A scenic coastal landscape with a large, rugged cliff on the left overlooking a rocky shoreline and a vast, blue ocean under a clear sky.

BUDGET
FISCAL YEAR 2013-2014



CITY OF RANCHO PALOS VERDES

CITY BUDGET
FY13-14

CITY OFFICIALS

Susan Brooks
Mayor

Jerry Duhovic
Mayor Pro Tem

Brian Campbell
Councilman

Jim Knight
Councilman

Anthony M. Misetich
Councilman

CITY STAFF

Carolyn Lehr
City Manager

Carolynn Petru
Deputy City Manager

Carol Lynch
City Attorney

Les Jones
Interim Director of Public Works

Dennis McLean
Director of Finance & Information Technology

Joel Rojas
Director of Community Development

TABLE OF CONTENTS

	Page
<i>Budget Overview</i>	
City Manager's Budget Transmittal	1
Profile of Rancho Palos Verdes	5
City Organizational Chart	10
Glossary of Terms	11
Fund Summary	13
Interfund Transaction Summary	14
Fund Descriptions	15
Flow of Funds	17
California Municipal Revenue Sources	19
Chart of Accounts	27
Financial Analysis & Economic Outlook	31
City Personnel	47
<i>General Fund Summary</i>	51
<u>BUDGET PROGRAMS</u>	
<i>City Council</i>	59
<i>Legal Services</i>	71
<i>City Administration</i>	
Department Overview and Performance Indicators	75
Budget Programs:	
City Manager	81
City Clerk	84
Community Outreach	87
RPV TV	90
Personnel	92
Risk Management	95
Employee Benefits	97
<i>Public Safety</i>	
Department Overview and Performance Indicators	99
Budget Programs:	
Sheriff	104
Special Programs	106
Animal Control	108
Emergency Preparedness	110
Public Safety Grants	113

TABLE OF CONTENTS

	Page
<i>Finance & Information Technology</i>	
Department Overview and Performance Indicators	115
Budget Programs:	
Finance	118
Information Technology - Data	122
Information Technology - Voice	125
Equipment Repalcement - Computers	127
Equipment Repalcement - Furniture & Equipment	129
<i>Community Development</i>	
Department Overview and Performance Indicators	131
Budget Programs:	
Planning	136
Building & Safety	140
Code Enforcement	144
View Restoration	146
NCCP	148
Geology	150
Affordable Housing Projects	152
<i>Recreation & Parks</i>	
Department Overview and Performance Indicators	155
Budget Programs:	
Recreation Administration	161
Recreational Facilities	164
Special Events	166
Point Vicente Interpretive Center	168
REACH	171

TABLE OF CONTENTS

	Page
Public Works	
Department Overview and Performance Indicators	173
Budget Programs:	
Public Works Administration	179
Traffic Management	183
Storm Water Quality	186
Building Maintenance	189
Parks, Trails & Open Space Maintenance	193
Street Maintenance - Pavement	198
Street Maintenance - Non Pavement	200
Sewer Maintenance	206
Special District Maintenance	208
Street Lighting - 1911 Act	210
Beautification - Recycling	212
Waste Reduction	214
Transit	219
Abalone Cove Sewer Maintenance	221
Ginsburg Cultural Arts Building	223
Recreation Improvement Donations	224
Community Development Block Grant	225
Equipment Replacement - Vehicles	227
Improvement Authority - Portuguese Bend	229
Improvement Authority - Abalone Cove	231
Capital Improvement Plan	
Overview	233
Budget Programs:	
Infrastructure Improvements Administration	237
Street Improvements	239
Parks, Trails & Open Space Improvements	243
Sewer Improvements	246
Building Improvements	248
Building Replacement	250
Storm Water Quality Improvements	251
Water Quality/Flood Protection	253
Appendix	
2013 Five-Year Capital Improvement Plan	



Sunset Trail to Rancho Palos Verdes Beach



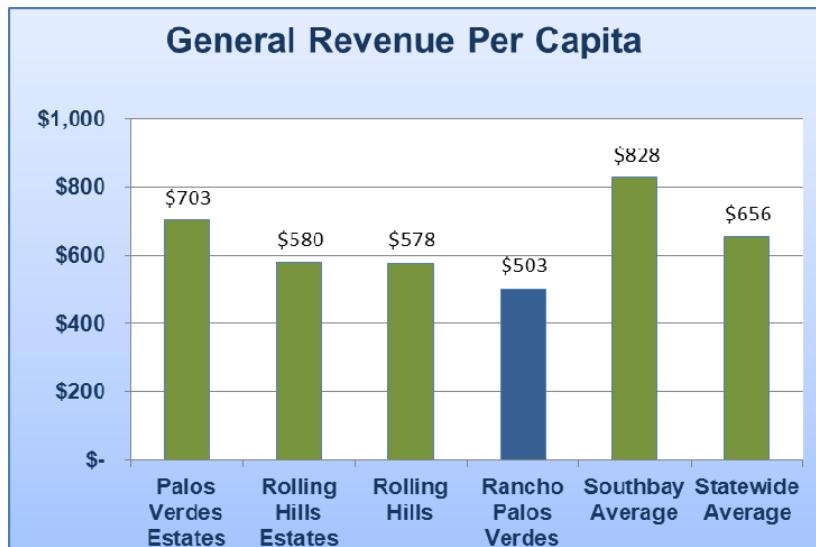
MEMORANDUM

TO: HONORABLE MAYOR & CITY COUNCIL MEMBERS
FROM: CAROLYN LEHR, CITY MANAGER
DATE: JULY 1, 2013
SUBJECT: FISCAL YEAR 2013-14 BUDGET TRANSMITTAL

The City of Rancho Palos Verdes celebrates its 40th anniversary during 2013! I am pleased to report that through the cooperative efforts of the City Council and Staff, Rancho Palos Verdes has a strong financial position with healthy reserves, no debt, and balanced budgets. The City is dedicated to maintaining a high level of service to its residents and looks forward to meeting the challenges of the future.

This budget document was adopted by the City Council on June 18, 2013 and serves as its policy implementation plan for FY13-14. The City Council's 2013 Goals & Priorities are presented within the City Council tab of the document, along with a list of FY13-14 appropriations that support those goals. The highest scoring goals included focus on crime prevention, San Ramon Canyon stabilization, increase citizen involvement in infrastructure goal-setting & planning, and infrastructure funding.

The City continues to operate on a lean budget. Using the most recent year of comparable data published by the California State Controller's Office (FY10-11), the City's general revenue per capita is presented along with neighboring cities, the average of cities in the South Bay area of Los Angeles County, and the average of cities statewide.



FISCAL YEAR 2013-14 BUDGET TRANSMITTAL

July 1, 2013

Page 2 of 3

The City Council adopted the FY13-14 Citywide budget including \$33.4 million of estimated revenue and a \$33.5 million spending plan, with \$9.6 million for infrastructure projects (roadways, storm drains, sewers, and park improvements). The FY13-14 budget includes a net use of about \$0.1 million of accumulated fund balances for one-time expenditures. The City Council's reserve policy thresholds are expected to be maintained, with the General Fund Reserve (rainy day fund) estimated to be \$9.8 million and the Capital Improvement Projects (CIP) Reserve estimated to be \$6.9 million at June 30, 2014.

Infrastructure

During FY12-13, the City appropriated \$19.3 million for the San Ramon Canyon Stabilization project with the help of a \$9.5 million State grant. The ground-breaking ceremony took place on April 16, 2013 and work is underway. This public works project is the largest construction effort in the City's history; and is designed to stabilize the San Ramon Canyon and preserve Palos Verdes Drive South, a major arterial into the City. The City Council authorized an appropriation from the CIP Reserve (General Fund money) during FY12-13 to provide cash flow for the portion of the project not covered by the grant. By adopting a resolution of intent on August 21, 2012, the City Council preserved its ability to sell tax-exempt bonds for the project through December 4, 2014 to reimburse the CIP Reserve.

During FY13-14, the City Council will likely determine whether debt should be sold for the San Ramon Canyon Stabilization project. As part of its decision-making process, the City Council will review the results of an infrastructure report card designed to identify the current condition of the City's infrastructure. The report card is expected to provide the City Council with information about other infrastructure needs that will compete for limited resources. This report card study is currently a work in progress and will become the basis for developing a plan for long-term infrastructure renewal and replacement.

Other infrastructure challenges for the future include mitigation and stabilization of the City's active landslide, aged public facilities, sunset of the dedicated storm drain user fee in 2016, new mandates for monitoring and preserving storm water quality, and limited funding from county, state and federal agencies.

Public Information

In order to further promote transparency for the public, Staff has developed a content rich website that contains information about the City's operations. Along with icons for popular items and drop down menus, any City topic can be researched by entering a word or phrase into the Google-enabled custom search function located on the City's Main Page. In accordance with state law, Staff spends numerous hours responding to Public Records Act (PRA) requests. With time, maintaining a high quality website and providing efficient responses to PRA requests should increase the confidence and satisfaction of our constituency regarding the City's operations and financial status.

New & Improved Document

The City Council took action to transition from a two-year budget document to the new

FISCAL YEAR 2013-14 BUDGET TRANSMITTAL

July 1, 2013

Page 3 of 3

annual version contained herein. Within the Budget Overview tab, readers will find a new Profile of Rancho Palos Verdes section, as well as a new Financial Analysis & Economic Outlook section. The City's Five-Year Capital Improvement Plan has been added as an Appendix to the document. Look for new and improved charts and graphics throughout, as well as the City's 40th anniversary logo! I hope you find this document informative and interesting. The public can find this budget in its entirety, an abbreviated version, and the budgets of past years on the City's website. As always, our City Staff is happy to answer questions and welcomes comments!



Current City Council Members, City Manager and Past City Council Members at the City's 40th Anniversary Gala



PROFILE OF RANCHO PALOS VERDES

The City of Rancho Palos Verdes is located on a coastal peninsula overlooking the Pacific Ocean in Los Angeles County, California.



