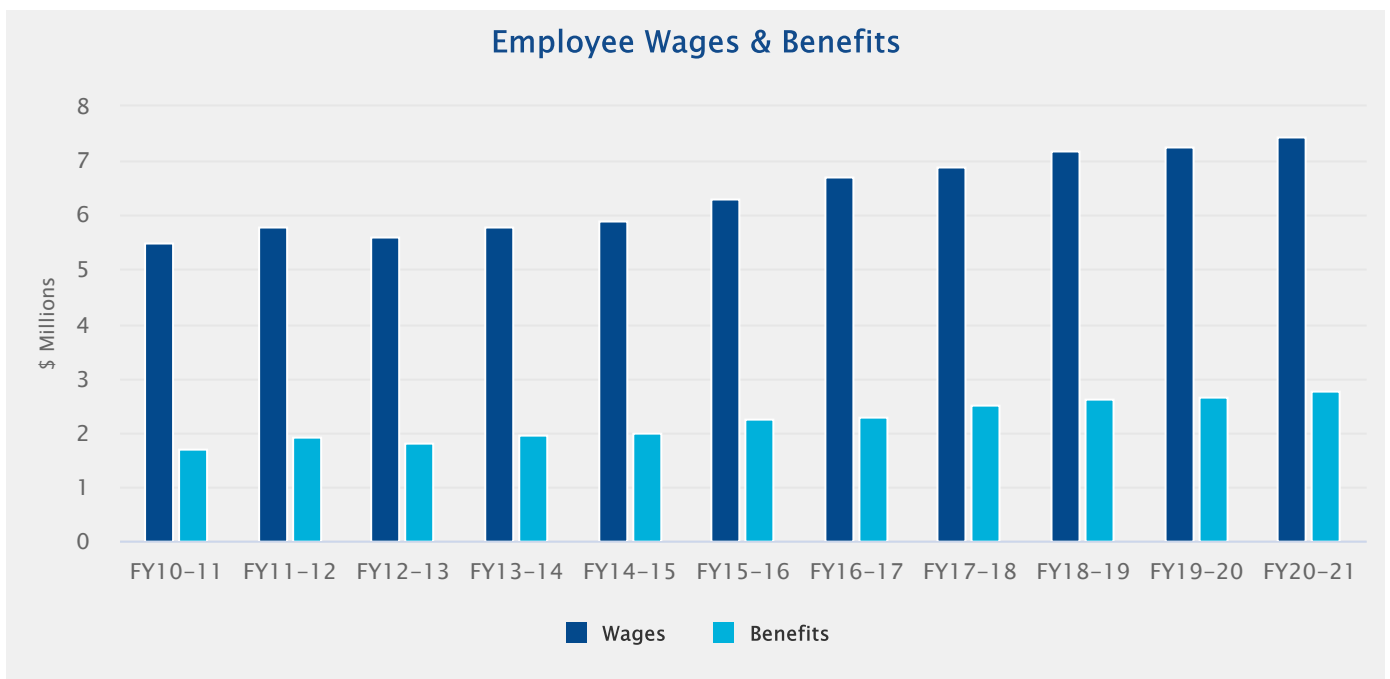


Franchise tax is levied on the providers of utility, refuse and cable services in exchange for use of the City's right-of-way. This revenue source is primarily received from Southern California Edison and Southern California Gas Company. The City's revenue has steadily increased over the last ten years due to increasing utility rates and the expansion of cable services. In FY 2021-22 the City is projecting revenues to remain flat year over year.



The 3% utility users' tax (UUT) is levied on customers of water, electricity and gas utilities. Weather conditions and conservation efforts cause minor revenue fluctuations; but this source of General Fund money has remained fairly consistent over the last ten years. The decline in FY14-15 UUT revenue was based on City Council action to remove collection of UUT for telecommunications services from the City's Municipal Code. UUT is dependent upon outside factors, including weather conditions, consumption of utilities, natural gas prices, and rate increases. Staff uses historical data, information available pertaining to the cost of natural gas, and the projected increases estimated by the Bureau of Labor Statistics for the Consumer Price Index for All Urban Consumers (CPI-U) in the calculation of this projection. FY 2020-21 UUT revenue is projected to end the year at \$2.1 million. An 8.8% decrease in UUT revenue is projected for FY 2020-21 with estimated revenue of \$1.9 million during FY 2021-22 as employees return to work and in-home utility usage decreases.

## Primary General Fund Uses



Between FY 2007-08 and FY 2008-09, the City Council authorized the addition of 9 full-time employees. Many of the additions were based on recommendations from an outside organizational assessment that concluded certain City functions were underserved. Other additions included providing building inspections in-house versus outside contracting. In FY 2008-

09 and FY 2009-10, the City expended a total of about \$2.4 million to pay off the pension side-fund liability (the City's unfunded pension liability upon entering an employer risk pool in 2003).

For FY 2014-15, the City Council has authorized the funding of 5 additional positions. Two of these positions are within the Community Development Department in response to an upswing in permitting activity. One maintenance position was added in response to increased service requests. In FY 2015-16, one Council Liaison position was added and was reclassified as a Human Resources Analyst and one administrative position was added to the Recreation & Parks Department to replace a series of part-time employees who were serving that function. Also in FY 2015-16, a MOU was ratified between the Employees Association and City Council that ran through FY 2016-17.

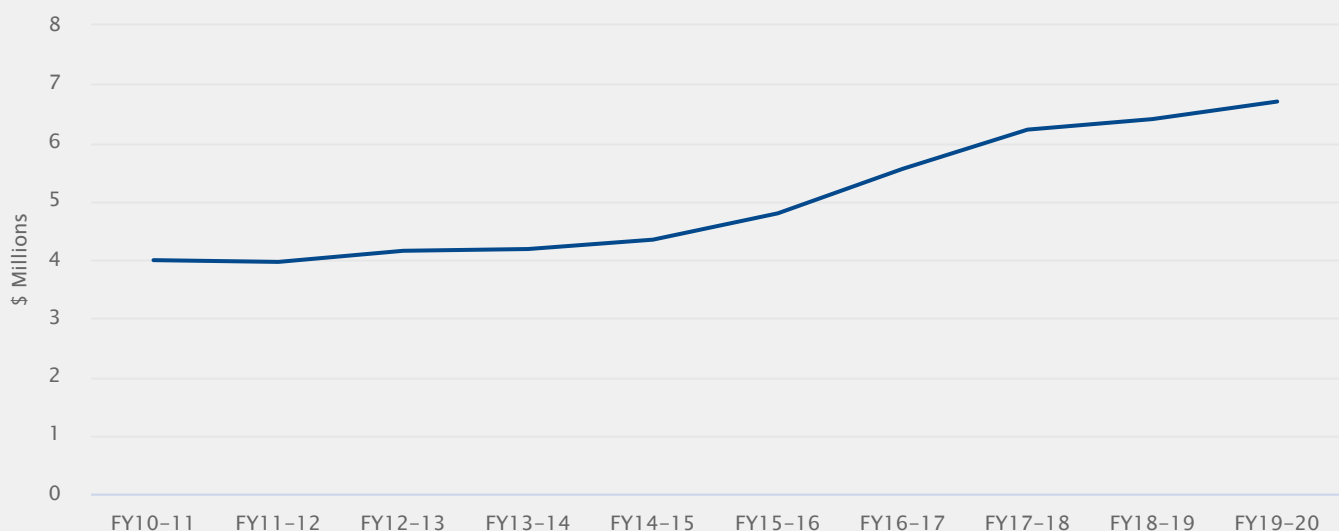
In FY 2016-17, the City Council authorized that 2.5 positions be added and five positions reclassified. One position was added to manage the City's Neighborhood Watch program. One position was added in Community Development in response to an increase in building permit activity. Also, the GIS Coordinator position was converted from part-time to full-time. Many of the personnel changes were based on recommendations from a job reclassification study conducted by an outside human resources consulting firm.

In FY 2017-18, the City Council authorized the funding of 1.5 positions in the Code Enforcement division to properly enforce ordinances that were approved in FY 2016-17. A new three-year MOU was ratified between the Employees Association and City Council that took effect in FY 2017-18. This MOU includes a Cost of Living Adjustment (COLA) capped at 2.5%, along with merit increases over its three-year term.

There were no major changes in FY 2018-19. Just the annual salary and benefit adjustments. In FY 2019-20, the City authorized four additional positions (4 FTE) in the Park Rangers Division under the Recreation and Parks Department. This division is to take over the patrol of the City's preserves. The City also approved a one-year term with the Employees Association on May 19, 2020 with similar terms as the MOU approved in FY 2017-18. This one year MOU includes a Cost of Living Adjustment (COLA) capped at 2.5%, along with merit increases or merit bonuses.

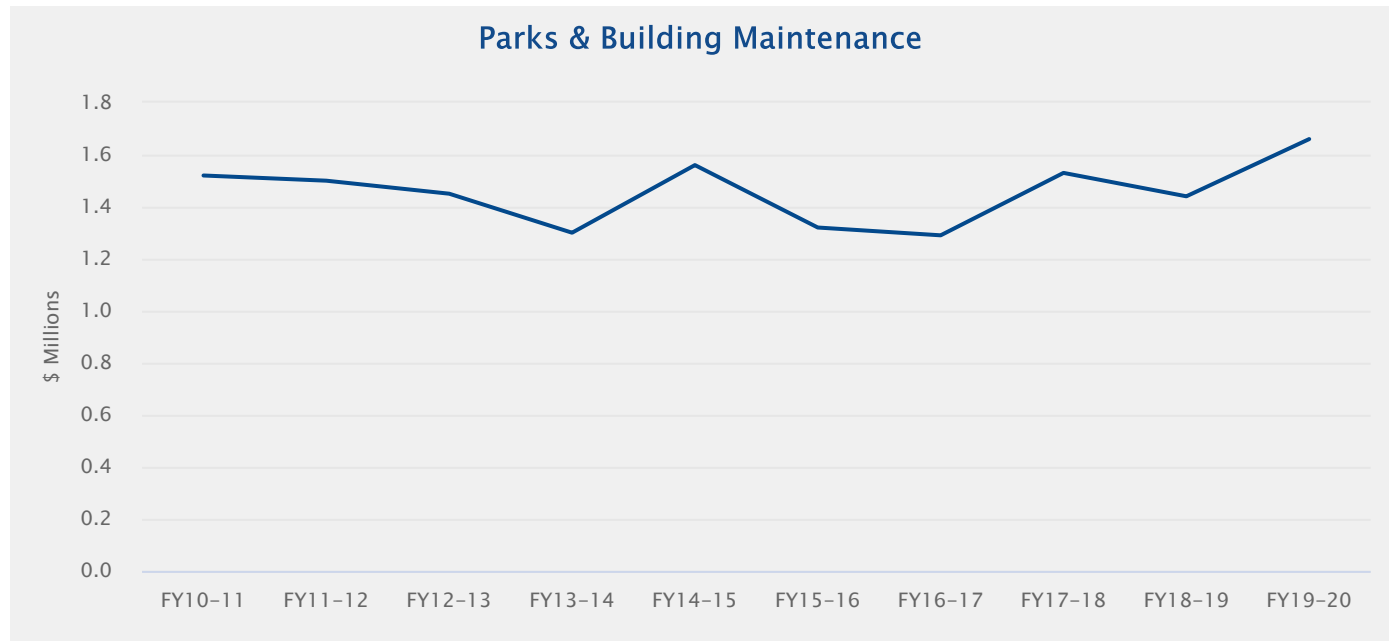
At the time of the preparation of this budget book the City is in the collective bargaining process with the Rancho Palos Verdes Employee Association (RPVEA). The agreement for the next fiscal year has not been finalized, hence, Staff estimated personnel costs for FY 2021-22 using the same terms from the contract currently in place. As reported in detail at the budget workshops, the increase in salaries resulted from restoring the funding for positions including Assistant Planner, Building Official, and Permit Technician, updating the Code Enforcement Officer position to Senior Code Enforcement Officer, new funding for three part-time parking enforcement Staff for Palos Verdes Nature Preserve, and 2.2% of COLA and merit increases based on the City's current Memorandum of Understanding with RPVEA.

### Sheriff Contract

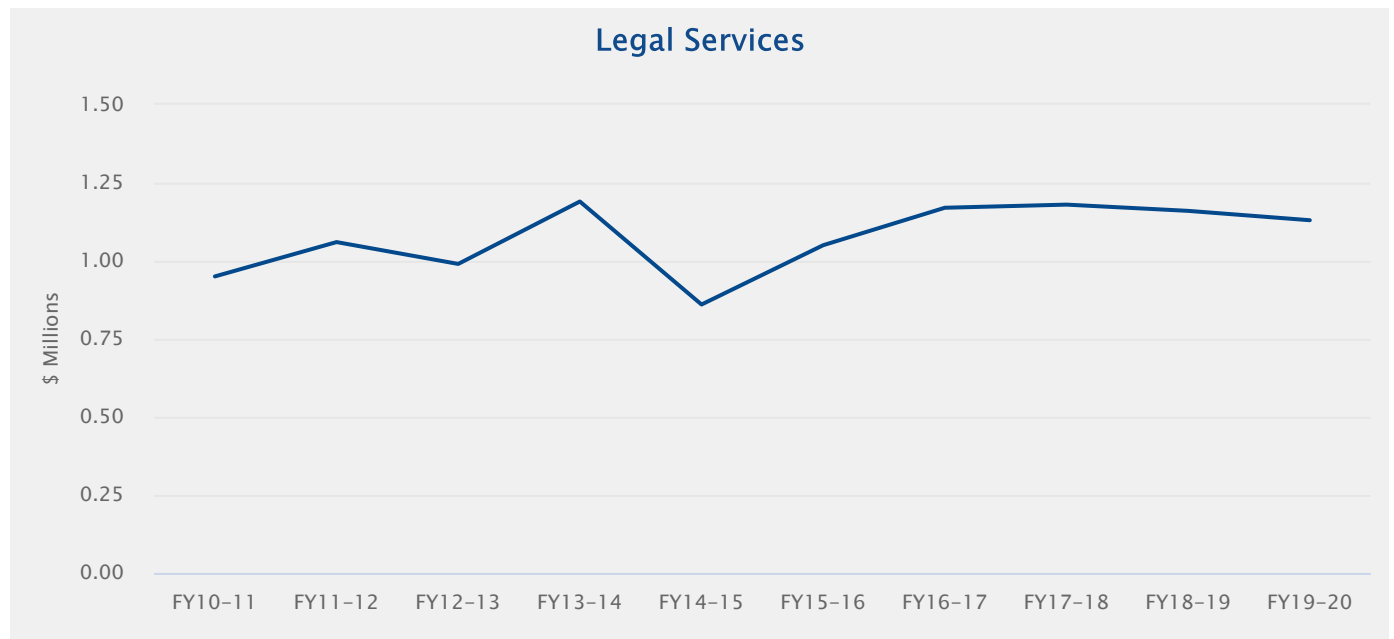


The City provides police services through its contract with the Los Angeles County Sheriff Department. The City has made minor changes to service levels over the years. In FY 2015-16, three (3) Sheriff units dedicated to the City (two patrol and one detective) were added to the contract at the "growth rate" or introductory rate. For FY 2017-18, these additional positions will be charged at the standard rate. Furthermore, an increased contribution of 10% to the Liability Trust Fund contribution of services is anticipated.

At the May 21, 2019 meeting, the City Council approved the proposal to change the staffing in the Preserve from deputy sheriffs to park rangers in FY 2019-20. Staff anticipates a six-month transition, therefore the budget for the FY 2019-20 includes six months of the cost for deputies and six-month salaries and benefits for park rangers. The projected savings for two deputy sheriffs to four park rangers is approximately \$330,000 annually or \$165,000 for FY 2019-20. The park rangers will be full-time employees of the City. The FY 2020-21 Sheriff's contract is projected to reach \$7,101,900. During FY 2021-22 that number is projected to increase to \$7,150,200.



The City contracts with outside vendors to provide parks and building maintenance, which includes the maintenance of open space.



Legal services costs have remained relatively stable since FY 2016-17 through FY 2019-20. However, despite overall costs remaining stable, litigation costs have increased during the past two fiscal years averaging \$398,000 during FY 2018-19 and FY 2019-20. Litigation costs are traditionally very unpredictable and the City has a history of vigorously defending itself in legal cases. The increase in litigation was mostly offset by a decrease in general legal services costs from \$898,973 in FY 2017-18 to \$574,733 during FY 2019-20. Litigation costs are projected to fall to \$230,000 in FY 2021-22. Although tTotal



legal services costs have remained relatively steady over the past several years, but an increase in overall costs is expected in FY 2021-22 with expenditures rising by 4.4% to \$955,000.

## Improvement Authority Summary

The Rancho Palos Verdes Improvement Authority maintains landslide mitigation facilities constructed by the former Rancho Palos Verdes Redevelopment Agency. Maintenance activities are segregated into 2 different geographical locations; and therefore, accounted for in 2 separate funds.

Maintenance within the Abalone Cove landslide area is funded in accordance with the 1987 Landslide Settlement Agreement between the City, the former Redevelopment Agency, and Los Angeles County. The agreement required that \$1,000,000 of the original \$10,000,000 bond proceeds from the County be set aside as a non-spendable deposit from which investment earnings are to be used for the aforementioned maintenance. Despite the need for General Fund subsidy in the past, no transfer from the General Fund will be required during FY 2021-22.

Unlike Abalone Cove, maintenance within the Portuguese Bend landslide area has no independent source of funding. A General Fund subsidy of \$55,000 will be needed in FY 2021-22.

## Redevelopment Dissolution

Pursuant to state law, on January 31, 2012 all California redevelopment agencies were dissolved. The Rancho Palos Verdes Redevelopment Agency (RPVRDA) was originally formed in 1984 with the purpose to mitigate hazardous landslides. Property tax increment was primarily used to repay debt issued by Los Angeles County for the construction of landslide mitigation facilities. As required by redevelopment law, 20% of the tax increment revenue was set aside to provide housing for low and moderate income persons.

The former property tax revenue source is now distributed by the county twice annually from the Redevelopment Property Tax Trust Fund (RPTTF) to pay obligations of the RPVRDA. These payments are applied towards the \$4.3 million owed to the county and \$10.7 million in debt owed to the City at June 30, 2020. Recognized obligations must be approved by both an Oversight Board appointed to oversee dissolution activities, and the California Department of Finance.

The former Successor Agency received approval for the debt to the City (City Loan), allowing it to be repaid from RPTTF. Repayments began in FY 2015-16, subject to a formula outlined in dissolution law. Successor Agency activities are accounted for in a private-purpose trust fund, which is not required to have an adopted budget. The Successor Agency introduced a Recognized Obligation Payment Schedule (ROPS) for FY 2017-18 that was approved by the Oversight Board and California Department of Finance. Distributions from the RPTTF are made pursuant to approved ROPS.

Additional detailed information about dissolution of the RPVRDA may be found in the Notes to the Financial Statements within the City's June 30, 2020 Comprehensive Annual Financial Report (CAFR). The City's CAFR may be viewed on the City's website at the following address.

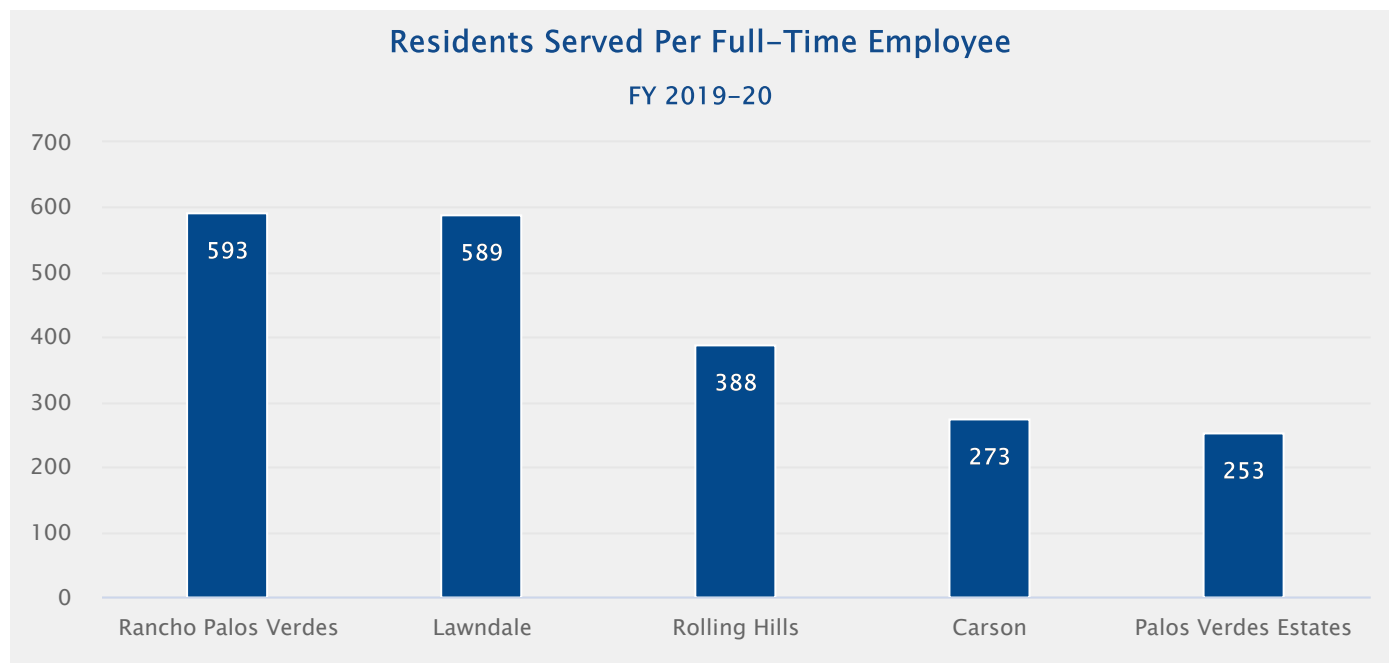
<http://www.rpvca.gov/286/Comprehensive-Annual-Financial-Report-CA>

## City Personnel

The City's operating departments are City Administration, Community Development, Finance, Public Works, and Recreation & Parks. For FY 2021-22, there are a total of 73 approved full-time positions, 70 of which are funded. Additionally, the City employs part-time staff that are equivalent to 27 full-time positions, the majority of which work in the Recreation & Parks Department. The remaining City services, including public safety, are provided by contracted outside agencies and vendors.

Many of the City's full-time employees have professional and technical qualifications. About two-thirds of the full-time positions require a college degree. Many of the non-degreed positions have technical qualifications and specific experience requirements.

As the City maintains a small staff, employees wear many different hats; which helps to develop a big-picture perspective. The following charts compare Rancho Palos Verdes employee compensation to other contract cities in the South Bay.



Full-Time Employee Positions	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22
Administration					
Administrative Analyst I / II	1.0	1.0	1.0	1.0	1.0
Administrative Analyst II	1.0	1.0	1.0	1.0	-
Administrative Assistant	1.0	1.0	1.0	1.0	2.0
City Clerk	1.0	1.0	1.0	1.0	1.0
City Manager	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
Deputy City Manager	1.0	1.0	1.0	1.0	1.0
Executive Staff Assistant	1.0	1.0	1.0	1.0	1.0
GIS Coordinator	1.0	1.0	1.0	1.0	-
Human Resources Analyst	1.0	1.0	1.0	1.0	1.0
Human Resources Manager	1.0	1.0	1.0	1.0	1.0
Information Technology Manager	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	2.0	2.0	2.0	2.0	2.0
<b>Subtotal</b>	<b>14.0</b>	<b>14.0</b>	<b>14.0</b>	<b>14.0</b>	<b>13.0</b>
Finance					
Account Clerk	1.0	1.0	1.0	1.0	1.0
Accountant	1.0	1.0	1.0	1.0	-
Accounting Supervisor	1.0	1.0	1.0	1.0	-
Accounting Technician	1.0	1.0	1.0	1.0	2.0
Deputy Director of Finance	1.0	1.0	1.0	1.0	1.0
Director of Finance	1.0	1.0	1.0	1.0	1.0
Senior Accountant	-	-	-	-	1.0
Senior Accounting Technician	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	1.0	2.0	2.0	2.0	1.0
<b>Subtotal</b>	<b>8.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>8.0</b>
Community Development					
Administrative Analyst I / II	1.0	1.0	1.0	1.0	1.0
Assistant Planner	3.0	3.0	3.0	3.0	3.0
Associate Planner	3.0	3.0	3.0	3.0	3.0
Building Inspector I	1.0	1.0	1.0	1.0	1.0
Building Inspector II	2.0	2.0	2.0	2.0	2.0
Building Official	1.0	1.0	1.0	1.0	1.0
Code Enforcement Officer	2.0	2.0	2.0	2.0	2.0
Community Development Director	1.0	1.0	1.0	1.0	1.0
Deputy Director / Planning Manager	1.0	1.0	1.0	1.0	1.0
GIS Coordinator	-	-	-	-	1.0
Permit Technician	2.0	2.0	2.0	2.0	2.0
Senior Planner	3.0	3.0	3.0	3.0	3.0
<b>Subtotal</b>	<b>20.0</b>	<b>20.0</b>	<b>20.0</b>	<b>20.0</b>	<b>21.0</b>

Full-Time Employee Positions	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22
Recreation					
Administrative Analyst II	1.0	1.0	-	-	-
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0
Deputy Director of Recreation & Parks	1.0	1.0	1.0	1.0	1.0
Director of Recreation & Parks	1.0	1.0	1.0	1.0	1.0
Park Ranger	-	-	3.0	3.0	3.0
Recreation Program Supervisor I	2.0	2.0	2.0	2.0	2.0
Recreation Program Supervisor II	2.0	2.0	2.0	2.0	2.0
Senior Administrative Analyst	1.0	1.0	2.0	2.0	2.0
Senior Park Ranger	-	-	1.0	1.0	1.0
<b>Subtotal</b>	<b>9.0</b>	<b>9.0</b>	<b>13.0</b>	<b>13.0</b>	<b>13.0</b>
Public Works					
Administrative Staff Assistant	2.0	1.0	1.0	1.0	1.0
Assistant Engineer	1.0	1.0	1.0	1.0	1.0
Associate Engineer	3.0	3.0	3.0	2.0	2.0
Deputy Director of Public Works	1.0	1.0	1.0	1.0	1.0
Director of Public Works	1.0	1.0	1.0	1.0	1.0
Lead Worker	1.0	1.0	1.0	1.0	1.0
Maintenance Superintendent	1.0	1.0	1.0	1.0	1.0
Maintenance Worker I	1.0	1.0	1.0	1.0	1.0
Maintenance Worker II	1.0	1.0	1.0	1.0	1.0
Permit Technician	1.0	2.0	2.0	2.0	2.0
Principal Engineer	1.0	1.0	1.0	1.0	1.0
Project Manager	-	-	-	1.0	1.0
Senior Administrative Analyst	2.0	1.0	1.0	1.0	2.0
Senior Engineer	2.0	2.0	2.0	2.0	2.0
Staff Assistant	-	1.0	1.0	1.0	-
<b>Subtotal</b>	<b>18.0</b>	<b>18.0</b>	<b>18.0</b>	<b>18.0</b>	<b>18.0</b>
<b>Total Full-Time Employees</b>	<b>69.0</b>	<b>70.0</b>	<b>74.0</b>	<b>74.0</b>	<b>73.0</b>
<b>Frozen Positions</b>	<b>-</b>	<b>-</b>	<b>4.0</b>	<b>6.0</b>	<b>3.0</b>
<b>Total Funded Positions</b>	<b>69.0</b>	<b>70.0</b>	<b>70.0</b>	<b>68.0</b>	<b>70.0</b>
<b>Total Funded Part-Time Positions (FTE)</b>	<b>30.3</b>	<b>35.3</b>	<b>29.3</b>	<b>26.3</b>	<b>27.2</b>
<b>Total Funded Full-Time Equivalents (FTE)</b>	<b>99.3</b>	<b>105.3</b>	<b>99.3</b>	<b>94.3</b>	<b>97.2</b>







# City Funds Summary





## City of Rancho Palos Verdes FY 2021-22 Fund Summary

Fund	Fund Balance 6/30/2021	FY2021-22 Estimated Resources		FY2021-22 Estimated Appropriations		Fund Balance 6/30/2022
		Revenues	Transfers In	Expenditures	Transfers Out	
<b>General Fund Balance</b>	22,474,950	30,075,700	350,000	27,418,400	2,945,000	22,537,250
Restricted Amount (Policy Reserve)	(13,107,800)					(13,709,200)
<b>General Fund Unrestricted Surplus</b>	<b>9,367,150</b>	<b>30,075,700</b>	<b>350,000</b>	<b>27,418,400</b>	<b>2,945,000</b>	<b>8,828,050</b>
<b><i>Restricted by Council Action</i></b>						
CIP	25,263,924	200,000	2,553,000	2,945,000	-	25,071,924
Equipment Replacement	2,282,661	330,400		707,800		1,905,261
Employee Pension Plan	-	-	307,000	-		307,000
<b>Subtotal Restricted By Council Action</b>	<b>27,546,585</b>	<b>530,400</b>	<b>2,860,000</b>	<b>3,652,800</b>	<b>-</b>	<b>27,284,185</b>
<b><i>Restricted By Law Or External Agencies</i></b>						
Gas Tax	346,705	1,955,500		1,630,000		672,205
1972 Act	29,085	200		-		29,285
El Prado Lighting	37,954	2,500		800		39,654
1911 Act	1,310,375	628,200		725,100		1,213,475
Waste Reduction	260,457	131,000		340,700		50,757
Air Quality Management	150,761	58,900		57,000		152,661
Proposition C	399,512	705,200		995,000		109,712
Proposition A	1,364,430	852,700		793,000		1,424,130
Public Safety Grants	106,420	157,700		-	200,000	64,120
Measure R	923,041	547,500		1,285,000		185,541
Measure M	195,908	1,194,200		1,312,000		78,108
Habitat Restoration	622,698	12,400		205,600		429,498
Subregion 1 Maintenance	753,633	14,000	30,000	41,600		756,033
Measure A	52,284	98,000		-	150,000	284
Abalone Cove Sewer Maintenance	180,099	52,000		157,500		74,599
Donor Restricted Contributions	772,953	25,000		51,000		746,953
CDBG	52,616	365,600		150,000		268,216
Federal Grants	-	999,900		999,900		-
State Grants	-	310,000		310,000		-
Quimby	935,369	25,000		-		960,369
Low-Mod Income Housing	254,082	31,900		-		285,982
Affordable Housing In Lieu	873,417	17,300		-		890,717
Environmental Excise Tax	200,815	10,000		210,000		815
Bikeways	-	110,000		110,000		-
Measure W	-	632,000		588,400		43,600
<b>Subtotal Restricted By Law Or External Agencies</b>	<b>9,822,614</b>	<b>8,936,700</b>	<b>30,000</b>	<b>9,962,600</b>	<b>350,000</b>	<b>8,476,714</b>
<b>Total Governmental Funds</b>	<b>46,736,349</b>	<b>39,542,800</b>	<b>3,240,000</b>	<b>41,033,800</b>	<b>3,295,000</b>	<b>45,190,349</b>
<b><i>Improvement Authorities</i></b>						
Improv Auth - Portuguese Bend	24,568	500	55,000	80,000		68
Improv Auth - Abalone Cove	1,092,363	7,500	-	45,000		1,054,863
<b>Subtotal For Improvement Authorities</b>	<b>1,116,931</b>	<b>8,000</b>	<b>55,000</b>	<b>125,000</b>	<b>-</b>	<b>1,054,931</b>
<b>Grand Total Of All Funds</b>	<b>47,853,280</b>	<b>39,550,800</b>	<b>3,295,000</b>	<b>41,158,800</b>	<b>3,295,000</b>	<b>46,245,280</b>

# Statement Of Revenues - All Funds

		FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimate	FY21-22 Adopted Budget
<b>General Fund</b>						
<b>Property Taxes</b>						
3102-3103	Property Tax	7,840,208	8,236,989	8,576,363	8,553,800	8,997,000
3107	Property Tax in Lieu of VLF	4,663,495	4,920,186	5,150,914	5,275,900	5,533,300
3108	Redevelopment Property Tax Trust	33,760	50,255	55,594	31,000	30,000
3110	Property Transfer Tax	490,796	359,706	401,021	450,000	400,000
<b>Total Property Taxes</b>		<b>13,028,259</b>	<b>13,567,136</b>	<b>14,183,892</b>	<b>14,310,700</b>	<b>14,960,300</b>
<b>Other Taxes</b>						
3101	Golf Tax	402,732	429,049	394,765	450,000	429,000
3111	Franchise Taxes	2,128,727	2,149,743	2,146,037	2,150,000	2,150,000
3112	Sales and Use Tax	2,437,988	2,575,202	2,079,675	1,900,000	2,079,700
3113	Sales Tax - PW (PSAF)	82,079	85,979	83,667	72,300	83,700
3114-3117	Utility Users Tax	1,837,690	1,917,107	1,912,370	2,099,700	1,915,000
3120-3121	Transient Occupancy Tax	5,615,044	5,645,497	3,909,799	2,836,000	3,978,400
3210	Business License Tax	887,276	945,792	896,166	715,000	795,000
<b>Total Other Taxes</b>		<b>13,391,536</b>	<b>13,748,369</b>	<b>11,422,479</b>	<b>10,223,000</b>	<b>11,430,800</b>
<b>Other License &amp; Permit</b>						
3202	Building & Safety Permits	1,209,868	1,152,758	954,408	985,000	1,095,100
3203	Building & Safety Plan Check	353,155	393,433	335,342	312,000	348,500
3205	Film Permits	37,125	2,930	20,081	2,000	22,100
3206	Animal Control Fees	31,835	31,365	26,734	20,000	28,800
3207	Building & Safety Fees	858	1,367	977	500	1,100
3208	Building & Safety State Building Standard	660	(521)	559	500	1,100
3209	Building & Safety Geology Fees	132,649	128,272	124,614	112,900	124,900
3212	Business License Penalty	5,784	12,501	20,505	9,000	12,900
3213	Parking Permits	330	440	628	300	600
3214	Parking Decals	665	988	590	500	300
3215	Plan & Zone Permits	341,424	401,764	330,124	305,000	354,000
3216	Plan - Investigation	3,076	-	-	-	-
3217	View Restoration Fees	-	5,106	5,106	10,200	11,300
3218	Plan - Misc. Fees	8,572	7,769	7,848	8,000	8,800
3219	Right of Way Permits	77,689	74,329	106,186	45,600	82,500
3220	Dumpster Permits	4,018	4,606	3,626	3,000	4,000
<b>Total Other License &amp; Permit</b>		<b>2,207,708</b>	<b>2,217,107</b>	<b>1,937,328</b>	<b>1,814,500</b>	<b>2,096,000</b>
<b>Fines &amp; Forfeitures</b>						
3501	Tow Fees	8,383	6,225	5,976	3,000	5,800
3502	False Alarm Fines	11,400	18,200	11,250	4,800	4,800
3503	Misc. Court Fines	91,165	91,460	95,301	92,900	61,800
4140-3504	Code Enforcement Citations	32,805	12,674	15,338	22,000	22,000



		FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimate	FY21-22 Adopted Budget
5416-3504	Parking Enforcement	-	-	-	-	120,000
<b>Total Fines &amp; Forfeitures</b>		<b>143,753</b>	<b>128,559</b>	<b>127,865</b>	<b>122,700</b>	<b>214,400</b>
<b>Rentals</b>						
3602	Rental/Leases	226,798	171,200	158,929	249,100	224,100
5120-3602	Rent - Other Recreational Facilities	1,314	1,421	5,173	2,400	2,600
5130-3602	Rent - Hesse Park	15,431	44,485	30,436	3,000	30,000
5140-3602	Rent - Ryan Park	43,647	19,595	9,181	1,900	14,300
5150-3602	Rent - Ladera Linda	8,799	6,971	2,593	-	3,100
5180-3602	Rent - PVIC	208,603	235,056	141,694	(25,800)	97,600
<b>Total Rentals</b>		<b>504,592</b>	<b>478,728</b>	<b>348,006</b>	<b>230,600</b>	<b>371,700</b>
<b>Interests</b>		<b>206,893</b>	<b>366,409</b>	<b>358,232</b>	<b>160,000</b>	<b>160,000</b>
<b>Charges for Services</b>						
3401	Engineering Fees	198	-	-	-	-
5160-3411	Shoreline Parking Lot Fees	245,941	215,341	237,209	350,000	232,800
5120-3412	Program/Event Fees	5,799	8,374	5,723	100	4,200
5131-3412	Program/Event Fees	30,410	63,361	42,642	8,100	31,000
5170-3412	Program Fees	5,557	5,972	-	-	6,400
5190-3412	REACH - Program Fees	10,456	13,305	2,772	-	1,000
3906	Sale of Signs/Services	150	-	-	-	-
<b>Total Charges For Services</b>		<b>298,511</b>	<b>306,353</b>	<b>288,346</b>	<b>358,200</b>	<b>275,400</b>
<b>Intergovernmental Revenue</b>						
3301	Federal Grant Income	64,483	-	-	-	-
3302	Motor Vehicle in Lieu	17,121	1,359	-	-	-
9101-3301	Federal Grant Income	-	-	-	515,300	-
<b>Total Intergovernmental</b>		<b>81,604</b>	<b>1,359</b>	<b>-</b>	<b>515,300</b>	<b>-</b>
<b>Other Revenue</b>						
3801	Special Fund Administration	89,700	169,356	149,507	115,000	204,500
5170-3901	Donations - Special Events	5,400	4,700	100	-	1,000
5180-3901	Donations - PVIC	11,667	8,411	8,423	500	1,000
5190-3901	Donations - REACH	372	1,244	942	-	800
3901	Donations - General	1	-	-	-	-
3902	CASP Fees	4,253	7,604	5,635	4,500	4,500
3904	RDA Loan Payment	117,694	139,938	114,494	298,800	154,400
3908	Successor Agency Administration	50,000	-	-	16,000	16,000
5180-3701	PVIC Gift Shop	136,013	137,551	92,494	7,900	63,400
1430-3999	Misc. Revenues	1,640	2,600	1,360	1,500	1,500
3999	Misc. Revenues	173,007	333,240	184,904	120,000	120,000
<b>Total Other Revenue</b>		<b>589,747</b>	<b>804,644</b>	<b>557,859</b>	<b>564,200</b>	<b>567,100</b>

		FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimate	FY21-22 Adopted Budget
<b>Total Operating Revenue</b>		<b>30,452,603</b>	<b>31,618,664</b>	<b>29,224,007</b>	<b>28,299,200</b>	<b>30,075,700</b>
<b>Inter-Fund Transfers</b>						
	Transfer In Public Safety Grant	140,000	130,000	175,000	140,000	200,000
	Transfer in Measure A Maintenance	90,000	90,000	100,000	90,000	150,000
<b>Total Transfers In</b>		<b>230,000</b>	<b>220,000</b>	<b>275,000</b>	<b>230,000</b>	<b>350,000</b>
<b>Total General Fund</b>		<b>30,682,603</b>	<b>31,838,664</b>	<b>29,499,007</b>	<b>28,529,200</b>	<b>30,425,700</b>
<b>All Other Funds</b>						
<b>State Gas Tax Fund</b>						
<b>Intergovernmental Revenue</b>						
3304	State Gas Tax - 2103	167,001	142,726	293,467	291,500	376,000
3305	State Gas Tax - 2105	232,717	234,405	217,102	190,200	245,000
3306	State Gas Tax - 2106	144,561	144,587	127,927	116,100	141,000
3307	State Gas Tax - 2107	302,867	294,790	274,133	249,700	311,800
3308	State Gas Tax - 2107.5	6,000	6,000	6,000	6,000	6,000
3309	State Gas Tax - 2031	197,680	837,064	737,134	565,700	831,800
<b>Total Intergovernmental Revenue</b>		<b>1,050,826</b>	<b>1,659,572</b>	<b>1,655,763</b>	<b>1,419,200</b>	<b>1,911,600</b>
<b>Other Revenue</b>						
3999	Misc. Revenues	63,892	48,179	49,279	38,600	38,500
<b>Interest</b>						
3601	Interest on Investments	918	7,466	21,853	5,400	5,400
<b>Total State Gas Tax Fund</b>		<b>1,115,636</b>	<b>1,715,217</b>	<b>1,726,895</b>	<b>1,463,200</b>	<b>1,955,500</b>
<b>1972 Act Fund</b>						
<b>Interest</b>						
3601	Interest on Investments	333	541	501	200	200
<b>Total 1972 Act Fund</b>		<b>333</b>	<b>541</b>	<b>501</b>	<b>200</b>	<b>200</b>
<b>El Prado Fund</b>						
<b>Other Taxes</b>						
3102	Assessments	2,564	2,782	2,882	2,300	2,300
<b>Interest</b>						
3601	Interest on Investments	345	600	597	200	200



		FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimate	FY21-22 Adopted Budget
<b>Total El Prado Fund</b>		<b>2,909</b>	<b>3,382</b>	<b>3,479</b>	<b>2,500</b>	<b>2,500</b>
<b>1911 Act Fund</b>						
<b>Other Taxes</b>						
3102	Assessments	659,534	694,107	725,690	660,000	615,200
3999	Misc Revenues	-	-	-	210,000	-
<b>Interest</b>						
3601	Interest on Investments	24,921	37,878	24,346	13,000	13,000
<b>Total 1911 Act Fund</b>		<b>684,455</b>	<b>731,985</b>	<b>750,036</b>	<b>883,000</b>	<b>628,200</b>
<b>Beautification Fund</b>						
<b>Interest</b>						
3601	Interest on Investments	5,652	-	-	-	-
<b>Total El Prado Fund</b>		<b>5,652</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Waste Reduction Fund</b>						
<b>Intergovernmental Revenue</b>						
3302	Used Oil Payment	10,920	22,644	22,269	10,000	10,000
<b>Total Intergovernmental</b>		<b>10,920</b>	<b>22,644</b>	<b>22,269</b>	<b>10,000</b>	<b>10,000</b>
<b>Charges for Service</b>						
3406	AB 939 Fees	219,802	188,142	194,632	132,000	116,400
<b>Interest</b>						
3601	Interest on Investments	5,281	8,680	7,564	4,600	4,600
<b>Total Waste Reduction Fund</b>		<b>236,003</b>	<b>219,466</b>	<b>224,465</b>	<b>146,600</b>	<b>131,000</b>
<b>Air Quality Management Fund</b>						
<b>Intergovernmental Revenue</b>						
3303	AB 2766 Revenue	54,916	55,414	53,834	53,500	57,400
<b>Interest</b>						
3601	Interest on Investments	949	1,413	1,915	1,500	1,500
<b>Total AQMD Fund</b>		<b>55,865</b>	<b>56,827</b>	<b>55,749</b>	<b>55,000</b>	<b>58,900</b>
<b>Proposition "C" Transportation Fund</b>						
<b>Intergovernmental Revenue</b>						
3303	Proposition "C" Sales Tax	665,051	714,128	686,691	696,200	699,000
<b>Interest</b>						
3601	Interest on Investments	8,257	15,733	14,727	6,200	6,200

	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimate	FY21-22 Adopted Budget
<b>Total Proposition "C" Fund</b>	<b>673,308</b>	<b>729,861</b>	<b>701,418</b>	<b>702,400</b>	<b>705,200</b>

**Proposition "A" Transportation Fund****Intergovernmental Revenue**

3303	Proposition "A" Sales Tax	802,855	860,943	827,835	839,400	842,200
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**Interest**

3601	Interest on Investments	26,968	38,887	46,964	10,500	10,500
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**Transfers in**

9101	Transfers in from State Grants	-	300,000	-	-	-
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<b>Total Proposition "A" Fund</b>	<b>829,823</b>	<b>1,199,830</b>	<b>874,799</b>	<b>849,900</b>	<b>852,700</b>
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**Public Safety Fund****Intergovernmental Revenue**

3302	CA Brulte (COPS)	139,416	148,747	155,948	158,800	156,500
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**Interest**

3601	Interest on Investments	1,227	2,116	2,131	1,200	1,200
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<b>Total Public Safety Fund</b>	<b>140,643</b>	<b>150,863</b>	<b>158,079</b>	<b>160,000</b>	<b>157,700</b>
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**Measure "R" Transit Sales Tax Fund****Intergovernmental Revenue**

3303	Measure "R" Sales Tax	498,787	535,750	514,282	535,400	537,500
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**Interest**

3601	Interest on Investments	27,599	34,139	18,778	10,000	10,000
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<b>Total Measure "R" Fund</b>	<b>526,386</b>	<b>569,889</b>	<b>533,060</b>	<b>545,400</b>	<b>547,500</b>
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**Measure "M" Transit Sales Tax Fund****Intergovernmental Revenue**

3303	Measure "M" Sales Tax	452,015	603,557	578,741	528,200	1,192,400
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**Interest**

3601	Interest on Investments	1,205	1,365	1,877	1,800	1,800
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<b>Total Measure "M" Fund</b>	<b>453,220</b>	<b>604,922</b>	<b>580,618</b>	<b>530,000</b>	<b>1,194,200</b>
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**Habitat Restoration Fund****Intergovernmental Revenue**

3302	State Grant Income	433	-	-	-	-
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**Interest**

3601	Interest on Investments	13,707	19,953	15,225	7,000	12,400
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		FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimate	FY21-22 Adopted Budget
<b>Other Revenues</b>						
3999	Misc Revenues	-	-	3,500	-	-
<b>Total Habitat Restoration Fund</b>		<b>14,140</b>	<b>19,953</b>	<b>18,725</b>	<b>7,000</b>	<b>12,400</b>
<b>Subregion 1 Fund</b>						
<b>Interest</b>						
3601	Interest on Investments	9,364	14,969	13,442	7,000	14,000
<b>Charges for Service</b>						
3907	Developer Fees	22,716	-	-	-	-
<b>Transfers In</b>						
9101	Transfer in from General Fund	41,500	-	35,000	10,000	30,000
<b>Total Subregion 1 Fund</b>		<b>73,580</b>	<b>14,969</b>	<b>48,442</b>	<b>17,000</b>	<b>44,000</b>
<b>Measure A Fund</b>						
<b>Intergovernmental Revenue</b>						
3303	Measure A	46,848	86,634	93,963	90,800	97,800
<b>Interest</b>						
3601	Interest on Investments	1,184	1,648	503	200	200
<b>Total Measure A Fund</b>		<b>48,032</b>	<b>88,282</b>	<b>94,466</b>	<b>91,000</b>	<b>98,000</b>
<b>Abalone Cove Sewer Maintenance Fund</b>						
<b>Other Taxes</b>						
3102	Assessments	56,578	50,672	52,379	50,000	50,000
<b>Interest</b>						
3601	Interest on Investments	2,856	6,407	7,676	2,000	2,000
<b>Transfers In</b>						
9101	Transfer in from General Fund	208,000	-	-	-	-
<b>Total Abalone Cove Sewer Maint. Fund</b>		<b>267,434</b>	<b>57,079</b>	<b>60,055</b>	<b>52,000</b>	<b>52,000</b>
<b>Ginsburg Cultural Arts Building</b>						
<b>Interest</b>						
3601	Interest on Investments	1,045	-	-	-	-
<b>Total Ginsburg Cultural Arts Fund</b>		<b>1,045</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Donor Restricted Donations Fund</b>						
<b>Interest</b>						
3601	Interest on Investments	10,738	16,090	13,660	7,000	25,000
<b>Other Revenue</b>						

		FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimate	FY21-22 Adopted Budget
3901	Donations - Restricted	20,500	44,523	-	-	-
2999-3901	Donations - City's Anniversary	15,000	-	-	-	-
<b>Total Donor Restricted Donations Fund</b>		<b>46,238</b>	<b>60,613</b>	<b>13,660</b>	<b>7,000</b>	<b>25,000</b>

**Community Development Block Grant Fund****Intergovernmental Revenue**

3301	Grant Income	223,613	178,591	226,364	217,700	365,600
<b>Transfers In</b>						
<b>Total CDBG Fund</b>		<b>223,613</b>	<b>178,591</b>	<b>226,364</b>	<b>217,700</b>	<b>365,600</b>

**Capital Improvement Fund****Intergovernmental Revenue**

3301	Federal Grant	-	5,007	-	-	-
<b>Total Intergovernmental Revenue</b>		<b>-</b>	<b>5,007</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Interest**

3601	Interest on Investments	303,781	508,963	471,473	205,200	200,000
<b>Transfers In</b>						
9101	Transfer in from General Fund	4,526,000	4,301,852	2,410,752	1,557,200	2,553,000
9331	Transfer in from Federal Grants	-	1,087,318	98,300	-	-
<b>Total Transfers In</b>		<b>4,526,000</b>	<b>5,389,170</b>	<b>2,509,052</b>	<b>1,557,200</b>	<b>2,553,000</b>

**Total Capital Improvement Fund**

**4,829,781      5,903,140      2,980,525      1,762,400      2,753,000**

**Federal Grants****Intergovernmental Revenue**

3301	Federal Grant	1,235,012	141,442	-	-	999,900
<b>Interest</b>						
3601	Interest on Investments	6,799	-	-	-	-
<b>Total Federal Grants Fund</b>		<b>1,241,811</b>	<b>141,442</b>	<b>-</b>	<b>-</b>	<b>999,900</b>

**State Grants****Intergovernmental Revenue**

3302	State Grant	-	-	450,162	213,000	-
8501-3302	Unassigned	-	144,320	-	-	-
8830-3302	Peninsula-Wide Safe Routes	-	-	176,017	-	-
4120-3302	Planning	-	-	-	-	310,000
<b>Interest</b>						
<b>Total State Grants Fund</b>		<b>-</b>	<b>144,320</b>	<b>626,179</b>	<b>213,000</b>	<b>310,000</b>

		FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimate	FY21-22 Adopted Budget
<b>Quimby Fund</b>						
<b>Charges for Service</b>						
3907	Quimby Developer Fee	38,223	-	-	23,700	15,000
<b>Interest</b>						
3601	Interest on Investments	21,048	33,272	23,090	10,000	10,000
<b>Total Quimby Fund</b>		<b>59,271</b>	<b>33,272</b>	<b>23,090</b>	<b>33,700</b>	<b>25,000</b>
<b>City Low-Mod Income Housing Fund</b>						
<b>Interest</b>						
3601	Interest on Investments	1,770	2,956	3,237	1,600	1,600
<b>Other Revenues</b>						
<b>Property Tax</b>						
3108	Redevelopment Property Tax Trust	14,712	34,984	28,624	25,000	30,300
<b>Total City Low-Mod Income Housing Fund</b>		<b>16,482</b>	<b>37,940</b>	<b>31,861</b>	<b>26,600</b>	<b>31,900</b>
<b>Affordable Housing Projects Fund</b>						
<b>Interest</b>						
3601	Interest on Investments	7,457	15,961	14,846	8,000	4,300
<b>Charges for Service</b>						
3907	Developer Fees	221,818	-	-	-	-
<b>Other Revenues</b>						
3999	Misc Revenues	-	-	2,444	13,000	13,000
<b>Total Affordable Housing Projects Fund</b>		<b>229,275</b>	<b>15,961</b>	<b>17,290</b>	<b>21,000</b>	<b>17,300</b>
<b>Environmental Excise Tax (EET)</b>						
<b>Charges for Service</b>						
3907	EET Developer Fee	156,065	39,020	114,694	7,600	7,600
<b>Interest</b>						
3601	Interest on Investments	4,655	9,399	7,438	2,400	2,400
<b>Total EET Fund</b>		<b>160,720</b>	<b>48,419</b>	<b>122,132</b>	<b>10,000</b>	<b>10,000</b>
<b>TDA Article 3 - SB 821 Bikeway Fund</b>						
<b>Intergovernmental Revenue</b>						
3303	TDA Article 3 - SB 821	82,500	-	-	1,000	110,000
<b>Total TDA Article 3 Fund</b>		<b>82,500</b>	<b>-</b>	<b>-</b>	<b>1,000</b>	<b>110,000</b>

	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimate	FY21-22 Adopted Budget
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**Measure W Fund****Intergovernmental Revenue**

3303	Local Grants	-	-	-	690,000	632,000
<b>Total Measure W Fund</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>690,000</b>	<b>632,000</b>

**Water Quality/Flood Protection Fund****Interest**

3601	Interest on Investments	28,934	-	-	-	-
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**Intergovernmental Revenue**

3302	State Grant Income	-	200,000	-	-	-
<b>Total Water Quality Fund</b>		<b>28,934</b>	<b>200,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Equipment Replacement Fund****Charges for Service**

3803	Interfund Charges	300,900	300,900	84,600	95,000	310,400
<b>Total Charges for Service</b>		<b>300,900</b>	<b>300,900</b>	<b>84,600</b>	<b>95,000</b>	<b>310,400</b>

**Interest**

3601	Interest on Investments	29,919	50,259	46,686	20,000	20,000
<b>Total Equipment Replacement Fund</b>		<b>330,819</b>	<b>351,159</b>	<b>131,286</b>	<b>115,000</b>	<b>330,400</b>

**Employee Pension Fund**

9101	Transfer in from General Fund	-	-	-	-	307,000
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**Interest**

<b>Total Employee Benefits Fund</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>307,000</b>
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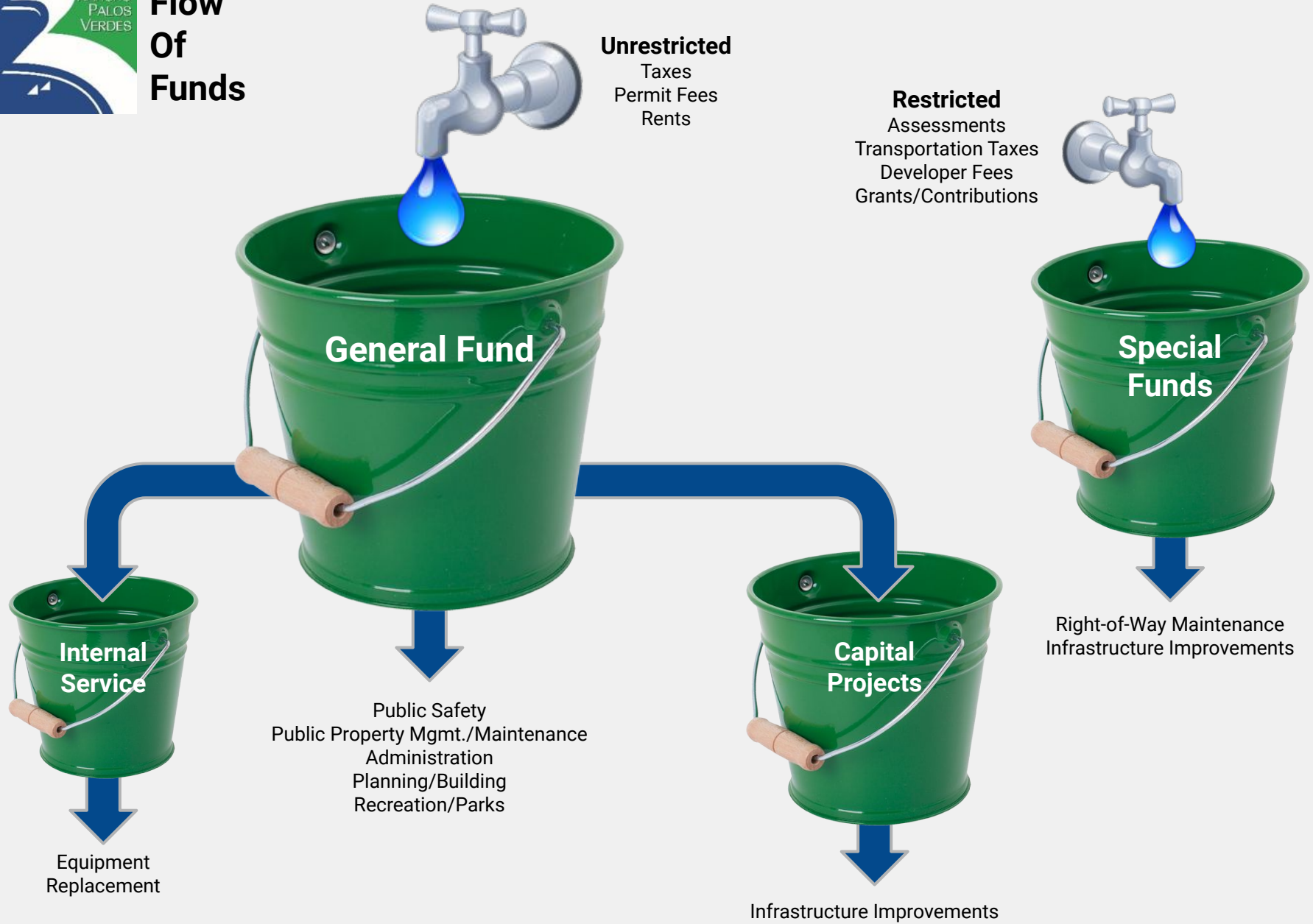
<b>Total Other Funds Revenues</b>		<b>12,377,908</b>	<b>13,277,923</b>	<b>10,003,174</b>	<b>8,602,600</b>	<b>12,357,100</b>
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<b>Total City Revenues</b>		<b>43,060,511</b>	<b>45,116,587</b>	<b>39,502,181</b>	<b>37,131,800</b>	<b>42,782,800</b>
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## Flow Of Funds



## California Municipal Revenue Sources

Revenue Source	Deposited to Fund	FY2021-22 RPV Budget	RPV Restricted?	Description	Authority
Property Tax	General	\$ 8,997,000	No	Ad valorem tax imposed by the state on real property (1% of assessed value), administered by the County, and allocated to various agencies including the City. City share was set with allocation formula based on local agencies' average property tax revenue for 1975-1977.	California Constitution Article XIII and XIII A; Revenue and Tax Code §§95, 97.
Property Tax in lieu of Vehicle License Fees	General	\$ 5,533,300	No	Replacement of state-shared Vehicle License Fees with additional shares of property tax.	California Constitution Article XIII and XIII A; Revenue and Tax Code §§95, 97.
Sales & Use Tax	General	\$ 2,079,700	No	Tax imposed on total retail price of any tangible personal property and the use or storage of such property when sales tax is not paid. Tax is administered by the state.	California Constitution Article XIII §§25.5(a)(2), 29; Revenue and Tax Code §7200.
Business License Tax	General	\$ 795,000	No	Locally levied tax imposed for the privilege of conducting business within the City. Rates vary by business type and include both flat tax amounts and tax amounts based upon business gross receipts.	Municipal Code Chapter 5.04 (1974). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Utility Users Tax	General	\$ 1,915,000	No	Locally levied tax imposed on the consumption of utility services. The RPV tax is 3% of electricity, gas, and water charges.	Municipal Code Chapter 3.30 (1993). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Transient Occupancy Tax	General	\$ 3,978,400	No	Locally levied tax imposed on occupants for privilege of occupying rooms in a hotel or similar for 30 days or less. The RPV tax is 10% of the room charge.	Municipal Code Chapter 3.16 (1973). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Documentary Transfer Tax	General	\$ 400,000	No	Tax imposed on documents recorded in the transfer of ownership in real estate. Levied by the county at a rate of \$1.10 per \$1,000 of value transferred. City levy is 50% of the county rate, which is credited against the amount of the county tax due.	Authority to levy: Revenue and Tax Code §11911-11929. Municipal Code Chapter 3.12 (1973). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Golf Tax	General	\$ 429,000	No	Tax imposed on the user of a golf course within the City. Tax is 10% of golf fee paid. Government owned golf courses are exempted (i.e. county owned Los Verdes Golf Course).	Municipal Code Chapter 3.40 (1993). General purpose requires majority vote of voters, special purpose requires 2/3 vote.

Revenue Source	Deposited to Fund	FY2021-22 RPV Budget	RPV Restricted?	Description	Authority
Proposition C Sales Tax	Prop C	\$ 699,000	Yes	Half-cent sales tax partially (20%) distributed to cities on a per-capita basis.	Los Angeles County voter approved measure of 1990.
Proposition A Sales Tax	Prop A	\$ 842,200	Yes	Half-cent sales tax partially (25%) distributed to cities on a per-capita basis.	Los Angeles County voter approved measure of 1980.
Measure R Sales Tax	Measure R	\$ 537,500	Yes	Half-cent sales tax partially (15%) distributed to cities.	Los Angeles County voter approved measure of 2008.
Measure M Sales Tax	Measure M	\$ 1,192,400	Yes	Half-cent sales tax and continued half-cent relief tax partially distributed to cities.	Los Angeles County voter approved measure of 2016.
Benefit Assessments on Property	1911 Act & El Prado	\$ 617,500	Yes	A charge levied on real property for a local public improvement or service that specifically benefits the property.	Varies based upon type of assessment. Typically majority mail ballot vote of property owners. In 1992, the City established a benefit assessment district for street landscaping and lighting using 1972 Act procedures (Resolution No. 92- 85). In 1995, the City approved the transfer of street lighting assessments from the County (Resolution No. 95-9), which were originally imposed using 1911 Act procedures (ad valorem tax).
User and Enterprise Fees	General & Gas Tax	\$ 202,300	Both	Fee paid to a municipality by a person to receive a particular public service (e.g. utility services, photocopy fees, recreation events). The City's revenue includes the Abalone Cove Sewer District user fee.	User fees must be adopted by resolution of the governing board with majority vote. Utility fees must be adopted by ordinance of the governing board with 2/3 vote. Resolution No. 2010-77 for user fees and Municipal Code Chapter 13.06 (2001) for the Abalone Cove sewer user fee.
Fees & Permits	General	\$ 1,962,300	No	Charge imposed on a regulated action to pay for public services necessary to regulate the activity or mitigate the impacts of the fee payer on the community. Permit fees are included in this category.	Majority vote of governing body. Resolution No. 2010-77.

Revenue Source	Deposited to Fund	FY2021-22 RPV Budget	RPV Restricted?	Description	Authority
Licenses & Permits	General	\$ 109,500	No	Issued to regulate activities within a local jurisdiction.	Majority vote of governing body. Resolution No. 2010-77.
Fines, Forfeitures & Penalties	General	\$ 85,300	No	Revenues received and/or bail monies forfeited upon conviction of a misdemeanor or municipal infraction.	Court fines are set by California Uniform Bail and Penalty Schedule. Majority vote of governing body for parking fines (Municipal Code Chapter 10.32) and false alarm fines (Municipal Code Chapter 9.04).
Rents, Royalties & Concessions	General	\$ 371,700	No	Revenues from rental or use of city property and/or resources.	Majority vote of governing body.
Investment Earnings	Various	\$ 514,500	Both	Revenue earned from the investment of idle public funds.	Majority vote of governing body to approve annual investment policy, which must meet minimum requirements of Government Code §53601.
Gifts	General & Donor Restricted Contributions	\$ 1,800	Both	Contributions to the City for a public purpose.	Government Code §37354.
Air Quality Assessment	AQMD	\$ 57,400	Yes	An assessment on the state Motor Vehicle Fee for air quality related activities distributed to cities on the basis of population.	California Health & Safety Code §44220-44247.
Motor Vehicle Fuel Tax	Gas Tax	\$ 1,911,600	Yes	An 18-cent per gallon tax on fuel used to propel a motor vehicle. City receives state subvention for about 3 cents of this tax.	Tax authorized by California Constitution article XIX §1; Revenue & Tax Code §§7301-8404, 8601- 9355; and Streets & Highways Code §§2104-2107.5.
Citizens Option for Public Safety (COPS)	Public Safety Grants	\$ 156,500	Yes	Revenue granted from the state General Fund for supplemental public safety services.	Government Code §30061-30065.

Revenue Source	Deposited to Fund	FY2021-22 RPV Budget	RPV Restricted?	Description	Authority
Proposition 172 Public Safety Sales Tax	General	\$ 83,700	No	State voter approved half-cent sales and use tax as partial mitigation for Educational Revenue Augmentation Fund (ERAF) property tax shifts from cities and counties. Cities receive about 6% of the revenue.	California Constitution article XIII §35 and Government Code §30051.
Miscellaneous	General	\$ 3,291,700	No	In general, miscellaneous applies to user fees (recovering the cost of providing a service), regulatory fees (e.g. building permits), and fines/penalties; which have been discussed above. The City's revenue presented here represents the administrative allowance received by the City to manage redevelopment dissolution, repayments of the City's loan to the former RDA, as well as reimbursements from prior period activity.	California Health & Safety Code §34161.
<b>Total Sources**</b>		<b>\$ 36,764,300</b>			

\*\*Excludes interfund transactions

# Statement Of Expenditures - All Funds

	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimate	FY21-22 Adopted Budget
<b>Transfers Out</b>	<b>4,813,500</b>	<b>4,346,852</b>	<b>2,550,752</b>	<b>1,587,200</b>	<b>2,945,000</b>
<b>City Council</b>	<b>107,310</b>	<b>96,252</b>	<b>89,739</b>	<b>87,712</b>	<b>110,700</b>
<b>Legal Services</b>	<b>1,184,796</b>	<b>1,160,194</b>	<b>1,133,168</b>	<b>915,000</b>	<b>955,000</b>
<b>Public Safety</b>					
Sheriff	6,108,698	6,335,382	6,683,678	7,091,900	7,150,200
Special Programs	1,028,470	775,642	651,804	247,346	337,600
<b>Total Public Safety</b>	<b>7,137,168</b>	<b>7,111,024</b>	<b>7,335,482</b>	<b>7,339,246</b>	<b>7,487,800</b>
<b>City Administration</b>					
City Manager	872,496	802,978	645,233	670,299	709,000
City Clerk	595,565	449,732	722,454	506,019	529,800
Community Outreach	74,464	62,246	63,415	69,148	69,800
Emergency Preparedness	145,800	103,418	24,563	104,580	202,400
Emergency Operation Center	-	-	404,281	413,687	-
RPVTV	203,700	179,550	182,625	199,365	123,100
Personnel	373,705	302,544	364,038	364,382	335,200
Information Technology - Data	1,012,125	928,885	975,570	1,066,945	1,059,900
Information Technology - Voice	93,139	96,277	103,792	110,000	126,000
<b>Total City Administration</b>	<b>3,370,994</b>	<b>2,925,630</b>	<b>3,485,971</b>	<b>3,504,425</b>	<b>3,155,200</b>
<b>Finance</b>					
Finance	1,349,977	1,502,164	1,634,788	1,487,189	1,571,600
<b>Total Finance</b>	<b>1,349,977</b>	<b>1,502,164</b>	<b>1,634,788</b>	<b>1,487,189</b>	<b>1,571,600</b>
<b>Non-Department</b>					
Non-Departmental	1,166,155	1,133,906	1,204,534	1,930,289	1,948,100
<b>Total Non-Department</b>	<b>1,166,155</b>	<b>1,133,906</b>	<b>1,204,534</b>	<b>1,930,289</b>	<b>1,948,100</b>
<b>Community Development</b>					
Administration	547,072	670,902	584,244	484,516	871,200
Planning	688,280	835,016	774,259	843,968	902,600
Building & Safety	791,008	826,227	678,640	591,438	889,500
Code Enforcement	183,129	184,457	222,319	215,054	271,500
View Restoration	394,011	321,835	384,590	366,811	380,900
Geology	115,578	107,253	111,100	140,000	150,000
Animal Control	115,847	89,842	102,083	109,000	166,000
<b>Total Community Development</b>	<b>2,834,925</b>	<b>3,035,532</b>	<b>2,857,235</b>	<b>2,750,787</b>	<b>3,631,700</b>
<b>Public Works</b>					
Public Works Administration	2,157,495	2,155,312	2,092,585	2,023,277	2,725,900
Traffic Safety	485,706	418,941	276,284	351,000	314,500
Storm Water Quality	310,929	535,920	479,833	496,000	1,000
Building Maintenance	597,136	453,630	448,644	531,000	306,000



	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimate	FY21-22 Adopted Budget
Parks Maintenance	-	585,192	726,663	852,400	645,500
Street Landscape Maintenance	425,073	573,850	147,382	181,000	188,000
Trails & Open Space Maintenance	935,466	404,280	421,325	390,400	360,000
Vehicle Maintenance	40,694	41,462	37,905	46,000	46,000
Sewer Maintenance	1,554	22,550	42,278	35,000	35,000
Fuel Modification	-	-	1,041,109	620,000	575,000
<b>Total Public Works</b>	<b>4,954,053</b>	<b>5,191,137</b>	<b>5,714,008</b>	<b>5,526,077</b>	<b>5,196,900</b>
<b>Recreation And Parks</b>					
Recreation Administration	1,042,369	1,026,225	964,028	1,026,436	1,262,700
Other Recreational Facilities	34,650	64,465	10,251	4,609	1,000
Fred Hesse Jr. Park	215,127	187,973	180,952	179,166	202,400
Robert E. Ryan Park	83,569	92,391	81,168	101,819	111,700
Ladera Linda Community Center	76,440	86,409	67,534	76,440	57,600
Abalone Cove Shoreline Park	139,626	135,175	129,636	158,300	200,700
Special Events And Programs	188,265	194,344	160,550	165,847	306,500
Point Vicente Interpretive Center	471,655	513,920	457,537	403,517	402,900
Reach	64,371	69,328	20,789	47,570	64,200
Support Services	40,978	29,084	21,195	24,016	23,400
City Run Sports & Activities	5,658	3,065	3,165	-	7,300
Contract Classes	21,649	41,695	33,717	1,500	25,000
Volunteer Program	-	-	5,322	1,000	5,000
Park Rangers	-	-	145,827	263,012	347,000
Eastview Park	4,952	7,354	52,684	65,963	76,400
Open Space Management	104,013	235,721	198,816	155,836	150,100
Parking Enforcement	-	-	-	-	117,500
NCCP	16,870	11,445	-	-	-
<b>Total Recreation &amp; Parks</b>	<b>2,510,192</b>	<b>2,698,594</b>	<b>2,533,171</b>	<b>2,675,031</b>	<b>3,361,400</b>
<b>Total General Fund</b>	<b>29,429,070</b>	<b>29,201,285</b>	<b>28,538,848</b>	<b>27,802,956</b>	<b>30,363,400</b>
<b>All Other Funds</b>					
<b>State Gas Tax</b>					
Street Pavement Maintenance	205,666	256,454	128,232	244,000	260,000
Street Landscape Maintenance	676,965	508,460	634,391	802,000	670,000
Traffic Signal Maintenance	10,000	16,770	12,506	-	-
Portuguese Bend Rd. Maintenance	-	48,867	-	30,000	-
Fuel Modification	-	-	24,750	-	-
Street Landscape Maintenance (CIP)	471,592	-	285,517	1,899,649	700,000
<b>Total State Gas Tax</b>	<b>1,364,223</b>	<b>830,551</b>	<b>1,085,396</b>	<b>2,975,649</b>	<b>1,630,000</b>
<b>El Prado</b>	<b>493</b>	<b>594</b>	<b>-</b>	<b>800</b>	<b>800</b>
<b>1911 Act</b>					
Street Lights Maintenance	566,480	531,229	461,726	480,100	570,100

	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimate	FY21-22 Adopted Budget
Capital Improvements	48,105	862,315	509,250	400,290	155,000
<b>Total 1911 Act</b>	<b>614,585</b>	<b>1,393,544</b>	<b>970,976</b>	<b>880,390</b>	<b>725,100</b>
<b>Beautification</b>					
Capital Improvements	106,283	378,754	-	-	-
<b>Total Beautification</b>	<b>106,283</b>	<b>378,754</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Waste Reduction</b>					
Operating Expenses	244,655	212,991	223,785	304,500	340,700
<b>Total Waste Reduction</b>	<b>244,655</b>	<b>212,991</b>	<b>223,785</b>	<b>304,500</b>	<b>340,700</b>
<b>Air Quality</b>					
Operating Expenses	49,995	50,000	-	57,000	57,000
<b>Total Air Quality</b>	<b>49,995</b>	<b>50,000</b>	<b>-</b>	<b>57,000</b>	<b>57,000</b>
<b>Prop "C" Transportation</b>					
Traffic Maintenance	-	66,699	-	-	-
Street Maintenance (CIP)	599,924	572,312	698,806	950,379	995,000
<b>Total Proposition "C"</b>	<b>599,924</b>	<b>639,011</b>	<b>698,806</b>	<b>950,379</b>	<b>995,000</b>
<b>Prop "A" Transportation</b>					
Dial-A-Ride	630,334	705,645	777,958	854,491	793,000
Capital Projects	496,443	44,108	458,736	647,530	-
<b>Total Proposition "A"</b>	<b>1,126,777</b>	<b>749,753</b>	<b>1,236,694</b>	<b>1,502,021</b>	<b>793,000</b>
<b>Public Safety</b>					
Transfers Out	140,000	130,000	175,000	130,000	200,000
<b>Total Public Safety</b>	<b>140,000</b>	<b>130,000</b>	<b>175,000</b>	<b>130,000</b>	<b>200,000</b>
<b>Measure R</b>					
Capital Projects	-	2,064,326	72,167	1,033,803	1,285,000
<b>Total Measure R</b>	<b>-</b>	<b>2,064,326</b>	<b>72,167</b>	<b>1,033,803</b>	<b>1,285,000</b>
<b>Measure M</b>					
Repairs & Maintenance	448,464	565,972	525,317	536,000	562,000
Capital Projects	-	-	-	-	750,000
<b>Total Measure M</b>	<b>448,464</b>	<b>565,972</b>	<b>525,317</b>	<b>536,000</b>	<b>1,312,000</b>
<b>Habitat Restoration</b>	<b>150,633</b>	<b>149,499</b>	<b>172,445</b>	<b>205,200</b>	<b>205,600</b>
<b>Subregion 1</b>	<b>36,229</b>	<b>43,831</b>	<b>42,530</b>	<b>41,600</b>	<b>41,600</b>
<b>Measure A</b>					
Transfers Out	90,000	90,000	100,000	100,000	150,000
<b>Total Measure A</b>	<b>90,000</b>	<b>90,000</b>	<b>100,000</b>	<b>100,000</b>	<b>150,000</b>
<b>Abalone Cove Sewer Maintenance</b>	<b>118,189</b>	<b>49,926</b>	<b>138,010</b>	<b>151,700</b>	<b>157,500</b>
<b>Ginsburg Cultural Arts Building</b>	<b>-</b>	<b>86,344</b>	<b>1,045</b>	<b>-</b>	<b>-</b>
<b>Donor Restricted Donations</b>					

	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimate	FY21-22 Adopted Budget
Operating Expenses	46,724	16,259	16,770	38,422	51,000
Capital Improvements	-	137,683	-	-	-
<b>Total Donor Restricted Donations</b>	<b>46,724</b>	<b>153,942</b>	<b>16,770</b>	<b>38,422</b>	<b>51,000</b>
<b>Community Development Block Grant</b>	<b>194,558</b>	<b>193,587</b>	<b>211,806</b>	<b>162,999</b>	<b>150,000</b>
<b>Capital Improvement Program Fund</b>					
Administration	-	84,687	35,213	-	-
Street Improvements	6,911,774	1,556,561	3,628,857	977,222	830,000
Parks, Trails & Open Space Improvements	425,485	215,942	78,909	372,200	215,000
Sewer Improvements	-	6,714	34,639	7,000	-
Building Improvements	9,000	82,264	36,748	174,200	650,000
Storm Water Quality Improvements	-	150,605	460,225	253,000	175,000
Landslide Improvements	157,349	37,132	378,318	59,662	1,075,000
<b>Total Capital Improvement</b>	<b>7,503,608</b>	<b>2,133,905</b>	<b>4,652,909</b>	<b>1,843,284</b>	<b>2,945,000</b>
<b>Federal Grants</b>					
Capital Improvements	197,621	-	98,300	-	999,900
Transfers Out	-	1,087,318	-	-	-
<b>Total Federal Grants</b>	<b>197,621</b>	<b>1,087,318</b>	<b>98,300</b>	<b>-</b>	<b>999,900</b>
<b>State Grants</b>					
Capital Improvements	-	408,061	277,373	212,945	310,000
Transfers Out	-	300,000	-	-	-
<b>Total State Grants</b>	<b>-</b>	<b>708,061</b>	<b>277,373</b>	<b>212,945</b>	<b>310,000</b>
<b>QUIMBY</b>					
Capital Improvements	602,567	145,474	545,813	267,990	-
<b>Total Quimby</b>	<b>602,567</b>	<b>145,474</b>	<b>545,813</b>	<b>267,990</b>	<b>-</b>
<b>Environmental Excise Tax (EET)</b>					
Street Landscape Maintenance	-	-	286,881	205,000	210,000
<b>Total Environmental Excise Tax (EET)</b>	<b>-</b>	<b>-</b>	<b>286,881</b>	<b>205,000</b>	<b>210,000</b>
<b>TDA Article 3 - SB 821 Bikeway Fund</b>					
Capital Improvements	82,500	-	-	-	110,000
<b>Total TDA Article 3 - SB 821 Bikeway</b>	<b>82,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>110,000</b>
<b>Measure W</b>					
Operating Expenses	-	-	-	632,000	588,400
<b>Total Measure W</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>632,000</b>	<b>588,400</b>
<b>Water Quality/Flood Protection</b>					
Capital Improvements	1,070,750	811,110	-	-	-
<b>Total Water Quality/Flood Protection</b>	<b>1,070,750</b>	<b>811,110</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Equipment Replacement</b>	<b>203,284</b>	<b>452,376</b>	<b>360,246</b>	<b>789,000</b>	<b>707,800</b>
<b>Total All Other Funds</b>	<b>14,992,062</b>	<b>13,120,869</b>	<b>11,892,269</b>	<b>13,020,682</b>	<b>13,965,400</b>
<b>Total All Funds</b>	<b>44,421,132</b>	<b>42,322,154</b>	<b>40,431,117</b>	<b>40,823,638</b>	<b>44,328,800</b>

## Inter-Fund Transfer Summary


	Transfers-In	Transfers-Out
101 - General Fund	350,000	2,945,000
217 - Public Safety Grant	-	200,000
223 - Subregion One Maintenance	30,000	-
224 - Measure A Maintenance	-	150,000
225 - Abalone Cove Sewer	-	-
285 - Improvement Authority - Portuguese Bend	55,000	-
330 - Capital Improvement Fund	2,553,000	-
331 - Federal Grants Fund	-	-
682 - Employee Pension Fund	307,000	-
795 - Improvement Authority - Abalone Cove	-	-
	<b>3,295,000</b>	<b>3,295,000</b>





# General Fund Summary

The General Fund  
is the primary  
operating fund of the  
City, and accounts for  
about three-quarters  
of the Citywide  
budget.







## General Fund Summary

The General Fund is the primary operating fund of the City, and accounts for about three-quarters of the Citywide budget. Below is a summary of General Fund activities and changes in the Unrestricted Reserve balance. The City Council's Reserve Policy requires the City to maintain a minimum General Fund balance of at least 50% of annual operating expenditures.

	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Budget
Beginning Unrestricted Reserve	\$16,825,403	\$18,078,960	\$20,788,547	\$21,748,706	\$22,474,950
Revenue	30,452,619	31,618,664	29,224,007	28,299,200	30,075,700
Expenditures	(24,615,562)	(24,854,609)	(25,988,096)	(26,215,756)	(27,418,400)
Transfers In	230,000	292,384	275,000	230,000	350,000
Transfers Out	(4,813,500)	(4,346,852)	(2,550,752)	(1,587,200)	(2,945,000)
<b>Ending Reserve</b>	<b>\$18,078,960</b>	<b>\$20,788,547</b>	<b>\$21,748,706</b>	<b>\$22,474,950</b>	<b>\$22,537,250</b>
Policy Level (50% of Expenditures)	12,307,781	12,427,305	12,994,048	13,107,878	13,709,200
<b>Excess Reserve</b>	<b>\$5,771,179</b>	<b>\$8,361,243</b>	<b>\$8,754,658</b>	<b>\$9,367,072</b>	<b>\$8,828,050</b>

The Citywide budget is arranged by department, and various General Fund programs are managed by each department. The purpose of this section is to provide a centralized presentation of all General Fund activity.

