



Unreasonable Hardship Exception Request for Existing Buildings

Circle **ONE** of the following three options that applies to this request:

- A) Projects that do not exceed that valuation threshold of \$203,611 per 2025 CBC § 11B-202.4 Ex. #8; or
- B) Projects in existing buildings that exceed the valuation threshold per 2025 CBC §11B-202.4 Ex. #8; or
- C) Projects or elements for which documentation is provided showing the full compliance with the applicable accessibility requirements are infeasible due to technical or legal constraints per 2025 CBC § 11B-202.3 Ex. #2

Project Address:				Permit #:	
1. Describe the use of the facility under construction and its availability to persons with disabilities:					
2. Total cost of all proposed construction under this permit (excluding access features) \$					
3. 20% of total construction cost \$					
4. Total cost of all proposed access improvements along with path of travel \$					
5. Total cost of making building alterations which would achieve full compliance \$					
6. List the cost for each project along the same path of travel over the last three years:					
Permit #:	Job Description:			Project Cost:	
7. Accessible Elements					
Primary Entrance	Y	N	Y	N	\$
Parking	Y	N	Y	N	\$
Accessible Route	Y	N	Y	N	\$
Restrooms for each gender	Y	N	Y	N	\$
Telephones	Y	N	Y	N	\$
Drinking Fountains	Y	N	Y	N	\$
Audible Visible Alarms	Y	N	Y	N	\$
8. List of all full-complying accessibility improvements that will be provided:					
9. List of existing non-complying accessibility features for which a hardship is requested:					
10. Specify the applicable Code sections for each element in #9 that is requesting a hardship:					
11. Describe how each altered element in #9 will provide equivalent facilitation:					

For Option C only

On a separate page:

1. Provide a description of each element that meets the 2025 code definition of **Technically Infeasible**.
2. Describe why full access compliance is technically infeasible for each element.
3. If applicable, describe the legal constraint that would preclude complete access compliance.

Any request for an unreasonable hardship must address all of the above-listed criteria. Emphasis must be placed on the elements that provide the greatest improvements to disabled access. **Disproportionate cost must be established to qualify for a hardship**. All details of any unreasonable hardship finding will be recorded and kept on file by the City.

THE FOLLOWING SIGNATURES ARE REQUIRED FOR ALL APPLICATIONS

Declaration: I hereby acknowledge that the above is true to the best of my knowledge. As the owner of the property or tenant space, or an authorized agent representing the owner, by signing below I am acknowledging that I understand that, although the project will comply with the California Building Code Requirements, the limited disabled access upgrades shown on this form will not reduce or absolve my liability under the American's with Disabilities Act.

Applicant Name:		Designer Name:	
Signature:		Signature:	
Owner Name:		Contractor Name:	
Signature:		Signature:	

STAFF USE ONLY

Hardship Request reviewed under option (circle once):	A	B	C
Access upgrades limited to 20% of construction cos (2025 CBC § 11B-202.4 Ex. #8):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access upgrades exceeding 20% of construction cost:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Approval includes equivalent facilitation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description of equivalent facilitation provided complies with Code definition of 2025 CBC §202	<input type="checkbox"/>		
Exceptions granted pertain to the code requirements detailed in item #10 (above)	<input type="checkbox"/>		
Full compliance with the applicable accessibility requirement(s) have been determined by the Building Official to be infeasible due to technical or legal constraints per 2025 CBC § 11b-202.3 Ex. #2	<input type="checkbox"/>		

Additional Comments:

<input type="checkbox"/> APPROVAL RECOMMENDED	<input type="checkbox"/> APPROVAL NOT RECOMMENDED
Plans Examiner:	Date:
<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED
Building Official:	Date: