

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2022

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
1/5/2022	1/5/2022	Aila Shibao	<p>The total number of public outdoor lights located at a public park or other recreational areas in RPV, and where each light is located (park buildings, roadway, office buildings, etc;)</p> <p>The amount of power each light (that is located at a public park or other recreational area) draws each year and month, and the type of the lightbulb utilized (LED, incandescent, etc;).</p> <p>Upfront cost for the purchase of each light (for each type), as well as the supplier and name of the light.</p> <p>Annual costs for the power utilized by each light (located at a public park or other recreational area in RPV).</p> <p>Costs for the annual maintenance and repair of the lights (in parks and recreational areas) that are LED.</p> <p>Costs for the annual maintenance and repair of lights that are not LED, classified by the type of the lightbulb used (LED, incandescent, etc).</p>	1/5/22 AA Zweizig forwarded request to staff. 1/17/22 AA Zweizig responded. Awaiting response from requestor. 1/24/22 AA Zweizig sent follow up email. 1/25/22 Requestor notified staff they no longer want responsive documents. Closed.
1/10/2022	1/10/2022	Sam Pobee	Requested a report or copies of all commercial & residential building permits issued between 12/21-12/31 which includes permits #, issue date, site address- including lot # & subdivision , valuation of work, description of work, contractor & owner information.	1/10/22 Building and Safety Staff completed.
1/10/2022	1/10/2022	Julianus Morena	Requesting business license list for : 1. DTTM OPERATIONS INC, 2. THE TRUMP ORGANIZATION, 3. THE TRUMP ORGANIZATION INC 4. Donald J. Trump 5. Donald John Trump 6. Ivana Marie Ivanka Trump 7. Eric Frederick Trump	1/10/22 AA Momoli completed.
1/11/2022	1/11/2022	Suki Song	Requesting building permits for 2079 General St	1/11/22 Building and Safety Completed.
1/11/2022	1/11/2022	Tanner Lankford	Request for shapefile containing ALL address points, zoning, and zip codes within the city	1/11/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
1/12/2022	1/12/2022	Laura Ellison	Request for all records regarding sums that the City has paid out to repair damage caused by city owned trees on homeowners property in the period 2015 to 2021. Also want information on work that city crews performed to repair damages even if money damages were not paid.	1/12/22 AA Zweizig forwarded request to staff. 1/24/22 AA Zweizig responded. Complete.
1/13/2022	1/13/2022	Anne Chu	Request for permits for the property 5515 Shoreview Drive	1/13/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
1/16/2022	1/17/2022	Young OK Lee	Request for permits for the property 4129 Exultant Drive	1/17/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
1/17/2022	1/18/2022	Danny Gutierrez	Request for a list of properties that are on the City's demolition list and a list of properties that may be abandoned. Request lists to include the address and deed holder's name.	1/18/22 AA Zweizig forwarded request to staff. 1/19/22 CDD DD Silva reached out to requestor. Awaiting response from requestor. 1/25/22 AA Zweizig sent follow up email. Requestor notified staff they are interested in production. 1/25/22 AA Zweizig responded. Complete.
1/18/2022	1/18/2022	Lisa Chatar (SmartProcure)	Request for purchasing records from 10/06/21 to present.	1/18/22 AA Zweizig forwarded request to staff. 1/25/22 AA Zweizig responded. Complete.

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1/18/2022	1/18/2022	Scott Johnson	Request for geotechnical (soils) reports, grading plans, construction drawings, building permits, foundation plans, civil plans, correspondence etc. for the property located at 22 Mustang Road	1/18/22 AA Zweizig forwarded request to staff. 1/25/22 AA Zweizig responded. Complete.
1/18/2022	1/18/2022	Madeleine McJones	Request for all record and permits for Lot 1- Block 3 TRACT 14118 APN 7572-003-001	1/18/22 CDD DD Silva received request. 1/27/22 AA Zweizig sent 14-day extension letter. 2/3/22 AA Zweizig responded. Complete.
1/18/2022	1/19/2022	Judy Gao	Request for permits for the property 26922 Fond Du Lac Road	1/19/22 AA Zweizig forwarded request to staff. 1/20/22 BI1 Molina responded. Complete.
1/19/2022	1/19/2022	Tia Moreno	Request for permit history, original building permit, certificate of occupancy, additions, alterations, reroof, retaining wall, pool, spa, mechanical, plumbing, electric, solar for the property 28016 Ridgebluff Ct	1/19/22 AA Zweizig forwarded request to staff. BI1 Molina responded. Complete.
1/19/2022	1/19/2022	Braden Mineer (Data Collection)	Request for commercial and residential building permits issued between 1/1/22-1/17/22.	1/19/22 AA Zweizig forwarded request to staff. 1/20/22 BI1 Molina responded. Complete.
1/19/2022	1/19/2022	Luke Yeh	Request for Code Complaint records relating to building activity at 28048 Palos Verdes Drive East around March 2018.	1/19/22 AA Zweizig forwarded request to staff. 1/27/22 AA Zweizig responded. Complete.
1/20/2022	1/20/2022	Eric Lipton	Request for golf fees for Trump National Golf Course from January 1, 2019 to present.	1/20/22 Request received through Finance. AA Zweizig responded. Complete.
1/20/2022	1/20/2022	Camila Lopez	Request for the most recent active or inactive business license for the business doing business at 28358 South Western Avenue	1/20/22 AA Zweizig forwarded request to staff. 1/25/22 AA Zweizig responded. Complete.
1/22/2022	1/24/2022	Veronica Xu Resh	Request for permits for the property 28717 Cedarbluff Drive	1/24/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
1/22/2022	1/24/2022	Brad Hansen	Request for permits for the property 1849 Jaybrook Dr.	1/24/22 AA Zweizig forwarded request to staff. 1/25/22 AA Zweizig responded. Complete.
1/24/2022	1/24/2022	Wyatt Stucker	Requesting all permits for 2146 W Toscanani Dr	1/24/22 AA Momoli forwarded request to staff. 1/25/22 AA Zweizig responded. Complete.
1/24/2022	1/25/2022	Ahmad Holmes	Request for a copy of the current copier contract and the corresponding RFP to go along with it. If the City has a separate managed print services contract on the desktop printers, request for a copy of contract.	1/25/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
1/25/2022	1/25/2022	Eman Dalili	Requesting permits for 6070 Woodern Dr and case documents	1/25/22 CC Takaoka received. 1/25/22 Complete.
1/26/2022	1/26/2022	Erika Carnegie	Request for any soils and geologic engineering data/grading documents, as-built geology, compaction reports and the oversized document/map or maps for a site at 964 Via Rincon Avenue	1/26/22 AA Zweizig forwarded request to staff. 1/27/22 AA Zweizig responded. Complete.
1/26/2022	1/26/2022	Tad Shafer	Requesting electronic copies of building permits, certs of occupancy, mechanical, electrical and plumbing permits, and any violations or geo/soils reports associated for the property 18 Stallion.	1/26/22 AA Zweizig forwarded request to staff. 1/27/22 AA Zweizig responded. Complete.
1/27/2022	1/27/2022	Flora Rodriguez	Request for permit history, building, electrical, mechanical, plumbing, sewer, certificates of occupancy, re-roof, any additions, alterations, solar, spa, pool for the property 28016 Ridgebluff Court	1/27/22 AA Momoli forwarded request to staff. 2/3/22 Complete
1/28/2022	1/28/2022	Cristina Flores Collins & Collins Robert Yap	UUT inquiry for correspondence	2/8/22 CC responded 2/15 add'l response provided. Complete.
1/28/2022	1/28/2022	Rob Ponce	Video from cameras located at 33°44'58.6"N 118°23'33.2"W	1/28/22 CC Takaoka responded. Completed.
1/31/2022	1/29/2022	Herb Stark	Requesting names and locations of all pending restricted parking areas in the city. The names and location of all and pending neighborhoods that have restricted cameras under the security camera grant program	1/31/22 AA Momoli forwarded request to staff. 2/1/22 Complete

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1/31/2022	1/31/2022	Lisa Shusto	Requesting all building permits on file for 30153 Cartier Drive. Also, the design and any repair drawings are on file for viewing.	1/31/22 AA Momoli forwarded request to staff.2/7/22 Complete
2/2/2022	2/2/2022	Sam Pobee	Requesting a report or copies of all commercial & residential building permits issued 1/18-1/31 which includes permits #, issue date, site address- including lot # & subdivision , valuation of work, description of work, contractor & owner information.	2/2/22 AA Completed.
2/2/2022	2/2/2022	Herb Stark	Requesting Contract cost for ParkMobile at Del Cerro, Contract period and start date City's share of rental, Cost of city staff to monitor and implement the system for the peroid of the contract,City's Installation costs and Total funds received to date versus number of paid users, and date by week	2/22/22 AA Momoli forwarded request to staff. 2/14/22 Complete
2/2/2022	2/2/2022	Municipalities	Requesting total costs associated with employee full names, job title, compensation, total cost of incurred by the employer for providing retirement and health benefits, and over time pay.	2/2/22 AA Momoli forwarded request to staff.2/9/22 Complete
2/3/2022	2/3/2022	Paul Cai	Requesting grading documents, geo/soil reports city review/ approcal letter, and copaction reports for 3281 Crownview Dr	2/3/22 AA Momoli forwarded request to staff.2/9/22 Complete
2/3/2022	2/4/2022	Madeleine McJones	Request for information regarding the property 3 Tangerine Road	2/7/22 AA Zweizig forwarded request to staff. 2/11/22 CEO Monroy met with requestor and produced responsive records. Complete.
2/4/2022	2/4/2022	Erika Carnegie	Request for any soils and geologic engineering data/grading documents, as-built geology, compaction reports and the oversized document/map or maps for a site at 964 Via Rincon Avenue	2/4/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
2/8/2022	2/8/2022	Erika Carnegie	Requesting Were looking for any soils and geologic engineering data/grading documents, as-built geology, compaction reports and the oversized document/map or maps for a site at 732 Cloydan Road	2/8/22 AA Momoli forwarded request to staff. 2/15/22 Complete
2/10/2022	2/10/2022	Joseph Jones	Active Buisness license list for the year 2022	2/10/22 AA Momoli forwarded request to staff.2/22/22 Informed requestor - waiting on our IT department to update city page.3/1/22 Complete
2/14/2022	2/14/2022	Rob Ponce	Requesting permit records for 29215 N Trotwood Ave.	2/14/22 AA Momoli forwaded request to staff. Complete
2/15/2022	2/15/2022	Mark Blanchette	Requesting copies of building permits/ plans for 2325 Palos Verdes Dr. West	2/15/2022 AA Momoli forwaded request to staff.Complete
2/16/2022	2/16/2022	Sam Pobee	Requesting copies of all commercial & residential building permits issues between 2/1-2/15; to include permit #, issue date, site address- including lot #, subdivision, valuation of work, description of work, and contractor & owner information.	2/16/22 AA Momoli forwarded request to staff.Complete
2/16/2022	2/16/2022	Norman Lucas	Requesting building permits for address 1802 Santa Rena Drive	2/16/22 Building and Safety staff responded & completed.
2/17/2022	2/17/2022	Tia Moreno	Request for information regarding the property 7240 Crest Rd	2/17/22 AA Zweizig forwarded request to staff. 2/18/22 AA Zweizig responded. Complete.
2/18/2022	2/18/2022	Brian Shearer (Center for Contract Compliance)	Request for Notice of Completion for the Coastal Bluff Fencing Project	2/18/22 AA Zweizig responded. Complete.
2/18/2022	2/18/2022	Michelle Cardenas	Request for all bids related to the Ladera Linda Community Park Project	2/18/22 AA Zweizig forwarded request to staff. 2/21/22 AA Zweizig responded. Complete.
2/21/2022	2/21/2022	Louis Cetorelli	Request for all building permits, certificate of occupancy, additions, alterations, reroof, sewer, pool, spa, mechanical, plumbing, electric for the property 29700 Knoll View Drive	2/21/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.