The City has a land area of 13.6 square miles, and about 42,000 residents. With 7.5 miles of Pacific coastline, a 1400-acre nature preserve, and hundreds more acres of open space, the City has maintained a semi-rural environment. Residents and visitors enjoy expansive views of the Pacific Ocean and ample opportunities for recreation including golfing, hiking, beach access, and whale watching. Notable landmarks and points of interest include the Wayfarer's Chapel designed by Lloyd Wright, the Point Vicente Lighthouse, Point Vicente Interpretive Center, Terranea Resort, Palos Verdes Nature Preserve, and Trump National Golf Club.



City Governance

Rancho Palos Verdes is a California General Law city, and has operated under a council-manager form of government since incorporation in 1973. Policy-making and legislative authority are vested in the City Council; which consists of five members elected at large on a non-partisan basis, including the City Council designated Mayor and Mayor Pro-Tem. Council Members are elected to four-year staggered terms, with two or three Council Members elected every two years. The City Council is responsible for passing ordinances, adopting the budget, appointing committees, and hiring the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the City Council, overseeing day-to-day operations, and appointing the heads of the City's departments.

Demographics

The median age of the City's 42,000 residents is 47.6, and personal income per capita was about \$61,000 in 2012. There are about 16,000 households, and the median price of a detached single-family home is about \$1 million. The unemployment rate is about 3.8% and public school enrollment is about 12,000. The largest employers include the Palos Verdes Peninsula Unified School District, Terranea Resort, Trump National Golf Club, and Marymount College.

Service Delivery

The City maintains a small staff of 57 full-time employees, and about 47 part-time employees working about 39,000 hours annually (about 22 full-time equivalents). Most services are provided by contracted outside agencies and vendors. Police and fire services are provided by Los Angeles County. Vendor contracts are awarded for public facility and right-of-way maintenance. The City Council contracts with an outside law firm for City Attorney services. The City issues franchise agreements to commercial providers for solid waste, electric, water, and gas. However, Community Development services such as planning, building & safety, and code enforcement are provided by in-house staff.



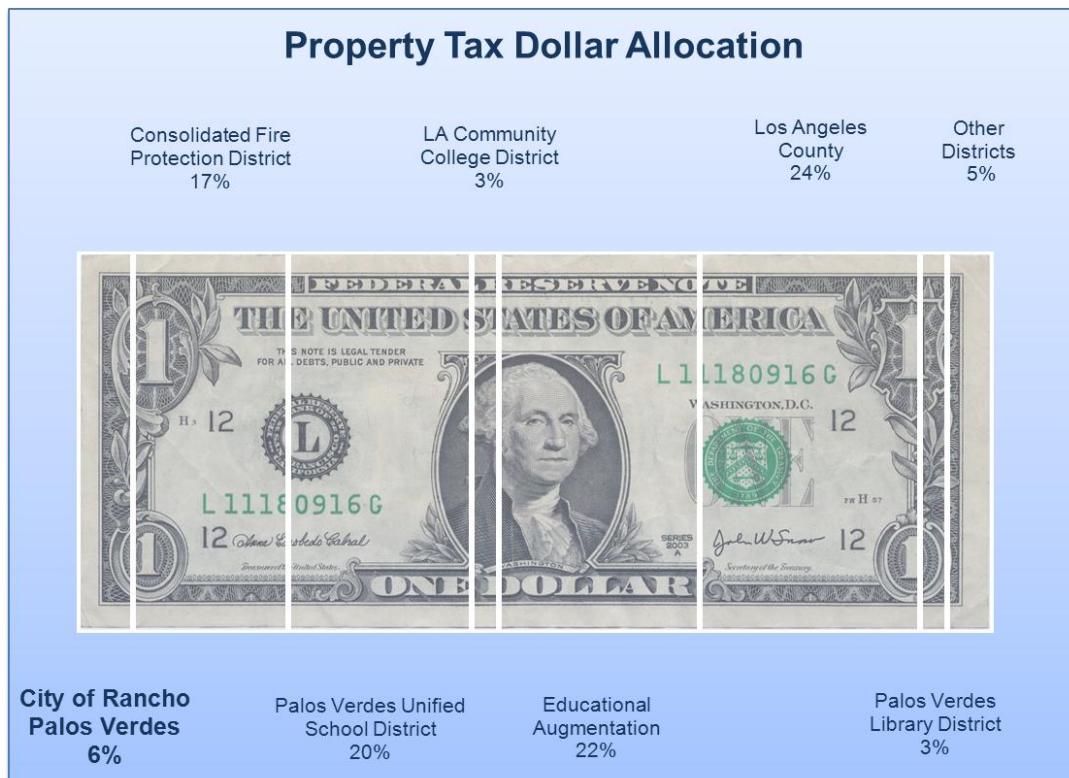
Reporting Entity

This budget document includes the funds of the City and its component unit, the Rancho Palos Verdes Joint Powers Improvement Authority.

In 1984, the Rancho Palos Verdes Redevelopment Agency was formed to finance long-term capital improvements designed to eliminate physical and economic blight in a project area through stabilization of hazardous active landslides. The Improvement Authority was formed in 1990, in accordance with a Reimbursement and Settlement Agreement between the City, Redevelopment Agency, and Los Angeles County in connection with the Horan Lawsuit concerning the landslides. In 2012, pursuant to newly adopted state law, the Redevelopment Agency was dissolved. The City serves as the Successor Agency to the former Redevelopment Agency, and is responsible for winding down the affairs of it. Successor Agency financial activity is accounted for in a private-purpose trust fund; which is not required to have an adopted budget, and is not presented in this document.

Financial Overview

The City's General Fund has annual revenue of about \$24.7 million. About \$10.8 million (or 44%) of General Fund revenue is property tax. For every dollar of the base property tax paid, the City receives about 6% as illustrated below.



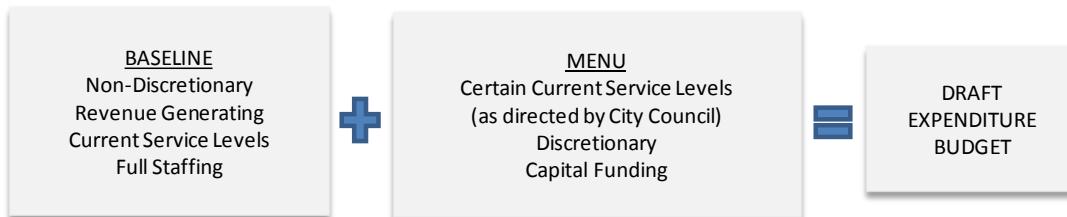
Property values in Rancho Palos Verdes are strong, as evidenced by the continued increase of property assessments throughout the recession that began in 2008. Another \$6.4 million (or 26%) of General Fund revenue is tax derived from commercial operations (i.e. transient occupancy tax, sales tax, business license tax, and golf tax). Although about \$3.7 million of this revenue is transient occupancy tax, it is not used for the operating budget. The City Council has a formal policy directing that General Fund money equivalent to transient occupancy tax revenue be used for infrastructure improvements. The City Council has a history of conservative fiscal practices, including balanced annual operating budgets.

The City Council adopts budgets for 27 other funds (5 restricted by the City Council and 22 legally restricted) that are expected to account for annual revenue of about \$11.5 million in FY13-14. The Improvement Authority Board adopts budgets for 2 legally restricted funds that are primarily funded with General Fund transfers and interest earnings, and are expected to expend about \$0.2 million in FY13-14.

At June 30, 2012, the City had total assets of \$205.1 million, including \$47.4 million of cash and \$127.8 million of capital assets; and debt of \$4.9 million. A more in-depth discussion of financial analysis and economic outlook is included in the Financial Analysis section of this document.

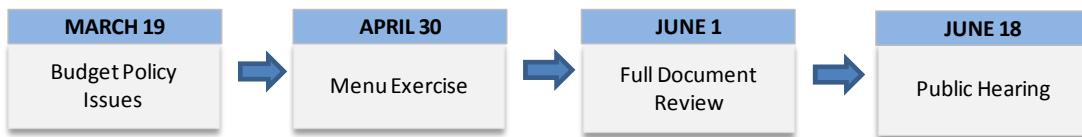
Budget Process

The adopted budget is the City Council's policy implementation and spending plan for the fiscal year. The City Council utilizes a Hybrid Zero-Based Budget approach. This approach starts with a baseline budget that includes non-discretionary expenditures, revenue-generating expenditures, full staffing, and many current service levels. The City Council builds the remainder of the draft budget by selecting expenditures from a Menu of options.



On March 19, 2013, the City Council directed which expenditures should appear on the Menu (43 items totaling \$9.7 million). On April 30, 2013, the City Council began with a draft \$16 million Baseline budget, and conducted its Menu Exercise to build the remainder of the draft General Fund budget. On June 1, 2013, the City Council conducted a review of the entire draft budget document. On June

18, 2013, the City Council held a public hearing and adopted the budget for FY13-14.