## 101 - General Fund

## FY 2021-22 Recurring Vs. One-Time Revenues And Expenditures

Revenue Type	Recurring	One-time	Total
Property Tax	14,960,300	-	14,960,300
Transient Occupancy Tax	3,978,400	-	3,978,400
Sales Tax	2,163,400	-	2,163,400
Franchise taxes	2,150,000	-	2,150,000
Utility Users Tax	1,915,000	-	1,915,000
Permits & Fees	2,083,100	-	2,083,100
Other Taxes & Misc. Revenues	2,825,500	-	2,825,500
<b>Total Revenues</b>	<b>30,075,700</b>	<b>-</b>	<b>30,075,700</b>

Expenditure by Program	Recurring	One-time	Total
City Council	110,700	-	110,700
City Attorney	955,000	-	955,000
Public Safety/Law Enforcement	7,487,800	-	7,487,800
City Administration	3,155,200	-	3,155,200
Finance	1,571,600	-	1,571,600
Community Development	3,581,700	50,000	3,631,700
Public Works	5,006,900	190,000	5,196,900
Recreation & Parks	3,286,400	75,000	3,361,400
Non-department	1,948,100	-	1,948,100
<b>Total Expenditures</b>	<b>27,103,400</b>	<b>315,000</b>	<b>27,418,400</b>

<b>Structural Surplus/(Deficits)</b>	<b>2,972,300</b>	<b>(315,000)</b>	<b>2,657,300</b>
Transfers in	350,000	-	350,000
Transfers out	2,328,800	616,200	2,945,000
<b>Surplus/(Deficits)</b>	<b>993,500</b>	<b>(931,200)</b>	<b>62,300</b>

## General Fund Revenues

Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Budget
<b>Taxes</b>						
101-300-0000-3101	Golf Tax	402,732	429,049	394,765	450,000	429,000
101-300-0000-3102	Property Tax	7,840,208	8,236,989	8,576,363	8,553,800	8,997,000
101-300-0000-3107	Prop Tax In Lieu Of Vlf	4,663,495	4,920,186	5,150,914	5,275,900	5,533,300
101-300-0000-3108	Redev Prop Tax Trust	33,760	50,255	55,594	31,000	30,000
101-300-0000-3110	Property Transfer Tax	490,796	359,706	401,021	450,000	400,000
101-300-0000-3111	Franchise Taxes	2,128,727	2,149,743	2,146,037	2,150,000	2,150,000
101-300-0000-3112	Sales And Use Tax	2,437,988	2,575,202	2,079,675	1,900,000	2,079,700
101-300-0000-3113	Sales Tax - Pw (PSAF)	82,079	85,979	83,667	72,300	83,700
101-300-0000-3114	Utility Users Taxes - Elec.	876,790	876,304	874,220	982,200	875,000
101-300-0000-3115	Utility Users Tax	688,565	706,430	683,230	747,500	690,000
101-300-0000-3116	Utility Users Taxes - Gas	272,335	334,373	354,920	370,000	350,000
101-300-0000-3120	Transient Occ Tax	206,158	250,345	144,747	136,000	160,000
101-300-0000-3121	Transient Occ Tax-Terranea	5,408,886	5,395,152	3,765,052	2,700,000	3,818,400
101-300-0000-3210	Business License Tax	887,276	945,792	896,166	715,000	795,000
<b>Taxes</b>		<b>26,419,795</b>	<b>27,315,505</b>	<b>25,606,371</b>	<b>24,533,700</b>	<b>26,391,100</b>
<b>License/Permits</b>						
101-300-0000-3202	B&S Permits	1,209,868	1,152,758	954,408	985,000	1,095,100
101-300-0000-3203	B&S Plan Check	353,155	393,433	335,342	312,000	348,500
101-300-0000-3205	Film Permits	37,125	2,930	20,081	2,000	22,100
101-300-0000-3206	Animal Control Fees	31,835	31,365	26,734	20,000	28,800
101-300-0000-3207	B&S Smip Fees	858	1,367	977	500	1,100
101-300-0000-3208	B&S State Bldg Std	660	(521)	559	500	1,100
101-300-0000-3209	B&S Geology Fees	132,649	128,272	124,614	112,900	124,900
101-300-0000-3213	Parking Permits	330	440	628	300	600
101-300-0000-3214	Parking Decals	665	988	590	500	300
101-300-0000-3215	Plan&Zone Permit	341,424	401,764	330,124	305,000	354,000
101-300-0000-3216	Plan - Investigation	3,076	-	-	-	-
101-300-0000-3217	View Restoration Fees	-	5,106	5,106	10,200	11,300
101-300-0000-3218	Plan-Miscfees	8,572	7,769	7,848	8,000	8,800
101-300-0000-3219	Rightofwaypermits	77,689	74,329	106,186	45,600	82,500
101-300-0000-3220	Dumpster Permits	4,018	4,606	3,626	3,000	4,000
<b>License/Permits</b>		<b>2,201,924</b>	<b>2,204,606</b>	<b>1,916,823</b>	<b>1,805,500</b>	<b>2,083,100</b>
<b>Fine/Forfeitures</b>						
101-300-0000-3212	Business License Penalty	5,784	12,501	20,505	9,000	12,900
101-300-0000-3501	Tow Fees	8,383	6,225	5,976	3,000	5,800
101-300-0000-3502	Falsealarm Fines	11,400	18,200	11,250	4,800	4,800
101-300-0000-3503	Misc Court Fines	91,165	91,460	95,301	92,900	61,800

Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Budget
101-300-4140-3504	Code Enforcement Citations	32,805	12,674	15,338	22,000	22,000
<b>Fine/Forfeitures</b>		<b>149,537</b>	<b>141,060</b>	<b>148,370</b>	<b>131,700</b>	<b>107,300</b>

<b>Rents</b>						
101-300-0000-3602	Rent-Citywide	226,798	171,200	158,929	249,100	224,100
101-300-5120-3602	Rent & Leases	1,314	1,421	5,173	2,400	2,600
101-300-5130-3602	Rent-Hesse Park	15,431	44,485	30,436	3,000	30,000
101-300-5140-3602	Rent - Ryan Park	43,647	19,595	9,181	1,900	14,300
101-300-5150-3602	Rent-Ladera Linda	8,799	6,971	2,593	-	3,100
101-300-5180-3602	Rent-Pvic	208,603	235,056	141,694	(25,800)	97,600
<b>Rents</b>		<b>504,592</b>	<b>478,728</b>	<b>348,006</b>	<b>230,600</b>	<b>371,700</b>

<b>Interest</b>						
101-300-0000-3601	Interest Earnings	206,893	366,409	358,232	160,000	160,000
<b>Interest</b>		<b>206,893</b>	<b>366,409</b>	<b>358,232</b>	<b>160,000</b>	<b>160,000</b>

<b>Charges for Services</b>						
101-300-0000-3401	Engineering Fees	198	-	-	-	-
101-300-0000-3906	Sale Of Signs/Services	150	-	-	-	-
101-300-5120-3412	Program Fees	5,799	8,374	5,723	100	4,200
101-300-5131-3412	Program/Event Fees	30,410	63,361	42,642	8,100	31,000
101-300-5160-3411	Shoreline Pkng Lot Fees	245,941	215,341	237,209	350,000	232,800
101-300-5170-3412	Program Fees	5,557	5,972	-	-	6,400
101-300-5190-3412	Rec Fees-Reach	10,456	13,305	2,772	-	1,000
101-300-5416-3504	Parking Enforcement	-	-	-	-	120,000
<b>Charges for Services</b>		<b>298,511</b>	<b>306,353</b>	<b>288,346</b>	<b>358,200</b>	<b>395,400</b>

<b>From Other Agency</b>						
101-300-0000-3301	Federal Grants Income	64,483	-	-	-	-
101-300-0000-3302	State Grant Income	17,121	1,359	-	-	-
<b>From Other Agency</b>		<b>81,604</b>	<b>1,359</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Other Revenue</b>						
101-300-0000-3801	Special Fund Admin	89,700	169,356	149,507	115,000	204,500
101-300-0000-3901	Donations-General	1	-	-	-	-
101-300-0000-3902	Casp Fees	4,253	7,604	5,635	4,500	4,500
101-300-0000-3904	Rda Loan Repayment	117,694	139,938	114,494	298,800	154,400
101-300-0000-3908	Rda Administrative Fees	50,000	-	-	16,000	16,000
101-300-0000-3999	Misc Revenues	173,007	333,240	184,904	120,000	120,000
101-300-1430-3999	Misc Revenues	1,640	2,600	1,360	1,500	1,500
101-300-5170-3901	Donations-July4Th	5,400	4,700	100	-	1,000
101-300-5180-3701	Pvic Sales Taxable	136,013	137,551	92,494	7,900	63,400

Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Budget
101-300-5180-3901	Donations - Pvic	11,667	8,411	8,423	500	1,000
101-300-5190-3901	Donations - Reach	372	1,244	942	-	800
101-300-9101-3301	Emergency Operation Center	-	-	-	515,300	-
<b>Other Revenue</b>		<b>589,747</b>	<b>804,644</b>	<b>557,859</b>	<b>1,079,500</b>	<b>567,100</b>
<b>General Fund Revenue Totals</b>		<b>30,452,603</b>	<b>31,618,664</b>	<b>29,224,007</b>	<b>28,299,200</b>	<b>30,075,700</b>

## General Fund Expenditure Summary by Program

Program		FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
1110	City Council	107,310	96,252	89,739	87,712	110,700
<b>Subtotal for City Council</b>		<b>107,310</b>	<b>96,252</b>	<b>89,739</b>	<b>87,712</b>	<b>110,700</b>
1210	Legal Services	1,184,796	1,160,194	1,133,168	915,000	955,000
<b>Subtotal for Legal Services</b>		<b>1,184,796</b>	<b>1,160,194</b>	<b>1,133,168</b>	<b>915,000</b>	<b>955,000</b>
1310-1311	City Clerk	595,565	449,732	722,454	506,019	529,800
1410	City Manager	872,496	802,978	645,233	670,299	709,000
1420	Community Outreach	74,464	62,246	63,415	69,148	69,800
1430	Emergency Preparedness	145,800	103,418	24,563	104,580	202,400
9101	Emergency Operation Center	-	-	404,281	413,687	-
1440	RPVtv	203,700	179,550	182,625	199,365	123,100
1450	Personnel	373,705	302,544	364,038	364,382	335,200
1460	Risk Management	-	-	-	-	-
1470	Information Technology - Data	1,012,125	928,885	975,570	1,066,945	1,059,900
1480	Information Technology - Voice	93,139	96,277	103,792	110,000	126,000
<b>Subtotal for Administration</b>		<b>3,370,994</b>	<b>2,925,630</b>	<b>3,485,971</b>	<b>3,504,425</b>	<b>3,155,200</b>
6110	Sheriff	6,108,698	6,335,382	6,683,678	7,091,900	7,150,200
6120	Special Programs	1,028,470	775,642	651,804	247,346	337,600
<b>Subtotal for Public Safety</b>		<b>7,137,168</b>	<b>7,111,024</b>	<b>7,335,482</b>	<b>7,339,246</b>	<b>7,487,800</b>
2110	Finance	1,349,977	1,502,164	1,634,788	1,487,189	1,571,600
<b>Subtotal for Finance</b>		<b>1,349,977</b>	<b>1,502,164</b>	<b>1,634,788</b>	<b>1,487,189</b>	<b>1,571,600</b>
2999	General Non-Program Expenditures	1,166,155	1,133,906	1,204,534	1,930,289	1,948,100
<b>Subtotal for Non-Department</b>		<b>1,166,155</b>	<b>1,133,906</b>	<b>1,204,534</b>	<b>1,930,289</b>	<b>1,948,100</b>
3110	Public Works Administration	2,157,495	2,155,312	2,092,585	2,023,277	2,725,900
3120	Traffic Safety	485,706	418,941	276,284	351,000	314,500
3130	Storm Water Quality	310,929	535,920	479,833	496,000	1,000
3140	Building Maintenance	597,136	453,630	448,644	531,000	306,000
3150	Trails & Open Space Maintenance	935,466	404,280	421,325	390,400	360,000
3151	Parks Maintenance	-	585,192	726,663	852,400	645,500
3160	Sewer Maintenance	1,554	22,550	42,278	35,000	35,000
3180	Street Landscape Maintenance	425,073	573,850	147,382	181,000	188,000
3230	Fuel Modification	-	-	1,041,109	620,000	575,000
3240	Vehicle Maintenance	40,694	41,462	37,905	46,000	46,000
<b>Subtotal for Public Works</b>		<b>4,954,053</b>	<b>5,191,137</b>	<b>5,714,008</b>	<b>5,526,077</b>	<b>5,196,900</b>
4110	Community Development Administration	547,072	670,902	584,244	484,516	871,200
4120	Planning	688,280	835,016	774,259	843,968	902,600
4130	Building & Safety	791,008	826,227	678,640	591,438	889,500
4140	Code Enforcement	183,129	184,457	222,319	215,054	271,500
4150	View Restoration	394,011	321,835	384,590	366,811	380,900
4170	Geology	115,578	107,253	111,100	140,000	150,000

Program		FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
4180	Animal Control	115,847	89,842	102,083	109,000	166,000
<b>Subtotal for Community Development</b>		<b>2,834,925</b>	<b>3,035,532</b>	<b>2,857,235</b>	<b>2,750,787</b>	<b>3,631,700</b>
5110	Recreation Administration	1,042,369	1,026,225	964,028	1,026,436	1,262,700
5120	Other Recreational Facilities	34,650	64,465	10,251	4,609	1,000
5121	Eastview Park	4,952	7,354	52,684	65,963	76,400
5122	Open Space Management	104,013	235,721	198,816	155,836	150,100
5123	Park Rangers	-	-	145,827	263,012	347,000
5130	Fred Hesse Jr. Park	215,127	187,973	180,952	179,166	202,400
5131	Contract Classes	21,649	41,695	33,717	1,500	25,000
5140	Robert E. Ryan Park	83,569	92,391	81,168	101,819	111,700
5150	Ladera Linda Community Center	76,440	86,409	67,534	76,440	57,600
5160	Abalone Cove Shoreline Park	139,626	135,175	129,636	158,300	200,700
5170	Special Events and Programs	188,265	194,344	160,550	165,847	306,500
5171	City Run Sports & Activities	5,658	3,065	3,165	-	7,300
5172	Volunteer Program	-	-	5,322	1,000	5,000
5180	Point Vicente Interpretive Center	471,655	513,920	457,537	403,517	402,900
5190	REACH	64,371	69,328	20,789	47,570	64,200
5210	Support Services	40,978	29,084	21,195	24,016	23,400
5416	Parking Enforcement	-	-	-	-	117,500
4160	NCCP	16,870	11,445	-	-	-
<b>Subtotal for Recreation</b>		<b>2,510,192</b>	<b>2,698,594</b>	<b>2,533,171</b>	<b>2,675,031</b>	<b>3,361,400</b>
<b>General fund Expenditure Totals</b>		<b>24,615,570</b>	<b>24,854,433</b>	<b>25,988,096</b>	<b>26,215,756</b>	<b>27,418,400</b>



## General Fund Transfers

Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
<b>Transfers In</b>					
Fr Measure A Maintenance	90,000	90,000	100,000	90,000	150,000
Fr PS Grants	140,000	130,000	175,000	140,000	200,000
<b>Transfers In</b>	<b>230,000</b>	<b>220,000</b>	<b>275,000</b>	<b>230,000</b>	<b>350,000</b>
<b>Transfers Out</b>					
To Employee Pension Plan	-	-	-	-	307,000
To Abalone Cove Sewer Maint	208,000	-	-	-	-
To IA Abalone Cove	38,000	25,000	50,000	-	-
To IA Portuguese Bend	-	20,000	55,000	20,000	55,000
To Infrastructure Improvement Admin	4,526,000	4,301,852	2,410,752	1,557,200	2,553,000
To Subregion I	41,500	-	35,000	10,000	30,000
<b>Transfers Out</b>	<b>4,813,500</b>	<b>4,346,852</b>	<b>2,550,752</b>	<b>1,587,200</b>	<b>2,945,000</b>

Department: General Fund		
Budget Program: General Non-Program Transfers In		
Account #	Account Description	FY21-22 Budget
<b>101-300-0000-9224</b>	<b>Fr Measure A Maintenance</b>	<b>150,000</b>
	Transfer from the Measure A Maintenance Fund to Parks, Trails & Open Space Maintenance within the General Fund for fuel modification in the Open Space areas.	
<b>101-300-0000-9217</b>	<b>Fr PS Grants</b>	<b>200,000</b>
	Transfer to the General Fund to supplement the Community Resource (CORE) deputy cost within the Sheriff program of the Public Safety section of the budget.	

Department: General Fund		
Budget Program General Non-Program Transfers Out		
Account #	Account Description	Budget FY21-22
<b>101-400-0000-9223</b>	<b>To Subregion 1</b>	<b>30,000</b>
	Interest earned on the Subregion 1 endowment is not adequate to fund maintenance activities. Therefore, the General fund must subsidize Subregion 1 landscape maintenance.	
<b>101-400-0000-9285</b>	<b>To Improv Authority Ab Cove</b>	<b>55,000</b>
	The General Fund subsidizes the Abalone Cove fund of the Improvement Authority for annual maintenance of landslide mitigation facilities originally funded by the RDA.	
<b>101-400-0000-9330</b>	<b>To Infrastructure Improv Admin</b>	<b>2,553,000</b>
	Funding for the Reserve for future Capital Projects.	
<b>101-400-0000-9682</b>	<b>To Employee Pension Fund</b>	<b>307,000</b>
	Annual transfer set aside to cover future funding for the City's pension liability	



# Budget Programs





# City Council





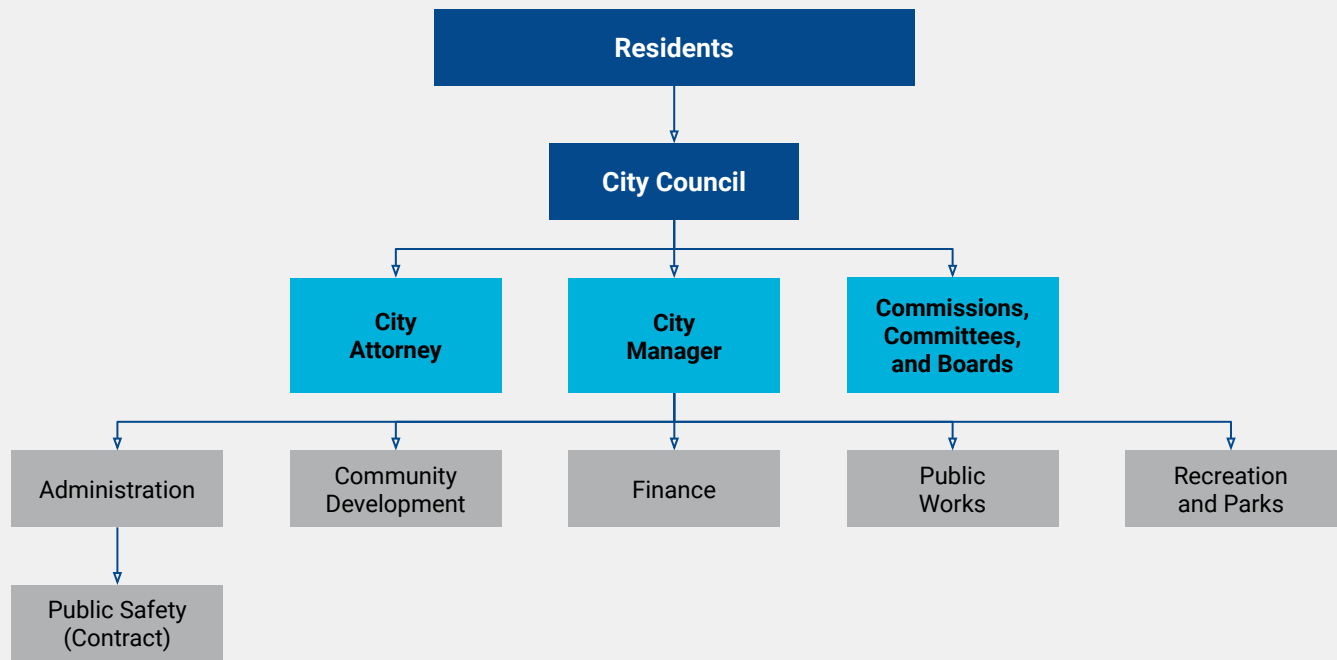
## City Council

The City Council is the legislative body of the City and is comprised of five members elected at large to serve four-year terms, with a limit of two consecutive terms. City Council elections are conducted in November of odd numbered years. Elections will change to even numbered years in 2022. The City Council formulates policies in response to the needs, values and interests of the citizens. The City Council appoints the City Manager, as well as residents to serve on various volunteer boards, commissions, and committees. The City Council also negotiates employee compensation with the City's Employee Association; and takes actions on fees, assessments and other forms of revenue set forth by the government code. In addition, the Council approves the expenditure of City funds; establishes City ordinances and resolutions; and approves City contracts.



The City Council's budget includes a monthly stipend of \$400 per Council Member, health insurance benefits, a travel allowance for City business, and memberships in various local organizations.

## Organizational Chart



# City Council

## 101 - General Fund

### City Council

Expenditure Category	FY17-18 Actuals		FY18-19 Actuals		FY19-20 Actuals		FY20-21 YE Estimates		FY21-22 Adopted Budget
Salaries & Benefits	\$	90,851	\$	73,064	\$	66,602	\$	62,600	\$ 71,300
Maintenance & Operations		16,459		23,188		23,137		25,112	39,400
<b>Total for City Council</b>	<b>\$</b>	<b>107,310</b>	<b>\$</b>	<b>96,252</b>	<b>\$</b>	<b>89,739</b>	<b>\$</b>	<b>87,712</b>	<b>\$ 110,700</b>

Department:		City Council					
Budget Program:		City Council					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-1110-4102	Part-Time Salaries	24,883	24,001	24,370	24,000	24,000
	101-400-1110-4201	Health/Dental/Vision Insurance	52,219	36,901	31,650	29,900	34,400
	101-400-1110-4202	Fica/Medicare	1,757	1,584	1,655	1,500	400
	101-400-1110-4204	Workers' Compensation	664	826	848	500	500
	101-400-1110-4205	Other Benefits	78	752	706	700	4,900
	101-400-1110-4206	H.S.A. Contribution	11,250	9,000	7,373	6,000	7,100
	101-400-1110-4310	Operating Materials & Supplies	2,593	1,391	2,394	1,500	3,000
	101-400-1110-4311	Postage	-	-	-	3,612	-
	101-400-1110-4901	Misc. Expenses	-	2,272	-	-	-
	101-400-1110-6001	Meetings & Conferences	13,866	19,525	20,743	20,000	35,000
	101-400-1110-6201	Equipment Replacement Charges	-	-	-	-	1,400
<b>Expenditure Subtotals</b>			<b>107,310</b>	<b>96,252</b>	<b>89,739</b>	<b>87,712</b>	<b>110,700</b>
<b>Total Program Expenditures</b>			<b>107,310</b>	<b>96,252</b>	<b>89,739</b>	<b>87,712</b>	<b>110,700</b>

Department: City Council		
Budget Program: City Council		
Account #	Account Description	FY21-22 Adopted Budget
101-400-1110-4102	<b>Part-Time Salaries</b>	24,000
	Stipend For City Council Members.	
101-400-1110-4201	<b>Health/Dental/Vision Insurance</b>	34,400
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-1110-4202	<b>Fica/Medicare</b>	400
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-1110-4204	<b>Workers' Compensation</b>	500
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-1110-4205	<b>Other Benefits</b>	4,900
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	
101-400-1110-4206	<b>H.S.A. Contribution</b>	7,100
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-1110-4310	<b>Operating Materials &amp; Supplies</b>	3,000
	Stationery items for City Council, such as business cards, letterhead, and binders.	
101-400-1110-6001	<b>Meetings &amp; Conferences</b>	35,000
	Expenses for the special events include: 1. Annual Holiday Reception. 2. Mayors Luncheons with mayors from the other three Peninsula cities and a member from the Palos Verdes Peninsula Unified School District Board. 3. Mayor/Committee Chair breakfasts, City Council meetings and workshops, as well as agenda preparation meetings.	
101-400-1110-6201	<b>Equipment Replacement Charges</b>	1,400





Legal Services

Legal Services



## Legal Services

The City contracts with the law firm of Aleshire & Wynder, LLP for its general legal services, with William W. Wynder serving as the City Attorney and Elena Gerli serving as the Assistant City Attorney. Since its incorporation, the City has chosen to contract with a private law firm due to the depth of legal expertise that a firm can typically provide in comparison with a small in-house legal staff. Aleshire & Wynder, LLP also represents the City in litigation, code enforcement, and labor negotiations with the City's Employee Association. Roughly 35% of the City's Legal Services expenditures were spent on litigation in fiscal year 2019-2020. It is projected that litigation will make up 25% of Legal Services costs during fiscal year 2020-21. Periodically, the City retains the services of other legal firms when special expertise is required.

### City Attorney's Office

- Provides legal advice to City Officials and the City Manager.
- Attends all regular City Council and Planning Commission meetings.
- Reviews ordinances, resolutions, contracts, and provides legal opinions.
- Represents the City in legal matters and administrative or court proceedings.
- Represents the City in labor negotiations and personnel matters.



William W. Wynder  
City Attorney



Elena Gerli  
Assistant City Attorney



**ALESHIRE &  
WYNDER** LLP  
ATTORNEYS AT LAW

## Legal Services

101 - General Fund

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	1,184,796	1,160,194	1,133,168	915,000	955,000
<b>Total for Legal Services</b>	<b>\$ 1,184,796</b>	<b>\$ 1,160,194</b>	<b>\$ 1,133,168</b>	<b>\$ 915,000</b>	<b>\$ 955,000</b>

Department:		Legal Services					
Budget Program:		Legal Services					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-1210-5101	Legal - Prof & Tech	27,212	-	15,401	10,000	15,000
	101-400-1210-5107	Legal Services - General	898,973	662,841	574,733	550,000	570,000
	101-400-1210-5108	Legal Services - Labor Neg.	5,332	2,946	15,922	15,000	15,000
	101-400-1210-5109	Legal Services - Litigation	84,098	403,694	392,024	230,000	230,000
	101-400-1210-5110	Legal Services - Code Enforce	100,890	66,762	75,599	65,000	65,000
	101-400-1210-5119	Legal Services - Pra	68,291	23,951	59,489	45,000	60,000
Expenditure Subtotals			1,184,796	1,160,194	1,133,168	915,000	955,000
Total Program Expenditures			1,184,796	1,160,194	1,133,168	915,000	955,000



Department: Legal Services		
Budget Program: Legal Services		
Account #	Account Description	FY21-22 Adopted Budget
101-400-1210-5101	Legal - Prof & Tech	15,000
	Stipend For City Council Members.	
101-400-1210-5107	Legal Services - General	570,000
	General legal services provided by the city attorney's firm.	
101-400-1210-5108	Legal Services - Labor Neg.	15,000
	Labor negotiation services provided by the city attorney's firm.	
101-400-1210-5109	Legal Services - Litigation	230,000
	Litigation services provided by the City Attorney's firm.	
101-400-1210-5110	Legal Services - Code Enforce	65,000
	Code enforcement services provided by the city attorney's firm.	
101-400-1210-5119	Legal Services - Pra	60,000
	PRA services provided by the city attorney's firm.	

# Public Safety



## Public Safety

The public safety program provides for the overall protection and preservation of the City, including its residents, business owners, and visitors. The City's public safety programs are administered by the City Manager's Office and include Sheriff and Special Programs. Fire protection and beach lifeguard services are provided by the Los Angeles County Fire Department, administered by the County.

### Sheriff

The City contracts with the Los Angeles County Sheriff's Department for general law enforcement services and is served by the Lomita Sheriff's Station through a joint regional law enforcement agreement with the Cities of Rolling Hills and Rolling Hills Estates. The Station's performance is overseen by the Palos Verdes Peninsula Regional Contract Law Committee, which meets quarterly and consists of two councilmembers from each participating city. Law enforcement services include patrol services, traffic and parking enforcement, general and specialized investigations, and various crime prevention services and programs.



### Special Programs

Special programs include traffic control services, parking citation processing, supplemental patrols, and focused traffic safety and crime prevention programs. Supplemental patrols provide extra security and traffic enforcement around the City's switchbacks and other locations as needed.

### Public Safety Grants

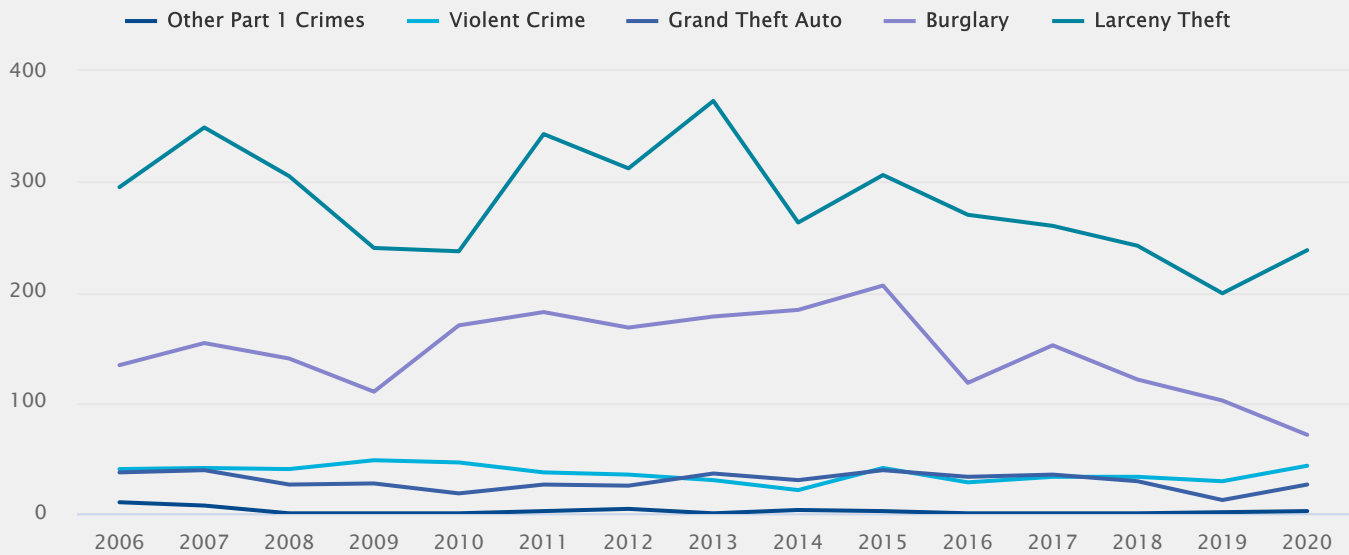
The City receives approximately \$100,000 annually from the State Citizens' Option for Public Safety (COPS) program. The grant fund pays for one-third of the cost of a special community resource team (CORE Team), with shared costs and responsibilities with the cities of Rolling Hills and Rolling Hills Estates. The CORE Team consists of two Deputy Sheriffs who serve the community by focusing on school presence, student and the law education, juvenile crime, drug abuse prevention, and community relations in the City.

## Public Safety Performance Indicators

### Part I Crimes

Part I offenses are used by law enforcement agencies to reveal the extent of criminal activity and identify trends. Part I Crimes include criminal homicide, robbery, aggravated assault, burglary, larceny-theft, grand theft auto, and arson. While there was a slight increase over last year, the City's Part I Crimes remained among the lowest in over a decade, with over a 35% decrease from a peak in 2013.

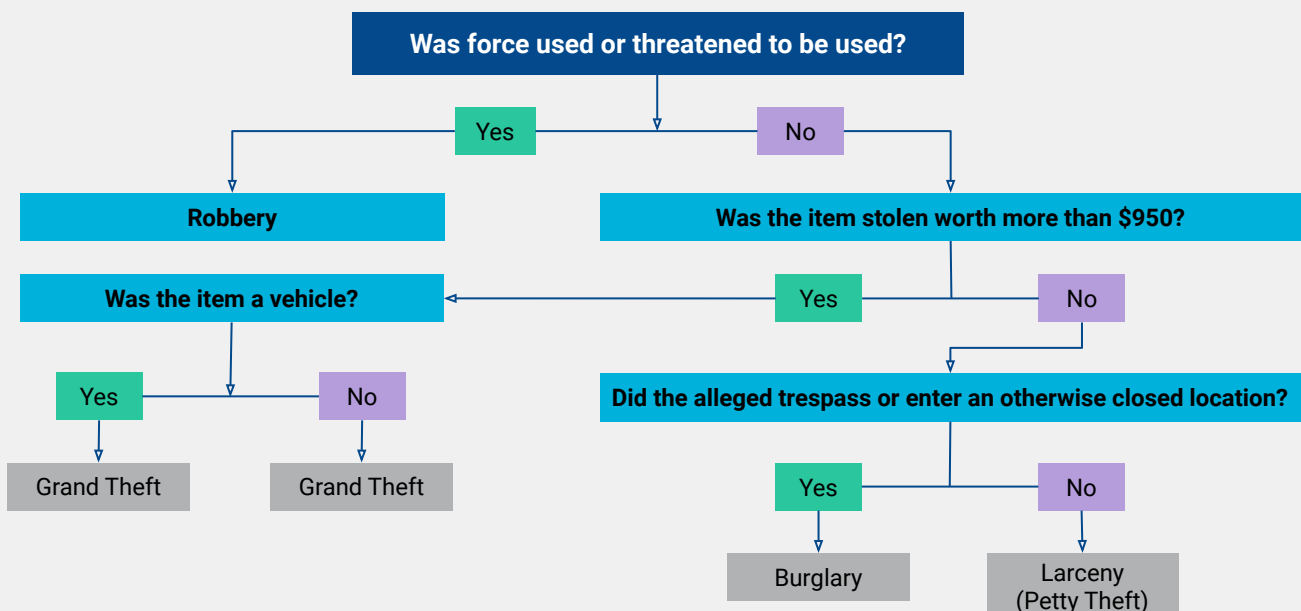
## Part I Crimes



Part I Crimes are designated by the Federal Bureau of Investigation (FBI) as ten serious crimes that occur on a regular basis and are generally referred to as the "Crime Index." The FBI chose these ten crimes because of their uniformity of definition, total volumes, and the likelihood of being reported. Part I Crimes have two categories: violent crimes and property crimes.

Violent crimes consist of murder, rape, aggravated assault, robbery, and human trafficking. Property crimes consist of burglary, larceny, motor vehicle theft, and arson. The following flowchart examines the relationship between robbery, burglary, larceny (petty theft), and grand theft. Robbery occurs when force is used or threatened to be used in order to steal, or attempt to steal something. If the item is worth more than \$950, it is grand theft. If the alleged perpetrator trespasses or enters an otherwise closed location, it is a burglary. All other instances of stealing are classified as larceny-theft, also known as petty theft.

### Classifying Part I Crimes: Burglary/Robbery/Theft

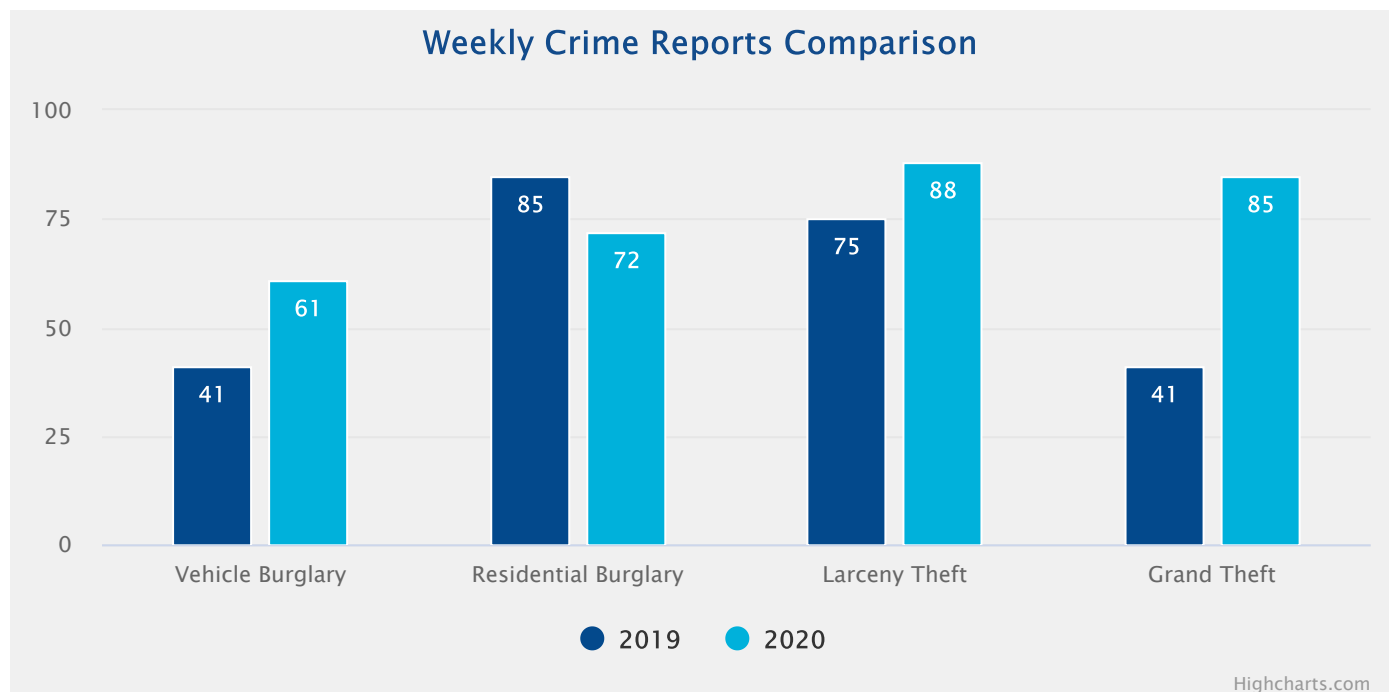


In the last year, approximately 60% of Part I Crimes in the City were larceny thefts, meaning item(s) stolen were less than \$950 in value and were taken from open or unlocked spaces. For example, an empty backpack taken from an unlocked vehicle or a display at a store would be classified as larceny-theft. This is consistent with national averages.

### Weekly Crime Reports

The Lomita Sheriff's Station provides weekly summaries about reported crimes and arrests served by the Station, including the City of Rancho Palos Verdes. The summaries are updated on the City's website, distributed via Nextdoor and the Public Safety Alerts listserv. The reports include reported vehicle and residential burglaries, robberies, petty thefts (larceny thefts), grant thefts, arson, and assault.

The City has recognized residential burglaries as one of its top priorities since 2014. The City has worked to aggressively address spikes in residential burglaries through public education campaigns, community resilience tools, and the use of residential and neighborhood security cameras. The City is currently subsidizing neighborhood security devices that provide license plate reader capabilities to deter burglaries, further assist the Sheriff's Station, and increase community safety. In 2020, residential burglaries decreased by 15% from the previous year.

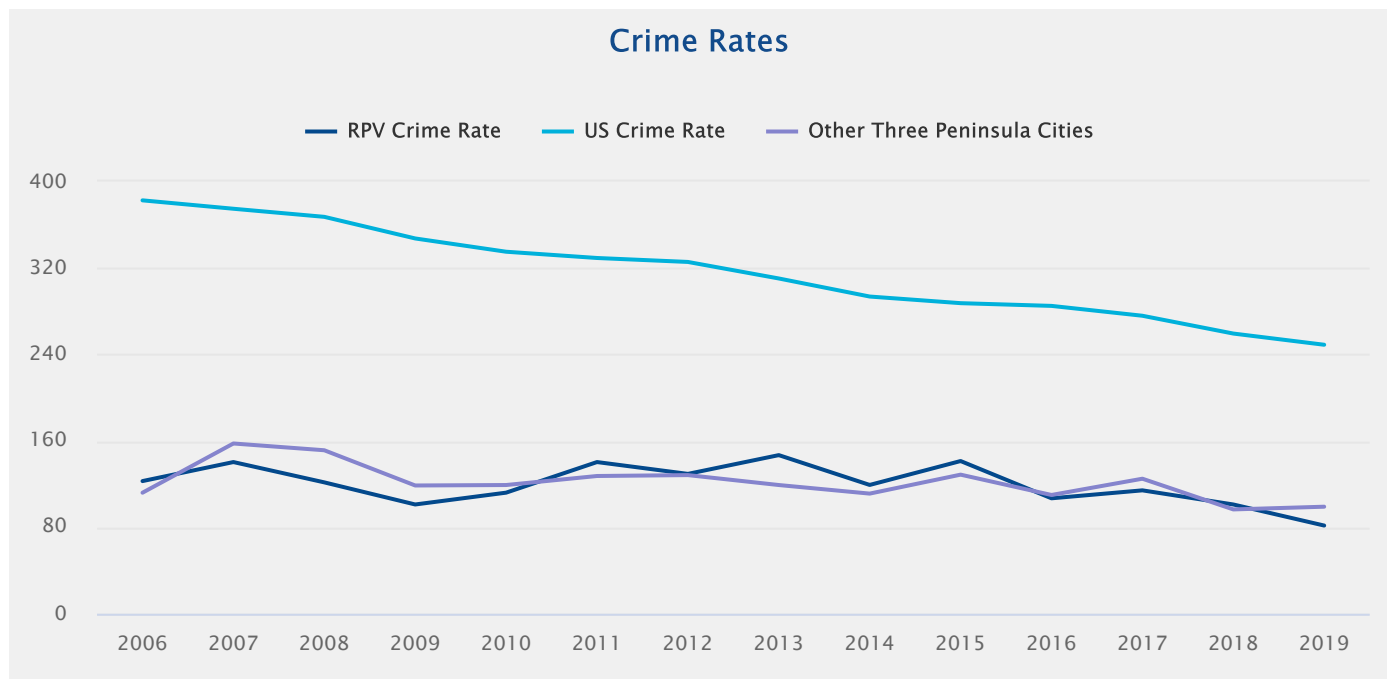


## Crime Rates

Part I Crime Rates, or the number of Part I Crimes committed each year per 10,000 residents, are used to express overall crime rate in a community. The graph that follows compares the crime rate in Rancho Palos Verdes over time to the national crime rate and the three other Peninsula cities, combined.

The Part I crime rate in the City is significantly lower than the national crime rate, with an average of 195 fewer crimes per 10,000 residents. Within the City, 2020 saw nearly a 40% decrease in the Part I Crime Rate from the City's peak in 2013. The City's crime rate trend is generally consistent with the combined crime rate of the other three Peninsula cities (Rolling Hills, Rolling Hills Estates, and Palos Verdes Estates).

The Part I crime rate in the City of Rancho Palos Verdes increased slightly over last year, but is still exhibiting a general downward trend since the peak in 2013. RPV, and the other three Peninsula cities are significantly safer compared to the national average.



The City is committed to ensuring the safety of all of its residents and encourages everyone to practice safe habits. When at home or away, be sure to lock all doors and windows, including garage doors, turn on exterior lights or set them on a timer and avoid leaving valuables in visible areas. These practices can also be used for your vehicle, locking all vehicle doors and removing valuables from plain sight before reaching your destination.

If residents see something suspicious, they are encouraged to call the Lomita Sheriff's Station at (310) 539-1661, or 9-1-1 in an emergency.



# Public Safety

## 101 - General Fund

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Sheriff	\$ 6,108,698	\$ 6,335,382	\$ 6,683,678	\$ 7,091,900	\$ 7,150,200
Special Programs	1,028,470	775,642	651,804	247,346	337,600
<b>Total General Fund - Public Safety</b>	<b>\$ 7,137,168</b>	<b>\$ 7,111,024</b>	<b>\$ 7,335,482</b>	<b>\$ 7,339,246</b>	<b>\$ 7,487,800</b>

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 83,113	\$ 100,915	\$ 59,859	\$ 75,046	\$ 100,600
Maintenance & Operations	6,994,158	7,010,109	7,275,623	7,264,200	7,387,200
Capital Outlay	59,897	-	-	-	-
<b>Total General Fund - Public Safety</b>	<b>\$ 7,137,168</b>	<b>\$ 7,111,024</b>	<b>\$ 7,335,482</b>	<b>\$ 7,339,246</b>	<b>\$ 7,487,800</b>

## 217 - Public Safety Grant Fund

### Public Safety Grant

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Transfers Out	140,000	130,000	175,000	130,000	200,000
<b>Total for Public Safety Grant</b>	<b>\$ 140,000</b>	<b>\$ 130,000</b>	<b>\$ 175,000</b>	<b>\$ 130,000</b>	<b>\$ 200,000</b>

## 101 - General Fund

## Sheriff

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Estimates	FY21-22 Adopted Budget
Maintenance & Operations	6,108,698	6,335,382	6,683,678	7,091,900	7,150,200
<b>Total for Sheriff</b>	<b>\$ 6,108,698</b>	<b>\$ 6,335,382</b>	<b>\$ 6,683,678</b>	<b>\$ 7,091,900</b>	<b>\$ 7,150,200</b>

## Special Programs

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 83,113	\$ 100,915	\$ 59,859	\$ 75,046	\$ 100,600
Maintenance & Operations	885,460	674,727	591,945	172,300	237,000
Capital Outlay	59,897	-	-	-	-
<b>Total for Special Programs</b>	<b>\$ 1,028,470</b>	<b>\$ 775,642</b>	<b>\$ 651,804</b>	<b>\$ 247,346</b>	<b>\$ 337,600</b>

## General Fund - Public Safety

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 83,113	\$ 100,915	\$ 59,859	\$ 75,046	\$ 100,600
Maintenance & Operations	6,994,158	7,010,109	7,275,623	7,264,200	7,387,200
Capital Outlay	59,897	-	-	-	-
<b>Total General Fund - Public Safety</b>	<b>\$ 7,137,168</b>	<b>\$ 7,111,024</b>	<b>\$ 7,335,482</b>	<b>\$ 7,339,246</b>	<b>\$ 7,487,800</b>

## 217 - Public Safety Grant Fund

## Public Safety Grant

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Estimates	FY21-22 Adopted Budget
Transfers Out	140,000	130,000	175,000	130,000	200,000
<b>Total for Public Safety Grant</b>	<b>\$ 140,000</b>	<b>\$ 130,000</b>	<b>\$ 175,000</b>	<b>\$ 130,000</b>	<b>\$ 200,000</b>

Department:		Public Safety					
Budget Program:		Sheriff					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Estimates	FY21-22 Adopted Budget
	101-400-6110-5101	Professional/Technical Service	6,108,698	6,335,382	6,683,678	7,091,900	7,150,200
<b>Expenditure Subtotals</b>			<b>6,108,698</b>	<b>6,335,382</b>	<b>6,683,678</b>	<b>7,091,900</b>	<b>7,150,200</b>
<b>Total Program Expenditures</b>			<b>6,108,698</b>	<b>6,335,382</b>	<b>6,683,678</b>	<b>7,091,900</b>	<b>7,150,200</b>

Department: Public Safety		
Budget Program: Sheriff		
		FY21-22 Adopted Budget
Account #	Account Description	
101-400-6110-5101	Professional/Technical Service	7,150,200
<p>The purpose of the General Law Enforcement Contract with the Los Angeles County Sheriff's Department is to provide Rancho Palos Verdes' residents with law enforcement, crime prevention, and a variety of specialized services.</p> <p>The Lomita Sheriff's Station provides law enforcement for the cities of Rancho Palos Verdes, Rolling Hills, and Rolling Hills Estates. Services include regular patrol units, traffic enforcement officers, and a Surveillance and Apprehension Team (SAT) detectives unit.</p> <p>The Community Resource (CORE) Team deputies, primarily focused on juvenile crime and drug abuse prevention, are partially funded through a grant program provided by the California Citizen's Option for Public Safety (COPS) Program.</p> <p>The total cost of the Sheriff's services includes a Liability Trust Fund Surcharge, which is administered by the County of Los Angeles. Oversight of this fund is conducted by the Liability Trust Fund Oversight Committee. Sheriff's costs also include an annual increase to the unit rate, which is determined by the County of Los Angeles Auditor-Controller's Office. The performance of the Lomita Sheriff's Station in the region is reviewed on a quarterly basis by the Regional Contract Law Committee (RCLC).</p>		

Department:		Public Safety					
Budget Program:		Special Programs					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-6120-4101	Full-Time Salaries	62,715	75,172	45,961	59,000	70,700
	101-400-6120-4103	Over-Time Salaries	361	1,512	510	1,000	2,000
	101-400-6120-4104	Employee Bonuses	-	750	-	-	-
	101-400-6120-4201	Health/Dental/Vision Insurance	9,702	9,310	5,934	8,102	16,800
	101-400-6120-4202	Fica/Medicare	855	1,045	662	762	1,000
	101-400-6120-4203	Calpers Retirement	4,075	5,206	3,269	3,942	5,300
	101-400-6120-4204	Workers' Compensation	1,583	1,783	1,117	1,171	1,300
	101-400-6120-4205	Other Benefits	2,322	3,137	906	669	3,300
	101-400-6120-4206	H.S.A. Contribution	1,500	3,000	1,500	-	-
	101-400-6120-4207	Calpers Unfunded Liabilities	-	-	-	400	200
	101-400-6120-4310	Operating Materials & Supplies	109,922	753	3,192	6,000	3,400
	101-400-6120-4601	Dues & Memberships	-	1,500	-	1,500	1,500
	101-400-6120-4901	Misc. Expenses	72,800	19	-	-	-
	101-400-6120-5101	Professional/Technical Service	14,950	11,726	84,355	39,400	105,900
	101-400-6120-5103	Printing/Binding	-	3,949	-	3,000	3,000
	101-400-6120-5111	Public Safety - Traffic	-	-	-	5,000	-
	101-400-6120-5112	Public Safety - Coastal	9,553	-	-	1,000	-
	101-400-6120-5113	Public Safety- Western	10,852	1,621	-	2,000	-
	101-400-6120-5114	Public Safety - Summer	-	-	-	2,000	-
	101-400-6120-5115	Public Safety - Supplemental	94,615	70,656	132,384	86,000	95,000
	101-400-6120-5116	Public Safety - Preserve	567,015	576,455	359,155	-	-
	101-400-6120-5301	Telephone	5,053	6,202	10,997	23,400	23,400
	101-400-6120-6001	Meetings & Conferences	-	982	115	1,000	1,000
	101-400-6120-6002	Travel/Mileage Reimbursement	-	164	147	300	300
	101-400-6120-6201	Equipment Replacement Charges	700	700	1,600	1,700	3,500
	101-400-6120-8201	Vehicles	59,897	-	-	-	-
Expenditure Subtotals			1,028,470	775,642	651,804	247,346	337,600
Total Program Expenditures			1,028,470	775,642	651,804	247,346	337,600

Department: Public Safety		
Budget Program: Special Programs		
Account #	Account Description	FY21-22 Adopted Budget
101-400-6120-4101	<b>Full-Time Salaries</b>	70,700
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-6120-4103	<b>Over-Time Salaries</b>	2,000
	Overtime paid to full-time city employees allocated to this program.	
101-400-6120-4201	<b>Health/Dental/Vision Insurance</b>	16,800
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-6120-4202	<b>Fica/Medicare</b>	1,000
	The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	
101-400-6120-4203	<b>Calpers Retirement</b>	5,300
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-6120-4204	<b>Workers' Compensation</b>	1,300
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-6120-4205	<b>Other Benefits</b>	3,300
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-6120-4207	<b>Calpers Unfunded Liabilities</b>	200
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-6120-4310	<b>Operating Materials &amp; Supplies</b>	3,400
	This item funds ongoing maintenance of equipment and miscellaneous supplies for: 1. Peninsula Region's radar units. This cost is shared with a fixed formula: RPV 68%, RHE 28%, RH 4%. 2. Supplies and equipment for Volunteers on Patrol (VOP) participants who are RPV residents.	
101-400-6120-4601	<b>Dues &amp; Memberships</b>	1,500
	Annual membership fee for Taking Back Our Community coalition.	
101-400-6120-5101	<b>Professional/Technical Service</b>	105,900
	This line item provides for the following professional and technical services: 1. School Resource Officers for outreach and education at Peninsula schools. 2. Neighborhood Public Safety Grant Program providing reimbursements to neighborhoods for the installation of safety-enhancing tools and technologies. 3. Everbridge Multijurisdictional Emergency Notification System Annual Fee 4. Parking Citations: In cooperation with the other two regional cities, the City contracts with an outside vendor for the processing and administration of parking citations 5. Whale of a Day traffic control provided by local Explorer Scouts	
101-400-6120-5103	<b>Printing/Binding</b>	3,000
	This item covers the cost of printing parking citation books for the Regional Law Enforcement Area. The cost is shared with the other contract cities.	
101-400-6120-5115	<b>Public Safety - Supplemental</b>	95,000
	This item provides funding for additional miscellaneous supplemental (overtime) patrol around the City as needed or as requested, including crime suppression, Switchback patrols, and traffic control.	

<b>Department: Public Safety</b> <b>Budget Program: Special Programs</b>		
<b>Account #</b>	<b>Account Description</b>	<b>FY21-22 Adopted Budget</b>
<b>101-400-6120-5301</b>	<b>Telephone</b>	<b>23,400</b>
	<p>This item provides for the following telephone services:</p> <ol style="list-style-type: none"> <li>1. Annual cellular costs for ALPR cameras, installed throughout the City.</li> <li>2. Annual cellular costs for participating HOAs that have installed neighborhood security cameras at their neighborhood entrances. This account is a pass-through for the HOAs as the City is passing along the discounted rate Verizon provides.</li> </ol>	
<b>101-400-6120-6001</b>	<b>Meetings &amp; Conferences</b>	<b>1,000</b>
	<p>This item provides for the following meetings/conferences and other professional development:</p> <ol style="list-style-type: none"> <li>1. Expenses related to Municipal Management Association of Southern California (MMASC) conferences and membership.</li> <li>2. Expenses related to International City/County Management Association (ICMA) conferences and membership.</li> </ol>	
<b>101-400-6120-6002</b>	<b>Travel/Mileage Reimbursement</b>	<b>300</b>
	Reimbursement for use of employees' private automobiles for City business.	
<b>101-400-6120-6201</b>	<b>Equipment Replacement Charges</b>	<b>3,500</b>
	<p>Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.</p>	





# City Administration

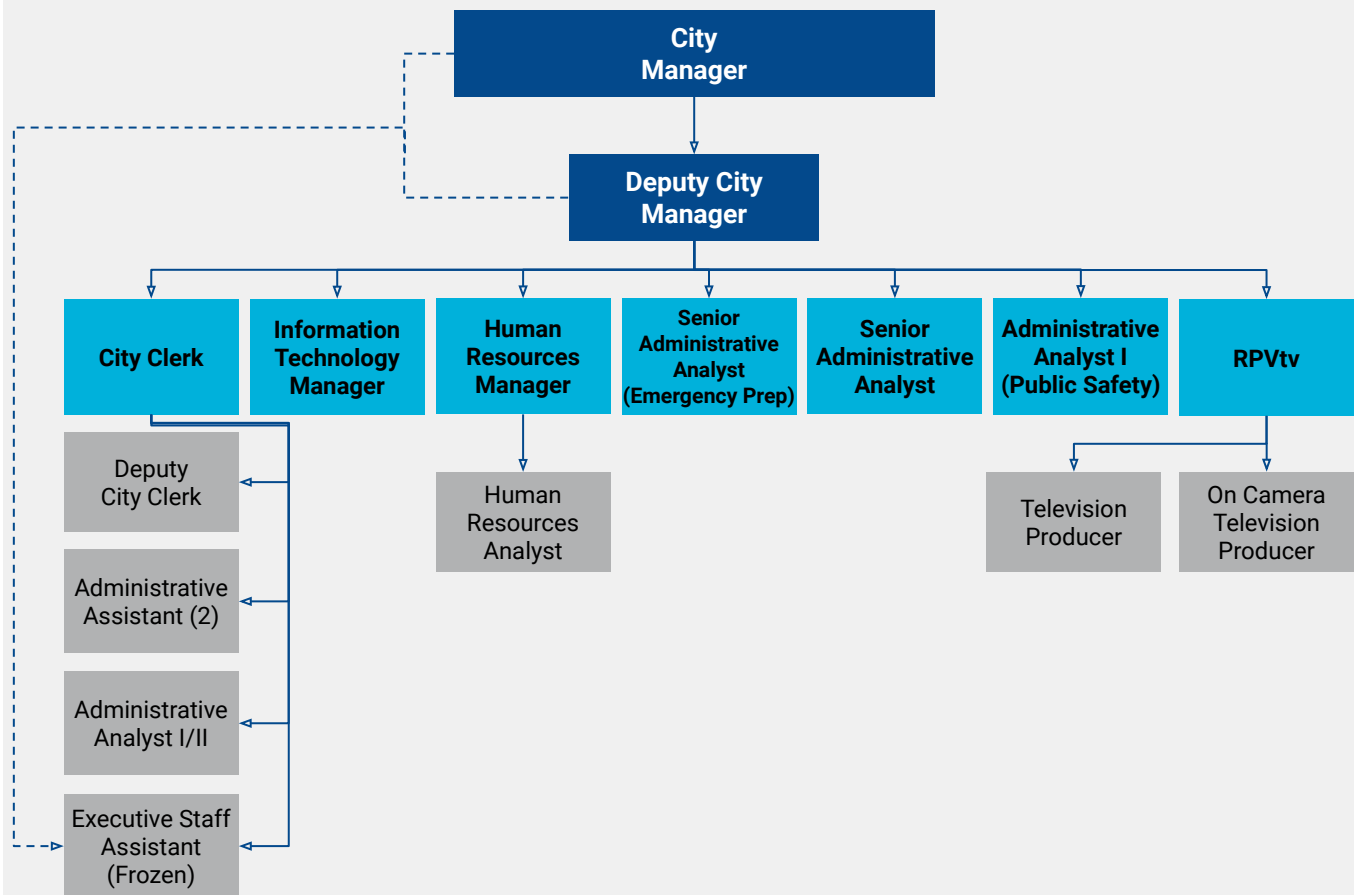


## City Administration

As the administrative head of the City, the City Manager ensures that the policies of the City Council are carried out. In addition to the City Manager providing day-to-day direction to the City's departments, the staff in the Administration Department are also responsible for the following:

- Public safety contract services and programs
- Emergency preparedness
- Risk management
- Community outreach
- City newsletter & social media
- Human Resources management
- Intergovernmental matters
- Preparation of City Council meeting agendas and minutes
- Records management
- Elections
- Information Technology systems
- RPVtv cable television studio
- Leases and real property acquisition

### Organizational Chart





Full-Time Employee Positions	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22
<b>Administration</b>					
Administrative Analyst I / II	1.0	1.0	1.0	1.0	1.0
Administrative Analyst II	1.0	1.0	1.0	1.0	-
Administrative Assistant	1.0	1.0	1.0	1.0	2.0
City Clerk	1.0	1.0	1.0	1.0	1.0
City Manager	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
Deputy City Manager	1.0	1.0	1.0	1.0	1.0
Executive Staff Assistant	1.0	1.0	1.0	1.0	1.0
GIS Coordinator	1.0	1.0	1.0	1.0	-
Human Resources Analyst	1.0	1.0	1.0	1.0	1.0
Human Resources Manager	1.0	1.0	1.0	1.0	1.0
Information Technology Manager	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	2.0	2.0	2.0	2.0	2.0
<b>Subtotal</b>	<b>14.0</b>	<b>14.0</b>	<b>14.0</b>	<b>14.0</b>	<b>13.0</b>

## Employee Positions

### City Manager

- Maintain regular communications with City Council members.
- Facilitate the setting of City Council goals and priorities.
- Manage daily operations and set performance goals with different departments.
- Monitor City activities and budget to ensure consistency with City Council policy and direction.
- Coordinate City participation in various governmental organizations.
- Prepare weekly status reports.

### Deputy City Manager

- Liaison with Los Angeles County Sheriff's Department and Fire Department and oversee other public safety programs.
- Oversee activities and provide direction to the City Clerk's Office, Human Resources, Information Technology, Emergency Preparedness, and RPVtv cable television studio.
- Coordinate Community Outreach functions, including quarterly City Newsletter.
- Respond to resident concerns that are not resolved at the department level.

### Executive Assistant

- Manage City Manager and Deputy City Manager's calendars
- Compile City Manager's weekly status report.
- Provide administrative support for the City Manager's Office and City Council.

### Human Resources Manager

- Manage negotiations with the Employee Association.
- Conduct personnel recruitments.
- Monitor performance reviews, promotions, and disciplinary actions.
- Implement new personnel laws and programs.
- Prepare and update job descriptions and classification and compensation studies.
- Administer the general liability, workers compensation, and property insurance coverage programs.
- Monitor the City's risk prevention and safety programs.

### Human Resources Analyst

- Assist with personnel recruitments.
- Administer benefits for City employees.
- Coordinate employee training activities.
- Support the employee safety committee.
- Assist with preparing human resources documents, procedures and forms.

### Information Technology Manager

- Manage the operation of the City's information technology systems and infrastructure.
- Develop long-term information systems strategies and innovations.
- Evaluate, select and implement City-wide enterprise systems, hardware, and software programs.
- Provide administration, security and functionality support for infrastructure and business systems.
- Manage the City's various IT service and system support provider contracts.
- Coordinate IT system user training opportunities for employees.

**Senior Administrative Analysts**

- Monitor state and federal legislation affecting municipalities.
- Manage grant administration.
- Monitor City border issues.
- Update Administrative Instruction Manual and City Council Policy Manual.
- Manage lease agreements and real property acquisitions.
- Provide disaster planning and coordination of a comprehensive emergency action program in the event of a natural or human-made disaster.
- Update the City's emergency operations planning documents and agreements.
- Coordinate City Council and employee training in emergency operations.
- Provide staff support for the City's Emergency Preparedness Committee.

**Administrative Analyst I/II (Public Safety)**

- Manage public safety notifications to keep residents informed.
- Implement Public Safety programs in coordination with the Sheriff's and Fire Departments.
- Perform analysis on crime and public safety trends, as well as potential solutions.
- Develop outreach and awareness materials, and incorporate technology to reach residents further.

**City Clerk**

- Manage daily operations of the City Clerk's Office and supervise staff in the performance of all assigned duties.
- Prepare agendas and ensure compliance with posting requirements for all City Council meetings.
- Prepare all permanent records of the City Council meetings and other proceedings.
- Manage, maintain, and preserve official City records and information
- Oversee the City's records management program, including archiving, storage, and compliance with records retention requirements.
- Manage public records requests.
- Maintain the City Municipal Code.
- Conduct recruitments for appointed City advisory board members.
- Administer municipal elections as the Elections Official.
- Oversees the filing of conflict of interest statements, campaign finance statements, and other mandatory legal filings by designated personnel in accordance with the Political Reform Act of 1974, as the Filing Officer.
- Receive claims and other legal filings (i.e., subpoenas, summons, etc.).

**Deputy City Clerk**

- Serve as City Clerk in his/her absence.
- Administer follow-up activities related to the agenda process, including processing resolutions, ordinances, agreements, and recording official documents.
- Oversee contract management for selected service areas.
- Receive and process public records requests, as required under the California Public Records Act. Assist with risk management functions.

**Administrative Assistant**

- Assist with agenda processes. Assist with follow-up activities related to the agenda process and post-City Council meeting actions.
- Assist with maintaining the citywide electronic document management system known as LaserFiche.
- Assist with public records requests, including research of City records.
- Assist with processing municipal code updates



- Conduct bid openings for the Public Works Department.
- Assist with special projects.
- Assist with a variety of administrative office functions.

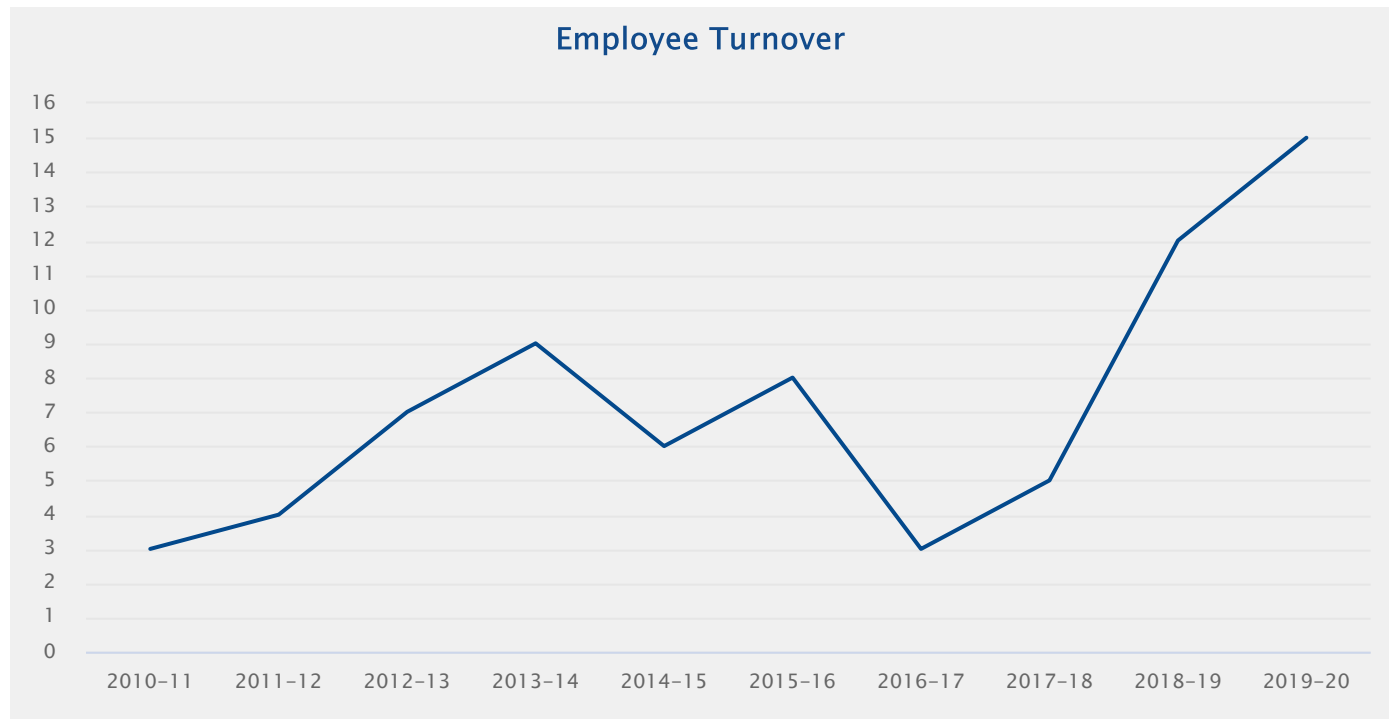
## Emergency Preparedness

The City's Emergency Preparedness program provides for disaster planning and coordination of a comprehensive emergency action plan in the event of a natural or man-made disaster. The City Manager's Office is responsible for the in-house emergency preparedness programs, including maintaining the City's Emergency Operations Center (EOC) and disaster notification systems, City EOC team training, City staff safety training on emergency protocols, emergency plan development and maintenance, coordinating with outside agencies to develop and improve interagency response procedures, and providing staff support to the Emergency Preparedness Committee.

## City Administration Performance Indicators

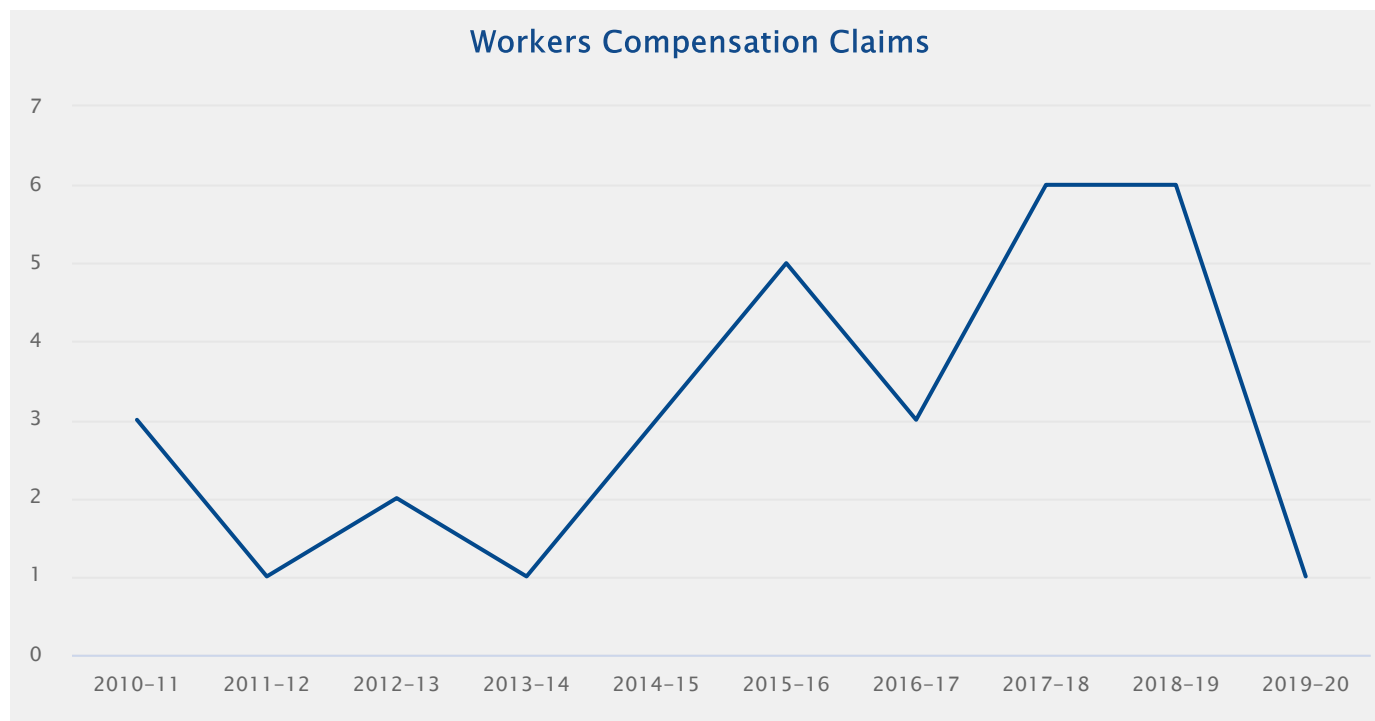
### Personnel

Over the ten years spanning from FY 2010-11 to FY 2019-20, employee separations have averaged 5.3 per year or about 8% of the City's full-time staff.

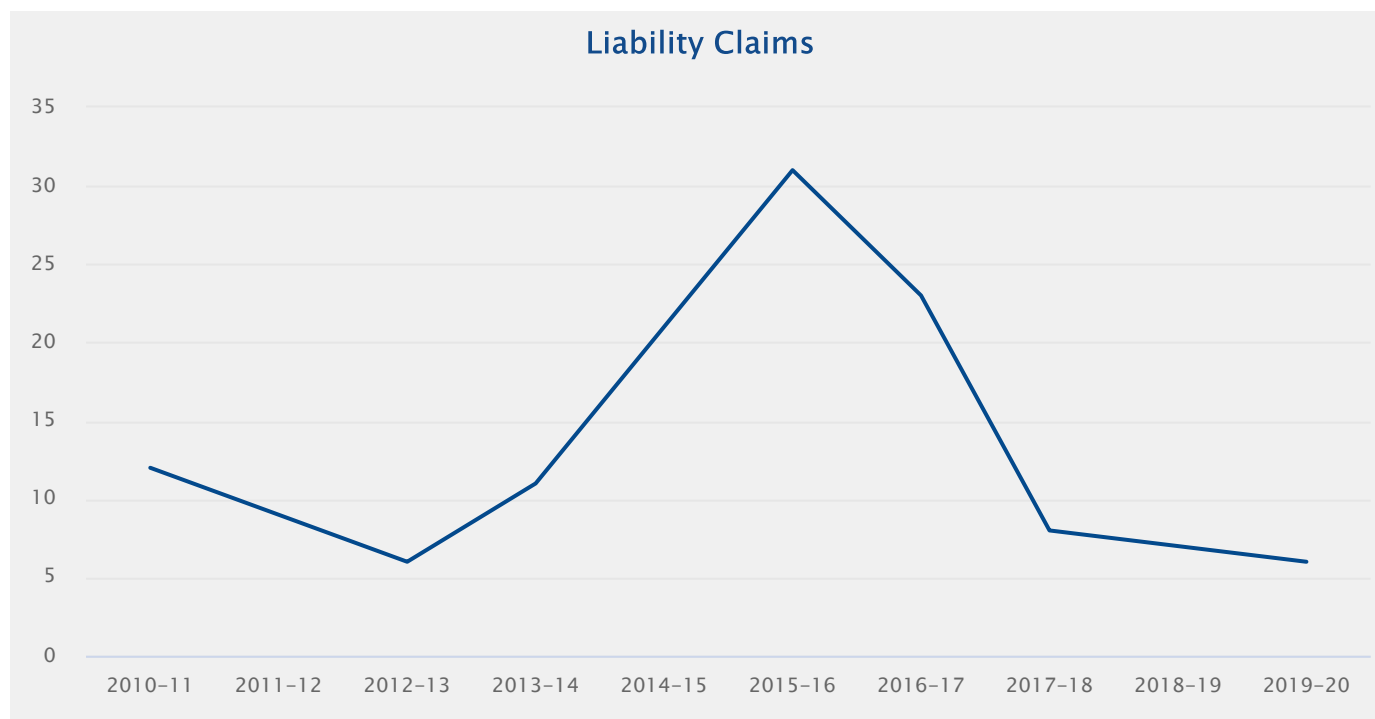


## Risk Management

The number of Workers Compensation claims (including part-time staff and volunteers) has remained low through the years. Rancho Palos Verdes is consistently among the leaders in low workers compensation losses among cities of our size and risk.



The majority of liability claims filed against the City tend to be related to City trees, bicycle accidents, vehicle damage due to roadway conditions, and trip and fall incidents in the public right of way. The City's liability claims tend to average fewer than 20 per fiscal year. The total number of claims for FY 2019-20 is seven (7). Our claim experience compared with other cities of our size and risk is about average.



## City Council Minutes

The turnaround time for City Council meeting minutes to be approved has remained at less than 30 days through recent years. The City Clerk's Office prepares on average 35 sets of meeting minutes a year to ensure the accuracy and completeness of meeting information.

## Public Record Act Requests

The City Clerk's Office received and responded to approximately 269 Public Records Act (PRA) requests in the calendar year 2020. On average, these PRA requests were completed in five days. Sixty percent (60.5%) were processed and completed within 24 hours, eighty percent (80.3%) were completed within seven days, and ninety-two percent (92.5%) were completed within 14 days, and ninety-five percent (94.8%) were completed in 21 days. More complex requests, requiring extensive compilation and review, were completed on average with a turnaround time of 53.5 days.

# City Administration

## 101 - General Fund

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
City Manager	\$ 872,496	\$ 802,978	\$ 645,233	\$ 670,299	\$ 709,000
City Clerk	468,738	448,394	424,365	364,910	529,800
City Clerk Election	126,827	1,338	298,089	141,109	-
Community Outreach	74,464	62,246	63,415	69,148	69,800
Emergency Preparedness	145,800	103,418	24,563	104,580	202,400
Emergency Operation Center	-	-	404,281	413,687	-
RPVtv	203,700	179,550	182,625	199,365	123,100
Personnel	373,705	302,544	364,038	364,382	335,200
Risk Management	-	-	-	-	-
Information Technology - Data	1,012,125	928,885	975,570	1,066,945	1,059,900
Information Technology - Voice	93,139	96,277	103,792	110,000	126,000
<b>Total General Fund - City Administration</b>	<b>\$ 3,370,994</b>	<b>\$ 2,925,630</b>	<b>\$ 3,485,971</b>	<b>\$ 3,504,425</b>	<b>\$ 3,155,200</b>

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 1,899,371	\$ 1,787,760	\$ 1,983,131	\$ 1,901,835	\$ 1,825,000
Maintenance & Operations	1,439,634	1,134,870	1,502,840	1,560,844	1,329,200
Capital Outlay	31,989	3,000	-	41,746	1,000
<b>Total General Fund - City Administration</b>	<b>\$ 3,370,994</b>	<b>\$ 2,925,630</b>	<b>\$ 3,485,971</b>	<b>\$ 3,504,425</b>	<b>\$ 3,155,200</b>

## 101 - General Fund

## City Manager

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Estimates	FY 21-22 Adopted Budget
Salaries & Benefits	\$ 732,513	\$ 714,383	\$ 621,291	\$ 624,339	\$ 647,000
Maintenance & Operations	139,983	88,595	23,942	45,960	62,000
Capital Outlay	-	-	-	-	-
<b>Total for City Manager</b>	<b>\$ 872,496</b>	<b>\$ 802,978</b>	<b>\$ 645,233</b>	<b>\$ 670,299</b>	<b>\$ 709,000</b>

## City Clerk

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Estimates	FY 21-22 Adopted Budget
Salaries & Benefits	\$ 452,032	\$ 431,768	\$ 409,654	\$ 341,610	\$ 505,800
Maintenance & Operations	16,706	16,626	14,711	23,300	24,000
Capital Outlay	-	-	-	-	-
<b>Total for City Clerk</b>	<b>\$ 468,738</b>	<b>\$ 448,394</b>	<b>\$ 424,365</b>	<b>\$ 364,910</b>	<b>\$ 529,800</b>

## City Clerk Election

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Estimates	FY 21-22 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	126,827	1,338	298,089	141,109	-
Capital Outlay	-	-	-	-	-
<b>Total for City Clerk Election</b>	<b>\$ 126,827</b>	<b>\$ 1,338</b>	<b>\$ 298,089</b>	<b>\$ 141,109</b>	<b>\$ -</b>

\*New program created to track election costs.

## Community Outreach

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Estimates	FY 21-22 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	74,464	62,246	63,415	69,148	69,800
Capital Outlay	-	-	-	-	-
<b>Total for Community Outreach</b>	<b>\$ 74,464</b>	<b>\$ 62,246</b>	<b>\$ 63,415</b>	<b>\$ 69,148</b>	<b>\$ 69,800</b>

## Emergency Preparedness

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Estimates	FY 21-22 Adopted Budget
Salaries & Benefits	\$ 108,740	\$ 75,489	\$ 11,890	\$ 35,880	\$ 114,800
Maintenance & Operations	37,060	27,929	12,673	68,700	87,600
Capital Outlay	-	-	-	-	-
<b>Total for Emergency Preparedness</b>	<b>\$ 145,800</b>	<b>\$ 103,418</b>	<b>\$ 24,563</b>	<b>\$ 104,580</b>	<b>\$ 202,400</b>

**Emergency Operation Center**

Expenditure Category	FY17-18 Actuals		FY18-19 Actuals		FY19-20 Actuals		FY20-21 Estimates		FY 21-22 Adopted Budget
Salaries & Benefits	\$	-	\$	-	\$	236,373	\$	177,464	\$ -
Maintenance & Operations		-		-		167,908		195,477	-
Capital Outlay		-		-		-		40,746	-
<b>Total for Emergency Operation Center</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>404,281</b>	<b>\$</b>	<b>413,687</b>	<b>\$ -</b>

**RPVtv**

Expenditure Category	FY17-18 Actuals		FY18-19 Actuals		FY19-20 Actuals		FY20-21 Estimates		FY 21-22 Adopted Budget
Salaries & Benefits	\$	47,040	\$	62,626	\$	103,849	\$	102,365	\$ 105,900
Maintenance & Operations		156,660		116,924		78,776		97,000	17,200
Capital Outlay		-		-		-		-	-
<b>Total for RPVtv</b>	<b>\$</b>	<b>203,700</b>	<b>\$</b>	<b>179,550</b>	<b>\$</b>	<b>182,625</b>	<b>\$</b>	<b>199,365</b>	<b>\$ 123,100</b>

**Personnel**

Expenditure Category	FY17-18 Actuals		FY18-19 Actuals		FY19-20 Actuals		FY20-21 Estimates		FY 21-22 Adopted Budget
Salaries & Benefits	\$	277,170	\$	221,257	\$	293,937	\$	306,632	\$ 273,700
Maintenance & Operations		96,535		81,287		70,101		57,750	61,500
Capital Outlay		-		-		-		-	-
<b>Total for Personnel</b>	<b>\$</b>	<b>373,705</b>	<b>\$</b>	<b>302,544</b>	<b>\$</b>	<b>364,038</b>	<b>\$</b>	<b>364,382</b>	<b>\$ 335,200</b>

**Information Technology - Data**

Expenditure Category	FY17-18 Actuals		FY18-19 Actuals		FY19-20 Actuals		FY20-21 Estimates		FY 21-22 Adopted Budget
Salaries & Benefits	\$	281,876	\$	282,237	\$	306,137	\$	313,545	\$ 177,800
Maintenance & Operations		698,260		643,648		669,433		752,400	881,100
Capital Outlay		31,989		3,000		-		1,000	1,000
<b>Total for Information Technology - Data</b>	<b>\$</b>	<b>1,012,125</b>	<b>\$</b>	<b>928,885</b>	<b>\$</b>	<b>975,570</b>	<b>\$</b>	<b>1,066,945</b>	<b>\$ 1,059,900</b>

**Information Technology - Voice**

Expenditure Category	FY17-18 Actuals		FY18-19 Actuals		FY19-20 Actuals		FY20-21 Estimates		FY 21-22 Adopted Budget
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$ -
Maintenance & Operations		93,139		96,277		103,792		110,000	126,000
Capital Outlay		-		-		-		-	-
<b>Total for Information Technology - Voice</b>	<b>\$</b>	<b>93,139</b>	<b>\$</b>	<b>96,277</b>	<b>\$</b>	<b>103,792</b>	<b>\$</b>	<b>110,000</b>	<b>\$ 126,000</b>

**General Fund - City Administration**

<b>Expenditure Category</b>	<b>FY17-18 Actuals</b>		<b>FY18-19 Actuals</b>		<b>FY19-20 Actuals</b>		<b>FY20-21 Estimates</b>		<b>FY 21-22 Adopted Budget</b>
Salaries & Benefits	\$	1,899,371	\$	1,787,760	\$	1,983,131	\$	1,901,835	\$ 1,825,000
Maintenance & Operations		1,439,634		1,134,870		1,502,840		1,560,844	1,329,200
Capital Outlay		31,989		3,000		-		41,746	1,000
<b>Total General Fund - City Administration</b>	<b>\$</b>	<b>3,370,994</b>	<b>\$</b>	<b>2,925,630</b>	<b>\$</b>	<b>3,485,971</b>	<b>\$</b>	<b>3,504,425</b>	<b>\$ 3,155,200</b>



Department:		City Administration					
Budget Program:		City Manager					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-1410-4101	Full-Time Salaries	549,356	536,722	445,400	465,038	486,600
	101-400-1410-4102	Part-Time Salaries	-	-	42,660	-	10,600
	101-400-1410-4103	Over-Time Salaries	-	165	1,596	-	-
	101-400-1410-4104	Employee Bonuses	-	1,962	3,000	-	-
	101-400-1410-4106	Automobile Allowances	850	10,200	8,600	10,200	10,200
	101-400-1410-4201	Health/Dental/Vision Insurance	66,634	35,296	27,676	32,000	30,100
	101-400-1410-4202	Fica/Medicare	7,478	7,757	6,955	6,563	7,200
	101-400-1410-4203	Calpers Retirement	43,687	43,073	35,530	55,282	47,200
	101-400-1410-4204	Workers' Compensation	13,017	13,335	11,835	10,938	9,500
	101-400-1410-4205	Other Benefits	20,511	24,038	17,762	10,518	22,100
	101-400-1410-4206	H.S.A. Contribution	14,980	9,370	7,977	3,000	-
	101-400-1410-4207	Calpers Unfunded Liabilities	16,000	32,465	12,300	30,800	23,500
	101-400-1410-4310	Operating Materials & Supplies	1,463	1,522	2,091	5,000	5,000
	101-400-1410-4311	Postage	-	-	32	104	100
	101-400-1410-4601	Dues & Memberships	11,323	2,800	3,346	8,462	2,300
	101-400-1410-5101	Professional/Technical Service	93,985	56,282	180	5,000	10,000
	101-400-1410-5102	Advertising	256	-	-	1,665	-
	101-400-1410-5103	Printing/Binding	600	359	1,133	600	600
	101-400-1410-6001	Meetings & Conferences	17,149	12,489	12,877	20,000	20,600
	101-400-1410-6002	Travel/Mileage Reimbursement	335	-	189	500	500
	101-400-1410-6101	Training	-	-	(97)	-	-
	101-400-1410-6102	Publications/Journals	672	943	391	629	400
	101-400-1410-6201	Equipment Replacement Charges	14,200	14,200	3,800	4,000	22,500
Expenditure Subtotals			872,496	802,978	645,233	670,299	709,000
Total Program Expenditures			872,496	802,978	645,233	670,299	709,000

Department: City Administration		
Budget Program: City Manager		
Account #	Account Description	FY21-22 Adopted Budget
101-400-1410-4101	<b>Full-Time Salaries</b>	486,600
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-1410-4102	<b>Part-Time Salaries</b>	10,600
101-400-1410-4106	<b>Automobile Allowances</b>	10,200
	Allowance for use of employees' private automobiles for City business.	
101-400-1410-4201	<b>Health/Dental/Vision Insurance</b>	30,100
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-1410-4202	<b>Fica/Medicare</b>	7,200
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-1410-4203	<b>Calpers Retirement</b>	47,200
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-1410-4204	<b>Workers' Compensation</b>	9,500
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-1410-4205	<b>Other Benefits</b>	22,100
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-1410-4207	<b>Calpers Unfunded Liabilities</b>	23,500
	Budget program's portion of City's total CalPERS unfunded liability	
101-400-1410-4310	<b>Operating Materials &amp; Supplies</b>	5,000
	This budget provides for miscellaneous office supplies.	
101-400-1410-4311	<b>Postage</b>	100
	Charges for express mail, messenger and delivery services.	
101-400-1410-4601	<b>Dues &amp; Memberships</b>	2,300
	Funds membership in the following organizations: 1. International City Managers Association (ICMA) 2. Municipal Management Association of Southern California (MMASC) 3. California City Management Foundation (CCMF) 4. American Planning Association (APA)	
101-400-1410-5101	<b>Professional/Technical Service</b>	10,000
	Professional contract services.	
101-400-1410-5103	<b>Printing/Binding</b>	600
	Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents.	
101-400-1410-6001	<b>Meetings &amp; Conferences</b>	20,600
	Expenses related to travel by employees in the City Manager's Office to meetings and conferences sponsored by the: 1. League of California Cities 2. South Bay Cities Council of Governments 3. International City Managers Association 4. California Contract Cities Association  Other travel may be included in this account, such as: 1. Special lobbying trips to Sacramento and/or Washington D.C. 2. Attendance to various local and regional meetings.	