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2/22/2022	2/22/2022	Matthew Dragich	Request for plumbing permits for septic system for the property 29254 Palos Verdes Drive East	2/22/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
2/24/2022	2/24/2022	Parviz Azar	Request for geotechnical soils report for 6805 Vallon Drive	2/24/22 AA Zweizig responded. Complete.
2/25/2022	2/25/2022	Andrew Mersmann	Requesting original home plans for 30327 Rhone Drive	2/25/22 AA Momoli forwarded request to staff.3/1/22 Complete
3/1/2022	3/1/2022	Claudia Romero	Request for geotechnical soils reports for 6815, 6805, and 6821 Vallon Drive	3/1/22 AA Zweizig responded. Complete.
3/1/2022	3/1/2022	Greg Bressanj	Request for a copy of the City's Street Lighting Maintenance Service Contract with Siemens	3/3/22 AA Zweizig responded. Complete.
3/1/2022	3/1/2022	Claudia Romero	Requesting geotechnical soil reports for 2741,2747,2737 Vista Mesa	3/1/22 AA Momoli forwarded request to staff. 3/10/22 Building and Safety Staff responded Complete.
3/2/2022	3/2/2022	Sam Pobee	Requesting a report or copies of all commercial & residential building permits issued 2/16-2/28 which includes permits #, issue date, site address- including lot # & subdivision , valuation of work, description of work, contractor & owner information.	3/2/22 AA Momoli forwarded request to staff. 3/14/22 Complete.3/16 Staff provided additional documents
3/8/2022	3/8/2022	Hanna Monservas	Request for list of addresses of all the residential properties in violation of the City's Municipal Code and its corresponding violations (lack of landscape maintenance, debris or trash, poorly maintained house paint/trim, etc.) for the months of January and February 2022	3/2/22 AA Momoli forwarded request to staff.3/17/22-14 day extension letter sent.3/30/22 Complete
3/9/2022	3/9/2022	Cheryl Strimling	Requesting UUT tax verification for gas and electric and if there are any expected changes.	3/9/22 Finance department received. 3/11/22 Finance Staff completed
3/10/2022	3/10/2022	Matthew Dragich	Requesting plumbing permits for 19 Bronco Dr	3/10/22 AA Momoli forwarded request to staff.Complete
3/11/2022	3/11/2022	Bryan Yue	Requesting permits and any liens for 6608 Via Siena	3/11/22 AA Momoli forwarded request to staff.
3/11/2022	3/11/2022	Aila Shibao	Requesting copies of Southern California Edison Electric Bills/Invoices given directly from SCE for the last 12 months for all RPV public properties	3/11/22 AA Momoli forwarded request to staff. 3/14/22 CC Takaoka requested appointment or deposit. Awaiting response.3/29/22 Requestor is non responsive.
3/11/2022	3/14/2022	Erin Mone	Requesting who lives at the address of 28615 Coveridge Dr	3/14/22 AA Momoli reached out to caller, requestor withdrew her request.
3/13/2022	3/14/2022	Louis Cetorelli	Requesting all building permits for 15 Golden Spur Lane	3/14/22 AA Momoli forwarded request to staff. Building and safety completed
3/14/2022	3/14/2022	Cameron Virjee	Requesting First name, last name, title, and salary of all city employees.	AA Momoli forwarded request to staff.3/21/22 Complete
3/15/2022	3/15/2022	Susan Kacobs CivilGrid	requesting utility data	3/29/22 provided update 4/22/22 CC Takaoka forwarded documents
3/17/2022	3/17/2022	Sam Pobee	Requesting a report or copies of all commercial & residential building permits issued between 3/1-3/15. Reports are to include permmit # and issue date, site address- including lot # & subdivision, valuation of work, description of work, contractor & owner information.	AA Momoli forwarded request to staff. Complete
3/17/2022	3/17/2022	Michelle Cardenas	Request for all bids related to the Ladera Linda Community Park Project	3/17/22 AA Zweizig forwarded request to staff. 3/24/22 AA Zweizig responded. Complete.
3/18/2022	3/18/2022	Ornella Green	Request for permits for the property 3157 Crownview.	3/18/22 AA Zweizig forwarded request to staff. 3/21/22 AA Zweizig responded. Complete.

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3/21/2022	3/21/2022	Melissa Grimes	Requesting record substructure AS-BUILT maps of your utility for the area(s) highlighted in the attachment(s). Please include all pages as they pertain to map sets for the requested areas. It is important to be able to show direction with off-sets even if the extra sheets are outside of our project limits.	3/21/22 AA Momoli forwarded request to staff. Complete. 3/28/22 additional information provided
3/21/2022	3/21/2022	Janet Chen	Requesting records/permit history for 26912 Grayslake Rd	3/21/22 AA Momoli forwarded request to staff. Complete
3/22/2022	3/22/2022	Veronica Xu Resh	Request for whether the built sunroom at 28312 Lunada Ridge Drive was permitted.	3/22/22 AA Zweizig forwarded request to staff. 3/24/22 AA Zweizig responded. Complete.
3/22/2022	3/22/2022	Jeff Lewis	Request for Elkmont Canyon documents and correspondence from 9/25/20 to present	3/22/22 AA Zweizig forwarded request to staff. 4/1/22 AA Zweizig sent 14-day extension letter. 4/14/22 AA Zweizig responded. Complete.
3/24/2022	3/24/2022	Dawn Del Bello	Request for Business License information.	3/24/22 AA Zweizig forwarded request to staff. 3/28/22 AA Zweizig responded. Complete.
3/24/2022	3/24/2022	Veronica Xu Resh	Request for whether the 5th bedroom at 28312 Lunada Ridge Drive was permitted.	3/24/22 AA Momoli forwarded request to staff. 3/24/22 AA Zweizig responded. Complete.
3/24/2022	3/24/2022	Kevin Young	Requested for any soil reports and or grading reports/plans for 29029 Covecrest Drive	3/24/22 AA Momoli forwarded request to staff. 4/5/22 Complete
3/25/2022	3/25/2022	Reuven Eden	Requesting information on custodial responsibility on the passing of his mother	3/25/22 AA Momoli provided information and completed request.
3/25/2022	3/25/2022	Jeff Davani	Request did not contain address information.	3/25/22 AA Momoli reached out to requestor for more information. 3/29/22 follow up email sent. Non responsive.
3/25/2022	3/25/2022	Janet Gagliano	Requesting copies of the California - City of Rancho Palos Verdes's financial records concerning unclaimed, uncashed, undeliverable, and/or outstanding funds or obligations due back to non-individuals (businesses), including any and all: • Checks or warrants issued for payments on obligations incurred by any agency, department, office, or other authorized authority that have remained outstanding. • Amounts on deposit that are held in trust for recipients whose whereabouts are unknown, including instances in which payment was never attempted, payment was never requested, and/or instances when payments were returned as undeliverable. Such payments may relate to (but are not limited to) tax refunds/overages/refunds, overpayments, vendor payments, cash deposits, cash escrows, and unsuccessful electronic fund transfers.	3/25/22 AA Momoli provided request to staff. 4/5/22 Complete
3/28/2022	3/28/2022	Matthew Dragich	Request for plumbing permits for septic system for the property 15 Golden Spur	3/28/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
3/30/2022	3/30/2022	Sam Pobee/Braden Mineer (Data Collection)	Request for commercial and residential building permits issued between 3/16/22-3/30/22.	3/30/22 BI II Rasor received request. 3/30/22 AA Zweizig responded. Complete.
3/31/2022	3/31/2022	Ann Fenske	Requesting a hillside diagram for 1850 Redondela Drive	3/31/22 Code Enforcement provided request to AA Momoli. 4/5/22 Complete
4/1/2022	4/1/2022	Carlos Martel	Request for a copy of the allegation involving Code Enforcement Case ID#: CPM2022-0042.	4/1/22 AA Zweizig forwarded request to staff. 4/7/22 AA Zweizig responded. Complete