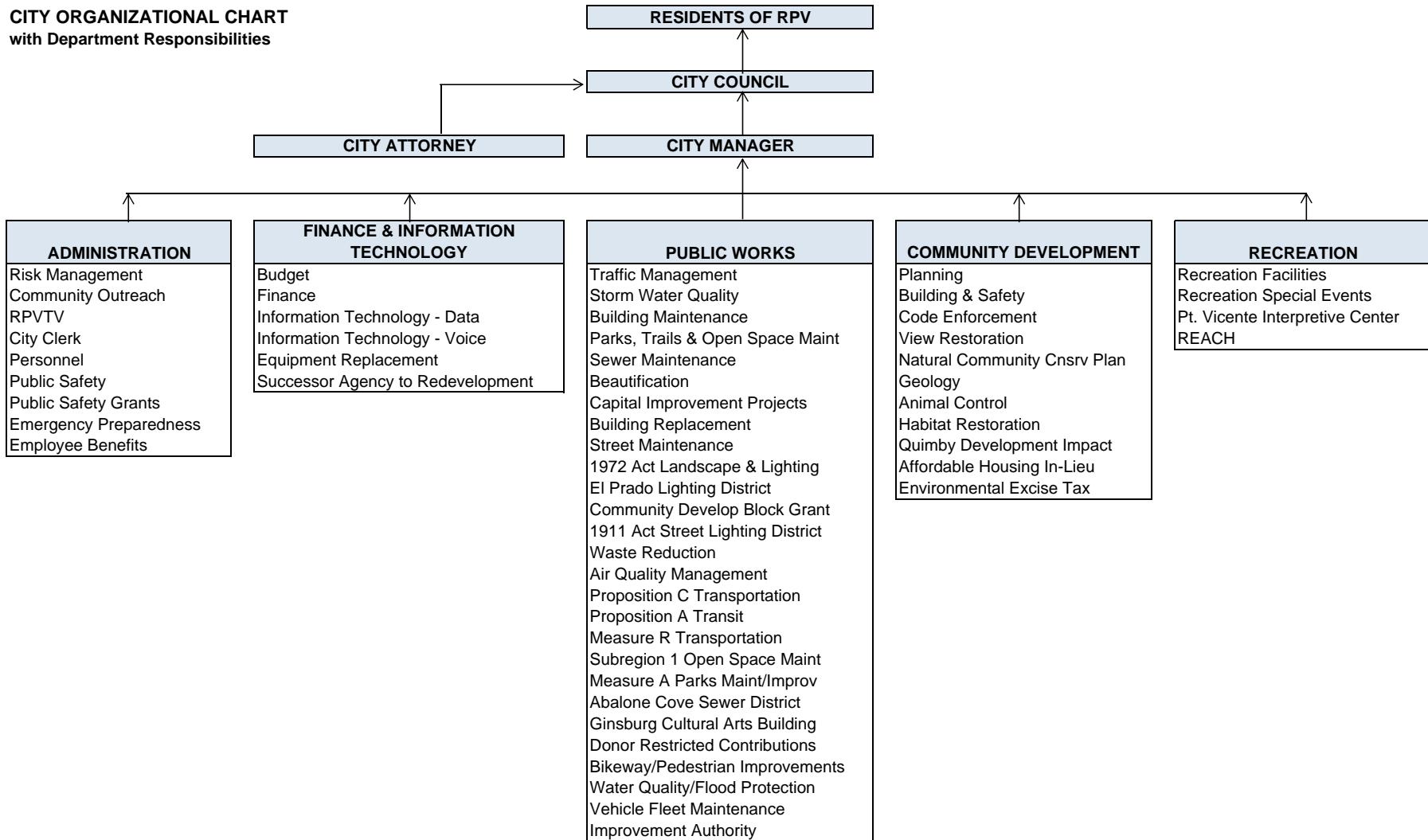
Legal Level of Budgetary Control

Per section 3.32.080 of the Municipal Code, all expenditures in excess of a fund and/or function budgeted allocations must be approved by supplemental appropriation of the City Council. The City Manager may approve transfers between any program's accounts, as long as the transfers are within the same budgetary function and the same fund. No full-time equivalent positions may be added to those specifically approved in the budget without authorization and supplemental appropriation of the City Council. All appropriations lapse at fiscal year-end; however, unspent appropriations may be carried forward to the next fiscal year by resolution of the City Council.

Organization of Budget Document

The Overview section of the document is intended to give the public an overview of the City and its adopted budget. While the remainder of the document is also for public consumption, it is a working document for City Staff to manage the budget throughout the fiscal year. Therefore, the document is arranged by department and includes detailed line item information. The 2013 Five-Year Capital Improvement Plan adopted by the City Council is included as an Appendix at the end of the document. To assist the public with navigation, the following exhibit is an overview of the programs and funds managed by each department.

CITY ORGANIZATIONAL CHART
with Department Responsibilities





GLOSSARY OF TERMS

The following is a glossary of terms used in the budget document, as well as other public documents regarding the City's finances.

Activity – a specific and distinguishable service within a budgetary program which is performed to accomplish a matter for which the City is responsible. Example: residential street rehabilitation is an Activity within the Street Improvements Program of the Capital Improvement Projects Fund.

Appropriation – City Council authorization to expend monies and/or to incur legal obligations for specific operational and capital outlay purposes. Example: The City Council adopts a resolution to budget for expenditures. Those budgeted expenditures in a given fiscal year are referred to as Appropriations.

Budget – the City Council adopted policy implementation plan for the fiscal year that includes revenues, expenditures and operating transfers.

Business Activity – function of the City that is intended to recover all or a significant portion of its costs through user fees and charges. Example: The Water Quality Flood Protection Fund is a business activity of the City.

Department – a designated organizational unit of City government. Example: Community Development is a Department of the City with responsibilities that include land use issues and permitting new construction.

Encumbrance – a reservation of an appropriation for a specific expenditure with a specific vendor. An Encumbrance is executed with an approved Purchase Order. Example: A City employee Encumbers an appropriation by opening a Purchase Order in the maintenance expenditure account to pay for an elevator inspection provided by XYZ Company. The appropriation is reserved until the invoice is paid, thereby controlling the expenditure of money.

Expenditure – City resources spent for goods or services within a governmental activity fund (e.g. General Fund).

Expense – City resources spent for goods or services within a business activity fund (e.g. Water Quality Flood Protection Fund).

Fiscal Year – the twelve-month period of time to which the budget applies. The City's Fiscal Year runs from July 1st to June 30th.

Function – a combination of programs and activities authorized by budget appropriations and are designed to achieve a major purpose. Example: Administration is a City Function with programs that include risk management, personnel, the City Clerk, and community outreach.

Fund – a separate fiscal and accounting structure which segregates accounting records for various budgetary functions. Example: The Capital Improvement Projects Fund provides for centralized accounting of infrastructure improvements.

Governmental Activity – function of the City that is principally supported by taxes and intergovernmental revenues.

Object – an expenditure account classification for types of items or services purchased. Examples: professional services, advertising, and operating supplies are all Objects.

Operating Transfers – monies transferred from one fund to another to finance the activities. Operating Transfers are contributions, not loans. Example: The Street Maintenance Fund provides for centralized accounting of street and right-of-way maintenance activities. Some of these activities are funded with restricted monies that are legally required to be accounted for in a separate fund. Operating Transfers are processed to move the restricted money from the source fund (e.g. 1911 Act Street Lighting Fund) to the Street Maintenance Fund to finance activities such as traffic signal maintenance and street landscape maintenance.

Program – an activity or group of activities designed to achieve a specific goal or objective associated with a budget function of the City. Example: Storm Water Quality is a Program within the General Fund with the specific goal of compliance with the federal Clean Water Act and other laws designed to reduce water pollution.

Restricted – a funding source is restricted when outside agencies or legal obligation places restrictions on the use of the money. Example: Highway Users Tax is a restricted funding source administered by the state, and must only be used for street maintenance activities.

CITY OF RANCHO PALOS VERDES FY13-14 FUND SUMMARY

Fund	Fund Balance 6/30/2013	FY13-14 Estimated Sources		FY13-14 Estimated Uses		Fund Balance 6/30/2014
		Revenues	Transfers In	Expenditures	Transfers Out	
<i>Unrestricted</i>						
GENERAL	10,513,723	24,734,690	210,000	(19,694,419)	(5,904,814)	9,859,180
<i>Restricted by Council Action</i>						
BEAUTIFICATION FUND	512,751	1,530	-	-	(214,000)	300,281
CIP	6,822,269	1,220,400	6,942,700	(8,029,975)	-	6,955,394
EQUIPMENT REPLACEMENT	1,770,290	736,600	-	(693,900)	-	1,812,990
BUILDING REPLACEMENT	941,627	2,800	-	-	-	944,427
EMPLOYEE BENEFITS	30,082	1,993,515	-	(1,993,425)	-	30,172
Subtotal	10,077,020	3,954,845	6,942,700	(10,717,300)	(214,000)	10,043,265
<i>Restricted by Law or External Agencies</i>						
STREET MAINTENANCE	913,553	1,294,425	1,082,000	(2,296,679)	-	993,299
1972 ACT	63,467	258,190	-	(72,800)	(190,000)	58,857
EL PRADO LIGHTING	17,755	1,950	-	(1,000)	-	18,705
CDBG	(42,446)	189,364	-	(146,918)	-	0
1911 ACT	1,468,784	529,400	-	(532,500)	(99,000)	1,366,684
WASTE REDUCTION	241,652	191,125	-	(169,100)	(62,000)	201,677
AIR QUALITY MANAGEMENT	91,674	50,270	-	(50,000)	-	91,944
PROPOSITION C	33,893	591,617	-	-	(592,000)	33,510
PROPOSITION A	197,112	713,713	-	(578,340)	-	332,485
PUBLIC SAFETY GRANTS	586	100,000	-	-	(100,000)	586
MEASURE R	192,536	444,217	-	-	-	636,753
HABITAT RESTORATION	181,172	540	150,000	(158,620)	-	173,092
SUBREGION 1 MAINTENANCE	772,359	2,300	61,000	(71,000)	-	764,659
MEASURE A	(65,516)	170,516	-	-	(105,000)	0
ABALONE COVE SEWER DISTRICT	26,772	54,080	50,700	(105,600)	-	25,952
GINSBURG CULTURAL ARTS BUILDING	159,272	480	-	-	-	159,752
DONOR RESTRICTED CONTRIBUTIONS	408,849	1,220	-	-	-	410,069
QUIMBY	420	1,400,000	-	-	(993,000)	407,420
AFFORDABLE HOUSING IN LIEU	505,350	1,510	-	(3,800)	-	503,060
ENVIRONMENTAL EXCISE TAX	304,493	241,670	-	-	(300,000)	246,163
BIKEWAYS	(0)	26,586	-	-	(26,586)	(0)
WATER QUALITY/FLOOD PROTECTION	493,788	1,330,500	-	(1,596,908)	-	227,380
IMPROV AUTH - PORTUGUESE BEND	273,422	820	70,000	(119,100)	-	225,142
IMPROV AUTH - ABALONE COVE	98,813	3,300	20,000	(53,300)	-	68,813
Subtotal	6,337,761	7,597,793	1,433,700	(5,955,665)	(2,467,586)	6,946,003
GRAND TOTAL	26,928,504	36,287,328	8,586,400	(36,367,384)	(8,586,400)	26,848,448

