



## City of Rancho Palos Verdes – Program Manager KLONDIKE CANYON WORKING GROUP MEETING AGENDA, NOTES, AND ACTION ITEMS

Date/Time: September 27, 2023, 3:00 pm to 4:00 pm PST

Topic: **Klondike Canyon Working Group – Kick-Off Meeting**

Attendees: Ramzi Awwad, City of Rancho Palos Verdes, Director of Public Works  
Sam Hout, Hout Construction Services, Principal-in-Charge (*not attending*)  
Jayme Fairfield, Hout Construction Services, Document Control Manager  
Adam Hout, Hout Construction Services, Vice President  
Daniel Kim, LACSD  
Kevin Kim, LACSD  
Michael Barth, PBC and ACHLAD VP  
Robert Swartz, LACPW  
Steve Cummins, KCHLAD Chair  
Augustin Baeza, CalWater

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Notes: In the table below, the agenda is black text; action items are in red.

Item	Presenter(s)
<b>DISCUSSION ITEMS</b>	
<b>Introductions</b>  <b>Purpose of Working Group</b>  After listening to Ramzi Awwad's purpose description, and hearing the concerns and wishes of group members, the following is a draft purpose statement.  Vision/Purpose: We are committed to evaluating and addressing every concern the community has for this important initiative. We will look to share information and ideas amongst all the major stakeholders and initiate short-term measures for proactive success. The community has spoken and the City is taking action.  The group will help centralize information flow for 1) planning and coordinating, and 2) issues reporting. <ul style="list-style-type: none"><li>• Issues reporting:<ul style="list-style-type: none"><li>○ Land Movement: The City set up an email to report land movement, which is closely monitored by several people. The email address is <a href="mailto:landmovement@rpvca.gov">landmovement@rpvca.gov</a>.</li><li>○ Water Leaks: Cal Water at (310) 257-1400 to report leaks. CalWater is currently working on establishing a dedicated hotline for reporting possible leaks and expect to have that activated in the near future. They will share it once it is live. Customers can also report leaks in this area online at <a href="http://www.calwater.com/rpv">www.calwater.com/rpv</a>.</li><li>○ Sewer Leaks: For sewer manhole overflows, loose and or missing manhole covers to LACDPW's 24-hour dispatch (800) 675-4357.</li><li>○ Automated Notifications: The City is also looking into automatic ListServ notifications.</li></ul></li></ul>	Ramzi Awwad All
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<p><b>Current Issues</b></p> <p>Flowing Water Reported Today: Steve Cummings believes it is a spring. It is not a break or leak. The City has rangers on site today to determine the source. CalWater has staff on site as well. The location is at the canyon above Exultant and Dauntless.</p> <p>CalWater's Current and Planned Efforts for Detection: CalWater has placed monitoring sensors in specific areas with plans to deploy more. CalWater has a third-party underground leak detection team that will be deployed to points of concern as needed. CalWater will be providing detail of the monitoring equipment and locations to the City; the City and PM consultant will review and provide comments. CalWater is exploring opportunities for flexible infrastructure.</p> <p>Sanitary Sewer: LACDPW conducted a CCTV inspection. The inspection found no indication of spills above ground or underground. It was confirmed there is no wet soil around sewer pipe and they will continue to closely monitor. The laterals have not been inspected; the City will further discuss this with LACDPW.</p> <p>Declaring a Local Emergency: The City and City Council are looking into the pros and cons of declaring a local emergency.</p>	Ramzi Awwad Steve Cummins Kevin Kim
<p><b>Moving Forward</b></p> <p>Meeting Format: In-person and virtual options; in person at City Hall, or virtual by Teams.</p> <p>Meeting Frequency: At first, the meetings will be weekly; frequency will be reassessed as needed.</p>	Ramzi Awwad
<p><b>Other Items:</b></p> <ul style="list-style-type: none"> <li>• Jayme Fairfield to send out working group contact list.</li> <li>• Members to send any additional members suggestions to Jayme Fairfield. Members to make sure their emails are not going to spam. It is suggested you add <a href="mailto:jfairfield@houtconstruction.com">jfairfield@houtconstruction.com</a> to your safe senders list.</li> <li>• All communications with this group to go through Hout Construction Services, Inc. DBA Hout Engineering; copy Jayme Fairfield so she can archive all communications.</li> </ul>	Jayme Fairfield
<p><b>NEXT MEETING</b></p> <p>Weekly Status Meeting: Occurs every Wednesday at 3:00 pm PST. Next meeting is 10/4/2023.</p>	Jayme Fairfield