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4/1/2022	4/1/2022	Matthew Dragich	Request for plumbing permits for septic system for the properties 6608 Via Siena and 2422 Colt Rd.	4/1/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
4/5/2022	4/1/2022	Reiko Michlig	Requesting permit history for 1927 Upland Street	4/5/22 AA Momoli forwarded request to staff.4/8/22 Complete
4/5/2022	4/5/2022	Talon Watson	Requesting open builing code violations, open zoning code violations, fire code violations, approved site plans, special permits, conditional/special use permits, certificate of occupancy for property, project plans for 6600 Beachview Drive, (& 6568 Beachview Drive & 32622, 32636, 32640, 32650, 32658 & 32664 Nantasket Drive)	4/5/22 AA Momoli forwarded request to staff.4/14/22 Complete
4/5/2022	4/5/2022	Stephen Vaisa	Requesting permit information for 5647 Sunmist Dr. Rancho Palos Verdes, CA 90275	4/5/22 AA Momoli forwarded request to staff.4/8/22 Complete, waiting for payment on remainder documents
4/5/2022	4/6/2022	Matthew Dragich	Requesting plumbing permits for 2309 Colt Rd	4/6/22 AA Momoli forwarded request to staff. Complete
4/6/2022	4/6/2022	Michael Sabo	Requesting records on generation , storage, spills or releases of hazardous materials at the following parcels; apn 7581023037, apn 7581023035, apn 7573003016, apn 7572012028, and apn 7572012029	4/6/22 AA Momoli forwarded request to staff. 4/14/21 Complete
4/7/2022	4/7/2022	Catherine Henao	Request for a list of all property addresses that received code enforcement citations issued between March 1st - March 31st, 2022	4/7/22 AA Zweizig forwarded request to staff. 4/12/22 AA Zweizig responded. Complete.
4/7/2022	4/7/2022	Susan Chapman	Requesting Fire/CUPA records (e.g., HAZMAT and/or wastes, ASTs, USTs, LUSTs, septic systems, inspections, violations, complaints, incidents and/or cleanup reports) that may be available for 29000 S. Western Avenue, Rancho Palos Verdes, CA 90275 (APN 7445-005-010)	4/7/22 AA Momoli forwarded request to staff. 4/13/22 Complete
4/7/2022	4/7/2022	Susan Chapman	Requesting Any building permits (permits only; no copyrighted materials such as plans or calculations are wanted) for property located at 29000 S. Western Avenue, Rancho Palos Verdes, CA 90275 (APN 7445-005-010).	4/7/22 AA Momoli forwarded request to staff. 4/12/22 Complete
4/8/2022	4/8/2022	Rene Blackshire	Requesting permit history for 3 Coach Road	4/8/22 AA Momoli forwarded request to staff.4/12/22 Complete
4/8/2022	4/8/2022	Danny Huerta	Requesting Building Permit for the original building shell. Original Certificate(s) of Occupancy (C of Os). ,Any current code violations or complaints at the above-referenced property. What current Building Code is enforced? ,the zoning classification (not a zoning verification letter). , Most recent fire inspection report. When was the last Fire Department Inspection? How often does the Fire Department inspect this property? , Any current or outstanding fire code violations. , Records of any hazardous materials, spills, environmental clean-up, or investigation incidents. , Records of any wells, septic, or above- or under-ground storage tanks.,Records for wastewater discharge permits, stormwater discharge permits, air quality permitting. for 6600 Beachview Dr.,	4/8/22 AA Momoli forwarded request to staff. 4/18/22 AA Zweizig sent 14-day extension letter.4/19/22 Complete
4/8/2022	4/8/2022	Ginger Jensen	Requesting Tax revenue that was collected by the City of Rancho Palo Verdes during FY 20-21, as well as the TOT rate applied at that time.	4/8/22 AA Momoli forwarded request to staff.4/14/22 Complete
4/11/2022	4/10/2022	Susan Chapman	Requesting building permits (permits ONLY, no copyrighted materials such as plans or calculations are wanted) for property at 28924 S. Western Avenue,	4/11/22 AA Momoli forwarded request to staff.4/13/22 Complete

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4/11/2022	4/10/2022	Susan Chapman	Requesting HAZMAT and/or wastes, ASTs, USTs, LUSTs, septic systems, inspections, violations, complaints, incidents and/or cleanup reports) that may be available for 28924 S. Western Avenue,	4/11/22 AA Momoli forwarded request to staff. 4/20/22 Complete
4/11/2022	4/11/2022	Isam Hasenin	Request for copies of current and past agreements from 2017 to present to provide building safety services such as building plan review, building plan check, inspection and/or permit technician services.	4/11/22 AA Zweizig forwarded request to staff. 4/18/22 AA Zweizig responded. Complete.
4/13/2022	4/13/2022	Sam Pobee	Requesting a report of all commercial & residential building permits issued on between 3/31-4/11 which, include permits, issue date, site address- including lot # & subdivision, valuation of work , description of work, contraqctor& owner information.	4/13/22 AA Momoli forwarded request to staff. Complete
4/14/2022	4/14/2022	Shannon Hoye	Requesting permits for 4380 Dauntless Dr	Building and Safety staff responded and completed 4/14/22
4/17/2022	4/18/2022	Mark Bogetich	Request for list of lobbyists registered with the City	4/18/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
4/18/2022	4/18/2022	Tayeb Ayat	Request for digital copies of Approved maps and permits, and inspection reports for structural, framing and foundation, 2003-2005 records (When they built the second floor to house), permit and inspection for property at 32346 Phantom Drive	4/18/22 AA Zweizig forwarded request to staff. 4/25/22 BI I Molina responded. Complete.
4/18/2022	4/18/2022	Lisa Chatar (SmartProcure)	Request for purchasing records from 1/17/22 to present.	4/18/22 AA Zweizig forwarded request to staff. 4/21/22 AA Zweizig responded. Complete.
4/18/2022	4/18/2022	Yelena Krecsko	Request for copies for obtained copies, reports, and instructions for the property address 5087 Silver Arrow Drive	4/18/22 AA Zweizig forwarded request to staff. BI I Molina responded. Complete.
4/18/2022	4/18/2022	Charles Brown	Request for copies of all permits issued for the repair of the storm drain near 6631 Ocean Crest Dr. RPV, in years 1999/2000 and 2005/2006. Modified request to include who pulled any permits for modification, repair, construction/installation and to also include the years 1980/1981.	4/18/22 AA Zweizig forwarded request to staff. 4/28/22 AA Zweizig responded. Complete.
4/18/2022	4/19/2022	Chris Butcher	Request for contracts and two most recent invoices for services for telephone, internet, VOIP, and/or Analog or Hybrid on-premise phone system hardware.	4/19/22 AA Zweizig forwarded request to staff. 4/25/22 AA Zweizig notified requestor that production is large and would require a deposit. 4/29/22 AA Zweizig sent 14-day extension letter. 5/13/22 AA Zweizig responded and provided contracts. Notified requestor deposit would be required for hard copy production or to schedule an appointment to review documents.
4/19/2022	4/19/2022	Vanessa Pocock	Request for informationfor the property 30047 Knoll View.	4/19/22 AA Zweizig forwarded request to staff. BI I Molina and AA Zweizig responded. Complete.
4/20/2022	4/20/2022	Tia Moreno	Requestinb permit history, , original building permit, certificate of occupancy , additions, alterations, reroof, sewer, solar, retaining walls, spa, mechanical, plumbing, and electric for 29615 N. Enrose Ave	AA Momoli forwarded request to staff. Complete
4/22/2022	4/22/2022	Sean Paden	Requesting All documents related to Building Permit Application Number BLD2008-0019, pertaining to the real property located at 32540 Seahill Drive, including but not limited to notes from any and all inspectors concerning said application.	4/22/22 AA Momoli forwarded request to staff. Complete
4/22/2022	4/25/2022	Erica Calloway	Request for copies of all building permits, certificates of occupancy and code copies of all building permits, certificates of occupancy and code from year built to current	4/25/22 AA Zweizig forwarded request to staff. 4/29/22 AA Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2022

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/25/2022	4/25/2022	James Brennan	Requesting survey, plot plan, and any architectural plans for 6983 Verde Ridge rd	4/25/22 AA Momoli forwarded request to staff. 5/3/22 Complete
4/25/2022	4/25/2022	Ali Zaghari	Requesting All email communications and other correspondences exchanged between the City of Rancho Palos Verdes View Preservation and Restoration Department and Code Enforcement Department and Reid and Eri Maeda related to the View Preservation and Code Enforcement case filed by Ali & Azam Zaghari starting in 2021 to present.	4/25/22 AA Momoli forwarded request to staff. 5/5/22 14-day extension letter sent. 5/19/22 AA Zweizig sent first determination letter. 6/30/22 AA Zweizig responded. Complete.
4/25/2022	4/25/2022	Nader Tavassoli	Requesting Any compaction report - tract grading report - geotechnical/soil reports for 29108 S Highmore Ave	4/25/22 AA Momoli forwarded request to staff. Complete
4/27/2022	4/27/2022	Sam Pobee	Requesting a report or copies of all Commercial & Residential Building permits issued between 4/12/2022 to 4/25/2022. Report to include-if possible: Permits # & Issue Date, Site Address-including lot # & Subdivision, Valuation of work, Description of work, Contractor & Owner information.	4/27/22 AA Momoli forwarded request to staff. Complete
4/27/2022	4/27/2022	Claudia Cortes	Request for geotechnical soils reports for 2741, 2753 & 2747 Vista Mesa Drive	4/27/22 AA Zweizig responded. Complete.
4/27/2022	4/27/2022	Brittny Hummel	Request for records pertaining to the improvements made for the driveway to identify where the existing storm drain pipe is located at 30504, 30502, and 30506 Palos Verdes Drive West	4/27/22 AA Zweizig forwarded request to staff. 5/5/22 AA Zweizig responded. Complete
4/29/2022	4/29/2022	Peter Mokler	Request for street improvement plan and parcel boundaries for 57 Via Del Cielo (APN 7582-022-095).	4/29/22 AA Zweizig forwarded request to staff. 5/9/22 AA Zweizig sent 14-day extension letter. 20220523 AA Zweizig responded. Complete.
4/29/2022	4/29/2022	Matthew Dragich	Request for permits regarding plumbing/septic system for 18 Stirrup Rd.	4/29/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
5/4/2022	5/5/2022	Jeff Mangarpan	Requesting All original and renewal applications for business license for Augello aka Christy's Swim School, 6420 Via Canada. Copy of 2022 Business license and any amendments Any internal notes or correspondence regarding complaint filed by us about the swim school through Code Enforcement	5/5/22 AA Momoli forwarded request to staff. 5/16/22 14-day extension letter sent. 5/26/22 Complete. 6/2/22 Determination letter sent. 6/8/22 Complete.
5/5/2022	5/5/2022	Yushan Ouyang	Requesting as build drawing, "site plan" and "floor plan" or any records of this located at 6542 Ocean Crest B306, Rancho Palos Verdes, CA 90275,	5/5/22 AA Momoli forwarded request to staff. 5/10/22 Complete
5/5/2022	5/5/2022	Shan Gao	Requesting documents for 29631 Whitley Collins Dr, Rancho Palos Verdes, CA 90275	5/5/22 AA Momoli forwarded request to staff. Complete
5/9/2022	5/9/2022	David Teetz	Request for Roadway closure documents, construction permits, and temporary traffic control plans pertaining to the construction at 627 Silver Spur Road and the nearby intersection of Silver Spur Road and Drybank Road between October 1, 2019 and November 30, 2019.	5/9/22 AA Zweizig forwarded request to staff. 5/17/22 AA Zweizig responded. 5/18 requestor asked for clarification. 5/26/22 AA Zweizig responded to follow up. Complete
5/11/2022	5/11/2022	Sam Pobee/Braden Mineer (Data Collection)	Request for commercial and residential building permits issued between 4/26/22-5/8/22.	5/9/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
5/11/2022	5/11/2022	Bulty Team	Request for report on building residential and commercial permits issued since 2010 to present.	5/9/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2022