Department: City Administration		
Budget Program: City Manager		
		FY21-22 Adopted Budget
Account #	Account Description	
101-400-1410-6002	Travel/Mileage Reimbursement	500
	Reimbursement for use of employees' private automobiles for City business.	
101-400-1410-6102	Publications/Journals	400
	Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	
101-400-1410-6201	Equipment Replacement Charges	22,500
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	

Department:		City Administration					
Budget Program:		City Clerk					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-1310-4101	Full-Time Salaries	307,009	283,009	260,776	227,763	350,700
	101-400-1310-4102	Part-Time Salaries	881	-	-	-	-
	101-400-1310-4103	Over-Time Salaries	9,285	10,617	12,614	30,478	13,700
	101-400-1310-4104	Employee Bonuses	-	6,883	7,545	-	-
	101-400-1310-4201	Health/Dental/Vision Insurance	45,606	38,593	40,431	22,138	52,600
	101-400-1310-4202	Fica/Medicare	4,122	3,906	4,227	3,431	4,900
	101-400-1310-4203	Calpers Retirement	27,776	25,869	28,585	25,152	33,200
	101-400-1310-4204	Workers' Compensation	7,284	6,962	7,470	5,385	6,300
	101-400-1310-4205	Other Benefits	13,266	9,042	8,253	7,534	13,000
	101-400-1310-4206	H.S.A. Contribution	8,703	11,620	11,153	9,029	10,800
	101-400-1310-4207	Calpers Unfunded Liabilities	28,100	35,267	28,600	10,700	20,600
	101-400-1310-4310	Operating Materials & Supplies	1,378	1,010	950	1,500	1,500
	101-400-1310-4601	Dues & Memberships	1,146	1,096	888	1,300	1,200
	101-400-1310-5101	Professional/Technical Service	-	114	680	1,500	1,500
	101-400-1310-5102	Advertising	1,900	2,295	1,724	2,500	2,500
	101-400-1310-5103	Printing/Binding	1,008	204	280	1,000	800
	101-400-1310-6001	Meetings & Conferences	1,628	338	788	1,500	1,500
	101-400-1310-6002	Travel/Mileage Reimbursement	-	433	411	300	300
	101-400-1310-6101	Training	102	1,158	3,680	2,500	4,200
	101-400-1310-6102	Publications/Journals	3,144	3,578	4,410	10,500	6,500
	101-400-1310-6201	Equipment Replacement Charges	6,400	6,400	900	700	4,000
Expenditure Subtotals			468,738	448,394	424,365	364,910	529,800
Total Program Expenditures			468,738	448,394	424,365	364,910	529,800

Department: City Administration		
Budget Program: City Clerk		
Account #	Account Description	FY21-22 Adopted Budget
101-400-1310-4101	<b>Full-Time Salaries</b>	350,700
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-1310-4103	<b>Over-Time Salaries</b>	13,700
	Overtime paid to full-time employees allocated to this program.	
101-400-1310-4201	<b>Health/Dental/Vision Insurance</b>	52,600
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-1310-4202	<b>Fica/Medicare</b>	4,900
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-1310-4203	<b>Calpers Retirement</b>	33,200
	Budget program's share of City's contribution to cover pension costs through the California Public Employees Retirement System (CalPERS).	
101-400-1310-4204	<b>Workers' Compensation</b>	6,300
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-1310-4205	<b>Other Benefits</b>	13,000
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-1310-4206	<b>H.S.A. Contribution</b>	10,800
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-1310-4207	<b>Calpers Unfunded Liabilities</b>	20,600
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-1310-4310	<b>Operating Materials &amp; Supplies</b>	1,500
	Miscellaneous office supplies.	
101-400-1310-4601	<b>Dues &amp; Memberships</b>	1,200
	Funds memberships in the following organizations: 1. International Institute of Municipal Clerks (IIMC) 2. City Clerks Association of California (CCAC) 3. Association of Records Managers & Administrators (ARMA International) 4. National Notary Association (NNA)	
101-400-1310-5101	<b>Professional/Technical Service</b>	1,500
	Other Professional/Technical Services.	
101-400-1310-5102	<b>Advertising</b>	2,500
	Publications of legal notices and advertisements for advisory board recruitments.	
101-400-1310-5103	<b>Printing/Binding</b>	800
	City Clerk office stationery, business cards, and archival paper.	
101-400-1310-6001	<b>Meetings &amp; Conferences</b>	1,500
	Attendance at various City Clerks Association and Records Management Association meetings and conferences.	
101-400-1310-6002	<b>Travel/Mileage Reimbursement</b>	300
	Reimbursement to staff for use of personal vehicles for attending training, conferences and seminars.	

Department: City Administration	
Budget Program: City Clerk	
Account #	Account Description
101-400-1310-6101	Training
	Training and continuing education focusing on City Clerk technical training (Master Municipal Clerk level training), election laws, records management, Laserfiche training, management of claims (CJPIA training), and notary commission.
101-400-1310-6102	Publications/Journals
	1. Municipal Code updates and maintenance. 2. Re-codification of City Municipal Code.
101-400-1310-6201	Equipment Replacement Charges
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.

Department:		City Administration					
Budget Program:		City Clerk - Election					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-1311-4311	Postage	-	-	-	1,500	-
	101-400-1311-4601	Dues & Memberships	-	-	1,014	-	-
	101-400-1311-4901	Misc. Expenses	-	-	-	1,609	-
	101-400-1311-5101	Professional/Technical Service	123,803	(371)	292,793	135,000	-
	101-400-1311-5102	Advertising	3,024	1,709	4,282	3,000	-
Expenditure Subtotals			126,827	1,338	298,089	141,109	-
Total Program Expenditures			126,827	1,338	298,089	141,109	-

Department:		City Administration					
Budget Program:		Community Outreach					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-1420-4310	Operating Materials & Supplies	10,363	367	2,352	3,000	3,000
	101-400-1420-4311	Postage	1,000	4,255	4,000	8,400	8,400
	101-400-1420-4601	Dues & Memberships	39,248	45,762	45,412	45,800	47,300
	101-400-1420-5103	Printing/Binding	8,715	7,521	8,964	10,000	10,000
	101-400-1420-5201	Repair & Maintenance Services	1,101	1,048	1,080	1,100	1,100
	101-400-1420-6001	Meetings & Conferences	14,037	3,293	1,607	848	-
Expenditure Subtotals			74,464	62,246	63,415	69,148	69,800
Total Program Expenditures			74,464	62,246	63,415	69,148	69,800



Department: City Administration		
Budget Program: Community Outreach		
Account #	Account Description	FY21-22 Adopted Budget
101-400-1420-4310	<b>Operating Materials &amp; Supplies</b>	3,000
	This item includes City tiles, lapel pins, engraving and proclamations.	
101-400-1420-4311	<b>Postage</b>	8,400
	Postage costs for mailing a quarterly City Newsletter and the cost of postage permits. The Waste Reduction fund pays one-third of this cost to promote recycling activities.	
101-400-1420-4601	<b>Dues &amp; Memberships</b>	47,300
	This item provides for City memberships in the following organizations:	
	1. Peninsula Chamber of Commerce (\$700)	
	2. San Pedro Chamber of Commerce (\$1,200)	
	3. Palos Verdes Peninsula Coordinating Council (\$1,000)	
	4. California Coastal Coalition (\$2,100)	
	5. California Contract Cities Association (\$4,500)	
	6. South Bay Cities Council of Governments (\$12,700)	
	7. West Basin Municipal Water District (\$520)	
	8. Southern California Association of Governments (\$4,300)	
	9. League of California Cities (\$19,500)	
	10. Local Agency Formation Commission (LAFCO) participation fee (\$820)	
101-400-1420-5103	<b>Printing/Binding</b>	10,000
	Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents. (\$1,000) This budget also reflects the cost of printing a quarterly City Newsletter. The Waste Reduction fund pays for one-third of this cost to promote recycling activities. (\$9,000)	
101-400-1420-5201	<b>Repair &amp; Maintenance Services</b>	1,100
	The cost of the weekly cable television channel guide.	

Department:		City Administration					
Budget Program:		Emergency Preparedness					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-1430-4101	Full-Time Salaries	73,708	41,842	9,937	28,440	91,500
	101-400-1430-4201	Health/Dental/Vision Insurance	12,120	5,984	709	3,000	10,000
	101-400-1430-4202	Fica/Medicare	973	615	135	400	1,300
	101-400-1430-4203	Calpers Retirement	7,446	4,465	715	2,200	6,800
	101-400-1430-4204	Workers' Compensation	3,136	1,065	229	560	1,700
	101-400-1430-4205	Other Benefits	1,457	1,228	65	160	3,300
	101-400-1430-4206	H.S.A. Contribution	-	-	-	960	-
	101-400-1430-4207	Calpers Unfunded Liabilities	9,900	20,290	100	160	200
	101-400-1430-4310	Operating Materials & Supplies	23,557	9,363	1,189	11,180	16,300
	101-400-1430-4311	Postage	-	-	-	3,620	12,000
	101-400-1430-4601	Dues & Memberships	7,592	-	-	11,400	11,600
	101-400-1430-5101	Professional/Technical Service	596	12,508	6,600	18,500	18,500
	101-400-1430-5103	Printing/Binding	-	-	-	500	500
	101-400-1430-5301	Telephone	2,339	1,183	2,808	3,000	4,000
	101-400-1430-6001	Meetings & Conferences	597	(332)	-	4,800	4,800
	101-400-1430-6002	Travel/Mileage Reimbursement	81	167	67	200	200
	101-400-1430-6101	Training	98	2,840	909	14,500	14,500
	101-400-1430-6201	Equipment Replacement Charges	2,200	2,200	1,100	1,000	5,200
Expenditure Subtotals			145,800	103,418	24,563	104,580	202,400
Total Program Expenditures			145,800	103,418	24,563	104,580	202,400

Department: City Administration		
Budget Program: Emergency Preparedness		
Account #	Account Description	FY21-22 Adopted Budget
101-400-1430-4101	<b>Full-Time Salaries</b>	91,500
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-1430-4201	<b>Health/Dental/Vision Insurance</b>	10,000
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-1430-4202	<b>Fica/Medicare</b>	1,300
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-1430-4203	<b>Calpers Retirement</b>	6,800
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-1430-4204	<b>Workers' Compensation</b>	1,700
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-1430-4205	<b>Other Benefits</b>	3,300
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-1430-4207	<b>Calpers Unfunded Liabilities</b>	200
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-1430-4310	<b>Operating Materials &amp; Supplies</b>	16,300
	Provides for materials supplies in support of the Emergency Preparedness Committee, Disaster Preparedness Information, City Hall Emergency Supplies, and miscellaneous emergency supplies.	
101-400-1430-4311	<b>Postage</b>	12,000
101-400-1430-4601	<b>Dues &amp; Memberships</b>	11,600
	Provides for various City staff's memberships and subscriptions in related professional organizations and associations. Some memberships include but are not limited to: Los Angeles County Area G Disaster Council, California Emergency Services Association (CESA), International Association of Emergency Managers (IAEM), etc.	
101-400-1430-5101	<b>Professional/Technical Service</b>	18,500
	This budget provides for professional and technical services required to support Emergency Preparedness and response operations, and includes the following: 1. Executive Training for City Council (State and Fed Gov recommended). 2. Emergency Communications Center (ECC), ECC antenna and San Pedro Hill repeater maintenance. 3. Annual Emergency Operations Center (EOC) City Staff training. 4. Filming costs for two Emergency Preparedness PSAs, and other Emergency Preparedness presentations or segments. 5. Emergency and/or disaster media training consultant for City Councilmembers.	
101-400-1430-5103	<b>Printing/Binding</b>	500
	This budget item covers miscellaneous charges for outside printing services to produce various forms and publications related to emergency preparedness and response functions.	
101-400-1430-5301	<b>Telephone</b>	4,000
	1. Emergency cellular service (phones are in the three emergency caches in the City). 2. Satellite telephone service (two phones in the EOC).	
101-400-1430-6001	<b>Meetings &amp; Conferences</b>	4,800
	Provides for Expenses related to attendance at meetings and conferences related to the City's Emergency preparedness and response function.	

Department: City Administration		
Budget Program: Emergency Preparedness		
Account #	Account Description	FY21-22 Adopted Budget
101-400-1430-6002	<b>Travel/Mileage Reimbursement</b>	200
	Reimbursement to Emergency Manager for use of personal vehicle for attending regional meetings related to emergency preparedness.	
101-400-1430-6101	<b>Training</b>	14,500
	Provides for various City staff's continuing education and training in support of the Emergency Preparedness and response function. Some trainings include but are not limited to: Emergency Operations Center (EOC) training, Media Relations Training, unanticipated training for the Emergency Manager and City Staff, etc.	
101-400-1430-6201	<b>Equipment Replacement Charges</b>	5,200
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	

Department:		City Administration					
Budget Program:		Emergency Operation Center					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-9101-4101	Full-Time Salaries	-	-	66,167	113,272	-
	101-400-9101-4102	Part-Time Salaries	-	-	132,426	30,000	-
	101-400-9101-4103	Over-Time Salaries	-	-	5,645	6,000	-
	101-400-9101-4201	Health/Dental/Vision Insurance	-	-	7,564	12,419	-
	101-400-9101-4202	Fica/Medicare	-	-	4,970	2,604	-
	101-400-9101-4203	Calpers Retirement	-	-	13,332	8,853	-
	101-400-9101-4204	Workers' Compensation	-	-	4,697	2,740	-
	101-400-9101-4205	Other Benefits	-	-	1,572	1,576	-
	101-400-9101-4310	Operating Materials & Supplies	-	-	72,750	75,385	-
	101-400-9101-4313	Fuels/Gasoline	-	-	1,663	-	-
	101-400-9101-4401	Computers	-	-	314	-	-
	101-400-9101-4601	Dues & Memberships	-	-	-	392	-
	101-400-9101-5101	Professional/Tech Services	-	-	75	78,671	-
	101-400-9101-5102	Advertising	-	-	-	280	-
	101-400-9101-5106	Rents & Leases	-	-	15,835	18,787	-
	101-400-9101-5201	Repair & Maintenance Services	-	-	75,598	19,250	-
	101-400-9101-5301	Telephone	-	-	1,452	2,712	-
	101-400-9101-6002	Travel/Mileage Reimbursement	-	-	221	-	-
	101-400-9101-8101	Equipment & Furniture	-	-	-	40,746	-
Expenditure Subtotals			-	-	404,281	413,687	-
Total Program Expenditures			-	-	404,281	413,687	-

Department:		City Administration					
Budget Program:		RPVtv					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-1440-4102	Part-Time Salaries	36,118	47,387	81,678	82,107	82,900
	101-400-1440-4103	Over-Time Salaries	148	641	365	-	-
	101-400-1440-4201	Health/Dental/Vision Insurance	7,087	9,610	13,311	12,701	12,500
	101-400-1440-4202	Fica/Medicare	1,022	985	3,043	1,864	4,000
	101-400-1440-4203	Calpers Retirement	1,819	2,898	3,567	4,001	4,000
	101-400-1440-4204	Workers' Compensation	846	1,105	1,885	1,392	2,200
	101-400-1440-4207	Calpers Unfunded Liabilities	-	-	-	300	300
	101-400-1440-4310	Operating Materials & Supplies	2,930	7,579	2,388	6,000	6,000
	101-400-1440-4601	Dues & Memberships	-	-	-	700	700
	101-400-1440-5101	Professional/Technical Service	148,430	104,045	75,988	90,000	10,000
	101-400-1440-6201	Equipment Replacement Charges	5,300	5,300	400	300	500
Expenditure Subtotals			203,700	179,550	182,625	199,365	123,100
Total Program Expenditures			203,700	179,550	182,625	199,365	123,100

Department: City Administration		
Budget Program: RPVtv		
Account #	Account Description	FY21-22 Adopted Budget
101-400-1440-4102	<b>Part-Time Salaries</b>	82,900
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-1440-4201	<b>Health/Dental/Vision Insurance</b>	12,500
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-1440-4202	<b>Fica/Medicare</b>	4,000
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-1440-4203	<b>Calpers Retirement</b>	4,000
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-1440-4204	<b>Workers' Compensation</b>	2,200
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-1440-4207	<b>Calpers Unfunded Liabilities</b>	300
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-1440-4310	<b>Operating Materials &amp; Supplies</b>	6,000
	Miscellaneous operating supplies and minor equipment for production purposes, including camcorders, microphones, data cards, cables, monitors and tripods.	
101-400-1440-4601	<b>Dues &amp; Memberships</b>	700
	Funds membership in governmental cable access professional organizations and annual entry fee for Telly awards.	
101-400-1440-5101	<b>Professional/Technical Service</b>	10,000
	Professional services contracts for Program Production, Filming and Editing.	
101-400-1440-6201	<b>Equipment Replacement Charges</b>	500
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	

Department:		City Administration					
Budget Program:		Human Resources					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-1450-4101	Full-Time Salaries	215,485	164,576	204,814	216,940	227,600
	101-400-1450-4102	Part-Time Salaries	-	19,191	22,701	38,714	-
	101-400-1450-4103	Over-Time Salaries	-	118	-	-	-
	101-400-1450-4104	Employee Bonuses	750	-	3,750	-	-
	101-400-1450-4201	Health/Dental/Vision Insurance	28,555	9,444	17,265	10,018	10,200
	101-400-1450-4202	Fica/Medicare	3,222	2,789	4,619	6,074	3,200
	101-400-1450-4203	Calpers Retirement	16,494	14,164	16,840	19,204	19,600
	101-400-1450-4204	Workers' Compensation	5,197	4,912	5,464	5,492	4,300
	101-400-1450-4205	Other Benefits	7,467	5,966	6,584	7,090	7,200
	101-400-1450-4206	H.S.A. Contribution	-	-	-	1,500	-
	101-400-1450-4207	Calpers Unfunded Liabilities	-	97	11,900	1,600	1,600
	101-400-1450-4310	Operating Materials & Supplies	2,346	1,678	1,022	4,000	4,000
	101-400-1450-4601	Dues & Memberships	808	100	-	4,250	6,100
	101-400-1450-4901	Misc. Expenses	11,662	9,413	-	-	-
	101-400-1450-5101	Professional/Technical Service	56,722	57,676	18,597	30,000	30,000
	101-400-1450-5103	Printing/Binding	-	7	-	500	500
	101-400-1450-5117	Recruitment Activities	9,171	2,310	33,359	4,000	4,000
	101-400-1450-6001	Meetings & Conferences	4,667	-	2,943	3,000	3,100
	101-400-1450-6002	Travel/Mileage Reimbursement	-	-	1,172	500	500
	101-400-1450-6101	Training	3,695	4,336	6,243	4,000	3,000
	101-400-1450-6102	Publications/Journals	747	-	894	500	300
	101-400-1450-6104	Risk/Safety Activities	4,917	3,967	5,371	6,500	6,500
	101-400-1450-6201	Equipment Replacement Charges	1,800	1,800	500	500	3,500
Expenditure Subtotals			373,705	302,544	364,038	364,382	335,200
Total Program Expenditures			373,705	302,544	364,038	364,382	335,200



Department: City Administration		
Budget Program: Personnel		
Account #	Account Description	FY21-22 Adopted Budget
101-400-1450-4101	<b>Full-Time Salaries</b>	227,600
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-1450-4201	<b>Health/Dental/Vision Insurance</b>	10,200
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-1450-4202	<b>Fica/Medicare</b>	3,200
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-1450-4203	<b>Calpers Retirement</b>	19,600
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-1450-4204	<b>Workers' Compensation</b>	4,300
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-1450-4205	<b>Other Benefits</b>	7,200
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-1450-4207	<b>Calpers Unfunded Liabilities</b>	1,600
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-1450-4310	<b>Operating Materials &amp; Supplies</b>	4,000
	Funds program's office supplies needs and includes purchase of supplies and minor equipment related to employee recognition activities, e.g. employee service award pins/plaques.	
101-400-1450-4601	<b>Dues &amp; Memberships</b>	6,100
	<ol style="list-style-type: none"> <li>1. Southern California Public Labor Relations Council (SCPLRC)</li> <li>2. Society for Human Resource Management (SHRM)</li> <li>3. Libert Cassidy Whitmore (LCW)</li> <li>4. California Public Employers Labor Relations Association (CalPELRA)</li> <li>5. International Public Management Association for Human Resources (IPMA -HR)</li> <li>6. Miscellaneous membership</li> </ol>	
101-400-1450-5101	<b>Professional/Technical Service</b>	30,000
	<p>This item provides funds for professional services related to special personnel and employee issues and employment services.</p> <ol style="list-style-type: none"> <li>1. Fingerprint Administration Services</li> <li>2. DOJ Livescan background checks</li> <li>3. Pre-employment physical exams</li> <li>4. Professional Services for personnel objectives</li> <li>5. Fraud, Waste &amp; Abuse Program</li> <li>6. ACA reporting by CXC to the IRS.</li> </ol>	
101-400-1450-5103	<b>Printing/Binding</b>	500
	Printing employment applications, handbooks and other personnel related materials.	
101-400-1450-5117	<b>Recruitment Activities</b>	4,000
	Funds a variety of activities related to recruitment, testing and selection (e.g. advertising jobs using various media (job boards, newsletters, professional organizations, test development/rental/leasing/scoring services, reference checks/employment verifications, etc.)	
101-400-1450-6001	<b>Meetings &amp; Conferences</b>	3,100
	<ol style="list-style-type: none"> <li>1. SCPLRC professional conference</li> <li>2. CalPELRA conference</li> <li>3. CJPIA conference</li> <li>4. LCW conference</li> </ol>	

Department: City Administration		
Budget Program: Personnel		
Account #	Account Description	FY21-22 Adopted Budget
<b>101-400-1450-6002</b>	<b>Travel/Mileage Reimbursement</b>	<b>500</b>
	The city reimburses staff for use of personal vehicles when conducting business on behalf of the city.	
<b>101-400-1450-6101</b>	<b>Training</b>	<b>3,000</b>
	Training and continuing education focusing on personnel law, team building and benefits administration. 1. Liebert, Cassidy, Whitmore Consortium 2. Various webinars and other training session	
<b>101-400-1450-6102</b>	<b>Publications/Journals</b>	<b>300</b>
	Provides for subscriptions to periodicals, city directories and technical publications to assist City staff in the performance of their duties, as well as the Human Resources staff to maintain knowledgeable of changing rules/laws. Publications include those related to employment law, performance, leadership, as well as the Top Health newsletter	
<b>101-400-1450-6104</b>	<b>Risk/Safety Activities</b>	<b>6,500</b>
	Provides for safety materials & supplies to carry out city-wide safety program, including but not limited to: 1. CPR/AED devices. 2. First Aid supplies. 3. CJPIA risk management and safety related training to mitigate liability exposure.	
<b>101-400-1450-6201</b>	<b>Equipment Replacement Charges</b>	<b>3,500</b>
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	

Department:		City Administration					
Budget Program:		Information Technology - Data					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-1470-4101	Full-Time Salaries	195,648	206,475	243,963	253,692	152,900
	101-400-1470-4102	Part-Time Salaries	17,741	26,909	8,895	-	-
	101-400-1470-4103	Over-Time Salaries	1,038	411	171	-	-
	101-400-1470-4104	Employee Bonuses	-	1,500	750	-	-
	101-400-1470-4201	Health/Dental/Vision Insurance	26,453	12,564	14,556	18,744	3,900
	101-400-1470-4202	Fica/Medicare	4,221	4,885	4,019	3,507	2,200
	101-400-1470-4203	Calpers Retirement	13,097	14,243	17,215	19,743	11,500
	101-400-1470-4204	Workers' Compensation	6,178	5,495	5,906	5,520	2,900
	101-400-1470-4205	Other Benefits	5,673	6,658	7,284	7,410	4,000
	101-400-1470-4206	H.S.A. Contribution	11,827	3,000	3,078	3,629	-
	101-400-1470-4207	Calpers Unfunded Liabilities	-	97	300	1,300	400
	101-400-1470-4310	Operating Materials & Supplies	44,242	24,254	32,098	27,500	32,500
	101-400-1470-4601	Dues & Memberships	290	130	130	200	200
	101-400-1470-5101	Professional/Technical Service	211,927	238,689	264,027	265,000	307,500
	101-400-1470-5201	Repair & Maintenance Services	380,138	323,002	339,900	388,800	433,300
	101-400-1470-6001	Meetings & Conferences	11,009	13,050	8,274	15,000	11,700
	101-400-1470-6002	Travel/Mileage Reimbursement	254	223	204	400	300
	101-400-1470-6101	Training	8,100	2,000	-	10,000	12,500
	101-400-1470-6102	Publications/Journals	-	-	-	300	300
	101-400-1470-6201	Equipment Replacement Charges	42,300	42,300	24,800	45,200	82,800
	101-400-1470-8101	Equipment & Furniture	31,989	3,000	-	1,000	1,000
Expenditure Subtotals			1,012,125	928,885	975,570	1,066,945	1,059,900
Total Program Expenditures			1,012,125	928,885	975,570	1,066,945	1,059,900

Department: City Administration		
Budget Program: Information Technology - Data		
Account #	Account Description	FY21-22 Adopted Budget
101-400-1470-4101	<b>Full-Time Salaries</b>	152,900
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-1470-4201	<b>Health/Dental/Vision Insurance</b>	3,900
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-1470-4202	<b>Fica/Medicare</b>	2,200
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-1470-4203	<b>Calpers Retirement</b>	11,500
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-1470-4204	<b>Workers' Compensation</b>	2,900
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-1470-4205	<b>Other Benefits</b>	4,000
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-1470-4207	<b>Calpers Unfunded Liabilities</b>	400
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-1470-4310	<b>Operating Materials &amp; Supplies</b>	32,500
	1. Miscellaneous Computer Equipment And Supplies From Various Vendors. (\$20,000)	
	2. Plotter Supplies. (\$2,500).	
	3. Hardware Upgrades to the Wireless Internet Infrastructure (\$10,000)	
101-400-1470-4601	<b>Dues &amp; Memberships</b>	200
	MISAC Membership.	
101-400-1470-5101	<b>Professional/Technical Service</b>	307,500
	Consulting services for administration of the City's data network help desk, audio/visual, GIS systems and governance.	
	1. Managed IT Services (Netrix) - (\$212,000)	
	2. Cityworks Support and Configuration - (\$7,500)	
	3. Other Business System Support (Munis, Trakit, Granicus, Laserfiche, etc.) - (\$20,000)	
	4. Citywide Network Cabling as Needed - (\$5,000)	
	5. Annual Small Printers Repairs and Replacement Parts - (\$8,000)	
	6. CentralSquare (Trakit) Assessment, Business Review, Training and Configuration - (\$40,000)	
	7. Cloud Active Directory Integration - (\$8,000)	
	8. New Wireless Internet Network Implementation and Configuration - (\$5,000)	

Department: City Administration		
Budget Program: Information Technology - Data		
Account #	Account Description	FY21-22 Adopted Budget
<b>101-400-1470-5201</b>	<b>Repair &amp; Maintenance Services</b>	<b>433,300</b>
	Licensing and support costs associated with hardware and software maintenance for the City's Data network, Business Systems (permitting, finance, etc.), Graphic Information System (GIS), Document Management, Copiers and Microsoft and other software licensing and support. Including:	
	1. Microsoft Enterprise Agreement. (\$68,000)	
	2. Annual Munis Finance And HR System SaaS Licensing. (\$57,000)	
	3. Annual Trakit Permitting, Planning, Business License And Code Enforcement Licensing. (\$40,000)	
	4. Cityworks PW Work Order System Annual Licensing. (\$40,000)	
	5. Annual HR Job Posting Management System Licensing. (\$5,500)	
	6. Granicus Agenda Management And Streaming Solution. (\$15,000)	
	7. Annual Anonymous Fraud Waste And Abuse Hotline Licensing. (\$7,200)	
	8. Arcgis And Components Annual Licensing. (\$10,000)	
	9. Annual Civic Plus Website Hosting and Support. (\$12,500)	
	10. Annual Geocortex Viewer And Public Application Support And Licensing. (\$6,000)	
	11. PVIC Museum Asset Management System. (\$600)	
	12. Annual Cougar Mountain - PVIC PoS System Support. (\$2,000)	
	13. Annual Centralized Copier Supply And Maintenance Support. (\$30,000)	
	14. Annual Server Room UPS Maintenance. (\$3,000)	
	15. Monthly RealQuest Parcel Data Updates For GIS and Trakit Systems. (\$13,000)	
	16. Annual Cybersecurity Training. (\$3,500)	
	17. Annual Automashion CIP Management System Licensing. (\$3,000)	
	18. Annual Bluebeam Licensing, Configuration And Training. (\$6,500)	
	19. Annual Offsite Backup. (\$5,000)	
	20. Annual Autocad Licensing. (\$2,000)	
	21. Annual Laserfiche And Assureon Licensing And Support. (\$19,000)	
	22. Annual Barracuda Email Archiving System Licensing. (\$3,500)	
	23. Annual OpenGov Software Licensing. (\$7,000)	
	24. Various Equipment And Server Warranty Extensions. (\$7,000)	
	25. Annual Adobe Creative Cloud Subscription. (\$4,000)	
	26. Telvue Support for RPVtv Equipment. (\$5,000)	
	27. Annual Maintenance and Support for Network and Access Monitoring Programs. (\$2,000)	
	28. Annual Maintenance Service Contract for PW and CDD Plotters. (\$4,000)	
	29. Mobile Device Management Platform. (\$2,000)	
	30. Annual Cost for Cackup Cloud storage. (\$7,200)	
	31. Annual Security-as-a-Service Contract (\$25,000)	
	32. Mobile myRPV App Annual Subscription (\$18,000)	
<b>101-400-1470-6001</b>	<b>Meetings &amp; Conferences</b>	<b>11,700</b>
	Expenses related to attendance at meetings and conferences related to the City's Information Technology functions.	
	1. MISAC and Cyber Security Conference for IT Staff. (\$3,700)	
	2. Trakit Conference Participation (Four Staff Members) (\$8,000)	
<b>101-400-1470-6002</b>	<b>Travel/Mileage Reimbursement</b>	<b>300</b>
	Reimbursement to staff for use of personal vehicles for various travel and GIS asset collection.	
<b>101-400-1470-6101</b>	<b>Training</b>	<b>12,500</b>
	1. IT staff training. (\$2,500)	
	2. Business system training - all staff. (\$6,000)	
	3. Tim Owens - 30 Second Online Training Portal - (\$4,000)	
<b>101-400-1470-6102</b>	<b>Publications/Journals</b>	<b>300</b>
	Provides for subscriptions to periodicals and technical publications which assist City employees with Information Technology and GIS maintenance and management.	

Department: City Administration		
Budget Program: Information Technology - Data		
Account #	Account Description	FY21-22 Adopted Budget
101-400-1470-6201	<b>Equipment Replacement Charges</b>	82,800
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	
101-400-1470-8101	<b>Equipment &amp; Furniture</b>	1,000
	Miscellaneous equipment and furniture.	

**Department:** City Administration

**Budget Program:** Information Technology - Voice

Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-1480-4310	Operating Materials & Supplies	13,140	5	278	7,000	10,000
	101-400-1480-4601	Dues & Memberships	159	-	-	-	-
	101-400-1480-5101	Professional/Technical Service	-	-	10,220	5,000	6,000
	101-400-1480-5201	Repair & Maintenance Services	9,532	7,424	2,399	8,000	10,000
	101-400-1480-5301	Telephone	68,313	88,709	90,895	90,000	100,000
	101-400-1480-6001	Meetings & Conferences	1,978	139	-	-	-
	101-400-1480-6101	Training	17	-	-	-	-
<b>Expenditure Subtotals</b>			<b>93,139</b>	<b>96,277</b>	<b>103,792</b>	<b>110,000</b>	<b>126,000</b>
<b>Total Program Expenditures</b>			<b>93,139</b>	<b>96,277</b>	<b>103,792</b>	<b>110,000</b>	<b>126,000</b>

<b>Department: City Administration</b> <b>Budget Program: Information Technology - Voice</b>		
<b>Account #</b>	<b>Account Description</b>	<b>FY21-22 Adopted Budget</b>
<b>101-400-1480-4310</b>	<b>Operating Materials &amp; Supplies</b>	<b>10,000</b>
	Misc Switching and Network Equipment Purchases.	
<b>101-400-1480-5101</b>	<b>Professional/Technical Service</b>	<b>6,000</b>
	Cisco telephone and voice system support.	
<b>101-400-1480-5201</b>	<b>Repair &amp; Maintenance Services</b>	<b>10,000</b>
	Costs associated with hardware and software maintenance and support of the City's phone and voice messaging system (Cisco Smartnet Equipment Support and Vendor Support).	
<b>101-400-1480-5301</b>	<b>Telephone</b>	<b>100,000</b>
	Local and long distance telephone and Internet services including: circuits, telephone services, mobile devices and cell phones.	





# Finance



## Finance

The City's Finance Department is responsible for managing all financial affairs of the City. The Department primarily provides essential internal support services and ensures compliance with the City's procedures and internal controls. The Department is also committed to:

- Maintain a fiscally responsible City;
- Provide customer-friendly services in the most efficient and effective ways;
- Produce innovative and quality products to improve productivity;
- Promote transparency and provide information that is useful for stakeholders to make informed economic decisions.

The Department is responsible for a wide range of services through the following functions:

Fiscal Services: Budget preparation, budget monitoring, long-term financial planning, financial forecasting, financial analysis/modeling, financial reporting, debt management, and system management.

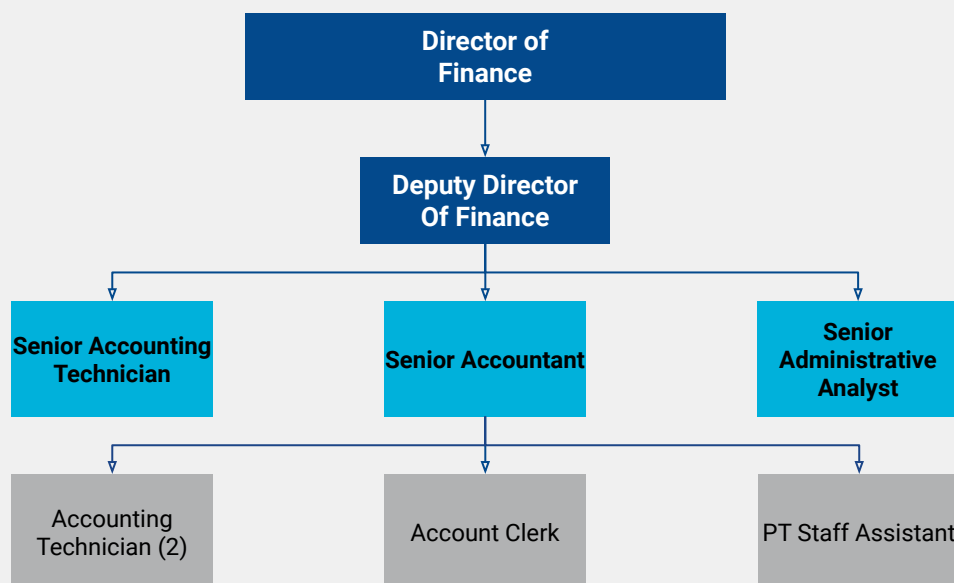
Treasury: Prepare cash flow analysis, prepare bank reconciliation, and review City's investments.

Accounting: Managing general ledger, business processes, chart of accounts, auditing, payroll processing and general billing.

Purchasing: Invoice processing, contract management, and processing of purchase orders.

Business Licenses: Process business licenses and provide cashiering services citywide.

### Organizational Chart





# Finance Department



Full-Time Employee Positions	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22
<b>Finance</b>					
Account Clerk	1.0	1.0	1.0	1.0	1.0
Accountant	1.0	1.0	1.0	1.0	-
Accounting Supervisor	1.0	1.0	1.0	1.0	-
Accounting Technician	1.0	1.0	1.0	1.0	2.0
Deputy Director of Finance	1.0	1.0	1.0	1.0	1.0
Director of Finance	1.0	1.0	1.0	1.0	1.0
Senior Accountant	-	-	-	-	1.0
Senior Accounting Technician	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	1.0	2.0	2.0	2.0	1.0
<b>Subtotal</b>	<b>8.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>8.0</b>

## Employee Descriptions

### Director of Finance

- Oversees the administration of the department.
- Serves as the City Treasurer.
- Responsible for all City investing activities.
- Staff liaison to the Finance Advisory Committee.

### Deputy Director of Finance

- Assists Director with departmental policy matters.
- Responsible for financial reporting.

- Provides direction and oversight on key initiatives of the Department.
- Manage daily operating activities.
- Prepares Employee Compensation Report

#### **Senior Accountant**

- Prepares the City's Comprehensive Annual Financial Report.
- Oversees accounting, purchasing, and accounts payable activities.
- Maintains the general ledger.
- Reconciles bank accounts and prepares cash balance reports.
- Oversees and coordinates citywide audits.

#### **Senior Administrative Analyst**

- Assists with budget preparation.
- Prepares the City's Financial Model.
- System Administrator for financial software.
- Assists with financial analysis.
- Prepares monthly financial report.

#### **Senior Accounting Technician**

- Administers payroll.
- Prepares and reviews payroll reports to State, Federal and CalPERS.
- Processes accounts receivable and prepares related entries.

#### **Accounting Technician (Accounting)**

- Assists Senior Accountant with daily accounting activities and special projects.
- Prepares monthly, quarterly, and year-end entries.
- Monitors revenues and accounts receivable.
- Reconciles Community Development Block Grant grants and loans.
- Keeps inventory of City's fixed assets.
- Processes major revenues and miscellaneous cash receipts.

#### **Accounting Technician (Accounts Payable and Purchasing)**

- Manages purchasing function.
- Administers accounts payable function.
- Assists staff with various accounting tasks.
- Administers City's Cal-Card program.
- Prepares warrant registers.

#### **Account Clerk**

- Administers cashiering function at City Hall.
- Administers business licenses and false alarms.
- Processes daily cash receipt journals.
- Assists with administrative duties as needed.

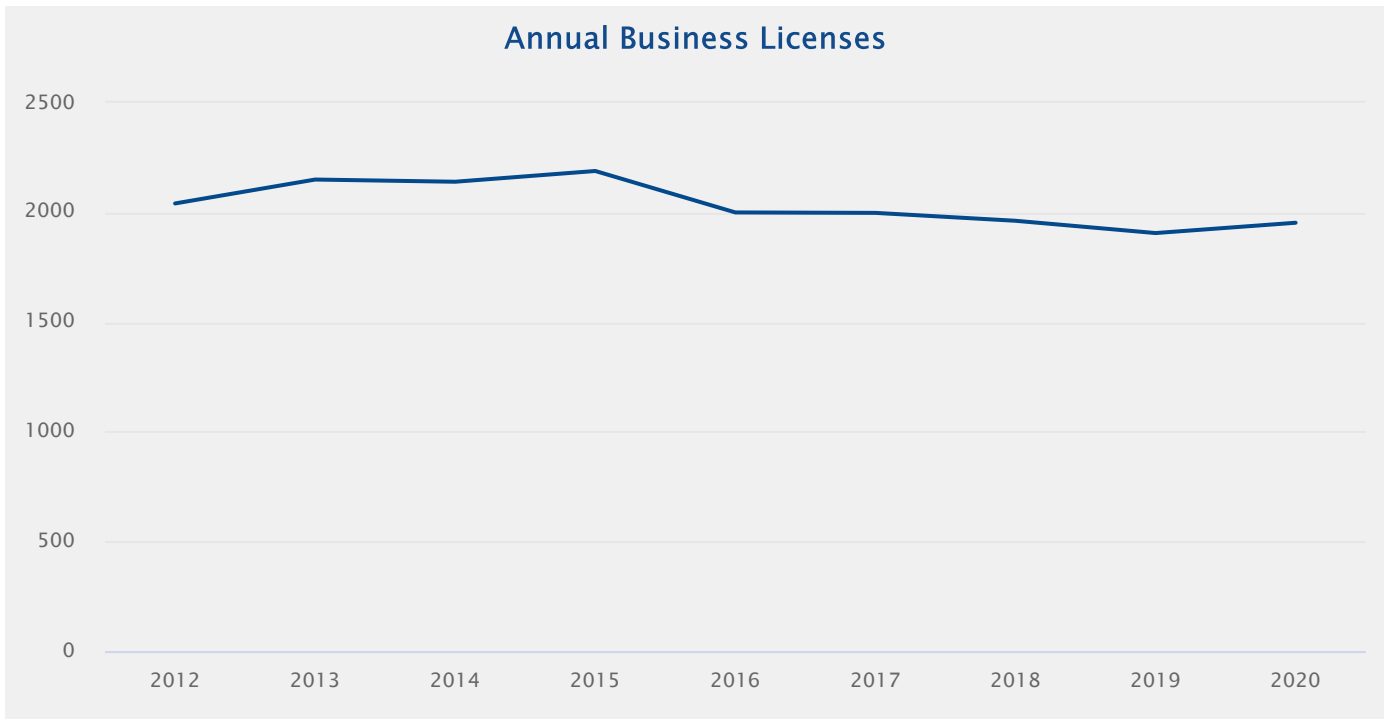
#### **Staff Assistant (Part-Time)**

- Provides administrative support to the Department.
- Assists with cashiering functions.
- Maintains Department's website.

- Supports the Director in preparing and distributing Finance Advisory agenda packets.
- Assists with administrative duties as needed.

#### Finance Performance Indicators

- The City's Comprehensive Annual Financial Report has earned the prestigious Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the past 24 years, beginning with the June 30, 1993 report.
- The number of business licenses issued annually has been fairly steady the past four years and is presented below.



# Finance Department

101 - General Fund

## Finance Department

Expenditure Category		FY17-18 Actuals		FY18-19 Actuals		FY19-20 Actuals		FY20-21 YE Estimates		FY21-22 Adopted Budget
Salaries & Benefits	\$	1,166,911	\$	1,320,020	\$	1,465,467	\$	1,297,889	\$	1,358,900
Maintenance & Operations		183,066		182,144		169,321		189,300		212,700
<b>Total for Finance</b>	<b>\$</b>	<b>1,349,977</b>	<b>\$</b>	<b>1,502,164</b>	<b>\$</b>	<b>1,634,788</b>	<b>\$</b>	<b>1,487,189</b>	<b>\$</b>	<b>1,571,600</b>



Department:		Finance					
Budget Program:		Finance					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-2110-4101	Full-Time Salaries	822,734	897,266	992,101	913,432	960,200
	101-400-2110-4102	Part-Time Salaries	68,805	52,469	38,247	39,166	29,100
	101-400-2110-4103	Over-Time Salaries	598	300	1,035	1,600	2,600
	101-400-2110-4104	Employee Bonuses	2,000	12,933	14,485	7,352	-
	101-400-2110-4106	Automobile Allowances	150	1,800	2,100	1,800	1,800
	101-400-2110-4201	Health/Dental/Vision Insurance	99,654	105,857	116,248	110,626	130,100
	101-400-2110-4202	Fica/Medicare	11,907	12,582	13,949	12,154	13,800
	101-400-2110-4203	Calpers Retirement	68,998	79,995	92,670	99,379	92,000
	101-400-2110-4204	Workers' Compensation	19,598	22,414	24,681	19,355	18,300
	101-400-2110-4205	Other Benefits	22,898	29,139	30,172	26,034	29,200
	101-400-2110-4206	H.S.A. Contribution	25,669	30,577	36,779	31,891	32,400
	101-400-2110-4207	Calpers Unfunded Liabilities	23,900	74,688	103,000	35,100	49,400
	101-400-2110-4310	Operating Materials & Supplies	4,760	5,163	7,308	4,500	6,700
	101-400-2110-4601	Dues & Memberships	1,909	1,275	845	1,000	1,300
	101-400-2110-4901	Misc. Expenses	52,857	59,549	63,471	64,000	68,600
	101-400-2110-5101	Professional/Technical Service	67,079	56,521	58,352	80,000	66,600
	101-400-2110-5102	Advertising	375	336	708	500	500
	101-400-2110-5103	Printing/Binding	5,923	8,774	9,773	10,000	12,000
	101-400-2110-5106	Rents & Leases	2,588	2,795	2,596	2,600	3,300
	101-400-2110-6001	Meetings & Conferences	7,966	12,671	6,398	3,500	23,500
	101-400-2110-6002	Travel/Mileage Reimbursement	301	1,063	796	500	500
	101-400-2110-6101	Training	9,500	4,147	7,072	11,500	13,000
	101-400-2110-6102	Publications/Journals	408	450	702	500	500
	101-400-2110-6201	Equipment Replacement Charges	29,400	29,400	11,300	10,700	16,200
Expenditure Subtotals			1,349,977	1,502,164	1,634,788	1,487,189	1,571,600
Total Program Expenditures			1,349,977	1,502,164	1,634,788	1,487,189	1,571,600

Department: Finance		
Budget Program: Finance		
Account #	Account Description	FY21-22 Adopted Budget
101-400-2110-4101	<b>Full-Time Salaries</b>	960,200
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-2110-4102	<b>Part-Time Salaries</b>	29,100
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-2110-4103	<b>Over-Time Salaries</b>	2,600
	Request for over-time for part-time staff for working days that are designated holidays.	
101-400-2110-4106	<b>Automobile Allowances</b>	1,800
	Allowance for use of employees' private automobiles for City business.	
101-400-2110-4201	<b>Health/Dental/Vision Insurance</b>	130,100
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-2110-4202	<b>Fica/Medicare</b>	13,800
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-2110-4203	<b>Calpers Retirement</b>	92,000
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-2110-4204	<b>Workers' Compensation</b>	18,300
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-2110-4205	<b>Other Benefits</b>	29,200
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-2110-4206	<b>H.S.A. Contribution</b>	32,400
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-2110-4207	<b>Calpers Unfunded Liabilities</b>	49,400
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-2110-4310	<b>Operating Materials &amp; Supplies</b>	6,700
	This item provides for office supplies, minor equipment and miscellaneous items.	
101-400-2110-4601	<b>Dues &amp; Memberships</b>	1,300
	Dues and membership to California Society of Municipal Finance Officers (CSMFO). (\$500) Dues and membership to Government Finance Officers Association (GFOA). (\$400) Dues and membership to California Municipal Treasurers Association (CMTA). (\$400)	
101-400-2110-4901	<b>Misc. Expenses</b>	68,600
	Bank fees, merchant credit card fees and other miscellaneous charges. (\$56,100) Courier charges for pick-up and drop-off deposits to Bank of the West. (\$3,500) Other miscellaneous fees. (\$9,000)	
101-400-2110-5101	<b>Professional/Technical Service</b>	66,600
	This budget provides for the City's annual audit and employee compensation audit with external auditors. (\$56,000) Professional services for 5 years forecast model. (\$3,000) Actuarial report for employee pension costs. (\$2,000) Other professional services such as sales tax review and state mandated reimbursement claims. (\$5,600)	

Department: Finance		
Budget Program: Finance		
Account #	Account Description	FY21-22 Adopted Budget
101-400-2110-5102	<b>Advertising</b>	500
	Annual publication for budget hearing and other financial information in local newspaper(s) as required by law or municipal code.	
101-400-2110-5103	<b>Printing/Binding</b>	12,000
	This budget item provides for financial document of the City's Annual Comprehensive Financial Report (CAFR). (\$3,000) Printing of the City's budget book and budget in brief. (\$8,500) Pre-printed envelopes and letter head. (\$500)	
101-400-2110-5106	<b>Rents &amp; Leases</b>	3,300
	Annual use of a storage unit for record retention and filing.	
101-400-2110-6001	<b>Meetings &amp; Conferences</b>	23,500
	Weekend seminar hosted by CSMFO. (\$1,500) Annual conferences to CMTA. (\$3,000) Annual conferences and professional development hosted by CalPERS. (\$2,000) Annual conferences and professional development hosted by CAJPIA. (\$2,000) Annual conferences and professional development hosted by Tyler Technologies. (\$4,000) Annual conferences and professional development hosted by GFOA. (\$5,000) Annual conferences and professional development hosted by the League of Cities. (\$3,000) Annual conferences and professional development hosted by CSMFO. (\$3,000)	
101-400-2110-6002	<b>Travel/Mileage Reimbursement</b>	500
	The city reimburses staff for use of personal vehicles to attend trainings and meetings.	
101-400-2110-6101	<b>Training</b>	13,000
	Trainings for staff development and new GASB pronouncements. (\$1,200) Refreshment and food for Finance Advisory Committee meetings. (\$1,000)	
101-400-2110-6102	<b>Publications/Journals</b>	500
	Professional journal subscription and reference books.	
101-400-2110-6201	<b>Equipment Replacement Charges</b>	16,200
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	

# Non-Department



# Non-Department

## 101 - General Fund

### General Fund

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 310,361	\$ 185,100	\$ 247,335	\$ 817,400	\$ 803,000
Maintenance & Operations	855,694	948,406	940,089	1,087,889	1,120,100
Capital Outlay	100	400	17,110	25,000	25,000
<b>Total Non-department</b>	<b>\$ 1,166,155</b>	<b>\$ 1,133,906</b>	<b>\$ 1,204,534</b>	<b>\$ 1,930,289</b>	<b>\$ 1,948,100</b>

Department:		Non-Departmental					
Budget Program:		General Non-Program Expenditures					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-2999-4104	Employee Bonuses	-	-	13,065	39,500	-
	101-400-2999-4105	Leave Buyout	142,636	129,106	165,443	109,000	-
	101-400-2999-4201	Health/Dental/Vision Insurance	1,935	11,298	(259)	-	-
	101-400-2999-4203	Calpers Retirement	43,346	40,299	37,676	28,800	-
	101-400-2999-4205	Other Benefits	1,170	4,397	464	1,400	-
	101-400-2999-4207	Calpers Unfunded Liabilities	121,274	-	30,946	638,700	803,000
	101-400-2999-4310	Operating Materials & Supplies	38,511	34,827	44,523	40,000	40,000
	101-400-2999-4311	Postage	23,609	19,640	17,337	19,000	20,000
	101-400-2999-4701	Insurance Premium	563,076	622,495	623,758	769,600	735,400
	101-400-2999-4703	Claim Settlements	69,788	111,640	137,000	25,000	-
	101-400-2999-4901	Misc. Expenses	19,624	35,872	39,385	115,000	125,000
	101-400-2999-5101	Professional/Technical Service	102,851	72,886	61,981	106,189	93,000
	101-400-2999-5201	Repair & Maintenance Services	5,632	2,761	3,881	3,100	3,500
	101-400-2999-6001	Meetings & Conferences	2,103	845	4,489	5,000	5,000
	101-400-2999-6101	Training	-	16,940	1,835	5,000	5,000
	101-400-2999-6201	Equipment Replacement Charges	30,500	30,500	5,900	-	93,200
	101-400-2999-8803	Land	100	400	17,110	25,000	25,000
Expenditure Subtotals			1,166,155	1,133,906	1,204,534	1,930,289	1,948,100
Total Program Expenditures			1,166,155	1,133,906	1,204,534	1,930,289	1,948,100

Department: Non-Departmental		
Budget Program: General Non-Program Expenditures		
Account #	Account Description	FY21-22 Adopted Budget
101-400-2999-4207	<b>Calpers Unfunded Liabilities</b>	803,000
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-2999-4310	<b>Operating Materials &amp; Supplies</b>	40,000
	City-wide supplies for paper, toner and ink cartridges. (\$25,900) City-wide supplies for mailing supplies. (\$1,200) City-wide supplies for general office usage. (\$8,400) City's newsletter. (\$3,700) City-wide misc. supplies. (\$800)	
101-400-2999-4311	<b>Postage</b>	20,000
	Citywide postage expenses.	
101-400-2999-4701	<b>Insurance Premium</b>	735,400
	Annual insurance premium for pollution. (\$3,500) Annual insurance premium for property damages. (\$50,000) Annual general liabilities insurance premium. (\$706,100) Special events insurance. (\$10,000)	
101-400-2999-4901	<b>Misc. Expenses</b>	125,000
	Various expense items that are Citywide in nature.	
101-400-2999-5101	<b>Professional/Technical Service</b>	93,000
	Grant writing consultant Blais and Associates (\$50,000) Professional services for property tax analysis and audit. (\$13,000) Emergency preparedness. (\$20,200) Professional services for Sales tax revenue analysis and audit. (\$2,500) Other professional services as needed. (\$7,300)	
101-400-2999-5201	<b>Repair &amp; Maintenance Services</b>	3,500
	Annual maintenance for the folding machine.	
101-400-2999-6001	<b>Meetings &amp; Conferences</b>	5,000
	Charges for expenses incurred for off-site City meetings, conferences, and training events. Expenses include registration fees, lodging, meals, and transportation.	
101-400-2999-6101	<b>Training</b>	5,000
	Staff annual holiday party. (\$2,500) Refreshments and food for all-hand meetings. (\$500) Training as needed. (\$2,000)	
101-400-2999-6201	<b>Equipment Replacement Charges</b>	93,200
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	
101-400-2999-8803	<b>Land</b>	25,000
	Funds for the City to purchase tax-defaulted real property that becomes available.	





# Internal Service Fund



# Internal Service Fund

## 681 - Equipment Replacement

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	145,181	363,224	336,136	198,226	309,200
Capital Outlay	58,103	89,152	24,110	590,774	398,600
<b>Total Equipment Replacement Fund</b>	<b>\$ 203,284</b>	<b>\$ 452,376</b>	<b>\$ 360,246</b>	<b>\$ 789,000</b>	<b>\$ 707,800</b>

## 681 - Equipment Replacement Fund

## Equipment Replacement - Computers

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	5,760	11,192	104,218	100,000	109,200
<b>Total for Equipment Replacement - Computers</b>	<b>\$ 5,760</b>	<b>\$ 11,192</b>	<b>\$ 104,218</b>	<b>\$ 100,000</b>	<b>\$ 109,200</b>

## Equipment Replacement - Furn &amp; Equip

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	139,421	352,032	231,918	98,226	200,000
Capital Outlay	51,320	89,152	19,192	350,000	262,600
<b>Total for Equipment Replacement - Furn &amp; Equip</b>	<b>\$ 190,741</b>	<b>\$ 441,184</b>	<b>\$ 251,110</b>	<b>\$ 448,226</b>	<b>\$ 462,600</b>

## Equipment Replacement - Vehicles

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Capital Outlay	6,783	-	4,918	240,774	136,000
<b>Total for Equipment Replacement - Vehicles</b>	<b>\$ 6,783</b>	<b>\$ -</b>	<b>\$ 4,918</b>	<b>\$ 240,774</b>	<b>\$ 136,000</b>

## Equipment Replacement Fund

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	145,181	363,224	336,136	198,226	309,200
Capital Outlay	58,103	89,152	24,110	590,774	398,600
<b>Total Equipment Replacement Fund</b>	<b>\$ 203,284</b>	<b>\$ 452,376</b>	<b>\$ 360,246</b>	<b>\$ 789,000</b>	<b>\$ 707,800</b>

Department:		Internal Service Fund					
Budget Program:		Equipment Replacement - Computers					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	681-400-0000-4401	Computers	5,760	11,192	104,218	100,000	109,200
Expenditure			5,760	11,192	104,218	100,000	109,200
Total Program Expenditures			5,760	11,192	104,218	100,000	109,200

Department: Internal Service Fund	
Budget Program Equipment Replacement - Computers	
Account #	FY21-22 Adopted Budget
681-400-0000-4401	109,200
Computers	
Computer replacement program.	

Department:		Internal Service Fund					
Budget Program:		Equipment Replacement - Furn & Equip					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	681-400-0000-4801	Furniture & Equipment Dep	129,465	242,309	205,674	350,000	200,000
	681-400-0000-5101	Professional/Technical Service	9,956	109,723	26,244	98,226	-
	681-400-0000-8101	Equipment & Furniture	51,320	89,152	19,192	-	262,600
<b>Expenditure</b>			<b>190,741</b>	<b>441,184</b>	<b>251,110</b>	<b>448,226</b>	<b>462,600</b>
<b>Total Program Expenditures</b>			<b>190,741</b>	<b>441,184</b>	<b>251,110</b>	<b>448,226</b>	<b>462,600</b>



Department: Internal Service Fund	
Budget Program: Equipment Replacement - Furn & Equip	
Account #	FY21-22 Adopted Budget
681-400-0000-4801	200,000
Furniture & Equipment Dep	
Annual depreciation charge for furniture and equipment.	
681-400-0000-8101	262,600
Equipment & Furniture	
Equipment and furniture replacement program	

Department:		Internal Service Fund					
Budget Program:		Equipment Replacement - Vehicles					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	681-400-0000-8201	Vehicles	6,783	-	4,918	240,774	136,000
Expenditure Subtotals			6,783	-	4,918	240,774	136,000
Total Program Expenditures			6,783	-	4,918	240,774	136,000

Department: Internal Service Fund	
Budget Program: Equipment Replacement - Vehicles	
Account #	FY21-22 Adopted Budget
681-400-0000-8201	136,000
Vehicles	
Vehicle replacement program.	

# Community Development

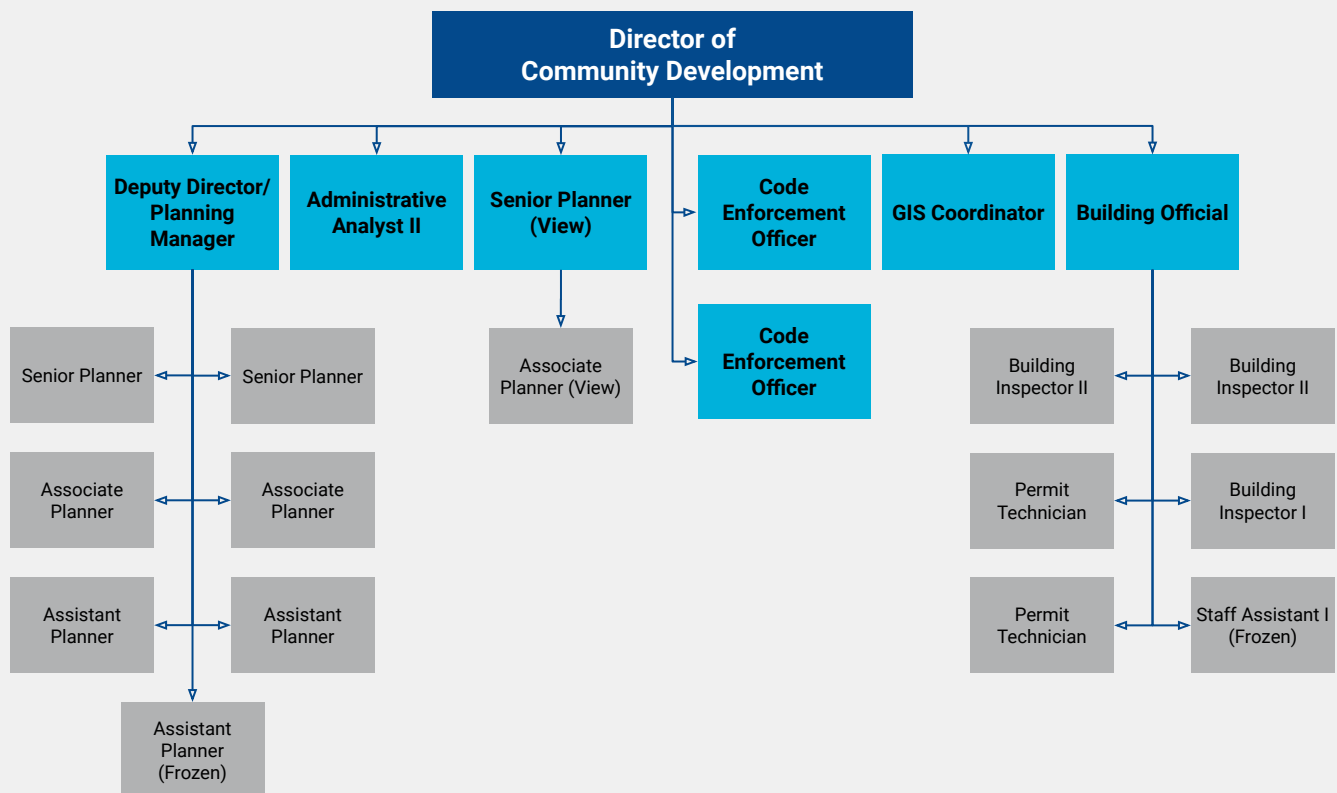


## Community Development

The Community Development Department is responsible for the orderly physical development of the community by upholding the goals and policies of the City's General Plan through the issuance of land use entitlements and permits for improvements and development of private property while balancing the needs of residents, businesses, property owners and visitors. There are five Divisions in the Department that assist in creating and implementing the community vision: There are four divisions, Planning, Building & Safety, Code Enforcement, and View Restoration. The Community Development Department manages the following:

- Land Use Entitlements
- Subdivisions
- Building and Safety permits
- Code Enforcement Cases
- View Restoration Permits
- Land Use Studies and Master Plans
- General Plan
- Housing Element
- Regional Housing Needs Allocation
- Coastal Specific Plan
- Western Avenue Specific Plan
- California Environmental Quality Act
- Equestrian Uses and Animal Control
- Coyote Management Plan
- Peafowl Management Plan
- Aircraft Noise
- Prohibition of Short-Term Rentals
- Wireless Facilities (onsite)
- Arterial Fences and Walls
- Energy Reduction Action Plans
- GIS

### Organizational Chart





Full-time Employee Positions	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22
<b>Community Development</b>					
Administrative Analyst I / II	1.0	1.0	1.0	1.0	1.0
Assistant Planner	3.0	3.0	3.0	3.0	3.0
Associate Planner	3.0	3.0	3.0	3.0	3.0
Building Inspector I	1.0	1.0	1.0	1.0	1.0
Building Inspector II	2.0	2.0	2.0	2.0	2.0
Building Official	1.0	1.0	1.0	1.0	1.0
Code Enforcement Officer	2.0	2.0	2.0	2.0	2.0
Community Development Director	1.0	1.0	1.0	1.0	1.0
Deputy Director / Planning Manager	1.0	1.0	1.0	1.0	1.0
GIS Coordinator	-	-	-	-	1.0
Permit Technician	2.0	2.0	2.0	2.0	2.0
Senior Planner	3.0	3.0	3.0	3.0	3.0
<b>Subtotal</b>	<b>20.0</b>	<b>20.0</b>	<b>20.0</b>	<b>20.0</b>	<b>21.0</b>

## Employee Descriptions

### Community Development Director

- Responsible for executive oversight and administration of Department
- Responsible for meeting City Council goals
- Responsible for meeting the objectives of the City's programs
- Department budget oversight
- Supervises and administers City codes related to planning, building codes, Municipal Code 1
- Oversees the implementation of various City plans and documents
- Oversees various consultant contracts
- Secretary of the Planning Commission
- Coordinates with various governmental agencies

### Deputy Director/Planning Manager

- Oversees the daily operations and activities of the Planning Division
- Supervises Planning Division Staff (Sr. Planners, Associate Planners, and Assistant Planners)
- Directs Department operations in the Director's absence
- Responsible for managing complex projects

### Administrative Analyst II

- Provides general Department administrative support
- Creates and monitors purchase orders
- Monitors department expenditures
- Assists with budget preparation and oversight
- Agenda preparation, distribution and posting for Planning Commission
- Manages the Department website
- Manages Department contracts
- Oversees Special Projects

### GIS Coordinator

- Manage and maintain City GIS services, equipment and software
- Coordinates requests for data acquisition, mapping and reporting
- Assist with support for GIS integrated enterprise systems
- Develop workflows and processes using various GIS technologies
- Provide public facing maps and GIS enabled information

### Senior Planners

- Process complex land use development applications
- Process advanced planning projects
- Process Code amendments
- Interpret, apply and explain complex City planning policies, ordinances and code
- Conduct view assessments
- Implement the View Ordinance

### Associate Planners

- Process land use development applications



- Process current planning projects
- Interpret, apply and explain City planning policies, ordinances and codes
- Handle front counter, phone, and email activities and inquiries for the Division
- Assist with Trails Network Plan update
- Manage City's Aircraft noise issues
- Conduct view assessments
- Implement the View Ordinance

### Assistant Planners

- Process basic land use development applications
- Interpret, apply and explain basic City planning policies, ordinances and codes
- Handle front counter, phone, and email activities and inquiries for the Division

### Code Enforcement Officers

- Perform office and field work related to enforcement of the City's Municipal Code
- Provide information and assistance to residents for municipal code compliance
- Issue notice of violations and other actions to achieve compliance
- Maintain case files to support enforcement actions
- Conduct public outreach and educational efforts
- Oversee Coyote and Peafowl Management Plans
- Oversee Animal Control services
- Oversee the City's Prohibition of Short-term Rentals
- Coordinates with the City Attorney
- Enforce the Public Nuisance Ordinance

### Building Official

- Responsible for oversight and administration of the Division
- Ensures that all building permits issued are in accordance with adopted municipal codes and building codes
- Oversees plan review and inspection work of staff
- Resolves complex building code interpretation issues

### Building Inspectors

- Perform plan reviews for submitted building permit plans
- Conduct field inspections
- Participate, as required, in coordination of projects through development review process
- Assist customers in understanding building codes and permit procedures

### Building Permit Technicians

- Handle front counter, phone, and email activities and inquiries for Division
- Responsible for processing of permits and plans
- Assist with routing and processing of plans

### Performance Indicators

Noted below are performance indicators for the Department. The indicators chosen give a general representation of the activity level of each Division within the Department. The purpose of the indicators is to demonstrate the Department's activity level over time and draw a correlation with the corresponding budget year (some of the previously reported figures have been adjusted based on reconciled and updated reports).

## Planning

Planning decisions rendered over-the-counter typically involve a ministerial review of plans by counter staff to ensure that the proposed improvements meet the City's Zoning Code, with the possible necessity of a foliage analysis. Decisions on planning applications that are rendered by the Director, Planning Commission or City Council are discretionary decisions that usually involve, among others, a finding of Neighborhood Compatibility. The City's Neighborhood Compatibility and Height Variation review process can be lengthy and summarized as follows:



Planning Decisions Rendered	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
Decisions rendered over the counter (cases)	464	524	403	449	506
Decisions rendered by the Director (cases)	67	60	36	36	26
Median processing time Director Decisions (days)	176	209	124	46	-
Decisions rendered by Planning Commission and/or City Council (cases)	30	23	70	35	13
Median processing time PC/CC Decisions (days)	542	289	630	71	-

## Building and Safety

Building permits issued over-the-counter typically involve minor improvements such plumbing, electrical or mechanical work, window and door change-outs, re-roofs and any other non-structural projects. Building permits that are taken in for Plan Check typically involve projects that require a structural engineering or geo-technical review such as building construction, pools, retaining walls and tenant improvements. The processing time noted is the median time between building permit submittal into Plan Check and when the permit is ready for issuance. Processing time includes the time taken by applicants to respond to Plan Check corrections, which can vary in duration and which City staff has no control over. The Division typically provides Plan Check corrections within 10 calendar days.

Building Permits Processed	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
Permits issued over the counter (cases)	1,487	1,433	1,574	1,642	1,756
Plan checked permits (cases)	271	235	311	267	225
Median processing time (days)	42	40	40	38	27

## Code Enforcement

Municipal code enforcement cases typically involve violations such as property maintenance or trash can issues. These cases are typically resolved through a site visit, written notice and consultation with the offending party. Building code enforcement cases typically involve violations such as non-permitted construction or grading. These cases are typically resolved after one or more site visits and multiple letters to the offending party. Furthermore, these cases often require parties to go through the planning application and building permit process to resolve the issue while being monitored by Code Enforcement staff. Zoning code enforcement cases typically involve building permit violations such as expired permits. These cases are typically resolved with a letter to the offending party. Code enforcement cases where the offending party is non-responsive are forwarded to the City Attorney's office to resolve which adds to the processing time. The processing time noted is the median time between the filing of a case and when the case is closed out or resolved. It should be noted that the processing time includes the time taken by offending parties to resolve the violation, which can vary in duration and which City staff has no control over.

Code Enforcement Complaints	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
Municipal Code violations closed (cases)	332	181	124	130	75
Median processing time (days)	13	15	25	30	30
Building Code violations closed (cases)	11	46	45	29	38
Median processing time (days)	19	10	30	35	35
Zoning Code violations closed (cases)	100	90	176	50	25
Median processing time (days)	17	29	30	30	30

## View Restoration

View Restoration Permits are requests for the restoration of a view that has been significantly impaired by foliage. The processing of these permits typically involves a pre-application mediation meeting and depending on the success of the pre-application meeting, may require a hearing before the Planning Commission. View Preservation Permits are requests for the preservation of a view that has existed sometime since November 1989 (as documented in a photograph) and which now has been significantly impaired by foliage. The processing of View Preservation Permits typically involve the examination of photographs, staff site visits, a staff analysis and a determination by the Community Development Director. City Tree Review Permits are requests for the restoration of a view that has been significantly impaired by City trees. The processing of these requests typically involves a site visit, the preparation of a staff report, input from the City arborist and the Public Works Department and the trimming or removal of the City tree(s) by City work crews. The City Tree program moved to the Department of Public Works during FY15-16, but the program continues to involve the review and participation of the View Restoration staff as reflected in the table below.

View Permits Processed	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
View Restoration permits processed (cases)	17	30	6	24	24
View Preservation permits processed (cases)	11	13	10	8	11
City Tree Review permits processed (cases)	36	27	18	35	24
View Maintenance requests processed (cases)	27	19	23	28	34

# Community Development Department

## 101 - General Fund

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Community Development Administration	\$ 547,072	\$ 670,902	\$ 584,244	\$ 484,516	\$ 871,200
Planning	688,280	835,016	774,259	843,968	902,600
Building & Safety	791,008	826,227	678,640	591,438	889,500
Code Enforcement	183,129	184,457	222,319	215,054	271,500
View Restoration	394,011	321,835	384,590	366,811	380,900
Geology	115,578	107,253	111,100	140,000	150,000
Animal Control	\$ 115,847	\$ 89,842	\$ 102,083	\$ 109,000	\$ 166,000
<b>Total General Fund - Community Development</b>	<b>\$ 2,834,925</b>	<b>\$ 3,035,532</b>	<b>\$ 2,857,235</b>	<b>\$ 2,750,787</b>	<b>\$ 3,631,700</b>

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 2,112,894	\$ 2,302,331	\$ 2,014,763	\$ 1,840,237	\$ 2,738,500
Maintenance & Operations	722,031	733,201	842,472	910,550	893,200
<b>Total General Fund - Community Development</b>	<b>\$ 2,834,925</b>	<b>\$ 3,035,532</b>	<b>\$ 2,857,235</b>	<b>\$ 2,750,787</b>	<b>\$ 3,631,700</b>

## 332 - State Grants Fund

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	\$ -	\$ -	\$ -	\$ -	\$ 310,000
<b>Total for State Grants Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 310,000</b>

## 101 - General Fund

## Community Development Administration

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 492,835	\$ 590,903	\$ 470,292	\$ 451,516	\$ 710,100
Maintenance & Operations	54,237	79,999	113,952	33,000	161,100
<b>Total for Community Development Administration</b>	<b>\$ 547,072</b>	<b>\$ 670,902</b>	<b>\$ 584,244</b>	<b>\$ 484,516</b>	<b>\$ 871,200</b>

\*Separated administrative function from planning.

## Planning

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 587,846	\$ 702,058	\$ 662,411	\$ 490,368	\$ 783,100
Maintenance & Operations	100,434	132,958	111,848	353,600	119,500
<b>Total for Planning</b>	<b>\$ 688,280</b>	<b>\$ 835,016</b>	<b>\$ 774,259</b>	<b>\$ 843,968</b>	<b>\$ 902,600</b>

## Building &amp; Safety

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 511,604	\$ 532,402	\$ 337,094	\$ 396,888	\$ 686,300
Maintenance & Operations	279,404	293,825	341,546	194,550	203,200
<b>Total for Building &amp; Safety</b>	<b>\$ 791,008</b>	<b>\$ 826,227</b>	<b>\$ 678,640</b>	<b>\$ 591,438</b>	<b>\$ 889,500</b>

## Code Enforcement

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 172,769	\$ 187,329	\$ 211,163	\$ 188,054	\$ 231,400
Maintenance & Operations	10,360	(2,872)	11,156	27,000	40,100
<b>Total for Code Enforcement</b>	<b>\$ 183,129</b>	<b>\$ 184,457</b>	<b>\$ 222,319</b>	<b>\$ 215,054</b>	<b>\$ 271,500</b>

## View Restoration

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 347,840	\$ 289,639	\$ 333,803	\$ 313,411	\$ 327,600
Maintenance & Operations	46,171	32,196	50,787	53,400	53,300
<b>Total for View Restoration</b>	<b>\$ 394,011</b>	<b>\$ 321,835</b>	<b>\$ 384,590</b>	<b>\$ 366,811</b>	<b>\$ 380,900</b>

**Geology**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	115,578	107,253	111,100	140,000	150,000
<b>Total for Geology</b>	<b>\$ 115,578</b>	<b>\$ 107,253</b>	<b>\$ 111,100</b>	<b>\$ 140,000</b>	<b>\$ 150,000</b>

**Animal Control**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	115,847	89,842	102,083	109,000	166,000
<b>Total for Animal Control</b>	<b>\$ 115,847</b>	<b>\$ 89,842</b>	<b>\$ 102,083</b>	<b>\$ 109,000</b>	<b>\$ 166,000</b>

**General Fund - Community Development**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 2,112,894	\$ 2,302,331	\$ 2,014,763	\$ 1,840,237	\$ 2,738,500
Maintenance & Operations	722,031	733,201	842,472	910,550	893,200
<b>Total General Fund - Community Development</b>	<b>\$ 2,834,925</b>	<b>\$ 3,035,532</b>	<b>\$ 2,857,235</b>	<b>\$ 2,750,787</b>	<b>\$ 3,631,700</b>

**222 - Habitat Restoration Fund****State Grants Fund**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	-	-	-	-	310,000
<b>Total for State Grants Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 310,000</b>

Department:		Community Development					
Budget Program:		Community Development Administration					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-4110-4101	Full-Time Salaries	346,909	375,528	226,851	372,703	525,000
	101-400-4110-4102	Part-Time Salaries	21	-	27,160	-	11,300
	101-400-4110-4103	Over-Time Salaries	4,440	1,119	8,438	10,900	7,400
	101-400-4110-4104	Employee Bonuses	2,000	3,500	1,500	-	-
	101-400-4110-4106	Automobile Allowances	150	1,800	1,200	1,800	1,800
	101-400-4110-4201	Health/Dental/Vision Insurance	27,795	39,990	22,971	12,723	59,200
	101-400-4110-4202	Fica/Medicare	3,297	5,094	3,673	4,769	7,900
	101-400-4110-4203	Calpers Retirement	35,217	40,044	26,071	11,642	46,600
	101-400-4110-4204	Workers' Compensation	5,663	9,136	6,406	7,383	10,100
	101-400-4110-4205	Other Benefits	6,820	9,005	5,053	7,696	14,900
	101-400-4110-4206	H.S.A. Contribution	14,423	15,056	11,069	11,300	14,400
	101-400-4110-4207	Calpers Unfunded Liabilities	46,100	90,631	129,900	10,600	11,500
	101-400-4110-4310	Operating Materials & Supplies	-	7,938	12,828	8,000	12,000
	101-400-4110-4311	Postage	-	-	-	-	5,000
	101-400-4110-5101	Professional/Tech Services	-	-	80,896	-	103,000
	101-400-4110-5103	Printing/Binding	-	9,619	2,384	7,000	9,000
	101-400-4110-5106	Rents & Leases	-	4,302	4,826	5,500	6,000
	101-400-4110-5118	Reimbursable Services	1,537	-	-	-	-
	101-400-4110-5301	Telephone	-	5,440	3,318	4,500	8,000
	101-400-4110-6001	Meetings & Conferences	-	-	-	-	6,900
	101-400-4110-6201	Equipment Replacement Charges	52,700	52,700	9,700	8,000	11,200
Expenditure Subtotals			547,072	670,902	584,244	484,516	871,200
Total Program Expenditures			547,072	670,902	584,244	484,516	871,200

Department: Community Development		
Budget Program: Community Development Administration		
Account #	Account Description	FY21-22 Adopted Budget
101-400-4110-4101	<b>Full-Time Salaries</b>	525,000
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-4110-4102	<b>Part-Time Salaries</b>	11,300
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-4110-4103	<b>Over-Time Salaries</b>	7,400
	Overtime paid to full-time City employees allocated to this program.	
101-400-4110-4106	<b>Automobile Allowances</b>	1,800
	Allowance for use of employees' private automobiles for City business.	
101-400-4110-4201	<b>Health/Dental/Vision Insurance</b>	59,200
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-4110-4202	<b>Fica/Medicare</b>	7,900
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-4110-4203	<b>Calpers Retirement</b>	46,600
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-4110-4204	<b>Workers' Compensation</b>	10,100
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-4110-4205	<b>Other Benefits</b>	14,900
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-4110-4206	<b>H.S.A. Contribution</b>	14,400
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-4110-4207	<b>Calpers Unfunded Liabilities</b>	11,500
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-4110-4310	<b>Operating Materials &amp; Supplies</b>	12,000
	Supplies- includes operating and kitchen supplies for all divisions in CDD. (\$8,000) Supplies and equipment used to perform duties in planning, view restoration, code enforcement, and building and safety. This may include field related tools and mechanical equipment. (\$4,000)	
101-400-4110-4311	<b>Postage</b>	5,000
	Postage and handling services by an outside vendor for large public notices.	
101-400-4110-5101	<b>Professional/Tech Services</b>	103,000
	Arterial Fences and Wall Master Plan (\$40,000) SWOT Analysis (\$50,000) GIS (\$13,000)	
101-400-4110-5103	<b>Printing/Binding</b>	9,000
	Miscellaneous printing for CDD including reproduction of documents, informational brochures and various documents, business cards, public notice envelopes, etc.	
101-400-4110-5106	<b>Rents &amp; Leases</b>	6,000
	Rental of a mobile storage container for storing historical records for CDD (Planning and Building & Safety).	
101-400-4110-5301	<b>Telephone</b>	8,000
	Funding for the costs of cellular phones with data plans for staff members in order to facilitate and increase mobile communication while out in the field.	
101-400-4110-6001	<b>Meetings &amp; Conferences</b>	6,900
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	



Department: Community Development	
Budget Program: Community Development Administration	
Account #	FY21-22 Adopted Budget
Account Description	
101-400-4110-6201	11,200
Equipment Replacement Charges	

Department:		Community Development					
Budget Program:		Planning					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-4120-4101	Full-Time Salaries	387,764	495,442	435,381	287,086	603,800
	101-400-4120-4102	Part-Time Salaries	20,025	8,599	28,327	56,818	-
	101-400-4120-4103	Over-Time Salaries	12,048	951	15,887	8,000	10,300
	101-400-4120-4104	Employee Bonuses	3,347	-	3,950	-	-
	101-400-4120-4201	Health/Dental/Vision Insurance	62,183	73,623	61,307	48,684	48,200
	101-400-4120-4202	Fica/Medicare	8,218	7,151	7,054	5,322	8,600
	101-400-4120-4203	Calpers Retirement	29,205	40,015	36,574	35,396	50,000
	101-400-4120-4204	Workers' Compensation	12,170	12,009	11,472	7,662	11,100
	101-400-4120-4205	Other Benefits	9,452	14,568	10,731	9,000	23,000
	101-400-4120-4206	H.S.A. Contribution	17,634	23,322	15,328	18,000	14,400
	101-400-4120-4207	Calpers Unfunded Liabilities	25,800	26,378	36,400	14,400	13,700
	101-400-4120-4310	Operating Materials & Supplies	10,158	-	-	-	-
	101-400-4120-4601	Dues & Memberships	4,291	3,660	1,741	1,800	7,000
	101-400-4120-5101	Professional/Technical Service	40,248	99,227	78,467	326,000	79,000
	101-400-4120-5102	Advertising	17,489	13,625	17,968	22,000	15,000
	101-400-4120-5103	Printing/Binding	5,770	-	-	-	-
	101-400-4120-5106	Rents & Leases	2,173	-	-	-	-
	101-400-4120-6001	Meetings & Conferences	15,547	13,240	11,908	1,000	10,000
	101-400-4120-6002	Travel/Mileage Reimbursement	202	606	335	300	500
	101-400-4120-6101	Training	2,908	1,388	565	2,000	7,000
	101-400-4120-6102	Publications/Journals	1,648	1,212	864	500	1,000
Expenditure Subtotals			688,280	835,016	774,259	843,968	902,600
Total Program Expenditures			688,280	835,016	774,259	843,968	902,600

Department: Community Development		
Budget Program: Planning		
Account #	Account Description	FY21-22 Adopted Budget
101-400-4120-4101	<b>Full-Time Salaries</b>	603,800
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-4120-4103	<b>Over-Time Salaries</b>	10,300
	Request for over-time for part-time staff for working days that are designated holidays.	
101-400-4120-4201	<b>Health/Dental/Vision Insurance</b>	48,200
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-4120-4202	<b>Fica/Medicare</b>	8,600
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-4120-4203	<b>Calpers Retirement</b>	50,000
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-4120-4204	<b>Workers' Compensation</b>	11,100
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-4120-4205	<b>Other Benefits</b>	23,000
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-4120-4206	<b>H.S.A. Contribution</b>	14,400
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-4120-4207	<b>Calpers Unfunded Liabilities</b>	13,700
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-4120-4601	<b>Dues &amp; Memberships</b>	7,000
	American Planning Association, 9 staff & up-to 7 Planning Commissioners. (\$4,000) Association of Environmental Professionals, 9 staff & up-to 7 Planning Commissioners. (\$1,000) American Institute of Certified Planners, TBD (varies based on how many planners obtain certification through a given period). (\$1,000) American Society for Public Administration, 9 staff. (\$1,000)	
101-400-4120-5101	<b>Professional/Technical Service</b>	79,000
	Technical/Environmental Planning services for Specialized services and expertise in noise, traffic, biology analysis, etc. (\$40,000) Environmental Filings and posting fees for City projects. Required filings and postings of environmental review documents with County Agencies. (\$4,000) Wireless Communication Ordinance Update. Comprehensive Code update to ensure compliance with Federal & State requirements, which requires specialized and technical expertise. (\$10,000) Trails Network Plan- Continuation of project to include extended scope of work and public out-reach efforts. (\$25,000)	
101-400-4120-5102	<b>Advertising</b>	15,000
	Publishing required legal notices for private development projects and City projects in the local newspaper and with County Departments.	
101-400-4120-6001	<b>Meetings &amp; Conferences</b>	10,000
	National American Planning Association (APA) Conference (Spring 2021), Boston, MA, 2 Staff. (\$7,500) League of California Cities Planners' Institute (Winter 2021), Long Beach, 1 Staff & up-to 7 Planning Commissioners. (\$2,500)	
101-400-4120-6002	<b>Travel/Mileage Reimbursement</b>	500
	Reimbursement to Staff for use of personal vehicles for site visits.	

Department: Community Development		
Budget Program: Planning		
Account #	Account Description	FY21-22 Adopted Budget
101-400-4120-6101	Training	7,000
	California Environmental Quality Act (CEQA).	
101-400-4120-6102	Publications/Journals	1,000
	Publications include California Planning and Redevelopment Report, Land Use Digest, Urban Land Institute, and California Coast and Ocean. Reference materials include California Land Use and Planning Law, the Subdivision Map Act manual, and CEQA compliance guidelines.	

**Department: Community Development****Budget Program: Building & Safety**

Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-4130-4101	Full-Time Salaries	311,363	325,622	210,304	286,179	528,800
	101-400-4130-4102	Part-Time Salaries	29,043	29,052	19,662	30,013	-
	101-400-4130-4103	Over-Time Salaries	183	11,621	4,941	3,000	4,900
	101-400-4130-4104	Employee Bonuses	1,000	750	1,000	-	-
	101-400-4130-4201	Health/Dental/Vision Insurance	67,032	51,032	32,878	21,200	61,000
	101-400-4130-4202	Fica/Medicare	4,466	6,151	3,680	4,327	7,000
	101-400-4130-4203	Calpers Retirement	26,195	24,011	17,166	26,753	37,100
	101-400-4130-4204	Workers' Compensation	7,645	8,065	5,485	6,755	10,300
	101-400-4130-4205	Other Benefits	6,982	7,986	7,132	8,261	19,000
	101-400-4130-4206	H.S.A. Contribution	22,695	19,318	11,746	8,300	17,000
	101-400-4130-4207	Calpers Unfunded Liabilities	35,000	48,794	23,100	2,100	1,200
	101-400-4130-4310	Operating Materials & Supplies	3,161	(83)	-	-	-
	101-400-4130-4601	Dues & Memberships	350	280	215	350	700
	101-400-4130-5101	Professional/Technical Service	266,447	291,530	336,972	190,000	195,000
	101-400-4130-5106	Rents & Leases	1,796	-	-	-	-
	101-400-4130-5301	Telephone	4,191	-	1,838	-	-
	101-400-4130-6001	Meetings & Conferences	20	-	22	-	-
	101-400-4130-6002	Travel/Mileage Reimbursement	31	692	300	300	900
	101-400-4130-6101	Training	3,256	404	780	2,400	4,800
	101-400-4130-6102	Publications/Journals	152	1,002	1,419	1,500	1,800
<b>Expenditure Subtotals</b>			<b>791,008</b>	<b>826,227</b>	<b>678,640</b>	<b>591,438</b>	<b>889,500</b>
<b>Total Program Expenditures</b>			<b>791,008</b>	<b>826,227</b>	<b>678,640</b>	<b>591,438</b>	<b>889,500</b>

Department: Community Development		
Budget Program: Building & Safety		
Account #	Account Description	FY21-22 Adopted Budget
101-400-4130-4101	<b>Full-Time Salaries</b>	528,800
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-4130-4103	<b>Over-Time Salaries</b>	4,900
	Request for over-time for part-time staff for working days that are designated holidays.	
101-400-4130-4201	<b>Health/Dental/Vision Insurance</b>	61,000
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-4130-4202	<b>Fica/Medicare</b>	7,000
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-4130-4203	<b>Calpers Retirement</b>	37,100
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-4130-4204	<b>Workers' Compensation</b>	10,300
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-4130-4205	<b>Other Benefits</b>	19,000
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-4130-4206	<b>H.S.A. Contribution</b>	17,000
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-4130-4207	<b>Calpers Unfunded Liabilities</b>	1,200
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-4130-4601	<b>Dues &amp; Memberships</b>	700
	Membership in International Code Council( ICC), International Congress of Building Officials (ICBO), and California Building Officials(CALBO).	
101-400-4130-5101	<b>Professional/Technical Service</b>	195,000
	Contract cost to provide Building and Safety engineering plan check, plan check services at the public counter (on a part-time basis), inspection services (structural, mechanical, electrical and plumbing), ADA access compliance, fire and life-safety plan review, green building, contract staffing (interim Building Official, permit technician, and inspector services. (\$180,000) Geo-technical and other professional building and safety consultants to assist in the review of projects not otherwise funded by development project trust deposits. (\$15,000)	
101-400-4130-6002	<b>Travel/Mileage Reimbursement</b>	900
	Mileage reimbursement to use personal vehicles for site visit, inspections, and to travel to training locations when a city vehicle is not available.	
101-400-4130-6101	<b>Training</b>	4,800
	Professional and continuing education seminars that focus on specific aspects of the California Building Codes. CALBO Education Week in Ontario for Inspectors, Permit Technicians and Building Official. (5) (\$1,500) ICC Exams and extend education for Inspectors, Permit Technicians and Building Official. (\$3,300)	
101-400-4130-6102	<b>Publications/Journals</b>	1,800
	Publications are purchased annually to assist the Building Inspectors in their duties and to maintain a library of up-to-date Codes.	