INTERFUND TRANSACTION SUMMARY

Interfund Transfers From	General Fund	CIP Fund	Street Maintenance	Improvement Authority	Abalone			Subregion 1 Maintenance	Totals
					Cove Sewer	Habitat Restoration			
General Fund		5,553,114		90,000	50,700	150,000	61,000	5,904,814	
Proposition C		70,000	522,000						592,000
Bikeways		26,586							26,586
Quimby		993,000							993,000
Environmental Excise Tax (EET)		300,000							300,000
Measure A Maintenance	105,000								105,000
Public Safety Grants	100,000								100,000
Waste Reduction	5,000		57,000						62,000
Landscape/St Lighting (1972 Act)			190,000						190,000
Street Lighting (1911 Act)			99,000						99,000
Beautification			214,000						214,000
Totals	210,000	6,942,700	1,082,000	90,000	50,700	150,000	61,000	8,586,400	

Interfund Charges To	Equipment	Employee	General Fund
	Replacement Fund	Benefits Fund	Overhead Charges
General Fund	731,300	1,937,025	
Waste Reduction		20,500	8,400
Landscape/St Lighting (1972 Act)			64,800
Street Lighting (1911 Act)			79,500
Proposition A			3,300
Abalone Cove Sewer District		3,100	
Water Quality Flood Protection		32,800	
Totals	731,300	1,993,425	156,000

RANCHO PALOS VERDES FUND DESCRIPTIONS

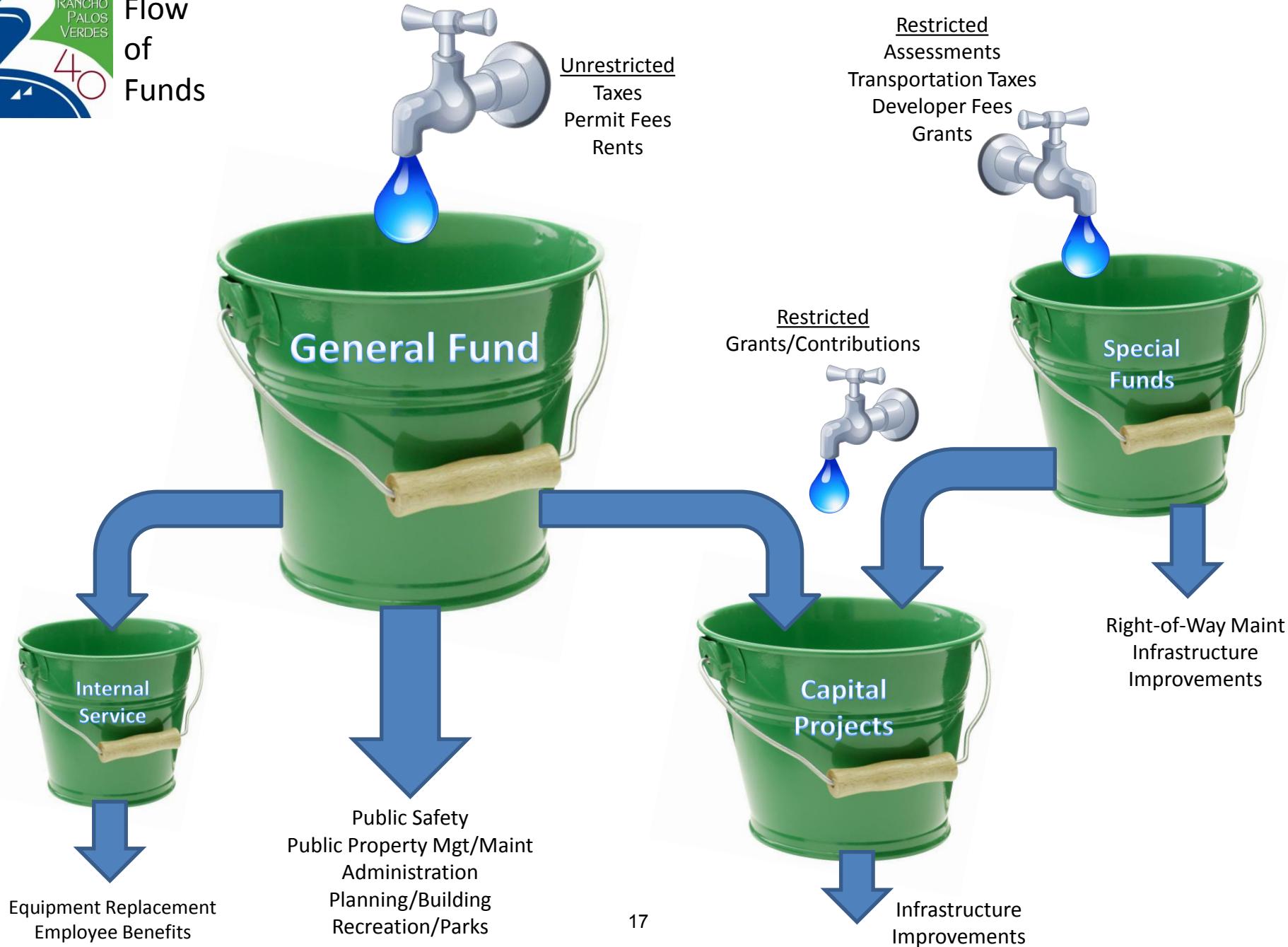
<i>Unrestricted</i>	
GENERAL FUND	All City revenue and expenditures that are not required to be accounted for in another fund. Revenue includes property tax, transient occupancy tax, and other general taxes. Expenditures include police services, public facility maintenance, recreation, and administrative costs such as legal and risk management. The General Fund also accounts for both revenue and expenditures related to City permitting, as well as 97% of the City's employee salaries and benefits.
<i>Restricted by City Council Action</i>	
BEAUTIFICATION	The remaining fund balance of waste hauler fees previously received by the City will be used for median maintenance. Staff expects this fund will be closed in FY15-16.
CAPITAL IMPROVEMENT PROJECTS	Improvements to City-owned infrastructure, including streets, parks, sewers, and buildings. Funding comes from various sources; including transfers from the General Fund and restricted funds, and grants from other governmental agencies.
EQUIPMENT REPLACEMENT	Charges to the City's General Fund are used for the centralized accounting of maintenance and replacement of City-owned equipment.
BUILDING REPLACEMENT	General Fund money restricted by the City Council for the future replacement of City owned buildings. The funding source has been operating transfers from the General Fund in prior years.
EMPLOYEE BENEFITS	Charges to the City's General Fund are used for the centralized accounting of employee benefits, including pension and health insurance.
<i>Restricted by Law or External Agencies</i>	
STREET MAINTENANCE	The allocation of state tax on fuel is used to maintain the City's roadways. Right-of way maintenance is centralized in this fund, and restricted monies are transferred from other funds to supplement maintenance activities.
1972 ACT LANDSCAPE & LIGHTING	Property assessments are used to maintain street landscaping and lighting.
EL PRADO LIGHTING DISTRICT	El Prado property assessments are used to maintain and improve the common area of the El Prado neighborhood.
COMMUNITY DEVELOPMENT BLOCK GRANT	Federal funding is used for programs to assist low & moderate income households with home improvements, as well as projects to improve the City's compliance with the American's with Disabilities Act.
1911 ACT STREET LIGHTING DISTRICT	Property assessments are used to maintain street lights and traffic signals.
WASTE REDUCTION	Waste hauler fees and various grants are used for state-mandated waste reduction and recycling plans and programs.
AIR QUALITY MANAGEMENT	State shared revenue is used for programs that reduce air pollution from motor vehicles, including transit contributions and purchase of clean-air vehicles for the City's fleet.
PROPOSITION C TRANSPORTATION	The county-wide sales tax allocation is used to fund transportation improvements, including rehabilitation of arterial streets.

RANCHO PALOS VERDES FUND DESCRIPTIONS

PROPOSITION A TRANSIT	The county-wide sales tax allocation is used to fund the City's contribution to local public transit.
PUBLIC SAFETY GRANTS	Grant income supplements local law enforcement services.
MEASURE R TRANSPORTATION	The county-wide sales tax allocation is used to fund transportation improvements, including rehabilitation of arterial streets.
HABITAT RESTORATION	Developer and other mitigation fees are used for habitat restoration on City-owned property.
SUBREGION 1 OPEN SPACE MAINT	Interest earned from a developer endowment is used to maintain open space and trails dedicated to the City upon development of the Subregion 1 tract, known as Oceanfront Estates.
MEASURE A PARKS MAINT/IMPROV	The allocation of county bond money is used for acquisition and maintenance of open space and park improvements. Staff expects that allocations for maintenance will continue to be available through FY18-19, with the fund being closed by FY19-20.
ABALONE COVE SEWER DISTRICT	Property assessments are used to maintain the Abalone Cove sewer system in the City's landslide area.
GINSBURG CULTURAL ARTS BUILDING	The private donation will be used for either a building to be constructed at Upper Point Vicente to be used for dancing and other cultural activities, or for the purchase of open space within the City for habitat conservation and passive recreation.
DONOR RESTRICTED CONTRIBUTIONS	Donations are used to construct or acquire recreational facilities, as directed by the donor.
QUIMBY DEVELOPMENT IMPACT	Developer fees are used for construction or acquisition of park and recreation facilities.
AFFORDABLE HOUSING IN-LIEU	Developer fees are used to provide for affordable housing within the City.
ENVIRONMENTAL EXCISE TAX	Taxes received in connection with new construction are used to pay for City facilities.
BIKEWAY/PEDESTRIAN IMPROVEMENTS	The state revenue allocation is used for construction of facilities to improve pedestrian and bicycle access.
WATER QUALITY/FLOOD PROTECTION	Storm drain user fees are used to maintain and improve City-owned storm drain facilities. The user fee sunsets in FY15-16.
IMPR AUTHORITY PORTUGUESE BEND	The General Fund transfers money to provide for maintenance of improvements in the Portuguese Bend section of the landslide area constructed with redevelopment tax increment prior to statewide redevelopment dissolution in 2012.
IMPR AUTHORITY ABALONE COVE	As part of a 1991 Reimbursement and Settlement Agreement resulting from a lawsuit related to the active landslide, the interest earned on a non-spendable \$1 million deposit is used to maintain Abalone Cove landslide abatement improvements. The maintenance activities in this fund are also subsidized with operating transfers from the General Fund.



Flow of Funds





Rancho Caninos Dog Park at Point Vicente Park

CALIFORNIA MUNICIPAL REVENUE SOURCES

Revenue Source	Deposited to Fund	FY13-14 RPV Budget	RPV Restricted?	Description	Authority
Property Tax	General	\$ 6,401,000	No	Ad valorem tax imposed by the state on real property (1% of assessed value), administered by the County, and allocated to various agencies including the City. City share was set with allocation formula based on local agencies' average property tax revenue for 1975-1977.	California Constitution Article XIII and XIIIIA; Revenue and Tax Code §§95, 97.
Property Tax in lieu of Vehicle License Fees	General	\$ 3,830,000	No	Replacement of state-shared Vehicle License Fees with additional shares of property tax.	California Constitution Article XIII and XIIIIA; Revenue and Tax Code §§95, 97.
Property Tax in lieu of Sales Tax	General	\$ 471,000	No	Replacement of 1/4 of the 1% Bradley-Burns sales tax with additional shares of property tax.	California Constitution Article XIII and XIIIIA; Revenue and Tax Code §§95, 97.
Sales & Use Tax	General	\$ 1,580,000	No	Tax imposed on total retail price of any tangible personal property and the use or storage of such property when sales tax is not paid. Tax is administered by the state. Prior to 2004, the City received the basic 1% Bradley-Burns rate. In 2004, the state reduced the City allocation by 1/4 and replaced it with additional shares of property tax.	California Constitution Article XIII §§25.5(a)(2), 29; Revenue and Tax Code §7200.

CALIFORNIA MUNICIPAL REVENUE SOURCES

Revenue Source	Deposited to Fund	FY13-14 RPV Budget	RPV Restricted?	Description	Authority
Business License Tax	General	\$ 715,000	No	Locally levied tax imposed for the privilege of conducting business within the City. Rates vary by business type and include both flat tax amounts and tax amounts based upon business gross receipts.	Municipal Code Chapter 5.04 (1974). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Utility Users Tax	General	\$ 2,420,000	No	Locally levied tax imposed on the consumption of utility services. The RPV tax is 3% of electricity, gas, water, and telephone charges.	Municipal Code Chapter 3.30 (1993). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Transient Occupancy Tax	General	\$ 3,679,700	No	Locally levied tax imposed on occupants for privilege of occupying rooms in a hotel or similar for 30 days or less. The RPV tax is 10% of the room charge.	Municipal Code Chapter 3.16 (1973). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Documentary Transfer Tax	General	\$ 416,000	No	Tax imposed on documents recorded in the transfer of ownership in real estate. Levied by the county at a rate of \$1.10 per \$1,000 of value transferred. City levy is 50% of the county rate, which is credited against the amount of the county tax due.	Authority to levy: Revenue and Tax Code §11911-11929. Municipal Code Chapter 3.12 (1973). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Golf Tax	General	\$ 404,000	No	Tax imposed on the user of a golf course within the City. Tax is 10% of golf fee paid. Government owned golf courses are exempted (i.e. county owned Los Verdes Golf Course).	Municipal Code Chapter 3.40 (1993). General purpose requires majority vote of voters, special purpose requires 2/3 vote.

CALIFORNIA MUNICIPAL REVENUE SOURCES

Revenue Source	Deposited to Fund	FY13-14 RPV	RPV Budget	Restricted?	Description	Authority
Construction/Development Tax	EET	\$ 240,760		Yes	Excise tax imposed on the privilege or activity of development and/or the availability or use of municipal services. Rate for 2013 is \$1,798 per bedroom with a maximum of \$3,596 for residential buildings, and \$1.09 per sq. ft. for commercial buildings.	Municipal Code Chapter 3.20 (1974). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Proposition C Sales Tax	Prop C	\$ 591,517		Yes	Half-cent sales tax partially (20%) distributed to cities on a per-capita basis.	Los Angeles County voter approved measure of 1990.
Proposition A Sales Tax	Prop A	\$ 713,123		Yes	Half-cent sales tax partially (25%) distributed to cities on a per-capita basis.	Los Angeles County voter approved measure of 1980.
Measure R Sales Tax	Measure R	\$ 443,637		Yes	Half-cent sales tax partially (15%) distributed to cities.	Los Angeles County voter approved measure of 2008.
Benefit Assessments on Property	1972 Act, 1911 Act & El Prado	\$ 784,900		Yes	A charge levied on real property for a local public improvement or service that specifically benefits the property. FY12-13 1972 Act rates range from \$3.77 to \$41.33 per single family parcel, with the majority at \$15.92.	Varies based upon type of assessment. Typically majority mail ballot vote of property owners. In 1992, the City established a benefit assessment district for street landscaping and lighting using 1972 Act procedures (Resolution No. 92-85). In 1995, the City approved the transfer of street lighting assessments from the County (Resolution No. 95-9), which were originally imposed using 1911 Act procedures (ad valorem tax).

CALIFORNIA MUNICIPAL REVENUE SOURCES

Revenue Source	Deposited to Fund	FY13-14 RPV Budget	RPV Restricted?	Description	Authority
User and Enterprise Fees	General & Street Maintenance	\$ 119,700	Both	Fee paid to a municipality by a person to receive a particular public service (e.g. utility services, photocopy fees, recreation events). The City's revenue includes the Abalone Cove Sewer District user fee.	User fees must be adopted by resolution of the governing board with majority vote. Utility fees must be adopted by ordinance of the governing board with 2/3 vote. Resolution No. 2010-77 for user fees and Municipal Code Chapter 13.06 (2001) for the Abalone Cove sewer user fee.
Property-Related Fees	WQFP	\$ 1,329,000	Yes	A levy imposed on a parcel or upon a person as an incident of property ownership for property-related service.	Majority mail ballot vote of property owners, or by 2/3 vote of the registered voters. Municipal Code Chapter 3.44 (2005) for storm drain user fee.
Development Impact Fees, Dedications & Exactions	Quimby & Affordable Housing	\$ 1,400,000	Yes	Dedications of property or fees to compensate for new demands on public resources resulting from development of land, and imposed as a condition of development approval.	Municipal Code Chapters 16.20 (1975) for the Quimby Parkland Dedication Fee and 17.11 (1997) for the Affordable Housing In-Lieu Fee.
Regulatory Fees	General	\$ 1,667,500	No	Charge imposed on a regulated action to pay for public services necessary to regulate the activity or mitigate the impacts of the fee payer on the community.	Majority vote of governing body. Resolution No. 2010-77.

CALIFORNIA MUNICIPAL REVENUE SOURCES

Revenue Source	Deposited to Fund	FY13-14 RPV Budget	RPV Restricted?	Description	Authority
Cable & Video Franchises	General	\$ 655,500	No	Payment from a cable or video franchisee as "rent" or "toll" for the use of the municipality right of way. City's franchise agreement with Cox Cable expires October 2015. Upon expiration, City will continue to receive 3% franchise fee through the state franchise agreement.	Prior to 2008, majority vote of governing body. As of 2008, granted by state. City may request a 1% add-on fee to the cable user bill through the state franchise agreement. This fee can only be used for capital expenditures related to Public, Educational & Government Access (PEG).
Solid Waste Franchises	General & Waste Reduction	\$ 576,905	Both	Payment from a solid waste management franchisee as "rent" or "toll" for the use of the municipality right of way. The City has also imposed recycling fees and AB939 fees on waste haulers.	Franchise fees are imposed by a majority vote of governing body. AB939 fees are authorized by the California Integrated Waste Management Act of 1989.
Electric, Gas, Water & Oil Franchises	General	\$ 713,000	No	Payment from a franchisee as "rent" or "toll" for the use of the municipality right of way.	Majority vote of governing body.
Licenses & Permits	General	\$ 154,400	No	Issued to regulate activities within a local jurisdiction.	Majority vote of governing body. Resolution No. 2010-77.
Fines, Forfeitures & Penalties	General	\$ 115,500	No	Revenues received and/or bail monies forfeited upon conviction of a misdemeanor or municipal infraction.	Court fines are set by California Uniform Bail and Penalty Schedule. Majority vote of governing body for parking fines (Municipal Code Chapter 10.32) and false alarm fines (Municipal Code Chapter 9.04).
Rents, Royalties & Concessions	General	\$ 617,000	No	Revenues from rental or use of city property and/or resources.	Majority vote of governing body.

CALIFORNIA MUNICIPAL REVENUE SOURCES

Revenue Source	Deposited to Fund	FY13-14 RPV	RPV Budget	Restricted?	Description	Authority
Investment Earnings	Various	\$ 106,200		Both	Revenue earned from the investment of idle public funds.	Majority vote of governing body to approve annual investment policy, which must meet minimum requirements of Government Code §53601.
Gifts	General & Donor Restricted Contributions	\$ 17,100		Both	Contributions to the City for a public purpose.	Government Code §37354.
Motor Vehicle License Fee	General	\$ -		No	State imposed tax for the privilege of operating a vehicle on public streets. Prior to 2004, this revenue was shared with the City. In 2004, the state replaced roughly 2/3 of the revenue to the City with additional shares of property tax. Since 2004, the City's remaining allocation has been eliminated, as the distribution formula provides a baseline of revenue to other agencies leaving nothing to be distributed to the City. Current revenue is limited to prior year adjustments.	California Constitution article XI §15 and Revenue and Tax Code §§10751 & 11005.
Air Quality Assessment	AQMD	\$ 50,000		Yes	An assessment on the state Motor Vehicle Fee for air quality related activities distributed to cities on the basis of population.	California Health & Safety Code §44220-44247.

CALIFORNIA MUNICIPAL REVENUE SOURCES

Revenue Source	Deposited to Fund	FY13-14 RPV Budget	RPV Restricted?	Description	Authority
Motor Vehicle Fuel Tax	Street Maintenance	\$ 1,267,695	Yes	An 18-cent per gallon tax on fuel used to propel a motor vehicle. City receives state subvention for about 3 cents of this tax.	Tax authorized by California Constitution article XIX §1; Revenue & Tax Code §§7301-8404, 8601-9355; and Streets & Highways Code §§2104-2107.5.
Citizens Option for Public Safety (COPS)	Public Safety Grants	\$ 100,000	Yes	Revenue granted from the state General Fund for supplemental public safety services.	Government Code §30061-30065.
Proposition 172 Public Safety Sales Tax	General	\$ 60,000	No	State voter approved half-cent sales and use tax as partial mitigation for Educational Revenue Augmentation Fund (ERAF) property tax shifts from cities and counties. Cities receive about 6% of the revenue.	California Constitution article XIII §35 and Government Code §30051.
Homeowners Property Tax Relief Reimbursement	General	\$ 49,000	No	Revenue to offset city loss of property tax for state imposed homeowner exemption of \$7,000 per dwelling.	California Constitution article XIII §3(k), Revenue and Tax Code §218, and Government Code §§16120-16123, 29100.6.
State Mandate Reimbursement	General	\$ -	No	State reimbursement to cities and counties for the cost of programs and services mandated by the state.	California Constitution article XIIB §6 and Revenue and Tax Code §2201.
Federal Grants & Aid	CIP, CDBG & Various	\$ 1,637,466	Yes	Various annual and one-time awards from federal, state and county agencies vary from year to year.	Various for the granting agency.

CALIFORNIA MUNICIPAL REVENUE SOURCES

Revenue Source	Deposited to Fund	FY13-14 RPV Budget	RPV Restricted?	Description	Authority
Cost Recovery	General	\$ 80,000	No	In general, cost recovery applies to user fees (recovering the cost of providing a service), regulatory fees (e.g. building permits), and fines/penalties; which have been discussed above. The City's revenue presented here represents the administrative allowance received by the City to manage redevelopment dissolution.	California Health & Safety Code §34161.
Total Sources**		\$ 33,406,603			

***Excludes interfund transactions*

Account
Structure FFF-PPPP-AAA-EO-EO
FFF FUND
PPPP PROGRAM
AAA ACTIVITY
EO-EO EXPENDITURE OBJECT

CHART OF ACCOUNTS



FUND # FUND NAME

101	GENERAL FUND
202	STREET MAINTENANCE
203	1972 ACT LANDSCAPING & LIGHTING
209	EL PRADO LIGHTING DISTRICT
211	1911 ACT STREET LIGHTING
212	BEAUTIFICATION
213	WASTE REDUCTION
214	AIR QUALITY MANAGEMENT
215	PROPOSITION C
216	PROPOSITION A
217	PUBLIC SAFETY GRANTS
219	AFFORDABLE HOUSING COMMUNITY DEVELOPMENT LAW
220	MEASURE R
222	HABITAT RESTORATION
223	SUBREGION ONE MAINTENANCE
224	MEASURE A MAINTENANCE
225	ABALONE COVE SEWER DISTRICT
227	GINSBURG CULTURAL ART BLD
228	DONOR RESTRICTED CONTRIBUTIONS
285	IA PORTUGUESE BEND MAINTENANCE
310	CDBG
311	CDBG-R
330	INFRASTRUCTURE IMPROVEMENTS
334	QUIMBY PARK DEVELOPMENT
337	AFFORDABLE HOUSING PROJECTS
338	DEVELOP IMPACT MITIGATION (EET)
339	MEASURE A CAPITAL
340	BICYCLE & PEDESTRIAN ACCESS
501	WATER QUALITY/FLOOD PROTECTION
681	EQUIPMENT REPLACEMENT
685	EMPLOYEE BENEFITS
686	BUILDING REPLACEMENT
795	IA ABALONE COVE MAINTENANCE

PROGRAM #	PROGRAM NAME
1001	City Council
1002	City Manager
1003	City Attorney
1004	Administrative Services
1005	Community Outreach
1006	RPV TV Channel 33
1010	Risk Management
1011	Personnel
1015	Employee Benefits
1021	Sheriff
1023	Neighborhood Watch
1024	Special Programs
1025	Animal Control
1026	Emergency Preparedness
1027	Public Safety Grants
2011	Successor Agency
2020	Financial Services
2030	Information Technology - Data
2035	Information Technology - Voice
2082	Computer Equipment Replacement
3001	Public Works Administration
3002	Street Pavement Maintenance
3003	Street Landscape Maintenance
3004	Traffic Signal Maintenance
3005	Portuguese Bend Road Maintenance
3006	Traffic Management
3007	Storm Water Quality
3008	Building Maintenance
3009	Parks/Trails/Open Space Maintenance
3010	1972 Act Landscaping & Lighting
3011	1911 Act Street Lighting
3012	Beautification
3013	Waste Reduction
3014	Air Quality Management
3015	Proposition C
3016	Proposition A
3019	El Prado Lighting
3022	Habitat Restoration
3023	Subregion 1 Maintenance
3024	Measure A Maintenance
3025	Abalone Cove Sewer District Maintenance
3026	Sewer Maintenance
3027	Ginsburg Cultural Arts Building
3030	Infrastructure Improvements Administration
3031	Street Improvements
3032	Storm Drain Improvements
3033	Parks/Trails/Open Space Improvements
3034	Quimby Projects
3035	Sewer Improvements
3036	Building Improvements
3037	Storm Water Quality Improvements
3038	EET Projects
3039	Measure A Projects
3040	Bicycle/Pedestrian Access
3041	Utility Undergrounding
3042	Roadway Beautification
3052	Water Quality/Flood Protection
3081	Vehicle Maintenance
3086	Building Replacement/Improvements
3088	IA Portuguese Bend Maintenance
3089	IA Abalone Cove Maintenance
3091	CDBG Admin
3092	CDBG Home Improvement
3093	CDBG ADA Compliance
3094	CDBG REACH
3095	CDBG Drainage
3096	CDBG-R
3097	CDBG ADA Projects 2
4001	Planning
4002	Building & Safety
4003	Code Enforcement
4004	View Restoration
4005	NCCP
4006	Geology
4037	Affordable Housing Projects
4039	Affordable Housing Projects Community Development Law
5010	Recreation Administration
5030	Recreational Facilities
5040	Special Events
5060	Point Vicente Interpretive Center (PVIC)
5070	REACH
6000	Non-Departmental
6083	Furniture and Equipment Replacement

ACTIVITY # ACTIVITY NAME	
411	City Administration
421	Public Safety
431	Public Works
441	Community Development
451	Recreation & Parks
EXP OBJECT # EXPENDITURE OBJECT NAME	
11-00	SALARIES & WAGES - FULLTIME
12-00	SALARIES & WAGES - PARTTIME
13-00	SALARIES & WAGES - OVERTIME
21-00	HEALTH INSURANCE
22-00	FICA/MEDICARE
23-00	PERS RETIREMENT
24-00	TUITION REIMBURSEMENT
25-00	DEFERRED COMP MATCHING CONTRIBUTION
27-00	EMPLOYEE BONUSES
28-00	RETIREMENT HEALTHCARE
29-00	EMPLOYEE BENEFITS ALLOCATION
32-00	PROFESSIONAL SERVICES
33-00	LEGAL SERVICES
41-10	UTILITY SERVICE - WATER
41-20	UTILITY SERVICE - GAS
41-30	UTILITY SERVICE - ELECTRIC
41-40	UTILITY SERVICE - TELEPHONE
43-00	MAINTENANCE SERVICES
44-10	RENTALS - BUILDING
44-20	RENTALS - VEHICLES/EQUIPMENT
52-00	INSURANCE
53-00	POSTAGE
54-00	ADVERTISING
55-00	PRINTING & BINDING
56-00	TRAVEL
	461 Capital Outlay
	471 Debt Service
	491 Interfund Activity
	499 Internal Services
57-00	MEETINGS & CONFERENCES
59-10	EDUCATION - TRAINING
59-20	EDUCATION - MEMBERSHIPS & DUES
59-30	EDUCATION - PUBLICATIONS & JOURNALS
61-00	OP SUPPLIES/MINOR EQUIP
62-00	PURCHASES FOR RESALE
69-00	MISCELLANEOUS EXPENSES
71-00	LAND
72-00	BUILDINGS
73-00	IMPROV OTHER THAN BLDGS
73-10	IMPROV OTHER THAN BLDGS - SPECIAL CDBG
74-00	INFRASTRUCTURE
75-10	EQUIPMENT - FURNITURE & OTHER EQUIPMENT
75-20	EQUIPMENT - COMPUTERS
76-00	VEHICLES
79-00	DEPRECIATION
81-00	PRINCIPAL
82-00	INTEREST
91-00	INTERFUND TRANSFERS OUT
92-00	PASS THRU TO OTHER AGENCIES
93-00	GRANTS TO OTHER ENTITIES
94-10	INTERFUND CHARGES - EQUIPMENT REPLACEMENT
94-20	INTERFUND CHARGES - PUBLIC WORKS OVERHEAD
94-30	INTERFUND CHARGES - SUCCESSOR AGENCY ADMIN



Junior Ranger Program

FINANCIAL ANALYSIS & ECONOMIC OUTLOOK

Recognition of Revenues & Expenditures

Governmental Funds

The City recognizes revenue in governmental funds when the revenue is both measurable and available. Measurable means the amount can be determined. Available generally means received within 60 days of the fiscal year end of June 30th. Expenditures in governmental funds are recorded when the liability is incurred.

Enterprise Fund and Internal Service Funds

The City maintains 1 enterprise fund (Water Quality Flood Protection) and 3 internal service funds (Equipment Replacement, Employee Benefits, and Building Replacement). Revenues are recognized when they are earned (even if not available), and expenses are recorded when the liability is incurred.

Financial Policies

The City's financial policies are summarized below, and are available in full text on the City's website.

Reserve Policy

The requirements and status of City Council Policy No. 41 are summarized in the following chart:

Fund	Reserve Policy	Policy Amount	Estimated June 30, 2014	Excess/ (Deficiency)
General Fund	50% of budgeted annual expenditures.	9,847,210	9,859,180	11,970
Street Maintenance	One year of road maintenance in the landslide area of the City.	522,000	993,299	471,299
Habitat Restoration	Emergency projects of \$50,000 and future maintenance endowment of \$84,969; which grows each year by \$10,000 plus accrued interest, as required by the City's Natural Communities Conservation Plan.	145,253	173,092	27,839
Subregion 1	Nonspendable developer endowment.	750,000	764,659	14,659
CIP	Emergency or future projects. Funded with General Fund money equivalent to annual transient occupancy tax and prior year favorable General Fund expenditure variance (if applicable).	3,000,000	6,955,394	3,955,394
Equipment Replacement	Estimated replacement cost of capitalized equipment held.	1,970,266	1,812,990	(157,276)

Based on assumptions used in the City's 2013 Five-Year Financial Model, the Equipment Replacement Fund balance is expected to grow by about \$50,000 annually, which should restore the fund to reserve policy level by FY15-16.

Annual Investment Policy

California Government Code Section 53607 allows for the governing body of a local agency to delegate the authority to invest its funds for a one-year period to the treasurer of the local agency. The City Council and the Improvement Authority Board annually adopt investment policies that delegate investment authority to the treasurer of the City and Improvement Authority, and outline the types of investments the treasurer is authorized to make. The investment policy is in compliance with the local agency investment requirements set forth in California Government Code Section 53601.

Five-Year Financial Model

City Council Policy No. 18 requires analysis, update and review of a Five-Year Financial Model as part of the annual budget process. The Finance Advisory Committee (citizens committee appointed by the City Council) annually reviews the Model. The Model includes the funded projects from the Five-Year Capital Improvement Plan, and Year 1 of the Model is the proposed budget for the coming fiscal year.

Five-Year Capital Improvement Plan

Although not required by law or City Council policy, it is considered a best practice to produce a five-year capital improvement plan document as a guide for the efficient and effective provision of resources for improvement and maintaining public infrastructure and facilities. The Five-Year Capital Improvement Plan is updated annually during the budget process, and incorporated into the Five-Year Financial Model. The Plan document is included as an Appendix at the end of this budget document.

Purchasing Ordinance

The City's purchasing policy is documented in Municipal Code Chapter 2.44, referred to as the Purchasing Ordinance. A summary of the policy follows.

- Purchases of supplies and services of more than \$500 require a City issued purchase order.
- Purchase orders are not required for payments for utility service (e.g. electricity), leases, and credit card purchases and payments.
- Purchases of supplies and services of more than \$5,000 require informal bids.

- Purchases of supplies and services of more than \$25,000 require formal bids and a contract approved by the City Council.
- Licensed professionals such as attorneys, architects, engineers, and financial advisors are exempt from bid requirements.
- All work performed by vendors on private property, or work with increased liability requires a City contract for all amounts.
- The City Manager can approve contracts for amounts up to \$25,000.
- Purchases for Public Projects, as defined by California Code Section 22002, are subject to bid and contract requirements set forth in the California Uniform Public Construction Cost Accounting Act.

Travel and Meetings

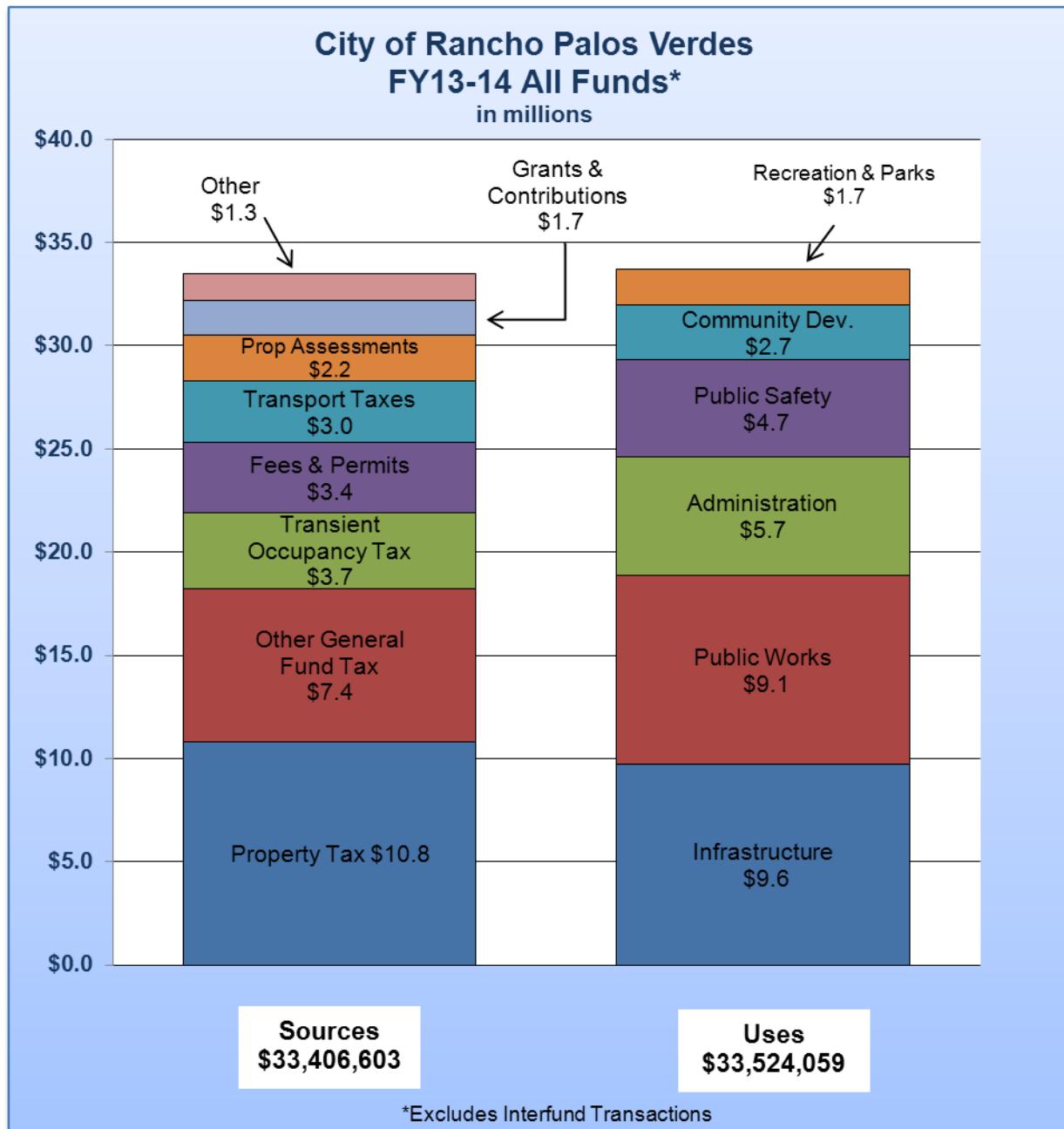
To assure the needs of the City are being met while limiting unnecessary expenditures, the City Council adopted Policy No. 16 outlining the procedures for travel and meeting expenses incurred by the City Council and its Committees/Commissions.

Midyear Budget Review

Per Municipal Code Section 3.32.130, the City Council is to be provided with a midyear status report on the budget and any Staff recommendations. The report is typically presented to City Council in February of each year.

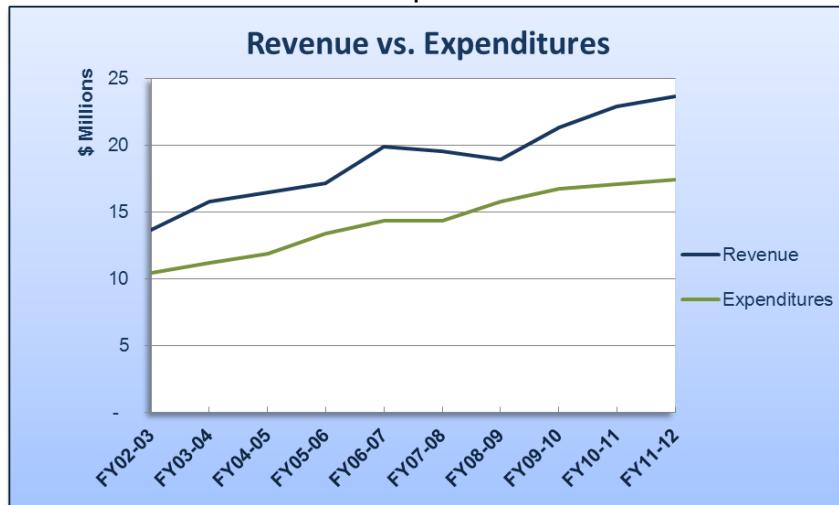
Overview of Sources & Uses

The Citywide budget includes all funds of the City and its component unit, the Improvement Authority. The Citywide budget assumes an approximate \$0.1 million use of accumulated fund balances.



The General Fund is the primary operating fund of the City and accounts for about three-quarters of the City-wide budget, with the remaining portion primarily accounting for restricted funding from outside sources. As such, the financial analysis presented herein will focus on the General Fund.

General Fund Revenue vs. Expenditures – A Ten-Year History



City Council and Staff have worked together to manage costs, balancing expenditures against revenue. Both General Fund revenue and expenditures have increased an average of 6% annually, enabling the City to fund infrastructure improvements with excess revenue.

In FY06-07, the City's average investment earnings rate increased from 3.85% to 5.12%, Pt. Vicente Interpretive Center opened generating new rental and gift shop revenue, and the City completed a one-time exchange of Proposition A monies for \$0.8 million of General Fund money. Interest earnings steadily decreased after FY06-07. However, in FY09-10 the Terranea Resort opened generating a significant amount of new tax revenue for the City.

For the discussion of individual revenues and expenditures below, 10-year historical data has been adjusted for inflation to provide a more accurate picture of growth or decline.