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/11/2022	5/11/2022	Kathy Labarbera	Request for documents for the following property addresses on Spindrift Drive: 85; 99; 100; 105; 108; 109; 112; 113; 119; 121; 122; 201	5/11/22 Requestor visited B&S counter and SA Carbajal provided documents. Complete.
5/16/2022	5/16/2022	Erika Carnegie	Request for any soils and geologic engineering data/grading documents, as-built geology, and compaction reports for a site at 3579 Seaglen Drive	5/16/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Staff notified requestor to schedule an appointment with B&S. Complete.
5/16/2022	5/16/2022	Erika Carnegie	Request for any soils and geologic engineering data/grading documents, as-built geology, and compaction reports for a site at 4304 Via Valmonte	5/16/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Staff notified requestor to schedule an appointment with B&S. Complete.
5/16/2022	5/16/2022	Erika Carnegie	Request for any soils and geologic engineering data/grading documents, as-built geology, and compaction reports for a site at 1228 Via Zumaya	5/17/22 AA Zweizig responded. Staff notified requestor to schedule an appointment with B&S. Complete.
5/17/2022	5/17/2022	Michelle Serrano	Request for existing permits at 1918 Trudie Drive	5/17/22 PT Delgado received request and responded. Complete.
5/18/2022	5/18/2022	Helene Kubo	Request for plans for property at 30955 Via La Cresta	5/18/22 AA Zweizig forwarded request to staff. 5/19/22 AA Zweizig responded. Complete.
5/22/2022	5/23/2022	Anas Abusharar	Request for soil Report of lot address: 8 Chaparral Ln	5/23/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
5/23/2022	5/23/2022	Melissa Grimes	Request for substructure AS-BUILT maps of your utility for the area(s) in Malaga Cove	5/23/22 AA Zweizig forwarded request to staff. 5/24/22 AA Zweizig responded. Complete.
5/24/2022	5/24/2022	Emma Clough	Request for information regarding the 2019 General Municipal Election	5/24/22 AA Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2022

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/25/2022	5/25/2022	Cheryl Atkinson	Requesting Business License application for eastview wellness center	5/25/22 AA Momoli forwarded request to staff. 6/3/22 Complete
5/25/2022	5/25/2022	Karen Llata	Request for information pertaining to the history of requestors home and building permits issued (27021 Freeport Road)	5/25/22 AA Zweizig forwarded request to staff. 5/26/22 BI I Molina responded. Complete.
5/26/2022	5/25/2002	Erica Calloway	Requesting copies of all building permits, certificates of occupancy and code enforcement files for 28901 S. Western Ave., Rancho Palos Verdes, CA 90275 Specifically the Marshall's located at this shopping center. from year built to current	5/26/22 AA Momoli forwarded request to staff. Complete
5/26/2022	5/26/2022	Vincent Acuna	Requesting a Complete and accurate List of Current Part-Time Employees including Name, Contact Number/Email, Address, Worksite Address, Classification, Department. -Submitted comments (by email, voicemail or other forms) from Non-Agenda Items From May 17, 2022 City Council Meeting	5/26/22 AA Momoli forwarded request to staff.6/3/22 Completed
5/31/2022	5/31/2022	Rudy Carbajal	Requesting building permits for 6711 Monero Drive	5/31/22 BS responded and completed
6/1/2022	1-Jun	Matthew Dragich	Requesting past permits regarding the septic system at 27783 Palos Verdes Dr. East, RPV, CA 90275. We are doing an inspection and are trying to find when it was installed and by who	6/1/22 AA Momoli forwarded request to staff.Complete
6/1/2022	1-Jun	Laura Ellison	Requesting all records within the past 10 years which show concrete repair work done on my driveway by city contracted crews. Within the past 10 years while a contracted crew was on my street repairing concrete that had been damaged by tree roots on Crest Rd a contractor approached me in my driveway and told me the city had a little more money in the budget and offered to repair my severely cracked driveway. I of course accepted and the work was performed. I want the record of that. I also want to come in to city hall and inspect all records where the city has paid out on claims where city owned tree roots have invaded sewer lines on private property	6/3/22 AA Momoli forwarded request to staff
6/2/2022	6/2/2022	Matthew Dragich	Requesting of past permits regarding the septic system. Address is 4220 Palos Verdes Dr. East, RPV	6/2/22 AA Momoli forwarded request to staff. Complete
6/6/2022	6/6/2022	David Leeper	Requesting records for address 3 Tangerine rd and requesting minutes for the years 1995-1996 with the key terms " Justin McJones, #3 Tangerine, sewage, and strong house"	6/6/22 Building and Safety forwarded request. 6/7/22 Complete
6/6/2022	6/6/2022	Tucson Zarabian	Request for Civic Center Master Plan documents and information from 2017 Survey and 2018 Workshop	6/6/22 SAA Waters received request. 6/8/22 SAA Waters sent response. 6/16/22 AA Zweizig sent 14-day extension letter. 6/29/22 AA Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2022

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/7/2022	6/7/2022	Theodore S. Wolter	1. All Department of Community Development files and related documents that regard, refer, or relate to 29902 Avenida Refinida, Rancho Palos Verdes, California, including but not limited to documents concerning building permits, planning approvals, view restoration, and complaints.; 2. All communications between the City of Rancho Palos Verdes and any person that regard, refer, or relate to view restoration at to 29902 Avenida Refinida, Rancho Palos Verdes, California.; 3. All internal City of Rancho Palos Verdes communications that regard, refer, or relate to 29902 Avenida Refinida, Diane Valine, Peter Starflinger, 29901 Avenida Esplendida, the occupants and/or owners of 29901 Avenida Esplendida, Derek Treherne, June Treherne, and/or 29901 Avenida Refinida.; 4. All communications between the City of Rancho Palos Verdes and Derek Treherne and/or June Treherne.; 5. All documents which regard, refer, or relate to view restoration concerning to 29901 Avenida Refinida, Rancho Palos Verdes, California.	6/7/22 AA Zweizig forwarded request to staff. 6/16/22 AA Zweizig sent 14-day extension letter and first production of documents. 7/1/22 AA Zweizig sent second production of documents. 7/11/22 AA Momoli sent determination letter and third production of documents. 7/21/22 AA Zweizig sent determination letter and fourth production of documents. 8/1/22 AA Zweizig notified requestor that remaining documents forthcoming on or before 8/5/22. 8/5/22 AA Momoli responded with final production. Complete
6/7/2022	6/8/2022	Bo Li	Request for blueprints for 28 Via Costa Verde	6/9/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
6/8/2022	6/8/2022	Jeffrey Stephen Pusey	Request for Los Angeles County Flood Control District easement at 28025 Calzada Drive	6/9/22 AA Zweizig forwarded request to staff. 6/13/22 AA Zweizig responded. Complete.
6/9/2022	6/9/2022	Sam Pobee	Requesting a report or copies of all Commercial & Residential Building permits issued between 5/24/2022 to 6/05/2022. Report to include-if possible: Permits # & Issue Date, Site Address-including lot # & Subdivision, Valuation of work, Description of work, Contractor & Owner information.	6/9/22 AA Momoli forwarded request to staff. Complete
6/12/2022	6/13/2022	Charles Brown	Request for all documents in the possession or control of RPV related to Lot Line Adjustment Applications in Tract 35045 made in 1980/1981 from the date of application to the date of recordation	6/13/22 AA Zweizig forwarded request to staff. 6/22/22 AA Zweizig responded. Complete.
6/13/2022	6/13/2022	Matthew Dragich	Request for any past permits regarding the septic/plumbing records for 27992 Palos Verdes Dr East	6/13/22 AA Zweizig forwarded request to staff. 6/15/22 AA Zweizig responded. Complete.
6/15/2022	6/15/2022	Matthew Dragich	Request for past permits regarding plumbing/septic system for the properties 77 Rockinghorse Rd and 45 Rockinghorse Rd	6/15/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
6/15/2022	6/15/2022	Sam Attal	Request for copies of the building permits, plot plan, certificates of occupancy, any old or existing violations, and other documents relative to the swimming pool located at:100 Terranea Way	6/15/22 AA Zweizig forwarded request to staff. 6/24/22 AA Zweizig responded.
6/16/2022	6/15/2022	Robert Reese	Requesting 1 - Construction Plans, Asbuilts for Drainage Structure on Narcissa Drive, approx. 500' north of Palos Verdes Drive South 2 - Easement or Agreement, recorded or unrecorded, for Drainage Easement at Structure noted above See AIN 7572-017-003	6/16/22 AA Momoli forwarded request to staff. 6/27/22 Complete
6/16/2022	6/16/2022	Valeria Deltreggia	Request for a copy of Ordinance 568	6/16/22 FD Nguyen received request. AA Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2022

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/17/2022	6/20/2022	Flora Rodriguez	Requesting 4335 ADMIRABLE DR. THE PERMIT HISTORY- ORIGINAL BUILDING PERMIT, CERTIFICATE OF OCCUPANCY, ANY ADDITIONS, ALTERATIONS, RE-ROOF, SEWER, SOLAR, POOL, SPA, RETAINING WALL, MECHANICAL, ELECTRICAL, PLUMBING. AND MICROFICHE	6/20/22 AA Momoli forwarded request to staff. 6/21/22 Complete
6/18/2022	6/19/2022	Victoria Wu	Request for records (incident reports, narrative police reports, memos) related to police chase from 6/17/22 along PVDW.	6/19/22 CC Takaoka responded. Complete.
6/20/2022	6/20/2022	William Fisher	Request for permits for 30419 Ganado Drive	6/20/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
6/21/2022	6/22/2022	Jacquelyn Gillette	Requesting all five bids from rfp auditing services in 2018	6/22/22 AA Momoli forwarded request to staff. 6/29/22 Complete
6/22/2022	6/22/2022	Sam Pobee/Braden Mineer (Data Collection)	Request for commercial and residential building permits issued between 6/6/2022 to 6/20/2022	6/22/22 AA Zweizig responded. Complete.
6/22/2022	6/22/2022	Charles Brown	Request for Purchase Agreement and Deed by which City acquired the title to Lot 26 of Tract 35045	6/24/22 AA Zweizig forwarded request to staff. 6/30/22 AA Zweizig responded. Complete.
6/27/2022	6/27/2022	John Tran	Requesting soil/geology and or grading documents for following address: 1. 3 VIA SUBIDA RNCHO PALOS VRDS CA 90275. APN: 7566-005-035 2. 2 VIA SUBIDA RNCHO PALOS VRDS CA 90275. APN: 7566-005-008 (Lot 3 and Lot 2 Tract number 28375)	6/27/22 AA Momoli forwarded request to staff. 6/29/22 Complete
6/27/2022	6/27/2022	Juan Mejia	Request for as-built documents of water, storm drain, and sewer maps for the address 27990 Palos Verdes Drive East	6/27/22 AA Zweizig forwarded request to staff. 7/7/22 Complete
6/28/2022	6/28/2022	Matthew Dragich	Requesting past permits for 3 mustang Rd, RPV, CA 90275. We are doing a septic inspection and need any old plumbing permits for the septic system.	6/28/22 AA Momoli forwarded request to staff. 6/30/22 AA Zweizig responded.
6/28/2022	6/28/2022	Sergio Lopez	Requesting building permits and as-built plans for project address located at 29681 Highpoint Road Rancho Palos Verdes, Ca. 90275	6/28/22 AA Momoli forwarded request to staff. 6/29/22 Complete
6/29/2022	6/29/2022	Matthew Dragich	Request for any past permits regarding the septic/plumbing records for 27992 Palos Verdes Drive East	6/29/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
6/30/2022	6/30/2022	Matthew Dragich	Request for records regarding the septic system for 2348 Sunnyside Ridge Rd	6/30/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
6/30/2022	6/30/2022	Alan Wojtalewicz	permits for 4821 Blackhorse	7/1/22 completed by Associate Planner Giang
7/1/2022	7/1/2022	Sabrina Chantler	Environmental info for 5640 Crestridge	7/1/22 CC Takaoka forwarded request to staff. 7/11/22 14- Day extension letter sent. 7/12/22 Complete
7/1/2022	7/1/2022	Matthew Dragich	Request for records regarding the septic system for 6616 Sunnyside Ridge Rd	7/1/22 CC Takaoka foward request to staff. 7/11/22 Complete
7/1/2022	7/1/2022	Charles Brown	All records (including reports, videos, etc.) related to the inspection, maintenance, repair and/or replacement of the Storm Drain (or any part thereof) located on Island View Dr.	7/1/22 CC Takaoka forwarded request to staff. 7/11/22 14-Day extension letter sent. 7/12/22 Requestor
7/1/2022	7/1/2022	Charles Brown	All documents dated within the past 10 years relating to the use of heavy machinery such as (but not limited to) bulldozers, Bobcats, etc. for the purpose of clearing vegetation/brush from the property (AIN 7583-039-031) above the Storm Drain located at the west end of Ocean Crest Drive, Rancho Palos Verdes.	7/11/22 CC Takaoka sent response. Completed.
7/1/2022	7/1/2022	Maria @ Socalccc.	Documents related to Ladera Linda bids	7/1/22 CC Takaoka foward request to staff. 7/11/22 14-Day extension letter sent. 7/12/22 Complete

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2022

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/1/2022	7/1/2022	CJ Reyes	Documentes related to 5987 Peacock Ridge Rd Unit 214	7/6/22 CC forwarded request to staff. 7/11/22 Complete
7/6/2022	7/6/2022	Matthew Dragich	Septic systems for 2831 Via El Miro	7/6/22 AA Momoli forwarded request to staff. 7/7/22 Complete
7/6/2022	7/6/2022	Avazeh Pourhamzeh	documents related to 27646 Tarrasa Drive	7/11/22 CC sent responsive documents. Completed.
7/6/2022	7/6/2022	Tia Moreno	documents related 96 Headland built 1953	7/11/2022 forwarded request to staff. 7/11/22
7/6/2022	7/6/2022	Sam Pobee	Requesting a report or copies of all Commercial & Residential Building permits issued	7/11/22 AA Momoli forwarded request to staff. 7/12/22
7/8/2022	7/8/2022	Stephany Arias	Loloee- Roseapple arrest warrant info	7/8/22 referred requestor to LASD. Completed.
7/8/2022	7/8/2022	Allan Rigg	Planning and building files related to 6110 Via Subida	7/8/22 CC forwarded request to staff. 7/11/22 Complete
7/9/2022	7/11/2022	Tia Moreno	Requesting 38 Oceanaire built 1964- permit history Original building permit, certificate of occupancy, additions, alterations, reroof, sewer, solar, reroof, pool, spa, mechanical, plumbing, electric, retaining wall	7/11/22 AA Momoli forwarded request to staff. Complete
7/13/2022	7/13/2022	Johannes Steinbeck	Request for property file for 4887 Elkridge Road	7/13/22 PT Delgado responded. Complete.
7/14/2022	7/14/2022	Christine and Christopher Ball	Request for any view complaints filed by residence 3520 Bendigo Drive that relate to trees located at the property 30819 Ganado Drive and for any email communications with that residence.	7/14/22 AA Zweizig forwarded request to staff. 7/25/22 AA Zweizig sent first production of documents & 14-day extension letter sent. 8/1/22 AA Zweizig responded. Complete.
7/14/2022	7/14/2022	Angela Nishimura	Request for documents for the porperty 29610 Stonecrest.	7/14/22 PT Delgado responded. Complete.
7/17/2022	7/17/2022	Lisa Chatar (SmartProcure)	Request for purchasing records from 4/20/22 to present.	7/17/22 CC Takaoka forwarded request to staff. 7/22/22 AA Zweizig responded. Complete.
7/18/2022	7/19/2022	Azadeh Mardani	Requesting Speed Zone/Engineering Survey for Hawthorne Boulevard between PV Drive West and Crest Road.	7/19/22 AA Momoli forwarded request to staff. Complete
7/18/2022	7/18/2022	Caleb Peiffer	Request for permits for the property 27140 Whitestone Rd	7/18/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
7/19/2022	7/19/2022	Lynda von den Steinen	Request for permits for the property 28829 Crestridge Road	7/19/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
7/19/2022	7/19/2022	David Drorbaugh	Request for all Permits, Plans, and Geological Reports for 6323 Tarragon Road	7/19/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
7/20/2022	7/20/2022	Sam Pobee	Requesting a report or copies of all Commercial & Residential Building permits issued between 7/5/2022 to 7/18/2022. Report to include-if possible: Permits # & Issue Date, Site Address-including lot # & Subdivision, Valuation of work, Description of work, Contractor & Owner information.	7/20/22 AA Momoli forwarded request to staff. Complete
7/20/2022	7/20/2022	Naomi Lee	Request for permits for the property 30452 Via Rivera	7/20/22 AA Momoli forwarded request to staff. 7/22/22 AA Zweizig responded. Complete.
7/22/2022	7/22/2022	William Fisher	Request for fire inspection report for the property 30419 Ganado Drive	7/22/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
7/22/2022	7/22/2022	Johannes Steinbeck	Request for property file for 5327 Littlebow	7/22/22 PT Delgado responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2022

