

Date Filed:	
Application No.	

NOTICE OF INTENT TO FILE

VIEW RESTORATION OR VIEW PRESERVATION

PURPOSE:

View Restoration- To restore views, which are significantly impaired by foliage on private property.

View Preservation- To preserve views, which existed in November 1989, or any time thereafter, and have since become significantly impaired.

Prior to filing this form, all prospective applicants shall first contact the foliage owner(s) to attempt to resolve the view impairment issue. Proof of this attempt in the form of a copy of the registered letter and return receipt sent to the foliage owner must be attached to this application. If no resolution is reached, then prospective applicants may complete and submit this form to the City.

If the application is for View Restoration, then upon receipt of this completed form, a Staff member will schedule a pre-application meeting with all of the applicants and foliage owners involved and with one View Restoration Mediator. The purpose of the pre-application meeting is to discuss the City's view restoration process with all of the property owners involved and to attempt to resolve the view impairment issues in order to avoid the filing of a formal application. If the foliage owner(s) fail to attend a pre-application meeting within 60 days of the date that this form is filed, or if no agreement is reached, then the early neighbor consultation process shall be deemed complete and a formal application may be submitted.

Subsequent to Staff verification of an applicant's documentation of view photograph, View Preservation applications require a site visit by City Staff to verify that a significant view impairment exists. If the subject foliage significantly impairs the view as verified by City Staff, then Staff shall contact the foliage owner requesting that the foliage trimming/removal be performed in a voluntary manner. If the foliage owner(s) does not voluntarily perform the work, then the early neighbor consultation process shall be deemed complete and a formal application may be submitted.

Please indicate the type of application you are filing by checking the appropriate box below:

VIEW RESTORATION PERMIT (VRP)	
VIEW PRESERVATION PERMIT (VPP)	

Submitted:

Notice of Intent to File

View Restoration Permit No.
or

View Preservation Permit No.

APPLICANT(S) INFORMATION

Applicant No. 1

Name: _____

Address: _____

Telephone: _____ (home) _____ (work)

Please describe your specific efforts to attempt to resolve conflict with each foliage owner.

Applicant No. 2

Name: _____

Address: _____

Telephone: _____ (home) _____ (work)

Please describe your specific efforts to attempt to resolve conflict with each foliage owner.

Please attach additional sheet for more applicants

View Restoration Permit Pre-Application Meeting Dates And Times: Pre-application meetings are held during City Hall business hours, Monday thru Friday. The meetings may occur between the hours of 8:00 AM and 10:00 AM, and again between 2:00 PM and 4:00 PM. Please select three dates and times when all of the applicants will be available and allow at least 1-2 hours for the meeting. **The first date selected must be at least 30 days after this form is submitted to the City.**

<u>Date</u>	<u>Time</u>

Please do not fill out above table if you are a View Preservation permit applicant

The foliage owner(s) will be given 10 business days to choose from one of the meeting dates and times indicated above. Upon selection of a date by the foliage owners, a five-day notice of the pre-application meeting date and time will be given to all parties involved.

FOLIAGE OWNER(S) INFORMATION

Foliage Owner No. 1

Name: _____

Address: _____

Telephone: _____ (home) _____ (work)

Foliage Owner No. 2

Name: _____

Address: _____

Telephone: _____ (home) _____ (work)

Please attach additional sheets for more foliage owners

Please describe each applicant's view, viewing area, and indicate the location, type and approximate height of the foliage that creates significant view impairment.

APPLICANT		VIEWING AREA*	VIEW**
No.	NAME		
1			
2			
3			
4			

*The viewing area is limited to the primary living areas on the main floor of the residence or, if no view is from within the primary structure, to gathering areas outdoors generally within 10 feet of the residence, excluding those areas within the required setbacks.

** Protected views are "far views" which include views of the ocean, offshore islands, the Los Angeles basin, city lights, harbor, shoreline, and prominent landmarks and "near views" which include scenes located on the peninsula including a valley, ravine, equestrian trail, pastoral environment or any natural setting. Views of vacant developable land, distant mountains not normally visible and the sky are not protected.

FOLIAGE OWNER NO. 1		
Name: _____		
Address: _____		
FOLIAGE TYPE	HEIGHT*	APPLICANTS AFFECTED

** Approximate height as measured from the base of the tree*

FOLIAGE OWNER NO. 2		
Name: _____		
Address: _____		
FOLIAGE TYPE	HEIGHT*	APPLICANTS AFFECTED

Applicant No. 1 Signature

Date

Applicant No. 2 Signature

Date

Pursuant to the View Restoration and Preservation Guidelines, applicant(s) must show proof of contact with the foliage owner(s) prior to submittal of this application.

I/We have made an attempt to contact the foliage owner(s) prior to the submittal of this application and have attached a copy of the registered letter and return receipt sent to the foliage owner.

YES

☐

NO

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