Department:		Community Development					
Budget Program:		Code Enforcement					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-4140-4101	Full-Time Salaries	114,771	142,925	158,176	142,070	177,400
	101-400-4140-4102	Part-Time Salaries	1,116	-	-	-	-
	101-400-4140-4103	Over-Time Salaries	876	586	1,078	-	1,100
	101-400-4140-4104	Employee Bonuses	4,113	-	1,750	-	-
	101-400-4140-4201	Health/Dental/Vision Insurance	17,484	18,256	19,680	20,600	26,800
	101-400-4140-4202	Fica/Medicare	2,056	1,940	2,151	2,200	2,400
	101-400-4140-4203	Calpers Retirement	10,075	10,473	12,096	10,366	13,300
	101-400-4140-4204	Workers' Compensation	3,552	3,305	3,684	2,710	3,100
	101-400-4140-4205	Other Benefits	2,204	3,864	6,184	3,399	6,500
	101-400-4140-4206	H.S.A. Contribution	6,322	5,883	6,164	5,709	-
	101-400-4140-4207	Calpers Unfunded Liabilities	10,200	97	200	1,000	800
	101-400-4140-4310	Operating Materials & Supplies	66	-	-	-	-
	101-400-4140-4601	Dues & Memberships	392	220	190	200	200
	101-400-4140-5101	Professional/Technical Service	6,873	1,680	8,700	25,000	35,000
	101-400-4140-5103	Printing/Binding	717	-	-	-	-
	101-400-4140-6001	Meetings & Conferences	1,899	(5,292)	1,888	1,000	3,500
	101-400-4140-6002	Travel/Mileage Reimbursement	43	18	312	300	400
	101-400-4140-6101	Training	370	502	66	500	1,000
Expenditure Subtotals			183,129	184,457	222,319	215,054	271,500
Total Program Expenditures			183,129	184,457	222,319	215,054	271,500

Department: Community Development		
Budget Program: Code Enforcement		
Account #	Account Description	FY21-22 Adopted Budget
101-400-4140-4101	<b>Full-Time Salaries</b>	177,400
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-4140-4103	<b>Over-Time Salaries</b>	1,100
	Request for over-time for part-time staff for working days that are designated holidays.	
101-400-4140-4201	<b>Health/Dental/Vision Insurance</b>	26,800
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-4140-4202	<b>Fica/Medicare</b>	2,400
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-4140-4203	<b>Calpers Retirement</b>	13,300
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-4140-4204	<b>Workers' Compensation</b>	3,100
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-4140-4205	<b>Other Benefits</b>	6,500
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-4140-4207	<b>Calpers Unfunded Liabilities</b>	800
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-4140-4601	<b>Dues &amp; Memberships</b>	200
	Funds membership in the Southern California Association of Code Enforcement.	
101-400-4140-5101	<b>Professional/Technical Service</b>	35,000
	Costs of code enforcement nuisance abatement activities, including those related to view restoration, and building and zoning code violations. (\$25,000) Cost of consultant for code enforcement purposes related to monitoring short-term rentals. (\$10,000)	
101-400-4140-6001	<b>Meetings &amp; Conferences</b>	3,500
	C.A.C.E.O. Annual Code Enforcement Conference in Lake Tahoe.	
101-400-4140-6002	<b>Travel/Mileage Reimbursement</b>	400
	Reimbursement for Staff use of personal vehicles for site visits and off-site training classes.	
101-400-4140-6101	<b>Training</b>	1,000
	Leadership Summit for (2) Code Officers. (\$700) Mental Health & Crisis, Verbal Tactics for Code Enforcement, and other misc. training. (\$300)	



Department:		Community Development					
Budget Program:		View Restoration					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-4150-4101	Full-Time Salaries	244,491	188,061	214,407	220,982	233,200
	101-400-4150-4103	Over-Time Salaries	844	3,713	2,073	3,500	-
	101-400-4150-4104	Employee Bonuses	4,918	4,413	4,116	-	-
	101-400-4150-4201	Health/Dental/Vision Insurance	35,875	24,599	28,268	28,138	29,600
	101-400-4150-4202	Fica/Medicare	3,169	2,735	2,810	2,852	3,300
	101-400-4150-4203	Calpers Retirement	20,295	16,316	20,214	22,367	23,100
	101-400-4150-4204	Workers' Compensation	5,537	4,652	5,062	4,661	4,400
	101-400-4150-4205	Other Benefits	6,407	5,683	6,008	5,929	6,600
	101-400-4150-4206	H.S.A. Contribution	12,504	11,060	12,245	11,982	14,400
	101-400-4150-4207	Calpers Unfunded Liabilities	13,800	28,407	38,600	13,000	13,000
	101-400-4150-4310	Operating Materials & Supplies	1,337	-	-	-	-
	101-400-4150-4601	Dues & Memberships	-	1,128	1,180	1,200	1,200
	101-400-4150-5101	Professional/Technical Service	44,800	26,432	46,854	50,000	50,000
	101-400-4150-6001	Meetings & Conferences	-	4,420	2,140	1,500	900
	101-400-4150-6002	Travel/Mileage Reimbursement	34	216	189	200	400
	101-400-4150-6101	Training	-	-	424	500	800
Expenditure Subtotals			394,011	321,835	384,590	366,811	380,900
Total Program Expenditures			394,011	321,835	384,590	366,811	380,900

Department: Community Development		
Budget Program: View Restoration		
Account #	Account Description	FY21-22 Adopted Budget
101-400-4150-4101	<b>Full-Time Salaries</b>	233,200
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-4150-4201	<b>Health/Dental/Vision Insurance</b>	29,600
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-4150-4202	<b>Fica/Medicare</b>	3,300
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-4150-4203	<b>Calpers Retirement</b>	23,100
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-4150-4204	<b>Workers' Compensation</b>	4,400
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-4150-4205	<b>Other Benefits</b>	6,600
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-4150-4206	<b>H.S.A. Contribution</b>	14,400
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-4150-4207	<b>Calpers Unfunded Liabilities</b>	13,000
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-4150-4601	<b>Dues &amp; Memberships</b>	1,200
	American Planning Association Membership for 1 Associate and 1 Senior Planner. (\$1,000) Association of Environmental Planners, Institute of Associate Planners and professional memberships. (\$200)	
101-400-4150-5101	<b>Professional/Technical Service</b>	50,000
	Contract professional consultant services to assist in the mediation of View Restoration/Preservation cases. (\$45,000) Arborist or other consultants. The view restoration fees associated with this program are collected when a case is not resolved through mediation. (\$5,000)	
101-400-4150-6001	<b>Meetings &amp; Conferences</b>	900
	Annual California American Planning Association Chapter Conference and National APA Conference. (\$4,200) Monthly Southwest Area Planning Council meetings. (\$100) LAWA Noise Abatement Roundtable meetings. (\$200)	
101-400-4150-6002	<b>Travel/Mileage Reimbursement</b>	400
	Reimbursement for Staff use of personal vehicles for site visits and off-site training classes.	
101-400-4150-6101	<b>Training</b>	800
	Professional and continuing education seminars that focuses on the California Environmental Quality Act. (CEQA)	

Department:		Community Development					
Budget Program:		Geology					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-4170-5101	Professional/Technical Service	115,578	107,253	111,100	140,000	150,000
<b>Expenditure Subtotals</b>			<b>115,578</b>	<b>107,253</b>	<b>111,100</b>	<b>140,000</b>	<b>150,000</b>
<b>Total Program Expenditures</b>			<b>115,578</b>	<b>107,253</b>	<b>111,100</b>	<b>140,000</b>	<b>150,000</b>

<b>Department: Community Development</b>	
<b>Budget Program: Geology</b>	
	<b>FY21-22 Adopted Budget</b>
<b>Account #</b>	<b>Account Description</b>
<b>101-400-4170-5101</b>	<b>Professional/Technical Service</b>
	Geotechnical consultant services to review and make recommendations regarding the need for, and/or adequacy of, privately initiated project geo-technical reports. The actual cost for geologic services will vary depending upon the level of activity that occurs during the year. The expenditure is offset directly by the geologic review fees collected from permit applicants.

BUDGET OVERVIEW

Department:		Community Development					
Budget Program:		Animal Control					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-4180-4701	General Liabilities Premium	2,748	-	-	-	-
	101-400-4180-5101	Professional/Technical Service	113,099	89,842	102,083	109,000	166,000
Expenditure Subtotals			115,847	89,842	102,083	109,000	166,000
Total Program Expenditures			115,847	89,842	102,083	109,000	166,000

CITY FUNDS SUMMARY

GENERAL FUND SUMMARY

BUDGET PROGRAMS

APPENDIX

<b>Department: Community Development</b>		
<b>Budget Program: Animal Control</b>		
		<b>FY21-22 Adopted Budget</b>
<b>Account #</b>	<b>Account Description</b>	
<b>101-400-4180-5101</b>	<b>Professional/Technical Service</b>	<b>166,000</b>
	Los Angeles County Department of Animal Care & Control for animal control services. Services include animal shelter care, dog license administration and field services. This expenditure is partially offset with fees collected by the County and remitted to the City. (\$94,000)	
	Los Angeles County Department of Agricultural Weights & Measures to provide public services and information regarding coyotes. This includes trapping and spraying. (\$15,000)	

Department:		Community Development					
Budget Program:		State Grants Fund					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	332-400-4120-5101	Professional/Tech Services	-	-	-	-	310,000
Expenditure Subtotals			-	-	-	-	310,000
Total Program Expenditures			-	-	-	-	310,000





# Public Works

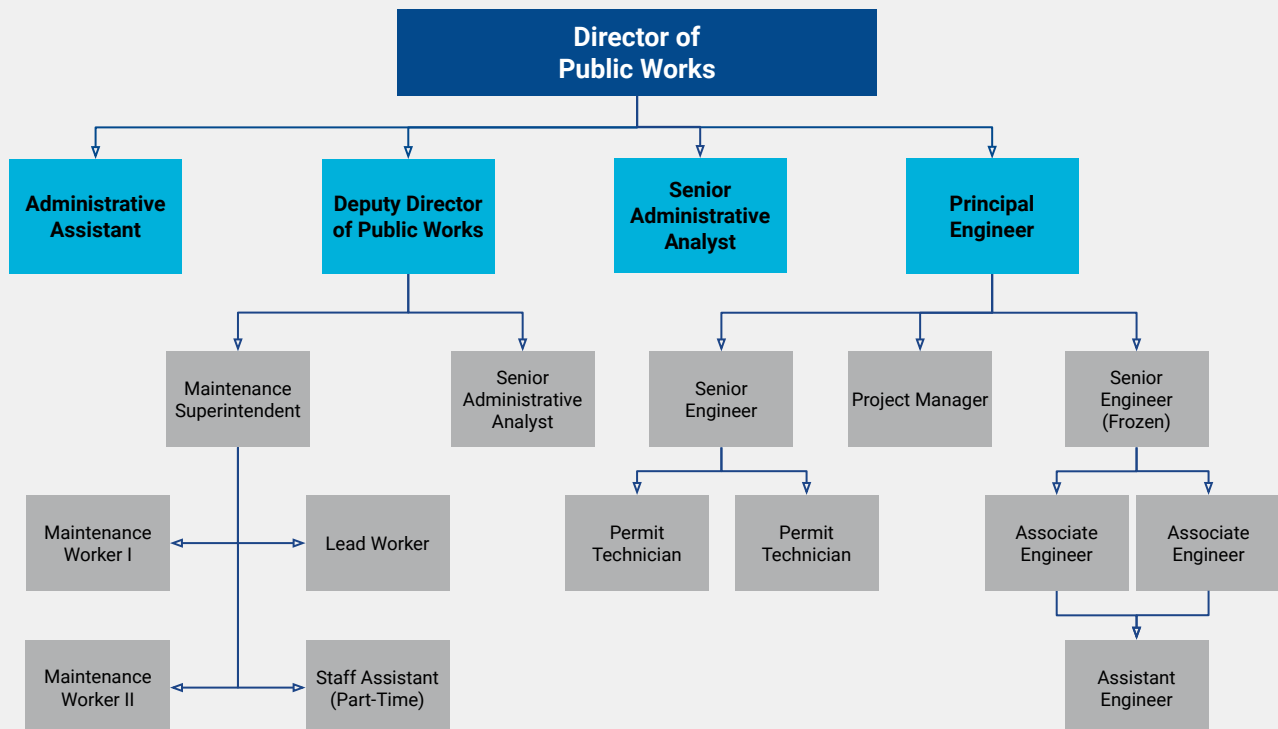


## Public Works Department

The Public Works Department is responsible for planning, engineering, constructing, operating, and maintaining the City's infrastructure and environmental programs. Specific activities of the Public Works Department include:

- Traffic engineering and operations including management of approximately 150 miles of streets, 17 signals, 7,000 traffic signs, and 1,750 street lights
- Traffic calming program
- Solid waste and recycling management for approximately 12,000 residential as well as 250 commercial and multi-family units
- Storm-water program including stormwater runoff quality compliance and flood management
- Permitting and inspection in the public right-of-way including utility work, Small Wireless Facilities, and parking
- Fuel modification for approximately 300 acres of open space
- Sanitary sewer collection for the Palos Verdes Interpretive Center and the Abalone Cove Sanitary Sewer District comprised of approximately 270 households
- Street Sweeping
- Environmental sustainability programs
- Maintenance of City facilities, parks, trails, and open space
- Maintenance of roadway and storm sewer systems
- Landscape maintenance in the public right-of-way
- Tree maintenance in the public right-of-way
- Landslide management
- Fleet maintenance
- Management of City's transportation & transit funding
- Grant applications and management for infrastructure related items
- Review of development applications of civil engineering standards compliance
- Development of the annual Capital Improvement Program (CIP)
- Implementation of CIP projects

### Organizational Chart





Full-time Employee Positions	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22
<b>Public Works</b>					
Administrative Staff Assistant	2.0	1.0	1.0	1.0	1.0
Assistant Engineer	1.0	1.0	1.0	1.0	1.0
Associate Engineer	3.0	3.0	3.0	2.0	2.0
Deputy Director of Public Works	1.0	1.0	1.0	1.0	1.0
Director of Public Works	1.0	1.0	1.0	1.0	1.0
Lead Worker	1.0	1.0	1.0	1.0	1.0
Maintenance Superintendent	1.0	1.0	1.0	1.0	1.0
Maintenance Worker I	1.0	1.0	1.0	1.0	1.0
Maintenance Worker II	1.0	1.0	1.0	1.0	1.0
Permit Technician	1.0	2.0	2.0	2.0	2.0
Principal Engineer	1.0	1.0	1.0	1.0	1.0
Project Manager	-	-	-	1.0	1.0
Senior Administrative Analyst	2.0	1.0	1.0	1.0	2.0
Senior Engineer	2.0	2.0	2.0	2.0	2.0
Staff Assistant	-	1.0	1.0	1.0	-
<b>Subtotal</b>	<b>18.0</b>	<b>18.0</b>	<b>18.0</b>	<b>18.0</b>	<b>18.0</b>

## Employee Descriptions

### Public Works Director

- Set the strategic direction of the Department
- Develop Department policies, procedures, and practices
- Oversee the administration of all aspects of the Department
- Present information on Department programs, projects, and initiatives to the City Manager, City Council, TSC, IMAC, and the public

### Deputy Director of Public Works

- Responsible for administration of training programs and civic engagement events, management of public counter staff, and supervision of Senior Administrative Analyst
- Assists with implementation of City Council goals and emergency preparedness activities
- Manage various special projects

### Principal Civil Engineer

- Responsible for development and implementation of the capital improvement program, processing tract maps, review of private development plans for conformance with Public Works standards including drainage and traffic components and use of engineering standards and practices
- Supervise and manages all engineering staff, contract inspectors, and engineering consultants
- Prepare Department budget

### Senior Engineers

- Management of various capital improvement projects
- Management of various State mandated programs
- Manage various special projects
- Serve as City liaison to various Committees

### Associate Engineers

- Develop construction specific standards, including drafting of final specifications
- Develop plans, specifications, and estimates for Public Works projects
- Manage various capital improvement projects
- Manage department's various permitting requirements

### Assistant Engineers

- Process and issue encroachment permits
- Develop plans, specifications and estimates for Public Works projects
- Assist Engineers and Project Managers with various projects and assignments
- Manage capital improvement projects
- Manage department's various permitting requirement

### Senior Administrative Analyst

- Administer solid waste, street sweeping and various recycling programs
- Grant Management
- Budget and Financial Management

### Administrative Assistant & Permit Technicians

- Assist with processing service requests
- Assist with public inquiries, public counter and permit requests

- Assist with department clerical and administrative needs
- Respond to emergency situations
- Prepare bid packages, conduct vendor and product research for procurements
- Conduct infrastructure asset surveys for GIS system, provide public outreach at City-sponsored special events, and provide support for new automated systems (including producing analyzing reports)

**Maintenance Superintendent**

- Manage staff within the Maintenance Division
- Oversee contracts for street, fleet, building, parks and open space maintenance activities
- Responsible for responding to emergency and regular business hours service requests throughout the City facilities
- Manage the maintenance of infrastructure within the public right-of-way and easements (i.e. street, sidewalk, trees, parks, trail, and open spaces)

**Lead Worker**

- Assist with maintenance contract services oversight
- Handle routine repairs and maintenance of City's facilities and/or parks and ROW, and easements
- Respond to emergency situations

**Maintenance Workers**

- Handle routine repairs and maintenance of City's facilities and/or parks and ROW, and easements
- Respond to emergency situations
- Assist with City event preparation, and public meeting set up/breakdown

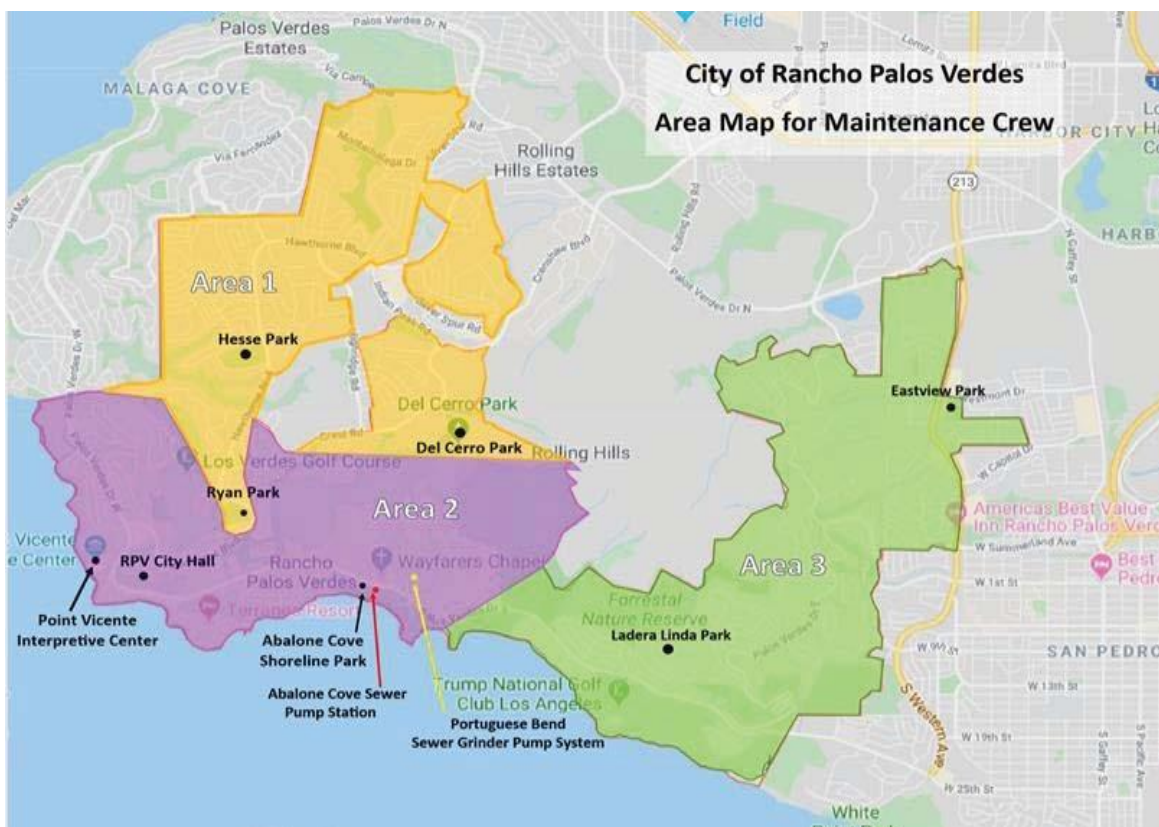
**Staff Assistant**

- Assist with processing service requests
- Assist with vendor invoices and purchase order processing
- Assist with resident inquiries and customer service

## Public Works Performance Indicators

### Maintenance Program

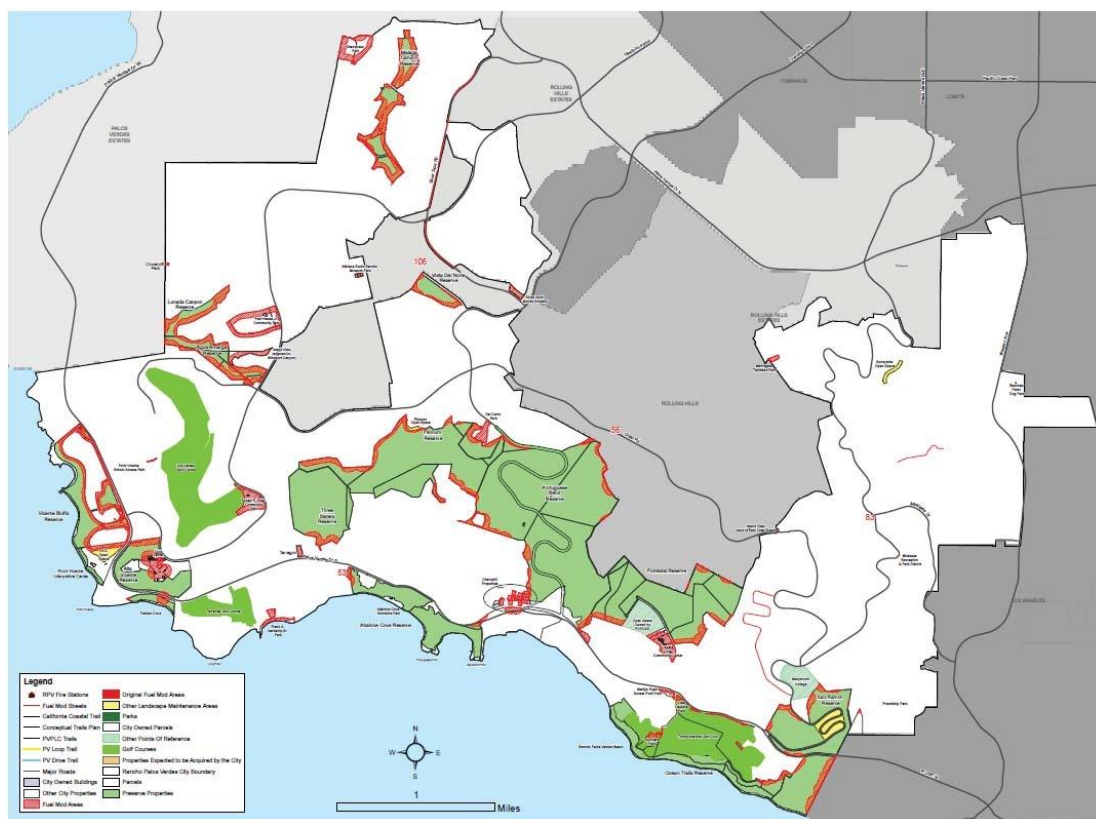
A large part of the Public Works Department's activities are focused on responding to service requests from residents and internal customers. The Department strives to resolve requests promptly and efficiently. The Department utilizes a GIS-centric work order/service request tracking, monitoring, and work prioritization system. The Department successfully completed more than 1,750 work orders from July 1, 2020 to June 2021. The Public Works Maintenance Department is also responsible for responding to after-hours emergencies related to Facilities, Right of Way maintenance, and downed trees.





## Fuel Modification

Fuel Modification is a program that creates and maintains defensible space in the public right-of-way or on City property within 200 feet of structures; as required by the Los Angeles County Fire Department (LACFD) and the County of Los Angeles Department of Agricultural Commissioner / Weights and Measures (LADAC).



The City creates and maintains approximately 300 acres of defensible space through Fuel Modification on an annual basis during Fuel Modification Season, which is typically April 1st – July 1st.



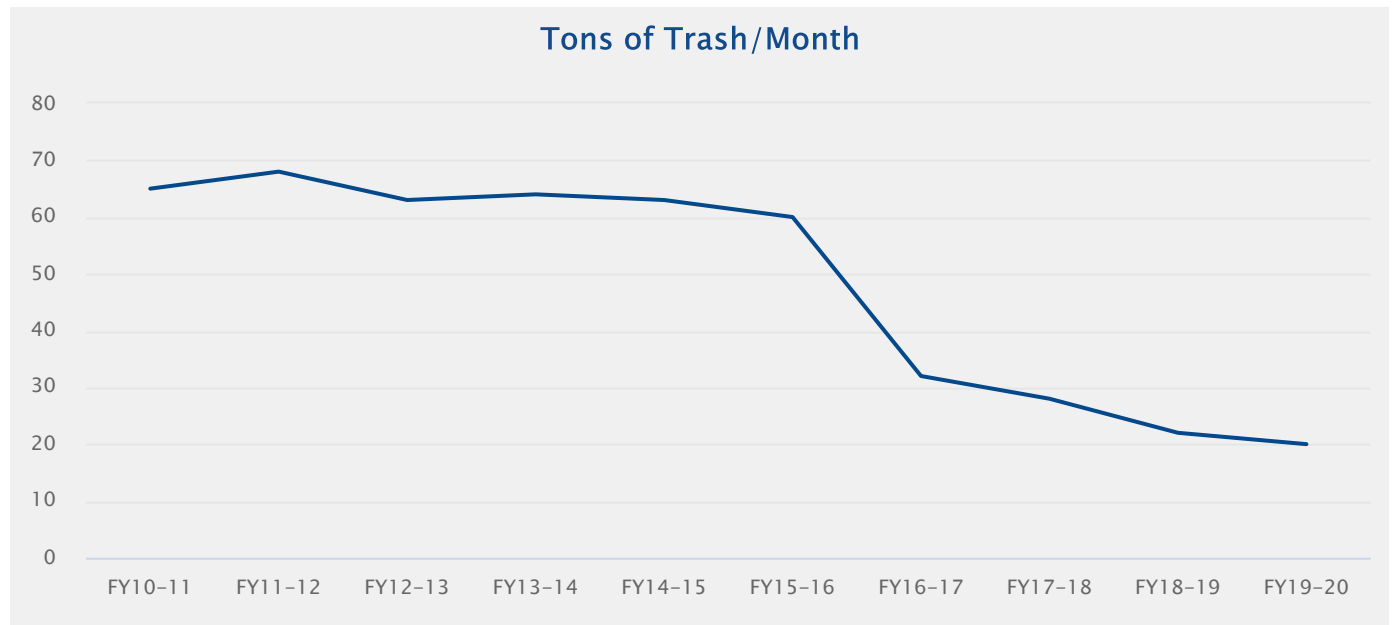
## Recycling Program

The City has implemented an increasing number of programs over the past several years to promote recycling and waste reduction/diversion activities among residents and businesses in order to meet and surpass State requirements. The City's residential recycling programs and activities include curbside collection of green waste, commingled recycling (paper, newspaper, cans bottles, cardboard, glass, metal), used motor oil and filters, and electronic waste. Battery recycling containers are placed at various city facilities. Additionally, the City hosts an annual household hazardous waste and electronic waste roundup and a composting workshop. Bi-annually, the City organizes free document/paper shredding events that include electronic waste collection and mulch giveaway. Staff have begun work on implementing SB 1383, which mandates organic/food recycling statewide. The table below indicates the tonnage of waste (trash), green waste, and commingled recycling collected from the City's residential (single and multi-family) households during the past four (4) calendar years. Economy and population growth affect the tonnage of waste and recycling generated, while the weather and rainfall affect the tonnage of green waste generated.

	2016	2017	2018	2019	2020
Trash (tons) - Disposal	14,670	14,290	14,335	14,505	14,185
Green Waste (tons) - Recycling	10,205	10,955	10,125	11,320	12,855
Recycling (tons) - Recycling	5,695	5,515	5,370	5,190	5,870
Transformation / (Waste to Energy Recycling) (tons)	740	1,045	895	765	1,920

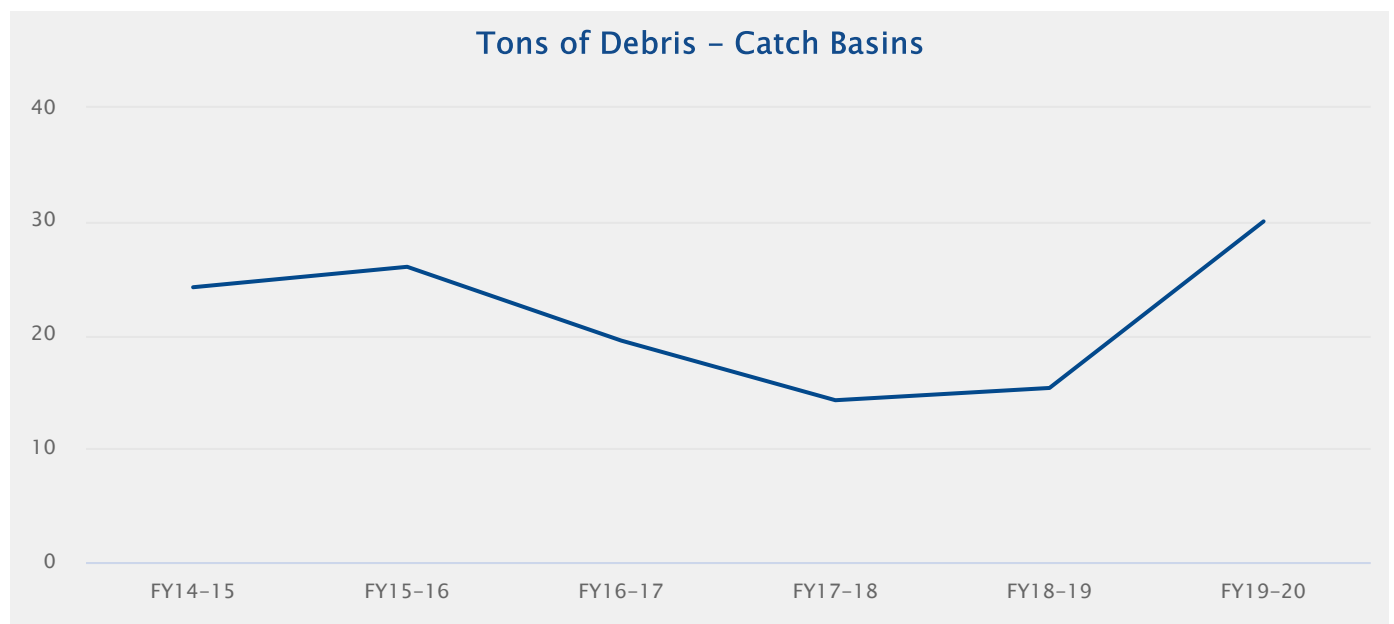
## Street Sweeping Program

The City invests considerable resources on programs to reduce the amount of trash that enters the City's canyons, waterways, and the ocean. The City's street sweeping program is a key to this effort. The City sweeps residential and non-residential streets twice a month. Western Avenue is swept weekly. The following table displays the average amount of trash picked up each month to reduce the amount of trash entering the surface water systems. Since FY 16-17 the volume of trash reported has been substantially reduced, because collected material is taken to a recycling facility where recyclable material is separated from trash.



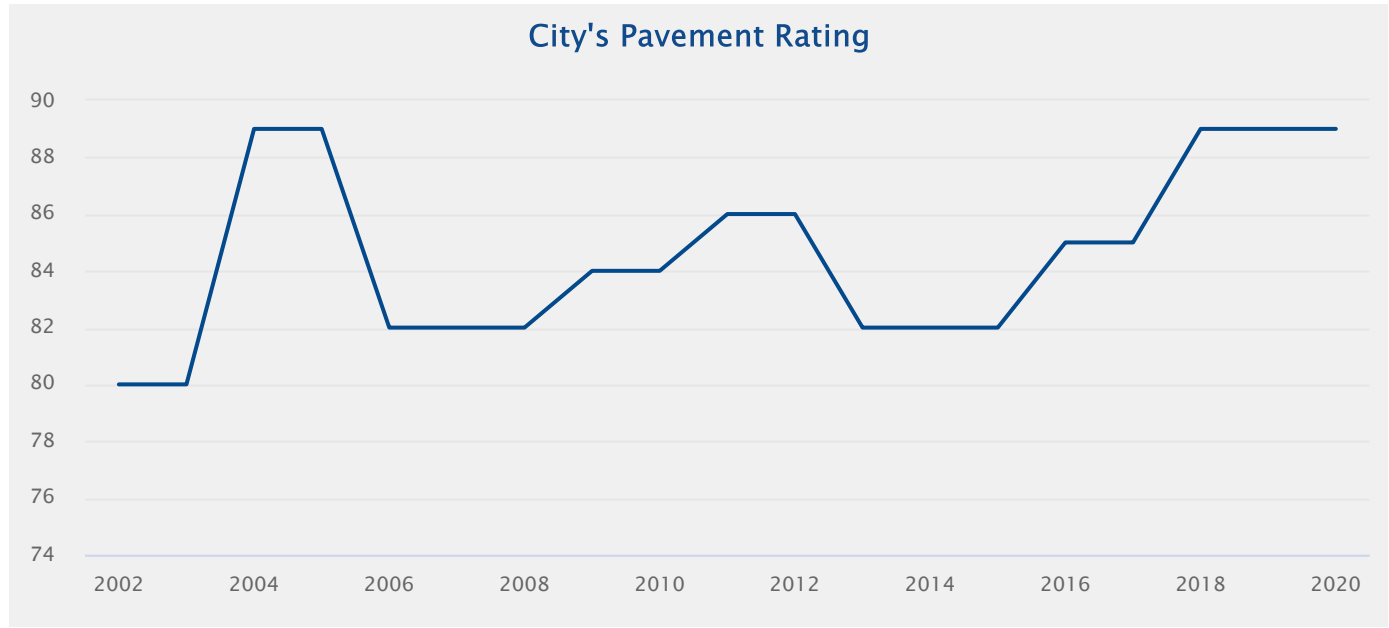
## Catch Basin Debris Removal

As an owner of a storm drain system and a permittee to the Los Angeles Regional Water Quality Board's Municipal Separate Storm Sewer System (MS4) Permit program, the City is responsible for preventing pollution from entering the waters to which the pipes discharge. One practice that keeps both visible pollutants, such as trash, sediment, and smaller chemicals, from entering the storm drains is to clean the City's catch basins before and during the rainy season. The City keeps track of the tons of material removed throughout the season for reporting purposes. The City also conducts a City-wide pre rainy season sweeping to further reduce debris entering the storm drains.



## Roadway Maintenance Program

The City invests considerable resources to maintain the high quality of its roadways. The City's Pavement Management Report is updated every three years to determine the condition of the City's roadways by calculating a pavement rating, called a Pavement Condition Index (PCI), for the City. The PCI is a number between 0 and 100 that measures the quality of the pavement. A new roadway has a PCI of 100. The average pavement rating for the City's roadways for the past 20 years is shown in the graph below.



# Public Works Department

## 101 - General Fund

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Public Works Administration	\$ 2,157,495	\$ 2,155,312	\$ 2,092,585	\$ 2,023,277	\$ 2,725,900
Traffic Management	485,706	418,941	276,284	351,000	314,500
Storm Water Quality	310,929	535,920	479,833	496,000	1,000
Building Maintenance	597,136	453,630	448,644	531,000	306,000
Trails & Open Space Maintenance	935,466	404,280	421,325	390,400	360,000
Parks Maintenance	-	585,192	726,663	852,400	645,500
Sewer Maintenance	1,554	22,550	42,278	35,000	35,000
Street Landscape Maintenance	425,073	573,850	147,382	181,000	188,000
Fuel Modification	-	-	1,041,109	620,000	575,000
Vehicle Maintenance	40,694	41,462	37,905	46,000	46,000
<b>Total General Fund - Public Works</b>	<b>\$ 4,954,053</b>	<b>\$ 5,191,137</b>	<b>\$ 5,714,008</b>	<b>\$ 5,526,077</b>	<b>\$ 5,196,900</b>

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 1,678,294	\$ 1,859,709	\$ 1,781,051	\$ 1,767,627	\$ 2,333,000
Maintenance & Operations	3,275,759	3,331,428	3,906,650	3,758,450	2,863,900
Capital Outlay	-	-	26,307	-	-
<b>Total General Fund - Public Works</b>	<b>\$ 4,954,053</b>	<b>\$ 5,191,137</b>	<b>\$ 5,714,008</b>	<b>\$ 5,526,077</b>	<b>\$ 5,196,900</b>

### Special Revenue Funds

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 101,032	\$ 85,121	\$ 97,755	\$ 96,500	\$ 96,500
Maintenance & Operations	2,883,919	2,991,962	3,110,573	4,195,692	4,154,600
Capital Outlay	2,519	-	24,053	46,999	-
Transfers Out	90,000	90,000	100,000	100,000	150,000
<b>Total Special Revenue Funds</b>	<b>\$ 3,077,470</b>	<b>\$ 3,167,083</b>	<b>\$ 3,332,381</b>	<b>\$ 4,439,191</b>	<b>\$ 4,401,100</b>

### Improvement Authority Funds

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Total for IA Portuguese Bend Fund	\$ 80,065	\$ 78,331	\$ 54,043	\$ 49,500	\$ 80,000
Total for IA Abalone Cove Fund	49,159	39,630	20,508	37,000	45,000
<b>Total Improvement Authority Funds</b>	<b>\$ 129,224</b>	<b>\$ 117,961</b>	<b>\$ 74,551</b>	<b>\$ 86,500</b>	<b>\$ 125,000</b>

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	129,224	117,961	74,551	86,500	125,000
<b>Total Improvement Authority Funds</b>	<b>\$ 129,224</b>	<b>\$ 117,961</b>	<b>\$ 74,551</b>	<b>\$ 86,500</b>	<b>\$ 125,000</b>

## 101 - General Fund

## Public Works Administration

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 1,678,294	\$ 1,859,709	\$ 1,781,051	\$ 1,767,627	\$ 2,333,000
Maintenance & Operations	479,201	295,603	311,534	255,650	392,900
<b>Total for Public Works Administration</b>	<b>\$ 2,157,495</b>	<b>\$ 2,155,312</b>	<b>\$ 2,092,585</b>	<b>\$ 2,023,277</b>	<b>\$ 2,725,900</b>

## Traffic Management

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	485,706	418,941	249,977	351,000	314,500
Capital Outlay	-	-	26,307	-	-
<b>Total for Traffic Management</b>	<b>\$ 485,706</b>	<b>\$ 418,941</b>	<b>\$ 276,284</b>	<b>\$ 351,000</b>	<b>\$ 314,500</b>

## Storm Water Quality

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	310,929	535,920	479,833	496,000	1,000
<b>Total for Storm Water Quality</b>	<b>\$ 310,929</b>	<b>\$ 535,920</b>	<b>\$ 479,833</b>	<b>\$ 496,000</b>	<b>\$ 1,000</b>

## Building Maintenance

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	597,136	453,630	448,644	531,000	306,000
<b>Total for Building Maintenance</b>	<b>\$ 597,136</b>	<b>\$ 453,630</b>	<b>\$ 448,644</b>	<b>\$ 531,000</b>	<b>\$ 306,000</b>

## Trails &amp; Open Space Maintenance

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	935,466	404,280	421,325	390,400	360,000
<b>Total for Trails &amp; Open Space Maintenance</b>	<b>\$ 935,466</b>	<b>\$ 404,280</b>	<b>\$ 421,325</b>	<b>\$ 390,400</b>	<b>\$ 360,000</b>

## Parks Maintenance

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	-	585,192	726,663	852,400	645,500
<b>Total for Parks Maintenance</b>	<b>\$ -</b>	<b>\$ 585,192</b>	<b>\$ 726,663</b>	<b>\$ 852,400</b>	<b>\$ 645,500</b>

\*New program created to track parks maintenance separate from trails & open space maintenance.

**Sewer Maintenance**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	1,554	22,550	42,278	35,000	35,000
<b>Total for Sewer Maintenance</b>	<b>\$ 1,554</b>	<b>\$ 22,550</b>	<b>\$ 42,278</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>

**Street Landscape Maintenance**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	425,073	573,850	147,382	181,000	188,000
<b>Total for Street Landscape Maintenance</b>	<b>\$ 425,073</b>	<b>\$ 573,850</b>	<b>\$ 147,382</b>	<b>\$ 181,000</b>	<b>\$ 188,000</b>

**Fuel Modification**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	-	-	1,041,109	620,000	575,000
<b>Total for Fuel Modification</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,041,109</b>	<b>\$ 620,000</b>	<b>\$ 575,000</b>

**Vehicle Maintenance**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	40,694	41,462	37,905	46,000	46,000
<b>Total for Vehicle Maintenance</b>	<b>\$ 40,694</b>	<b>\$ 41,462</b>	<b>\$ 37,905</b>	<b>\$ 46,000</b>	<b>\$ 46,000</b>

\*New program created to track vehicle maintenance.

**General Fund - Public Works Department**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 1,678,294	\$ 1,859,709	\$ 1,781,051	\$ 1,767,627	\$ 2,333,000
Maintenance & Operations	3,275,759	3,331,428	3,906,650	3,758,450	2,863,900
Capital Outlay	-	-	26,307	-	-
<b>Total General Fund - Public Works</b>	<b>\$ 4,954,053</b>	<b>\$ 5,191,137</b>	<b>\$ 5,714,008</b>	<b>\$ 5,526,077</b>	<b>\$ 5,196,900</b>

**202 - Gas Tax Fund****Portuguese Bend Road Maintenance**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	-	48,867	-	30,000	-
<b>Total for Portuguese Bend Road</b>	<b>\$ -</b>	<b>\$ 48,867</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ -</b>

**Fuel Modification**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	-	-	24,750	-	-
<b>Total for Fuel Modification</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 24,750</b>	<b>\$ -</b>	<b>\$ -</b>

**Street Landscape Maintenance**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	676,965	508,460	634,391	802,000	670,000
<b>Total for Street Landscape Maintenance</b>	<b>\$ 676,965</b>	<b>\$ 508,460</b>	<b>\$ 634,391</b>	<b>\$ 802,000</b>	<b>\$ 670,000</b>

**Street Pavement Maintenance**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	205,666	256,454	128,232	244,000	260,000
<b>Total for Street Pavement Maintenance</b>	<b>\$ 205,666</b>	<b>\$ 256,454</b>	<b>\$ 128,232</b>	<b>\$ 244,000</b>	<b>\$ 260,000</b>

**Traffic Signal Maintenance**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	10,000	16,770	12,506	-	-
<b>Total for Traffic Signal Maintenance</b>	<b>\$ 10,000</b>	<b>\$ 16,770</b>	<b>\$ 12,506</b>	<b>\$ -</b>	<b>\$ -</b>

**Gas Tax Fund**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	892,631	830,551	775,129	1,076,000	930,000
<b>Total for Gas Tax Fund</b>	<b>\$ 892,631</b>	<b>\$ 830,551</b>	<b>\$ 775,129</b>	<b>\$ 1,076,000</b>	<b>\$ 930,000</b>

**209 - El Prado Fund****El Prado Maintenance**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	493	594	-	800	800
<b>Total for El Prado Fund</b>	<b>\$ 493</b>	<b>\$ 594</b>	<b>\$ -</b>	<b>\$ 800</b>	<b>\$ 800</b>

**211 - 911 Act Fund****1911 Act - Street Lighting**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	566,480	531,229	461,726	480,100	570,100
<b>Total for 1911 Act Fund</b>	<b>\$ 566,480</b>	<b>\$ 531,229</b>	<b>\$ 461,726</b>	<b>\$ 480,100</b>	<b>\$ 570,100</b>

## 213 - Waste Reduction Fund

## Waste Reduction

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 87,538	\$ 69,948	\$ 80,670	\$ 81,800	\$ 81,800
Maintenance & Operations	157,117	143,043	143,115	222,700	258,900
<b>Total for Waste Reduction Fund</b>	<b>\$ 244,655</b>	<b>\$ 212,991</b>	<b>\$ 223,785</b>	<b>\$ 304,500</b>	<b>\$ 340,700</b>

## 214 - Air Quality Management District Fund

## AQMD

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	49,995	50,000	-	57,000	57,000
<b>Total for AQMD Fund</b>	<b>\$ 49,995</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 57,000</b>	<b>\$ 57,000</b>

## 216 - Proposition A Fund

## Prop A

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	627,815	705,645	777,958	807,492	793,000
Capital Outlay	2,519	-	-	46,999	-
<b>Total for Prop A Fund</b>	<b>\$ 630,334</b>	<b>\$ 705,645</b>	<b>\$ 777,958</b>	<b>\$ 854,491</b>	<b>\$ 793,000</b>

## 217 - Public Safety Grants

## Public Safety Grants

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Transfers Out	140,000	130,000	175,000	130,000	200,000
<b>Total for Public Safety Grants</b>	<b>\$ 140,000</b>	<b>\$ 130,000</b>	<b>\$ 175,000</b>	<b>\$ 130,000</b>	<b>\$ 200,000</b>

## 221 - Measure M Fund

## Measure M

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	448,464	565,972	525,317	536,000	562,000
<b>Total for Measure M Fund</b>	<b>\$ 448,464</b>	<b>\$ 565,972</b>	<b>\$ 525,317</b>	<b>\$ 536,000</b>	<b>\$ 562,000</b>

## 223 - Subregion 1 Fund

## Subregion 1

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	36,229	43,831	42,530	41,600	41,600
<b>Total for Subregion 1 Fund</b>	<b>\$ 36,229</b>	<b>\$ 43,831</b>	<b>\$ 42,530</b>	<b>\$ 41,600</b>	<b>\$ 41,600</b>



## 224 - Measure A Fund

## Measure A

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Transfers Out	90,000	90,000	100,000	100,000	150,000
<b>Total for Measure A Fund</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 150,000</b>

## 225 - Abalone Cove Sewer Maintenance Fund

## Abalone Cove Sewer Maintenance

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 13,494	\$ 15,173	\$ 17,085	\$ 14,700	\$ 14,700
Maintenance & Operations	104,695	34,753	96,872	137,000	142,800
Capital Outlay	-	-	24,053	-	-
<b>Total for Ab Cove Sewer Fund</b>	<b>\$ 118,189</b>	<b>\$ 49,926</b>	<b>\$ 138,010</b>	<b>\$ 151,700</b>	<b>\$ 157,500</b>

## 227 - Ginsburg Cultural Arts Building Fund

## Ginsburg Cultural Arts Building

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	-	86,344	1,045	-	-
<b>Total for Ginsburg Cultural Arts Fund</b>	<b>\$ -</b>	<b>\$ 86,344</b>	<b>\$ 1,045</b>	<b>\$ -</b>	<b>\$ -</b>

## 338 - Environmental Excise Tax (EET) Fund

## Environmental Excise Tax (EET) Fund

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	-	-	286,881	205,000	210,000
<b>Total for EET Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 286,881</b>	<b>\$ 205,000</b>	<b>\$ 210,000</b>

## 343 - Measure W Fund

## Measure W

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	-	-	-	632,000	588,400
<b>Total for Measure W Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 632,000</b>	<b>\$ 588,400</b>

## Special Revenue Funds

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 101,032	\$ 85,121	\$ 97,755	\$ 96,500	\$ 96,500
Maintenance & Operations	2,883,919	2,991,962	3,110,573	4,195,692	4,154,600
Capital Outlays	2,519	-	24,053	46,999	-
Transfers Out	90,000	90,000	100,000	100,000	150,000
<b>Total for Special Revenue Funds</b>	<b>\$ 3,077,470</b>	<b>\$ 3,167,083</b>	<b>\$ 3,332,381</b>	<b>\$ 4,439,191</b>	<b>\$ 4,401,100</b>

## 285 - Improvement Authority Portuguese Bend Fund

## Improvement Authority - Portuguese Bend

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	80,065	78,331	54,043	49,500	80,000
<b>Total for IA - Portuguese Bend Fund</b>	<b>\$ 80,065</b>	<b>\$ 78,331</b>	<b>\$ 54,043</b>	<b>\$ 49,500</b>	<b>\$ 80,000</b>

## 795 - Improvement Authority - Abalone Cove Fund

## Improvement Authority - Abalone Cove

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	49,159	39,630	20,508	37,000	45,000
<b>Total for IA - Abalone Cove Fund</b>	<b>\$ 49,159</b>	<b>\$ 39,630</b>	<b>\$ 20,508</b>	<b>\$ 37,000</b>	<b>\$ 45,000</b>

## Improvement Authority Funds

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	129,224	117,961	74,551	86,500	125,000
<b>Total for Improvement Authority Funds</b>	<b>\$ 129,224</b>	<b>\$ 117,961</b>	<b>\$ 74,551</b>	<b>\$ 86,500</b>	<b>\$ 125,000</b>

Department:		Public Works					
Budget Program:		Public Works Administration					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-3110-4101	Full-Time Salaries	1,212,904	1,293,264	1,231,195	1,305,050	1,733,000
	101-400-3110-4102	Part-Time Salaries	25,275	50,156	45,501	23,364	29,200
	101-400-3110-4103	Over-Time Salaries	9,482	16,754	8,103	13,200	14,600
	101-400-3110-4104	Employee Bonuses	7,914	3,741	11,294	6,885	-
	101-400-3110-4106	Automobile Allowances	150	1,800	1,800	1,800	1,800
	101-400-3110-4201	Health/Dental/Vision Insurance	153,531	170,754	155,004	131,516	193,200
	101-400-3110-4202	Fica/Medicare	18,715	18,816	17,455	18,530	25,400
	101-400-3110-4203	Calpers Retirement	93,072	106,207	106,415	136,605	159,200
	101-400-3110-4204	Workers' Compensation	28,817	32,919	30,558	28,122	33,500
	101-400-3110-4205	Other Benefits	32,277	40,177	33,868	34,009	51,300
	101-400-3110-4206	H.S.A. Contribution	41,257	46,665	29,558	26,546	28,800
	101-400-3110-4207	Calpers Unfunded Liabilities	54,900	78,456	110,300	42,000	63,000
	101-400-3110-4310	Operating Materials & Supplies	7,535	6,634	8,534	8,000	11,000
	101-400-3110-4311	Postage	335	-	-	-	-
	101-400-3110-4601	Dues & Memberships	706	5,513	2,257	2,000	2,000
	101-400-3110-5101	Professional/Technical Service	355,996	197,031	251,549	206,000	317,000
	101-400-3110-5102	Advertising	43,939	30,557	16,602	11,000	11,000
	101-400-3110-5103	Printing/Binding	11,379	7,556	5,548	4,000	5,000
	101-400-3110-5106	Rents & Leases	5,040	5,043	4,655	5,000	5,500
	101-400-3110-5301	Telephone	6,102	6,980	6,595	6,000	7,000
	101-400-3110-6001	Meetings & Conferences	10,261	2,346	4,011	250	1,500
	101-400-3110-6002	Travel/Mileage Reimbursement	964	470	253	-	500
	101-400-3110-6101	Training	4,121	2,505	2,155	6,000	5,000
	101-400-3110-6102	Publications/Journals	1,923	68	175	1,000	300
	101-400-3110-6201	Equipment Replacement Charges	30,900	30,900	9,200	6,400	27,100
Expenditure Subtotals			2,157,495	2,155,312	2,092,585	2,023,277	2,725,900
Total Program Expenditures			2,157,495	2,155,312	2,092,585	2,023,277	2,725,900

Department: City Administration		
Budget Program: Public Works Administration		
Account #	Account Description	FY21-22 Adopted Budget
101-400-3110-4101	<b>Full-Time Salaries</b>	1,733,000
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-3110-4102	<b>Part-Time Salaries</b>	29,200
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-3110-4103	<b>Over-Time Salaries</b>	14,600
	Request for over-time for part-time staff for working days that are designated holidays.	
101-400-3110-4106	<b>Automobile Allowances</b>	1,800
	Allowance for use of employees' private automobiles for City business.	
101-400-3110-4201	<b>Health/Dental/Vision Insurance</b>	193,200
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-3110-4202	<b>Fica/Medicare</b>	25,400
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-3110-4203	<b>Calpers Retirement</b>	159,200
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-3110-4204	<b>Workers' Compensation</b>	33,500
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-3110-4205	<b>Other Benefits</b>	51,300
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-3110-4206	<b>H.S.A. Contribution</b>	28,800
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-3110-4207	<b>Calpers Unfunded Liabilities</b>	63,000
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-3110-4310	<b>Operating Materials &amp; Supplies</b>	11,000
	Office supplies, minor equipment, public outreach/education and promotion material for meetings and events, and miscellaneous items.	
101-400-3110-4601	<b>Dues &amp; Memberships</b>	2,000
	Annual dues for professional organizations including APWA, City County Engineers Association, Municipal Management Association, and the cost of professional licensing (P.E.) for department staff in order for them to maintain their professional status.	
101-400-3110-5101	<b>Professional/Technical Service</b>	317,000
	City Engineering Activity: Contracted engineering services to review land maps and development plans that are not reimbursable by developers. (\$20,000) Rigg Consulting Engineering Studies: Contracted services for engineering needs such as non-CIP design, surveys and constructability reviews (\$15,000) Various Inspection Services: Inspections for encroachment permits, traffic projects, and Right-of-Way (ROW) maintenance projects. Permit fees collected as General Fund revenue partially offset the cost of this program. (\$65,000) Sunbeam Consulting Wireless Telecommunication Permits: Consultant support for review, evaluation and processing of permit applications. Permit application fee reimburses City for consultant costs. (\$60,000) Interwest Consulting Landscape and Lighting Maintenance District (LLMD): Contracted services for preparation of the annual LLMD Engineer's Report. (\$7,000) Harris & Associates. Underground SCE Utility Resilient Master Plan (\$100,000) Alternative energy resources first phase (\$50,000)	

<b>Department: City Administration</b> <b>Budget Program: Public Works Administration</b>		
<b>Account #</b>	<b>Account Description</b>	<b>FY21-22 Adopted Budget</b>
<b>101-400-3110-5102</b>	<b>Advertising</b>	<b>11,000</b>
	Legal notice advertising for Public Works projects that are going out to bid, as well as noticing for public hearings and other public meetings. Includes recordation of legal notices and legal or environmental filings with the County Recorder's office. (\$4,500) Various This includes online procurement services when projects/contracts go out to bid. (\$6,500) PlanetBids	
<b>101-400-3110-5103</b>	<b>Printing/Binding</b>	<b>5,000</b>
	Printing of permits, materials for public meetings, bid documents, and blueprints for Public Works projects.	
<b>101-400-3110-5106</b>	<b>Rents &amp; Leases</b>	<b>5,500</b>
	Storage Pod Rental - Annual rental fees for two (2) on-site storage pods to house inactive Public Works plans, documents, files, and surplus furniture.	
<b>101-400-3110-5301</b>	<b>Telephone</b>	<b>7,000</b>
	Cellphone service for City-owned phones used by Public Works field and engineering personnel.	
<b>101-400-3110-6001</b>	<b>Meetings &amp; Conferences</b>	<b>1,500</b>
	Charges for expenses incurred for off-site City meetings and conferences. Expenses include registration fees, lodging, meals, transportation, and other miscellaneous expenses.	
<b>101-400-3110-6002</b>	<b>Travel/Mileage Reimbursement</b>	<b>500</b>
	Reimbursement of staff for use of personal vehicles to attend off-site meetings, conferences, training events, etc.	
<b>101-400-3110-6101</b>	<b>Training</b>	<b>5,000</b>
	This item provides for specialized and technical training and professional development for Public Works staff.	
<b>101-400-3110-6102</b>	<b>Publications/Journals</b>	<b>300</b>
	Provides for subscriptions to periodicals, educational materials, and technical publications, which assist City staff in the performance of their duties by enhancing their technical knowledge and skills.	
<b>101-400-3110-6201</b>	<b>Equipment Replacement Charges</b>	<b>27,100</b>
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	

Department:		Public Works					
Budget Program:		Traffic Management					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-3120-4310	Operating Materials & Supplies	3,779	16,640	-	5,000	2,000
	101-400-3120-5101	Professional/Technical Service	355,938	273,252	214,612	322,000	277,500
	101-400-3120-5102	Advertising	-	4,138	-	-	-
	101-400-3120-5103	Printing/Binding	-	8,061	4,288	3,500	5,000
	101-400-3120-5201	Repair & Maintenance Services	108,416	99,208	18,772	2,500	15,000
	101-400-3120-5304	Electricity	17,573	17,642	12,305	18,000	15,000
	101-400-3120-8101	Equipment & Furniture	-	-	26,307	-	-
Expenditure Subtotals			485,706	418,941	276,284	351,000	314,500
Total Program Expenditures			485,706	418,941	276,284	351,000	314,500

Department: City Administration		
Budget Program: Traffic Management		
Account #	Account Description	FY21-22 Adopted Budget
101-400-3120-4310	<b>Operating Materials &amp; Supplies</b>	2,000
	Supplies for misc. repairs. (\$2,000)	
101-400-3120-5101	<b>Professional/Technical Service</b>	277,500
	Traffic Engineering Consultant Services: Provide the following services a) Traffic Safety Committee (TSC) related requests/issues/investigations including conducting speed studies, warrant analysis, traffic circulation analysis, support to respond to residents' concerns and requests regarding traffic issues, traffic calming, meeting attendance and presentations, if necessary, and trying to improve traffic processes; b) Review of Traffic Control Plans for various non-CIP City projects; c) Pursuing traffic-related grants, and d) Traffic Signal Engineering for various traffic signals throughout the City including traffic signal timing design and analysis. (\$72,500) consultant TBD Inspection of Pavement Striping and Marking: Inspection services to monitor contracted pavement striping and markings on streets and adjacent to schools. (\$5,000) Sunbeam Consulting School Traffic Control (Flagging): Professional flagging services during regular and summer school sessions during peak student drop off and pickup hours adjacent to Miraleste Intermediate School. Flagging provided at two locations by Miraleste Intermediate School a) on Palos Verdes Drive East (PVDE)/Via Canada/end of school driveway, and b) Miraleste/PVDE Drive. (\$155,000) vendor TBD School Crossing Guards: Crossing guard services at certain City intersections adjacent to schools (\$45,000). This is the City's share of costs, or 43% of total. The PVPUSD pays its own share of costs which is 57% of total, or approximately \$50,000. PVPUSD contract is with All City Management Services.	
101-400-3120-5103	<b>Printing/Binding</b>	5,000
	Printing annual parking programs permits decals/plaque cards for various neighborhoods, and recreational users.	
101-400-3120-5201	<b>Repair &amp; Maintenance Services</b>	15,000
	Annual Pavement Striping Program: Contracted services for pavement striping, and marking. This program includes enhancements to school zones delayed due to school campus closures, and refreshing of roadway markers and legends. Traffic Control Providers for City Events.	
101-400-3120-5304	<b>Electricity</b>	15,000
	This account provides for electrical utility (light and power) expenses	

Department:		Public Works					
Budget Program:		Storm Water Quality					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-3130-4310	Operating Materials & Supplies	600	79	-	1,000	1,000
	101-400-3130-5101	Professional/Technical Service	206,904	447,223	333,055	330,000	-
	101-400-3130-5201	Repair & Maintenance Services	103,425	88,618	146,778	165,000	-
Expenditure Subtotals			310,929	535,920	479,833	496,000	1,000
Total Program Expenditures			310,929	535,920	479,833	496,000	1,000



Department: Public Works	
Budget Program: Storm Water Quality	
	FY21-22 Adopted Budget
Account #	Account Description
101-400-3130-4310	Operating Materials & Supplies
	1,000
	Citywide Overflow and Flood Clean-Up: Purchasing spill kits and other equipment used by the City's Right-of-Way (ROW) maintenance crews to contain Sanitary Sewer Overflows (SSOs) and flooding that could potentially impact water quality.

Department:		Public Works					
Budget Program:		Building Maintenance					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-3140-4310	Operating Materials & Supplies	63,424	60,669	62,556	65,000	65,000
	101-400-3140-5101	Professional/Technical Service	-	-	1,602	1,500	500
	101-400-3140-5106	Rents & Leases	3,894	7,017	2,525	9,500	12,500
	101-400-3140-5201	Repair & Maintenance Services	424,832	290,074	298,680	348,000	133,000
	101-400-3140-5302	Water	17,684	10,073	8,753	15,000	13,000
	101-400-3140-5303	Gas	1,925	2,580	2,098	2,000	2,000
	101-400-3140-5304	Electricity	85,377	83,217	72,430	90,000	80,000
Expenditure Subtotals			597,136	453,630	448,644	531,000	306,000
Total Program Expenditures			597,136	453,630	448,644	531,000	306,000

Department: Public Works		
Budget Program Building Maintenance		
Account #	Account Description	FY21-22 Adopted Budget
101-400-3140-4310	<b>Operating Materials &amp; Supplies</b>	65,000
	1. Building Supplies and Equipment: Includes building maintenance supplies, minor equipment, and kitchen supplies for City Council meetings, City Commission or Committee meetings, and for all City facilities. (\$33,000) various vendors 2. Custodial Supplies: Custodial supplies for all City facilities including at parks. (\$30,000) Unisan 3. Fuel for emergency generators: Fuel for emergency generators located at the Civic Center complex, the Point Vicente Interpretive Center (PVIC), and Hesse Park. (\$2,000)	
101-400-3140-5101	<b>Professional/Technical Service</b>	500
	Costs associated with small scale office reconfiguration projects. Costs are incurred for office reconfigurations when new staff are hired.	
101-400-3140-5106	<b>Rents &amp; Leases</b>	12,500
	1) Rental of specialty vehicles and equipment: Needed to support Building Maintenance activities and equipment for special events including rental of additional temporary lighting for City's evening events. (\$3,500) 2) Rental of temporary HVAC systems: Temporary HVAC systems for Civic Center complex for public counter areas (\$9,000) La Brea Air	
101-400-3140-5201	<b>Repair &amp; Maintenance Services</b>	133,000
	These services provide for the ongoing maintenance of all City and park buildings. The budget allocation varies from year to year, depending on the number of maintenance projects planned each year. The following are ongoing maintenance efforts: 1. Custodial Services: Contracted custodial services for regular servicing of all City buildings including park facilities at night time. (\$94,000) Valley Maintenance 2. Graffiti Abatement: Contracted services to remove graffiti from public areas. (\$72,000) Graffiti Protective Coatings 3. General Building Maintenance: Contracted maintenance services to provide minor preventive and reactive building maintenance, including: carpentry, masonry, painting, locksmith, building entrance mats, and mechanical repairs for all City facilities. (\$9,500) Various 4. Building Security: Electronic park buildings and the Civic Center complex security monitoring, access control, and alarm system maintenance by a contracted security company. (\$30,000) Bay Alarm 5. Pest Control: Monthly pest control in and around all City buildings. Includes additional phased building termite control. (\$8,500) American City Pest 6. Heating, Ventilation, and Air Conditioning (HVAC) Maintenance: Preventive and reactive maintenance, and replacement of deteriorated HVAC systems at various City facilities and buildings. (\$6,000) Thompson AC/Various, South Bay Heating, various 7. Park and Gate Security: Contracted security Patrol to open and close park and parking lot gates to City facilities in the morning and evening. (\$28,000) Black Knight Patrol 8. Electrical Maintenance: Contracted electrical services to provide preventive and reactive maintenance at all city facilities. (\$30,000) Howard Electric 9. Fire Prevention Sprinkler Systems and Fire Extinguisher Service: Annual inspection and maintenance of fire prevention sprinkler systems and fire extinguishers located at all City facilities. (\$7,000) Fire Safe Group/Various 10. Plumbing Maintenance: Contracted plumbing to provide preventive and reactive maintenance at all city facilities. (\$30,000) Monaco Mechanical/All Area Services 11. Emergency Generator Maintenance: Annual maintenance of three emergency generators. (\$9,000) Duthie 12. Mechanical Door (ADA), security shutters and door repairs, as needed. (\$5,000) Vortex Industries/Various 13. Elevator Inspection: Regular inspection and as needed maintenance and repairs to the City Hall elevator. (\$4,000) Otis Elevator 14. Permits: Cost to obtain various required County and State permits. (\$3,000) SCAQMD/Various	
101-400-3140-5302	<b>Water</b>	13,000
	Water utility service for all City buildings.	
101-400-3140-5303	<b>Gas</b>	2,000
	Gas utility service for all City buildings.	

Department: Public Works		
Budget Program Building Maintenance		
Account #	Account Description	FY21-22 Adopted Budget
101-400-3140-5304	Electricity	80,000
	Electricity utility service for all City buildings.	

Department:		Public Works					
Budget Program:		Trails & Open Space Maintenance					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-3150-4310	Operating Materials & Supplies	74,241	11,069	69,810	26,000	30,000
	101-400-3150-4901	Misc. Expenses	115,629	120,011	122,334	121,800	122,000
	101-400-3150-5101	Professional/Technical Service	48,252	2,270	-	-	10,000
	101-400-3150-5106	Rents & Leases	-	-	-	-	28,000
	101-400-3150-5201	Repair & Maintenance Services	492,738	118,371	228,655	242,600	170,000
	101-400-3150-5302	Water	203,915	151,556	-	-	-
	101-400-3150-5304	Electricity	691	1,003	526	-	-
Expenditure Subtotals			935,466	404,280	421,325	390,400	360,000
Total Program Expenditures			935,466	404,280	421,325	390,400	360,000

Department: Public Works		
Budget Program Trails & Open Space Maintenance		
Account #	Account Description	FY21-22 Adopted Budget
101-400-3150-4310	<b>Operating Materials &amp; Supplies</b>	30,000
	a) Materials and equipment to maintain and repair trails and open space areas. This includes repair and replacement of the trails and open space amenities, fences, signs and mulch and decomposed granite (DG) material for trails and open spaces. (\$20,000) Various b) Sign Replacement: Updating and replacing worn and damaged signs at various locations within the open space areas, including installing retroreflective signs. Install trail markers at various locations throughout the preserve. (\$10,000) Statewide Safety Systems	
101-400-3150-4901	<b>Misc. Expenses</b>	122,000
	Klondike Canyon Landslide Abatement District maintenance and operating assessments for City-owned parcels. (\$50,300) Abalone Cove Landslide Abatement District (ACLAD) maintenance and operating assessments for City-owned parcels. (\$71,500)	
101-400-3150-5101	<b>Professional/Technical Service</b>	10,000
	Habitat Survey: Habitat and species survey to support maintenance activities in trails and open spaces during certain months of the year. PVPLD/Various	
101-400-3150-5106	<b>Rents &amp; Leases</b>	28,000
	Rental for portable toilets and sinks. Diamond Environmental	
101-400-3150-5201	<b>Repair &amp; Maintenance Services</b>	170,000
	a) Landscape Maintenance at City trails and Open Spaces: Services include vegetation control, pest control, low voltage electrical repairs, non-native vegetation maintenance, litter patrol, trash collection, maintenance of open space amenities, irrigation system maintenance, trails maintenance, weed abatement, fence repairs, sign installs and repairs, and drainage maintenance. (\$145,000) Stay Green b) Fire Access Road Annual Maintenance: Grading and repairs to damaged sections of the fire access roadway in the open spaces performed to maintain safe access to this area for the LA County Fire Department, RPV staff, and utility companies. This includes detention basin annual cleaning, grading, and repairs to water tank trail Road, Burma Road, and other open space areas, as needed. (\$25,000) Hardy and Harper	

Department:		Public Works					
Budget Program:		Parks Maintenance					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-3151-4310	Operating Materials & Supplies	-	8,270	117,417	173,000	23,000
	101-400-3151-5106	Rents & Leases	-	-	19,712	21,000	-
	101-400-3151-5201	Repair & Maintenance Services	-	576,922	446,876	457,400	451,500
	101-400-3151-5302	Water	-	-	142,658	200,000	170,000
	101-400-3151-5303	Gas	-	-	-	500	500
	101-400-3151-5304	Electricity	-	-	-	500	500
Expenditure Subtotals			-	585,192	726,663	852,400	645,500
Total Program Expenditures			-	585,192	726,663	852,400	645,500

Department: Public Works		
Budget Program Parks Maintenance		
Account #	Account Description	FY21-22 Adopted Budget
101-400-3151-4310	<b>Operating Materials &amp; Supplies</b>	23,000
	<p>a) Materials and equipment to maintain and repair City Parks amenities, fences, signs, playground equipment, and mulch material for dog parks and City facilities. Performing repairs to playground equipment and lay surfaces as recommended through the 2020 playground audit. (\$13,000) B.D. White Top Soil/Various.</p> <p>b) Sign Replacement: Updating and replacing worn and damaged signs at various locations within the parks including installing retroreflective signs. Install trail markers at various locations throughout the preserve. (\$10,000)</p>	
101-400-3151-5201	<b>Repair &amp; Maintenance Services</b>	451,500
	<p>Landscape maintenance services for parks facilities. The budget allocation varies from year to year depending on the number of maintenance projects planned for each year.</p> <p>a) Landscape Maintenance at City Parks: Include maintenance of newly developed Lower Hesse Park, plus the regular turf and ground cover care, pest control, electrical repairs, non-native vegetation maintenance, sports field maintenance, litter patrol, trash collection, irrigation system maintenance, and weed abatement. (\$402,000) StayGreen</p> <p>b) Park Parking Lot &amp; Other Park Maintenance: Includes restriping, installing curb stops &amp; minor parking lot maintenance, sidewalk &amp; drainage repairs, signage, fence, bench, decomposed granite repairs, &amp; maintenance of park amenities, and hardscape repairs, as needed. (\$34,500) Hardy &amp; Harper/Various</p> <p>c) Water and Backflow Testing and Replacement. (\$3,500)</p> <p>d) Misc. One Time Special Needs at Various Parks. (\$10,000)</p>	
101-400-3151-5302	<b>Water</b>	170,000
	Water Utility Service: Water utility service for all parks irrigation systems, The California Water Service Company has lifted Tier II water conservation restrictions; therefore, irrigation is being restored to full evapotranspiration (ET) replacement.	
101-400-3151-5303	<b>Gas</b>	500
	Gas utility service at City parks.	
101-400-3151-5304	<b>Electricity</b>	500
	Electrical utility charges for landscape irrigation control boxes at City parks.	



BUDGET OVERVIEW

Department:		Public Works					
Budget Program:		Sewer Maintenance					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-3160-5101	Professional/Technical Service	1,554	22,550	37,778	25,000	21,000
	101-400-3160-5201	Repair & Maintenance Services	-	-	4,500	10,000	14,000
Expenditure Subtotals			1,554	22,550	42,278	35,000	35,000
Total Program Expenditures			1,554	22,550	42,278	35,000	35,000

CITY FUNDS SUMMARY

GENERAL FUND SUMMARY

BUDGET PROGRAMS

APPENDIX

Department: Public Works		
Budget Program: Sewer Maintenance		
Account #	Account Description	FY21-22 Adopted Budget
101-400-3160-5101	<b>Professional/Technical Service</b>	21,000
	a) Industrial Waste Monitoring: Los Angeles County Department of Public Works fees charges for sewer testing for hazardous materials and emergency response. b) Sewer Pipe Filming & Investigation: Closed Circuit Television (CCTV) inspections and monitoring of sewer pipes in the overflow area on emergency or urgent cases that supplements the regular efforts by Los Angeles County.	
101-400-3160-5201	<b>Repair &amp; Maintenance Services</b>	14,000
	a) Emergency and/or urgent repair of sewer pipelines as deficiencies are identified through Closed Circuit TV (CCTV) inspections that supplements the LA County efforts. Various b) Emergency Sewer Related Repairs and Spill Response: Emergency response and performing needed repairs and spill prevention on roads and public ROW associated with weather or unexpected events, and emergencies. Various c) Emergency repairs to city sewer laterals (mechanical, hydraulic and plumbing) or s deficiencies are identified through Closed Circuit TV (CCTV) inspections that supplements the LA County efforts. Various d) Sewer related environmental and hazardous waste response and clean-up due to weather, accidents and spills, as needed. Ocean Blue Environmental	

BUDGET OVERVIEW

Department:		Public Works					
Budget Program:		Street Landscape Maintenance					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-3180-5201	Repair & Maintenance Services	243,923	386,856	-	-	-
	101-400-3180-5202	Neighborhood Beautification Program	-	-	-	-	25,000
	101-400-3180-5302	Water	175,411	182,063	144,419	175,000	157,000
	101-400-3180-5304	Electricity	5,739	4,931	2,963	6,000	6,000
Expenditure Subtotals			425,073	573,850	147,382	181,000	188,000
Total Program Expenditures			425,073	573,850	147,382	181,000	188,000

CITY FUNDS SUMMARY

GENERAL FUND SUMMARY

BUDGET PROGRAMS

APPENDIX

Department: Public Works		
Budget Program: Street Landscape Maintenance		
Account #	Account Description	FY21-22 Adopted Budget
101-400-3180-5202	<b>Neighborhood Beautification Program</b>	25,000
	Maintain neighborhood entry signs and landscaping.	
101-400-3180-5302	<b>Water</b>	157,000
	Water utility service to all irrigated medians. Water usage has been restored due to the lifting of Tier II water conservation restrictions by the California Water Service Company.	
101-400-3180-5304	<b>Electricity</b>	6,000
	Electrical utility service (light and power) for medians which have electronic irrigation controllers and/or landscape lighting. This account includes electrical power to Ocean Terrace, which is a special benefit median.	

BUDGET OVERVIEW

Department:		Public Works					
Budget Program:		Fuel Modification					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-3230-5101	Professional/Tech Services	-	-	87,336	3,000	25,000
	101-400-3230-5201	Repair & Maintenance Services	-	-	953,773	617,000	550,000
Expenditure Subtotals			-	-	1,041,109	620,000	575,000
Total Program Expenditures			-	-	1,041,109	620,000	575,000

CITY FUNDS SUMMARY

GENERAL FUND SUMMARY

BUDGET PROGRAMS

APPENDIX

<b>Department: Public Works</b> <b>Budget Program: Fuel Modification</b>		
<b>Account #</b>	<b>Account Description</b>	<b>FY21-22 Adopted Budget</b>
<b>101-400-3230-5101</b>	<b>Professional/Tech Services</b>	<b>25,000</b>
	Professional services to conduct: a) Biological surveys (including bird and nesting surveys) required by the City's Natural Communities Conservation Plan / Habitat Conservation Plan (NCCP/HCP). (\$15,000) PVPLC/Various b) Geological surveys to study steeply sloped areas where there are concerns that fuel modification may allow for significant erosion and affect the stability of the sloped area. (\$10,000) vendor TBD	
<b>101-400-3230-5201</b>	<b>Repair &amp; Maintenance Services</b>	<b>550,000</b>
	Fuel Modification is the practice of trimming, thinning or clearance of weeds and brush to create and maintain defensible space around structures, in response to the threat of wildfire. Due to the majority of the City being designated as a Very High Fire Hazard Severity Zone, defensible space in the City is defined as areas within 200 feet of structures. There are 267.08 acres of City property that meet the definition of defensible space, and therefore have been labeled Fuel Modification areas/zones. Although some acreage is landscaped and maintained regularly (such as park areas), and other areas are maintained by homeowner associations or private developers (based on project-specific conditions of approval), the City contracts with vendors to perform fuel modification services on the majority of that acreage. Fuel Modification season is traditionally defined as April 1 through July 31 annually, as those dates represent the time of year when weed grown most often occurs. Goat grazing (\$276,400) Fire Grazers, Inc. Hand trimming (\$254,000) StayGreen Misc./Unanticipated Needs (\$19,600)	

Department:		Public Works					
Budget Program:		Vehicle Maintenance					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	101-400-3240-4310	Operating Materials & Supplies	3,949	2,210	4,679	4,000	5,000
	101-400-3240-4313	Fuels/Gasoline	18,714	19,239	16,294	20,000	20,000
	101-400-3240-5201	Repair & Maintenance Services	15,571	16,195	13,590	18,000	18,000
	101-400-3240-5305	Wireless	2,460	3,818	3,342	4,000	3,000
Expenditure Subtotals			40,694	41,462	37,905	46,000	46,000
Total Program Expenditures			40,694	41,462	37,905	46,000	46,000

Department: Public Works		
Budget Program: Vehicle Maintenance		
Account #	Account Description	FY21-22 Adopted Budget
101-400-3240-4310	<b>Operating Materials &amp; Supplies</b>	5,000
	Supplies and material used for City's vehicle repairs, including fluids, oil, and electrical components	
101-400-3240-4313	<b>Fuels/Gasoline</b>	20,000
	Fuel for all City's vehicles	
101-400-3240-5201	<b>Repair &amp; Maintenance Services</b>	18,000
	Repair and maintenance services for City vehicles.	
101-400-3240-5305	<b>Wireless</b>	3,000
	Network fleet tracking and monitoring services for City's vehicles.	



Department:		Public Works					
Budget Program:		Gas Tax - Traffic Signal Maintenance					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	202-400-3120-5201	Repair & Maintenance Services	10,000	16,770	12,506	-	-
Expenditure Subtotals			10,000	16,770	12,506	-	-
Total Program Expenditures			10,000	16,770	12,506	-	-

Department:		Public Works					
Budget Program:		Gas Tax - Street Pavement Maintenance					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	202-400-3170-5101	Professional/Technical Service	-	-	-	9,000	15,000
	202-400-3170-5201	Repair & Maintenance Services	205,666	256,454	128,232	235,000	245,000
Expenditure Subtotals			205,666	256,454	128,232	244,000	260,000
Total Program Expenditures			205,666	256,454	128,232	244,000	260,000

Department: Public Works		
Budget Program Street Pavement Maintenance (Gas Tax Fund)		
Account #	Account Description	FY21-22 Adopted Budget
202-400-3170-5101	Professional/Technical Service	15,000
	Inspection of roadway repairs: On going inspection of right of way and roadway repairs. (\$15,000) Sunbeam	
202-400-3170-5201	Repair & Maintenance Services	245,000
	Contract services for: a) Roadway maintenance and repairs, including roadway patching, crack-filling, pothole repairs, sidewalk grinding and patching, and tree root removal, and b) Restoration of centerline survey information and monumentation, as needed if removed due to ROW repairs. (\$245,000) Hardy & Harper	

Department:		Public Works					
Budget Program:		Gas Tax - Street Landscape Maintenance					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	202-400-3180-4310	Operating Materials & Supplies	35,925	17,778	24,213	60,000	40,000
	202-400-3180-5101	Professional/Technical Service	6,000	-	-	5,000	5,000
	202-400-3180-5201	Repair & Maintenance Services	635,040	491,058	610,898	737,000	625,000
	202-400-3180-5302	Water	-	(376)	(720)	-	-
Expenditure Subtotals			676,965	508,460	634,391	802,000	670,000
Total Program Expenditures			676,965	508,460	634,391	802,000	670,000

Department: Public Works	
Budget Program Street Landscape Maintenance (Gas Tax Fund)	
	FY21-22 Adopted Budget
Account #	Account Description
202-400-3180-4310	<b>Operating Materials &amp; Supplies</b>  1. Street Signs: This is an ongoing program to replace aging street signs that are degraded and difficult to read. In addition to replacing aging street signs, non- compliant signs are also replaced. Statewide Safety Systems 2. Roadway Supplies/Equipment: Traffic safety devices and materials required to perform roadway maintenance activities including: signs, sign posts, guardrails, guardrail posts, paint, sandbags, concrete, and asphalt. Includes as needed retrofitting of traffic control devises. Various
202-400-3180-5101	<b>Professional/Technical Service</b>  This line item provides for consultant support to assist Public Works in administering maintenance contracts by inspecting maintenance activity in the field on a regular basis. (\$5,000)
202-400-3180-5201	<b>Repair &amp; Maintenance Services</b>  Median Maintenance: Contracted maintenance of landscaped center medians and street Right-of-Ways (ROW's). This maintenance work includes turf, ground cover, irrigation systems, shrubs, hardscape, litter patrol, and weed abatement. This includes the new landscaped medians on PVDW. (\$195,000) StayGreen Right-of-Way (ROW) Landscape and Litter Maintenance: Contracted maintenance for ROW areas including turf and ground cover maintenance, litter and debris pick-up, illegal dumping clean-up, vegetation removal, weed abatement, repairs to ROW amenities, irrigation system maintenance, and removal of view-impairing, non-native vegetation. This includes maintaining the newly planted trees on Hawthorne Blvd and Crest Road medians. (\$185,000) StayGreen Right-of-Way (ROW) Sign and Sidewalk Maintenance: Contracted maintenance for repairs to signs, sidewalk deviation grinding and ramping, general roadside repairs, and curb painting. This includes drainage system maintenance south of PVDS within the Landslide Area which requires frequent realignment in order to remain functional. The system drains the roadway and requires realignment several times throughout the rainy season, which is specifically due to the frequent landslide movement in the area. Additionally, this includes needed repairs due to accidents, that are not part of regular roadway or roadside maintenance. The City attempts to recover repair costs associated with roadway accidents from the parties that caused the damage. (\$240,000) Hardy & Harper Dig Alert on Medians: Costs associated with locating underground utility services prior to conducting work on the ROW. (\$5,000) Underground Service Alert

Department:		Public Works					
Budget Program:		Gas Tax - Portuguese Bend Rd. Maintenance					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	202-400-3220-5101	Professional/Technical Service	-	-	-	20,000	-
	202-400-3220-5201	Repair & Maintenance Services	-	48,867	-	10,000	-
Expenditure Subtotals			-	48,867	-	30,000	-
Total Program Expenditures			-	48,867	-	30,000	-

Department:		Public Works					
Budget Program:		Gas Tax - Fuel Modification					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	202-400-3230-5201	Repair & Maintenance Services	-	-	24,750	-	-
Expenditure Subtotals			-	-	24,750	-	-
Total Program Expenditures			-	-	24,750	-	-

Department:		Public Works					
Budget Program:		El Prado Lighting District Fund					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	209-400-0000-5201	Repair & Maintenance Services	493	594	-	500	500
	209-400-0000-5304	Electricity	-	-	-	300	300
Expenditure Subtotals			493	594	-	800	800
Total Program Expenditures			493	594	-	800	800



Department: Public Works	
Budget Program El Prado Lighting District Fund	
Account #	FY21-22 Adopted Budget
209-400-0000-5201	500
Repair & Maintenance Services	
This account provides for miscellaneous repairs, as needed, in the El Prado Area.	
209-400-0000-5304	300
Electricity	
This account provides for electrical utility (light and power) expenses in the El Prado Area.	

Department:		Public Works					
Budget Program:		1911 Act Street Lighting Fund					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	211-400-0000-5101	Professional/Technical Service	-	-	1,960	-	-
	211-400-0000-5201	Repair & Maintenance Services	153,563	106,026	114,129	169,000	269,000
	211-400-0000-5304	Electricity	331,817	344,103	264,537	230,000	220,000
	211-400-0000-6203	Administrative Overhead	81,100	81,100	81,100	81,100	81,100
Expenditure Subtotals			566,480	531,229	461,726	480,100	570,100
Total Program Expenditures			566,480	531,229	461,726	480,100	570,100

Department: Public Works		
Budget Program 1911 Act Street Lighting Fund		
Account #	Account Description	FY21-22 Adopted Budget
211-400-0000-5201	<b>Repair &amp; Maintenance Services</b>	269,000
	<p>1. Streetlight Repair &amp; Maintenance: This includes the regular and as needed maintenance and repairs of the City owned streetlight poles, bulbs, fixtures, and installing shields at various locations. The City now owns over 1,700 streetlights throughout the City. Southern California Edison owns the remaining portion. (\$144,000) Siemens Mobility</p> <p>2. Traffic Signal Repair &amp; Maintenance: This includes the regular and as needed maintenance and repairs of traffic signals, traffic beacons, and associated equipment/appurtenances in the City and adjusting the traffic light timing when necessary. (\$125,000) Econolite</p>	
211-400-0000-5304	<b>Electricity</b>	220,000
	<p>1. Electrical Service for Citywide Street Lighting: This account provides for the electricity costs for Citywide street lighting. The City began saving approximately \$120,000 a year starting in mid FY19-20 due to the acquisition of over 1,700 streetlights and their conversion to more energy efficient lights. (\$200,000)</p> <p>2. This is a reimbursement to Caltrans for supplying power to traffic signals along Western Avenue, for ones within the Caltrans Right-of-Way (ROW). (\$16,000)</p> <p>3. Shared Electrical Cost: City's annual share of electric utility costs for streetlights and traffic lights bordering with the City of Rolling Hills Estates. The City reimburses the City of Rolling Hills Estates for maintaining traffic signals at intersections where our jurisdictional boundaries meet. (\$4,000)</p>	
211-400-0000-6203	<b>Administrative Overhead</b>	81,100
	The 1911 Act allows for the reimbursement of Public Works administrative overhead costs associated with establishing and administering the Street Lighting District.	

Department:		Public Works					
Budget Program:		Waste Reduction Fund					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	213-400-0000-4101	Full-Time Salaries	57,443	41,590	45,457	56,400	56,400
	213-400-0000-4201	Health/Dental/Vision Insurance	11,583	6,276	6,870	6,400	6,400
	213-400-0000-4202	Fica/Medicare	740	514	562	700	700
	213-400-0000-4203	Calpers Retirement	5,077	4,436	5,165	7,100	7,100
	213-400-0000-4204	Workers' Compensation	1,193	966	1,056	1,100	1,100
	213-400-0000-4205	Other Benefits	1,210	1,078	1,057	1,300	1,300
	213-400-0000-4206	H.S.A. Contribution	3,692	2,237	2,403	2,900	2,900
	213-400-0000-4207	Calpers Unfunded Liabilities	6,600	12,851	18,100	5,900	5,900
	213-400-0000-4310	Operating Materials & Supplies	2,590	6,626	151	5,000	5,000
	213-400-0000-4311	Postage	2,000	8,000	8,000	8,000	14,500
	213-400-0000-4601	Dues & Memberships	345	4,831	-	800	500
	213-400-0000-4901	Misc. Expenses	10,802	11,485	13,016	13,500	23,000
	213-400-0000-5101	Professional/Technical Service	26,953	15,822	1,555	70,000	90,000
	213-400-0000-5102	Advertising	21,277	18,874	8,429	20,000	17,000
	213-400-0000-5103	Printing/Binding	8,495	6,638	10,779	9,200	15,500
	213-400-0000-5201	Repair & Maintenance Services	75,624	62,023	92,585	86,500	83,700
	213-400-0000-6001	Meetings & Conferences	213	31	-	800	800
	213-400-0000-6002	Travel/Mileage Reimbursement	218	113	-	300	300
	213-400-0000-6203	Administrative Overhead	8,600	8,600	8,600	8,600	8,600
Expenditure Subtotals			244,655	212,991	223,785	304,500	340,700
Total Program Expenditures			244,655	212,991	223,785	304,500	340,700

Department: Public Works		
Budget Program Waste Reduction Fund		
Account #	Account Description	FY21-22 Adopted Budget
213-400-0000-4101	<b>Full-Time Salaries</b>	56,400
	Salaries and wages paid to full-time City employees allocated to this program.	
213-400-0000-4201	<b>Health/Dental/Vision Insurance</b>	6,400
	The City's contribution for employee medical, dental, vision and declined health incentive.	
213-400-0000-4202	<b>Fica/Medicare</b>	700
	Employer share of Medicare and Social Security (FICA) taxes.	
213-400-0000-4203	<b>Calpers Retirement</b>	7,100
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
213-400-0000-4204	<b>Workers' Compensation</b>	1,100
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
213-400-0000-4205	<b>Other Benefits</b>	1,300
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
213-400-0000-4206	<b>H.S.A. Contribution</b>	2,900
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
213-400-0000-4207	<b>Calpers Unfunded Liabilities</b>	5,900
	Budget program's portion of City's total CalPERS unfunded liability.	
213-400-0000-4310	<b>Operating Materials &amp; Supplies</b>	5,000
	1. Funds are used for the purchase of promotional items for used oil and filter recycling, which are funded by the Used Oil Opportunity Program (UOOP), as well as miscellaneous recycling-related items, such as those using recyclable materials. 2. Funds used to purchase giveaway and promotional/educational material made with recycled content material for City events. 3. Funds for printing new or replacement banners for special recycling events.	
213-400-0000-4311	<b>Postage</b>	14,500
	1. Postage contribution for the City Newsletter and mailers to residents. (\$8,000) 2. Postage for Proposition 218 mailer and notification. (\$6,500)	
213-400-0000-4601	<b>Dues &amp; Memberships</b>	500
	Dues for the City's membership in various solid waste organizations such as SWANA, CRRA, etc.	
213-400-0000-4901	<b>Misc. Expenses</b>	23,000
	Waste Reduction revenues fund the following grants, rebates, and incentive programs for City residents: 1. Composting Bins: Refunds/Rebates are provided to eligible City residents for the purchase of composting and worm bins. (\$1,400) 2. Recyclers-of-the-Month Awards: This program offers monetary rewards to eligible City residents to reward and encourage residential recycling. (\$14,400) 3. Business Recycling Awards: This new program offers monetary reward to eligible City "brick and mortar" businesses to reward and encourage commercial/business recycling. (\$7,200)	

Department: Public Works		
Budget Program Waste Reduction Fund		
Account #	Account Description	FY21-22 Adopted Budget
213-400-0000-5101	<b>Professional/Technical Service</b>	90,000
	<p>1. Los Angeles Regional Agency (LARA): City's annual share/contribution to LARA for representation to CalRecycle, assisting annual reporting on recycling, quarterly meetings, and combined outreach efforts. (\$5,000) LARA</p> <p>2. State Mandated Recycling Regulations: Consultant services to assist with program implementation and compliance, ongoing tracking, monitoring to meet CalRecycle's SB 1383 (Short- Lived Climate Pollutants i.e. Organic Waste Methane Emissions Reduction) regulation that will be implemented Cityside on January 1, 2022. It includes research and preparing reports, outreach material and notices, and compliance monitoring forms, recordkeeping, preparing/updating ordinances, and staff training. (\$55,000) Consultant TBD</p> <p>3. Commercial/Business Recycling Compliance: Consultant services to assist in updating the various commercial haulers agreements. It also includes compliance and monitoring software subscription to track and log business accounts and their recycling compliance to assist with annual reporting reporting to CalRecycle. (\$30,000) Consultant TBD</p>	
213-400-0000-5102	<b>Advertising</b>	17,000
	<p>1. Legal notice/public hearing advertising for programs funded with Waste Reduction funds, such as rate adjustment and Proposition 218 meeting(s). (\$5,000)</p> <p>2. Cost for publishing advertisements in local newspapers promoting recycling and used Oil Payment Program (UOPP) activities as well as various waste reduction, NPDES programs and related events. Used Oil Payment Program (OPP) pays for 50% of the advertising funds. (\$12,000)</p>	
213-400-0000-5103	<b>Printing/Binding</b>	15,500
	<p>This account provides for the printing of materials related to the following activities:</p> <p>1. Contribution towards the City's quarterly newsletter for advertising City's recycling programs and events. (\$7,000)</p> <p>2. Recyclers-of-the-Month (ROM) Cards: Printing costs for 12,500 cards for residential customers. (\$2,200)</p> <p>3. Proposition 218 Mailers/Notices: Printing costs for 12,500 notices/mailers for residential customers. (\$6,000)</p>	
213-400-0000-5201	<b>Repair &amp; Maintenance Services</b>	83,700
	<p>1. Tree Trimming Mulching Costs: A share of the City's tree trimming and tree removal costs is associated with mulching the trimmings. The mulch is then used as cover for erosion control and as weed abatement material on City trails and medians. This is for the purpose of re-use and re-purposing organics waste material therefore, the Waste Reduction Fund offsets a portion of those costs. (\$72,200) West Coast Arborists</p> <p>2. The litter abatement program and beverage container recycling in the public Right-of-Way (ROW): This activity is partially funded by a State (CalRecycle) City County Payment Program (CCPP) grant. (\$11,500) Stay Green</p>	
213-400-0000-6001	<b>Meetings &amp; Conferences</b>	800
	Expenses for attending required City meetings and conferences related to the Waste Reduction/ Recycling Programs. These expenses include conference registration fees and travel-related expenses.	
213-400-0000-6002	<b>Travel/Mileage Reimbursement</b>	300
	Reimbursement of staff for use of personal vehicles when conducting Waste Reduction/Recycling business on behalf of the City.	
213-400-0000-6203	<b>Administrative Overhead</b>	8,600
	The Waste Reduction Program is charged for a share of Public Works Department overhead costs. This overhead charge reflects the Program's use of City facilities and staff costs to manage the program.	

Department:		Public Works					
Budget Program:		Air Quality Management District Fund					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	214-400-0000-5120	Transit Programs	-	50,000	-	-	-
	214-400-0000-5201	Repair & Maintenance Services	49,995	-	-	57,000	57,000
Expenditure Subtotals			49,995	50,000	-	57,000	57,000
Total Program Expenditures			49,995	50,000	-	57,000	57,000

<b>Department:</b>	<b>Public Works</b>	
<b>Budget Program</b>	<b>Air Quality Management District Fund</b>	
		<b>FY21-22 Adopted Budget</b>
<b>Account #</b>	<b>Account Description</b>	
<b>214-400-0000-5201</b>	<b>Repair &amp; Maintenance Services</b>	<b>57,000</b>
	Street Sweeping Costs: Contractor utilizes specialized/clean air sweeping machines to reduce pollutants that are AQMD funding qualified. These are supplemental street sweeping costs. CleanStreet Another portion is paid by Measure W (343 fund). The majority of sweeping costs are budgeted in the Environmental Excise Tax (EET -338) fund.	



Department:		Public Works					
Budget Program:		Proposition A Fund					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	216-400-0000-5103	Printing/Binding	1,854	2,006	2,500	2,000	2,000
	216-400-0000-5120	Transit Programs	-	703,639	749,101	778,442	791,000
	216-400-0000-5201	Repair & Maintenance Services	625,961	-	26,357	27,050	-
	216-400-0000-8201	Vehicles	-	-	-	46,999	-
	216-400-0000-8802	Other Improvements	2,519	-	-	-	-
Expenditure Subtotals			630,334	705,645	777,958	854,491	793,000
Total Program Expenditures			630,334	705,645	777,958	854,491	793,000

Department: Public Works		
Budget Program: Proposition A Fund		
Account #	Account Description	FY21-22 Adopted Budget
216-400-0000-5103	Printing/Binding	2,000
	Proposition A funds are used to subsidize a portion of the City Newsletter printing costs for advertising City transit programs. (\$2,000)	
216-400-0000-5120	Transit Programs	791,000
	Transit System- The City's annual contribution to the Palos Verdes Peninsula Transit Authority (PVPTA)/ Dial-A-Ride-Lift programs. The amount includes a recent CPI increase. (\$791,000) PV Transit	

Department:		Public Works					
Budget Program:		Public Safety Grants					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY19-20 Actual	FY21-22 Adopted Budget
	217-400-0000-9101	Transfer - General Fund	140,000	130,000	175,000	130,000	200,000
Expenditure Subtotals			140,000	130,000	175,000	130,000	200,000
Total Program Expenditures			140,000	130,000	175,000	130,000	200,000

Department:		Public Works					
Budget Program:		Measure M Fund					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	221-400-0000-5201	Repair & Maintenance Services	448,464	565,972	525,317	535,000	561,000
	221-400-0000-5304	Electricity	-	-	-	1,000	1,000
Expenditure Subtotals			448,464	565,972	525,317	536,000	562,000
Total Program Expenditures			448,464	565,972	525,317	536,000	562,000

Department: Public Works	
Budget Program Measure M Fund	
Account #	Account Description
221-400-0000-5201	Repair & Maintenance Services
	1. Special Benefit Median Maintenance that includes: (a) Rue Beaupre, (b) Alta Vista, and, (c) Ocean Terrace 2. Landscape Maintenance at City parks, trails, and open spaces: Services include turf and ground cover care, pest control, low voltage electrical repairs, non-native vegetation maintenance, sports field maintenance, litter patrol, trash collection, maintenance of park amenities, irrigation system maintenance, trails maintenance, weed abatement, fence repairs, sign repairs, and drainage maintenance. (\$355,000 includes Item 1 and 2) StayGreen 3. Citywide Street Tree Trimming: Costs for annual grid/area routine trimming, and as needed removal of tree limbs to provide a 16-foot clearance over streets, 8-foot clearance over sidewalks, removal of fallen and dead trees and tree limbs, and removal of trees that are causing significant infrastructure damage. This includes the trees in the City parks, medians, parkways and Right-of-Way areas. This budget program also includes the replacement of removed trees if approved by department based on request and recommendation by City Arborist. A portion of trimming costs are provided by the Waste Reduction Fund 213 since trimming material is re-used/repurposed. (\$136,000) West Coast Arborists 4. View Restoration/Preservation Related Tree Services: Costs of performing the trimming and/or removal of City trees by contracted work crews resulting from the City Tree Review Permit decisions, as well as new View Restoration requests and the ongoing annual maintenance of all trees trimmed previously per the view ordinance, as needed (\$70,000) West Coast Arborists
221-400-0000-5304	Electricity
	Electrical utility service (light and power) for medians which have electronic irrigation controllers and/ or landscape lighting. This account includes electrical power to Ocean Terrace, which is a special benefit median.

Department:		Public Works					
Budget Program:		Subregion 1 Fund					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	223-400-0000-5201	Repair & Maintenance Services	23,877	30,884	25,089	26,000	26,000
	223-400-0000-5302	Water	11,730	12,410	17,142	15,000	15,000
	223-400-0000-5304	Electricity	622	537	299	600	600
Expenditure Subtotals			36,229	43,831	42,530	41,600	41,600
Total Program Expenditures			36,229	43,831	42,530	41,600	41,600

Department: Public Works		
Budget Program Subregion 1 Fund		
Account #	Account Description	FY21-22 Adopted Budget
223-400-0000-5201	Repair & Maintenance Services	26,000
	Developer Maintenance Agreement: In accordance with the terms of the development agreement for the Subregion 1 Maintenance Program (Oceanfront Estates Neighborhood), the City maintains certain improvements that were constructed by the developer. The cost of this maintenance service is partially funded by interest earnings from a Special Fund established by the developer. The City's General Fund subsidizes the balance of costs. When the interest rates are low, the City's subsidy is higher since there are lower interest returns. (\$26,000) Stay Green	
223-400-0000-5302	Water	15,000
	Water utility service: Water medians for the Subregion 1 Maintenance Program (Oceanfront Estates Neighborhood).	
223-400-0000-5304	Electricity	600
	Electrical utility service: Costs for light and power to the medians of the Subregion 1 Maintenance Program (Oceanfront Estates Neighborhood).	

Department:		Public Works					
Budget Program:		Measure A Fund					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	224-400-0000-9101	Transfer - General Fund	90,000	90,000	100,000	100,000	150,000
Transfers Out Subtotals			90,000	90,000	100,000	100,000	150,000
Total Program Expenditures			90,000	90,000	100,000	100,000	150,000



Department: Public Works		
Budget Program Measure A Fund		
Account #	Account Description	FY21-22 Adopted Budget
224-400-0000-9101	Transfer - General Fund	150,000
Transfer from the Measure A Maintenance Fund to Parks, Trails & Open Space Maintenance within the General Fund for fuel modification in the grant eligible Open Space areas.		

Department:		Public Works					
Budget Program:		Abalone Cove Sewer Maintenance Fund					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	225-400-0000-4101	Full-Time Salaries	8,658	9,829	10,558	10,700	10,700
	225-400-0000-4104	Employee Bonuses	605	-	-	-	-
	225-400-0000-4201	Health/Dental/Vision Insurance	1,309	976	1,016	700	700
	225-400-0000-4202	Fica/Medicare	121	127	136	100	100
	225-400-0000-4203	Calpers Retirement	926	1,048	1,214	1,300	1,300
	225-400-0000-4204	Workers' Compensation	224	229	245	200	200
	225-400-0000-4205	Other Benefits	176	223	208	200	200
	225-400-0000-4206	H.S.A. Contribution	275	422	208	400	400
	225-400-0000-4207	Calpers Unfunded Liabilities	1,200	2,319	3,500	1,100	1,100
	225-400-0000-5101	Professional/Technical Service	17,785	1,185	1,242	44,500	37,600
	225-400-0000-5102	Advertising	-	-	-	500	1,200
	225-400-0000-5201	Repair & Maintenance Services	83,575	30,987	93,574	88,000	100,000
	225-400-0000-5304	Electricity	3,335	2,581	2,056	4,000	4,000
	225-400-0000-8101	Equipment & Furniture	-	-	24,053	-	-
Expenditure Subtotals			118,189	49,926	138,010	151,700	157,500
Total Program Expenditures			118,189	49,926	138,010	151,700	157,500

Department: Public Works		
Budget Program Abalone Cove Sewer Maintenance Fund		
Account #	Account Description	FY21-22 Adopted Budget
225-400-0000-4101	<b>Full-Time Salaries</b>	10,700
	Salaries and wages paid to full-time City employees allocated to this program.	
225-400-0000-4201	<b>Health/Dental/Vision Insurance</b>	700
	The City's contribution for employee medical, dental, vision and declined health incentive.	
225-400-0000-4202	<b>Fica/Medicare</b>	100
	Employer share of Medicare and Social Security (FICA) taxes.	
225-400-0000-4203	<b>Calpers Retirement</b>	1,300
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
225-400-0000-4204	<b>Workers' Compensation</b>	200
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
225-400-0000-4205	<b>Other Benefits</b>	200
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
225-400-0000-4206	<b>H.S.A. Contribution</b>	400
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
225-400-0000-4207	<b>Calpers Unfunded Liabilities</b>	1,100
	Budget program's portion of City's total CalPERS unfunded liability.	
225-400-0000-5101	<b>Professional/Technical Service</b>	37,600
	1. Consultant services to prepare the annual Engineer's Report for the Abalone Cove Sewer Maintenance fee. (\$7,000) 3. Los Angeles County Auditor-Controller's Office administrative fee for collecting and remitting the property assessments. (\$600) 4. Sewer System Management Plan (SSMP) Administrative Costs: Provides for consultant assistance to develop and update the annual SSMP Plan. (\$30,000) Consultant TBD	
225-400-0000-5102	<b>Advertising</b>	1,200
	Legal notice costs for publication of the annual public hearing on the Abalone Cove Sewer Maintenance fee.	
225-400-0000-5201	<b>Repair &amp; Maintenance Services</b>	100,000
	Federal and State mandates have zero tolerance regarding effluent discharge outside the system (pipes, lift stations, grinder pumps, force mains, etc). Ongoing operating and maintenance of the sewer facilities, including maintenance, repair, and replacement costs for lift stations, gravity systems, and grinder pumps within the District. 1. The various operating and maintenance costs are listed below: a) Sewer mainline cleaning, b) Tree root removal, and c) Manhole cleaning 2) System maintenance: Maintenance, replacement, and annual and emergency repairs to the grinder pumps, force mains, pipes, including pipe replacement in the Abalone Cove Sewer Maintenance District. 3) Lift Stations: Maintenance, cleaning, and regular and emergency repairs to the Pump Station and cleaning of the four lift stations. Includes the maintenance and repair of all sewer pipes. (#1's, 2 and 3 above total \$98,500) Monaco Mechanical/All Area, Multi W. Systems, Ocean Blue Environmental, Performance Pipeline, etc. 4) 24-hour answering service for maintenance calls. (\$1,500) Peter Mintz	
225-400-0000-5304	<b>Electricity</b>	4,000
	Electrical utility costs (light and power) to operate the pump station and the communication system.	

<b>Department:</b>		<b>Public Works</b>					
<b>Budget Program:</b>		<b>Ginsburg Cultural Arts Building Fund</b>					
<b>Sub-Program</b>	<b>Account #</b>	<b>Account Description</b>	<b>FY17-18 Actual</b>	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 YE Estimate</b>	<b>FY21-22 Adopted Budget</b>
	227-400-0000-4901	Misc. Expenses	-	86,344	1,045	-	-
<b>Expenditure Subtotals</b>			-	<b>86,344</b>	<b>1,045</b>	-	-
<b>Total Program Expenditures</b>			-	<b>86,344</b>	<b>1,045</b>	-	-

Department:		Public Works					
Budget Program:		Environmental Excise Tax (EET)					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	338-400-3170-5201	Repair & Maintenance Services	-	-	88,571	205,000	210,000
	338-400-3180-5201	Repair & Maintenance Services	-	-	198,310	-	-
Expenditure Subtotals			-	-	286,881	205,000	210,000
Total Program Expenditures			-	-	286,881	205,000	210,000

Department: Public Works		
Budget Program: Pavement Maint (Environmental Excise Tax Fund)		
Account #	Account Description	FY21-22 Adopted Budget
338-400-3170-5201	Repair & Maintenance Services	210,000
	<p>Citywide Street Sweeping: Contracted services for the mechanical sweeping of Citywide streets. Residential, non-residential (Arterial Roads/Collector Streets), park parking lots and scenic turnouts are swept twice a month (24x/year). This also includes occasional as needed sweeping of areas due to inclement weather, storms, and City events. Western Avenue: Considered a State Highway, Western Avenue is swept weekly (54x/year). CleanStreet</p> <p>A portion of this cost for sweeping Western Avenue, estimated at \$12,000/year is reimbursed by Caltrans. Another portion of the street sweeping costs is paid through the Air Quality Fund (214) and another portion is paid through Measure W (334).</p>	

Department:		Public Works					
Budget Program:		Improvement Authority - Portuguese Bend					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	285-400-0000-5101	Professional/Technical Service	41,570	44,396	50,437	38,000	44,000
	285-400-0000-5201	Repair & Maintenance Services	34,481	30,397	2,228	7,500	32,000
	285-400-0000-5304	Electricity	4,014	3,538	1,378	4,000	4,000
Expenditure Subtotals			80,065	78,331	54,043	49,500	80,000
Total Program Expenditures			80,065	78,331	54,043	49,500	80,000

Department: Public Works		
Budget Program Improvement Authority - Portuguese Bend		
Account #	Account Description	FY21-22 Adopted Budget
<b>285-400-0000-5101</b>	<b>Professional/Technical Service</b>	<b>44,000</b>
	1. Annual independent auditing services.	
	2. Contract services for GPS monitoring and surveying. McGee Surveying	
	3. Misc. as needed TBD	
<b>285-400-0000-5201</b>	<b>Repair &amp; Maintenance Services</b>	<b>32,000</b>
	1. Contracted services to regularly monitor the dewatering wells in the Portuguese Bend Landslide Area. ACLAD	
	2. Contracted services for storm and well water drainage facility maintenance, erosion control, debris/retention basin cleaning, and other maintenance activities. Performance Pipeline, misc. vendors	
<b>285-400-0000-5304</b>	<b>Electricity</b>	<b>4,000</b>
	Electrical Utility: Light and power costs for the dewatering wells in the Portuguese Bend Landslide Area.	



BUDGET OVERVIEW

Department:		Public Works					
Budget Program:		Improvement Authority - Abalone Cove					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	795-400-0000-5101	Professional/Technical Service	20,500	22,269	9,303	19,500	26,500
	795-400-0000-5201	Repair & Maintenance Services	17,945	6,972	2,228	6,500	8,500
	795-400-0000-5304	Electricity	10,714	10,389	8,977	11,000	10,000
Expenditure Subtotals			49,159	39,630	20,508	37,000	45,000
Total Program Expenditures			49,159	39,630	20,508	37,000	45,000

CITY FUNDS SUMMARY

GENERAL FUND SUMMARY

BUDGET PROGRAMS

APPENDIX

Department: Public Works		
Budget Program Improvement Authority - Abalone Cove		
Account #	Account Description	FY21-22 Adopted Budget
795-400-0000-5101	<b>Professional/Technical Service</b>	<b>26,500</b>
	1. Annual independent auditing services. (\$4,500) 2. Contracted services for GPS monitoring and surveying. (\$16,500) McGee Surveying 3. Misc. as needed (\$5,500) TBD	
795-400-0000-5201	<b>Repair &amp; Maintenance Services</b>	<b>8,500</b>
	As the dewatering wells age, repairs to the equipment will likely increase. This budget allocation provides for the following services: 1. Contracted services to regularly monitor the dewatering wells in the Abalone Cove Landslide Area. ACLAD 2. Repair of existing dewatering well drainage lines. Misc. vendors	
795-400-0000-5304	<b>Electricity</b>	<b>10,000</b>
	Electric Utility: Light and power costs for dewatering wells in the Abalone Cove area.	

Department:		Public Works					
Budget Program:		Measure W Fund					
Sub-Program	Account #	Account Description	FY17-18 Actual	FY18-19 Actual	FY19-20 Actual	FY20-21 YE Estimate	FY21-22 Adopted Budget
	343-400-3130-5101	Professional/Tech Services	-	-	-	632,000	588,400
Transfers Out Subtotals			-	-	-	632,000	588,400
Total Program Expenditures			-	-	-	632,000	588,400

Department: Public Works		
Budget Program Measure W Fund		
Account #	Account Description	FY21-22 Adopted Budget
343-400-3130-5101	Professional/Tech Services	588,400
	Funds to be used for the following projects: Catch Basin Maintenance Street Sweeping SWRCB Fees Storm Drain Asset Management Program (RPV Project Code 8701) Storm Drain Improvement at 6415 Corsini (RPV Project Code 8718)	

# Recreation & Parks

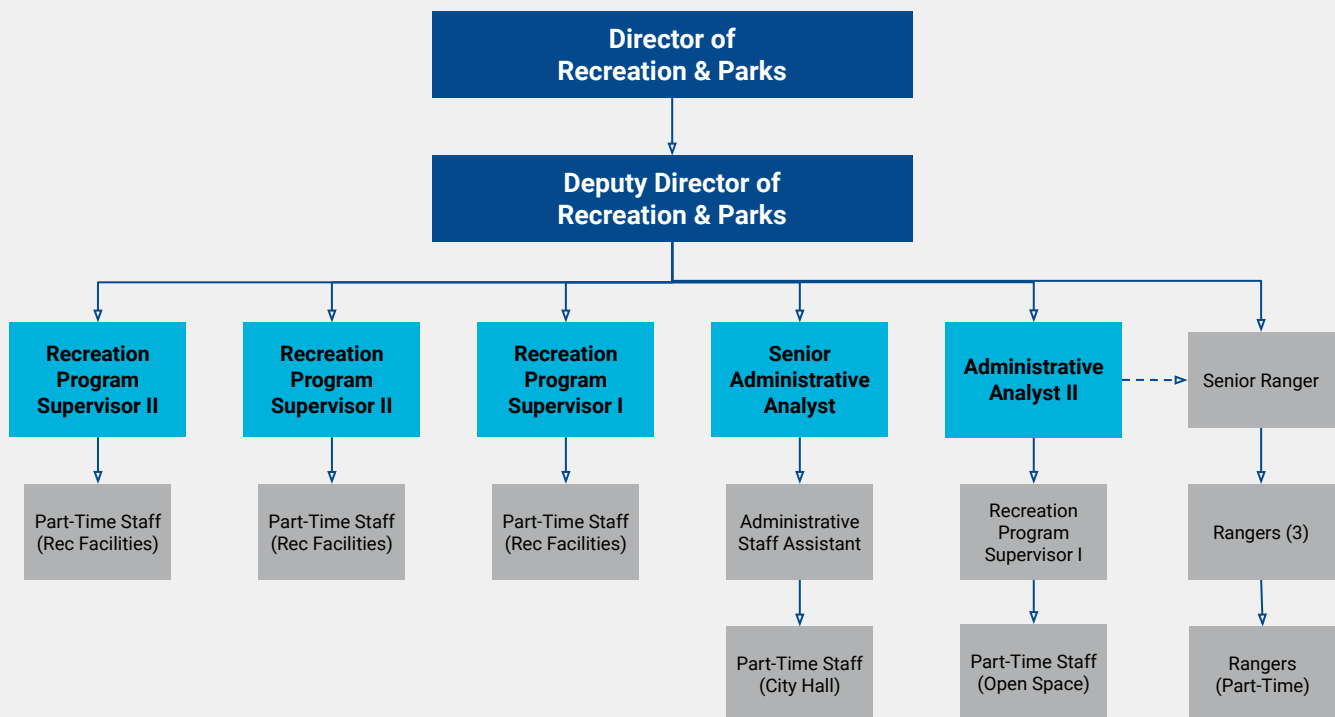


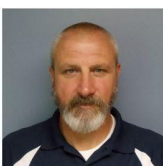
## Recreation & Parks Department

The Recreation and Parks Department is responsible for managing and operating a comprehensive park system, administering services in the Palos Verdes Nature Preserve, and coordinating numerous community activities. The Recreation and Parks Department manages the following programs:

- Departmental Administration
- Volunteer Program
- Open Space Management (includes Park Ranger Program, Preserve and Open Space Staffing)
- City Run Sports and Activities
- Special Events (e.g. Whale of a Day, 4th of July Celebration)
- Point Vicente Interpretive Center (PVIC)
- Fred Hesse Jr. Park
- Robert E. Ryan Park
- Ladera Linda Community Center
- Eastview Park
- Abalone Cove Park
- REACH Program for Developmentally Disabled Community
- Contract Classes
- Support Services (Reception Desk and Film Shoot Staffing)

### Organizational Chart





Cory Linder  
Director



Daniel Trautner  
Deputy Director



Matt Waters  
Senior Administrative Analyst



Katherine (Katie) Lozano  
Senior Administrative Analyst



Mary Hirsch  
Administrative Staff Assistant



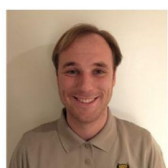
Emily Rodin  
Recreation Supervisor II



Nubia Macias  
Recreation Supervisor I



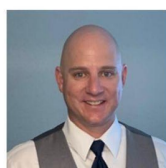
Andrew Berg  
Recreation Supervisor II



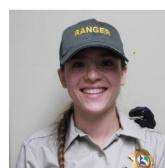
Taylor Fox  
Senior Park Ranger



Norma Saldana  
Recreation Supervisor I



Keith Hunter  
Park Ranger



Rosario Acero  
Park Ranger



Edgar Gonzalez  
Park Ranger

Full-time Employee Positions	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22
<b>Recreation</b>					
Administrative Analyst II	1.0	1.0	-	-	-
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0
Deputy Director of Recreation & Parks	1.0	1.0	1.0	1.0	1.0
Director of Recreation & Parks	1.0	1.0	1.0	1.0	1.0
Park Ranger	-	-	3.0	3.0	3.0
Recreation Program Supervisor I	2.0	2.0	2.0	2.0	2.0
Recreation Program Supervisor II	2.0	2.0	2.0	2.0	2.0
Senior Administrative Analyst	1.0	1.0	2.0	2.0	2.0
Senior Park Ranger	-	-	1.0	1.0	1.0
<b>Subtotal</b>	<b>9.0</b>	<b>9.0</b>	<b>13.0</b>	<b>13.0</b>	<b>13.0</b>

## Employee Responsibilities

### Director of Recreation & Parks

- General oversight and administration of the Department.
- Responsible for development of both operating and capital budgets.
- Develops programs and manages departmental resources, such as staffing and funding levels.

### Deputy Director of Recreation & Parks

- Provides direction and oversight to major divisions of Department.
- Responsible for operations at Point Vicente Interpretive Center.
- Assists Director with staffing and departmental policy matters.
- Oversees Departmental budget
- Manages full-time Department staff



**Recreation Program Supervisors**

- Oversee operations, programs and classes at city parks.
- Responsible for various city programs, special events and facility rentals.
- Manages a large number of part-time employees.
- Coordinates safety inspections and facility maintenance with the Public Works Department.

**Senior Administrative Analyst**

- Manages special departmental projects.
- Assists with City-wide Newsletter.
- Assists with departmental budget.
- Oversees Administrative Section.
- Oversees Nature Preserve enforcement services and works closely with PVPLC in managing PV Nature Preserve resources.
- Responsible for nature/Preserve-related programs and various special events.
- Assists with special projects for Department.
- Oversees Open Space Management part-time staff.

**Senior Park Ranger**

- Manages special departmental projects.
- Supervise operations of the Park Ranger Program and Staff.
- Manages full-time Park Rangers.
- Supervises and implements Nature Preserve enforcement services and works closely with PVPLC in managing PV Nature Preserve resources

**Park Ranger**

- Provides administrative support for the Department's Park Ranger Program.
- Implements Nature Preserve enforcement services and works closely with PVPLC in managing PV Nature Preserve resources..
- Responds to requests from the public.

**Administrative Staff Assistant**

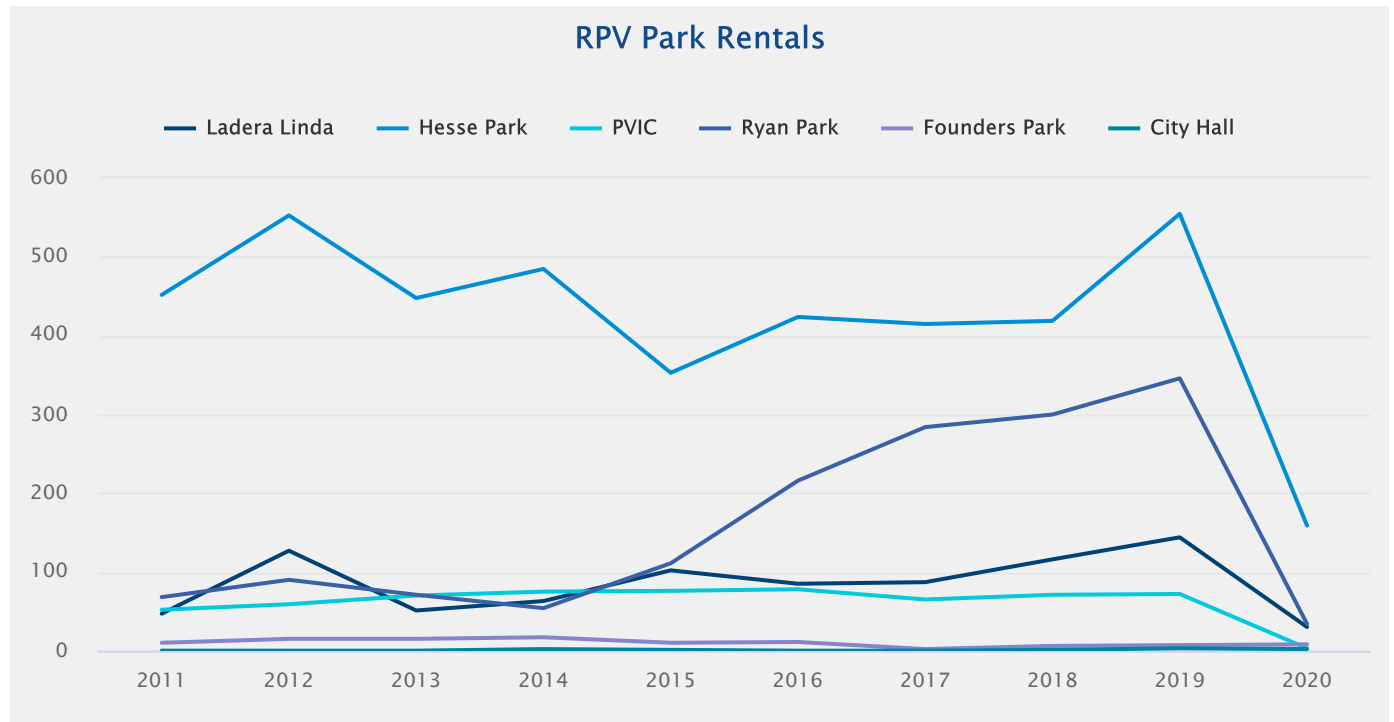
- Provides administrative support to the Department.
- Responds to requests from the public.
- Assists with the Department's public outreach.
- Maintains department website.
- Manages Volunteer Program.
- Manages Reception Desk.
- Manages film permits

**Recreation & Parks Performance Indicators**

The Recreation and Parks Department provides quality recreation services for park visitors in a number of ways. While many of these recreation options are difficult to quantify, (e.g. the number of children using City playgrounds), other recreation options such as private rentals, classes, docent-led hikes, and community organization meetings are scheduled through the department and are therefore more readily calculated and tracked. Attendance totals are derived from contract estimates and staff observations. However, the totals below do not reflect long-term leased facilities, and City meetings. The largest numbers of visitors use the parks for informal, non-contracted drop-in use. Due to the inherent difficulty of arriving at an accurate estimate, no numbers are included for drop-in use.

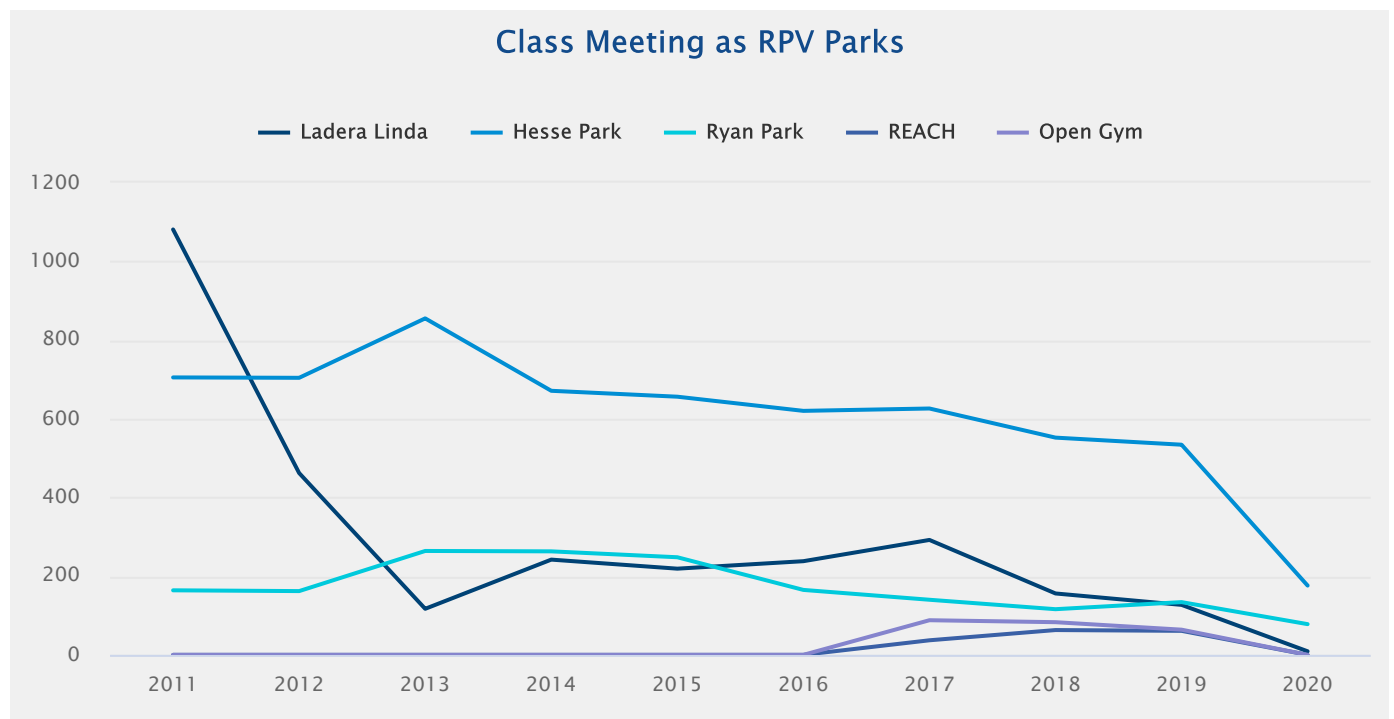
## Park Rentals

The following graphs show the number of events that took place at Rancho Palos Verdes parks from 2011-2020. These events include community group meetings, private party rentals, senior lectures and bridge, and youth sports leagues, just to name a few. Rental numbers were down significantly in 2020 due to COVID-19.



## Privatized Recreation Classes

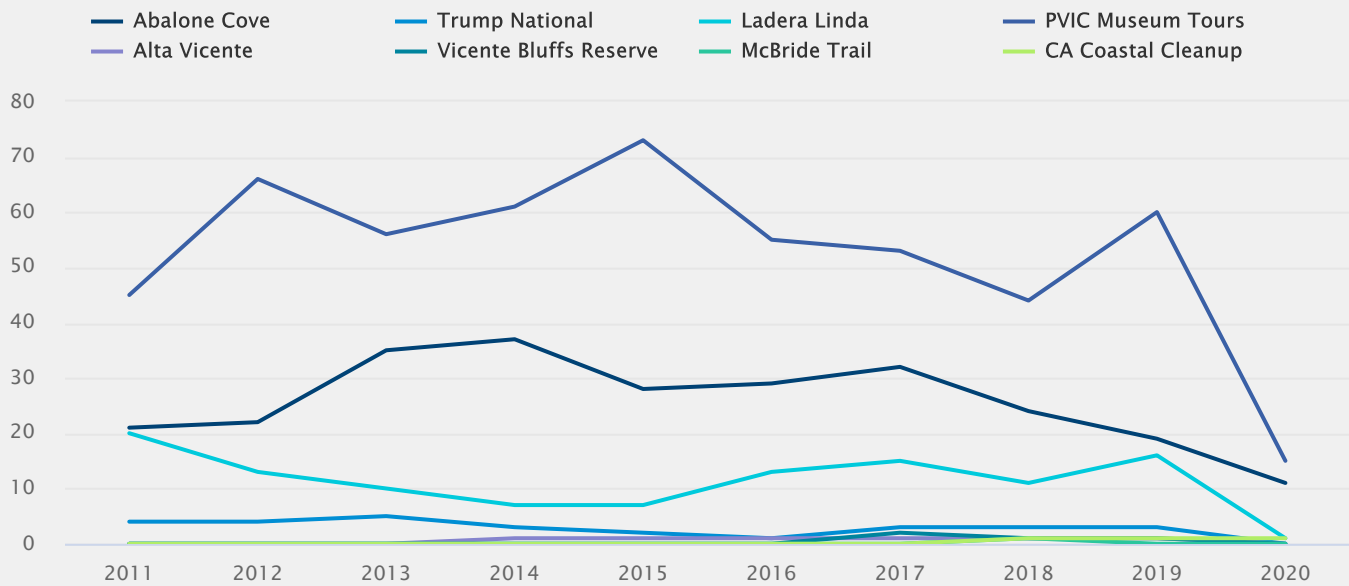
The following graph shows the number of privatized recreation classes offered by independent instructors at City park sites from 2011-2020. Classes include adult exercise and fitness, preschool and youth classes, duplicate bridge classes, summer sports camps, art and music classes, and amateur radio classes. Class numbers in 2020 were down significantly due to COVID-19.



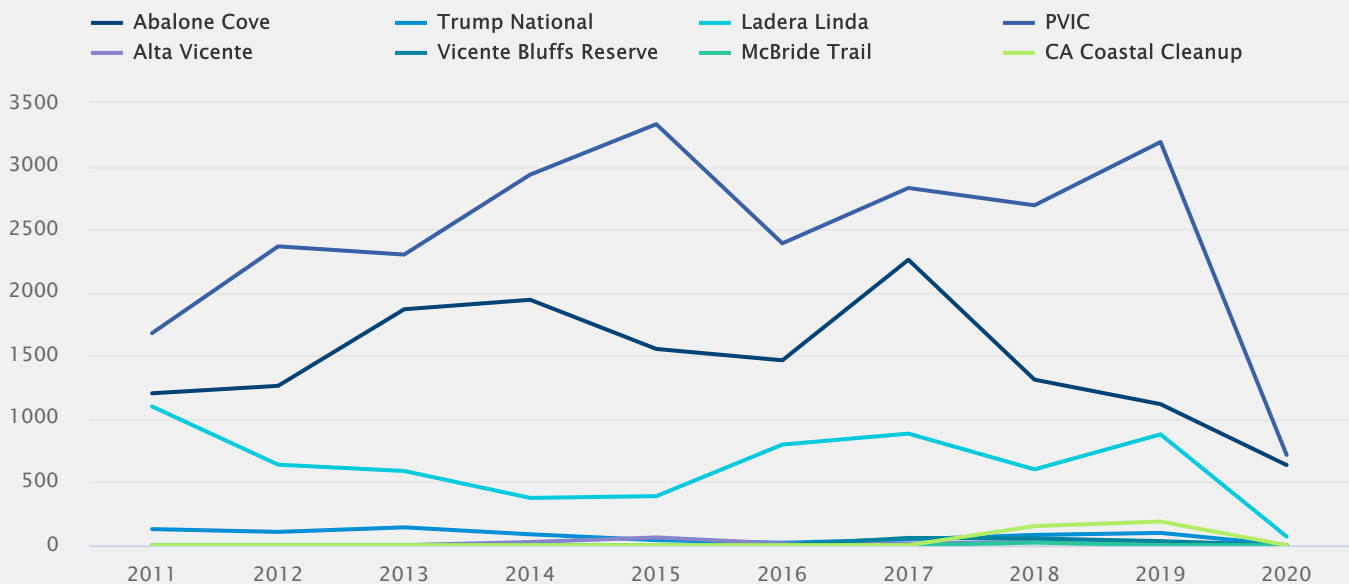
## Docent-Led Educational Hikes and Tours

Another recreation option provided by the department is the docent-led educational hike and tour program offered at several RPV locations. These hikes and tours provide schools, scout groups, individuals, and organizations the opportunity to learn about local flora, fauna, and geology, as well as the chance to experience the natural beauty of Rancho Palos Verdes. Below are graphs illustrating the number of hikes and tours and participant attendance at the tide pools at Abalone Cove, the public trails and beach at Trump National Golf Course, the Forrestal Nature Reserve, and the museum at the Point Vicente Interpretive Center from 2011-2020. Hike and tour numbers were down significantly in 2020 due to COVID-19.

### Docent-Led Nature Hikes & Tours in RPV



### Attendance at Docent-Led Nature Hikes



## Volunteer Program

While the City has used volunteers for many years, an organized volunteer program was formally instituted by the Recreation and Parks Department in 2014. Volunteers assist staff at a wide range of events and programs including Beach and Park Cleanup Days and special events such as the Fourth of July and Whale of a Day

The following chart shows the number of volunteer projects, volunteers, total volunteer hours, and estimated financial value of volunteer involvement in Rancho Palos Verdes from FY2016-17 to FY2020-21. Volunteer programs were limited during FY 20-21 due to COVID-19.

Volunteer Program	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
Number of Events	35	60	46	36	3
Number of Volunteers	1,076	1,803	2,049	974	76
Total Hours	2,532	5,901	3,646	2,724	204
<b>Financial Value*</b>	<b>\$ 69,844</b>	<b>\$ 171,660</b>	<b>\$ 102,204</b>	<b>\$ 80,985</b>	<b>\$ 5,474</b>

\*Source for financial estimate: Independent Sector

## Open Space Management

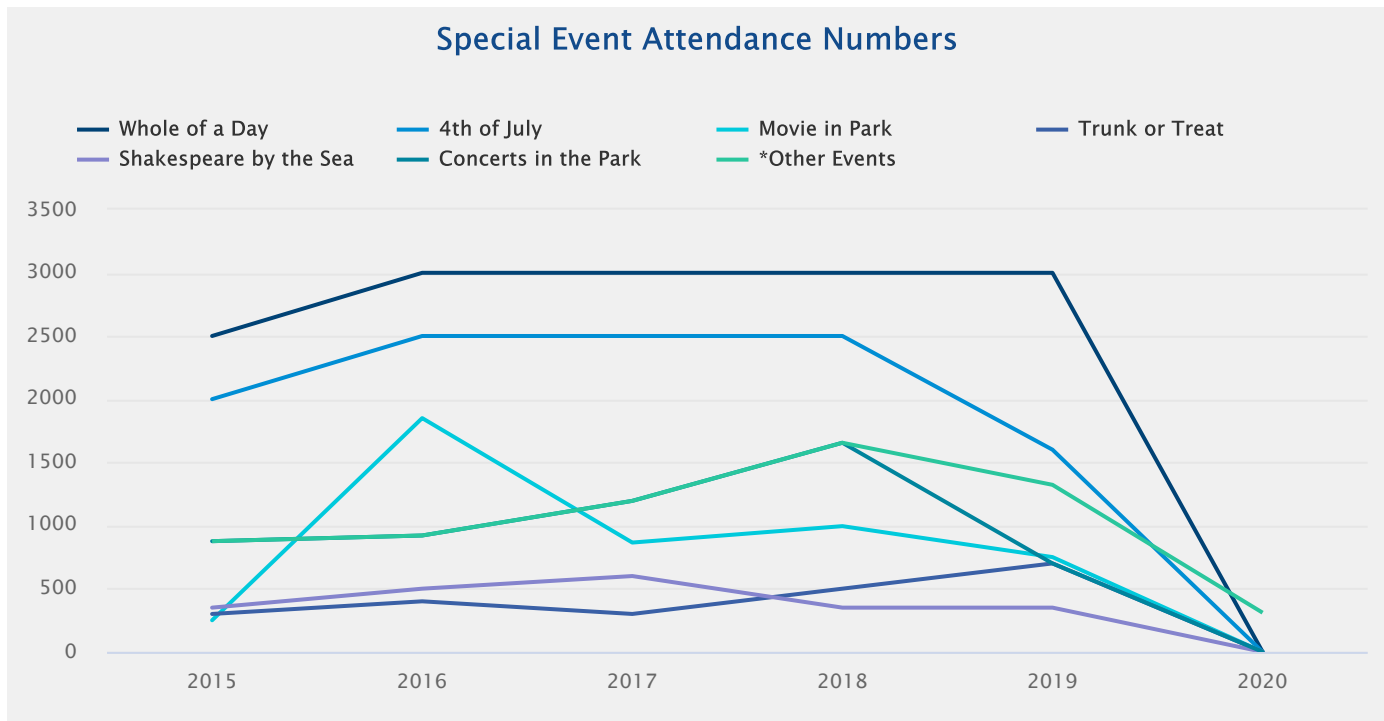
Since its inception in 2016, Open Space Management staff have primarily patrolled in the City's 1,400 acre Palos Verdes Nature Preserve, but they also provide presence in other City open space areas, trails, and beaches. They educate the public on City rules, conduct minor maintenance, and coordinate with Park Rangers to enforce rules while protecting natural resources.

The following indicators show the total number of public contacts Open Space Management staff recorded in 2020.

2020 Public Contacts	
Hikers (not including dog walkers)	51,131
Mountain Bikers	1,233
Dog Walkers	3,886
Equestrians	52
2020 Total	56,302

## Special Events

The Recreation and Parks Department offers a wide range of community events each year. The following table shows the estimated attendance for selected Special Events.



\*Other Events include the following events with smaller attendance: Meet the Goats, Coastal Cleanup, Egg Hunt, Healthy People/Pets, Breakfast with Santa, Kids to Parks Day, Yappy Hour, Book Signing, and Night at the Museum.

All in-person 2020 Recreation and Parks special events were cancelled due to COVID-19. Below is a list of small virtual/remote special events held in 2020. Due to their virtual nature, attendance figures were not available for all events.

<b><u>Event</u></b>	<b><u>Attendance</u></b>
July 17- Sept 30 Agents of Discovery Mission	200
Oct 28 Scarecrow Contest	Attendance Unknown
Nov 1 Dia De Los Muertos	16 people
Dec 1 - Dec 31 Elf in the Park,	Attendance Unknown
Dec 10 Frozen Virtual Event	94 people

# Recreation & Parks Department

## 101 - General Fund

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
NCCP	\$ 16,870	\$ 11,445	\$ -	\$ -	\$ -
Recreation Administration	1,042,369	1,026,225	964,028	1,026,436	1,262,700
Other Recreational Facilities	34,650	64,465	10,251	4,609	1,000
Eastview Park	4,952	7,354	52,684	65,963	76,400
Open Space Management	104,013	235,721	198,816	155,836	150,100
Fred Hesse Jr. Park	215,127	187,973	180,952	179,166	202,400
Contract Classes	21,649	41,695	33,717	1,500	25,000
Robert E. Ryan Park	83,569	92,391	81,168	101,819	111,700
Ladera Linda Community Center	76,440	86,409	67,534	76,440	57,600
Abalone Cove Shoreline Park	139,626	135,175	129,636	158,300	200,700
Special Events and Programs	188,265	194,344	160,550	165,847	306,500
City Run Sports & Activities	5,658	3,065	3,165	-	7,300
Volunteer Program	-	-	5,322	1,000	5,000
Point Vicente Interpretive Center	471,655	513,920	457,537	403,517	402,900
Reach	64,371	69,328	20,789	47,570	64,200
Support Services	40,978	29,084	21,195	24,016	23,400
Park Rangers	-	-	145,827	263,012	347,000
Parking Enforcement	-	-	-	-	117,500
<b>Total General Fund - Recreation &amp; Parks</b>	<b>\$ 2,510,192</b>	<b>\$ 2,698,594</b>	<b>\$ 2,533,171</b>	<b>\$ 2,675,031</b>	<b>\$ 3,361,400</b>

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 2,018,418	\$ 2,224,582	\$ 2,165,110	\$ 2,330,343	\$ 2,746,800
Maintenance & Operations	473,683	474,012	368,061	344,688	614,600
Capital Outlay	18,091	-	-	-	-
<b>Total General Fund - Recreation &amp; Parks</b>	<b>\$ 2,510,192</b>	<b>\$ 2,698,594</b>	<b>\$ 2,533,171</b>	<b>\$ 2,675,031</b>	<b>\$ 3,361,400</b>

## 222 - Habitat Restoration Fund

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Maintenance & Operations	\$ 150,633	\$ 149,499	\$ 172,445	\$ 205,200	\$ 205,600
<b>Total Donor Restricted Contribution Fund</b>	<b>\$ 150,633</b>	<b>\$ 149,499</b>	<b>\$ 172,445</b>	<b>\$ 205,200</b>	<b>\$ 205,600</b>

## 228 - Donor Restricted Contribution Fund

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Donor Restricted Contribution	\$ 46,724	\$ 153,942	\$ 16,770	\$ 38,422	\$ 51,000
<b>Total Donor Restricted Contribution Fund</b>	<b>\$ 46,724</b>	<b>\$ 153,942</b>	<b>\$ 16,770</b>	<b>\$ 38,422</b>	<b>\$ 51,000</b>

## 101 - General Fund

## NCCP

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	16,870	11,445	-	-	-
Capital Outlay	-	-	-	-	-
<b>Total for NCCP</b>	<b>\$ 16,870</b>	<b>\$ 11,445</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## Recreation Administration

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 837,513	\$ 842,783	\$ 862,565	\$ 932,036	\$ 1,128,100
Maintenance & Operations	186,765	183,442	101,463	94,400	134,600
Capital Outlay	18,091	-	-	-	-
<b>Total for Recreation Administration</b>	<b>\$ 1,042,369</b>	<b>\$ 1,026,225</b>	<b>\$ 964,028</b>	<b>\$ 1,026,436</b>	<b>\$ 1,262,700</b>

## Other Recreational Facilities

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 25,583	\$ 62,652	\$ 8,978	\$ 3,609	\$ -
Maintenance & Operations	9,067	1,813	1,273	1,000	1,000
Capital Outlay	-	-	-	-	-
<b>Total for Other Recreational Facilities</b>	<b>\$ 34,650</b>	<b>\$ 64,465</b>	<b>\$ 10,251</b>	<b>\$ 4,609</b>	<b>\$ 1,000</b>

## Eastview Park

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ 45,423	\$ 55,963	\$ 67,400
Maintenance & Operations	4,952	7,354	7,261	10,000	9,000
Capital Outlay	-	-	-	-	-
<b>Total for Eastview Park</b>	<b>\$ 4,952</b>	<b>\$ 7,354</b>	<b>\$ 52,684</b>	<b>\$ 65,963</b>	<b>\$ 76,400</b>

\*New program

## Open Space Management

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 74,962	\$ 205,107	\$ 174,914	\$ 87,619	\$ 97,100
Maintenance & Operations	29,051	30,614	23,902	68,217	53,000
Capital Outlay	-	-	-	-	-
<b>Total for Open Space Management</b>	<b>\$ 104,013</b>	<b>\$ 235,721</b>	<b>\$ 198,816</b>	<b>\$ 155,836</b>	<b>\$ 150,100</b>

\*New program

**Fred Hesse Jr. Park**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 204,685	\$ 185,498	\$ 165,673	\$ 172,666	\$ 198,400
Maintenance & Operations	10,442	2,475	15,279	6,500	4,000
Capital Outlay	-	-	-	-	-
<b>Total for Fred Hesse Jr. Park</b>	<b>\$ 215,127</b>	<b>\$ 187,973</b>	<b>\$ 180,952</b>	<b>\$ 179,166</b>	<b>\$ 202,400</b>

**Contract Classes**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	21,649	41,695	33,717	1,500	25,000
Capital Outlay	-	-	-	-	-
<b>Total for Contract Classes</b>	<b>\$ 21,649</b>	<b>\$ 41,695</b>	<b>\$ 33,717</b>	<b>\$ 1,500</b>	<b>\$ 25,000</b>

**Robert E. Ryan Park**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 82,228	\$ 88,918	\$ 75,243	\$ 98,819	\$ 109,700
Maintenance & Operations	1,341	3,473	5,925	3,000	2,000
Capital Outlay	-	-	-	-	-
<b>Total for Robert E. Ryan Park</b>	<b>\$ 83,569</b>	<b>\$ 92,391</b>	<b>\$ 81,168</b>	<b>\$ 101,819</b>	<b>\$ 111,700</b>

**Ladera Linda Community Center**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 75,241	\$ 84,046	\$ 56,429	\$ 73,440	\$ 54,600
Maintenance & Operations	1,199	2,363	11,105	3,000	3,000
Capital Outlay	-	-	-	-	-
<b>Total for Ladera Linda Community</b>	<b>\$ 76,440</b>	<b>\$ 86,409</b>	<b>\$ 67,534</b>	<b>\$ 76,440</b>	<b>\$ 57,600</b>

**Abalone Cove Shoreline Park**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 131,852	\$ 128,472	\$ 124,162	\$ 129,300	\$ 156,400
Maintenance & Operations	7,774	6,703	5,474	29,000	44,300
Capital Outlay	-	-	-	-	-
<b>Total for Abalone Cove Shoreline</b>	<b>\$ 139,626</b>	<b>\$ 135,175</b>	<b>\$ 129,636</b>	<b>\$ 158,300</b>	<b>\$ 200,700</b>



**Special Events and Programs**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 110,501	\$ 112,842	\$ 93,370	\$ 94,847	\$ 117,500
Maintenance & Operations	77,764	81,502	67,180	71,000	189,000
Capital Outlay	-	-	-	-	-
<b>Total for Special Events and Programs</b>	<b>\$ 188,265</b>	<b>\$ 194,344</b>	<b>\$ 160,550</b>	<b>\$ 165,847</b>	<b>\$ 306,500</b>

**City Run Sports & Activities**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 2,078	\$ 5,803	\$ 3,165	\$ -	\$ 6,800
Maintenance & Operations	3,580	(2,738)	-	-	500
Capital Outlay	-	-	-	-	-
<b>Total for City Run Sports &amp; Activities</b>	<b>\$ 5,658</b>	<b>\$ 3,065</b>	<b>\$ 3,165</b>	<b>\$ -</b>	<b>\$ 7,300</b>

\*New program

**Volunteer Program**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	5,322	1,000	5,000
Capital Outlay	-	-	-	-	-
<b>Total for Volunteer Program</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,322</b>	<b>\$ 1,000</b>	<b>\$ 5,000</b>

\*New program

**Point Vicente Interpretive Center**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 380,234	\$ 421,379	\$ 392,208	\$ 375,946	\$ 343,000
Maintenance & Operations	91,421	92,541	65,329	27,571	59,900
Capital Outlay	-	-	-	-	-
<b>Total for Point Vicente Interpretive Center</b>	<b>\$ 471,655</b>	<b>\$ 513,920</b>	<b>\$ 457,537</b>	<b>\$ 403,517</b>	<b>\$ 402,900</b>

**Reach**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 52,563	\$ 57,998	\$ 19,922	\$ 42,070	\$ 56,700
Maintenance & Operations	11,808	11,330	867	5,500	7,500
Capital Outlay	-	-	-	-	-
<b>Total for Reach</b>	<b>\$ 64,371</b>	<b>\$ 69,328</b>	<b>\$ 20,789</b>	<b>\$ 47,570</b>	<b>\$ 64,200</b>

**Support Services**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 40,978	\$ 29,084	\$ 21,195	\$ 24,016	\$ 23,400
Maintenance & Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
<b>Total for Support Services</b>	<b>\$ 40,978</b>	<b>\$ 29,084</b>	<b>\$ 21,195</b>	<b>\$ 24,016</b>	<b>\$ 23,400</b>

**Parking Enforcement**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ 85,700
Maintenance & Operations	-	-	-	-	31,800
Capital Outlay	-	-	-	-	-
<b>Total for Parking Enforcement</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 117,500</b>

**Park Rangers**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ 121,863	\$ 240,012	\$ 302,000
Maintenance & Operations	-	-	23,964	23,000	45,000
Capital Outlay	-	-	-	-	-
<b>Total for Park Rangers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 145,827</b>	<b>\$ 263,012</b>	<b>\$ 347,000</b>

**General Fund - Recreation & Parks Department**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ 2,018,418	\$ 2,224,582	\$ 2,165,110	\$ 2,330,343	\$ 2,746,800
Maintenance & Operations	473,683	474,012	368,061	344,688	614,600
Capital Outlay	18,091	-	-	-	-
<b>Total General Fund - Recreation &amp; Parks</b>	<b>\$ 2,510,192</b>	<b>\$ 2,698,594</b>	<b>\$ 2,533,171</b>	<b>\$ 2,675,031</b>	<b>\$ 3,361,400</b>

**222 - Habitat Restoration Fund****Habitat Restoration Fund**

Expenditure Category	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	150,633	149,499	172,445	205,200	205,600
Capital Outlay	-	-	-	-	-
<b>Total for Habitat Restoration Fund</b>	<b>\$ 150,633</b>	<b>\$ 149,499</b>	<b>\$ 172,445</b>	<b>\$ 205,200</b>	<b>\$ 205,600</b>

## 228 - Donor Restricted Contribution Fund

## Donor Restricted Contribution

Expenditure Category	FY17-18 Actuals		FY18-19 Actuals		FY19-20 Actuals		FY20-21 YE Estimates		FY21-22 Adopted Budget
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	-
Maintenance & Operations		46,724		16,259		16,770		38,422	51,000
Capital Outlay		-		137,683		-		-	-
<b>Total for Donor Restricted Contribution</b>	<b>\$</b>	<b>46,724</b>	<b>\$</b>	<b>153,942</b>	<b>\$</b>	<b>16,770</b>	<b>\$</b>	<b>38,422</b>	<b>\$ 51,000</b>

Department:		Recreation & Parks					
Budget Program:		Recreation Administration					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actual	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-5110-4101	Full-Time Salaries	521,298	511,525	519,152	564,486	734,100
	101-400-5110-4102	Part-Time Salaries	86,157	75,667	76,235	193,074	101,600
	101-400-5110-4103	Over-Time Salaries	753	3,781	302	27,000	14,300
	101-400-5110-4104	Employee Bonuses	2,531	11,663	14,768	2,000	-
	101-400-5110-4106	Automobile Allowances	150	1,800	1,800	1,800	1,800
	101-400-5110-4201	Health/Dental/Vision Insurance	75,652	60,924	52,145	28,739	97,700
	101-400-5110-4202	Fica/Medicare	9,167	9,482	8,777	9,473	19,200
	101-400-5110-4203	Calpers Retirement	51,076	56,531	54,620	47,279	71,600
	101-400-5110-4204	Workers' Compensation	13,895	15,323	14,251	9,405	13,800
	101-400-5110-4205	Other Benefits	15,932	17,670	14,804	15,842	23,900
	101-400-5110-4206	H.S.A. Contribution	8,502	10,106	5,711	6,138	5,800
	101-400-5110-4207	Calpers Unfunded Liabilities	52,400	68,311	100,000	26,800	44,300
	101-400-5110-4310	Operating Materials & Supplies	19,275	14,782	8,373	10,000	8,000
	101-400-5110-4601	Dues & Memberships	2,394	1,158	1,580	2,000	2,000
	101-400-5110-5101	Professional/Technical Service	27,392	21,886	21,157	30,000	24,900
	101-400-5110-5102	Advertising	19,081	-	119	5,000	5,000
	101-400-5110-5103	Printing/Binding	-	18,049	14,643	20,000	20,000
	101-400-5110-5104	Merchant Fees	14,303	18,689	16,248	1,000	17,000
	101-400-5110-5201	Repair & Maintenance Services	(1,353)	608	-	500	1,500
	101-400-5110-5301	Telephone	-	1,609	3,742	4,200	4,800
	101-400-5110-6001	Meetings & Conferences	14,411	18,222	10,799	1,500	9,000
	101-400-5110-6002	Travel/Mileage Reimbursement	4,893	2,810	3,925	3,000	3,000
	101-400-5110-6101	Training	1,518	330	611	1,000	1,000
	101-400-5110-6102	Publications/Journals	351	799	1,016	1,100	1,100
	101-400-5110-6201	Equipment Replacement Charges	84,500	84,500	19,250	15,100	37,300
	101-400-5110-8201	Vehicles	18,091	-	-	-	-
Expenditure Subtotals			1,042,369	1,026,225	964,028	1,026,436	1,262,700
Total Program Expenditures			1,042,369	1,026,225	964,028	1,026,436	1,262,700

Department: Recreation & Parks		
Budget Program: Recreation Administration		
Account #	Account Description	FY21-22 Adopted Budget
101-400-5110-4101	<b>Full-Time Salaries</b>	734,100
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-5110-4102	<b>Part-Time Salaries</b>	101,600
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-5110-4103	<b>Over-Time Salaries</b>	14,300
	Request for over-time for part-time staff for working days that are designated holidays.	
101-400-5110-4106	<b>Automobile Allowances</b>	1,800
	Allowance for use of employees' private automobiles for City business.	
101-400-5110-4201	<b>Health/Dental/Vision Insurance</b>	97,700
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-5110-4202	<b>Fica/Medicare</b>	19,200
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5110-4203	<b>Calpers Retirement</b>	71,600
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5110-4204	<b>Workers' Compensation</b>	13,800
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5110-4205	<b>Other Benefits</b>	23,900
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-5110-4206	<b>H.S.A. Contribution</b>	5,800
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-5110-4207	<b>Calpers Unfunded Liabilities</b>	44,300
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-5110-4310	<b>Operating Materials &amp; Supplies</b>	8,000
	Costs of office supplies and equipment needed to support the expanded hours at park sites and to provide administrative support of additional special event and programs. Office Supplies and Equipment Staff Uniforms Department giveaways for public outreach Supplies for special events and programs	
101-400-5110-4601	<b>Dues &amp; Memberships</b>	2,000
	Memberships in professional organizations including the National Recreation & Parks Association and California Parks and Recreation Society.	
101-400-5110-5101	<b>Professional/Technical Service</b>	24,900
	Music licensing services through ASCAP and BMI (\$400) Special event insurance for department projects and programs as needed. (\$7,000) Payment to Los Serenos de Point Vicente Docents and to Peninsula Seniors for services provided to the City's residents that are not otherwise provided by the City. Payment to Los Serenos (\$10,000) Payment to Peninsula Seniors (\$10,000) Ongoing training for recreation registration software (Activenet). (\$2,600)	
101-400-5110-5102	<b>Advertising</b>	5,000
	Advertising in local publications to support Recreation programs and facilities.	

Department: Recreation & Parks		
Budget Program: Recreation Administration		
Account #	Account Description	FY21-22 Adopted Budget
101-400-5110-5103	<b>Printing/Binding</b>	20,000
	This item reflects general departmental printing costs. The reduction is due to Preserve-related printing costs switching to the Open Space Management program.	
101-400-5110-5104	<b>Merchant Fees</b>	17,000
	Fees for the City's Recreation registration system for events and facility rentals.	
101-400-5110-5201	<b>Repair &amp; Maintenance Services</b>	1,500
	Unanticipated minor vehicle and equipment repairs.	
101-400-5110-5301	<b>Telephone</b>	4,800
	For the use of cell phones at all staffed City Parks. Cell phones are used to input service requests, fill out park inspections and complete other park-related documents.	
101-400-5110-6001	<b>Meetings &amp; Conferences</b>	9,000
	Conferences attended annually by Recreation and Parks staff include National Recreation and Parks Association conferences, California Parks & Recreation Society conferences, California Joint Powers Insurance Authority conferences and additional conferences pertaining to recreation, parks, open space, and staff development. 1. National Recreation and Parks Conference (\$5,500) 2. California Park and Recreation Society (\$5,000) 3. CPRS District 9 (\$2,000) 4. Greenway Trails Conference (\$3,000) 5. Annual Recreation and Parks Workshop through CJPIA (\$2,500)	
101-400-5110-6002	<b>Travel/Mileage Reimbursement</b>	3,000
	Reimbursement for use of full-time and part-time employees' private automobiles for City business.	
101-400-5110-6101	<b>Training</b>	1,000
	Provides for CPR/First Aid/AED classes, and supplies and equipment for the department training and provides for department volunteer programs.	
101-400-5110-6102	<b>Publications/Journals</b>	1,100
	Provides for subscriptions such as the Daily Breeze and Peninsula News newspapers to assist City staff in the performance of their duties. Increase due to rising costs of newspaper subscriptions.	
101-400-5110-6201	<b>Equipment Replacement Charges</b>	37,300
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	

Department:		Recreation & Parks					
Budget Program:		NCCP					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-4160-5101	Professional/Technical Service	16,870	11,445	-	-	-
Expenditure Subtotals			16,870	11,445	-	-	-
Total Program Expenditures			16,870	11,445	-	-	-

Department:		Recreation & Parks					
Budget Program:		Other Recreational Facilities					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-5120-4101	Full-Time Salaries	4,370	-		-	-
	101-400-5120-4102	Part-Time Salaries	16,206	54,356	5,268	2,644	-
	101-400-5120-4103	Over-Time Salaries	166	1,798	565	500	-
	101-400-5120-4202	Fica/Medicare	2,183	2,497	1,042	100	-
	101-400-5120-4203	Calpers Retirement	1,588	2,734	1,585	165	-
	101-400-5120-4204	Workers' Compensation	1,089	1,267	518	200	-
	101-400-5120-4205	Other Benefits	(19)	-	-	-	-
	101-400-5120-4310	Operating Materials & Supplies	3,538	1,813	1,273	1,000	1,000
	101-400-5120-5102	Advertising	550	-	-	-	-
	101-400-5120-5106	Rents & Leases	4,765	-	-	-	-
	101-400-5120-5301	Telephone	214	-	-	-	-
Expenditure Subtotals			34,650	64,465	10,251	4,609	1,000
Total Program Expenditures			34,650	64,465	10,251	4,609	1,000



Department: Recreation & Parks		
Budget Program: Other Recreational Facilities		
		FY21-22 Adopted Budget
Account #	Account Description	
101-400-5120-4310	Operating Materials & Supplies	1,000
	Supplies and equipment needed for recreation programs.	

Department:		Recreation & Parks					
Budget Program:		Eastview Park					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-5121-4102	Part-Time Salaries	-	-	41,139	49,901	60,900
	101-400-5121-4103	Over-Time Salaries	-	-	94	500	-
	101-400-5121-4202	Fica/Medicare	-	-	2,267	1,563	4,700
	101-400-5121-4203	Calpers Retirement	-	-	1,135	2,955	600
	101-400-5121-4204	Workers' Compensation	-	-	788	1,044	1,200
	101-400-5121-4310	Operating Materials & Supplies	4,952	2,670	2,494	5,000	4,000
	101-400-5121-5106	Rents & Leases	-	4,684	4,767	5,000	5,000
<b>Expenditure Subtotals</b>			<b>4,952</b>	<b>7,354</b>	<b>52,684</b>	<b>65,963</b>	<b>76,400</b>
<b>Total Program Expenditures</b>			<b>4,952</b>	<b>7,354</b>	<b>52,684</b>	<b>65,963</b>	<b>76,400</b>

Department: Recreation & Parks		
Budget Program: Eastview Park		
Account #	Account Description	FY21-22 Adopted Budget
101-400-5121-4102	Part-Time Salaries	60,900
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-5121-4202	Fica/Medicare	4,700
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5121-4203	Calpers Retirement	600
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5121-4204	Workers' Compensation	1,200
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5121-4310	Operating Materials & Supplies	4,000
	Supplies and equipment for staffing of Eastview Park.	
101-400-5121-5106	Rents & Leases	5,000
	Annual rental expense for Staff trailer and lease payment to LA County Sanitation District.	

Department:		Recreation & Parks					
Budget Program:		Open Space Management					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-5122-4101	Full-Time Salaries	-	56,762	65,247	-	-
	101-400-5122-4102	Part-Time Salaries	70,145	98,289	68,339	57,958	86,800
	101-400-5122-4103	Over-Time Salaries	249	15,115	4,875	2,000	-
	101-400-5122-4201	Health/Dental/Vision Insurance	-	4,151	14,163	10,000	-
	101-400-5122-4202	Fica/Medicare	2,088	2,128	2,161	882	7,400
	101-400-5122-4203	Calpers Retirement	1,434	9,144	11,643	2,679	1,000
	101-400-5122-4204	Workers' Compensation	1,046	2,839	3,206	1,300	1,900
	101-400-5122-4205	Other Benefits	-	616	2,181	-	-
	101-400-5122-4206	H.S.A. Contribution	-	1,763	2,999	6,000	-
	101-400-5122-4207	Calpers Unfunded Liabilities	-	14,300	100	6,800	-
	101-400-5122-4310	Operating Materials & Supplies	29,051	26,546	15,425	28,600	33,000
	101-400-5122-4601	Dues & Memberships	-	-	14	-	-
	101-400-5122-5101	Professional/Technical Service	-	4,068	8,463	38,217	19,000
	101-400-5122-5103	Printing/Binding	-	-	-	1,400	1,000
Expenditure Subtotals			104,013	235,721	198,816	155,836	150,100
Total Program Expenditures			104,013	235,721	198,816	155,836	150,100

Department: Recreation & Parks		
Budget Program: Open Space Management		
Account #	Account Description	FY21-22 Adopted Budget
101-400-5122-4102	<b>Part-Time Salaries</b>	86,800
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-5122-4202	<b>Fica/Medicare</b>	7,400
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5122-4203	<b>Calpers Retirement</b>	1,000
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5122-4204	<b>Workers' Compensation</b>	1,900
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5122-4310	<b>Operating Materials &amp; Supplies</b>	33,000
	Supplies and equipment for staffing for Preserve and Open Space Operations. 1. Tools and minor equipment (\$16,000) 2. Office supplies (\$3,000) 3. Uniforms for staff (\$5,000) 4. Signage (\$5,000)	
101-400-5122-5101	<b>Professional/Technical Service</b>	19,000
	Professional services for trail analysis and City Geologist.	
101-400-5122-5103	<b>Printing/Binding</b>	1,000
	Printing costs including flyers, trail maps, educational and informational handouts.	

Department:		Recreation & Parks					
Budget Program:		Park Rangers					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-5123-4101	Full-Time Salaries	-	-	87,894	161,228	206,400
	101-400-5123-4102	Part-Time Salaries	-	-	1,515	4,466	-
	101-400-5123-4103	Over-Time Salaries	-	-	2,662	5,000	5,000
	101-400-5123-4201	Health/Dental/Vision Insurance	-	-	17,507	42,371	48,200
	101-400-5123-4202	Fica/Medicare	-	-	1,209	2,365	2,800
	101-400-5123-4203	Calpers Retirement	-	-	6,396	13,038	15,100
	101-400-5123-4204	Workers' Compensation	-	-	2,124	3,673	3,800
	101-400-5123-4205	Other Benefits	-	-	1,504	3,618	13,000
	101-400-5123-4206	H.S.A. Contribution	-	-	1,052	3,153	7,200
	101-400-5123-4207	Calpers Unfunded Liabilities	-	-	-	1,100	500
	101-400-5123-4310	Operating Materials & Supplies	-	-	23,622	23,000	45,000
	101-400-5123-5103	Printing/Binding	-	-	342	-	-
<b>Expenditure Subtotals</b>			-	-	<b>145,827</b>	<b>263,012</b>	<b>347,000</b>
<b>Total Program Expenditures</b>			-	-	<b>145,827</b>	<b>263,012</b>	<b>347,000</b>

Department: Recreation & Parks		
Budget Program: Park Rangers		
Account #	Account Description	FY21-22 Adopted Budget
<b>101-400-5123-4101</b>	<b>Full-Time Salaries</b>	<b>206,400</b>
	Salaries and wages paid to full-time City employees allocated to this program.	
<b>101-400-5123-4103</b>	<b>Over-Time Salaries</b>	<b>5,000</b>
	Overtime paid to full-time City employees allocated to this program.	
<b>101-400-5123-4201</b>	<b>Health/Dental/Vision Insurance</b>	<b>48,200</b>
	The City's contribution for employee medical, dental, vision and declined health incentive.	
<b>101-400-5123-4202</b>	<b>Fica/Medicare</b>	<b>2,800</b>
	Employer share of Medicare and Social Security (FICA) taxes.	
<b>101-400-5123-4203</b>	<b>Calpers Retirement</b>	<b>15,100</b>
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
<b>101-400-5123-4204</b>	<b>Workers' Compensation</b>	<b>3,800</b>
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
<b>101-400-5123-4205</b>	<b>Other Benefits</b>	<b>13,000</b>
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
<b>101-400-5123-4206</b>	<b>H.S.A. Contribution</b>	<b>7,200</b>
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
<b>101-400-5123-4207</b>	<b>Calpers Unfunded Liabilities</b>	<b>500</b>
	Budget program's portion of City's total CalPERS unfunded liability.	
<b>101-400-5123-4310</b>	<b>Operating Materials &amp; Supplies</b>	<b>45,000</b>
	Equipment for Ranger Program. 1. Ranger Uniforms 2. Field Equipment 3. Safety Equipment 4. Tools 5. Office Supplies	

Department:		Recreation & Parks					
Budget Program:		Fred Hesse Jr. Park					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-5130-4101	Full-Time Salaries	32,227	28,015	30,242	31,980	33,400
	101-400-5130-4102	Part-Time Salaries	140,223	126,405	105,781	111,164	135,900
	101-400-5130-4103	Over-Time Salaries	270	2,360	1,283	2,000	-
	101-400-5130-4104	Employee Bonuses	-	-	500	-	-
	101-400-5130-4201	Health/Dental/Vision Insurance	8,749	9,397	7,167	9,000	8,200
	101-400-5130-4202	Fica/Medicare	5,050	4,188	3,863	4,000	11,600
	101-400-5130-4203	Calpers Retirement	8,873	9,862	8,090	9,881	4,400
	101-400-5130-4204	Workers' Compensation	3,783	3,641	3,156	3,027	3,500
	101-400-5130-4205	Other Benefits	648	857	1,091	1,114	1,100
	101-400-5130-4206	H.S.A. Contribution	162	-	-	-	-
	101-400-5130-4207	Calpers Unfunded Liabilities	4,700	773	4,500	500	300
	101-400-5130-4310	Operating Materials & Supplies	10,442	2,475	15,279	6,500	4,000
Expenditure Subtotals			215,127	187,973	180,952	179,166	202,400
Total Program Expenditures			215,127	187,973	180,952	179,166	202,400



Department: Recreation & Parks		
Budget Program: Fred Hesse Jr. Park		
Account #	Account Description	FY21-22 Adopted Budget
<b>101-400-5130-4101</b>	<b>Full-Time Salaries</b>	<b>33,400</b>
	Salaries and wages paid to full-time City employees allocated to this program.	
<b>101-400-5130-4102</b>	<b>Part-Time Salaries</b>	<b>135,900</b>
	Salaries and wages paid to part-time City employees allocated to this program.	
<b>101-400-5130-4201</b>	<b>Health/Dental/Vision Insurance</b>	<b>8,200</b>
	The City's contribution for employee medical, dental, vision and declined health incentive.	
<b>101-400-5130-4202</b>	<b>Fica/Medicare</b>	<b>11,600</b>
	The City's contribution for employee medical, dental, vision and declined health incentive.	
<b>101-400-5130-4203</b>	<b>Calpers Retirement</b>	<b>4,400</b>
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
<b>101-400-5130-4204</b>	<b>Workers' Compensation</b>	<b>3,500</b>
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
<b>101-400-5130-4205</b>	<b>Other Benefits</b>	<b>1,100</b>
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
<b>101-400-5130-4207</b>	<b>Calpers Unfunded Liabilities</b>	<b>300</b>
	Budget program's portion of City's total CalPERS unfunded liability.	
<b>101-400-5130-4310</b>	<b>Operating Materials &amp; Supplies</b>	<b>4,000</b>
	The costs of park facility supplies, such as sports equipment and games.	

Department:		Recreation & Parks					
Budget Program:		Contract Classes					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-5131-5101	Professional/Technical Service	21,649	41,695	33,717	1,500	25,000
Expenditure Subtotals			21,649	41,695	33,717	1,500	25,000
Total Program Expenditures			21,649	41,695	33,717	1,500	25,000

Department: Recreation & Parks		
Budget Program: Contract Classes		
		FY21-22 Adopted Budget
Account #	Account Description	
101-400-5131-5101	Professional/Technical Service	25,000
	70/30 payout to Independent Contractor for completion of Contract Classes at RPV Facilities (Hesse Park, Ryan Park and Ladera Linda). Japanese Pre-K Japanese Music Class Japanese Summer School Creative Plate Cooking Camp Super Soccer Bridge Defense Bridge Declarer Yoga Early Childhood Music Mommy and Me Music Mediatation	

Department:		Recreation & Parks					
Budget Program:		Robert E. Ryan Park					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-5140-4101	Full-Time Salaries	18,695	16,008	17,281	18,274	19,100
	101-400-5140-4102	Part-Time Salaries	48,186	56,296	42,372	64,982	74,800
	101-400-5140-4103	Over-Time Salaries	28	1,147	874	1,000	-
	101-400-5140-4201	Health/Dental/Vision Insurance	3,002	2,973	4,095	4,575	4,700
	101-400-5140-4202	Fica/Medicare	2,215	3,032	2,315	3,026	6,000
	101-400-5140-4203	Calpers Retirement	3,735	3,503	2,796	4,469	2,400
	101-400-5140-4204	Workers' Compensation	1,505	1,702	1,386	1,756	1,900
	101-400-5140-4205	Other Benefits	370	489	624	637	700
	101-400-5140-4206	H.S.A. Contribution	92	-	-	-	-
	101-400-5140-4207	Calpers Unfunded Liabilities	4,400	3,768	3,500	100	100
	101-400-5140-4310	Operating Materials & Supplies	1,341	3,473	4,636	3,000	2,000
	101-400-5140-5106	Rents & Leases	-	-	1,289	-	-
<b>Expenditure Subtotals</b>			<b>83,569</b>	<b>92,391</b>	<b>81,168</b>	<b>101,819</b>	<b>111,700</b>
<b>Total Program Expenditures</b>			<b>83,569</b>	<b>92,391</b>	<b>81,168</b>	<b>101,819</b>	<b>111,700</b>

Department: Recreation & Parks		
Budget Program: Robert E. Ryan Park		
Account #	Account Description	FY21-22 Adopted Budget
<b>101-400-5140-4101</b>	<b>Full-Time Salaries</b>	<b>19,100</b>
	Salaries and wages paid to full-time City employees allocated to this program.	
<b>101-400-5140-4102</b>	<b>Part-Time Salaries</b>	<b>74,800</b>
	Salaries and wages paid to part-time City employees allocated to this program.	
<b>101-400-5140-4201</b>	<b>Health/Dental/Vision Insurance</b>	<b>4,700</b>
	The City's contribution for employee medical, dental, vision and declined health incentive.	
<b>101-400-5140-4202</b>	<b>Fica/Medicare</b>	<b>6,000</b>
	Employer share of Medicare and Social Security (FICA) taxes.	
<b>101-400-5140-4203</b>	<b>Calpers Retirement</b>	<b>2,400</b>
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
<b>101-400-5140-4204</b>	<b>Workers' Compensation</b>	<b>1,900</b>
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
<b>101-400-5140-4205</b>	<b>Other Benefits</b>	<b>700</b>
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
<b>101-400-5140-4207</b>	<b>Calpers Unfunded Liabilities</b>	<b>100</b>
	Budget program's portion of City's total CalPERS unfunded liability.	
<b>101-400-5140-4310</b>	<b>Operating Materials &amp; Supplies</b>	<b>2,000</b>
	The costs of park facility supplies, such as sports equipment and games.	