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/22/2022	7/22/2022	Johannes Steinbeck	Request for property file for 28437 Plainfield	7/22/22 PT Delgado responded. Complete.
7/22/2022	7/22/2022	Lacey Jock (Asset Management Consultants)	Request for documentation not limited to the current cash balance and account detail and copy of any refund checks for the Crown Castle project #051813	7/22/22 AA Zweizig forwarded request to staff. 7/26/22 AA Zweizig responded. Complete.
7/26/2022	7/25/2022	Paul Cai	Requesting any grading documents, geologic/soil reports, city review/approval letters, and compaction reports for the property of 27108 Diamondhead Ln, Rancho Palos Verdes, CA 90275.	7/26/22 AA Momoli forwarded request to staff. 7/27/22 Complete
7/26/2022	7/26/2022	Adam Koslin	Request for 1) Any and all conditional use permits, special use permits, or other discretionary land-use entitlements authorizing the retail sale of alcohol for off-site consumption at, or within 1,000 feet of, Hillside Liquor (29105 S Western Ave, Rancho Palos Verdes, CA 90275); and 2) Any and all "Determinations of Public Convenience or Necessity" which the City (including but not limited to the City Council and Planning Director) have made pertaining to a business seeking an off-sale alcohol retail license from the state Department of Alcoholic Beverage Control.	7/26/22 AA Zweizig forwarded request to staff. 8/5/22 14-day extension letter sent. 8/19/22 AA Zweizig responded. Complete.
7/28/2022	7/28/2022	Matthew Dragich	Requesting past permits regarding plumbing/septic system for 29075 Clevis Rd, RPV, CA 90275	7/28/22 AA Momoli forwarded request to staff. 7/29/22 Complete
7/28/2022	7/28/2022	Wy Lee	Requesting get dates and type of public works done near my property in the past 5 years. For example, the sidewalk repavement work next to sewer drain and my water meter for address of 28525 Seamount Drive RPV CA 90275	7/28/22 AA Momoli forwarded request to staff. 8/2/22 Complete
7/28/2022	7/28/2022	Erika Carnegie	Request for any soils and geologic engineering data/grading documents, as-built geology, and compaction reports for a site at 28437 Plainfield Drive	7/28/22 AA Zweizig forwarded request to staff. 8/1/22 AA Zweizig responded. Complete.
8/4/2022	8/4/2022	Daniel Dokhanian	Requesting city's Zoning and General Plan Land Use Designations for each parcel in the city, either in a csv file with all APNs, or in a GIS/shapefile	8/4/22 AA Momoli forwarded request to staff. 8/11/22 Waiting for check. 8/26/22 Complete
8/8/2022	8/8/2022	Sam Pobee	Requesting a report or copies of all Commercial & Residential Building permits issued between 07/19/2022 to 8/05/2022. Report to include-if possible: Permits # & Issue Date, Site Address-including lot # & Subdivision, Valuation of work, Description of work, Contractor & Owner information.	8/8/22 AA Momoli forwarded request to staff. Complete
8/8/2022	8/8/2022	Ying Hoffesommer	Request ofr permits for the property 3246 Deluna Drive.	8/8/22 PT Delgado responded. Complete.
8/15/2022	8/15/2022	Steve Nemeth	Request for permits for 28852 Crestridge Rd going back to the year 2000.	8/15/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
8/16/2022	8/17/2022	Eddie Lasseville	Request for all and any violations or Citations and abatement on the following properties: 28602 Mount Sawtooth Drive and 6315 Villa Rosa Drive.	8/17/22 AA Zweizig forwarded request to staff. 8/25/22 AA Zweizig responded. Complete.
8/17/2022	8/17/2022	Collin Bruneau	Request for a listing of new businesses that filed in your city for the time period of 07/01/2022 – 07/31/2022. The Information should include: Business name, business address, contact name, business phone number, and date that the business was filed.	8/17/22 AA Zweizig forwarded request to staff. 8/24/22 AA Zweizig responded. Complete.
8/18/2022	8/18/2022	Sam Pobee/David Mineer (Data Collection)	Request for commercial and residential building permits issued between 8/6/22- 8/16/22.	8/18/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
8/18/2022	8/18/2022	Sergio Lopez Jr	Requesting recorded plans or information for the address located at 19 Bronco Drive	8/18/22 AA Momoli forwarded request to staff. 8/22/22 Complete
8/19/2022	8/19/2022	Bruno Rodriguez	Request for substructures in the area off Via Campesina and Yellow Brick Road.	8/19/22 AA Zweizig forwarded request to staff. 8/24/22 AA Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2022

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/23/2022	8/23/2022	Brian Duva	Requesting Storm drain, sewer and street improvement plans for Palos Verdes Drive West.	8/23/22 AA Momoli forwarded request to staff.8/30/22 Complete
8/23/2022	8/23/2022	Emily Xing	Requesting land survey of 27037 Woodbrook Rd, RPV	8/23/22 AA Momoli forwarded request to staff.8/26/22 Complete
8/23/2022	8/23/2022	Erika Carnegie	Requesting soils and geologic engineering data/grading documents, as-built geology, and compaction reports for a site at 17 Via San Remo, Rancho Pales Verdes CA 90275	8/23/22 AA Momoli forwarded request to staff. Complete
8/29/2022	8/29/2022	Ivonne Goodrich	Request for inspection reports/any reports for the property 6525 Via Siena	8/29/22 AA Zweizig forwarded request to staff. 8/30/22 AA Zweizig responded. Complete.
8/30/2022	8/30/2022	Matt Cox	Request for information for the property 26837 Springcreek Rd	8/30/22 AA Zweizig forwarded request to staff. 8/30/22 AA Zweizig responded. Complete.
8/31/2022	8/31/2022	Sam Pobee/Braden Mineer (Data Collection)	Request for commercial and residential building permits issued between 8/17/22-8/29/22.	8/31/22 AA Zweizig responded. Complete.
8/31/2022	8/31/2022	Audrey Bible	Requesting permits for 4335 Admirable Drive	8/31/22 AA Momoli forwarded request to staff. Completed
9/1/2022	9/1/2022	Margaret Chong	Request for all building records for the above address since initial construction in or around 1960, including details of materials used, particularly in the popcorn ceilings for the property 26953 Springcreek Rd	9/1/22 AA Zweizig forwarded request to staff. 9/6/22 AA Zweizig responded. Complete.
9/2/2022	9/2/2022	Oscar Melchor	Request for existing engineering/structural plans for the 30955 Vía La Cresta, Rancho Palos Verdes, CA 90275 property per owner's request to facilitate engineering design for proposed work on property.	9/2/22 AA Zweizig forwarded request to staff. 9/6/22 AA Zweizig responded. Complete.
9/12/2022	9/12/2022	Koji Kuwada	Request for property file for 100 Vanderlip Drive	9/12/22 AA Zweizig forwarded request to staff. 9/14/22 AA Zweizig responded. Complete.
9/14/2022	9/14/2022	Sam Pobee	Request for a report or copies of all Commercial & Residential Building permits issued between 8/30/2022 to 9/14/2022. Report to include-if possible: Permits # & Issue Date, Site Address-including lot # & Subdivision, Valuation of work, Description of work, Contractor & Owner information.	9/14/22 AA Momoli forwarded request to staff. Complete
9/15/2022	9/15/2022	Erin Merrill	Requesting copy of the current solid waste franchise agreement for any waste hauling and collection in the City	9/15/22 AA Momoli forwarded request to staff.9/26/22 Complete
9/15/2022	9/15/2022	Charles Brown	Request for all documents, regardless of media (such as paper, video, film, electronic file whether digital or analog) relating to the most recent instance of maintenance (including inspection, analysis, repair and replacement) performed on the Storm Drain located at Island View Dr. Rancho Palos Verdes, CA 90275	9/15/22 AA Zweizig spoke with requestor. Requestor withdrew request being that he has an open request.
9/17/2022	9/19/2022	Daniel Gutierrez	Requesting a list of residential homes that are listed as vacant or have been in the past 6 months. Also, looking to get a list of homes that have code violations actively open or have been in the past 6 months	9/19/22 AA Momoli forwarded request to staff.9/29/22 14-day extension letter sent.10/13/22 Complete
9/20/2022	9/20/2022	Tia Moreno	Request for permit history original building permit, certificate of occupancy, additions, alterations, reroof, sewer, solar, retaining wall, pool, spa mechanical, plumbing, electric for the property 6600 Via Sienna	9/20/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
9/21/2022	9/21/2022	Ruby Avianeda (Stay Green)	Request for Stay Green lease agreement with the City.	9/21/22 AA Zweizig responded. Complete.
9/22/2022	9/22/2022	Malakai Mumui	Requesting home code violation list, updated request with time frame of March 2022 to present	9/26/22 AA Momoli forwarded request to staff.10/5/22 Complete

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2022

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
9/24/2022	9/26/2022	Jeff Lewis	Request for Elkmont Canyon documents and correspondence	9/26/22 AA Zweizig forwarded request to staff. 10/5/22 AA Zweizig sent 14-day extension letter. 10/18/22 AA Zweizig responded. Complete.
9/25/2022	9/26/2022	Tiffany Trenholm	Request for electronic copies of all billing from current contract for Ladera Linda Park No. 8405 and all issued change orders to date	9/26/22 AA Zweizig forwarded request to staff. 10/6/22 Complete
9/26/2022	9/23/2022	Matthew Dragich	Requesting for septic system inspection at 3 Coach Rd, RPV, CA 90275 and email me any past permits regarding the septic system and plumbing.	9/26/22 AA Momoli forwarded request to staff. 9/27/22 Complete
9/26/2022	9/26/2022	Jeremy Blasi	<p>Request for "1. Any communication, correspondence, or agreement created on or after September 18, 2018 between the City of Rancho Palos Verdes ("City") or any subdivision agency thereof and the owner or operator of the property known as the Terranea Resort, located at 100 Terranea Way, Rancho Palos Verdes, CA 90275, including but not limited to the following entities: (1) DH Long Point Management; (2) Two Roads Hospitality; (3) Destination Hotels; (4) Destination Development; (5) Long Point Development; (6) Lowe Enterprises (or Lowe); (7) JC Resorts; (8) LDD Long Point; or (9) any person or entity acting on behalf of the aforementioned entities.</p> <p>2. Any record created on or after September 1, 2018 that refers or relates to amendments or potential amendments to Chapter 12.20 - SPECIAL EVENT PERMITS of the Rancho Palos Verdes Municipal Code. The scope of this request shall include but not be limited to any records concerning amendments or potential amendments to Section 12.20.030 (DEFINITIONS) of Chapter 12.20 (SPECIAL EVENT PERMITS) of the Rancho Palos Verdes Municipal Code, including but not be limited to communications or correspondence among City officials or staff and communications between City officials or staff and outside persons or entities.</p> <p>3. Any record created on or after September 1, 2017 that refers or relates to potential or alleged noncompliance with the requirements of Chapter 12.20 - SPECIAL EVENT PERMITS of the Rancho Palos Verdes Municipal Code by any person or entity in connection with any activity carried out within the property known as the Terranea Resort, located at 100 Terranea Way, Rancho Palos Verdes, CA 90275 or any adjoining property."</p>	9/26/22 CC Takaoka forwarded Request to Staff. 10/5/22 AA Zweizig sent 14-day extension letter. 10/6/22 Complete
9/27/2022	9/27/2022	Aimee O'Connor	Requesting entire file for a code case related to 3087 Crownview Dr	9/27/22 AA Momoli forwarded request to staff. 10/4/22 Complete
9/27/2022	9/27/2022	Collin Bruneau	Request for a listing of new businesses that filed in the city for the time period of 08/01/2022 – 08/31/2022. The Information should include: Business name, business address, contact name, business phone number, and date that the business was filed.	9/27/22 AA Zweizig forwarded request to staff. 10/5/22 AA Zweizig sent 14-day extension letter. 10/14/22 AA Zweizig responded. Complete.
9/28/2022	9/28/2022	Sam Pobee/Braden Mineer (Data Collection)	Request for commercial and residential building permits issued between 9/15/22- 9/26/22.	9/28/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
9/28/2022	9/28/2022	Michael Rorwick	Requesting permit history for 82 Narcissa Drive	9/28/22 AA Momoli forwarded request to staff. 9/29/22 Complete
9/29/2022	9/29/2022	Javanshir Rad	Request for plans, permits, and survey documents for the property 32012 Cape Point Drive	9/29/22 AA Zweizig forwarded request to staff. 9/30/22 AA Zweizig responded. Complete.
9/30/2022	9/30/2022	Janet Chen	Request for documents for 29204 Oceanridge Drive.	9/30/22 PT Delgado responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2022

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
9/30/2022	9/30/2022	Brandy Holmes	Request for a fire incident report from 9/26/22 at 4932 Delacroix Road	9/30/22 AA Zweizig forwarded request to staff. 10/3/22 AA Zweizig responded. Complete.
9/30/2022	9/30/2022	Anne Case	Request for all permits (including any inspection reports from past years if applicable) for the address 6217 Picardie Rd	9/30/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
9/30/2022	9/30/2022	Maihan Noorzay	Request for any and all soils reports, geology reports, retaining wall plans, etc. for the property 19 Bronco Drive.	9/30/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
10/3/2022	10/3/2022	Erika Carnegie	Request for any soils and geologic engineering data/grading documents, as-built geology, and compaction reports for a site at 6217 Picardie Road	10/3/22 AA Zweizig forwarded request to staff. AA Zweizig responded. Complete.
10/4/2022	10/4/2022	Theresa Vuong	Requesting building permit history for 48 Cinnamon Ln	10/4/22 AA Momoli forwarded request to staff. 10/6/22 Complete
10/4/2022	10/4/2022	Mary Paugh	Request for marriage license certificate	10/4/22 AA Zweizig responded. Complete.
10/4/2022	10/5/2022	Yasmin Cortez	Requesting septic maps for 31 Headland Drive	10/5/22 AA Momoli forward request to staff. Complete
10/5/2022	10/5/2022	Maria Asuncion Aguirre (Center for Contract Compliance)	Ladera Linda Park and Community Center Project General Contractor: A M G And Associates Inc. Sub Contractor: Interior Demolition Inc. Request for sub-contractor's certified payroll records from the beginning of the project through present on form A-1-131 and fringe benefit statement.	10/5/22 AA Zweizig forwarded request to staff. 10/17/22 AA Zweizig sent 14-day extension letter. 10/24/22 AA Zweizig responded. Complete.
10/5/2022	10/5/2022	Maria Asuncion Aguirre (Center for Contract Compliance)	Ladera Linda Park and Community Center Project General Contractor: A M G And Associates Inc. Sub Contractor: Act 1 Construction Inc. Request for sub-contractor's certified payroll records from the beginning of the project through present on form A-1-131 and fringe benefit statement.	10/5/22 AA Zweizig forwarded request to staff. 10/14/22 AA Zweizig responded. Complete.
10/5/2022	10/5/2022	Janet Chen	Requesting permit history of 29622 Stonecrest Rde. This house had a major remodel about 4 years ago, would like to know if i can have the info of the architect who took down the load bearing wall for this house that is between the kitchen and the living room	10/5/22 AA Momoli forwarded request to staff. 10/6/22 Complete
10/6/2022	10/6/2022	Olivia Huang	Requesting all permit history for 30035 Avenida Elegante	10/6/22 AA Momoli forwarded request to staff. Complete
10/6/2022	10/6/2022	Khalid Haridy	Requesting all permit and plans available for 30014 Via Victoria	10/6/22 AA Momoli forwarded request to staff. 10/7/22 Complete
10/6/2022	10/6/2022	Mary Nga	Requesting all documents and records related to Palos Verdes Water District work from 1956-1969 regarding new installation of transite pipe, work practices, safety violations, purchases of asbestos cement pipe, etc.	10/6/22 AA Momoli forwarded request to staff. 10/10/22 Complete
10/11/2022	10/11/2022	Matthew Dragich	Requesting past permits regarding septic system and plumbing for 3 Diamonte Ln	10/11/22 AA Momoli forwarded request to staff. Complete
10/11/2022	10/11/2022	Alan Nelsen	Requesting information related to the acceptance, processing, and issuance of conditional use permits for wireless communications facilities within the City of RPV, including applications currently being processed. The time period of records requested spans from January 1, 2000- to date. This includes applications, staff communications, and conditions of approval for all types of communications facilities (cellular, microwave, uhf, etc) that are currently active and expired.	10/11/22 AA Momoli forwarded request to staff. 10/21/22 14- Extension letter sent. 11/4/22 First batch of documents produced. 11/18/22 Complete

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2022

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
10/12/2022	10/12/2022	Sam Pobee	Requesting a report or copies of all commercial & residential building permits issued between 9/26-10/10/22; report to include permits # & issue date, site address- including lot # & subdivision, valuation of work, description of work, contractor & owner information.	10/12/22 AA Momoli forwarded request to staff. Complete
10/12/2022	10/12/2022	Madeleine Mcjones	Requesting all files to support this enforcement and violations done by Julie Peterson on Feb 25, 2008 - on permits issued for ain 7572-003-001	10/12/22 AA Momli forwarded request to staff. 10/24/22 Complete
10/13/2022	10/13/2022	Lis Ryan	Request for a copy of the Class and Comp Study	10/14/22 AA Zweizig requested clarification to request. 10/19/22 AA Zweizig sent follow up email. Requestor unresponsive.
10/15/2022	10/17/2022	Lisa Chatar (SmartProcure)	Request for purchasing records from 7/14/22 to present.	10/17/22 AA Zweizig forwarded request to staff. 10/18/22 AA Zweizig responded. Complete.
10/18/2022	10/18/2022	Herb Stark	Request for copies of the 497 Contribution Reports for all candidates for the November 8, 2022 city council election.	10/18/22 AA Zweizig responded. Complete.
10/19/2022	10/19/2022	George Shweiri	Request for Septic, building permits/plans, historical information, any records available for the Property 91 Rockingham Road	10/19/22 AA Zweizig forwarded request to staff. 10/20/22 AA Zweizig responded. Complete.
10/20/2022	10/20/2022	Usha Nath	Requesting appointment to get blue print on 28751 Plainfield Drive	10/21/22 AA Momoli forwarded request to staff. Complete
10/21/2022	10/21/2022	Municipalities	Requesting Employee Compensation Report 2021	10/21/22 AA Momoli forwarded request to staff. 10/24/22 complete
10/21/2022	10/21/2022	Alan Nelsen	Requesting All records and communications related to the creation and preparation of Urgency Ordinance No. 665U, including any reference to 26708 Indian Peak Road.	10/21/22 AA Momoli forwarded request to staff. 11/2/22 Complete
10/24/2022	10/24/2022	Gionata Bianchi	Requesting tract files and grading plans for tract 26908 lot 27,28, and 29	10/24/22 AA Momoli forwarded request to staff. Complete
10/24/2022	10/24/2022	Nelson Der	Request for list of plumbers for repiping of whole house in the last 24 months for the property 2059 General Street	10/24/22 AA Zweizig forwarded request to staff. 10/24/22 AA Zweizig responded. Complete.
10/25/2022	10/25/2022	Matthew Dragich	Request for any past permits regarding the septic system and plumbing for the property 28036 Palos Verdes Dr East	10/25/22 AA Zweizig forwarded request to staff. 10/25/22 AA Zweizig responded. Complete.
10/26/2022	10/26/2022	Sam Pobee	Requesting a report or copies of all commercial & residential building permits issued between 10/11/22- 10/24/22. Report to include- if possible: permits # & issue date, site address- including lot # & subdivision, valuation of work, description of work, contractor & owner information.	10/26/22 AA Momoli forwarded request to staff. Complete
10/26/2022	10/26/2022	Bea Jamshidian	Requesting copies of 4308 Miraleste Dr , 2020 application form (Permit/ Plan Check Application)	10/26/22 Staff completed
10/31/2022	10/31/2022	Ginger Jensen	Requesting occupancy tax revenue records from cities and counties in the state of California. This information will be used to estimate the 2022 State, Regional, and County Impacts included in The Economic Impact of Travel in California report prepared for Visit California. We need to know the quarterly transient occupancy tax revenue that was collected by Ranchos Palos Verdes during FY 2022, as well as the lodging tax rate imposed during that time.	10/31/22 forwarded request to staff. 11/8/22 Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2022