Department:		Recreation & Parks					
Budget Program:		Ladera Linda Community Center					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-5150-4101	Full-Time Salaries	23,305	22,895	9,787	18,769	-
	101-400-5150-4102	Part-Time Salaries	36,795	43,007	30,372	42,165	49,300
	101-400-5150-4103	Over-Time Salaries	-	881	461	-	-
	101-400-5150-4104	Employee Bonuses	-	-	685	-	-
	101-400-5150-4201	Health/Dental/Vision Insurance	4,401	2,388	1,205	2,472	-
	101-400-5150-4202	Fica/Medicare	1,291	2,201	1,301	1,452	3,800
	101-400-5150-4203	Calpers Retirement	4,108	4,037	3,233	4,970	500
	101-400-5150-4204	Workers' Compensation	1,485	1,533	947	1,267	1,000
	101-400-5150-4205	Other Benefits	550	661	286	574	-
	101-400-5150-4206	H.S.A. Contribution	606	742	452	771	-
	101-400-5150-4207	Calpers Unfunded Liabilities	2,700	5,701	7,700	1,000	-
	101-400-5150-4310	Operating Materials & Supplies	1,199	2,363	11,105	3,000	3,000
Expenditure Subtotals			76,440	86,409	67,534	76,440	57,600
Total Program Expenditures			76,440	86,409	67,534	76,440	57,600

<b>Department: Recreation &amp; Parks</b>		
<b>Budget Program: Ladera Linda Community Center</b>		
		<b>FY21-22 Adopted Budget</b>
<b>Account #</b>	<b>Account Description</b>	
<b>101-400-5150-4102</b>	<b>Part-Time Salaries</b>	<b>49,300</b>
	Salaries and wages paid to part-time City employees allocated to this program.	
<b>101-400-5150-4202</b>	<b>Fica/Medicare</b>	<b>3,800</b>
	Employer share of Medicare and Social Security (FICA) taxes.	
<b>101-400-5150-4203</b>	<b>Calpers Retirement</b>	<b>500</b>
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
<b>101-400-5150-4204</b>	<b>Workers' Compensation</b>	<b>1,000</b>
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
<b>101-400-5150-4310</b>	<b>Operating Materials &amp; Supplies</b>	<b>3,000</b>
	The costs of park facility supplies, such as sports equipment and games.	

Department:		Recreation & Parks					
Budget Program:		Abalone Cove Shoreline Park					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-5160-4102	Part-Time Salaries	118,326	109,220	95,014	101,500	141,300
	101-400-5160-4103	Over-Time Salaries	489	4,841	3,035	3,000	-
	101-400-5160-4202	Fica/Medicare	7,160	3,976	4,159	4,700	10,900
	101-400-5160-4203	Calpers Retirement	2,013	6,250	10,711	7,000	1,400
	101-400-5160-4204	Workers' Compensation	2,664	2,639	2,243	2,600	2,800
	101-400-5160-4207	Calpers Unfunded Liabilities	1,200	1,546	9,000	10,500	-
	101-400-5160-4310	Operating Materials & Supplies	5,529	4,798	3,208	5,000	17,300
	101-400-5160-5101	Professional/Technical Service	2,245	-	-	-	-
	101-400-5160-5201	Repair & Maintenance Services	-	1,905	2,266	24,000	27,000
Expenditure Subtotals			139,626	135,175	129,636	158,300	200,700
Total Program Expenditures			139,626	135,175	129,636	158,300	200,700



Department: Recreation & Parks		
Budget Program: Abalone Cove Shoreline Park		
Account #	Account Description	FY21-22 Adopted Budget
101-400-5160-4102	<b>Part-Time Salaries</b>	141,300
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-5160-4202	<b>Fica/Medicare</b>	10,900
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5160-4203	<b>Calpers Retirement</b>	1,400
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5160-4204	<b>Workers' Compensation</b>	2,800
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5160-4310	<b>Operating Materials &amp; Supplies</b>	17,300
	The costs of facility supplies, such as project equipment and supplies and educational materials. Staff continues to expand role in terms of public education and involvement and performing minor site-improvement projects.	
101-400-5160-5201	<b>Repair &amp; Maintenance Services</b>	27,000
	Repairs to entry/exit gates and payment machines.	

Department:		Recreation & Parks					
Budget Program:		Special Events and Programs					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-5170-4101	Full-Time Salaries	50,537	55,800	38,559	52,883	55,000
	101-400-5170-4102	Part-Time Salaries	30,938	22,170	22,797	18,442	36,200
	101-400-5170-4103	Over-Time Salaries	320	6,369	2,290	1,000	-
	101-400-5170-4104	Employee Bonuses	-	-	958	-	-
	101-400-5170-4201	Health/Dental/Vision Insurance	10,800	7,049	5,736	7,690	8,000
	101-400-5170-4202	Fica/Medicare	1,900	1,484	1,182	952	3,600
	101-400-5170-4203	Calpers Retirement	5,386	6,678	5,405	7,382	7,100
	101-400-5170-4204	Workers' Compensation	2,086	1,945	1,860	1,496	1,900
	101-400-5170-4205	Other Benefits	1,455	1,791	1,279	1,699	2,000
	101-400-5170-4206	H.S.A. Contribution	1,379	1,633	2,304	1,703	700
	101-400-5170-4207	Calpers Unfunded Liabilities	5,700	7,923	11,000	1,600	3,000
	101-400-5170-4310	Operating Materials & Supplies	21,683	21,239	18,077	20,000	12,000
	101-400-5170-5101	Professional/Technical Service	44,973	42,177	44,253	40,000	163,000
	101-400-5170-5102	Advertising	1,600	1,020	-	1,000	1,000
	101-400-5170-5103	Printing/Binding	3,327	5,342	1,791	5,000	3,000
	101-400-5170-5106	Rents & Leases	6,181	11,724	3,059	5,000	10,000
Expenditure Subtotals			188,265	194,344	160,550	165,847	306,500
Total Program Expenditures			188,265	194,344	160,550	165,847	306,500

Department: Recreation & Parks		
Budget Program: Special Events and Programs		
Account #	Account Description	FY21-22 Adopted Budget
101-400-5170-4101	<b>Full-Time Salaries</b>	55,000
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-5170-4102	<b>Part-Time Salaries</b>	36,200
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-5170-4201	<b>Health/Dental/Vision Insurance</b>	8,000
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-5170-4202	<b>Fica/Medicare</b>	3,600
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5170-4203	<b>Calpers Retirement</b>	7,100
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5170-4204	<b>Workers' Compensation</b>	1,900
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5170-4205	<b>Other Benefits</b>	2,000
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-5170-4206	<b>H.S.A. Contribution</b>	700
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-5170-4207	<b>Calpers Unfunded Liabilities</b>	3,000
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-5170-4310	<b>Operating Materials &amp; Supplies</b>	12,000
	This budget item allows for replacement of special event equipment and miscellaneous event expenses. 1. Event supplies and equipment (\$18,000) 2. Meals and refreshments for event staff and volunteers (\$2,000)	
101-400-5170-5101	<b>Professional/Technical Service</b>	163,000
	Professional/technical services for special events including: 1. City's annual Fourth of July Celebration contract (\$22,000) 2. Whale of a Day Expenses (\$6,600) 3. Shakespeare by the Sea (\$2,900) 4. Breakfast with Santa (\$2,700) 5. Outdoor Movies (\$5,000) 6. First-Aid station at special events (\$3,000) 7. Healthy People/Healthy Pets (\$800) 8. Kds to Parks Day (\$1,000) 9. Concerts in the Park (\$19,000) 10. LAFD Special Events Fee (\$5,000) 11. Host city events (\$75,000)	
101-400-5170-5102	<b>Advertising</b>	1,000
	Advertising in local newspapers for recreation events and activities.	
101-400-5170-5103	<b>Printing/Binding</b>	3,000
	This item reflects printing costs for event banners and brochures.	

Department: Recreation & Parks		
Budget Program: Special Events and Programs		
Account #	Account Description	FY21-22 Adopted Budget
101-400-5170-5106	<b>Rents &amp; Leases</b>	<b>10,000</b>
	Rental of equipment for various special events, including:	
	1. Stages, canopies, tables, and chairs for special events \$3,900	
	2. Radios for special events \$900	
	3. Utility Golf Carts for special events \$700	
	4. Portable restrooms for special events \$500	
	5. Inflatables for special events \$2500	
	6. Light tower for special events \$1500	

Department:		Recreation & Parks					
Budget Program:		City Run Sports & Activities					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-5171-4102	Part-Time Salaries	1,932	5,127	2,650	-	6,100
	101-400-5171-4103	Over-Time Salaries	-	143	213	-	-
	101-400-5171-4202	Fica/Medicare	56	122	141	-	500
	101-400-5171-4203	Calpers Retirement	58	300	95	-	100
	101-400-5171-4204	Workers' Compensation	32	111	66	-	100
	101-400-5171-4310	Operating Materials & Supplies	3,580	(2,738)	-	-	500
Expenditure Subtotals			5,658	3,065	3,165	-	7,300
Total Program Expenditures			5,658	3,065	3,165	-	7,300

<b>Department: Recreation &amp; Parks</b> <b>Budget Program: City Run Sports &amp; Activities</b>		
<b>Account #</b>	<b>Account Description</b>	<b>FY21-22 Adopted Budget</b>
<b>101-400-5171-4102</b>	<b>Part-Time Salaries</b>	<b>6,100</b>
	Salaries and wages paid to part-time City employees allocated to this program.	
<b>101-400-5171-4202</b>	<b>Fica/Medicare</b>	<b>500</b>
	Employer share of Medicare and Social Security (FICA) taxes.	
<b>101-400-5171-4203</b>	<b>Calpers Retirement</b>	<b>100</b>
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
<b>101-400-5171-4204</b>	<b>Workers' Compensation</b>	<b>100</b>
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
<b>101-400-5171-4310</b>	<b>Operating Materials &amp; Supplies</b>	<b>500</b>
	Supplies and equipment for school site and City sports programs.	

Department:		Recreation & Parks					
Budget Program:		Volunteer Program					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-5172-4310	Operating Materials & Supplies	-	-	5,322	1,000	5,000
Expenditure Subtotals			-	-	5,322	1,000	5,000
Total Program Expenditures			-	-	5,322	1,000	5,000

<b>Department:</b> Recreation & Parks	
<b>Budget Program:</b> Volunteer Program	
	<b>FY21-22 Adopted Budget</b>
<b>Account #</b>	<b>Account Description</b>
101-400-5172-4310	Operating Materials & Supplies
	Expenses related to volunteer programs, events and activities.
	5,000



Department:		Recreation & Parks					
Budget Program:		Point Vicente Interpretive Center					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-5180-4101	Full-Time Salaries	135,344	150,681	162,345	167,472	104,800
	101-400-5180-4102	Part-Time Salaries	172,311	160,734	127,360	131,227	190,300
	101-400-5180-4103	Over-Time Salaries	842	2,304	1,172	2,000	-
	101-400-5180-4104	Employee Bonuses	-	-	500	-	-
	101-400-5180-4201	Health/Dental/Vision Insurance	17,801	20,405	24,363	27,227	12,100
	101-400-5180-4202	Fica/Medicare	6,398	6,515	6,269	5,541	16,800
	101-400-5180-4203	Calpers Retirement	23,094	28,869	24,370	25,847	10,000
	101-400-5180-4204	Workers' Compensation	6,861	7,210	7,040	6,232	5,400
	101-400-5180-4205	Other Benefits	4,041	5,331	4,681	4,300	2,800
	101-400-5180-4206	H.S.A. Contribution	2,942	3,000	1,608	1,400	-
	101-400-5180-4207	Calpers Unfunded Liabilities	10,600	36,330	32,500	4,700	800
	101-400-5180-4310	Operating Materials & Supplies	23,229	21,247	21,633	24,000	22,500
	101-400-5180-4312	Inventory	63,136	63,717	42,534	1,000	33,000
	101-400-5180-5101	Professional/Technical Service	265	2,979	-	-	-
	101-400-5180-5103	Printing/Binding	236	216	79	400	400
	101-400-5180-5106	Rents & Leases	-	-	513	171	-
	101-400-5180-6001	Meetings & Conferences	4,102	3,931	570	2,000	4,000
	101-400-5180-6002	Travel/Mileage Reimbursement	453	451	-	-	-
Expenditure Subtotals			471,655	513,920	457,537	403,517	402,900
Total Program Expenditures			471,655	513,920	457,537	403,517	402,900

Department: Recreation & Parks		
Budget Program: Point Vicente Interpretive Center		
Account #	Account Description	FY21-22 Adopted Budget
101-400-5180-4101	<b>Full-Time Salaries</b>	104,800
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-5180-4102	<b>Part-Time Salaries</b>	190,300
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-5180-4201	<b>Health/Dental/Vision Insurance</b>	12,100
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-5180-4202	<b>Fica/Medicare</b>	16,800
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5180-4203	<b>Calpers Retirement</b>	10,000
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5180-4204	<b>Workers' Compensation</b>	5,400
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5180-4205	<b>Other Benefits</b>	2,800
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-5180-4207	<b>Calpers Unfunded Liabilities</b>	800
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-5180-4310	<b>Operating Materials &amp; Supplies</b>	22,500
	Anticipated operating needs of the facility including tables and chairs used for rentals, recreation programs and docent activities, miscellaneous equipment, office supplies and exhibits. 1. Facility use supplies. 2. Recreation Programs and Activities 3. Office/gift shop supplies 4. Exhibits supplies 5. Docent supplies 6. Miscellaneous supplies	
101-400-5180-4312	<b>Inventory</b>	33,000
	Purchases of items for resale at the Interpretive Center gift shop. Increase aligns budget with actual expenditures from recent years.	
101-400-5180-5103	<b>Printing/Binding</b>	400
	Printing needs for PVIC programs and events.	
101-400-5180-6001	<b>Meetings &amp; Conferences</b>	4,000
	Professional growth of staff and to stay current with museum trends.	

**Department: Recreation & Parks****Budget Program: REACH**

Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-5190-4102	Part-Time Salaries	44,713	48,536	15,723	36,000	51,200
	101-400-5190-4103	Over-Time Salaries	-	371	71	-	-
	101-400-5190-4202	Fica/Medicare	1,490	858	241	1,221	4,000
	101-400-5190-4203	Calpers Retirement	2,306	3,755	1,525	2,000	500
	101-400-5190-4204	Workers' Compensation	1,054	1,096	362	549	1,000
	101-400-5190-4207	Calpers Unfunded Liabilities	3,000	3,382	2,000	2,300	-
	101-400-5190-4310	Operating Materials & Supplies	11,483	11,330	867	5,000	6,500
	101-400-5190-6001	Meetings & Conferences	325	-	-	500	1,000
<b>Expenditure Subtotals</b>			<b>64,371</b>	<b>69,328</b>	<b>20,789</b>	<b>47,570</b>	<b>64,200</b>
<b>Total Program Expenditures</b>			<b>64,371</b>	<b>69,328</b>	<b>20,789</b>	<b>47,570</b>	<b>64,200</b>

Department: Recreation & Parks		
Budget Program: REACH		
Account #	Account Description	FY21-22 Adopted Budget
101-400-5190-4102	<b>Part-Time Salaries</b>	51,200
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-5190-4202	<b>Fica/Medicare</b>	4,000
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5190-4203	<b>Calpers Retirement</b>	500
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5190-4204	<b>Workers' Compensation</b>	1,000
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5190-4310	<b>Operating Materials &amp; Supplies</b>	6,500
	Office supplies, consumable supplies, lodging and transportation associated with the operation of the REACH program. Increase due to development of new youth-centered therapeutic programming.	
	1. Operational supplies	
	2. Meals for REACH trips	
	3. Admission tickets for activities for REACH trips	
101-400-5190-6001	<b>Meetings &amp; Conferences</b>	1,000
	Adaptive training for recreation staff.	

**Department: Recreation & Parks****Budget Program: Support Services**

Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-5210-4101	Full-Time Salaries	15,425	15,374	13,499	15,838	16,400
	101-400-5210-4102	Part-Time Salaries	11,697	6,098	180	1,273	-
	101-400-5210-4103	Over-Time Salaries	-	19	48	-	-
	101-400-5210-4104	Employee Bonuses	-	-	137	-	-
	101-400-5210-4201	Health/Dental/Vision Insurance	3,768	2,599	2,709	3,124	3,000
	101-400-5210-4202	Fica/Medicare	698	503	186	277	300
	101-400-5210-4203	Calpers Retirement	1,773	1,532	1,096	1,486	1,500
	101-400-5210-4204	Workers' Compensation	601	497	320	357	300
	101-400-5210-4205	Other Benefits	476	561	517	583	700
	101-400-5210-4206	H.S.A. Contribution	5,440	742	703	778	700
	101-400-5210-4207	Calpers Unfunded Liabilities	1,100	1,159	1,800	300	500
<b>Expenditure Subtotals</b>			<b>40,978</b>	<b>29,084</b>	<b>21,195</b>	<b>24,016</b>	<b>23,400</b>
<b>Total Program Expenditures</b>			<b>40,978</b>	<b>29,084</b>	<b>21,195</b>	<b>24,016</b>	<b>23,400</b>

Department: Recreation & Parks		
Budget Program: Support Services		
Account #	Account Description	FY21-22 Adopted Budget
101-400-5210-4101	<b>Full-Time Salaries</b>	16,400
	Salaries and wages paid to full-time City employees who supervise Support Services, such as staffing the City Hall reception desk and film shoots on City property (cost is partially recovered through film permit fees).	
101-400-5210-4201	<b>Health/Dental/Vision Insurance</b>	3,000
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-5210-4202	<b>Fica/Medicare</b>	300
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5210-4203	<b>Calpers Retirement</b>	1,500
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5210-4204	<b>Workers' Compensation</b>	300
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5210-4205	<b>Other Benefits</b>	700
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-5210-4206	<b>H.S.A. Contribution</b>	700
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-5210-4207	<b>Calpers Unfunded Liabilities</b>	500
	Budget program's portion of City's total CalPERS unfunded liability.	

**Department:** Recreation & Parks  
**Budget Program:** Parking Enforcement

Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	101-400-5416-4102	Part-Time Salaries	-	-	-	-	73,000
	101-400-5416-4103	Employee Bonuses	-	-	-	-	3,000
	101-400-5416-4202	Fica/Medicare	-	-	-	-	1,200
	101-400-5416-4204	Workers' Compensation	-	-	-	-	1,500
	101-400-5416-4207	Calpers Unfunded Liabilities	-	-	-	-	7,000
	101-400-5416-4310	Operating Materials & Supplies	-	-	-	-	31,800
<b>Expenditure Subtotals</b>			-	-	-	-	<b>117,500</b>
<b>Total Program Expenditures</b>			-	-	-	-	<b>117,500</b>

Department: Recreation & Parks		
Budget Program: Parking Enforcement		
Account #	Account Description	FY21-22 Adopted Budget
<b>101-400-5416-4102</b>	<b>Part-Time Salaries</b>	<b>73,000</b>
	Salaries and wages paid to part-time City employees allocated to this program.	
<b>101-400-5416-4103</b>	<b>Employee Bonuses</b>	<b>3,000</b>
	Overtime paid to full-time City employees allocated to this program.	
<b>101-400-5416-4202</b>	<b>Fica/Medicare</b>	<b>1,200</b>
	Employer share of Medicare and Social Security (FICA) taxes.	
<b>101-400-5416-4204</b>	<b>Workers' Compensation</b>	<b>1,500</b>
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
<b>101-400-5416-4207</b>	<b>Calpers Unfunded Liabilities</b>	<b>7,000</b>
	Budget program's portion of City's total CalPERS unfunded liability.	
<b>101-400-5416-4310</b>	<b>Operating Materials &amp; Supplies</b>	<b>31,800</b>
	Supplies for enforcement personnel including office supplies and field items such as flashlights, citation holders, binders, cheat cards, etc to assist with enforcement.	



BUDGET OVERVIEW

Department:		Recreation & Parks					
Budget Program:		Habitat Restoration Fund					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	222-400-0000-5101	Professional/Technical Service	131,633	129,803	133,045	164,600	165,000
	222-400-0000-5201	Repair & Maintenance Services	19,000	19,696	39,400	40,600	40,600
Expenditure Subtotals			150,633	149,499	172,445	205,200	205,600
Total Program Expenditures			150,633	149,499	172,445	205,200	205,600

CITY FUNDS SUMMARY

GENERAL FUND SUMMARY

BUDGET PROGRAMS

APPENDIX

<b>Department: Recreation &amp; Parks</b>		
<b>Budget Program: Habitat Restoration Fund</b>		
		<b>FY21-22 Adopted Budget</b>
<b>Account #</b>	<b>Account Description</b>	
<b>222-400-0000-5101</b>	<b>Professional/Technical Service</b>	<b>165,000</b>
	Funding for the Palos Verdes Peninsula Land Conservancy (PVPLC) for management of the NCCP Preserve in accordance with the City's approved NCCP Subarea Plan.	
<b>222-400-0000-5201</b>	<b>Repair &amp; Maintenance Services</b>	<b>40,600</b>
	Funding for the Palos Verdes Peninsula Land Conservancy to perform Habitat Maintenance activities at Subregion 1 - Oceanfront Estates.	

Department:		Recreation & Parks					
Budget Program:		Donor Restricted Contributions Fund					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	228-400-0000-4310	Operating Materials & Supplies	40,000	8,744	2,700	2,000	5,000
	228-400-0000-5101	Professional/Technical Service	724	-	706	13,422	10,000
	228-400-0000-5201	Repair & Maintenance Services	6,000	7,515	-	10,000	20,000
	228-400-5411-4310	Operating Materials & Supplies	-	-	2,829	3,000	3,000
	228-400-5413-4310	Operating Materials & Supplies	-	-	301	-	500
	228-400-5413-5201	Repair & Maintenance Services	-	-	7,664	10,000	10,000
	228-400-5414-4310	Operating Materials & Supplies	-	-	2,570	-	2,500
	228-400-8501-8001	Professional/Tech Services	-	7,659	-	-	-
	228-400-8501-8403	Parks Improvements	-	130,024	-	-	-
Expenditure Subtotals			46,724	153,942	16,770	38,422	51,000
Total Program Expenditures			46,724	153,942	16,770	38,422	51,000

Department: Recreation & Parks		
Budget Program: Donor Restricted Contributions Fund		
Account #	Account Description	FY21-22 Adopted Budget
228-400-0000-4310	Operating Materials & Supplies	5,000
	Fabrication of donor plaques for installation at the Point Vicente Interpretive Center (PVIC).	
228-400-0000-5101	Professional/Technical Service	10,000
228-400-0000-5201	Repair & Maintenance Services	20,000
	PVIC Native Plant Garden Maintenance.	
228-400-5411-4310	Operating Materials & Supplies	3,000
	For purchase of bronze plaques for amphitheater.	
228-400-5413-4310	Operating Materials & Supplies	500
	Funds for the purchase of supplies for the native garden	
228-400-5413-5201	Repair & Maintenance Services	10,000
	Repair and maintenace of the native garden	
228-400-5414-4310	Operating Materials & Supplies	2,500
	Bench Program: Costs associated with the purchase of bench & plaque	

# Capital Improvement Program



## Infrastructure Improvements

Infrastructure is defined as the City's roadways; sanitary sewer systems; storm drain systems; parks, trails & spaces; public buildings; and other City facilities. The Public Works Department manages the maintenance and improvement of the City's infrastructure.

The City uses its restricted funding sources to fund these improvements first before using unrestricted sources, such as the General Fund. The following is a summary of restricted funding sources typically available for the City's infrastructure.

- Grants and contributions – includes Community Development Block Grant (CDBG) funds, highway safety grants, transportation improvement grants, water quality grants, coastal development grants, and restricted donations. The City uses its annual CDBG allocation primarily for projects to improve compliance with the Americans with Disabilities Act (ADA) in the public right-of-way. Other grants are competitive and may not be awarded to the City each year. Grants typically come with very restrictive requirements and are awarded for specific projects. The City has been awarded grants for various types of infrastructure improvement projects and routinely receives grant awards for roadway safety improvements.
- Transportation sales tax – includes Proposition A, Proposition C, Measure R, Measure M, Transportation Development Act (TDA)/Article, and State Gas Tax funds. These revenue sources are expected to total about \$5.2 million in FY 2021-22 and may be used for improvements to the City's arterial streets, to fund local transportation operations, sidewalk repair and replacement, and bus stop improvements and maintenance. Of this amount, over \$690,000 of Proposition C funds are set aside each year for maintenance of Palos Verdes Drive South (PVDS) in the landslide area of the City.
- Developer fees – includes Quimby fee and Environmental Excise Tax (EET) funds. These fees are collected to mitigate the impact of development when various building projects are permitted in the City. This revenue source is unpredictable, ranging from small amounts annually (less than \$100,000) to millions of dollars occasionally collected from a single large development project. Quimby funds must be used for park development, which can include acquisition of parkland or construction of park buildings and facilities. EET funds can be used for any type of City facility and has been historically utilized for ADA improvements in City buildings.

If restricted funding is not available, then infrastructure projects must compete for General Fund dollars. Based upon the City Council's Reserve Policy, each year the General Fund transfers a large portion of Transient Occupancy Tax (TOT) revenue into the Capital Improvement Plan (CIP) Fund. The City's TOT revenue is expected to be approximately \$3.8 million in FY 2021-22. After applying the Public Safety increases, the total transfer to CIP is estimated at \$ 2.2 million.

Public Works and Finance Department staff work together each year to update the City's Five-Year Capital Improvement Plan (CIP), with Public Works taking the lead in presenting and implementing the CIP. Funding and priorities are identified and projects are proposed through this process. The CIP document, which only includes projects with cost estimates of \$100,000 or more, is included after this section of the budget document.

The programs listed within this section of the budget document are for FY 2021-22 infrastructure improvements organized by the type of infrastructure.

Department:		Infrastructure Improvements					
Budget Program:		Gas Tax - Street Landscape Maintenance (Capital)					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
ROW Improve	202-400-8004-8002	Construction Mgmt.	-	-	-	-	10,000
ROW Improve	202-400-8004-8006	Construction Mgmt.	-	-	-	-	25,000
ROW Improve	202-400-8004-8802	Other Improvements	-	-	-	-	155,000
ROW Improve	202-400-8801-8006	Sidewalk - Inspection Services	28,410	-	-	-	-
ROW Improve	202-400-8801-8802	Sidewalk Repair - Othr Improv	199,999	-	-	-	-
ROW Improve	202-400-8804-8002	Arterial St Improvements	-	-	4,960	2,240	-
ROW Improve	202-400-8804-8004	Architecture Design Services	-	-	2,116	13,384	-
ROW Improve	202-400-8804-8006	Inspection Services	-	-	9,024	72,896	-
ROW Improve	202-400-8804-8802	Other Improvements	-	-	217,817	1,692,729	-
ROW Improve	202-400-8808-8005	Engineering Design Services	-	-	51,600	118,400	-
ROW Improve	202-400-8817-8805	Residential Street Imprvmnt	243,183	-	-	-	-
ROW Improve	202-400-8843-8802	Other Improvements	-	-	-	-	45,000
ROW Improve	202-400-8844-8005	Engineering Design Services	-	-	-	-	150,000
ROW Improve	202-400-8848-8805	Residential St Improvements	-	-	-	-	315,000
Expenditure Subtotals			471,592	-	285,517	1,899,649	700,000
Total Program Expenditures			471,592	-	285,517	1,899,649	700,000



Department: Infrastructure Improvements		
Budget Program: Street Landscape - Capital (Gas Tax Fund)		
Account #	Account Description	FY21-22 Adopted Budget
<i>ROW Improvements</i>		
202-400-8004-8002	Construction Mgmt.	10,000
	Traffic Signs Replacement Program	
202-400-8004-8006	Construction Mgmt.	25,000
	Traffic Signs Replacement Program	
202-400-8004-8802	Other Improvements	155,000
	Traffic Signs Replacement Program	
202-400-8843-8802	Other Improvements	45,000
	Pavement Management Program - Arterial Roadway Rehabilitation Silver Spur Road (North of Hawthorne Blvd.)	
202-400-8844-8005	Engineering Design Services	150,000
	Pavement Management Program - Triennial Update	
202-400-8848-8805	Residential St Improvements	315,000
	Arterial Improvements at Silver Spur South	

Department:		Infrastructure Improvements					
Budget Program:		Street Lighting - 1911 Act					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Parks & Open	211-400-8411-8005	Construction Mgmt.	-	-	-	-	5,000
Parks & Open	211-400-8411-8006	Inspection Services	-	5,632	-	-	20,000
Parks & Open	211-400-8411-8403	Parks Improvements	22,665	142,256	-	-	130,000
ROW Improve	211-400-8821-8099	Misc./Other Expenses	25,440	714,427	494,081	-	-
ROW Improve	211-400-8838-8005	Engineering Design Services	-	-	15,169	9,252	-
ROW Improve	211-400-8838-8006	Inspection Services	-	-	-	19,200	-
ROW Improve	211-400-8838-8101	Equipment & Furniture	-	-	-	62,172	-
ROW Improve	211-400-8838-8802	Other Improvements	-	-	-	309,666	-
<b>Expenditure Subtotals</b>			<b>48,105</b>	<b>862,315</b>	<b>509,250</b>	<b>400,290</b>	<b>155,000</b>
<b>Total Program Expenditures</b>			<b>48,105</b>	<b>862,315</b>	<b>509,250</b>	<b>400,290</b>	<b>155,000</b>

Department: Infrastructure Improvements		
Budget Program: Street Lighting - 1911 Act		
		FY21-22 Adopted Budget
Account #	Account Description	
211-400-8411-8005	Construction Mgmt.	5,000
	Lower Point Vicente Parking Lot Improvements	
211-400-8411-8006	Inspection Services	20,000
	Lower Point Vicente Parking Lot Improvements	
211-400-8411-8403	Parks Improvements	130,000
	Lower Point Vicente Parking Lot Improvements	

Department:		Infrastructure Improvements					
Budget Program:		Beautification - Recycling					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
ROW Improve	212-400-8820-8001	Professional/Tech Services	-	6,000	-	-	-
ROW Improve	212-400-8820-8005	Engineering Design Services	10,296	-	-	-	-
ROW Improve	212-400-8820-8802	Other Improvements	95,987	372,754	-	-	-
Expenditure Subtotals			106,283	378,754	-	-	-
Total Program Expenditures			106,283	378,754	-	-	-

Department:		Infrastructure Improvements					
Budget Program:		Proposition C Fund (Capital)					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Landslide Impr	215-400-8302-8006	Inspection Services	-	-	15,168	-	-
Landslide Impr	215-400-8302-8802	Other Improvements	156,049	572,312	659,785	650,000	690,000
ROW Improve	215-400-8809-8804	Arterial St Improvements	-	-	-	-	305,000
ROW Improve	215-400-8828-8005	Engineering Design Services	88,775	66,699	3,702	5,379	-
ROW Improve	215-400-8828-8802	Traffic - Other Improve	355,100	-	-	-	-
ROW Improve	215-400-8837-8005	Engineering Design Services	-	-	20,151	-	-
ROW Improve	215-400-8837-8006	Inspection Services	-	-	-	19,200	-
ROW Improve	215-400-8837-8802	Other Improvements	-	-	-	275,800	-
Expenditure Subtotals			599,924	639,011	698,806	950,379	995,000
Total Program Expenditures			599,924	639,011	698,806	950,379	995,000

<b>Department: Infrastructure Improvements</b>	
<b>Budget Program: Proposition C Fund (Capital)</b>	
	<b>FY21-22 Adopted Budget</b>
<b>Account #</b>	<b>Account Description</b>
<b>215-400-8302-8802</b>	<b>Other Improvements</b>
	Annual Portuguese Bend Landslide Area Resurfacing Program. H & H
<b>215-400-8809-8804</b>	<b>Arterial St Improvements</b>
	Western Ave. Traffic Congestion Street Improvements

Department:		Infrastructure Improvements					
Budget Program:		Proposition A Fund (Capital)					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Parks & Open	216-400-8406-8004	Architecture Design Services	60,000	-	-	-	-
Parks & Open	216-400-8406-8006	Inspection Services	3,544	-	-	-	-
Parks & Open	216-400-8406-8403	Lower Hesse - Parks Improve	236,456	-	-	-	-
ROW Improve	216-400-8803-8802	Hawthorne Link - Other Improv	196,443	-	-	-	-
ROW Improve	216-400-8824-8002	Construction Management	-	-	4,960	2,240	-
ROW Improve	216-400-8824-8005	Engineering Design Services	-	44,108	14,652	-	-
ROW Improve	216-400-8824-8006	Inspection Services	-	-	14,784	26,176	-
ROW Improve	216-400-8824-8099	Misc./Other Expenses	-	-	-	9,584	-
ROW Improve	216-400-8824-8802	Silver Spur - Other Improve	-	-	424,340	609,530	-
Expenditure Subtotals			496,443	44,108	458,736	647,530	-
Total Program Expenditures			496,443	44,108	458,736	647,530	-

Department:		Infrastructure Improvements					
Budget Program:		Measure M Fund (Capital)					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
ROW Improve	221-400-8801-8802	Other Improvements	-	-	-	-	150,000
ROW Improve	221-400-8809-8001	ADA Improve - Prof/Tech	-	-	-	-	400,000
ROW Improve	221-400-8809-8003	Environmental Review	-	-	-	-	200,000
<b>Expenditure Subtotals</b>			-	-	-	-	<b>750,000</b>
<b>Total Program Expenditures</b>			-	-	-	-	<b>750,000</b>



Department: Infrastructure Improvements		
Budget Program: Measure M Fund (Capital)		
Account #	Account Description	FY21-22 Adopted Budget
221-400-8801-8802	Other Improvements	150,000
	Sidewalk Repair and Replacement	
221-400-8809-8001	ADA Improve - Prof/Tech	400,000
	Western Avenue Traffic Congestion Improvements	
221-400-8809-8003	Environmental Review	200,000
	Western Avenue Traffic Congestion Improvements	

Department:		Infrastructure Improvements					
Budget Program:		Measure R Fund (Capital)					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	220-400-8304-8001	Professional/Tech Services	-	-	3,892	288,408	-
ROW Improve	220-400-8801-8006	Sidewalk - Inspection Services	-	28,032	-	76,629	-
ROW Improve	220-400-8801-8802	Other Improvements	-	-	-	173,371	-
ROW Improve	220-400-8809-8005	Engineering Design Services	-	36,294	29,775	83,931	-
ROW Improve	220-400-8816-8005	Engineering Design Services	-	-	38,500	211,464	-
ROW Improve	220-400-8818-8805	Residential Street Imprvmnt	-	2,000,000	-	-	-
ROW Improve	220-400-8839-8005	Engineering Design Services	-	-	-	200,000	-
ROW Improve	220-400-8843-8802	Other Improvements	-	-	-	-	530,000
ROW Improve	220-400-8846-8005	Engineering Design Services	-	-	-	-	375,000
ROW Improve	220-400-8846-8802	Other Improvements	-	-	-	-	240,000
ROW Improve	220-400-8848-8002	Construction Management	-	-	-	-	20,000
ROW Improve	220-400-8848-8005	Engineering Design Services	-	-	-	-	45,000
ROW Improve	220-400-8848-8006	Inspection Services	-	-	-	-	35,000
ROW Improve	220-400-8848-8805	Residential St Improvements	-	-	-	-	40,000
Expenditure Subtotals			-	2,064,326	72,167	1,033,803	1,285,000
Total Program Expenditures			-	2,064,326	72,167	1,033,803	1,285,000

Department: Infrastructure Improvements		
Budget Program: Measure R Fund (Capital)		
Account #	Account Description	FY21-22 Adopted Budget
220-400-8843-8802	Other Improvements	530,000
	Western Avenue Traffic Congestion Improvements	
220-400-8846-8005	Engineering Design Services	375,000
	Traffic Calming Program - Citywide	
220-400-8846-8802	Other Improvements	240,000
220-400-8848-8002	Construction Management	20,000
	Arterial Street Silver Spur South	
220-400-8848-8005	Engineering Design Services	45,000
	Arterial Street Silver Spur South	
220-400-8848-8006	Inspection Services	35,000
	Arterial Street Silver Spur South	
220-400-8848-8805	Residential St Improvements	40,000
	Arterial Street Silver Spur South	

Department:		Infrastructure Improvements					
Budget Program:		Donor Restricted Contributions Fund (Capital)					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Building Improv	228-400-8501-8001	Professional/Tech Services	-	7,659	-	-	-
Building Improv	228-400-8501-8403	Parks Improvements	-	130,024	-	-	-
Expenditure Subtotals			-	137,683	-	-	-
Total Program Expenditures			-	137,683	-	-	-

Department:		Infrastructure Improvements					
Budget Program:		Community Development Block Grant Fund					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	310-400-0000-5101	Professional/Tech Services	-	-	-	6,500	-
ROW Improve	310-400-8810-8001	ADA Improv - Prof/Tech	18,033	-	24,101	5,899	-
ROW Improve	310-400-8810-8005	Engineering Design Services	-	-	24,564	-	-
ROW Improve	310-400-8810-8802	Other Improvements	154,503	-	-	3,560	150,000
ROW Improve	310-400-8829-8001	Professional/Tech Services	3,278	27,048	9,943	-	-
ROW Improve	310-400-8829-8006	Inspection Services	-	7,680	-	-	-
ROW Improve	310-400-8829-8801	Infrastructures	-	130,675	-	-	-
ROW Improve	310-400-8829-8802	Other Improvements	18,744	-	-	-	-
ROW Improve	310-400-8832-8001	Professional/Tech Services	-	10,065	19,846	-	-
ROW Improve	310-400-8832-8005	Engineering Design Services	-	18,119	-	-	-
ROW Improve	310-400-8832-8006	Inspection Services	-	-	8,000	-	-
ROW Improve	310-400-8832-8801	Infrastructures	-	-	125,352	-	-
ROW Improve	310-400-8841-8001	Professional/Tech Services	-	-	-	30,000	-
ROW Improve	310-400-8841-8802	Other Improvements	-	-	-	117,040	-
Expenditure Subtotals			194,558	193,587	211,806	162,999	150,000
Total Program Expenditures			194,558	193,587	211,806	162,999	150,000

<b>Department: Infrastructure Improvements</b>	
<b>Budget Program: Community Development Block Grant Fund</b>	
	<b>FY21-22 Adopted Budget</b>
<b>Account #</b>	<b>Account Description</b>
<b>310-400-8810-8802</b>	<b>Other Improvements</b>
	ADA Improvement - Bus Stop
	<b>150,000</b>

Department:		Infrastructure Improvements					
Budget Program:		Infrastructure Improvements Admin. (CIP Fund)					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	330-400-8001-8001	Pavement Prog - Prof/Tech	-	84,687	35,213	-	-
Expenditure Subtotals			-	84,687	35,213	-	-
Total Program Expenditures			-	84,687	35,213	-	-

Department:		Infrastructure Improvements					
Budget Program:		Sewer Improvements (CIP Fund)					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Abalone Cove I	330-400-8202-8005	Engineering Design Services	-	6,714	34,639	7,000	-
<b>Expenditure Subtotals</b>			-	<b>6,714</b>	<b>34,639</b>	<b>7,000</b>	-
<b>Total Program Expenditures</b>			-	<b>6,714</b>	<b>34,639</b>	<b>7,000</b>	-



BUDGET OVERVIEW

CITY FUNDS SUMMARY

GENERAL FUND SUMMARY

BUDGET PROGRAMS

APPENDIX

Department:		Infrastructure Improvements					
Budget Program:		Landslide Management (CIP Fund)					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Landslide Impr	330-400-8301-8005	Engineering Design Services	-	37,132	74,292	9,662	-
Landslide Impr	330-400-8301-8802	Pvds - Other Improve	-	-	-	50,000	-
Landslide Impr	330-400-8304-8001	Landslide - Prof/Tech	157,349	-	304,026	-	-
Landslide Impr	330-400-8304-8005	Construction Management	-	-	-	-	1,075,000
Expenditure Subtotals			157,349	37,132	378,318	59,662	1,075,000
Total Program Expenditures			157,349	37,132	378,318	59,662	1,075,000

<b>Department: Infrastructure Improvements</b>	
<b>Budget Program: Landslide Management (CIP Fund)</b>	
	<b>FY21-22 Adopted Budget</b>
<b>Account #</b>	<b>Account Description</b>
<b>330-400-8304-8005</b>	<b>Sddip Construction Mgmt.</b>
	Portuguese Bend Landslide Remediation
	<b>1,075,000</b>

Department:		Infrastructure Improvements					
Budget Program:		Parks, Trails & Open Space Improvements (CIP Fund)					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	330-400-8033-8802	Other Improvements	5,974	-	-	-	-
Parks & Open	330-400-8404-8006	Inspection Services	-	17,718	-	9,000	-
	330-400-8404-8404	Coastal Bluff - Trails Improve	-	-	-	262,682	-
	330-400-8404-8802	Coastal Bluff - Other Improve	-	-	-	56,518	215,000
	330-400-8406-8403	Lower Hesse - Parks Improv	419,511	-	-	-	-
	330-400-8418-8004	Hesse Parking Lot - Design	-	25,000	60,486	5,000	-
	330-400-8419-8005	Engineering Design Services	-	21,239	-	-	-
	330-400-8420-8802	Sign - Other Improvements	-	151,985	6,985	19,400	-
Parks & Open	330-400-8421-8005	Engineering Design Services	-	-	11,438	19,600	-
Expenditure Subtotals			425,485	215,942	78,909	372,200	215,000
Total Program Expenditures			425,485	215,942	78,909	372,200	215,000

<b>Department: Infrastructure Improvements</b>	
<b>Budget Program: Parks, Trails &amp; Open Space Improvements (CIP Fund)</b>	
	<b>FY21-22 Adopted Budget</b>
<b>Account #</b>	<b>Account Description</b>
<b>330-400-8404-8802</b>	<b>Coastal Bluff - Other Improve</b>
	Coastal Annual Bluff Fence Replacement Program.
	<b>215,000</b>

Department:		Infrastructure Improvements					
Budget Program:		Building Improvements (CIP Fund)					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Parks & Open	330-400-8405-8802	Other Improvements	-	-	-	-	150,000
Building Improv	330-400-8503-8001	Professional/Tech Services	-	-	2,798	174,200	225,000
Building Improv	330-400-8503-8009	Civic Center - Project Dev	9,000	4,400	-	-	-
Building Improv	330-400-8503-8099	Civic Center - Misc./Other	-	864	-	-	-
Building Improv	330-400-8504-8004	ADA - Architecture Design	-	77,000	33,950	-	-
Building Improv	330-400-8508-8402	Building Improvements	-	-	-	-	175,000
Building Improv	330-400-8509-8001	Professional/Tech Services	-	-	-	-	100,000
Expenditure Subtotals			9,000	82,264	36,748	174,200	650,000
Total Program Expenditures			9,000	82,264	36,748	174,200	650,000

Department: Infrastructure Improvements		
Budget Program: Building Improvements (CIP Fund)		
Account #	Account Description	FY21-22 Adopted Budget
330-400-8405-8802	Other Improvements	150,000
	Ladera Linda Park and Community Center	
330-400-8503-8001	Professional/Tech Services	225,000
	Civic Center Complex	
330-400-8508-8402	Building Improvements	175,000
	Restroom Improvements at the Point Vicente Interpretive Center	
330-400-8509-8001	Professional/Tech Services	100,000
	Facilities Asset Management Program	

Department:		Infrastructure Improvements					
Budget Program:		Storm Water Quality Improvements (CIP Fund)					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Sewer/Storm W	330-400-8701-8005	Engineering Design Services	-	-	-	-	115,000
Sewer/Storm W	330-400-8707-8006	Inspection Services	-	1,232	-	-	-
Sewer/Storm W	330-400-8707-8807	Sddip - Stormwater Improve	-	-	22,500	-	-
Sewer/Storm W	330-400-8708-8001	Professional/Tech Services	-	-	-	94,000	-
Sewer/Storm W	330-400-8709-8004	Connector Design Services	-	101,389	96,180	12,000	-
Sewer/Storm W	330-400-8709-8807	Connector Pipe - Stormwater	-	-	44,192	65,000	-
Sewer/Storm W	330-400-8711-8005	Engineering Design Services	-	-	14,992	8,000	-
Sewer/Storm W	330-400-8714-8005	Engineering Design Services	-	-	110,343	30,000	-
Sewer/Storm W	330-400-8715-8004	Architecture Design Services	-	47,984	172,018	24,000	-
Sewer/Storm W	330-400-8718-8004	Architecture Design Services	-	-	-	20,000	60,000
Expenditure Subtotals			-	150,605	460,225	253,000	175,000
Total Program Expenditures			-	150,605	460,225	253,000	175,000

<b>Department:</b> Infrastructure Improvements	
<b>Budget Program:</b> Storm Water Quality Improvements (CIP Fund)	
	<b>FY21-22 Adopted Budget</b>
<b>Account #</b>	<b>Account Description</b>
<b>330-400-8701-8005</b>	<b>Engineering Design Services</b>
	Storm Drain Management Program
	<b>115,000</b>



Department:		Infrastructure Improvements					
Budget Program:		Street Improvements (CIP Fund)					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	330-400-8004-8006	Inspection Services	-	-	23,360	7,048	-
	330-400-8004-8802	Other Improvements	75,044	-	75,428	45,000	-
ROW Improve	330-400-8801-8006	Sidewalk - Inspection Services	-	-	-	-	25,000
ROW Improve	330-400-8801-8802	Other Improvements	-	-	-	-	5,000
ROW Improve	330-400-8803-8002	Hawthorne Link - Const Mgmt	256,891	-	-	-	-
ROW Improve	330-400-8803-8802	Hawthorne Link - Other Improv	1,952,257	-	-	-	-
ROW Improve	330-400-8804-8004	Architecture Design Services	-	20,670	31,191	8,239	-
ROW Improve	330-400-8804-8008	Material Testings	-	-	6,800	1,020	-
ROW Improve	330-400-8805-8002	Construction Management	183,573	-	-	-	-
ROW Improve	330-400-8805-8004	Miraleste - Architect Design	4,157	-	-	-	-
ROW Improve	330-400-8805-8006	Miraleste - Inspection Svs	247	-	-	-	-
ROW Improve	330-400-8805-8010	Miraleste Maintenance/ Repairs	96,447	-	-	-	-
ROW Improve	330-400-8805-8804	Miraleste - Arterial St Improv	3,812,309	-	-	-	-
ROW Improve	330-400-8806-8802	Pvds Bike - Other Improve	21,220	35,814	-	-	-
ROW Improve	330-400-8807-8805	Pvde @ Bronco - Res St Improv	20,763	22,981	-	-	-
ROW Improve	330-400-8811-8005	Arterial Walls - Engineer Srvs	90,837	-	-	-	-
ROW Improve	330-400-8811-8006	Arterial Walls-Inspection Svc	-	14,912	-	-	-
ROW Improve	330-400-8811-8802	Arterial Wall - Other Improve	-	-	24,990	-	-
ROW Improve	330-400-8812-8001	Professional/Tech Services	45,190	-	-	-	-
ROW Improve	330-400-8812-8006	Hawthorne Synch - Inspection	3,232	-	-	-	-
ROW Improve	330-400-8812-8802	Hawthorne Synch - Other Improv	108,342	-	-	-	-
ROW Improve	330-400-8814-8802	Pvde Guardrail - Other Improv	28,019	-	-	-	-
ROW Improve	330-400-8817-8001	Professional/Tech Services	15,352	-	-	-	-
ROW Improve	330-400-8817-8004	Area 7 - Architecture Design	77,020	84,140	-	-	-
ROW Improve	330-400-8818-8002	St Rehab Area 8 - Const Mgmt	-	17,960	-	-	-
ROW Improve	330-400-8818-8004	Area 8 - Architect Design	114,251	233,056	113,897	3,732	-
ROW Improve	330-400-8818-8006	Inspection Services	-	122,745	-	-	-
ROW Improve	330-400-8818-8805	Residential Street - Area 8	-	936,875	-	-	-

Department:		Infrastructure Improvements					
Budget Program:		Street Improvements (CIP Fund)					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
ROW Improve	330-400-8822-8005	Engineering Design Services	-	27,425	2,280	-	-
ROW Improve	330-400-8822-8006	Inspection Services	-	-	16,640	-	-
ROW Improve	330-400-8822-8099	Western Alpr - Misc. Expenses	-	-	177,823	-	-
ROW Improve	330-400-8822-8802	Other Improvements	-	-	179,958	8,099	-
ROW Improve	330-400-8826-8004	Area 2&6 - Architect Design	6,623	-	-	-	-
ROW Improve	330-400-8828-8802	Other Improvements	-	-	-	-	645,000
ROW Improve	330-400-8830-8005	Engineering Design Services	-	2,523	20,282	16,408	-
ROW Improve	330-400-8834-8001	Professional/Tech Services	-	-	111,214	-	-
ROW Improve	330-400-8834-8005	Engineering Design Services	-	37,460	315,644	146,205	-
ROW Improve	330-400-8834-8006	Inspection Services	-	-	55,663	-	-
ROW Improve	330-400-8834-8805	Residential St Improvements	-	-	2,473,687	591,471	-
ROW Improve	330-400-8840-8005	Engineering Design Services	-	-	-	150,000	-
ROW Improve	330-400-8845-8005	Engineering Design Services	-	-	-	-	75,000
ROW Improve	330-400-8846-8002	Construction Management	-	-	-	-	10,000
ROW Improve	330-400-8846-8006	Inspection Services	-	-	-	-	25,000
ROW Improve	330-400-8846-8802	Other Improvements	-	-	-	-	45,000
<b>Expenditure Subtotals</b>			<b>6,911,774</b>	<b>1,556,561</b>	<b>3,628,857</b>	<b>977,222</b>	<b>830,000</b>
<b>Total Program Expenditures</b>			<b>6,911,774</b>	<b>1,556,561</b>	<b>3,628,857</b>	<b>977,222</b>	<b>830,000</b>

Department: Infrastructure Improvements		
Budget Program: Street Improvements (CIP Fund)		
Account #	Account Description	Adopted Budget FY21-22
330-400-8801-8006	Sidewalk - Inspection Services	25,000
	Pavement Management Program – Arterial Roadway Rehabilitation	
330-400-8801-8802	Other Improvements	5,000
	Pavement Management Program – Arterial Roadway Rehabilitation	
330-400-8828-8802	Other Improvements	645,000
	Palos Verdes Drive South Intersection Improvements	
330-400-8845-8005	Engineering Design Services	75,000
	Traffic Calming - PV Nature Preserve Parking Solution	
330-400-8846-8002	Construction Management	10,000
330-400-8846-8006	Inspection Services	25,000
	Traffic Calming Program - Citywide	
330-400-8846-8802	Other Improvements	45,000
	Traffic Calming Program - Citywide	

Department:		Infrastructure Improvements					
Budget Program:		Federal Grants Fund					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	331-400-0000-9330	Transfer - Infrastructure	-	1,087,318	98,300	-	-
ROW Improve	331-400-8803-8802	Other Improvements	180,678	-	-	-	-
ROW Improve	331-400-8805-8004	Architecture Design Services	16,943	-	-	-	-
ROW Improve	331-400-8847-8002	Construction Mgmt.	-	-	-	-	999,900
<b>Expenditure Subtotals</b>			<b>197,621</b>	<b>1,087,318</b>	<b>98,300</b>	<b>-</b>	<b>999,900</b>
<b>Total Program Expenditures</b>			<b>197,621</b>	<b>1,087,318</b>	<b>98,300</b>	<b>-</b>	<b>999,900</b>



Department:		Infrastructure Improvements					
Budget Program:		State Grants Fund					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	332-400-0000-9216	Transfer - Proposition A	-	300,000	-	-	-
	332-400-4120-5101	Professional/Tech Services	-	-	-	-	310,000
Building Improv	332-400-8501-4310	Operating Materials & Supplies	-	1,314	-	-	-
Building Improv	332-400-8501-8001	Professional/Tech Services	-	7,000	-	-	-
Building Improv	332-400-8501-8403	Parks Improvements	-	136,006	-	-	-
	332-400-8709-8807	Stormwater Improvements	-	244,265	120,832	175,518	-
	332-400-8830-8005	Engineering Design Services	-	19,476	156,541	37,427	-
Expenditure Subtotals			-	708,061	277,373	212,945	310,000
Total Program Expenditures			-	708,061	277,373	212,945	310,000

Department: Infrastructure Improvements	
Budget Program: State Grants Fund	
Account #	Adopted Budget FY21-22
332-400-4120-5101	310,000
Professional/Tech Services	
Housing Grant SB2 and Leap	

Department:		Infrastructure Improvements					
Budget Program:		Quimby Fund					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
Parks & Open	334-400-8402-8403	Eastview Dog Parks Improve	363,384	-	-	-	-
Parks & Open	334-400-8405-8001	Professional/Tech Services	-	42,626	20,257	-	-
Parks & Open	334-400-8405-8004	Architecture Design Services	79,846	99,378	161,092	267,990	-
Parks & Open	334-400-8405-8402	Building Improvements	3,645	-	-	-	-
Parks & Open	334-400-8406-8006	Lower Hesse - Inspection	2,251	-	-	-	-
Parks & Open	334-400-8406-8403	Lower Hesse - Parks Improve	117,199	-	-	-	-
Parks & Open	334-400-8410-8004	Architecture Design Services	-	-	2,420	-	-
Parks & Open	334-400-8410-8006	Inspection Services	-	-	18,688	-	-
Parks & Open	334-400-8410-8404	Trails/Open Space Improvemnt	36,242	3,470	343,356	-	-
Expenditure Subtotals			602,567	145,474	545,813	267,990	-
Total Program Expenditures			602,567	145,474	545,813	267,990	-



Department:		Infrastructure Improvements					
Budget Program:		Water Quality/Flood Protection Fund					
Sub-Program	Account #	Account Description	FY17-18 Actuals	FY18-19 Actuals	FY19-20 Actuals	FY20-21 YE Estimates	FY21-22 Adopted Budget
	501-400-0000-4801	Furniture & Equipment Dep	666,174	730,725	-	-	-
	501-400-0000-4901	Misc. Expenses	-	80,385	-	-	-
	501-400-0000-8802	Other Improvements	27,463	-	-	-	-
Sewer/Storm W	501-400-8702-8004	Point Repair - Architect Dsgn	54,016	-	-	-	-
Sewer/Storm W	501-400-8702-8006	Point Repair - Inspection	55,544	-	-	-	-
Sewer/Storm W	501-400-8707-8001	Professional/Tech Services	77,815	-	-	-	-
Sewer/Storm W	501-400-8707-8002	Sddip Construction Mgmt.	140,360	-	-	-	-
Sewer/Storm W	501-400-8707-8005	Sddip - Engineering Services	49,378	-	-	-	-
Expenditure Subtotals			1,070,750	811,110	-	-	-
Total Program Expenditures			1,070,750	811,110	-	-	-



# **Capital Improvement Program**

**Fiscal Years  
2021-2026**



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## Capital Improvement Program

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## Introduction

In support of the City's long term strategic planning tool, the General Plan, the City's Capital Improvement Program (CIP) is a five year planning tool, prioritizing capital programs and projects to be accomplished within the next five fiscal years. Capital projects include rehabilitation, improvement, or construction of utility systems, parks, open spaces, facilities, roadways, or other infrastructure; and associated activities such as planning, engineering, land acquisition, or other support activities. (Maintenance, repair and replacement of other assets, such as City automobiles, equipment and furniture are accounted for in the operating budget, including the Equipment Replacement Fund, and are not included in the CIP).

## Importance

Developing and maintaining infrastructure is one of the City's most important and critical responsibilities. It is important to all residents of the community to have roadways that meet current standards, functional utility systems, and quality recreation spaces and facilities. These improvements can be very expensive, and there is a long list of competing needs throughout the City. The projects range from trail improvements, street improvements, building improvements, to development of parks and athletic fields. With such a long list, and limited funding from year to year, it is important to have a plan in place that looks out to the future and provides a strategic approach to implementing these projects. This is the reason for developing a CIP. The CIP is a guide to efficiently allocate resources for improving and maintaining public infrastructure and facilities.

Programming capital facilities and improvements over time can promote better use of the City's limited financial resources, reduce costs, and assist in the coordination of public and private development. In addition, the planning process is valuable as a means of coordinating and taking advantage of joint planning and development of facilities and infrastructure where possible. Careful management of these assets keeps the City poised for flexible and responsive strategic planning that allows the City to proactively prepare the groundwork for capital projects so that when funding opportunities arise, a plan is ready to be implemented. By looking beyond year-to-year budgeting and projecting what, where, when, and how capital investments should be made; capital planning enables public organizations to maintain an effective level of service for the present and future population. It serves as the "blueprint" for the future of the community and is a management and planning tool, rather than a binding document. The CIP provides the framework for the City's management team and the City Council with respect to investment planning, project planning, and the managing of any City debt.

## Background

In 2008, the City Council established a goal in its tactical plan to identify infrastructure deficiencies and develop a plan to construct, renew, improve, and maintain the City's infrastructure and facilities. Since then, needs have been identified over the years through the development of various documents such as the General Plan, Vision Plan, Public Use Master Plan, Pavement Management Plan, Storm Drain Master Plan and many others. The needs identified in those plans were then combined with others identified by staff, community members, and elected officials and ultimately included in the initial draft Capital Improvement Program Plan, which was presented to the City Council during the 2010 budget process. Since then, the CIP has been updated annually as a 5-year plan.

On July 15, 2014, the City Council established the Infrastructure Management Advisory Committee (IMAC) to focus on the City's infrastructure needs and advise the City Council on CIP projects.

## Development of the Five-Year CIP

The comprehensive CIP planning process has the following essential components:

- The General Plan (Long-term Plan - 10 Years)
- City Council Goals (Long-term and Short-term evaluated each year)
- The Capital Improvement Plan (Mid-term Plan - 5 Years)
- The Capital Budget (Short-term Plan - 1 Year)

Annually, the City formally reviews the current CIP, removes completed programs and projects, considers adding new programs and projects, makes adjustments, and schedules projects based on available funding and resources.

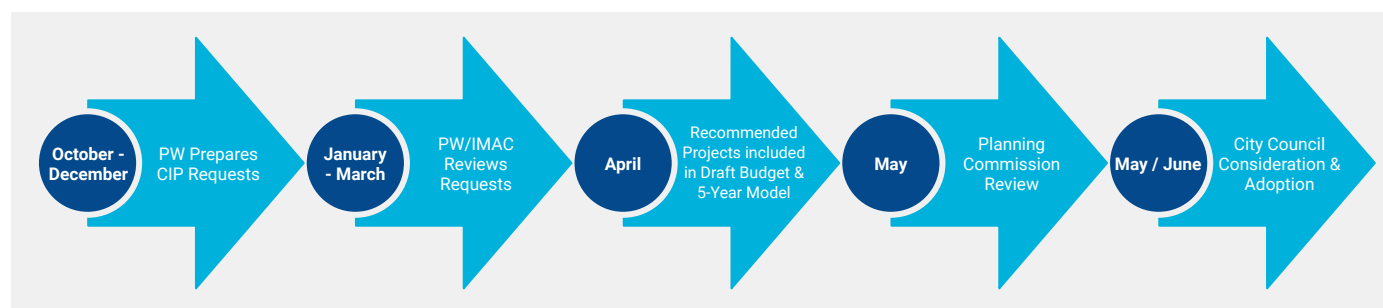
Although infrastructure needs and other department requests may be identified and discussed at any point in a fiscal year, requests for new projects are gathered by the Public Works Department in the second quarter of a fiscal year (October – December).

In the third quarter of a fiscal year (January – March), a list of current and proposed programs and projects, along with estimated, is presented to IMAC for review and input from the committee members. This process typically involves multiple iterations where IMAC provides input and Public Works staff makes adjustments.

Subsequently proposed new programs and projects are presented to the Planning Commission to verify that they are consistent with the goals and policies of the City's General Plan. Once verified, the Planning Commission adopts a resolution to document its finding. Planning Commission Resolution No. 2021-06 was adopted on May 11, 2021 for the FY 2021-22 CIP.

Between April and June, the proposed CIP is presented to the City Council for consideration, approval, and adoption.

After adoption by the City Council during the budget process, the CIP becomes the City's plan for capital improvements for the next five years, with annual adjustments as needed.



## Typical CIP Timeline

October - December	Public Works compiles CIP project requests
January - March	IMAC reviews projects/programs and provides input
April	Recommended projects/programs included in the Five-Year Model and Draft Budget
May	Planning Commission Review
May - June	CIP presented to the City Council for consideration and approval



## Capital Improvement Program Policies

The following policies are used in the evaluation and development of potential CIP programs and projects:

### Green Building Standards

The City of Rancho Palos Verdes requires the incorporation of green building principles and practices into the design, construction, and operation of all City facilities, and to evaluate all land purchases for future development on the basis of reducing environmental impacts whenever feasible.

### Project Change Orders

Project change orders will be made in accordance with the policy stated in Section 02.44 of the Municipal Code.

### Cost Estimating

Planning – typically estimated to be 5% of construction costs

Engineering – typically estimated to be 10% of construction costs

Environmental – typically estimated to be 5% of construction costs

Management – typically estimated to be 5% of construction costs

Construction – based on formal Engineering estimates (if available), or recent and relevant unit pricing

Contingency Amount – varies from 10% when engineering is complete and construction is expected within the next year, up to 30% when engineering is not complete and/or construction is not expected in the next year

Inspection – typically estimated to be 10% of construction costs

The above are guidelines and vary based on the type of project or other conditions.

All sub-budgets are rounded to the nearest \$5,000

## The Capital Budget

Although funding for the programs and projects is identified for each of the five years of the CIP, the CIP is funded for one year, which runs concurrent with the operating budget fiscal year (beginning July 1st and ending June 30th of the following calendar year).

CIP programs and projects are scheduled based on available funding and resources, with priority given to programming the use of grants and restricted funding in order to best utilize the Capital Improvement Fund.

### The CIP Fund (Fund 330)

Based on City Council Policy 41, last updated on March 16, 2021, revenue from the City's Transient Occupancy Tax (TOT) collected from the Terranea Resort is transferred to the Capital Improvement Program Fund (Fund 330, or the CIP Fund) to fund CIP programs and projects, unless the City Council elects to reduce that amount to offset a portion or all of the increases in the public safety contract. Per that same policy, the City will maintain a minimum of \$5 million in the CIP Fund as a reserve for major projects related to roadways, storm drains, parks, buildings, rights-of-way, and the sewer system.

For Fiscal Year 2021-22, expected TOT revenue is expected to continue to be impacted by adverse impacts of COVID-19, and is estimated to be \$2.7 million.

### Grants and Restricted Funding

To reserve the CIP Fund for projects that do not qualify for restricted funding, the City will budget the use of grants and revenues and accumulated balances of restricted funding to the extent allowed by applicable restrictions for CIP programs and projects. Examples of such funding includes:

- Fund 202 (Gas tax)
- Fund 211 (1911 Act)
- Fund 215 (Proposition C)
- Fund 220 (Measure R)
- Fund 221 (Measure M and Measure M grants)
- Fund 225 (Abalone Cove Sewer Maintenance)

- Fund 310 (Community Development Block Grant)
- Fund 331 (Federal Grants)
- Fund 332 (State Grants)
- Fund 334 (Quimby park development)
- Fund 340 (Bicycle and Pedestrian Access)

\* brief descriptions of the funds, and their restrictions, can be found in the City's CAFR (Cumulative Annual Financial Report)

Detailed project sheets are contained in this program document for all projects included in the CIP. Cost estimates have been included for each project based on project descriptions.

## New Capital Projects

The following projects are those which have been identified as capital needs through various planning processes along with a proposed funding source. Because the City Council approves CIP projects for the upcoming year, proposed funding sources could change in subsequent years.

Project Code	Project Name	Fund	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	TBD
<b>8500 Series</b>	<b>Building Improvements</b>							
8508	Restroom Improvements at Point Vicente Interpretive center	330 (CIP)	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 210,000
8509	Facilities Asset Management Program	330 (CIP)	\$ 100,000	\$ -	\$ -	\$ -	\$ -	-
<b>8700 Series</b>	<b>Sewer &amp; Storm Drain Improvements</b>							
87New1	Stormwater Drainage Improvements Hawthorne Boulevard at Hawkhurst Drive	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,815,000
87New2	Lift Station Improvements at Lower Point Vicente	330 (CIP)	\$ -	\$ -	\$ 40,000	\$ 290,000	\$ -	\$ -
<b>8800 Series</b>	<b>Right-of-Way Improvements</b>							
8843	Pavement Management Program - Arterial Roadway Rehabilitation (Silver Spur Road - North of Hawthorne Boulevard)	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		202 (Gas Tax)	\$ 45,000	\$ 575,000	\$ 530,000	\$ -	\$ -	\$ -
		220 (Meas. R)	\$ 530,000	\$ -	\$ -	\$ -	\$ -	\$ -
8844	Pavement Management Program - Triennial Update	202 (Gas Tax)	\$ 150,000	\$ -	\$ -	\$ 160,000	\$ -	\$ -
8845	Traffic Calming - PV Nature Preserve Parking Solutions	330 (CIP)	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 870,000
8846	Traffic Calming - Citywide	330 (CIP)	\$ 80,000	\$ -	\$ 380,000	\$ -	\$ 250,000	\$ -
		220 (Meas. R)	\$ 615,000	\$ 415,000	\$ 45,000	\$ 450,000	\$ 205,000	\$ -
8847	Guardrail Improvements along Palos Verdes Drive East	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		331 (Federal Grants)	\$ 999,900	\$ -	\$ -	\$ -	\$ -	\$ -
8848	Pavement Management Program - Arterial Roadway Rehabilitation (Silver Spur Road - North of Hawthorne Boulevard)	220 (Meas. R)	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ -
		202 (Gas Tax)	\$ 315,000	\$ -	\$ -	\$ -	\$ -	\$ -
8849	Walking Paths Improvement Program	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 410,000
88New4	Arterial Roadway Beautification Program	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,805,000
88New5	City Entrance Roadway Monument Signs	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 255,000

## Continuing Capital Projects

The following projects are those which have been budgeted in prior fiscal years and are currently underway. The funds are being continued so that the project can be completed, or work continued, during this current fiscal year.

Project Code	Project Name	Fund	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	TBD
<b>8200 Series</b>	<b>Abalone Cove Sanitary Sewer System Maintenance</b>							
8202	Abalone Cove Sanitary Sewer Rehabilitation Program	225 (Ab Cove Sewer Maint.)	\$ -	\$ -	\$ -	\$ -	\$ -	-
		330 (CIP)	\$ -	\$ 2,420,000	\$ 715,000	\$ -	\$ -	-
<b>8300 Series</b>	<b>Landslide Improvements</b>							
8301	Palos Verdes Drive South Realignment - East End	330 (CIP)	\$ -	\$ -	\$ -	\$ 1,790,000	\$ -	-
8302	Palos Verdes Drive South Landslide Area Resurfacing Program	215 (Prop. C)	\$ 690,000	\$ 710,000	\$ 730,000	\$ 750,000	\$ 780,000	-
8304	Portuguese Bend Landslide Remediation	220 (Meas. R)	\$ -	\$ 110,000	\$ 175,000	\$ -	\$ -	-
		330 (CIP)	\$ 1,075,000	\$ 65,000	\$ -	\$ -	\$ -	-
		331 (Federal Grants)	\$ -	\$ 795,000	\$ 4,955,000	\$ -	\$ -	-
<b>8400 Series</b>	<b>Parks, Open Space &amp; Recreation Facilities</b>							
8404	Fence Replacement Program	330 (CIP)	\$ 215,000	\$ -	\$ -	\$ -	\$ -	-
8405	Ladera Linda Park and Community Center	330 (CIP)	\$ 150,000	TBD	TBD	TBD	TBD	TBD
		334 (Quimby Park Development)	TBD	TBD	TBD	TBD	TBD	TBD
		Funding TBD	TBD	TBD	TBD	TBD	TBD	TBD
8411	Lower Point Vicente Parking Lot Improvements	211 (1911 Act)	\$ 80,000	\$ -	\$ -	\$ -	\$ -	-
8418	Hesse Park Parking Lot & Lighting Improvements	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000
8419	Hesse Park Athletic Field Improvements	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	-
8420	Palos Verdes Nature Preserve Signs Program	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
8421	Lower Point Vicente Park Improvements	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,665,000
84LY1	Lower Hesse Park Improvements	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000
84LY2	Restoration and Installation of "Bubbles" Statue	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 530,000
<b>8500 Series</b>	<b>Building Improvements</b>							
8503	New Civic Center Complex	330 (CIP)	\$ 225,000	\$ 340,000	\$ 450,000	\$ -	\$ -	-
85LY2	Replacement of the Civic Center Storm Room	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>8700 Series</b>	<b>Sewer &amp; Storm Drain Improvements</b>							
8701	Storm Drain Asset Management Program	330 (CIP)	\$ 115,000	\$ 150,000	\$ 185,000	\$ -	\$ 500,000	-
8708	Altamira Canyon Improvements (Erosion)	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	-
8711	Bayend Drive Catch Basin Inlets and Storm Drain Lateral	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000
8713	Upper Point Vicente Stormwater Runoff Control Project (Helipad)	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,000
8714	Crest Road to Crestridge Canyon Stormwater Drainage Improvements	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,325,000

Project Code	Project Name	Fund	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	TBD
8715	Stormwater Drainage Improvements Palos Verdes Drive South at Peppertree Drive	330 (CIP)	\$ -	\$ -	\$ 1,035,000	\$ -	\$ -	\$ -
8718	Stormwater Drainage Improvements - 6415 Corsini Place	330 (CIP)	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>8800 Series</b>	<b>Right-of-Way Improvements</b>							
8804	Traffic Signs Replacement Program	202 (Gas Tax)	\$ 190,000	\$ 175,000	\$ -	\$ -	\$ -	\$ -
8801	Sidewalk Repair and Replacement Program	220 (Meas. R)	\$ -	\$ -	\$ 305,000	\$ -	\$ 325,000	\$ -
		221 (Meas. M)	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
		340 (Bicycle & Ped Access)	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -
8808	Pavement Management Program Arterial Roadway Rehabilitation (Crenshaw Boulevard)	215 (Prop. C)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -
8809	Western Avenue Traffic Congestion Improvements	220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		215 (Prop. C)	\$ 305,000	\$ -	\$ -	\$ -	\$ -	\$ -
		221 (Meas. M - Grant)	\$ 600,000	\$ 700,000	\$ 1,100,000	\$ 1,600,000	\$ -	\$ -
8810	Community Development Block Grant Americans with Disabilities Act Infrastructure Improvements	310 (CDBG)	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ -
8811	Arterial Walls and Fences Aesthetic Improvements Program - Citywide	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	TBD
8815	Pavement Management Program Residential Roadway Rehabilitation - Area 5	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ 90,000	\$ 560,000	\$ 140,000
		220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ 2,165,000	\$ -
8816	Pavement Management Program Residential Roadway Rehabilitation - Area 1	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ 475,000	\$ 100,000	\$ -
		220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ -	\$ -	\$ 2,930,000	\$ -	\$ -
8817	Pavement Management Program Residential Roadway Rehabilitation - Area 7	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 355,000
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,475,000
8818	Pavement Management Program Residential Roadway Rehabilitation - Area 8	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8819	Pavement Management Program Residential Roadway Rehabilitation - Area 9	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 250,000
		220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,600,000
8826	Pavement Management Program Residential Roadway Rehabilitation - Area 2	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 635,000
		220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 455,000
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,555,000
8828	Palos Verdes Drive South Intersection Improvements	215 (Prop. C)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ 645,000	\$ 215,000	\$ -	\$ -	\$ -	\$ -
8834	Pavement Management Program Residential Roadway Rehabilitation - Area 3 & 4	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project Code	Project Name	Fund	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	TBD
8836	Pavement Management Program Residential Roadway Rehabilitation - Area 6	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ -	\$ -	700,000
		220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	-
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	2,140,000
8839	Palos Verdes Drive East Widening and Path Improvements near Bronco Drive	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	1,830,000
8840	Western Avenue Beautification	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	400,000
88LY1	Pavement Management Program Arterial Roadway Rehabilitation (Palos Verdes Drive South)	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ 200,000	\$ -	-
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ 330,000	-
88LY2	Pavement Management Program Arterial Roadway Rehabilitation (Indian Peak Road)	220 (Meas. R)	\$ -	\$ -	\$ -	\$ 70,000	\$ -	-
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ 545,000	-
88LY3	Palos Verdes Drive West Pedestrian Crossing	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	1,465,000
88LY4	Pavement Management Program Arterial Roadway Rehabilitation (Palos Verdes Drive East)	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ 1,700,000	2,940,000
		202 (Gas Tax)	\$ -	\$ -	\$ -	\$ -	\$ -	-
88LY6	Ganado Drive Parkway Area Aesthetic Improvements	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	145,000

## Summary of All Capital Projects

The following table is a comprehensive list of all continuing and newly-funded projects, with project status and identified funding sources.

Project Code	Project Name	Fund	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	TBD
<b>8200 Series</b>	<b>Abalone Cove Sanitary Sewer System Maintenance</b>							
8202	Abalone Cove Sanitary Sewer Rehabilitation Program	225 (Ab Cove Sewer Maint.)	\$ -	\$ -	\$ -	\$ -	\$ -	-
		330 (CIP)	\$ -	\$ 2,420,000	\$ 715,000	\$ -	\$ -	-
<b>8300 Series</b>	<b>Landslide Improvements</b>							
8301	Palos Verdes Drive South Realignment - East End	330 (CIP)	\$ -	\$ -	\$ -	\$ 1,790,000	\$ -	-
8302	Palos Verdes Drive South Landslide Area Resurfacing Program	215 (Prop. C)	\$ 690,000	\$ 710,000	\$ 730,000	\$ 750,000	\$ 780,000	-
8304	Portuguese Bend Landslide Remediation	220 (Meas. R)	\$ -	\$ 110,000	\$ 175,000	\$ -	\$ -	-
		330 (CIP)	\$ 1,075,000	\$ 65,000	\$ -	\$ -	\$ -	-
		331 (Federal Grants)	\$ -	\$ 795,000	\$ 4,955,000	\$ -	\$ -	-
<b>8400 Series</b>	<b>Parks, Open Space &amp; Recreation Facilities</b>							
8404	Fence Replacement Program	330 (CIP)	\$ 215,000	\$ -	\$ -	\$ -	\$ -	-
8405	Ladera Linda Park and Community Center	330 (CIP)	\$ 150,000	TBD	TBD	TBD	TBD	TBD
		334 (Quimby Park Development)	TBD	TBD	TBD	TBD	TBD	TBD
		Funding TBD	TBD	TBD	TBD	TBD	TBD	TBD
8411	Lower Point Vicente Parking Lot Improvements	211 (1911 Act)	\$ 80,000	\$ -	\$ -	\$ -	\$ -	-
8418	Hesse Park Parking Lot & Lighting Improvements	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000
8419	Hesse Park Athletic Field Improvements	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	-
8420	Palos Verdes Nature Preserve Signs Program	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
8421	Lower Point Vicente Park Improvements	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,665,000
84LY1	Lower Hesse Park Improvements	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000
84LY2	Restoration and Installation of "Bubbles" Statue	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 530,000
<b>8500 Series</b>	<b>Building Improvements</b>							
8503	New Civic Center Complex	330 (CIP)	\$ 225,000	\$ 340,000	\$ 450,000	\$ -	\$ -	-
8508	Restroom Improvements at Point Vicente Interpretive Center	330 (CIP)	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 210,000
8509	Facilities Asset Management Program	330 (CIP)	\$ 100,000	\$ -	\$ -	\$ -	\$ -	-
85LY2	Replacement of the Civic Center Storm Room	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>8700 Series</b>	<b>Sewer &amp; Storm Drain Improvements</b>							
8701	Storm Drain Asset Management Program	330 (CIP)	\$ 115,000	\$ 150,000	\$ 185,000	\$ -	\$ 500,000	\$ -
8708	Altamira Canyon Improvements (Erosion)	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	-
8711	Bayend Drive Catch Basin Inlets and Storm Drain Lateral	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000
8713	Upper Point Vicente Stormwater Runoff Control Project (Helipad)	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,000

Project Code	Project Name	Fund	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	TBD
8714	Crest Road to Crestridge Canyon Stormwater Drainage Improvements	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,325,000
8715	Stormwater Drainage Improvements Palos Verdes Drive South at Peppertree Drive	330 (CIP)	\$ -	\$ -	\$ 1,035,000	\$ -	\$ -	\$ -
8718	Stormwater Drainage Improvements - 6415 Corsini Place	330 (CIP)	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
87New1	Stormwater Drainage Improvements Hawthorne Boulevard at Hawkhurst Drive	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,815,000
87New2	Lift Station Improvements at Lower Point Vicente	330 (CIP)	\$ -	\$ -	\$ 40,000	\$ 290,000	\$ -	\$ -
<b>8800 Series</b>	<b>Right-of-Way Improvements</b>							
8004	Traffic Signs Replacement Program	202 (Gas Tax)	\$ 190,000	\$ 175,000	\$ -	\$ -	\$ -	\$ -
8801	Sidewalk Repair and Replacement Program	220 (Meas. R)	\$ -	\$ -	\$ 305,000	\$ -	\$ 325,000	\$ -
		221 (Meas. M)	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
		340 (Bicycle & Ped Access)	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -
8808	Pavement Management Program Arterial Roadway Rehabilitation (Crenshaw Boulevard)	215 (Prop. C)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -
8809	Western Avenue Traffic Congestion Improvements	220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		215 (Prop. C)	\$ 305,000	\$ -	\$ -	\$ -	\$ -	\$ -
		221 (Meas. M - Grant)	\$ 600,000	\$ 700,000	\$ 1,100,000	\$ 1,600,000	\$ -	\$ -
8810	Community Development Block Grant Americans with Disabilities Act Infrastructure Improvements	310 (CDBG)	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ -
8811	Arterial Walls and Fences Aesthetic Improvements Program - Citywide	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	TBD
8815	Pavement Management Program Residential Roadway Rehabilitation - Area 5	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ 90,000	\$ 560,000	\$ 140,000
		220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ 2,165,000	\$ -
8816	Pavement Management Program Residential Roadway Rehabilitation - Area 1	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ 475,000	\$ 100,000	\$ -
		220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ -	\$ -	\$ 2,930,000	\$ -	\$ -
8817	Pavement Management Program Residential Roadway Rehabilitation - Area 7	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 355,000
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,475,000
8818	Pavement Management Program Residential Roadway Rehabilitation - Area 8	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8819	Pavement Management Program Residential Roadway Rehabilitation - Area 9	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 250,000
		220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,600,000
8826	Pavement Management Program Residential Roadway Rehabilitation - Area 2	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 635,000
		220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 455,000
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,555,000
8828	Palos Verdes Drive South Intersection Improvements	215 (Prop. C)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ 645,000	\$ 215,000	\$ -	\$ -	\$ -	\$ -



Project Code	Project Name	Fund	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	TBD
8834	Pavement Management Program Residential Roadway Rehabilitation - Area 3 & 4	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ -	\$ -	-
		220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	-
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	-
8836	Pavement Management Program Residential Roadway Rehabilitation - Area 6	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ -	\$ -	700,000
		220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	-
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	2,140,000
8839	Palos Verdes Drive East Widening and Path Improvements near Bronco Drive	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	1,830,000
8840	Western Avenue Beautification	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	400,000
8843	Pavement Management Program - Arterial Roadway Rehabilitation (Silver Spur Road - South of Hawthorne Boulevard)	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	-
		202 (Gas Tax)	\$ 45,000	\$ 575,000	\$ 530,000	\$ -	\$ -	-
		220 (Meas R.)	\$ 530,000	\$ -	\$ -	\$ -	\$ -	-
8844	Pavement Management Program - Triennial Update	202 (Gas Tax)	\$ 150,000	\$ -	\$ -	\$ 160,000	\$ -	-
8845	Traffic Calming - PV Nature Preserve Parking Solutions	330 (CIP)	\$ 75,000	\$ -	\$ -	\$ -	\$ -	870,000
8846	Traffic Calming - Citywide	330 (CIP)	\$ 80,000	\$ -	\$ 380,000	\$ -	\$ 250,000	-
		220 (Meas. R)	\$ 615,000	\$ 415,000	\$ 45,000	\$ 450,000	\$ 205,000	-
8847	Guardrail Improvements along Palos Verdes Drive East	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	-
		331 (Federal Grants)	\$ 999,900	\$ -	\$ -	\$ -	\$ -	-
8848	Pavement Management Program - Arterial Roadway Rehabilitation (Silver Spur Road - South of Hawthorne Boulevard)	220 (Meas. R)	\$ 140,000	\$ -	\$ -	\$ -	\$ -	-
		202 (Gas Tax)	\$ 315,000	\$ -	\$ -	\$ -	\$ -	-
8849	Walking Paths Improvement Program	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	410,000
88LY1	Pavement Management Program Arterial Roadway Rehabilitation (Palos Verdes Drive East)	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ 200,000	\$ -	-
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ 330,000	-
88LY2	Pavement Management Program Arterial Roadway Rehabilitation (Indian Peak Road)	220 (Meas. R)	\$ -	\$ -	\$ -	\$ 70,000	\$ -	-
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ 545,000	-
88LY3	Palos Verdes Drive West Pedestrian Crossing	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	1,465,000
88LY4	Pavement Management Program Arterial Roadway Rehabilitation (Palos Verdes Drive East)	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ 1,700,000	2,940,000
		202 (Gas Tax)	\$ -	\$ -	\$ -	\$ -	\$ -	-
88LY6	Ganado Drive Parkway Area Aesthetic Improvements	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	145,000
88New4	Arterial Roadway Beatification Program	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	5,805,000
88New5	City Entrance Roadway Monument Signs	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	255,000

## 8200 Series Projects – Abalone Cove Sanitary Sewer System

The Abalone Cove Sewer Maintenance is a unique system serving approximately 113 developed parcels in an active landslide area, and is maintained by the City.

Sewer user fees are collected from property owners that provide for maintenance and rehabilitation of the system.

The Abalone Cove Sewer System is currently subsidized by the City in accordance with Municipal Code Section 13.06.010.