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
11/7/2022	11/7/2022	Tatjana McCondichie	Request for original building permits, demo permits, permits concerning underground storage tanks, septic systems and/or clarifiers, permits concerning hazardous materials storage and/or generation for 28350-28500 S. Western Avenue (Westmont Plaza)	11/7/22 AA Zweizig forwarded request to staff. 11/10/22 AA Zweizig responded. Complete.
11/7/2022	11/7/2022	Shawn Nejad	Request for permits for the property 3324 Corinna Dr.	11/7/22 AA Zweizig forwarded request to staff. 11/9/22 AA Zweizig responded. Complete.
11/8/2022	11/8/2022	Madeleine Mcjones	Request for any records regarding The Moroccan Spa, Mouna Laini and or Kevin Krose regarding any violations or citations AIN 7572-003-002 Mouna Ayet Laini and AIN 7572-0030-029 KROSE	11/8/22 AA Zweizig forwarded request to staff. 11/15/22 AA Zweizig responded. Complete.
11/9/2022	11/9/2022	Sam Pobee	Requesting a report or copies of all Commercial & Residential Building permits issued between 10/25/2022 to 11/07/2022. Report to include-if possible: Permits # & Issue Date, Site Address-including lot # & Subdivision, Valuation of work, Description of work, Contractor & Owner information.	11/9/22 AA Momoli forwarded request to staff.11/10/22 Complete
11/9/2022	11/9/2022	Sydney Iravanchy	Request for any document records of money received by the city from the Montrose lawsuit.	11/10/22 AA Zweizig responded. Complete.
11/10/2022	11/10/2022	Ryan Doh	Request for any old documents of the city receiving or expending money from the lawsuit of DDT spills.	11/10/22 AA Zweizig responded. Complete.
11/11/2022	11/14/2022	Ben Peters	Request for amount of water and cost of water individually at the locations of Trump Golf Course and Terranea Resort	11/14/22 AA Zweizig forwarded request to staff. 11/14/22 AA Zweizig responded. Complete.
11/14/2022	11/14/2022	Reina Jo	Requesting any discussion regarding introducing building ordinances that would allow for building 3D houses in RPV	11/14/22 AA Momoli forwarded request to staff.Complete
11/15/2022	11/15/2022	Tiffany Trenholm	Request for copies of pay applications from project 20220215 application #6 or later and all change orders issued after #7	11/15/22 AA Zweizig forwarded request to staff. 11/22/22 AA Zweizig responded. Complete.
11/20/2022	11/21/2022	Sharon Tsukamoto	Request for all permits for the property 26762 Menominee Place	11/21/22 AA Zweizig forwarded request to staff. 11/21/22 AA Zweizig responded. Complete.
11/21/2022	11/21/2022	Herbert Stark	Request for link that describes the storm drain system for the new Ladera Linda Park	11/21/22 AA Zweizig forwarded request to staff. 11/21/22 AA Zweizig responded. Complete.
11/21/2022	11/21/2022	Christenson Theodoro	Request for all current lease or purchase agreements for Multi-Function Device printers and copiers, including equipment costs and maintenance agreements. Request also extends to any managed IT service contracts such as staff augmentation or help desk support.	11/21/22 AA Zweizig forwarded request to staff. 11/21/22 AA Zweizig responded. Complete.
11/23/2022	11/23/2022	Sam Pobee/Braden Mineer (Data Collection)	Request for commercial and residential building permits issued between 11/8/22-11/21/22.	11/23/22 AA Zweizig forwarded request to staff. 11/23/22 AA Zweizig responded. Complete.
11/23/2022	11/23/2022	Andreas Mihaly	Request for electronic maps of the most recently drawn/adopted council districts. GIS shapefiles or comparable electronic map files.	11/23/22 AA Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2022

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
11/28/2022	11/28/2022	Chris Collins	<p>Requesting solar activity in the U.S. and would like access to the following data:</p> <ul style="list-style-type: none"> • Note that we do not need the original records nor need scanned copies – just the data that can be produced in excel or CSV format by the software used by your department to track permits and an email receipt is preferred. • Issued Residential and Commercial solar (photovoltaic - PV) permits from 01/01/2016 to 10/31/2022 . If a separate Solar Permit category is not used in the permitting system, please provide data on all Building and Electrical Permits within the time frame specified AND • Issued Residential and Commercial Energy Storage Systems permits from 01/01/2016 to 10/31/2022 . If a separate Energy Storage category is not used in the permitting system, please provide data on all Building and Electrical Permits within the time frame specified • The following data points: permit number, permit status, permit address, contractor, issue date, permit type, sub-type, valuation (if available), work description and if possible, please include Storage/Battery Manufacturer Name. • If possible, please provide the reports in CSV or excel format. • If available, we need a Application date and final / completion date for the solar permits. 	11/28/22 AA Momoli forwarded request to staff. 11/29/22 Complete
11/29/2022	11/29/2022	Brittany Kim	Request for Permits and Inspections for the property 5947 Armaga Springs #3. REC2021-00081; BLD2014-00416; BLD2015-01071; ELE2004-00055	11/29/22 AA Zweizig forwarded request to staff. 11/29/22 AA Zweizig responded. Complete.
11/29/2022	11/29/2022	Jeff Holt	Requesting all geology/soils reports and building permits for 29858 Knoll View Drive. (APN:7566-006-018)	11/29/22 AA Momoli forwarded request to staff. Complete
11/29/2022	11/29/2022	Tia Moreno	Request for permit history for the property 28214 Palos Verdes Drive East (built in 1956). Including all permits, certificate of occupancy, additions, alterations, reroof, sewer, solar, reroof, pool, spa, mechanical, plumbing, and electric.	11/29/22 AA Zweizig forwarded request to staff. 11/29/22 AA Zweizig responded. Complete.
12/1/2022	12/1/2022	Matthew Dragich	Request for any past permits regarding the septic system and plumbing for the property 6244 Via Canada	12/1/22 AA Zweizig forwarded request to staff. 12/1/22 AA Zweizig responded. Complete.
12/1/2022	12/1/2022	Ellona Hess	Request for Permit Number BLD2014-00663, for address 5947 Armaga Spring Rd Unit G	12/1/22 AA Zweizig forwarded request to staff. 12/1/22 AA Zweizig responded. Complete.
12/7/2022	12/7/2022	Sam Pobee	Requesting a report or copies of all commercial & Residential Building Permits issued between 11/22-12/5. Report to include : permits # & issue date, site address- including lot # and subdivision, valuation of work, description of work, contractor & owner information.	12/7/22 AA Momoli forwarded request to staff. Complete
12/7/2022	12/7/2022	Suraiya Sikora	Request for documents related to 27636 Tarrasa Drive	12/7/22 B&S staff received request. 12/7/22 AA Zweizig responded. Complete.
12/7/2022	12/7/2022	Susan Pierce Ferrari	Request for documents related to 6505 Via Colinita	12/7/22 B&S staff received request. 12/7/22 AA Zweizig responded. Complete.
12/8/2022	12/9/2022	Michele Chan and Jennifer Arca	Request for document detailing the allocation of the taxes collected in Motor Vehicle Registration Fees	12/9/22 AA Zweizig forwarded request to staff. 12/13/22 AA Zweizig responded. Complete.
12/8/2022	12/9/2022	Jewel Wade	Request for all addresses with code-violations and corresponding violation from 12/1/2021-12/8/2022	12/9/22 AA Zweizig forwarded request to staff. 12/19/22 AA Zweizig sent 14-day extension letter. 12/21/22 AA Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2022

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/9/2022	12/9/2022	Rajesh RN	Request for information on Codes, Permits & Specials for the property 2018 Van Karajan Drive. 1) Open/Expired Building Permits 2) Open Code Violations 3) Any Open Special Assessment related to Water & Sewer Impact Fees (Installation Of Water / Sewer Lines), Paving Assessments, Street, Roads, Side Walks, Street Lighting, Ems Services	12/9/22 AA Zweizig forwarded request to staff. 12/19/22 AA Zweizig sent 14-day extension letter and first production of documents. 12/20/22 AA Zweizig responded with remaining information. Complete.
12/9/2022	12/9/2022	Rosa Tye	Request for information for permits and floor plan for the property 28907 Doverridge Dr	12/9/22 B&S staff received request. 12/13/22 AA Zweizig responded. Complete.
12/10/2022	12/12/2022	Lauren Lopez	Requesting Advanced Water Metering Implementation Projects Past or ongoing projects and implementations of advanced water meters in city-regulated public water systems in Rancho Palos Verdes and Current Water Metering Systems The current status of where water meters exist in city-regulated public spaces, whether they are advanced water meters or standard water meters, and how often these meters are reviewed to make decisions about watering durations and water distribution to areas with public water systems.	12/12/22 AA Momoli forwarded request to staff. Complete
12/10/2022	12/12/2022	Benjamin Peters	Request for the amount of water extracted from the Portuguese Bend landslide area; and reported septic tank leaks in Rolling Hills Estates	12/13/22 AA Zweizig forwarded request to staff. AA Zweizig requested clarification to request. 12/22/22 AA Zweizig responded. Complete.
12/11/2022	12/12/2022	John Turner	Requesting digital copies of the following documents: - Employment agreements/contracts & any updates/amendments For the following positions: - Current city manager (or most recent city manager if currently filled by an interim) - All deputy and assistant city managers, if applicable - All department heads, if applicable	12/12/22 AA Momoli forwarded request to staff. Complete
12/13/2022	12/13/2022	Matthew Dragich	Request for past permits regarding septic/plumbing for the property address 4 Golden Spur Ln	12/13/22 AA Zweizig forwarded request to staff. 12/13/22 AA Zweizig responded. Complete.
12/14/2022	12/15/2022	Kacey Heiber	Request for copies of the permits for the property 29858 Knoll View Drive	12/15/22 AA Zweizig forwarded request to staff. 12/19/22 AA Zweizig responded. Complete.
12/15/2022	12/15/2022	Wang Su Lee	Requesting the total cost breakdown per task of your most recent stormwater master plan project and the cost breakdown of the entire project, but mainly need the costs of completing an inventory of all the City's storm drains and any additional data collection that were required to continue the project.	12/15/22 AA Momoli forwarded request to staff. 12/22/22 AA Zweizig responded. Complete.
12/21/2022	12/21/2022	Charlotte Pobee	Requesting a report or copies of all commercial & residential building permits issued between 12/6-12/20. Report to include permits # & issue date, site address-including lot # & subdivision, valuation of work , description of work, contractor & owner information	12/21/22 AA Momoli forwarded request to staff.1/4/23

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2022

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/21/2022	12/21/2022	Hanke Shao	Requesting documents on 44 Oceanaire	12/15/22 SP Seeraty received request and provided some responsive documents. 12/21/22 AA Zweizig received official PRA and forwarded request to staff. 1/3/23 14-day extension letter was sent. 1/17/22 AA Zweizig responded. Notified requestor additional documents are available for review in-person. Complete.
5/25/2025	5/25/2022	Sam Pobee	Requesting a report or copies of all Commercial & Residential Building permits issued between 5/9/2022 to 5/23/2022. Report to include-if possible: Permits # & Issue Date, Site Address-including lot # & Subdivision, Valuation of work, Description of work, Contractor & Owner information.	5/25/22 AA Momoli forwarded request to staff. Complete