**8200 Series****Abalone Cove Sanitary Sewer System Projects****Project Code: 8202****Abalone Cove Sanitary Sewer System Rehabilitation Program**

This project is intended to improve the Abalone Cove Sanitary Sewer system and consists of:

- Replacing existing galvanized pipes
- Installing new pumps at four lift stations
- Installing new railings
- Installing new linings
- Installing a SCADA (Supervisory Control And Data Acquisition) system

**Project Cost Estimates**

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	\$48,005	\$-	\$90,000	\$25,000	\$-	\$-	\$-	\$163,005
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	\$-	\$-	\$90,000	\$25,000	\$-	\$-	\$-	\$115,000
Construction	\$-	\$-	\$1,785,000	\$530,000	\$-	\$-	\$-	\$2,315,000
Contingency	\$-	\$-	\$275,000	\$80,000	\$-	\$-	\$-	\$355,000
Inspection	\$-	\$-	\$1,810,000	\$55,000	\$-	\$-	\$-	\$1,865,000
	\$48,005	\$-	\$4,050,000	\$715,000	\$-	\$-	\$-	<b>\$4,813,005</b>
<b>Funding</b>								
225 (Ab Cove)	\$48,005	\$-	\$-	\$-	\$-	\$-	\$-	\$48,005
330 (CIP)	\$-	\$-	\$2,420,000	\$715,000	\$-	\$-	\$-	\$3,135,000
	<b>\$48,005</b>	<b>\$-</b>	<b>\$2,420,000</b>	<b>\$715,000</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$3,183,005</b>
Estimated annual operating cost				\$8,000				

**Estimated Schedule:**


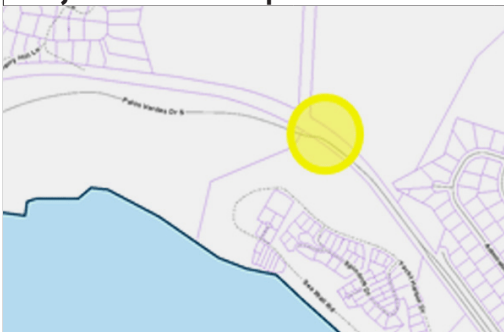
Replacement of existing galvanized pipes in Fiscal Year 2022-23.  
All other work in Fiscal Year 2023-24.



**Project Location Map****Background and Justification:**

The City is obligated to maintain and improve the existing sewer system to minimize the risk of overflows, as the State of California has adopted a zero tolerance of such overflows. The project consists of two projects: replacing the galvanized pipes and rehabilitating the lift stations. Additional maintenance costs and possible fines for overflows will be incurred if the described improvements are not installed. Pipes are being scheduled to be replaced in FY 2021-22, as they are more susceptible to failure and therefore are prioritized over the replacement of the pumps and the lift stations.

## 8300 Series Projects – Portuguese Bend Landslide Projects

The Palos Verdes Drive South Landslide Projects refer to projects that lessen the effect of ground movement in the Portuguese Bend Landslide, which is a continuously active landslide. These projects are intended to address landslide movement and public safety risks by using proven methods, such as reducing water infiltration, water percolation, eliminating water ponds, runoff management, dewatering, and GPS monitoring.

8300 Series		Portuguese Bend Landslide Projects					Project Code: 8301	
Palos Verdes Drive South Realignment – East End								
			<p>This project is intended to realign and reconstruct of Palos Verdes Drive South at the east end of the Portuguese Bend Landslide and consists of:</p> <ul style="list-style-type: none"><li>- Relocating pavement to within the public right of way</li><li>- Install striping and pavement markings</li></ul>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	N/A	\$-
Engineering	\$121,086	\$-	\$-	\$-	\$130,000	\$-	N/A	\$251,086
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	N/A	\$-
Management	\$-	\$-	\$-	\$-	\$65,000	\$-	N/A	\$65,000
Construction	\$-	\$-	\$-	\$-	\$1,270,000	\$-	N/A	\$1,270,000
Contingency	\$-	\$-	\$-	\$-	\$195,000	\$-	N/A	\$195,000
Inspection	\$-	\$-	\$-	\$-	\$130,000	\$-	N/A	\$130,000
\$121,086		\$-	\$-	\$-	\$1,790,000	\$-	N/A	\$1,911,086
Funding								
330 (CIP)	\$121,086	\$-	\$-	\$-	\$1,790,000	\$-	N/A	\$1,911,086
	\$121,086	\$-	\$-	\$-	\$1,790,000	\$-	N/A	\$1,911,086
Estimated annual operating cost				None				
Estimated Schedule:								
Construction in Fiscal Year 2024-25								
Project Location Map			Background and Justification:					
			<p>Due to land movement associated with the Portuguese Bend Landslide, this portion of the road has encroached onto private property. The current configuration of the roadway needs to be modified to allow for a more direct travel path. This project will result in an improved driving experience when passing through the area.</p>					

8300 Series		Portuguese Bend Landslide Projects					Project Code: 8302	
Palos Verdes Drive South Landslide Area Resurfacing Program								
			<p>This project is intended to repair and maintain Palos Verdes Drive South through the Landslide and consists of:</p> <ul style="list-style-type: none"><li>- repairing and maintaining the asphalt roadway</li><li>- repairing and maintaining storm drain lines</li><li>- repairing and maintaining curbs and gutters</li><li>- installing and maintaining signs and roadway striping</li></ul>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	TBD	\$-
Engineering	N/A	\$20,000	\$20,000	\$20,000	\$20,000	\$25,000	TBD	\$105,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	TBD	\$-
Management	N/A	\$-	\$-	\$-	\$-	\$-	TBD	\$-
Construction	N/A	\$650,000	\$670,000	\$690,000	\$710,000	\$730,000	TBD	\$3,450,000
Contingency	N/A	\$-	\$-	\$-	\$-	\$-	TBD	\$-
Inspection	N/A	\$20,000	\$20,000	\$20,000	\$20,000	\$25,000	TBD	\$105,000
	N/A	\$690,000	\$710,000	\$730,000	\$750,000	\$780,000	TBD	\$3,660,000
Funding								
215 (Prop. C)	N/A	\$690,000	\$710,000	\$730,000	\$750,000	\$780,000	TBD	\$3,660,000
	N/A	\$690,000	\$710,000	\$730,000	\$750,000	\$780,000	TBD	\$3,660,000
Estimated annual operating cost				None				
Estimated Schedule:								
Routine resurfacing occurs in response to damage caused by the Portuguese Bend Landslide, and is an annual budget item (Fiscal Years 2021-22, 2022-23, 2023-24, 2024-25 and 2025-26 are shown here).								
Project Location Map			Background and Justification:					
			<p>The City is required to properly maintain the roadway; performing repairs, resurfacing and patching to mitigate impacts to the traveling public caused by the land movement in this area. The program is expected to continue until landslide movement in this area can be slowed. Work is performed on an as-needed basis, and weekly inspection of the landslide is required to discover and repair defects in a timely fashion.</p>					

**8300 Series****Portuguese Bend Landslide Projects****Project Code: 8304****Portuguese Bend Landslide Remediation**

Based on current council direction, this project is intended to evaluate and analyze the Portuguese Bend landslide and engineer solutions to slow or minimize the land movement, and includes:

- Infilling fractures (phase I)
- Installing/refurbishing drainage pipe, new surface swales and a flow reductions area (phase II)
- (Potentially) Installing Hydraulugs (dewatering devices – phase III)

Phases of construction may be modified based on alternatives selected from final EIR. Current proposed funding only includes phases I and II, but funding may be redirected depending on selected alternatives.

**Project Cost Estimates**

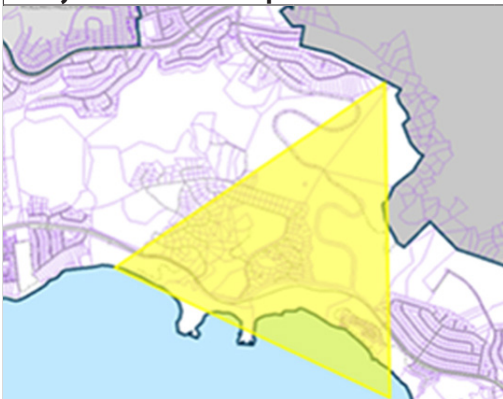
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$100,000	\$100,000	\$100,000	TBD	TBD	TBD	TBD
Engineering	\$369,765	\$850,000	\$25,000	\$50,000	TBD	TBD	TBD	TBD
Environmental	\$266,000	\$50,000	\$45,000	\$5,000	TBD	TBD	TBD	TBD
Management	\$-	\$75,000	\$100,000	\$250,000	TBD	TBD	TBD	TBD
Construction	\$-	\$-	\$525,000	\$3,650,000	TBD	TBD	TBD	TBD
Contingency	\$-	\$-	\$125,000	\$900,000	TBD	TBD	TBD	TBD
Inspection	\$-	\$-	\$50,000	\$175,000	TBD	TBD	TBD	TBD
	\$635,765	\$1,075,000	\$970,000	\$5,130,000	TBD	TBD	TBD	TBD
<b>Funding</b>								
220 (Meas. R)	\$635,765	\$-	\$110,000	\$175,000	TBD	TBD	TBD	TBD
330 (CIP)	\$-	\$1,075,000	\$65,000	\$-	TBD	TBD	TBD	TBD
331 (Federal Grant)	\$-	\$-	\$795,000	\$4,955,000	TBD	TBD	TBD	TBD
	\$635,765	\$1,075,000	\$970,000	\$5,130,000	TBD	TBD	TBD	TBD

Estimated annual operating cost

To Be Determined

**Estimated Schedule:**

Phase I Engineering in Fiscal Year 2021-22.  
 Phase I Construction in Fiscal Year 2022-23.  
 Phase II Engineering in Fiscal Year 2022-23.  
 Phase II Construction in Fiscal Year 2023-24.

**Project Location Map****Background and Justification:**

The landslide in the Portuguese Bend area creates a number of challenges for the City and the community, including damage to the Palos Verdes Drive South roadway and moving of public and private properties, including homes. The completion of this project will help minimize movement in the landslide, thereby minimizing potential impacts to the surrounding environment including marine life in the event the existing above-ground sewer lines are damaged. It will also minimize damage to public and private properties, including the roadway, and will alleviate the need for the Annual Portuguese Bend Landslide Area Resurfacing Program.

Work will be coordinated with all applicable local, State and Federal agencies, including the California Coastal Commission and Palos Verdes Peninsula Land Conservancy (PVPLC).



## 8400 Series Projects – Parks, Open Space & Recreational Facilities

The development and maintenance of community parks, recreational areas, and open space has been established as a top priority for the City, as stated in the General Plan and various other planning documents. The General Plan states,

*"It is the goal of the City of Rancho Palos Verdes to conserve, protect, and enhance its natural resources, beauty, and open space for the benefit and enjoyment of its residents and the residents of the entire region. Future development shall recognize the sensitivity of the natural environment and be accomplished in such a manner as to maximize the protection of it."*

Many park sites and open space areas have been acquired throughout the City and developed for use. Some sites remain vacant or underutilized. The Public Use Master Plan has also outlined a strategy for the development of trails. These recreational projects add to the vibrancy of the community and are designed to contribute to all residents' quality of life. Parks and other open spaces have been carefully planned to take advantage of the beautiful coastline and natural landscape of the peninsula.

The City Council approved an update to the 1989 Parks Master Plan on October 15, 2015. This update, known as the Parks Master Plan Update (PMPU), provides a comprehensive strategy for addressing the future use of the City's parks, recreation and open space resources. The PMPU serves as a long-range vision for the City's recreation opportunities within a flexible framework than can be adapted to changes in technology, demographics, economics, and shifting recreational trends.

The PMPU consolidated plans that currently exist for a number of major park sites, while being consistent and in compliance with the City's General Plan and other guiding documents, including the Parks Master Plan and Conceptual Trails Network Plan (CTN).

The Parks Master Plan's precise impact to the CIP is not known at this time. A number of projects that will likely be part of the final Master Plan document are probably already part of the current CIP's funded or unfunded categories, while other recommended projects may not reach the CIP threshold.

### Trails

The City of Rancho Palos Verdes began planning for a non-motor vehicle transportation circulation system for pedestrians, equestrians, and bicyclists, as early as the adoption of the City's General Plan in 1975. In the early years after the city's formation, it was recognized that trails are an integral part of the city's circulation system and play an important role in contributing to the successful interaction of residential, institutional, commercial and recreational zoning districts within the city, while encouraging recreational and fitness opportunities.

As such, on November 27, 1984, the City Council adopted the Trails Network Plan, which was intended to serve as an advisory tool for City decision-makers for the implementation and funding of City trails. As a means of implementing the Trails Network Plan, on January 22, 1990, the City Council adopted the Conceptual Trails Plan (CTP) and Conceptual Bikeways Plan (CBP) as two separate documents. Collectively, the CTP and CBP serve as the City's Trails Network Plan (TNP). The CTP was revised on May 21, 1991, September 16, 1991, and October 26, 1991. The CBP was revised on October 15, 1996.

The City is currently in the process of updating the TNP to consolidate all of its existing trails plans and documents into a single, comprehensive plan. Trail projects will be developed using the updated TNP as a guide as policy and funding permits.



**8400 Series****Parks, Open Space and Recreational Facilities****Project Code: 8404****Fence Replacement Program**

This project is intended to replace existing fencing at Frank A. Vanderlip, Sr. Park & Del Cerro Park.

**Project Cost Estimates**

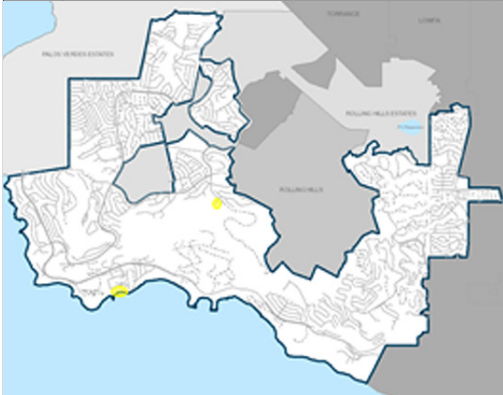
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	\$-	\$10,000	\$-	\$-	\$-	\$-	\$-	\$10,000
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	\$-	\$10,000	\$-	\$-	\$-	\$-	\$-	\$10,000
Construction	\$303,981	\$140,000	\$-	\$-	\$-	\$-	\$-	\$443,981
Contingency	\$-	\$40,000	\$-	\$-	\$-	\$-	\$-	\$40,000
Inspection	\$22,926	\$15,000	\$-	\$-	\$-	\$-	\$-	\$37,926
	\$326,907	\$215,000	\$-	\$-	\$-	\$-	\$-	<b>\$541,907</b>
<b>Funding</b>								
330 (CIP)	\$326,907	\$215,000						\$541,907
	<b>\$326,907</b>	<b>\$215,000</b>						<b>\$541,907</b>

Estimated annual operating cost

None

**Estimated Schedule:**

Construction in FY 2021-22

**Project Location Map****Background and Justification:**

Prior to establishing this program; the City was receiving a growing number of complaints about the condition of the deteriorating existing metal pipe coastal bluff fencing. The aesthetics and safety of the public trails and parks is improved through this program.

During budget discussions in February 2021, the Recreation and Parks Department requested fencing at Del Cerro Park be replaced, and the Coastal Bluff Fence Program was expanded to include this requested area.

**8400 Series****Parks, Open Space and Recreational Facilities****Project Code: 8405****Ladera Linda Park and Community Center**

This project is intended to replace the existing buildings located at the site with a new community center, refurbish the grounds and consists of:

- removing the existing buildings and infrastructure
- building a new community center and associated infrastructure
- building a new parking lot
- building a new park and associated equipment

**Project Cost Estimates**

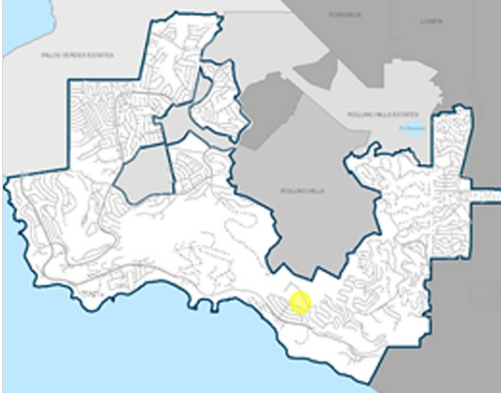
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$489,245	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Engineering	\$-	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Environmental	\$-	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Management	\$-	\$150,000	TBD	TBD	TBD	TBD	TBD	TBD
Construction	\$-	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Contingency	\$-	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Inspection	\$-	\$-	TBD	TBD	TBD	TBD	TBD	TBD
	\$489,245	\$150,000	TBD	TBD	TBD	TBD	TBD	<b>TBD</b>
<b>Funding</b>								
330 (CIP)	\$-	\$150,000	TBD	TBD	TBD	TBD	TBD	TBD
334 (Quimby)	\$489,245	TBD	TBD	TBD	TBD	TBD	TBD	TBD
Funding TBD	\$-	TBD	TBD	TBD	TBD	TBD	TBD	TBD
	<b>\$489,245</b>	<b>\$150,000</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>

Estimated annual operating cost

To Be Determined

**Estimated Schedule:**

Design work is to be completed in Fiscal Year 2020-21 after obtaining planning entitlements.

**Project Location Map****Background and Justification:**

On the 2013 Infrastructure Report Card, the existing Community Building, Discovery Room, Multi-purpose Room, Classrooms and Restrooms all received a grade of "F". This grading was based on criteria such as structural/seismic conditions, finishes, functionality of building systems (plumbing, electrical, HVAC and firefighting), safety issues and sustainability and energy saving.

Improvements to the Ladera Linda Park and Community Center are needed to meet the existing and future needs of the community. The facility has passed its useful life, and its uses are very limited in its current condition.

**8400 Series****Parks, Open Space and Recreational Facilities****Project Code: 8411****Lower Point Vicente Park Parking Lot Improvements**

This project is intended to add new solar parking lights for the Point Vicente Park parking lot, and consists of:

- Installing new parking lot lights
- Replacing the light by the main entrance gate with a new solar-powered light

**Project Cost Estimates**

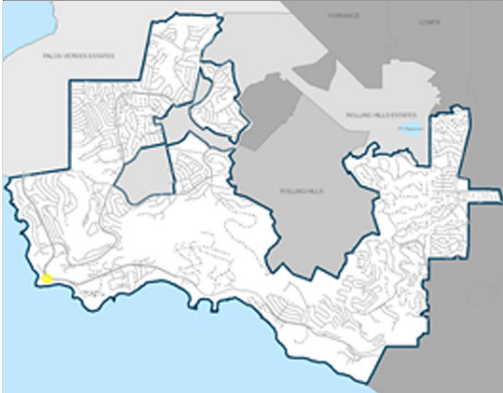
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	N/A	\$-
Engineering	N/A	\$5,000	\$-	\$-	\$-	\$-	N/A	\$5,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	N/A	\$-
Management	N/A	\$5,000	\$-	\$-	\$-	\$-	N/A	\$5,000
Construction	N/A	\$50,000	\$-	\$-	\$-	\$-	N/A	\$50,000
Contingency	N/A	\$15,000	\$-	\$-	\$-	\$-	N/A	\$15,000
Inspection	N/A	\$5,000	\$-	\$-	\$-	\$-	N/A	\$5,000
	N/A	\$80,000	\$-	\$-	\$-	\$-	N/A	<b>\$80,000</b>
<b>Funding</b>								
211 (1911 Act)	N/A	\$80,000	\$-	\$-	\$-	\$-	N/A	\$80,000
	N/A	\$80,000	\$-	\$-	\$-	\$-	N/A	<b>\$80,000</b>

Estimated annual operating cost

None

**Estimated Schedule:**



Construction in Fiscal Year 2021-22.

**Project Location Map****Background and Justification:**

New solar lighting was installed at the PVIC parking lot in 2018, but not at the parking lot for the park.

The park parking lot is used at night for approximately 60 events (mostly weddings) per year, as the PVIC parking lot does not have sufficient space for those events.

New lighting, similar to that installed at the PVIC parking lot, will improve visibility for guests to the facility after dusk.

8400 Series	Parks, Open Space and Recreational Facilities						Project Code: 8418	
Hesse Park Parking Lot and Lighting Improvements								
			<p>This project is intended to replace the parking lot surface and improve lighting at the Hesse Park parking lot and consists of:</p> <ul style="list-style-type: none"><li>- Removing existing tree wells in the parking area</li><li>- Replacing deteriorated asphalt</li><li>- Constructing a retaining wall to accommodate additional parking</li><li>- Replacing existing lighting with solar powered LED (Light Emitting Diode) fixtures</li><li>- Replacing existing, deteriorating storage containers</li></ul>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$25,000	\$-	\$-	\$-	\$-	\$-	\$-	\$25,000
Engineering	\$50,000	\$-	\$-	\$-	\$-	\$-	\$-	\$50,000
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	\$-	\$-	\$-	\$-	\$-	\$-	\$50,000	\$50,000
Construction	\$-	\$-	\$-	\$-	\$-	\$-	\$1,000,000	\$1,000,000
Contingency	\$-	\$-	\$-	\$-	\$-	\$-	\$300,000	\$300,000
Inspection	\$-	\$-	\$-	\$-	\$-	\$-	\$100,000	\$100,000
\$75,000		\$-	\$-	\$-	\$-	\$-	\$1,450,000	\$1,525,000
Funding								
330 (CIP)	\$75,000	\$-	\$-	\$-	\$-	\$-	\$1,450,000	\$1,525,000
	\$75,000	\$-	\$-	\$-	\$-	\$-	\$1,450,000	\$1,525,000
Estimated annual operating cost				To Be Determined				
Estimated Schedule:								
Construction in a Fiscal Year to be determined.								
Project Location Map			Background and Justification:					
			<p>Adopted as a CIP project for the 2018/19 Fiscal Year, the City Council awarded a contract for developing design options for consideration on October 16, 2018. A design option was selected by City Council on April 16, 2019 and a design contract was awarded August 6, 2019. Engineering was completed in December 2020.</p> <p>Existing pavement and concrete is failing and requires replacement. Additionally, trees are outgrowing the existing wells at entrances to parking stalls and present an obstacle to vehicles – which often hit the trees.</p>					

**8400 Series****Parks, Open Space and Recreational Facilities****Project Code: 8419****Hesse Park Athletic Field Improvements**

The goal of this project is to restore the existing field to a condition that is suitable for recreational use and to establish a proper maintenance program.

**Project Cost Estimates**

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Engineering	\$28,300	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Management	\$-	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Construction	\$-	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Contingency	\$-	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Inspection	\$-	\$-	\$-	\$-	\$-	\$-	TBD	TBD
	\$28,300	\$-	\$-	\$-	\$-	\$-	TBD	<b>TBD</b>
<b>Funding</b>								
330 (CIP)	\$28,300	\$-	\$-	\$-	\$-	\$-	TBD	TBD
	\$28,300	\$-	\$-	\$-	\$-	\$-	TBD	<b>TBD</b>

Estimated annual operating cost

To Be Determined

**Estimated Schedule:**

Design in Fiscal Year 2018-19.  
Construction in a Fiscal Year to be determined.

**Project Location Map****Background and Justification:**

An existing gopher population creates numerous holes in the field, and often bring large quantities of large and small rocks to the surface. The existing irrigation system does not appear to provide adequate coverage for proper irrigation of the field, and there are signs of improper drainage in parts of the field.

As such, the field is not suitable for use in its current condition. AYSO (American Youth Soccer Organization) stopped using the field a few years ago due to the condition of the field.

Engineering was completed on a limited version of this project; however, the project needs to be re-scoped to better meet the needs of the community. Cost information will added as the scope is further developed.



**8400 Series****Parks, Open Space and Recreational Facilities****Project Code: 8420****Palos Verdes Nature Preserve Signs Program**

This project consists of installing signs in eleven (11) of the twelve (12) Reserves of the Palos Verdes Nature Preserve.

There are four types of signs for each Reserve

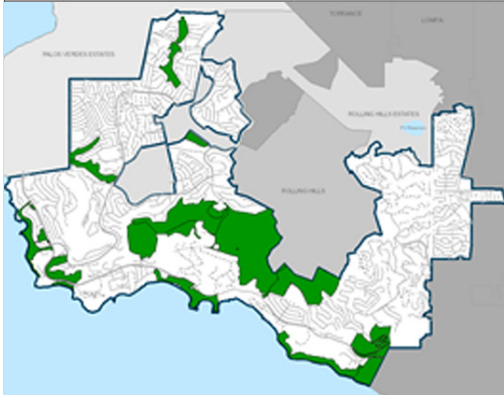
- Reserve monument signs (larger, and on a stone foundation)
- Reserve monument signs (smaller, and without stone)
- Regulatory signs – which includes the Reserve name, map of trails in the Reserve, interpretive information and a list of Preserve rules
- Regulatory signs – list of Preserve rules

**Project Cost Estimates**

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	\$-	\$-	\$-	\$-	\$-	\$-	\$5,000	\$5,000
Construction	\$178,405	\$-	\$-	\$-	\$-	\$-	\$60,000	\$238,405
Contingency	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Inspection	\$-	\$-	\$-	\$-	\$-	\$-	\$5,000	\$5,000
	\$178,405	\$-	\$-	\$-	\$-	\$-	\$70,000	<b>\$248,405</b>
<b>Funding</b>								
330 (CIP)	\$178,405	\$-	\$-	\$-	\$-	\$-	\$70,000	\$248,405
	<b>\$178,405</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$70,000</b>	<b>\$248,405</b>
Estimated annual operating cost				None				

**Estimated Schedule:**

Construction in a Fiscal Year to be determined.

**Project Location Map****Background and Justification:**

Signs for nine of the Reserves have been successfully installed.

Signs for the remaining two Reserves, the Ocean Trails Reserve and Malaga Canyon Reserve, are pending as interpretive information for the larger regulatory signs is developed. Additionally, creation of a map of trails for Malaga Canyon is pending the adoption of trails for that recently acquired Reserve.

Work related to this project is being performed in coordination with the Palos Verdes Peninsula Land Conservancy (PVPLC), which manages the habitat in the City's property that comprises the Palos Verdes Nature Preserve. Signs for each Reserve will notify visitors as to which part of the Palos Verdes Nature Preserve they are in, provide information to educate visitors about the local habitat and native species, and contain trail maps.

**8400 Series****Parks, Open Space and Recreational Facilities****Project Code: 8421****Lower Point Vicente Park Improvements**

This project consists of:

- Creating a Master Plan for the upper section of the PVIC lot
- Installing a new, paved parking lot (in the general area where the "overflow" parking lot exists)
- Constructing new outdoor restrooms
- Creating new trails, picnic areas and outlooks
- Planting grassland areas and additional landscaping
- Establishing locations for an Interactive Exhibit Program (IEP) that will include four exhibits and to be designed, constructed and paid for by Los Serenos de Point Vicente

**Project Cost Estimates**

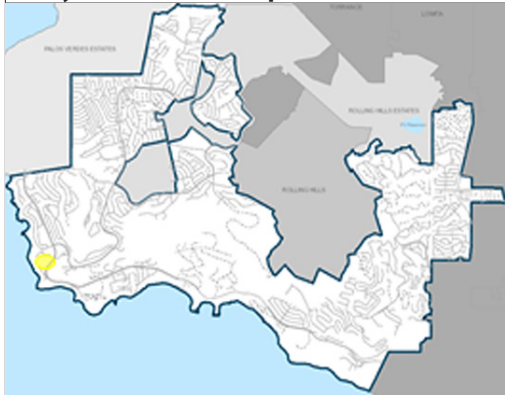
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$50,000	\$-	\$-	\$-	\$-	\$-	\$-	\$50,000
Engineering	\$-	\$-	\$-	\$-	\$-	\$-	\$10,000	\$10,000
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	\$10,000	\$10,000
Management	\$-	\$-	\$-	\$-	\$-	\$-	\$55,000	\$55,000
Construction	\$-	\$-	\$-	\$-	\$-	\$-	\$1,135,000	\$1,135,000
Contingency	\$-	\$-	\$-	\$-	\$-	\$-	\$340,000	\$340,000
Inspection	\$-	\$-	\$-	\$-	\$-	\$-	\$115,000	\$115,000
	\$50,000	\$-	\$-	\$-	\$-	\$-	\$1,665,000	<b>\$1,715,000</b>
<b>Funding</b>								
330 (CIP)	\$50,000	\$-	\$-	\$-	\$-	\$-	\$1,665,000	\$1,715,000
	\$50,000	\$-	\$-	\$-	\$-	\$-	\$1,665,000	<b>\$1,715,000</b>

Estimated annual operating cost



To Be Determined

**Estimated Schedule:**

Engineering and Construction is deferred to a Fiscal Year to be determined.

**Project Location Map****Background and Justification:**

On November 20, 2012, the City Council adopted amendments to the RPV Coast Vision Plan (adopted 9/2/2008) which replaced the Annenberg Foundation Project. An update to the Parks Master Plan was adopted in October 2015, and the Los Serenos de Point Vicente Docents presented a proposal for a Lower Point Vicente Concept Site Plan in 2016. On August 2, 2016, the City Council directed staff to work with the Los Serenos de Point Vicente Docents to seek public input. In April 2017, the City Council modified the Parks and Recreation Vision Plan for Lower Point Vicente and added the Interactive Outdoor Educational Exhibits Concept Plan.

8400 Series		Parks, Open Space and Recreational Facilities					Project Code: 84LY1	
Lower Hesse Park Improvements								
			<p>This project is intended to make aesthetic improvements to the lower portion of Hesse Park, and includes:</p> <ul style="list-style-type: none"><li>- Paving the existing parking lot</li><li>- Installing new erosion control features</li><li>- Installing new park benches</li><li>- Installing new landscaping</li><li>- Installing a new irrigation system</li><li>- (potentially) improving existing trails or installing new trails</li></ul>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$50,000	\$50,000
Engineering	N/A	\$-	\$-	\$-	\$-	\$-	\$95,000	\$95,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$5,000	\$5,000
Management	N/A	\$-	\$-	\$-	\$-	\$-	\$50,000	\$50,000
Construction	N/A	\$-	\$-	\$-	\$-	\$-	\$1,000,000	\$1,000,000
Contingency	N/A	\$-	\$-	\$-	\$-	\$-	\$300,000	\$300,000
Inspection	N/A	\$-	\$-	\$-	\$-	\$-	\$100,000	\$100,000
N/A		\$-	\$-	\$-	\$-	\$-	\$1,600,000	\$1,600,000
Funding								
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$-	\$1,600,000	\$1,600,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$1,600,000	\$1,600,000
Estimated annual operating cost				To Be Determined				
Estimated Schedule:								
To be determined								
Project Location Map			Background and Justification:					
			<p>The upper portion of Hesse Park has been improved, and some improvements were made to a section of the lower portion of Hesse Park in 2017. Additional improvements will enhance the overall aesthetics and create a more cohesive park.</p>					



**8400 Series****Parks, Open Space and Recreational Facilities****Project Code: 84LY2****Restoration and Installation of "Bubbles" Statue**

This project is intended to restore the "Bubbles" statue and consists of:

- Restoring the "Bubbles" statue
- Installing the restored statue at a location to be determined in Lower Point Vicente Park

**Project Cost Estimates**

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	N/A	\$-	\$-	\$-	\$-	\$-	\$35,000	\$35,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	N/A	\$-	\$-	\$-	\$-	\$-	\$20,000	\$20,000
Construction	N/A	\$-	\$-	\$-	\$-	\$-	\$340,000	\$340,000
Contingency	N/A	\$-	\$-	\$-	\$-	\$-	\$100,000	\$100,000
Inspection	N/A	\$-	\$-	\$-	\$-	\$-	\$35,000	\$35,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$530,000	<b>\$530,000</b>
<b>Funding</b>								
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$-	\$530,000	\$530,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$530,000	<b>\$530,000</b>

Estimated annual operating cost

To Be Determined

**Estimated Schedule:**

To be determined

**Project Location Map****Background and Justification:**

In 2014, the public requested that the statue be incorporated into a park plan for Lower Point Vicente. Although not included at that time, in November 2016, City Council directed staff to find an appropriate location at PVIC and in March 2017 staff presented information on the location to City Council. There is significant affection and nostalgia for Marineland and its pioneering work with marine mammals, including Bubbles. Bubbles was a performing pilot whale at Marineland for 20 years, until it closed in 1987, and then at SeaWorld until her death in June 2016. Restoration of this statue and placement at a public park could bring visitors to the City and an increase in commerce.

## Public Buildings Projects

Buildings and other facility improvements may include any proposed new City facility, renovation, or improvement of any existing City facilities. The City owns and maintains the following public buildings:

- City Hall Administration Building at Point Vicente Park
- City Hall Community Development Building at Point Vicente Park
- RPV TV Studio Building at Point Vicente Park
- City Hall trailer leased by Palos Verdes on the Net at Point Vicente Park
- City Hall Emergency Communications Center trailer at Point Vicente Park
- Fred Hesse Jr. Community Center Building (John C. McTaggart Hall)
- Pointe Vicente Interpretive Center (PVIC) at Lower Point Vicente Park
- Robert Ryan Park Building
- Ladera Linda Community Center Buildings (5)
- Buildings at Abalone Cove Shoreline Park, currently used for staffing, public restrooms, and a nursery school on the beach.
- Pelican Cove Restroom Building
- Eastview Park Restroom Buildings

Except for PVIC, these buildings are 25 years old or more and showing signs of daily use. Many of the facilities were purchased from the school district or transferred to the City from the federal government. In some cases, little to no improvements have been made since their acquisition. It is important to perform adequate maintenance to extend the life of these facilities. It will be necessary to renovate these buildings as they age to meet the needs of the community and ensure that all building and safety guidelines are satisfied. PVIC, the most recently remodeled City facility, was built in 1984 and expanded in 2005. The City Hall buildings and Ladera Linda Community Center buildings are the best examples of buildings that are in need of renovation to meet organizational needs, comply with safety and code requirements, and comply with all Americans with Disabilities Act (ADA) guidelines. The projects listed on the following pages have been developed based on staff assessments, input from the community, and professional consultants' assessments and studies.

**8500 Series****Public Buildings Projects****Project Code: 8503****New Civic Center Complex**

This project consists of preparing supporting documents and providing services towards the future development of a Master Plan for the Upper Point Vicente property for the purpose of the Civic Center and open space improvements.

**Project Cost Estimates**

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$168,639	\$225,000	\$340,000	\$450,000	TBD	TBD	TBD	TBD
Engineering	\$-	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Environmental	\$-	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Management	\$-	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Construction	\$-	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Contingency	\$-	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Inspection	\$-	\$-	TBD	TBD	TBD	TBD	TBD	TBD
	\$168,639	\$225,000	\$340,000	\$450,000	TBD	TBD	TBD	<b>TBD</b>
<b>Funding</b>								
330 (CIP)	\$168,639	\$225,000	\$340,000	\$450,000	TBD	TBD	TBD	TBD
	<b>\$168,639</b>	<b>\$225,000</b>	<b>\$340,000</b>	<b>\$450,000</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>
Estimated annual operating cost				To Be Determined				



**Estimated Schedule:**

Project management services beginning in FY 2021-22  
Other services and construction to be determined

**Project Location Map****Background and Justification:**

As part of the City's update to the Parks Master Plan, site specific workshops are being held to receive community input regarding desired uses at the park. A Master Plan will be created that represents the interests of the residents. The Civic Center Advisory Committee was created to advise and to provide recommendations to the City Council.

A Master Plan serves as a framework to major components or elements for the City Council's consideration and could include a variety of uses as recommended by the community through the advisory committee. City Council has authorized hiring of consultant to provide Planning/Project Management services.

8500 Series		Public Buildings Projects					Project Code: 8508	
Restroom Improvements at the Point Vicente Interpretive Center								
		<p>This project is intended to improve the function and aesthetics of the bathrooms (interior and exterior) at the Point Vicente Interpretive Center and consists of:</p> <ul style="list-style-type: none"><li>- Replacing existing plumbing and fixtures</li><li>- Replacing wall and ceiling surfaces</li><li>- Replacing existing flooring</li><li>- Installing new stall dividers</li><li>- Installing new lighting fixtures, mirrors and accessory equipment (hand dryers, toilet paper dispensers, etc.)</li></ul>						
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	N/A	\$15,000	\$-	\$-	\$-	\$-	\$15,000	\$30,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	N/A	\$5,000	\$-	\$-	\$-	\$-	\$10,000	\$15,000
Construction	N/A	\$110,000	\$-	\$-	\$-	\$-	\$130,000	\$240,000
Contingency	N/A	\$35,000	\$-	\$-	\$-	\$-	\$40,000	\$75,000
Inspection	N/A	\$10,000	\$-	\$-	\$-	\$-	\$15,000	\$25,000
	N/A	\$175,000	\$-	\$-	\$-	\$-	\$210,000	\$385,000
Funding								
330 (CIP)	N/A	\$175,000	\$-	\$-	\$-	\$-	\$210,000	\$385,000
	N/A	\$175,000	\$-	\$-	\$-	\$-	\$210,000	\$385,000
Estimated annual operating cost				To Be Determined				
Estimated Schedule:								
Engineering and Construction for the exterior bathrooms in Fiscal Year 2021-22 Engineering and Construction for the interior bathrooms in a Fiscal Year to be determined.								
Project Location Map			Background and Justification:					
			<p>The plumbing in the existing restrooms (both interior and exterior) often clogs, requiring the bathrooms to be placed out of service and is a source of regular complaints from the public. Even when in service, the restrooms often smell bad as a result of poor plumbing. Bathroom improvements are needed at the PVIC to better represent the City of Rancho Palos Verdes, and provide better facilities to the public and those who rent the facility for weddings and special events.</p>					

**8500 Series****Public Buildings Projects****Project Code: 8509****Facilities Asset Management Program**

This program is intended assess and maintain City Facilities regularly, and consists of:

- Inspecting the existing facilities and determining their condition
- Recommending a schedule for needed maintenance, repairs and replacement of components, with estimated costs
- Carrying out the work

**Project Cost Estimates**

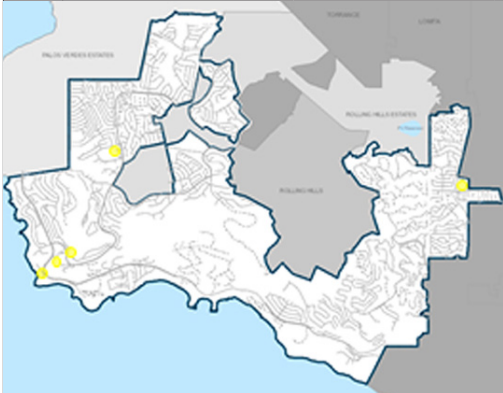
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$100,000	TBD	TBD	TBD	TBD	TBD	TBD
Engineering	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Environmental	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Management	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Construction	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Contingency	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Inspection	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
	N/A	\$-	TBD	TBD	TBD	TBD	TBD	<b>TBD</b>
<b>Funding</b>								
330 (CIP)	N/A	\$100,000	TBD	TBD	TBD	TBD	TBD	TBD
	N/A	\$100,000	TBD	TBD	TBD	TBD	TBD	TBD

Estimated annual operating cost

None

**Estimated Schedule:**

Comprehensive condition assessment in FY 2021-22

**Project Location Map****Background and Justification:**

This is an asset management program for all City Facilities to create a schedule of ongoing maintenance and repairs for the City's five main facilities:

- Civic Center
- Eastview Park
- Hesse Park
- Point Vicente Interpretive Center
- Ryan Park



<b>8500 Series</b>	<b>Public Buildings Projects</b>	<b>Project Code: 85LY2</b>
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### Replacement of the Civic Center Storm Room



This project is intended to replace the prefabricated trailer building located at the Civic Center with a new, appropriately sized construction trailer to meet the needs of city departments.

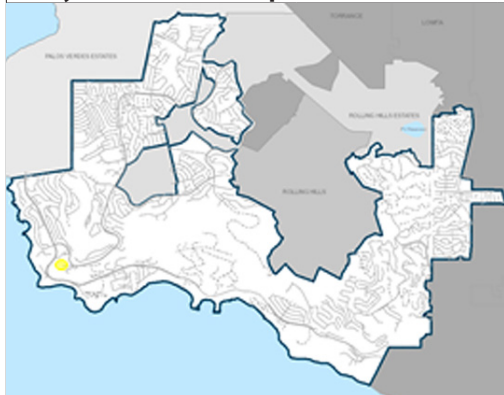
#### Project Cost Estimates

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Construction	N/A	\$-	\$-	\$-	\$-	\$-	\$100,000	\$100,000
Contingency	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Inspection	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
	N/A	\$-	\$-	\$-	\$-	\$-	\$100,000	<b>\$100,000</b>
<b>Funding</b>								
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$-	\$100,000	\$100,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$100,000	<b>\$100,000</b>
Estimated annual operating cost				To Be Determined				

#### Estimated Schedule:

To be determined.

#### Project Location Map



#### Background and Justification:

The "Storm Room" is in very poor condition is inadequate for use by staff. The existing trailing building is in such poor condition that the cost of repairs would far exceed the costs of obtaining a right-sized replacement.

## 8700 Series Projects – Sewer & Storm Drain Improvements

Projects in this section are to make improvements to existing infrastructure facilities of, or build new facilities for, the City's Sanitary Sewer, the Abalone Cover Sewer or Storm Water systems.

### The Sanitary Sewer System

Although the City's sanitary sewer system is owned by the City and, through an inter-local agreement with the County of Los Angeles, the County is responsible for ongoing maintenance of the system, with the exception of the Abalone Cove Sewer System. Maintenance of the sewer system (not including the Abalone Cove Sewer System) is funded with fees collected by the County from property owners that are connected to the sewer system. Funding for the maintenance of the Abalone Cove Sewer System includes contributions from property owners connected to the Abalone Cove Sewer System and the City.


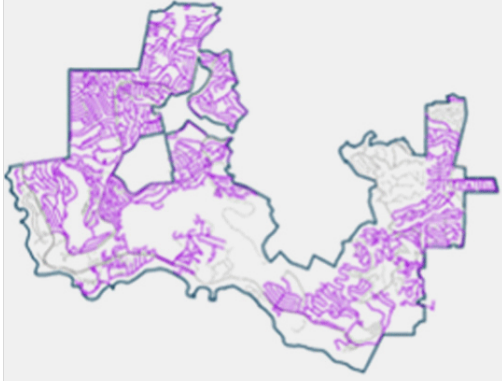
The City maintains legal and regulatory responsibility (i.e., any state or federal fines resulting from spillage) for the system, and retains responsibility for its operation, public safety, and welfare, and any increases in pipe capacity required by the approval of private development. This also includes responsibility for replacement of pipes due to capacity issues, as the County's maintenance and repair program does not provide such replacement.

The City developed a Sanitary Sewer Management Plan in 2004, which was created to help in the management of this asset, and updated that Master Plan in 2009. The City also conducted an evaluation of the Sanitary Sewer System and the Abalone Cove District Sewer System in 2013. With no capacity limitations identified, no Sanitary Sewer System projects were proposed for this 5-year CIP.


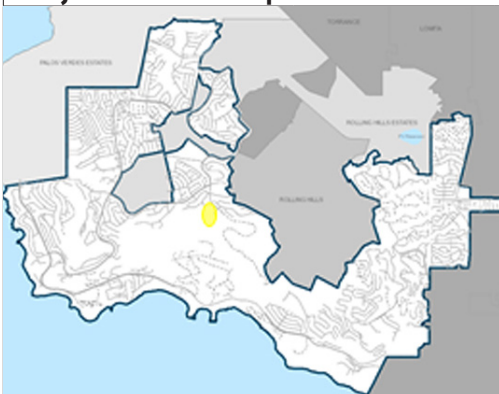
The County hired a contractor to perform a Closed-Circuit Televising (CCTV) inspection and cleaning of the local sanitary sewer lines, which is expected to conclude in 2021.


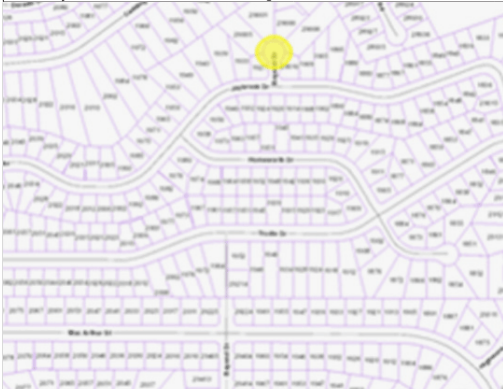
### The Storm Water System

The 2015 Master Plan of Drainage identified projects to correct pipes with deficient capacity, poor physical condition, or both; using available data dating back to 2013. The Storm Drain Asset Management Program will be a completion and update of the 2015 Master Plan.

8700 Series		Storm Water System Improvements					Project Code: 8701	
Storm Drain Asset Management Program								
			<p>This program intended to assess and maintain the City’s Storm Drain assets (specifically for larger pipes), and consists of:</p> <ul style="list-style-type: none"><li>- Inspecting the existing infrastructure and determining its condition</li><li>- Recommending a schedule for needed maintenance, repairs, and replacement of components, with estimated costs</li><li>- Carrying out the work</li></ul> <p>This program will also include an update to the drainage master plan</p>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Engineering	N/A	\$115,000	\$150,000	\$185,000	\$-	\$-	TBD	TBD
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Management	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Construction	N/A	\$-	\$-	\$-	\$-	\$-	\$500,000	TBD
Contingency	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Inspection	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
N/A		\$115,000	\$150,000	\$185,000	\$-	\$-	TBD	TBD
Funding								
330 (CIP)	N/A	\$115,000	\$150,000	\$185,000	\$-	\$-	\$500,000	TBD
	N/A	\$115,000	\$150,000	\$185,000	\$-	\$-	\$500,000	TBD
Estimated annual operating cost				None				
Estimated Schedule:								
Comprehensive condition assessment to begin in FY 2021-22								
Project Location Map				Background and Justification:				
				<p>This is an asset management program for the City’s drainage infrastructure to create a schedule of ongoing maintenance and repairs.</p>				



8700 Series		Storm Water System Improvements					Project Code: 8708	
Altamira Canyon Improvements (Erosion)								
			<p>This project is intended to prevent further erosion, and consists of:</p> <p>Phase 1</p> <ul style="list-style-type: none"><li>- Reviewing a previous study of a portion of the water shed</li><li>- Performing an engineering analysis of the entire Altamira Canyon and its tributaries</li><li>- Establishing a priority for improvements</li></ul> <p>Phase 2</p> <ul style="list-style-type: none"><li>- Preparing detailed plans for mitigation measures</li></ul> <p>Phase 3</p> <ul style="list-style-type: none"><li>- Constructing of the mitigation measures</li></ul>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$280,000	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Engineering	\$-	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Environmental	\$-	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Management	\$-	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Construction	\$-	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Contingency	\$-	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Inspection	\$-	\$-	TBD	TBD	TBD	TBD	TBD	TBD
\$280,000		\$-	TBD	TBD	TBD	TBD	TBD	TBD
Funding								
330 (CIP)	\$280,000	\$-	TBD	TBD	TBD	TBD	TBD	TBD
	\$280,000	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Estimated annual operating cost				To Be Determined				
Estimated Schedule:								
Planning in FY 2021-22 Engineering and Construction to be determined								
Project Location Map				Background and Justification:				
				<p>The canyon has been eroding for the last several years This study is needed to identify measures to mitigate the erosion of the Altamira Canyon and control the water runoff percolating into the soil.</p>				

8700 Series		Storm Water System Improvements					Project Code: 8711	
Bayend Drive Catch Basin Inlets and Storm Sewer Lateral								
			<p>This project is intended to efficiently convey runoff from Bayend Drive and consists of:</p> <ul style="list-style-type: none"><li>- Replacing the catch basin and pipes</li></ul>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	\$42,000	\$-	\$-	\$-	\$-	\$-	\$10,000	\$52,000
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	\$-	\$-	\$-	\$-	\$-	\$-	\$5,000	\$5,000
Construction	\$-	\$-	\$-	\$-	\$-	\$-	\$105,000	\$105,000
Contingency	\$-	\$-	\$-	\$-	\$-	\$-	\$30,000	\$30,000
Inspection	\$-	\$-	\$-	\$-	\$-	\$-	\$10,000	\$10,000
\$42,000		\$-	\$-	\$-	\$-	\$-	\$160,000	\$202,000
Funding								
330 (CIP)	\$42,000	\$-	\$-	\$-	\$-	\$-	\$160,000	\$202,000
	\$42,000	\$-	\$-	\$-	\$-	\$-	\$160,000	\$202,000
Estimated annual operating cost				To Be Determined				
Estimated Schedule:								
Construction is deferred to a Fiscal Year to be determined.								
Project Location Map			Background and Justification:					
			<p>The existing catch basin at this location is not properly conveying the storm water runoff that is collected by the catch basin.</p> <p>This project will properly collect the storm water runoff that is gathered by the catch basin at this location.</p>					

**8700 Series****Storm Water System Improvements****Project Code: 8713****Upper Point Vicente Stormwater Runoff Control Project (Helipad)**

This project is intended to improve the underground drainage system around the Helipad at Upper Point Vicente, near the Civic Center and consists of:

- Grading for new drainage swales
- Installing a new drainage pipe
- Installing a new driveway connecting the access path to the Helipad
- Relocating the fire hydrant located along the Civic Center entrance road to the new driveway

**Project Cost Estimates**

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	N/A	\$-	\$-	\$-	\$-	\$-	\$10,000	\$10,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	N/A	\$-	\$-	\$-	\$-	\$-	\$5,000	\$5,000
Construction	N/A	\$-	\$-	\$-	\$-	\$-	\$120,000	\$120,000
Contingency	N/A	\$-	\$-	\$-	\$-	\$-	\$35,000	\$35,000
Inspection	N/A	\$-	\$-	\$-	\$-	\$-	\$10,000	\$10,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$180,000	<b>\$180,000</b>
<b>Funding</b>								
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$-	\$180,000	\$180,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$180,000	<b>\$180,000</b>

Estimated annual operating cost

To Be Determined

**Estimated Schedule:**



To be determined.

**Project Location Map****Background and Justification:**

During fire events, Los Angeles County Fire Department helicopters load water from the fire hydrant at the Civic Center entrance, using a canvas fire hose that runs across the entrance road to the Helipad.

Vehicles run over this fire hose while accessing the Civic Center. Relocating the fire hydrant next to the new driveway will eliminate the need to run the hose across the access drive to the Civic Center.

There is also an existing open ditch adjacent to the Helipad which often floods during heavy rainfall and is boggy during most of the winter months. Regarding the drainage ditch, installing a new driveway from the access path to the helipad and a pipe under the driveway will correct the access issue.

8700 Series		Storm Water System Improvements					Project Code: 8714	
Crest Road to Crestridge Canyon Stormwater Drainage Improvements								
		<p>This project is intended to convey storm water runoff from Crest Road, along Crestridge Road, to a natural Canyon and consists of:</p> <ul style="list-style-type: none"><li>- Constructing a new storm water detention chamber</li><li>- Replacing and upgrading the existing pipe</li><li>- Installing a new curb opening for the existing catch basin</li><li>- Restoring concrete curb, gutter and sidewalk</li></ul>						
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	\$139,877	\$-	\$-	\$-	\$-	\$-	\$45,000	\$184,877
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	\$-	\$-	\$-	\$-	\$-	\$-	\$45,000	\$45,000
Construction	\$-	\$-	\$-	\$-	\$-	\$-	\$880,000	\$880,000
Contingency	\$-	\$-	\$-	\$-	\$-	\$-	\$265,000	\$265,000
Inspection	\$-	\$-	\$-	\$-	\$-	\$-	\$90,000	\$90,000
\$-		\$-	\$-	\$-	\$-	\$-	\$1,325,000	\$1,464,877
Funding								
330 (CIP)	\$139,877	\$-	\$-	\$-	\$-	\$-	\$1,325,000	\$1,464,877
	\$139,877	\$-	\$-	\$-	\$-	\$-	\$1,325,000	\$1,464,877
Estimated annual operating cost				To Be Determined				
Estimated Schedule:								
Construction is deferred to a Fiscal Year to be determined.								
Project Location Map		Background and Justification:						
		<p>The existing road embankment is damaged, and the existing storm drain and catch basin is under capacity. A new system is needed to reduce the likelihood of flooding during heavy rainfall.</p>						



**8700 Series****Storm Water System Improvements****Project Code: 8715****Stormwater Drainage Improvements****Palos Verdes Drive South at Peppertree Drive**

This project is intended to repair storm drain systems, and consists of:

- Replacing and improving the existing underground storm drain system (lateral pipes and main storm drain pipes)
- Installing new catch basins, drainage inlets and manholes

**Project Cost Estimates**

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	\$118,000	\$-	\$-	\$125,000	\$-	\$-	\$-	\$243,000
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	\$-	\$-	\$-	\$35,000	\$-	\$-	\$-	\$35,000
Construction	\$-	\$-	\$-	\$700,000	\$-	\$-	\$-	\$700,000
Contingency	\$-	\$-	\$-	\$105,000	\$-	\$-	\$-	\$105,000
Inspection	\$-	\$-	\$-	\$70,000	\$-	\$-	\$-	\$70,000
	\$118,000	\$-	\$-	\$1,035,000	\$-	\$-	\$-	<b>\$1,153,000</b>

Funding								
330 (CIP)	\$118,000	\$-	\$-	\$1,035,000	\$-	\$-	\$-	\$1,153,000
	<b>\$118,000</b>	<b>\$-</b>	<b>\$-</b>	<b>\$1,035,000</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$1,153,000</b>

Estimated annual operating cost

None



**Estimated Schedule:**

Construction in FY 2023-24

**Project Location Map****Background and Justification:**

The 2015 Master Plan of Drainage identified needed improvements throughout the City and this location was included in a list of areas to be improved. Design work for improvements to these areas is being completed in the 2019/2020 Fiscal Year.

This project controls erosion, manages the ground water and reduces the likelihood of flooding.

8700 Series		Storm Water System Improvements					Project Code: 87New1	
Stormwater Drainage Improvements Hawthorne Boulevard at Hawkhurst								
			<p>This project is intended to repair a storm drain system, and consists of:</p> <ul style="list-style-type: none"><li>- Replacing and improving the existing underground storm drain system (lateral pipes, main storm drain pipes and box culverts)</li><li>- Installing new catch basins, drainage inlets and manholes</li></ul>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	\$118,000	\$-	\$-	\$-	\$-	\$-	\$125,000	\$243,000
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	\$-	\$-	\$-	\$-	\$-	\$-	\$70,000	\$70,000
Construction	\$-	\$-	\$-	\$-	\$-	\$-	\$1,350,000	\$1,350,000
Contingency	\$-	\$-	\$-	\$-	\$-	\$-	\$135,000	\$135,000
Inspection	\$-	\$-	\$-	\$-	\$-	\$-	\$135,000	\$135,000
\$118,000		\$-	\$-	\$-	\$-	\$-	\$1,815,000	\$1,933,000
Funding								
330 (CIP)	\$118,000	\$-	\$-	\$-	\$-	\$-	\$1,815,000	\$1,933,000
	\$118,000	\$-	\$-	\$-	\$-	\$-	\$1,815,000	\$1,933,000
Estimated annual operating cost				None				
Estimated Schedule:								
Construction in a Fiscal Year to be determined								
Project Location Map			Background and Justification:					
			<p>The 2015 Master Plan of Drainage identified needed improvements throughout the City and this location was included in a list of areas to be improved. Design work for improvements to these areas is being completed in the 2019/2020 Fiscal Year.</p> <p>This project reduces the likelihood of flooding.</p>					

<b>8700 Series</b>	<b>Storm Water System Improvements</b>	<b>Project Code: 8718</b>
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**Stormwater Drainage Improvements****6415 Corsini Place**

This project is to implement a storm system solution to mitigate possible land erosion that runs through the hillside of 6415 Corsini Place property.

**Project Cost Estimates**

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$60,000	TBD	TBD	TBD	TBD	TBD	TBD
Engineering	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Environmental	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Management	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Construction	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Contingency	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Inspection	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
	N/A	\$60,000	TBD	TBD	TBD	TBD	TBD	TBD
<b>Funding</b>								
330 (CIP)	N/A	\$60,000	TBD	TBD	TBD	TBD	TBD	TBD
	N/A	\$60,000	TBD	TBD	TBD	TBD	TBD	TBD
Estimated annual operating cost				None				

**Estimated Schedule:**



Planning in Fiscal Year 2021-22.

**Project Location Map****Background and Justification:**

The City inherited many of its storm drains from LA County upon incorporation in 1973. Since then the City has been working to upgrade and repair its storm drain system to address needed maintenance and meet current hydraulic demands.

The existing storm drain pipe at 6415 Corsini Place has been damaged and the catch basin needs repairs. This project will make needed repairs and will implement a storm system to properly convey runoff and reduce the likelihood of land erosion.

A conceptual design and preliminary cost estimate will be developed in Fiscal Year 2020 to 2021. After a concept design is finalized, the funding for final engineering and construction will be requested.


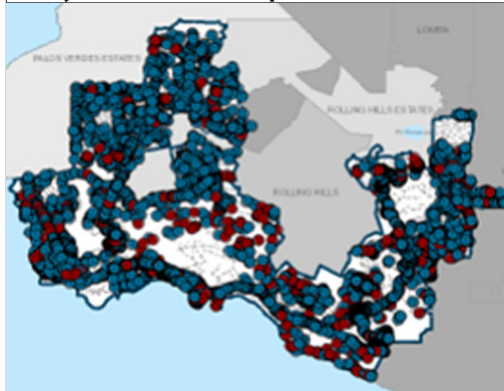
8700 Series		Storm Water System Improvements					Project Code: 87New2	
Lift Station Improvements at Lower Point Vicente								
			<div>This project consists of:</div> <ul style="list-style-type: none"><li>- Replacing existing pumps</li><li>- Replacing existing railings</li><li>- Installing new linings</li><li>- Installing a new SCADA (Supervisory Control And Data Acquisition) system and control panel</li></ul>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	N/A	\$-	\$-	\$40,000	\$-	\$-	\$-	\$40,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	N/A	\$-	\$-	\$-	\$10,000	\$-	\$-	\$10,000
Construction	N/A	\$-	\$-	\$-	\$200,000	\$-	\$-	\$200,000
Contingency	N/A	\$-	\$-	\$-	\$60,000	\$-	\$-	\$60,000
Inspection	N/A	\$-	\$-	\$-	\$20,000	\$-	\$-	\$20,000
	N/A	\$-	\$-	\$40,000	\$290,000	\$-	\$-	\$330,000
Funding								
330 (CIP)	N/A	\$-	\$-	\$40,000	\$290,000	\$-	\$-	\$330,000
	N/A	\$-	\$-	\$40,000	\$290,000	\$-	\$-	\$330,000
Estimated annual operating cost				\$2,600				
Estimated Schedule:								
Engineering in Fiscal Year 2023-24. Construction in Fiscal Year 2024-25.								
Project Location Map				Background and Justification:				
				<p>The lift station was rehabilitated in 2004 when PVIC was expanded and remodeled. The wet well is aging and needs to have an epoxy coating applied to extend its life. The pumps were replaced in 2013 and are nearing the end of their useful life. The remaining mechanical components need to be replaced and the electrical control system and panel will need to be replaced due to age and exposure to the marine environment. Installation of a SCADA system will provide additional reliability to the system and allow for remote manipulation of pumps to clear system jams. This capability will enhance maintenance operations if problems arise during periods of heavy use such as occur when PVIC is being used during a wedding.</p>				



## 8800 Series Projects – Right-of-Way Improvements

Roadway infrastructure is one of the most widely used major capital investments of a municipality. Without a well-maintained street system, the transportation needs of the public, business, industry, and government cannot be met. Roads are also part of a critical public safety need, as they contribute to the general health and welfare of the community. Maintaining quality roadway infrastructure is also important for maintaining property values. Roadway infrastructure includes rehabilitation and improvement of arterial and residential streets. In the City of Rancho Palos Verdes, there are 41.5 miles of arterial streets and 108.6 miles of residential streets. The total of all streets and alleys mileage is 150.1 centerline miles.

The CIP includes the Pavement Management Program (PMP), which is an assessment of the pavement condition of arterial and residential streets on a three-year cycle. The assessment produces a pavement rating for each street, known as Pavement Condition Index (PCI). The City prioritizes pavement rehabilitation based on the PCI. Since 1997, the City has maintained a pavement rating between 80 and 90. For purposes of scheduling pavement rehabilitation, The City has been divided into nine zones for residential streets. The upcoming PMP update will also include a condition assessment of the City's sidewalks.

8000 Series		Capital Improvement Program – Miscellaneous/Other					Project Code: 8004	
Traffic Signs Replacement Program								
			<p>The Traffic Signs Replacement Program is intended to replace traffic signs included in the Sign Inventory Report and consists of:</p> <ul style="list-style-type: none"><li>- Replacing existing traffic signs that have been determined to not meet current, applicable standards</li><li>- Replacing associated posts, if the posts do not meet current, applicable standards</li></ul> <p>A new assessment will be performed in FY2022-23 to determine future program needs</p>					
<p><b>Engineer Grade Beaded</b>      <b>High Intensity Prismatic</b>      <b>DG<sup>3</sup></b></p>								
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	TBD	TBD	TBD	TBD	\$-
Engineering	\$-	\$-	\$75,000	TBD	TBD	TBD	TBD	\$75,000
Environmental	\$-	\$-	\$-	TBD	TBD	TBD	TBD	\$-
Management	\$-	\$10,000	\$10,000	TBD	TBD	TBD	TBD	\$20,000
Construction	\$129,854	\$140,000	\$70,000	TBD	TBD	TBD	TBD	\$339,854
Contingency	\$-	\$15,000	\$10,000	TBD	TBD	TBD	TBD	\$25,000
Inspection	\$-	\$25,000	\$10,000	TBD	TBD	TBD	TBD	\$35,000
	\$129,854	\$190,000	\$175,000	TBD	TBD	TBD	TBD	<b>\$494,854</b>
Funding								
202 (Gas Tax)	\$129,854	\$190,000	\$175,000	TBD	TBD	TBD	TBD	\$494,854
	<b>\$129,854</b>	<b>\$190,000</b>	<b>\$175,000</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>	<b>\$494,854</b>
Estimated annual operating cost				None				
Estimated Schedule:								
Replacement is ongoing in FYs 2021-22 and 2022-23								
Project Location Map			Background and Justification:					
			<p>The signage replacement/update program was created based on an assessment report on the City's sign inventory and is intended to replace existing signs that do not meet current, applicable standards. Roadway signs are required to comply with FHWA (Federal Highway Administration) and California MUTCD (Manual on Uniform Traffic Control Devices) standards, including retro-reflectivity standards. The signage replacement/update program is necessary for the City's roadway signs to be in compliance with those applicable standards and improve public safety.</p> <p>The budget was determined based on the number of signs that need to be replaced per year, based on that report, and funding is included in FY2022-23 for a future assessment to determine future needs.</p>					

**8800 Series****Right-of-Way Improvements****Project Code: 8801****Sidewalk Repair and Replacement Program**

This program is citywide and consists of:

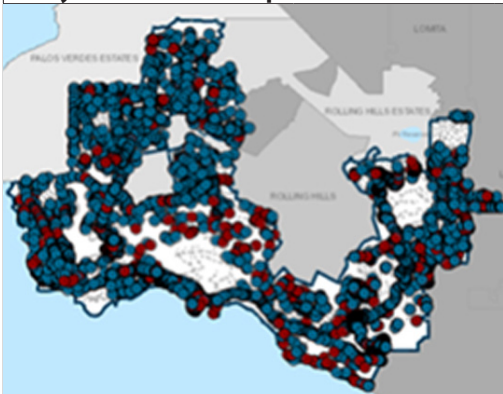
- Replacing damaged residential sidewalk
- Replacing damaged residential driveways
- Replacing damaged curb & gutter

**Project Cost Estimates**


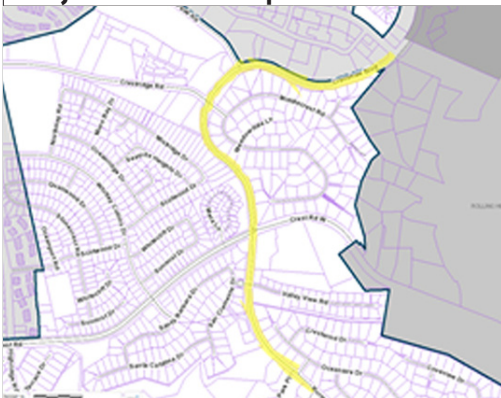
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	TBD	\$-
Engineering	\$-	\$-	\$-	\$-	\$-	\$-	TBD	\$-
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	TBD	\$-
Management	\$-	\$10,000	\$-	\$10,000	\$-	\$15,000	TBD	\$35,000
Construction	\$173,371	\$230,000	\$-	\$245,000	\$-	\$260,000	TBD	\$908,371
Contingency	\$-	\$25,000	\$-	\$25,000	\$-	\$25,000	TBD	\$75,000
Inspection	\$28,540	\$25,000	\$-	\$25,000	\$-	\$25,000	TBD	\$103,540
	\$201,911	\$290,000	\$-	\$305,000	\$-	\$325,000	TBD	<b>\$1,121,911</b>
<b>Funding</b>								
220 (Measure R)	\$201,911	\$-	\$-	\$305,000	\$-	\$325,000	TBD	\$831,911
221 (Meas. M)	\$-	\$150,000	\$-	\$-	\$-	\$-	TBD	\$150,000
330 (CIP)	\$-	\$30,000	\$-	\$-	\$-	\$-	TBD	\$30,000
340 (Bike & Ped)	\$-	\$110,000	\$-	\$-	\$-	\$-	TBD	\$110,000
	<b>\$201,911</b>	<b>\$290,000</b>	<b>\$-</b>	<b>\$305,000</b>	<b>\$-</b>	<b>\$325,000</b>	<b>TBD</b>	<b>\$1,121,911</b>
Estimated annual operating cost				None				

**Estimated Schedule:**

Construction in Fiscal Year 2021-22  
 Construction in Fiscal Year 2023-24  
 Construction in Fiscal Year 2025-26

**Project Location Map****Background and Justification:**

Under this biennial program, the City removes and replaces identified broken sections of sidewalk city-wide to mitigate potential tripping hazards. Needs will be assessed through the Triennial update to the Pavement Management Program.

8800 Series		Right-of-Way Improvements					Project Code: 8801	
Pavement Management Program – Arterial Roadway Rehabilitation								
Crenshaw Boulevard								
			<p>As part of the Arterial Roadways Rehabilitation Program, this project consists of rehabilitating the section of Crenshaw Boulevard, from the city limit to Seacrest Drive, and consist of:</p> <ul style="list-style-type: none"><li>- Resurfacing the existing asphalt</li><li>- Replacing damaged asphalt</li><li>- Replacing damaged curbs, gutters and sidewalks</li><li>- Replacing pavement markings</li><li>- Improving drainage (if needed)</li></ul>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	\$170,000	\$-	\$-	\$50,000	\$-	\$-	\$-	\$220,000
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	\$-	\$-	\$-	\$50,000	\$-	\$-	\$-	\$50,000
Construction	\$-	\$-	\$-	\$1,000,000	\$-	\$-	\$-	\$1,000,000
Contingency	\$-	\$-	\$-	\$100,000	\$-	\$-	\$-	\$100,000
Inspection	\$-	\$-	\$-	\$100,000	\$-	\$-	\$-	\$100,000
\$170,000		\$-	\$-	\$1,300,000	\$-	\$-	\$-	\$1,470,000
Funding								
202 (Gas Tax) (SB1)	\$170,000	\$-	\$-	\$-	\$-	\$-	\$-	\$170,000
330 (CIP)	\$-	\$-	\$-	\$1,300,000	\$-	\$-	\$-	\$1,300,000
	\$170,000	\$-	\$-	\$1,300,000	\$-	\$-	\$-	\$1,470,000
Estimated annual operating cost				None				
Estimated Schedule:								
Construction in Fiscal Year 2023-24								
Project Location Map			Background and Justification:					
			<p>Good road conditions with smooth pavement are expected by the City’s residents and businesses.</p> <p>Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.</p> <p>Road conditions are assessed through a triennial inspection and assigned a calculated Pavement Condition Index (PCI) rating of Very Poor (0-40), Poor (41-59), Fair (60-74), Good (75-85) or Very Good (86-100)</p> <p>This section of road was inspected in 2019 and had segments with PCI ratings from 72 to 85 (all within the “Good” classification).</p>					

**8800 Series****Right-of-Way Improvements****Project Code: 8809****Western Avenue Traffic Congestion Improvements**

This project is intended to improve traffic congestion on Western Avenue from Palos Verdes Drive North to 25th Street and consists of:

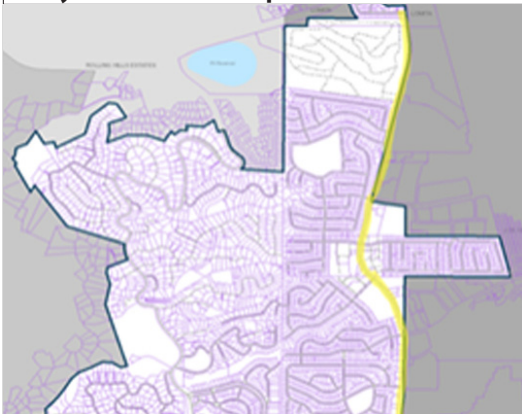
- Traffic signal equipment updates and synchronizing the traffic signals
- Potential alterations to the existing intersection geometrics
- Access improvements and parking management
- Potential addition of right turn and left turn lanes

**Project Cost Estimates**

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$150,000	\$400,000	\$-	\$-	\$-	\$-	N/A	\$550,000
Engineering	\$-	\$-	\$700,000	\$35,000	\$55,000	\$-	N/A	\$790,000
Environmental	\$-	\$200,000	\$-	\$-	\$-	\$-	N/A	\$200,000
Management	\$-	\$-	\$-	\$35,000	\$55,000	\$-	N/A	\$90,000
Construction	\$-	\$305,000	\$-	\$735,000	\$1,065,000	\$-	N/A	\$2,105,000
Contingency	\$-	\$-	\$-	\$220,000	\$320,000	\$-	N/A	\$540,000
Inspection	\$-	\$-	\$-	\$75,000	\$105,000	\$-	N/A	\$180,000
	\$150,000	\$905,000	\$700,000	\$1,100,000	\$1,600,000	\$-	N/A	<b>\$4,455,000</b>
<b>Funding</b>								
215 (Prop. C)	\$-	\$305,000	\$-	\$-	\$-	\$-	\$-	\$305,000
220 (Meas. R)	\$150,000	\$-	\$-	\$-	\$-	\$-	\$-	\$150,000
221 (Meas. M -Grant)	\$-	\$600,000	\$700,000	\$1,100,000	\$1,600,000	\$-	\$-	\$4,000,000
	<b>\$150,000</b>	<b>\$905,000</b>	<b>\$700,000</b>	<b>\$1,100,000</b>	<b>\$1,600,000</b>	<b>\$-</b>	<b>\$-</b>	<b>\$4,455,000</b>
Estimated annual operating cost				None				


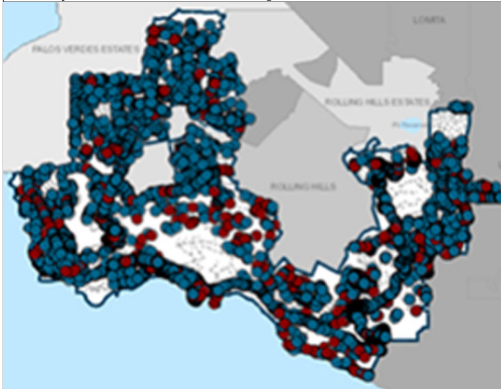
**Estimated Schedule:**

Engineering in FY 2021-22.  
 Construction of a Right Turn Lane in FY2021-22.  
 Remaining scheduled is contingent on Caltrans approval

**Project Location Map****Background and Justification:**

Traffic congestion and delays is an ongoing concern for area residents and businesses, and has been for several years. Although CalTrans owns this state highway and must approve any improvements, the City is taking a lead role on this project. Western Ave. traffic congestion improvements will work toward improving traffic flow along Western Avenue.



8800 Series		Right-of-Way Improvements					Project Code: 8810	
Community Development Block Grant - Americans with Disabilities Act - Infrastructure Improvements								
			<p>The City receives an annual Community Development Block Grant from the United States Department of Housing and Urban Development (HUD), with restricted uses. Accessibility improvements are an approved use and the City has traditionally used these grants for install Americans with Disabilities Act (ADA) compliant curb ramps, and associated improvements, at existing sidewalk areas.</p>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	TBD	\$-
Engineering	\$-	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	TBD	\$100,000
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	TBD	\$-
Management	\$-	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	TBD	\$25,000
Construction	\$103,500	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000	TBD	\$628,500
Contingency	\$-	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	TBD	\$50,000
Inspection	\$12,500	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	TBD	\$62,500
	\$116,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	TBD	\$866,000
Funding								
310 (CDBG)	\$116,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	TBD	\$866,000
	\$116,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	TBD	\$866,000
Estimated annual operating cost				None				
Estimated Schedule:								
This in an ongoing, annual program								
Project Location Map			Background and Justification:					
			<p>Construction of the ADA improvements, such as curb ramps, removes a barrier that would otherwise make it more difficult people using wheelchairs, scooters, walkers or other mobility devices to cross a street.</p>					

**8800 Series****Right-of-Way Improvements****Project Code: 8811****Arterial Walls and Fences Aesthetic Improvements Program – Citywide**

This program is intended to improve the aesthetics of walls and fences along arterial roadways, and consists of:

- Developing a master plan for walls and fences along arterial and collector roads
- Developing standards for new walls and fences (including height, design and material requirements)
- Replacing existing, or building new, walls and fences, at locations to be selected by the City

**Project Cost Estimates**



	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$25,000	\$-
Engineering	N/A	\$-	\$-	\$-	\$-	\$-	\$75,000	TBD
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	TBD
Management	N/A	\$-	\$-	\$-	\$-	\$-	\$-	TBD
Construction	N/A	\$-	\$-	\$-	\$-	\$-	\$-	TBD
Contingency	N/A	\$-	\$-	\$-	\$-	\$-	\$-	TBD
Inspection	N/A	\$-	\$-	\$-	\$-	\$-	\$-	TBD
	N/A	\$-	\$-	\$-	\$-	\$-	\$100,000	<b>TBD</b>
<b>Funding</b>								
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$-	\$100,000	TBD
	N/A	\$-	\$-	\$-	\$-	\$-	\$100,000	<b>TBD</b>
Estimated annual operating cost				None				

**Estimated Schedule:**

Master Plan and Standards Development in Fiscal Year to be determined.

**Project Location Map****Background and Justification:**

Removal of deteriorating walls, pilasters and fences (including dirt and debris) was performed along Hawthorne Boulevard in recent years. The City Council has directed staff to develop a Master Plan to improve the public right-of-way areas (specifically, the walls and fences) of major arterial roadways. Improvements to the walls and fences along arterial roadways reflects positively on the entire City and enhances the surrounding areas.

8800 Series		Right-of-Way Improvements						Project Code: 8815	
Pavement Management Program – Residential Roadway Rehabilitation - Area 5									
			<p>As part of the Residential Roadways Rehabilitation Program, this project consists of rehabilitating the roadways in Area 5, and consist of:</p> <ul style="list-style-type: none"><li>- Resurfacing the existing asphalt</li><li>- Replacing damaged asphalt</li><li>- Replacing damaged curbs, gutters and sidewalks</li><li>- Replacing deteriorated signs, pavement markings and curb address numbers</li><li>- Improving drainage (if needed)</li><li>- Installing ADA compliant ramps (when necessary)</li></ul>						
Project Cost Estimates									
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals	
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-	
Engineering	N/A	\$-	\$-	\$-	\$90,000	\$125,000	\$140,000	\$315,000	
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-	
Management	N/A	\$-	\$-	\$-	\$-	\$100,000	\$-	\$100,000	
Construction	N/A	\$-	\$-	\$-	\$-	\$2,000,000	\$-	\$2,000,000	
Contingency	N/A	\$-	\$-	\$-	\$-	\$300,000	\$-	\$300,000	
Inspection	N/A	\$-	\$-	\$-	\$-	\$200,000	\$-	\$200,000	
	N/A	\$-	\$-	\$-	\$-	\$2,725,000	\$140,000	\$2,955,000	
Funding									
202 (Gas Tax)	N/A	\$-	\$-	\$-	\$90,000	\$560,000	\$140,000	\$355,000	
220 (Meas. R)	N/A	\$-	\$-	\$-	\$-	\$-	\$-		
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$2,165,000	\$-	\$2,600,000	
	N/A	\$-	\$-	\$-	\$90,000	\$2,725,000	\$140,000	\$2,955,000	
Estimated annual operating cost				None					
Estimated Schedule:									
<p>Engineering in Fiscal Year 2024-25. Construction in Fiscal Year 2025-26. Engineering (Final Survey) in a Fiscal Year to be determined.</p>									
Project Location Map			Background and Justification:						
			<p>Good road conditions with smooth pavement are expected by the City’s residents. Timely maintenance reduces the overall lifecycle costs of roadway infrastructure. The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.</p>						



**8800 Series****Right-of-Way Improvements****Project Code: 8816****Pavement Management Program – Residential Roadway Rehabilitation - Area 1**

As part of the Residential Roadways Rehabilitation Program, this project consists of rehabilitating the roadways in Area 1, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing deteriorated signs, pavement markings and curb address numbers
- Improving drainage (if needed)
- Installing ADA compliant ramps (when necessary)

**Project Cost Estimates**

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	N/A	\$-
Engineering	\$249,964	\$-	\$-	\$-	\$85,000	\$100,000	N/A	\$434,964
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	N/A	\$-
Management	\$-	\$-	\$-	\$-	\$140,000	\$-	N/A	\$140,000
Construction	\$-	\$-	\$-	\$-	\$2,775,000	\$-	N/A	\$2,775,000
Contingency	\$-	\$-	\$-	\$-	\$280,000	\$-	N/A	\$280,000
Inspection	\$-	\$-	\$-	\$-	\$125,000	\$-	N/A	\$125,000
	\$249,964	\$-	\$-	\$-	\$3,405,000	\$100,000	N/A	<b>\$3,754,964</b>
<b>Funding</b>								
202 (Gas Tax)	\$249,964	\$-	\$-	\$-	\$475,000	\$100,000	N/A	\$824,964
220 (Meas. R)	\$-	\$-	\$-	\$-	\$-	\$-	N/A	\$-
330 (CIP)	\$-	\$-	\$-	\$-	\$2,930,000	\$-	N/A	\$2,930,000
	<b>\$249,964</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$3,405,000</b>	<b>\$100,000</b>	<b>N/A</b>	<b>\$3,754,964</b>

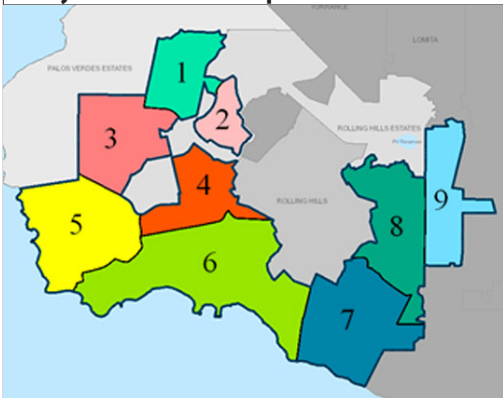
Estimated annual operating cost

None

**Estimated Schedule:**

Construction in Fiscal Year 2024-25.

Engineering (Final Survey) in Fiscal Year 2025-26.

**Project Location Map****Background and Justification:**

Good road conditions with smooth pavement are expected by the City's residents.

Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.

The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.

**8800 Series****Right-of-Way Improvements****Project Code: 8817****Pavement Management Program – Residential Roadway Rehabilitation - Area 7**

As part of the Residential Roadways Rehabilitation Program, this project consists of rehabilitating the roadways in Area 7, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing deteriorated signs, pavement markings and curb address numbers
- Improving drainage (if needed)
- Installing ADA compliant ramps (when necessary)

**Project Cost Estimates**

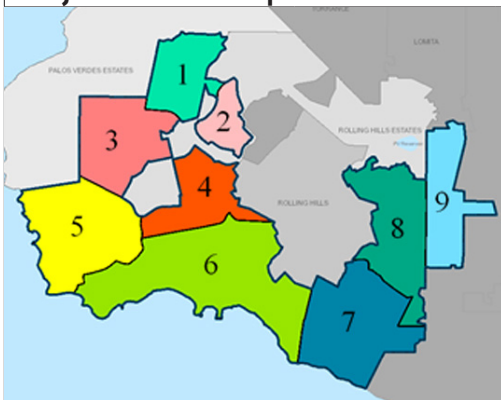
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	N/A	\$-	\$-	\$-	\$-	\$-	\$355,000	\$355,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	N/A	\$-	\$-	\$-	\$-	\$-	\$75,000	\$75,000
Construction	N/A	\$-	\$-	\$-	\$-	\$-	\$2,000,000	\$2,000,000
Contingency	N/A	\$-	\$-	\$-	\$-	\$-	\$200,000	\$200,000
Inspection	N/A	\$-	\$-	\$-	\$-	\$-	\$200,000	\$200,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$2,830,000	<b>\$2,830,000</b>
<b>Funding</b>								
202 (Gas Tax)	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
220 (Meas. R)	N/A	\$-	\$-	\$-	\$-	\$-	\$355,000	\$355,000
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$-	\$2,475,000	\$2,475,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$2,830,000	<b>\$2,830,000</b>

Estimated annual operating cost

None

**Estimated Schedule:**

Engineering in a Fiscal Year to be determined

**Project Location Map****Background and Justification:**

Good road conditions with smooth pavement are expected by the City's residents.

Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.

The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.

**8800 Series****Right-of-Way Improvements****Project Code: 8819****Pavement Management Program – Residential Roadway Rehabilitation - Area 9**

As part of the Residential Roadways Rehabilitation Program, this project consists of rehabilitating the roadways in Area 9, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing deteriorated signs, pavement markings and curb address numbers
- Improving drainage (if needed)
- Installing ADA compliant ramps (when necessary)

**Project Cost Estimates**

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	N/A	\$-	\$-	\$-	\$-	\$75,000	\$250,000	\$325,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	N/A	\$-	\$-	\$-	\$-	\$-	\$100,000	\$100,000
Construction	N/A	\$-	\$-	\$-	\$-	\$-	\$2,000,000	\$2,000,000
Contingency	N/A	\$-	\$-	\$-	\$-	\$-	\$300,000	\$300,000
Inspection	N/A	\$-	\$-	\$-	\$-	\$-	\$200,000	\$200,000
	N/A	\$-	\$-	\$-	\$-	\$75,000	\$2,850,000	<b>\$2,925,000</b>
<b>Funding</b>								
202 (Gas Tax)	N/A	\$-	\$-	\$-	\$-	\$75,000	\$250,000	\$325,000
220 (Meas. R)	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$-	\$2,600,000	\$2,600,000
	N/A	\$-	\$-	\$-	\$-	\$75,000	\$2,850,000	<b>\$2,925,000</b>

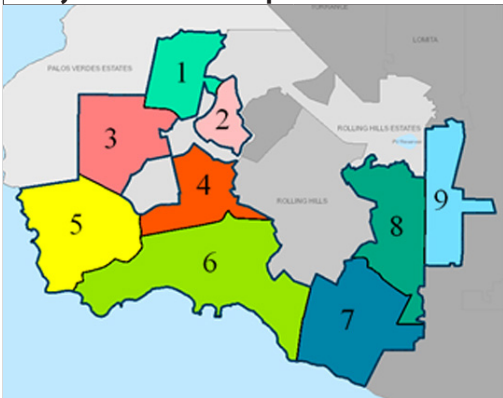
Estimated annual operating cost

None

**Estimated Schedule:**

Engineering in Fiscal Year 2025-26.

Construction and Engineering (Final Survey) in Fiscal Year to be determined

**Project Location Map****Background and Justification:**

Good road conditions with smooth pavement are expected by the City's residents.

Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.


The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.

8800 Series

Right-of-Way Improvements

Project Code: 8826

Pavement Management Program – Residential Roadway Rehabilitation - Area 2



As part of the Residential Roadways Rehabilitation Program, this project consists of rehabilitating the roadways in Area 2, and consist of:

- Resurfacing the existing asphalt

- Replacing damaged asphalt

- Replacing damaged curbs, gutters and sidewalks

- Replacing deteriorated signs, pavement markings and curb address numbers

- Improving drainage (if needed)

- Installing ADA compliant ramps (when necessary)

Project Cost Estimates

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	N/A	\$-	\$-	\$-	\$-	\$-	\$305,000	\$305,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	N/A	\$-	\$-	\$-	\$-	\$-	\$90,000	\$90,000
Construction	N/A	\$-	\$-	\$-	\$-	\$-	\$1,800,000	\$1,800,000
Contingency	N/A	\$-	\$-	\$-	\$-	\$-	\$270,000	\$270,000
Inspection	N/A	\$-	\$-	\$-	\$-	\$-	\$180,000	\$180,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$2,645,000	\$2,645,000

Funding								
202 (Gas Tax)	N/A	\$-	\$-	\$-	\$-	\$-	\$635,000	\$635,000
220 (Meas. R)	N/A	\$-	\$-	\$-	\$-	\$-	\$455,000	\$455,000
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$-	\$1,555,000	\$1,555,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$2,645,000	\$2,645,000

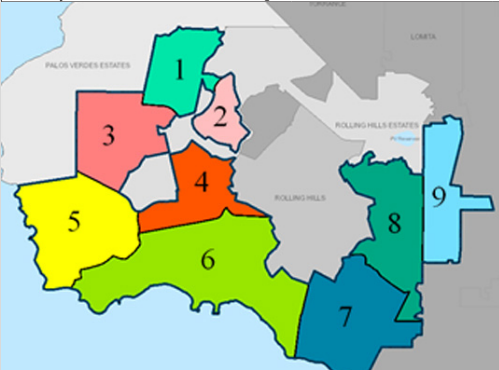
Estimated annual operating cost

None

Estimated Schedule:

To be determined

Project Location Map



Background and Justification:

Good road conditions with smooth pavement are expected by the City's residents.

Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.

The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.

**8800 Series****Right-of-Way Improvements****Project Code: 8828****Palos Verdes Drive South Intersection Improvements**

This project is intended to improve traffic flow and increase public safety and consists of improving intersections along Palos Verdes Drive South at the following cross streets:

- Forrester Drive (across from Trump National Drive)
- Schooner Drive (across from Yacht Harbor Drive)
- Seahill Drive (across from Tramonto Drive)
- Conqueror Drive

**Project Cost Estimates**

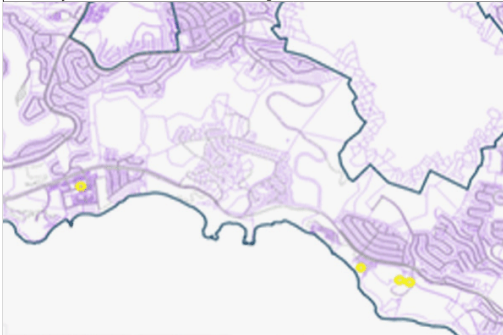
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	\$60,000	\$25,000	\$10,000	\$-	\$-	\$-	\$-	\$95,000
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	\$-	\$25,000	\$10,000	\$-	\$-	\$-	\$-	\$35,000
Construction	\$-	\$495,000	\$165,000	\$-	\$-	\$-	\$-	\$660,000
Contingency	\$-	\$50,000	\$15,000	\$-	\$-	\$-	\$-	\$65,000
Inspection	\$-	\$50,000	\$15,000	\$-	\$-	\$-	\$-	\$65,000
	\$60,000	\$645,000	\$215,000	\$-	\$-	\$-	\$-	<b>\$920,000</b>
<b>Funding</b>								
215 (Prop. C)	\$60,000	\$-	\$-	\$-	\$-	\$-	\$-	\$95,000
330 (CIP)	\$-	\$645,000	\$215,000	\$-	\$-	\$-	\$-	\$825,000
	<b>\$60,000</b>	<b>\$645,000</b>	<b>\$215,000</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$920,000</b>

Estimated annual operating cost

None


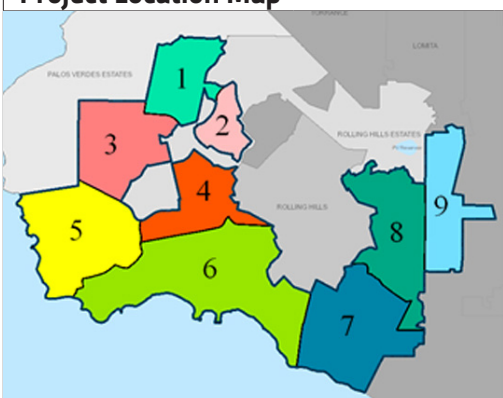
**Estimated Schedule:**

Construction for intersections at Schooner Drive, Seahill Drive, and Conqueror Drive in Fiscal Year 2021-22  
 Construction for the intersection at Forrester Drive in Fiscal Year 2022-23.

**Project Location Map****Background and Justification:**

Concerns regarding the geometrics of these intersections were reviewed by the Traffic Safety Committee and recommendations forwarded to the City Council in 2018. Engineering of the improvements were authorized by the City Council in 2019. Improvements to these intersections will improve traffic flow and increase public safety of vehicular and pedestrian traffic.



8800 Series		Right-of-Way Improvements					Project Code: 8834	
Pavement Management Program – Residential Roadway Rehabilitation - Areas 3 & 4								
			As part of the Residential Roadways Rehabilitation Program, this project consists of rehabilitating the roadways in Areas 3 & 4, and consist of: <ul style="list-style-type: none"><li>- Resurfacing the existing asphalt</li><li>- Replacing damaged asphalt</li><li>- Replacing damaged curbs, gutters and sidewalks</li><li>- Replacing deteriorated signs, pavement markings and curb address numbers</li><li>- Improving drainage (if needed)</li><li>- Installing ADA compliant ramps (when necessary)</li></ul>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Engineering	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Management	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Construction	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Contingency	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Inspection	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Funding								
202 (Gas Tax)	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
220 (Meas. R)	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Estimated annual operating cost				None				
Estimated Schedule:								
To be determined								
Project Location Map			Background and Justification:					
			<p>Good road conditions with smooth pavement are expected by the City's residents.</p> <p>Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.</p> <p>The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.</p>					

**8800 Series****Right-of-Way Improvements****Project Code: 8836****Pavement Management Program – Residential Roadway Rehabilitation - Area 6**

As part of the Residential Roadways Rehabilitation Program, this project consists of rehabilitating the roadways in Area 6, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing deteriorated signs, pavement markings and curb address numbers
- Improving drainage (if needed)
- Installing ADA compliant ramps (when necessary)

**Project Cost Estimates**

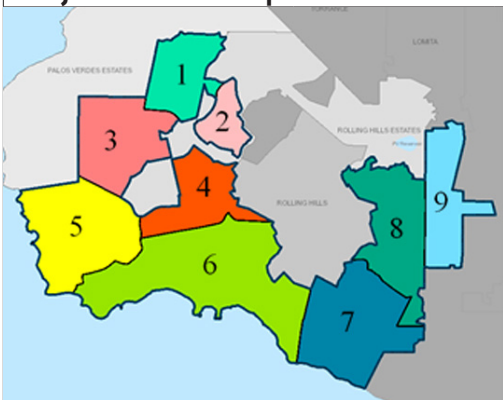
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	N/A	\$-	\$-	\$-	\$-	\$-	\$240,000	\$240,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	N/A	\$-	\$-	\$-	\$-	\$-	\$100,000	\$100,000
Construction	N/A	\$-	\$-	\$-	\$-	\$-	\$2,000,000	\$2,000,000
Contingency	N/A	\$-	\$-	\$-	\$-	\$-	\$300,000	\$300,000
Inspection	N/A	\$-	\$-	\$-	\$-	\$-	\$200,000	\$200,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$2,840,000	<b>\$2,840,000</b>
<b>Funding</b>								
202 (Gas Tax)	N/A	\$-	\$-	\$-	\$-	\$-	\$700,000	\$700,000
220 (Meas. R)	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$-	\$2,140,000	\$2,140,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$2,840,000	<b>\$2,840,000</b>

Estimated annual operating cost

None

**Estimated Schedule:**



To be determined

**Project Location Map****Background and Justification:**

Good road conditions with smooth pavement are expected by the City's residents.

Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.

The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.

8800 Series		Right-of-Way Improvements					Project Code: 8839	
Palos Verdes Drive East Widening and Path Improvements near Bronco Drive								
			<p>This project is intended to widen the road from Bronco Drive to lower Headland Drive, and consists of:</p> <ul style="list-style-type: none"><li>- Installing a center turn lane</li><li>- Constructing a decomposed granite ("DG") pedestrian/equestrian path in the public right-of-way</li><li>- Installing pavement markings and traffic control devices</li></ul>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	\$100,000	\$-	\$-	\$-	\$-	\$-	\$50,000	\$150,000
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	\$-	\$-	\$-	\$-	\$-	\$-	\$60,000	\$60,000
Construction	\$-	\$-	\$-	\$-	\$-	\$-	\$1,220,000	\$1,220,000
Contingency	\$-	\$-	\$-	\$-	\$-	\$-	\$375,000	\$375,000
Inspection	\$-	\$-	\$-	\$-	\$-	\$-	\$125,000	\$125,000
\$-		\$-	\$-	\$-	\$-	\$-	\$1,830,000	\$1,930,000
Funding								
220 (Meas. R)	\$100,000	\$-	\$-	\$-	\$-	\$-	\$-	\$100,000
330 (CIP)	\$-	\$-	\$-	\$-	\$-	\$-	\$1,830,000	\$1,830,000
	\$100,000	\$-	\$-	\$-	\$-	\$-	\$1,830,000	\$1,930,000
Estimated annual operating cost				To Be Determined				
Estimated Schedule:								
Construction in a Fiscal Year to be determined.								
Project Location Map			Background and Justification:					
			<p>The widening of Palos Verdes Drive East and construction of a center turn lane, and the construction of a path will address vehicular and pedestrian safety concerns and will provide for safer travel in this area.</p>					



**8800 Series****Right-of-Way Improvements****Project Code: 8840****Western Avenue Beautification**

This project is intended to enhance the aesthetics of the public right-of way along Western Avenue corridor (from Peninsula Verde Drive to Summerland Avenue), and consists of:

- New entrance features
- Lighting improvements (including up-lighting of landscaping)
- Hardscape improvements
- New Street furniture and trash receptacles
- Crosswalk improvements
- Landscape improvements

**Project Cost Estimates**

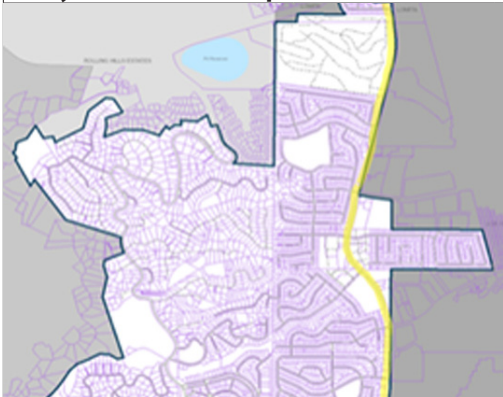
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$150,000	\$-	\$-	\$-	\$-	\$-	\$-	TBD
Engineering	\$-	\$-	\$-	\$-	\$-	\$-	\$375,000	TBD
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	\$25,000	TBD
Management	\$-	\$-	\$-	\$-	\$-	\$-	\$-	TBD
Construction	\$-	\$-	\$-	\$-	\$-	\$-	\$-	TBD
Contingency	\$-	\$-	\$-	\$-	\$-	\$-	\$-	TBD
Inspection	\$-	\$-	\$-	\$-	\$-	\$-	\$-	TBD
	\$150,000	\$-	\$-	\$-	\$-	\$-	\$400,000	<b>TBD</b>
<b>Funding</b>								
330 (CIP)	\$150,000	\$-	\$-	\$-	\$-	\$-	\$400,000	TBD
	\$150,000	\$-	\$-	\$-	\$-	\$-	\$400,000	<b>TBD</b>

Estimated annual operating cost



To Be Determined

**Estimated Schedule:**

Developing a Plan for Improvements in a Fiscal Year to be determined

**Project Location Map****Background and Justification:**

For many years, there has been a general desire by the City to enhance the aesthetics along the Western Avenue corridor. Aesthetic improvements to the public right-of-way and adjacent areas would enhance the appeal of the surrounding area, bolster commerce with local businesses, and reflect positively on the entire City. Existing commercial and residential developments along Western Ave. would not be considered desirable or acceptable in today's built environment. The vision for the Western Avenue corridor is to create a safe and attractive street environment.

8800 Series		Right-of-Way Improvements					Project Code: 88LY1	
Pavement Management Program – Arterial Roadway Rehabilitation								
Palos Verdes Drive South								
			<p>As part of the Arterial Roadways Rehabilitation Program, this project consists of rehabilitating the section of Palos Verdes Drive South, from Crestmont Lane to Seahill Drive, and consist of:</p> <ul style="list-style-type: none"><li>- Resurfacing the existing asphalt</li><li>- Replacing damaged asphalt</li><li>- Replacing damaged curbs, gutters and sidewalks</li><li>- Replacing pavement markings</li><li>- Improving drainage (if needed)</li></ul>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	N/A	\$-	\$-	\$-	\$35,000	\$-	\$-	\$35,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	N/A	\$-	\$-	\$-	\$10,000	\$10,000	\$-	\$20,000
Construction	N/A	\$-	\$-	\$-	\$120,000	\$220,000	\$-	\$340,000
Contingency	N/A	\$-	\$-	\$-	\$25,000	\$75,000	\$-	\$100,000
Inspection	N/A	\$-	\$-	\$-	\$10,000	\$25,000	\$-	\$35,000
N/A		\$-	\$-	\$-	\$200,000	\$330,000	\$-	\$530,000
Funding								
202 (Gas Tax)	N/A	\$-	\$-	\$-	\$200,000	\$-	\$-	\$200,000
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$330,000	\$-	\$330,00
	N/A	\$-	\$-	\$-	\$200,000	\$330,000	\$-	\$530,000
Estimated annual operating cost				None				
Estimated Schedule:								
Engineering in FY 2024-25.								
Start of Construction in FY 2024-25.								
Project Location Map			Background and Justification:					
			<p>Good road conditions with smooth pavement are expected by the City's residents and businesses.</p> <p>Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.</p> <p>Road conditions are assessed through a triennial inspection and assigned a calculated Pavement Condition Index (PCI) rating of Very Poor (0-40), Poor (41-59), Fair (60-74), Good (75-85) or Very Good (86-100)</p> <p>This section of road was inspected in 2019 and had segments with PCI ratings from 73 to 79 (all within the "Good" classification).</p>					

**8800 Series****Right-of-Way Improvements****Project Code: 88LY2****Pavement Management Program – Arterial Roadway Rehabilitation****Indian Peak Road**

As part of the Arterial Roadways Rehabilitation Program, this project consists of rehabilitating the section of Indian Peak Road, from Crenshaw Boulevard to the city limit, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing pavement markings
- Improving drainage (if needed)

**Project Cost Estimates**

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	\$-	\$-	\$-	\$-	\$70,000	\$-	\$-	\$70,000
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	\$-	\$-	\$-	\$-	\$-	\$20,000	\$-	\$20,000
Construction	\$-	\$-	\$-	\$-	\$-	\$420,000	\$-	\$420,000
Contingency	\$-	\$-	\$-	\$-	\$-	\$65,000	\$-	\$65,000
Inspection	\$-	\$-	\$-	\$-	\$-	\$40,000	\$-	\$40,000
	\$-	\$-	\$-	\$-	\$70,000	\$545,000	\$-	<b>\$615,000</b>

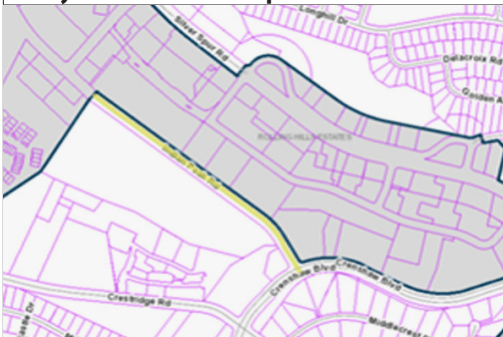
Funding								
220 (Meas. R)	\$-	\$-	\$-	\$-	\$70,000	\$-	\$-	\$70,000
330 (CIP)	\$-	\$-	\$-	\$-	\$-	\$545,000	\$-	\$545,000
	\$-	\$-	\$-	\$-	<b>\$70,000</b>	<b>\$545,000</b>	<b>\$-</b>	<b>\$615,000</b>

Estimated annual operating cost

None

**Estimated Schedule:**

Engineering in FY 2024-25.  
Construction in FY 2025-26.



**Project Location Map****Background and Justification:**

Good road conditions with smooth pavement are expected by the City's residents and businesses.

Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.

Road conditions are assessed through a triennial inspection and assigned a calculated Pavement Condition Index (PCI) rating of Very Poor (0-40), Poor (41-59), Fair (60-74), Good (75-85) or Very Good (86-100)

This section of road was inspected in 2019 and had a PCI rating of 71 (Fair).

8800 Series		Right-of-Way Improvements					Project Code: 88LY3	
Palos Verdes Drive West Pedestrian Crossing								
		<p>This project is intended to create a pedestrian crossing at the intersection of Palos Verdes Drive West (PVDW) and Berry Hill Drive as well as PVDW and Calle Entradero, and consists of:</p> <ul style="list-style-type: none"><li>- Installation of a traffic signal at PVDW and Berry Hill Dr.</li><li>- Installation of a traffic signal at PVDW and Calle Entradero</li></ul>						
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	\$-	\$-	\$-	\$-	\$-	\$-	\$50,000	\$50,000
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	\$-	\$-	\$-	\$-	\$-	\$-	\$50,000	\$50,000
Construction	\$-	\$-	\$-	\$-	\$-	\$-	\$1,015,000	\$1,015,000
Contingency	\$-	\$-	\$-	\$-	\$-	\$-	\$300,000	\$300,000
Inspection	\$-	\$-	\$-	\$-	\$-	\$-	\$50,000	\$50,000
\$-		\$-	\$-	\$-	\$-	\$-	\$1,465,000	\$1,465,000
Funding								
330 (CIP)	\$-	\$-	\$-	\$-	\$-	\$-	\$1,465,000	\$1,465,000
	\$-	\$-	\$-	\$-	\$-	\$-	\$1,465,000	\$1,465,000
Estimated annual operating cost				To Be Determined				
Estimated Schedule:								
To be determined.								
Project Location Map			Background and Justification:					
			<p>Currently, there is no defined pathway for pedestrians to connect between the Berry Hill Drive neighborhood and the trail at the Vicente Bluffs Reserve. This project creates a safe travel path from the Berry Hill Drive area to the Vicente Bluffs Reserve by connecting Berry Hill Drive to the trail entrance at Calle Entradero.</p>					



**8800 Series****Right-of-Way Improvements****Project Code: 88LY4****Pavement Management Program – Arterial Roadway Rehabilitation  
Palos Verdes Drive East**

As part of the Arterial Roadways Rehabilitation Program, this project consists of rehabilitating the section of Palos Verdes Drive East, from approximately 1000' south of Sunnyside Ridge Road to the city limit, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing pavement markings
- Improving drainage (if needed)

**Project Cost Estimates**

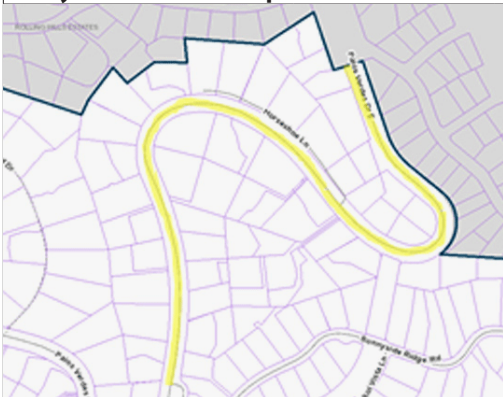
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	N/A	\$-	\$-	\$-	\$-	\$210,000	\$-	\$210,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	N/A	\$-	\$-	\$-	\$-	\$60,000	\$110,000	\$170,000
Construction	N/A	\$-	\$-	\$-	\$-	\$1,130,000	\$2,290,000	\$3,420,000
Contingency	N/A	\$-	\$-	\$-	\$-	\$180,000	\$320,000	\$500,000
Inspection	N/A	\$-	\$-	\$-	\$-	\$120,000	\$220,000	\$340,000
	N/A	\$-	\$-	\$-	\$-	\$1,700,000	\$2,940,000	<b>\$4,640,000</b>
<b>Funding</b>								
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$1,700,000	\$2,940,000	\$4,640,000
	N/A	\$-	\$-	\$-	\$-	\$1,700,000	\$2,940,000	<b>\$4,640,000</b>

Estimated annual operating cost

None

**Estimated Schedule:**

Engineering in FY 2025-26.  
Start of Construction in FY 2025-26.


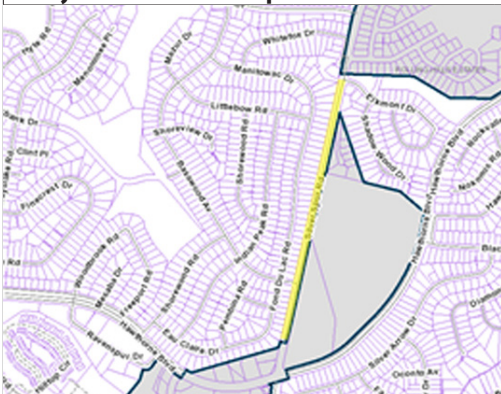
**Project Location Map****Background and Justification:**

Good road conditions with smooth pavement are expected by the City's residents and businesses.

Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.

Road conditions are assessed through a triennial inspection and assigned a calculated Pavement Condition Index (PCI) rating of Very Poor (0-40), Poor (41-59), Fair (60-74), Good (75-85) or Very Good (86-100)

This section of road was inspected in 2019 and had segments with PCI ratings from 71 (Fair) to 84 (Good).

8800 Series		Right-of-Way Improvements					Project Code: 8843	
Pavement Management Program – Arterial Roadway Rehabilitation								
Silver Spur Road (North of Hawthorne Boulevard)								
			<p>As part of the Arterial Roadways Rehabilitation Program, this project consists of rehabilitating the section of Silver Spur Road, from Elkmont Drive to the driveway entrance of Peninsula High School (as shown in the picture to the left), and consist of:</p> <ul style="list-style-type: none"><li>- Resurfacing the existing asphalt</li><li>- Replacing damaged asphalt</li><li>- Replacing damaged curbs, gutters and sidewalks</li><li>- Replacing pavement markings</li><li>- Improving drainage (if needed)</li></ul>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	N/A	\$140,000	\$-	\$-	\$-	\$-	\$-	\$140,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	N/A	\$15,000	\$25,000	\$25,000	\$-	\$-	\$-	\$65,000
Construction	N/A	\$350,000	\$460,000	\$415,000	\$-	\$-	\$-	\$1,225,000
Contingency	N/A	\$35,000	\$45,000	\$45,000	\$-	\$-	\$-	\$125,000
Inspection	N/A	\$35,000	\$45,000	\$45,000	\$-	\$-	\$-	\$125,000
	N/A	\$575,000	\$575,000	\$530,000	\$-	\$-	\$-	\$1,680,000
Funding								
202 (Gas Tax)	N/A	\$45,000	\$575,000	\$530,000	\$-	\$-	\$-	\$1,150,000
220 (Meas. R)	N/A	\$530,000	\$-	\$-	\$-	\$-	\$-	\$530,000
	N/A	\$575,000	\$575,000	\$530,000	\$-	\$-	\$-	\$1,680,000
Estimated annual operating cost				None				
Estimated Schedule:								
Engineering in Fiscal Year 2021-22 Construction to start Fiscal Year 2021-22.								
Project Location Map			Background and Justification:					
			<p>Good road conditions with smooth pavement are expected by the City's residents and businesses.</p> <p>Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.</p> <p>Road conditions are assessed through a triennial inspection and assigned a calculated Pavement Condition Index (PCI) rating of Very Poor (0-40), Poor (41-59), Fair (60-74), Good (75-85) or Very Good (86-100)</p> <p>This section of road was inspected in 2019 and had segments with PCI ratings from 49 (Poor) to 78 (Good).</p>					

**8800 Series****Right-of-Way Improvements****Project Code: 8848****Pavement Management Program – Arterial Roadway Rehabilitation****Silver Spur Road (South of Hawthorne Boulevard)**

As part of the Arterial Roadways Rehabilitation Program, this project consists of rehabilitating the section of Silver Spur Road, from Hawthorne Boulevard to the city limit, and consist of:

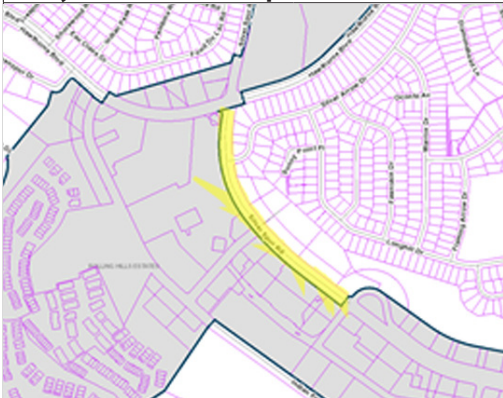
- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing pavement markings
- Improving drainage (if needed)

**Project Cost Estimates**

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	N/A	\$45,000	\$-	\$-	\$-	\$-	\$-	\$45,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	N/A	\$20,000	\$-	\$-	\$-	\$-	\$-	\$20,000
Construction	N/A	\$320,000	\$-	\$-	\$-	\$-	\$-	\$320,000
Contingency	N/A	\$35,000	\$-	\$-	\$-	\$-	\$-	\$35,000
Inspection	N/A	\$35,000	\$-	\$-	\$-	\$-	\$-	\$35,000
	N/A	\$455,000	\$-	\$-	\$-	\$-	\$-	<b>\$455,000</b>
<b>Funding</b>								
202 (Gas Tax)	N/A	\$315,000	\$-	\$-	\$-	\$-	\$-	\$315,000
220 (Meas. R)	N/A	\$140,000	\$-	\$-	\$-	\$-	\$-	\$140,000
	N/A	<b>\$455,000</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$455,000</b>
Estimated annual operating cost				None				

**Estimated Schedule:**

Engineering and Construction in Fiscal Year 2021-22

**Project Location Map****Background and Justification:**



Good road conditions with smooth pavement are expected by the City's residents and businesses.

Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.

Road conditions are assessed through a triennial inspection and assigned a calculated Pavement Condition Index (PCI) rating of Very Poor (0-40), Poor (41-59), Fair (60-74), Good (75-85) or Very Good (86-100)

This section of road was inspected in 2019 and had segments with PCI ratings ranging from 66 to 70 (all within the "Fair" category).

This project will be included in a larger project, in which the City will partner with Rolling Hills Estates and a segment in their city, to realize cost savings through economies of scale.

8800 Series		Right-of-Way Improvements					Project Code: 88LY6	
Ganado Drive Parkway Area Aesthetics Improvements								
			<p>This project is intended to improve the aesthetics of the public right-of-way and consists of:</p> <ul style="list-style-type: none"><li>- Constructing a new irrigation system</li><li>- Installing new landscaping</li></ul>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$10,000	\$10,000
Engineering	N/A	\$-	\$-	\$-	\$-	\$-	\$15,000	\$15,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$5,000	\$5,000
Management	N/A	\$-	\$-	\$-	\$-	\$-	\$5,000	\$5,000
Construction	N/A	\$-	\$-	\$-	\$-	\$-	\$75,000	\$75,000
Contingency	N/A	\$-	\$-	\$-	\$-	\$-	\$25,000	\$25,000
Inspection	N/A	\$-	\$-	\$-	\$-	\$-	\$10,000	\$10,000
N/A		\$-	\$-	\$-	\$-	\$-	\$145,000	\$145,000
Funding								
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$-	\$145,000	\$145,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$145,000	\$145,000
Estimated annual operating cost				To Be Determined				
Estimated Schedule:								
Project Schedule to be determined								
Project Location Map				Background and Justification:				
				<p>Residents in this area have requested new landscaping and irrigation in the public right-of-way area along Ganado Drive.</p>				



**8800 Series****Right-of-Way Improvements****Project Code: 8844****Pavement Management Program - Triennial Update**

The Pavement Management Plan (PMP) is updated every three years to evaluate the condition of the City's roadway system and to identify Citywide Arterial and Residential Street Rehabilitation projects.

**Project Cost Estimates**

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	\$-	\$-	\$-	\$-	\$-	\$-	TBD	\$-
Engineering	\$120,000	\$150,000	\$-	\$-	\$160,000	\$-	TBD	\$430,000
Environmental	\$-	\$-	\$-	\$-	\$-	\$-	TBD	\$-
Management	\$-	\$-	\$-	\$-	\$-	\$-	TBD	\$-
Construction	\$-	\$-	\$-	\$-	\$-	\$-	TBD	\$-
Contingency	\$-	\$-	\$-	\$-	\$-	\$-	TBD	\$-
Inspection	\$-	\$-	\$-	\$-	\$-	\$-	TBD	\$-
	\$120,000	\$150,000	\$-	\$-	\$160,000	\$-	TBD	\$430,000
<b>Funding</b>								
202 (Gas Tax)	\$120,000	\$150,000	\$-	\$-	\$160,000	\$-	TBD	\$430,000
	\$120,000	\$150,000	\$-	\$-	\$160,000	\$-	TBD	\$430,000

Estimated annual operating cost


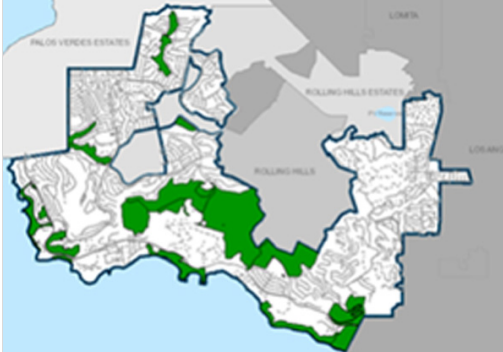
None

**Estimated Schedule:**

The next update is scheduled for Fiscal Year 2021-22

**Project Location Map****Background and Justification:**

The City uses the Pavement Management Program to determine the condition of existing pavement and accordingly schedule the rehabilitation of specific areas and roadways throughout the city. The Metropolitan Transit Authority (Metro) requires the PMP update in order for the City to continue receiving Proposition C funds. It must be conducted every three years. Failure to complete will result in lost funding.

8800 Series		Right-of-Way Improvements					Project Code: 8845	
Traffic Calming – PV Nature Preserve Parking Solutions								
			<p>This project is located throughout the Preserve parking areas, and consists of:</p> <ul style="list-style-type: none"><li>- Implementing traffic calming solutions to address Preserve parking area concerns such as problematic driving behavior, increased traffic volumes and speeding</li></ul>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Engineering	N/A	\$75,000	TBD	TBD	TBD	TBD	TBD	TBD
Environmental	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Management	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Construction	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Contingency	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
Inspection	N/A	\$-	TBD	TBD	TBD	TBD	TBD	TBD
N/A		\$75,000	TBD	TBD	TBD	TBD	TBD	TBD
Funding								
330 (CIP)	N/A	\$75,000	TBD	TBD	TBD	TBD	TBD	TBD
	N/A	\$75,000	TBD	TBD	TBD	TBD	TBD	TBD
Estimated annual operating cost				To Be Determined				
Estimated Schedule:								
Construction in Fiscal Year 2021-22								
Project Location Map			Background and Justification:					
			<p>Due to the Nature Preserve’s recent surge in popularity, demand for parking has increased dramatically. As a result, problematic driving behavior has been reported by area residents.</p> <p>This project will provide solutions through traffic mitigation and parking circulation measures.</p>					

**8800 Series****Right-of-Way Improvements****Project Code: 8846****Traffic Calming Program - Citywide**

This program is citywide, and consists of:  
 - Implementing traffic calming measures for city arterial and residential roadways

**Project Cost Estimates**

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Engineering	N/A	\$375,000	\$80,000	\$80,000	\$85,000	\$85,000	TBD	TBD
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	TBD	TBD
Management	N/A	\$10,000	\$10,000	\$15,000	\$15,000	\$15,000	TBD	TBD
Construction	N/A	\$250,000	\$260,000	\$265,000	\$275,000	\$280,000	TBD	TBD
Contingency	N/A	\$35,000	\$40,000	\$40,000	\$45,000	\$45,000	TBD	TBD
Inspection	N/A	\$25,000	\$25,000	\$25,000	\$30,000	\$30,000	TBD	TBD
	N/A	\$695,000	\$415,000	\$425,000	\$450,000	\$455,000	TBD	TBD
<b>Funding</b>								
220 (Meas. R)	N/A	\$615,000	\$415,000	\$45,000	\$450,000	\$205,000	TBD	TBD
330 (CIP)	N/A	\$80,000	\$-	\$380,000	\$-	\$250,000	TBD	TBD
	N/A	\$695,000	\$415,000	\$425,000	\$450,000	\$455,000	TBD	TBD

Estimated annual operating cost



To Be Determined

**Estimated Schedule:**

This is an ongoing annual program

**Project Location Map****Background and Justification:**

Traffic Calming is the management of traffic so that its negative impacts on residents, pedestrians and schools are minimized. One of the most persistent and emotional complaints that the City receives is speeding on public streets. This program will mitigate traffic and speed-related concerns.

8800 Series		Right-of-Way Improvements					Project Code: 88New4	
Arterial Roadway Beautification Program								
			<p>This project is intended to address sections of medians and parkway strips along arterial roadways and consists of:</p> <ul style="list-style-type: none"><li>- Installing drought tolerant trees and shrubs</li><li>- Installing bio swale runoff treatment facilities</li><li>- Enhancing median appearances throughout the City</li></ul>					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	N/A	\$-	\$-	\$-	\$-	\$-	\$260,000	\$260,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	N/A	\$-	\$-	\$-	\$-	\$-	\$220,000	\$220,000
Construction	N/A	\$-	\$-	\$-	\$-	\$-	\$4,250,000	\$4,250,000
Contingency	N/A	\$-	\$-	\$-	\$-	\$-	\$645,000	\$645,000
Inspection	N/A	\$-	\$-	\$-	\$-	\$-	\$430,000	\$430,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$5,805,000	\$5,805,000
Funding								
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$-	\$5,805,000	\$5,805,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$5,805,000	\$5,805,000
Estimated annual operating cost				To Be Determined				
Estimated Schedule:								
To be determined								
Project Location Map			Background and Justification:					
			<p>Most of the medians and parkway strips along arterial roadways in RPV are in need of attention.</p> <p>Beautifying arterials is appreciated by all who use our roadways; and tends to enhance the overall experience of motorists and pedestrians. Aesthetic improvements to medians and parkway strips enhances the appeal of the surrounding area and reflect positively on the entire City.</p>					

**8800 Series Right-of-Way Improvements****Project Code: 88New5****City Entrance Roadway Monument Signs**

This project consists of installing new City entrance monument signs for the arterial roadway entrances to the City, including the following locations:

- Hawthorne Blvd (near City limit with RHE)
- Palos Verdes Drive West (at City limit with PVE)
- Palos Verdes Drive South (at City limit with San Pedro)
- Western Avenue (at City limit by Green Hills cemetery)
- Palos Verdes Drive East (by Palos Verdes Drive North)
- Miraleste Drive (by First Street)
- Monero (by Granvia Altamira)

**Project Cost Estimates**

	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	N/A	\$-	\$-	\$-	\$-	\$-	\$40,000	\$40,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	N/A	\$-	\$-	\$-	\$-	\$-	\$5,000	\$5,000
Construction	N/A	\$-	\$-	\$-	\$-	\$-	\$150,000	\$150,000
Contingency	N/A	\$-	\$-	\$-	\$-	\$-	\$45,000	\$45,000
Inspection	N/A	\$-	\$-	\$-	\$-	\$-	\$15,000	\$15,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$255,000	<b>\$255,000</b>
<b>Funding</b>								
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$-	\$255,000	\$255,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$255,000	<b>\$255,000</b>

Estimated annual operating cost

To Be Determined


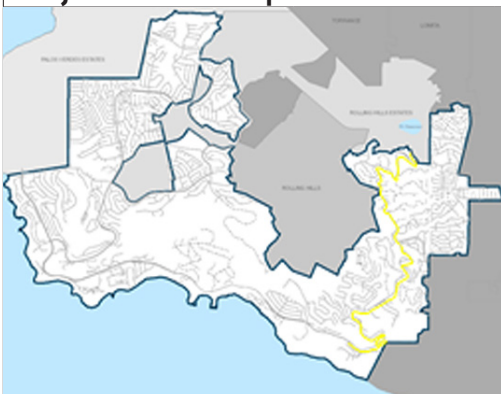
**Estimated Schedule:**

Construction in a Fiscal Year to be determined

**Project Location Map****Background and Justification:**

The City Council has expressed an interest in replacing existing "Welcome to Rancho Palos Verdes" signs with new monument signs. Such new signs might include stonework, landscape lighting and a flagpole (with appropriate lighting per the U.S. Flag code) to accommodate a continuation of patriotic displays of the American flag on holidays such as Independence Day weekend. New monument signs would reflect positively on the entire City and enhance the surrounding areas.



8800 Series		Right-of-Way Improvements					Project Code: 8847	
Guardrail Improvements along Palos Verdes Drive East								
			This project consists of guardrail improvements along Palos Verdes Drive East, within the City limits					
Project Cost Estimates								
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	N/A	\$105,000	\$-	\$-	\$-	\$-	\$-	\$105,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	N/A	\$70,000	\$-	\$-	\$-	\$-	\$-	\$700,000
Construction	N/A	\$684,900	\$-	\$-	\$-	\$-	\$-	\$684,900
Contingency	N/A	\$70,000	\$-	\$-	\$-	\$-	\$-	\$70,000
Inspection	N/A	\$70,000	\$-	\$-	\$-	\$-	\$-	\$70,000
	N/A	\$999,900	\$-	\$-	\$-	\$-	\$-	\$999,900
Funding								
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
331 (Federal Grant)	N/A	\$999,900	\$-	\$-	\$-	\$-	\$-	\$999,900
	N/A	\$999,990	\$-	\$-	\$-	\$-	\$-	\$999,900
Estimated annual operating cost				To Be Determined				
Estimated Schedule:								
Engineering and construction starting in Fiscal Year 2021-22.								
Project Location Map			Background and Justification:					
			On July 21, 2020, City Council authorized staff to apply for a federal Highway Safety Improvement Program (HSIP) grant to fund guard rail improvements along Palos Verdes Drive East. In April 2021, staff was notified that the project was approved for HSIP funding in the amount of \$999,900 (with no requirement for City matching funds)					

**8800 Series****Right-of-Way Improvements****Project Code: 8849****Walking Paths Improvement Program**

The City will assess arterial streets at various locations and will fund improvements on an annual basis. Improvements will range in scope depending on the location.

**Project Cost Estimates**

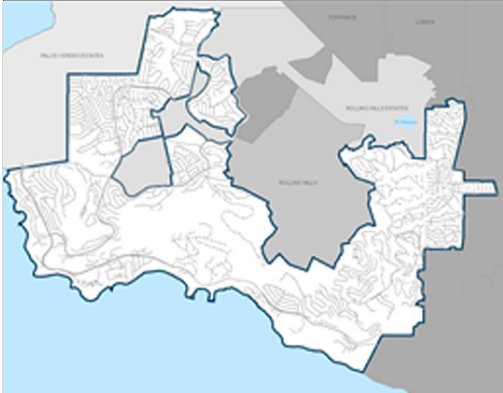
	Prior FYs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY TBD	Totals
Planning	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Engineering	N/A	\$-	\$-	\$-	\$-	\$-	\$30,000	\$30,000
Environmental	N/A	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Management	N/A	\$-	\$-	\$-	\$-	\$-	\$15,000	\$150,000
Construction	N/A	\$-	\$-	\$-	\$-	\$-	\$290,000	\$290,000
Contingency	N/A	\$-	\$-	\$-	\$-	\$-	\$45,000	\$45,000
Inspection	N/A	\$-	\$-	\$-	\$-	\$-	\$30,000	\$30,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$410,000	<b>\$410,000</b>
<b>Funding</b>								
330 (CIP)	N/A	\$-	\$-	\$-	\$-	\$-	\$410,000	\$410,000
	N/A	\$-	\$-	\$-	\$-	\$-	\$410,000	<b>\$410,000</b>

Estimated annual operating cost

To Be Determined

**Estimated Schedule:**

Engineering and construction in a Fiscal Year to be determined.

**Project Location Map****Background and Justification:**

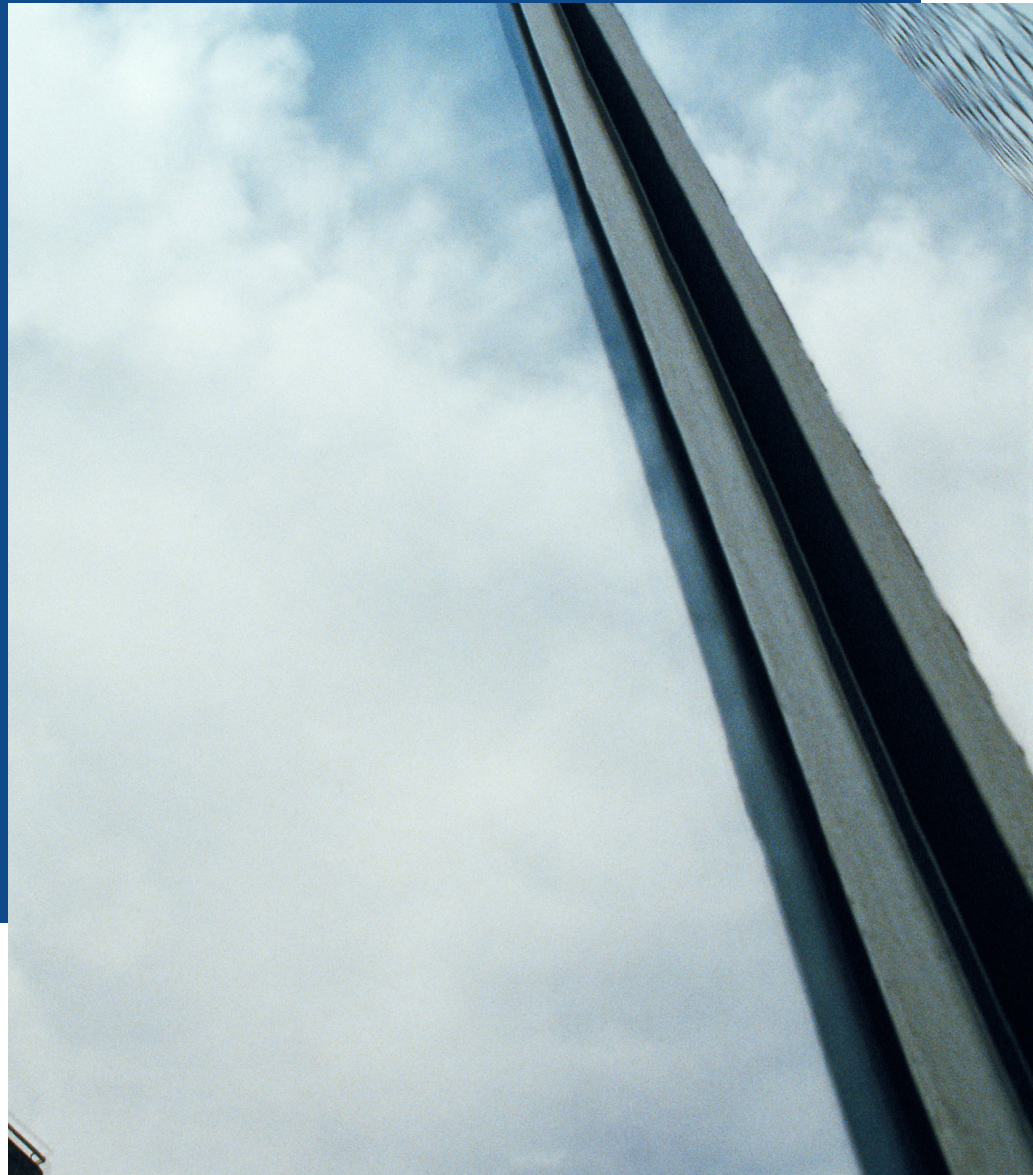
This program addresses concerns raised by the City Council at the CIP Budget Workshop on April 12, 2021 to provide pedestrian path improvements along arterial roads. This program will address locations where arterial roadway rehabilitation is not scheduled to occur.







# Appendix







## Glossary Of Terms

The following is a glossary of terms used in the budget document, as well as other public documents regarding the City's finances.

**Appropriation** – City Council authorization to expend monies and/or to incur legal obligations for specific operational and capital outlay purposes. Example: The City Council adopts a resolution to budget for expenditures. Those budgeted expenditures in a given fiscal year are referred to as Appropriations.

**Continuing Appropriation** – funds budgeted for active long-term services or capital projects, and which remain available until exhausted or until the completion of the services or capital projects.

**Budget** – the City Council adopted policy implementation plan for the fiscal year that includes revenues, expenditures and operating transfers.

**Encumbrance** – a commitment for a specific expenditure with a specific vendor. An Encumbrance is executed with an approved Purchase Order and/or an approved contract. Example: A City employee Encumbers an appropriation by opening a Purchase Order in the maintenance expenditure account to pay for an elevator inspection provided by XYZ Company. The appropriation is reserved until the invoice is paid, thereby controlling the expenditure of money.

**Expenditure** – City resources spent for goods or services within a governmental activity fund.

**Fiscal Year** – the twelve-month period of time to which the budget applies. The City's Fiscal Year runs from July 1st to June 30th.

**Governmental Activity** – function of the City that is principally supported by taxes and intergovernmental revenues.

**Period** – a period of time, generally a month within a fiscal year, where certain financial activities took place. Example: Period 1 represents the month of July.

**Inter-fund Transfers** – monies transferred from one fund to another to finance the activities. Operating transfers are contributions, not loans. Example: The General Fund subsidizes the Capital Improvement Projects (CIP) Fund with the necessary financial resources to carry out infrastructure improvements throughout the City.

**Restricted** – a funding source that is restricted by outside agencies or legal obligation places restrictions on the use of the money. Example: Highway Users Tax is a restricted funding source administered by the state, and must only be used for street maintenance activities.

**Fund** – identifies the funding source for the activities and/or expenditures paid by the City. Example: The Capital Improvement Projects Fund provides resources to pay for infrastructure improvements.

**Department** – organizational unit of City government. Example: Community Development is a Department of the City with responsibilities that include land use issues and permitting new construction.

**Division** – organization unit within a City Department. Example: Code Enforcement is a Division that enforces provisions of the City's Municipal Code within the Community Development Department.

**Object** – identifies the type of expenditures paid such as professional services, advertising, and operating supplies.

# Rancho Palos Verdes Fund Descriptions

## Unrestricted

General Fund	All City revenue and expenditures that are not required to be accounted for in another fund. Revenue includes property tax, transient occupancy tax, and other general taxes. Expenditures include police services, public facility maintenance, recreation, and administrative costs such as legal and risk management. The General Fund also accounts for both revenue and expenditures related to City permitting, as well as 97% of the City's employee salaries and benefits.
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## Restricted By City Council Action

Capital Improvement Program	Improvements to City-owned infrastructure, including streets, parks, sewers, and buildings. Funding comes from various sources; including transfers from the General Fund and restricted funds, and grants from other governmental agencies.
Equipment Replacement	Charges to the City's General Fund are used for the centralized accounting of maintenance and replacement of City-owned equipment.
Employee Pension Fund	Annual transfer set aside to cover future funding for the City's pension liability

## Restricted By Law Or External Agencies

Gas Tax	The allocation of state tax on fuel is used to maintain the City's roadways. Right-of way maintenance is centralized in this fund, and restricted monies are transferred from other funds to supplement maintenance activities.
El Prado Lighting District	El Prado property assessments are used to maintain and improve the common area of the El Prado neighborhood.
Community Development Block Grant	Federal funding is used for programs to assist low & moderate income households with home improvements, as well as projects to improve the City's compliance with the American's with Disabilities Act.
1911 Act Street Lighting District	Property assessments are used to maintain street lights and traffic signals.
Waste Reduction	Waste hauler fees and various grants are used for state-mandated waste reduction and recycling plans and programs.
Air Quality Management	State shared revenue is used for programs that reduce air pollution from motor vehicles, including transit contributions and purchase of clean-air vehicles for the City's fleet.
Proposition C Transportation	The county-wide sales tax allocation is used to fund transportation improvements, including rehabilitation of arterial streets.
Proposition A Transit	The county-wide sales tax allocation is used to fund the City's contribution to local public transit.
Public Safety Grants	Grant income supplements local law enforcement services.
Measure R Transportation	The county-wide sales tax allocation is used to fund transportation improvements, including rehabilitation of arterial streets.
Habitat Restoration	Developer and other mitigation fees are used for habitat restoration on City-owned property.
Measure M	The county-wide sales tax allocation is used to fund transportation improvements, including repaving local streets and repairing potholes and sidewalks.



## Rancho Palos Verdes Fund Descriptions

Federal Grants	Federal grant monies that assist in subsidizing the City's capital improvement projects.
State Grants	State grant monies that assist in subsidizing the City's capital improvement projects.
Subregion 1 Open Space Maint	Interest earned from a developer endowment is used to maintain open space and trails dedicated to the City upon development of the Subregion 1 tract, known as Oceanfront Estates.
Measure A Parks Maint/Improv	The allocation of county bond money is used for acquisition and maintenance of open space and park improvements. Staff expects that allocations for maintenance will continue to be available through FY18-19, with the fund being closed by FY19-20.
Abalone Cove Sewer District	Property assessments are used to maintain the Abalone Cove sewer system in the City's landslide area.
Ginsburg Cultural Arts Building	The private donation will be used for either a building to be constructed at Upper Point Vicente to be used for dancing and other cultural activities, or for the purchase of open space within the City for habitat conservation and passive recreation.
Donor Restricted Contributions	Donations are used to construct or acquire recreational facilities, as directed by the donor.
Quimby Development Impact	Developer fees are used for construction or acquisition of park and recreation facilities.
Low-Mod Income Housing	As part of redevelopment agency dissolution, the City elected to accept the housing function and assets of the former redevelopment agency. The City is required to account for the long-term housing receivables held by the former redevelopment agency in a separate fund to help facilitate compliance with redevelopment housing law that is still effective after the dissolution of redevelopment agencies. In addition, per redevelopment dissolution law, 20% of any repayment of the City's loan to the former redevelopment agency must be deposited into this fund. The assets of this fund must be used to provide affordable housing for low and moderate income households within the City.
Affordable Housing In-Lieu	Developer fees are used to provide for affordable housing within the City.
Environmental Excise Tax	Taxes received in connection with new construction are used to pay for City facilities.
Bikeway/Pedestrian Improvements	The state apportionment of Transportation Development Act Article 3 revenue is used for construction of facilities to improve pedestrian and bicycle access.
Water Quality/Flood Protection	Storm drain user fees are used to maintain and improve City-owned storm drain facilities. The user fee sunset in FY15-16.
Impr Authority Portuguese Bend	The General Fund transfers money to provide for maintenance of improvements in the Portuguese Bend section of the landslide area constructed with redevelopment tax increment prior to statewide redevelopment dissolution in 2012.
Impr Authority Abalone Cove	As part of a 1987 Reimbursement and Settlement Agreement resulting from a lawsuit related to the active landslide, the interest earned on a non-spendable \$1 million deposit is used to maintain Abalone Cove landslide abatement improvements. The maintenance activities in this fund are also subsidized with operating transfers from the General Fund.

# Chart of Accounts

## Account

**Structure FFF-TTT-PPPP-0000**

FFF Fund  
TTT Account Type  
PPPP Program  
0000 Object



Fund #	Fund Name		
101	GENERAL FUND	285	IA PORTUGUESE BEND
202	GAS TAX	310	CDBG
203	1972 ACT LANDSCAPE/LIGHT	330	CAPITAL INFRASTRUCTURE PROJECTS
209	EL PRADO LIGHTING DISTRICT	331	FEDERAL GRANTS
211	1911 ACT STREET LIGHTING	332	STATE GRANTS
212	BEAUTIFICATION	334	QUIMBY PARK DEVELOPMENT
213	WASTE REDUCTION	336	LOW-MODERATE INCOME HOUSING
214	AIR QUALITY MANAGEMENT	337	AFFORDABLE HOUSING PROJECTS
215	PROPOSITION C	338	ENVIRONMENTAL EXCISE TAX
216	PROPOSITION A	340	BICYCLE/PEDESTRIAN ACCESS
217	PUBLIC SAFETY GRANTS	343	MEASURE W
220	MEASURE R	501	WATER QUALITY/FLOOD PROTECTION
221	MEASURE M	681	EQUIPMENT REPLACEMENT
222	HABITAT RESTORATION	682	EMPLOYEE PENSION PLAN
223	SUBREGION ONE MAINTENANCE	685	EMPLOYEE BENEFITS
224	MEASURE A MAINTENANCE	686	BUILDING REPLACEMENT
225	ABALONE COVE SEWER DISTRICT	701	REDEV OBLIGATION RETIREMENT
227	GINSBURG CULTURAL ART BLD	780	SPECIAL TRUST DEPOSITS
228	DONOR RESTRICTED CONTRIBUTION	795	IA ABALONE COVE MAINTENANCE

Activity #	Activity Name		
300	REVENUE	400	EXPENDITURE

Program #	Program Name		
0000	UNASSIGNED	1240	LEGAL SERVICES - CODE ENFORCE
1000	CITY ADMINISTRATION	1300	CITY CLERK
1110	CITY COUNCIL	1310	CITY CLERK ADMINISTRATION
1200	LEGAL SERVICES	1311	CITY CLERK ELECTION
1210	LEGAL SERVICES - CITY ADMIN	1400	CITY MANAGER
1220	LEGAL SERVICES - LABOR NEG	1410	CITY MANAGER
1230	LEGAL SERVICES - LITIGATION	1420	COMMUNITY OUTREACH

## BUDGET OVERVIEW

## CITY FUNDS SUMMARY

## GENERAL FUND SUMMARY

## BUDGET PROGRAMS

## APPENDIX

Program #	Program Name		
1430	EMERGENCY PREPAREDNESS	5123	PRESERVE PARK RANGERS
1440	RPV TV	5130	FRED HESSE JR. PARK
1450	HUMAN RESOURCES	5131	CONTRACT CLASSES
1460	RISK MANAGEMENT	5140	ROBERT E. RYAN PARK
1470	INFORMATION TECHNOLOGY - DATA	5150	LADERA LINDA COMMUNITY CENTER
1480	INFORMATION TECHNOLOGY - VOICE	5160	ABALONE COVE SHORELINE PARK
2000	FINANCE	5170	SPECIAL EVENTS & PROGRAMS
2110	FINANCE ADMINISTRATION	5171	CITY RUN SPORTS & ACTIVITIES
2999	NON-DEPARTMENTAL	5172	VOLUNTEER PROGRAM
3000	PUBLIC WORKS	5180	POINT VICENTE INTER. CENTER
3110	PUBLIC WORKS ADMINISTRATION	5190	REACH
3120	TRAFFIC SAFETY	5210	SUPPORT SERVICES
3130	STORM WATER QUALITY	5310	NATURAL COMM.CONSERVATION PLAN
3140	BUILDING MAINTENANCE	5410	LOS SERENOS-INTERACTIVE WHALE
3150	TRAILS & OPEN SPACE MAINT	5411	SALES - AMPHITHEATER PLAQUES
3151	PARKS MAINTENANCE	5412	SALES - BRONZE WHALES
3160	SEWER MAINTENANCE	5413	OUTDOOR GARDEN
3170	STREET PAVEMENT MAINTENANCE	5414	COMMEMORATIVE BENCHES
3180	STREET LANDSCAPE MAINTENANCE	5415	GENERAL - PVC EXHIBIT
3190	ENGINEERING	5416	PARKING ENFORCEMENT
3220	LANDSLIDE	5417	BUBBLES DONATION
3230	FUEL MODIFICATION	5999	RECREATION & PARKS HOLDING
3240	VEHICLES MAINTENANCE	6000	PUBLIC SAFETY
4000	COMMUNITY DEVELOPMENT	6110	SHERIFF CONTRACT
4110	COMMUNITY DEVELOPMENT ADMIN	6120	SPECIAL PROGRAMS
4120	PLANNING	6130	ANIMAL CONTROL
4130	BUILDING & SAFETY	6140	NEIGHBORHOOD WATCH
4140	CODE ENFORCEMENT	7000	DEBT SERVICES
4150	VIEW RESTORATION	8000	CIP MISC./OTHERS
4160	NCCP	8001	PAVEMENT MANAGEMENT PROGRAM
4170	GEOLOGY	8002	CITYWIDE ADA IMPLEMENTATION
4180	ANIMAL CONTROL	8003	ABALONE COVE SEWER DISTRICT
5000	RECREATION & PARKS	8004	PUBLIC SIGNS REPLACEMENT PRO
5110	RECREATION ADMINISTRATION	8031	STREET IMPROVEMENTS
5120	OTHER RECREATIONAL FACILITIES	8032	STORM DRAIN IMPROVEMENTS
5121	EASTVIEW PARK	8033	PARKS, TRAIL&OPEN SPACE IMPRO
5122	OPEN SPACE MANAGEMENT	8035	SEWER IMPROVEMENTS

Program #	Program Name		
8036	BUILDING IMPROVEMENTS	8421	PVIC PARK MASTER PLAN/IMPROV
8043	LANDSLIDE IMPROVEMENTS	8422	BURMA ROAD TRAIL
8100	CIP ADMINISTRATION	8423	RATTLESNAKE TRAIL
8101	ENGINEERING REV/LABOR COMP	8500	BUILDINGS IMPROVEMENT
8102	INFRASTRUCTURE MGMT.PLAN	8501	PVIC EXHIBIT REPLACEMENT
8103	SANITARY SEWER CAP ANALYSIS	8502	RPVTV BUILDING IMPROVEMENT
8110	GRANT ADMINISTRATION	8503	CIVIC CENTER
8200	ABALONE COVE IMPROVEMENTS	8504	CITYWIDE ADA TRANSITION PLAN
8201	ABALONE COVE SEWER MAINT.	8505	PVIC SUNSET ROOM ACOUSTICAL
8202	ABALONE COVE SEWER REHAB	8506	PVIC EXTERIOR EXHIBITS
8203	AB COVE RATE STUDY & REHAB	8507	PVIC LIFT STATION UPGRADES
8300	LANDSLIDES IMPROVEMENTS	8508	PVIC RESTROOMS IMPROVEMENTS
8301	PVDS REALIGNMENT - EAST END	8509	FACILITIES ASSET MGMT PROGRAM
8302	PORTUGUESE BEND RESURFACE	8700	SEWER, STORM WATER IMPROVE
8303	PB LANDSLIDE DEWATERING WELLS	8701	STORM DRAIN LINING PROGRAM
8304	PB LANDSLIDE AREA STRATEGIC	8702	STORM DRAIN POINT REPAIR PROG
8305	PORTUGUESE BEND LANDSLIDE IMPR	8703	RELINING OF MCCARRELL CANYON
8400	PARKS, OPEN SPACE & REC FAC	8704	SACRED COVE DRAINAGE IMPRO
8401	RECOGNITION WALL	8705	MARGUERITE DRAINAGE IMPROV.
8402	EASTVIEW PARK - DOG PARK	8706	ALTAMIRA CANYON CULVERT MOD
8403	SUNNYSIDE RIDGE TRAIL	8707	STORM DRAIN DEFICIENCY IMPRO
8404	COASTAL BLUFF FENCE	8708	ALTAMIRA CANYON DRAINAGE
8405	LADERA LINDA COMMUNITY CNTR	8709	CONNECTOR PIPE SCREENS
8406	LOWER HESSE IMPROV PHASE 1	8710	SAN RAMON PROJECT
8407	ABALONE COVE BEACH	8711	BAYEND DRIVE CATCH BASIN INLET
8408	EASTVIEW PARK & RECREATION	8712	POINT REPAIR - MARGUERITE
8409	ADA IMPROVEMENTS DEL CERRO	8713	UPPER POINT VICENTE STRMWTR
8410	CONESTOGA TRAIL CONNECTION	8714	CREST RD TO CRESTRIDGE
8411	PVIC PARKING LOT LIGHTING	8715	SDDIP PVDS AT PEPPERTREE
8412	HESSE PARK - ADA IMPROVEMENT	8716	SDDIP Various Locations
8413	DEL CERRO PARK IMPROVEMENT	8717	SDDIP Various Locations
8414	HESSE PARKING LOT IMPROVE	8718	SDDIP - CORSINI
8416	LOWER HESSE IMPROV PHASE 2	8719	SAFE, CLEAN WATER PROGRAM
8417	BUBBLES RESTORATION	8800	RIGHT OF WAYS IMPROVEMENT
8418	HESSE PARKING LOT IMPROVE	8801	SIDEWALK REPAIR & REPLACEMENT
8419	HESSE ATHLETIC FIELD IMPROVE	8802	INDIAN PEAK RD. STREET REHAB
8420	SIGNAGE PROGRAM	8803	HAWTHORNE PEDESTRIAN LINKAGE



Program #	Program Name		
8804	HAWTHORNE BLVD. BEAUTIFICATION	8828	TRAFFIC/TRANSPORT IMPROVE
8805	MIRALESTE ARTERIAL ST. REHAB	8829	ADA IMPROVE - CROSSWALK AREA1
8806	PVDS BIKE LANE IMPROVEMENTS	8830	PENINSULA-WIDE SAFE ROUTES
8807	PVDE AT BRONCO IMPROVEMENTS	8831	ADA - PARK PLACE
8808	CRENSHAW BLVD. REHAB	8832	ADA IMPROVE - CROSSWALK AREA9
8809	WESTERN AVE. TRAFFIC CONGEST	8834	RESIDENTIAL ST REHAB-AREA 3&4
8810	ADA IMPROVEMENTS - BUS STOP	8835	GANADO DRIVE BEAUTIFICATION
8811	ARTERIAL WALLS & FENCES REPL	8836	RESIDENTIAL ST REHAB - AREA 6
8812	HAWTHORNE BLVD. TRAFFIC SIGNAL	8837	TRAFFIC SIGNAL @ PVDS & PVDE
8813	CITYWIDE TRAF. SIGNAL BATTERY	8838	TRAFFIC SIGNAL @ VIA RIVERA
8814	PVDE GUARDRAIL REPLACEMENT	8839	PVDE WIDENING AT BRONCO
8815	RESIDENTIAL ST REHAB - AREA 5	8840	WESTERN BEAUTIFICATION
8816	RESIDENTIAL ST REHAB - AREA 1	8841	ADA-REDONDELA DR AREA
8817	RESIDENTIAL ST REHAB - AREA 7	8842	CDBG-CV CARE ACT
8818	RESIDENTIAL ST REHAB - AREA 8	8843	ARTERIAL @ SILVER SPUR NORTH
8819	RESIDENTIAL ST REHAB - AREA 9	8844	PAVEMENT MGMT - TRIENNIAL
8820	PVDW MEDIAN IMPROVEMENT	8845	TRAFFIC CALMING - PV PRESERVE
8821	STREET LIGHTS ACQUISITION	8846	TRAFFIC CALMING - CITYWIDE
8822	WESTERN AVE. ALPR	8847	GUARDRAIL IMPROVEMENTS - PVDE
8823	CREST RD. EMBANKMENT REPAIR	8848	ARTERIAL @ SILVER SPUR SOUTH
8824	SILVER SPUR TRANSIT IMPROVE	8849	WALKING PATHS IMPR PROGRAM
8825	CREST ROAD REHAB	9000	EMERGENCY OPERATION
8826	RESIDENTIAL ST REHAB - AREA 2	9101	EMERGENCY OPERATION CENTER
8827	SILVER SPUR RD IMPROV		

Object #	Revenue Object Name		
3100	TAXES	3218	PLANNING MISC. PERMITS
3101	GOLF TAXES	3219	ROW - MISC PERMITS
3102	PROPERTY TAXES - SECURED	3220	ROW - DUMPSTER PERMITS
3103	PROPERTY TAXES - UNSECURED	3300	INTER-GOVERNMENTAL REVENUES
3107	PROPERTY TAXES - IN LIEU OF	3301	FEDERAL GRANTS
3108	PROPERTY TAXES - RPTTF RDA	3302	STATE GRANTS
3109	PROPERTY TAXES - OTHERS	3303	LOCAL GRANTS
3110	PROPERTY TRANSFER TAXES	3304	STATE GRANTS - SECTION 2103
3111	FRANCHISE TAXES	3305	STATE GRANTS - SECTION 2105
3112	SALES TAXES	3306	STATE GRANTS - SECTION 2106
3113	SALES TAXES - PW (PSAF)	3307	STATE GRANTS - SECTION 2107
3114	UTILITY USERS TAXES - ELEC.	3308	STATE GRANTS - SECTION 2107.5
3115	UTILITY USERS TAXES - WATER	3309	STATE GAS TAX - SB1
3116	UTILITY USERS TAXES - GAS	3400	CHARGES FOR SERVICES
3117	UTILITY USERS TAXES - PHONE	3401	ENGINEERING FEES
3118	UTILITY USERS TAXES - MISC	3402	STORM DRAIN USER FEES
3119	MISC. TAXES	3403	SEWER USER FEES
3120	TRANSIENT OCC. TAXES - MISC	3404	SIDEWALK REPAIRS
3121	TRANSIENT OCC. TAXES-TERRANEA	3405	RECYCLING FEES
3200	LICENSES & PERMITS	3406	WASTE REDUCTION FEES
3201	BUSINESS PERMITS	3410	HIKING FEES
3202	BUILDING & SAFETY PERMITS	3411	PARKING LOT FEES
3203	PLAN CHECK PERMITS	3412	PROGRAM/EVENT FEES
3204	BUILDING&SAFETY INVESTIGATIONS	3413	PVIC ADMISSION FEES
3205	FILM PERMITS	3500	FINES & FORFEITURES
3206	ANIMAL LICENSES	3501	TOW FEES
3207	BUILDING & SAFETY SMIP	3502	FALSE ALARM
3208	BUILDING & SAFETY ADMIN FEES	3503	TRAFFIC TICKETS
3209	GEOLOGY PERMITS	3504	CODE ENFORCEMENT CITATIONS
3210	BUSINESS LICENSE TAXES	3505	PARKING ENFORCEMENT CITATIONS
3211	BUSINESS LICENSE APP. FEES	3506	PRESERVE PARK CITATION
3212	BUSINESS LICENSE PENALTY	3600	USES OF MONEY & PROPERTIES
3213	PARKING PERMITS-OVERSIZED VEH.	3601	INTEREST EARNINGS
3214	PARKING PERMIT DECALS	3602	RENTAL/LEASES
3215	PLANNING & ZONING PERMITS	3603	EXTRAORDINARY GAINS
3216	PLANNING INVESTIGATION FEES	3604	PROCEEDS FROM ASSET DISPOSAL
3217	VIEW RESTORATION PERMITS	3605	PROCEEDS FROM DEBT SERVICES

Object #	Revenue Object Name		
3701	PVIC SALES TAXABLE	3903	DISCOUNT TAKEN
3800	INTER-FUND CHARGES	3904	RDA LOAN REPAYMENT
3801	ADMINISTRATIVE OVERHEAD	3905	REIMBURSE FOR PROPERTY DAMAGES
3802	EMPLOYEE BENEFIT CHARGES	3906	SALES OF SIGNS/SERVICES
3803	EQUIPMENT REPLACEMENT CHARGES	3907	DEVELOPER FEES
3900	MISC. REVENUES	3908	RDA ADMINISTRATIVE FEES
3901	DONATIONS	3999	MISCELLANEOUS REVENUE
3902	CASP FEES		

Object #	Expenditure Object Name		
4100	SALARIES & WAGES	4902	UNEMPLOYMENT CLAIMS
4101	FULL-TIME SALARIES	5000	SERVICES
4102	PART-TIME SALARIES	5100	PROFESSIONAL/TECH SERVICES
4103	OVER-TIME SALARIES	5101	PROFESSIONAL/TECH SERVICES
4104	EMPLOYEE BONUSES	5102	ADVERTISING
4105	LEAVE BUYOUT	5103	PRINTING/BINDING
4106	AUTOMOBILE ALLOWANCES	5104	MERCHANT FEES
4107	DECLINED HEALTH BENEFITS	5105	INTEREST EXPENSES
4199	HOLDING ACCOUNT FOR SALARY	5106	RENTS & LEASES
4200	EMPLOYEE BENEFITS	5107	LEGAL SERVICES - GENERAL
4201	HEALTH/DENTAL/VISION INSURANCE	5108	LEGAL SERVICES - LABOR NEG.
4202	FICA/MEDICARE	5109	LEGAL SERVICES - LITIGATION
4203	CALPERS RETIREMENT	5110	LEGAL SERVICES - CODE ENFORCE
4204	WORKERS' COMPENSATION	5111	PUBLIC SAFETY - TRAFFIC
4205	OTHER BENEFITS	5112	PUBLIC SAFETY - COASTAL
4206	H.S.A. CONTRIBUTION	5113	PUBLIC SAFETY- WESTERN
4207	CALPERS UNFUNDED LIABILITIES	5114	PUBLIC SAFETY - SUMMER
4300	MATERIALS & SUPPLIES	5115	PUBLIC SAFETY - SUPPLEMENTAL
4310	OPERATING MATERIALS & SUPPLIES	5116	PUBLIC SAFETY - PRESERVE
4311	POSTAGE	5117	RECRUITMENT ACTIVITIES
4312	INVENTORY	5118	REIMBURSABLE SERVICES
4313	FUELS/GASOLINE	5119	LEGAL SERVICES - PRA
4400	NON-CAPITAL EQUIPMENT	5120	TRANSIT PROGRAMS
4401	COMPUTERS	5200	REPAIR & MAINTENANCE SERVICES
4402	AUDIO VISUALS	5201	REPAIR & MAINTENANCE SERVICES
4600	DUES & MEMBERSHIPS	5202	NEIGHBORHOOD BEAUTIFICATION
4601	DUES & MEMBERSHIPS	5300	UTILITY SERVICES
4700	INSURANCE PREMIUMS	5301	TELEPHONE
4701	GENERAL LIABILITIES PREMIUM	5302	WATER
4702	WORKERS' COMP PREMIUM	5303	GAS
4703	CLAIM SETTLEMENTS	5304	ELECTRICITY
4800	DEPRECIATION EXPENSES	5305	WIRELESS
4801	FURNITURE & EQUIPMENT DEP	5306	CABLE TV SERVICES
4802	VEHICLES DEPRECIATION	6000	TRAVEL & CONFERENCES
4803	INFRASTRUCTURE DEPRECIATION	6001	MEETINGS & CONFERENCES
4900	OTHER MISC. EXPENSES	6002	TRAVEL/MILEAGE REIMBURSEMENT
4901	MISC. EXPENSES	6100	TRAINING & EDUCATION

Object #	Expenditure Object Name		
6101	TRAINING	8805	RESIDENTIAL ST IMPROVEMENTS
6102	PUBLICATIONS/JOURNALS	8806	LANDSLIDE IMPROVEMENTS
6103	TUITION REIMBURSEMENT	8807	STORMWATER IMPROVEMENTS
6104	RISK/SAFETY ACTIVITIES	8808	SEWER IMPROVEMENTS
6200	INTER-FUND CHARGES	8809	ABALONE COVE SEWER IMPRVT
6201	EQUIPMENT REPLACEMENT CHARGES	8810	WATER QUALITY IMPROVEMENTS
6202	EMPLOYEE BENEFIT CHARGES	8811	TRAFFIC IMPROVEMENTS
6203	ADMINISTRATIVE OVERHEAD	9000	TRANSFERS IN/OUT
7000	DEBT SERVICES	9101	TRANSFER - GENERAL FUND
7101	PRINCIPAL	9202	TRANSFER - STREET MAINTENANCE
7102	INTEREST EXPENSES	9203	TRANSFER - 1972 ACT LANDSCAPE
8000	CIP/FIXED ASSETS	9209	TRANSFER - EL PRADO LIGHTING
8001	PROFESSIONAL/TECH SERVICES	9211	TRANSFER - 1911 ACT STREET
8002	CONSTRUCTION MANAGEMENT	9212	TRANSFER - BEAUTIFICATION
8003	ENVIRONMENTAL REVIEW	9213	TRANSFER - WASTE REDUCTION
8004	ARCHITECTURE DESIGN SERVICES	9214	TRANSFER - AIR QUALITY MGNT
8005	ENGINEERING DESIGN SERVICES	9215	TRANSFER - PROPOSITION C
8006	INSPECTION SERVICES	9216	TRANSFER - PROPOSITION A
8007	SURVEYING SERVICES	9217	TRANSFER - PUBLIC SAFETY
8008	MATERIAL TESTINGS	9220	TRANSFER - MEASURE R
8009	PROJECT DEVELOPMENT	9222	TRANSFER - HABITAT RESTORATION
8010	MAINTENANCE/REPAIRS	9223	TRANSFER - SUBREGION 1 MAINT
8099	MISC./OTHER EXPENSES	9224	TRANSFER - MEASURE A MAINT
8100	EQUIPMENT & FURNITURE	9225	TRANSFER - ABALONE COVE SEWER
8101	EQUIPMENT & FURNITURE	9227	TRANSFER - GINSBURG
8200	VEHICLES	9228	TRANSFER - DONOR RESTRICTED
8201	VEHICLES	9285	TRANSFER - IA PORTUGUESE BEND
8400	BUILDINGS & IMPROVEMENTS	9310	TRANSFER - CDBG
8401	BUILDINGS	9330	TRANSFER - INFRASTRUCTURE
8402	BUILDING IMPROVEMENTS	9331	TRANSFER - FEDERAL GRANTS
8403	PARKS IMPROVEMENTS	9332	TRANSFER - STATE GRANTS
8404	TRAILS/OPEN SPACE IMPROVEMENTS	9334	TRANSFER - QUIMBY DEV
8800	INFRASTRUCTURES	9336	TRANSFER - LOW-MODERATE INCOME
8801	INFRASTRUCTURES	9337	TRANSFER - AFFORDABLE HOUSING
8802	OTHER IMPROVEMENTS	9338	TRANSFER - DEVELOP IMPACT
8803	LAND	9339	TRANSFER - MEASURE A CAPITAL
8804	ARTERIAL ST IMPROVEMENTS	9340	TRANSFER - BIKE/PEDESTRIAN

Object #	Expenditure Object Name		
9501	TRANSFER - WATER QUALITY	9686	TRANSFER - BUILDING REPLACE
9681	TRANSFER - EQUIPMENT REPLACE	9695	TRANSFER - GENERAL LIABILITIES
9682	TRANSFER TO EMPLOYEE PENSION FUND	9780	TRANSFER - SPECIAL TRUST
9685	TRANSFER - EMPLOYEE BENEFITS	9795	TRANSFER - IA ABALONE COVE

**RESOLUTION NO. 2021-29****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES APPROVING A BUDGET APPROPRIATION AND ADOPTING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2021-2022.**

WHEREAS, on June 15, 2021, the City Council conducted an advertised Public Hearing to receive public input regarding the budget for FY 2021-22;

BE IT, THEREFORE, RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES:

Section 1: That a revenue and expenditure/expense budget is hereby adopted. The adopted budget, by fund, is per Attachment A with a total Estimated Ending Fund Balance of \$57,923,308 for all City funds as of June 30, 2022, exclusive of the City's Improvement Authorities.

A. The City Manager is authorized to transfer certain Budget Appropriation Balances within functions and/or programs when deemed necessary to do so in accordance with Chapter 3.32 of the Rancho Palos Verdes Municipal Code.

B. City Council approval will be required for any significant changes involving increased or decreased service levels.

C. The Director of Finance shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for said purpose, after approval by the City Manager.

Section 2: The FY 2021-22 Revenue Budget is hereby adopted, establishing the following Governmental and Internal Service Fund contribution levels:

GENERAL	\$ 30,075,700
CIP	200,000
GAS TAX	1,955,500
1972 ACT	200
EL PRADO LIGHTING	2,500
CDBG	365,600
1911 ACT	628,200
WASTE REDUCTION	131,000
AIR QUALITY MANAGEMENT	58,900
PROPOSITION C	705,200
PROPOSITION A	852,700
PUBLIC SAFETY GRANTS	157,700
MEASURE R	547,500
MEASURE M	1,194,200
FEDERAL GRANTS	999,900
STATE GRANTS	310,000
HABITAT RESTORATION	12,400
SUBREGION 1 MAINTENANCE	14,000
MEASURE A	98,000
MEASURE W	632,000
ABALONE COVE SEWER DISTRICT	52,000
DONOR RESTRICTED CONTRIBUTIONS	25,000
QUIMBY	25,000
LOW-MODERATE INCOME HOUSING	31,900
AFFORDABLE HOUSING IN LIEU	17,300
ENVIRONMENTAL EXCISE TAX	10,000
BICYCLE & PEDESTRIAN ACCESS	110,000
<b>TOTAL GOVERNMENTAL FUND REVENUES</b>	<b>\$ 39,212,400</b>

EQUIPMENT REPLACEMENT	\$ 330,400
<b>TOTAL INTERNAL SERVICE FUND REVENUES</b>	<b>\$ 330,400</b>



Section 3: The FY 2021-22 Budget is hereby adopted, establishing the following transfers into the following funds:

GENERAL	\$ 350,000
CIP	2,553,000
SUBREGION 1 MAINTENANCE	30,000
EMPLOYEE PENSION FUND	\$ 307,000
<b>*TOTAL OPERATING TRANSFERS IN</b>	<b>\$ 3,240,000</b>

\*Does not include \$55,000 transfer in for Improvement Authority - Portuguese Bend

Section 4: The FY 2021-22 Budget is hereby adopted, establishing the following transfers from the following funds:

GENERAL	\$ 2,945,000
PUBLIC SAFETY GRANTS	200,000
MEASURE A	150,000
<b>TOTAL OPERATING TRANSFERS OUT</b>	<b>\$ 3,295,000</b>

\*Included the \$55,000 transfer out from the General Fund to the Improvement Authority - Portuguese Bend

Section 5: The FY 2021-22 Operating and Capital Improvement Budget Programs are hereby adopted, establishing the following allocations.

City Council	\$ 110,700
Legal Services	955,000
Public Safety - Sheriff Services	7,150,200
Public Safety - Special Programs	337,600
City Manager	709,000
City Clerk	529,800
Community Outreach	69,800
Emergency Preparedness	202,400
RPV TV	123,100
Human Resources	335,200
Information Technology - Data	1,059,900
Information Technology - Voice	126,000
Finance	1,571,600
Non-departmental	1,948,100
Community Development Administration	871,200
Planning	902,600
Building & Safety Services	889,500
Code Enforcement	271,500
View Restoration/Preservation	380,900
Geology	150,000
Animal Control	166,000
Public Works Administration	2,725,900
Traffic Management	314,500
Storm Water Quality	1,000
Public Building Maintenance	306,000
Parks Maintenance	645,500
Street Landscape Maintenance	188,000
Trails & Open Space Maintenance	360,000
Fuel Modification	575,000
Vehicle Maintenance	46,000
Sewer Maintenance	35,000
Recreation Administration	1,262,700
Other Recreation Facilities	1,000
Fred Hesse Jr. Park	202,400
Robert E. Ryan Park	111,700
Ladera Linda Community Center	57,600
Abalone Cove Shoreline Park	200,700
Special Events	306,500
Point Vicente Interpretive Center	402,900
REACH	64,200
Recreation Support Services	23,400
City Run Sports & Activities	7,300
Contract Classes	25,000
Volunteer Program	5,000
Park Rangers	347,000
Parking Enforcement	117,500
Eastview Park	76,400
Open Space Management	150,100
<b>SUBTOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 27,418,400</b>

Street Maintenance - Pavement Management	\$ 670,000
Street Maintenance - Non-Pavement	960,000
<b>SUBTOTAL GAS TAX FUND EXPENDITURES</b>	<b>\$ 1,630,000</b>

CIP	\$ 2,945,000
EL PRADO LIGHTING	800
1911 ACT	725,100
WASTE REDUCTION	340,700
AIR QUALITY MANAGEMENT	57,000
PROPOSITION C	995,000
PROPOSITION A	793,000
MEASURE R	1,285,000
MEASURE M	1,312,000
FEDERAL GRANTS	999,900
STATE GRANTS	310,000
HABITAT RESTORATION	205,600
SUBREGION 1 MAINTENANCE	41,600
ABALONE COVE SEWER MAINTENANCE	157,500
DONOR RESTRICTED CONTRIBUTIONS	51,000
COMMUNITY DEVELOPMENT BLOCK GRANT	150,000
ENVIRONMENTAL EXCISE TAX	210,000
BICYCLE & PEDESTRIAN ACCESS	110,000
MEASURE W	588,400
<b>SUBTOTAL OTHER FUNDS EXPENDITURES</b>	<b>\$ 11,277,600</b>

EQUIPMENT REPLACEMENT	\$ 707,800
<b>SUBTOTAL INTERNAL SERVICE FUNDS EXPENDITURES</b>	<b>\$ 707,800</b>

PASSED, APPROVED and ADOPTED the 15<sup>th</sup> day of June 2021.



Mayor ARO TEM

ATTEST:

  
City Clerk

State of California )  
County of Los Angeles )  
City of Rancho Palos Verdes )

I, Teresa Takaoka, City Clerk of The City of Rancho Palos Verdes, hereby certify that the above Resolution No. 2021-29 was duly and regularly passed and adopted by the said City Council at regular meeting thereof held on June 15, 2021.

  
City Clerk







# City of Rancho Palos Verdes

[www.rpvca.gov](http://www.rpvca.gov)

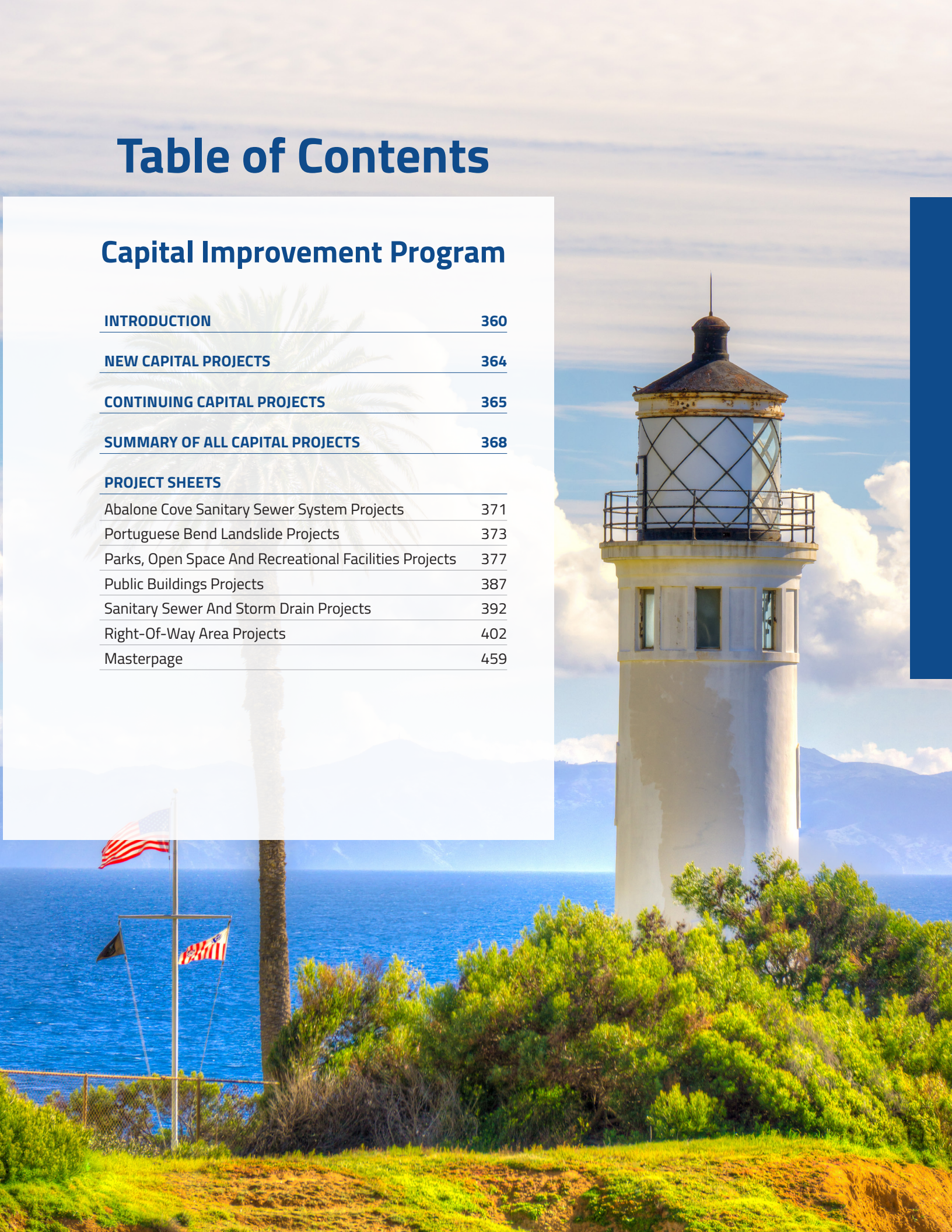




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