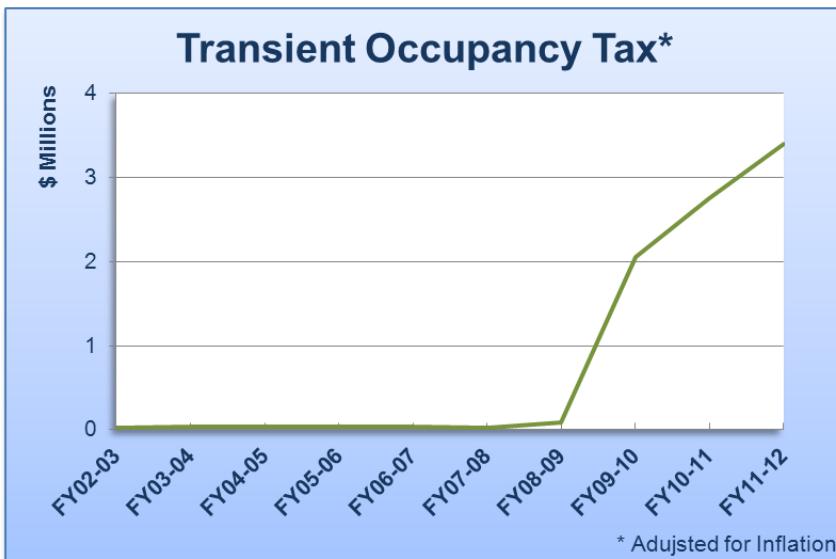
Primary General Fund Revenues

The revenue sources discussed herein are summarized below and account for 82% of total General Fund Revenue.

FY13-14		
Property Tax	43%	\$ 10,751,000
Transient Occupancy Tax	15%	3,679,700
Utility Users Tax	10%	2,420,000
Franchise Tax	7%	1,779,000
Sales Tax	7%	1,640,000
Other Revenue	18%	4,464,990
Total General Fund Revenues	100%	\$ 24,734,690

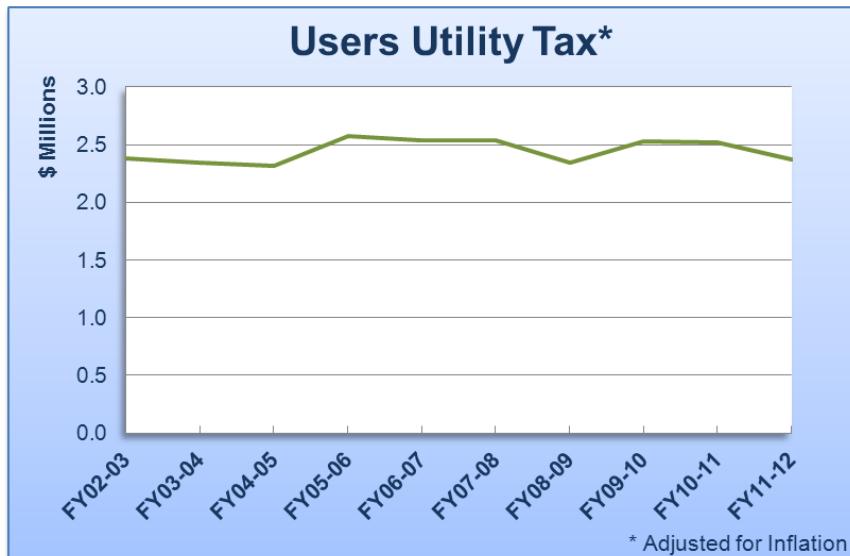


Property tax is the City's largest source of revenue. The City receives an approximate 6% share of the 1% property assessment. That base property tax revenue has grown an average of 5% annually over the last 10 years. In 2004, the California legislature established accounting maneuvers to help solve state budgetary problems. The state action impacted the City by replacing a portion of sales tax and vehicle license fee revenue with additional shares of property tax beginning in FY04-05. On average, property assessments are much lower than property values in the City; and the City benefits greatly each time a property is sold and re-assessed. Property tax is expected to grow by another 3.67% for FY13-14.

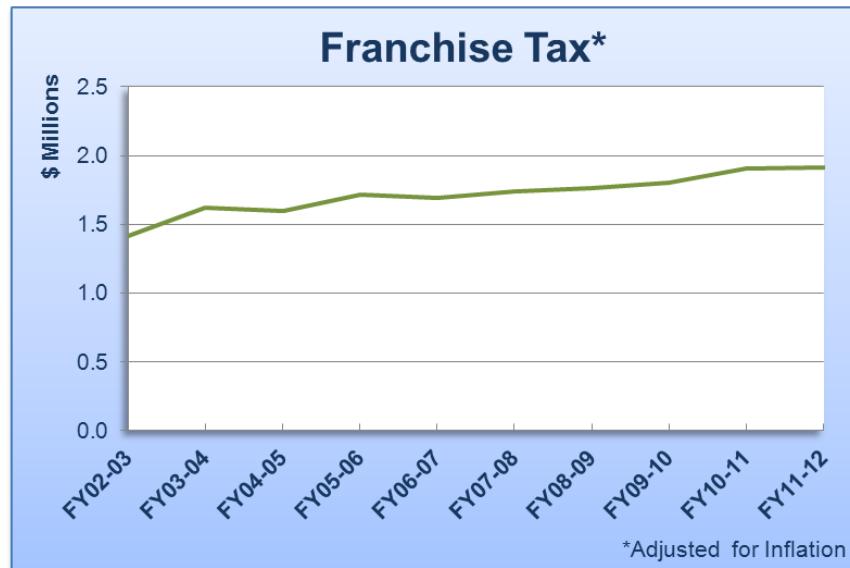


Terranea Resort, the primary source of Transient Occupancy Tax (TOT) revenue, opened in 2009. Instead of increasing the operating budget, the City Council directed that this General Fund revenue be used as a source of funding for repairs and improvements to the City's infrastructure. Now that the Resort

has been open almost 4 years, Staff has conservatively forecasted that the growth rate of TOT will slow. For example, growth from FY11-12 to FY12-13 is tracking to be about 8%; yet prior year growth was about 27%. The FY13-14 budget includes a conservative assumption that TOT will increase by only 2%.



The 3% utility users' tax is levied on customers of water, electricity and gas utilities, as well as telephone services. Weather conditions cause minor revenue fluctuations; but this source of General Fund money has remained fairly consistent over the last ten years. Staff has included a 1.5% increase in the FY13-14 budget based on a recent water rate increase.



Franchise tax is levied on the providers of utility and cable services in exchange for use of the City's right-of-way. The City's revenue has steadily increased over

the last ten years due to increasing utility rates and the expansion of cable services. The FY13-14 budget does not include an assumption for any increase in this revenue source.

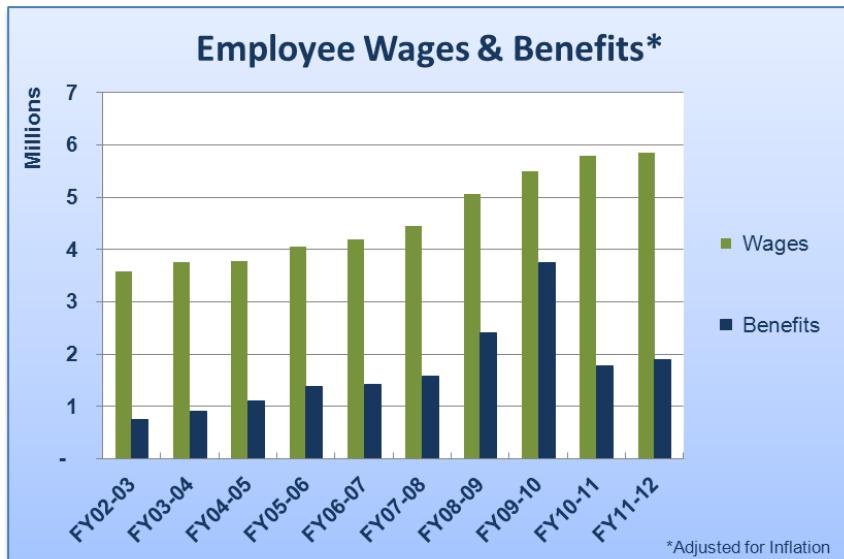


The City's primary sources of sales tax include restaurants, service stations and food markets. As part of the state action in 2004 mentioned previously, in FY04-05 the City began receiving an additional share of property tax in lieu of 25% of its sales tax revenue. Unlike other cities that heavily rely on sales tax from big-box stores and auto malls, the City's sales tax was only minimally impacted during the recession that began in 2008. With the opening of the Terranea Resort in 2009, the City's sales tax grew significantly. In FY11-12, there were substantial decreases in sales of wholesale building materials, business to business heavy supplies, and used auto sales. Although these sectors comprised a small portion of the City's sales tax revenue, the impact was substantial enough to cause an overall 5% decrease in total sales tax revenue. Based on information from the state, the FY13-14 budget includes an assumption that sales tax will grow by 5.6%.

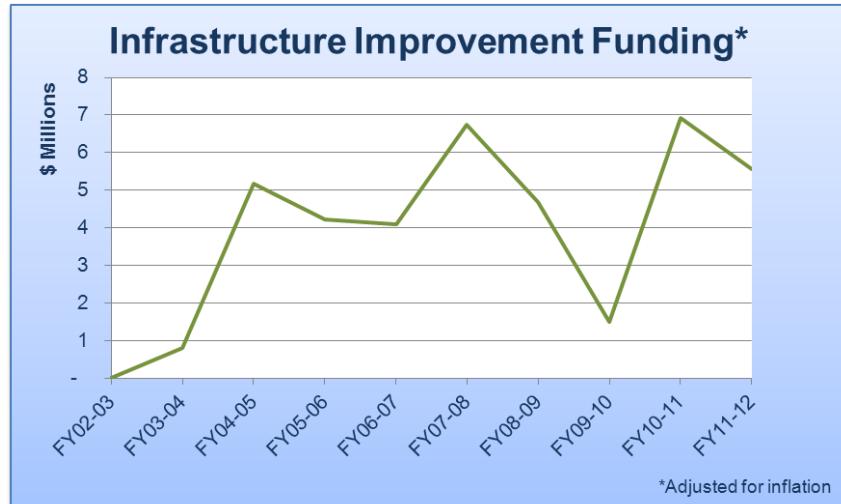
Primary General Fund Uses (Expenditures & Transfers Out)

The expenditures discussed herein are summarized below and account for 81% of total General Fund Uses.

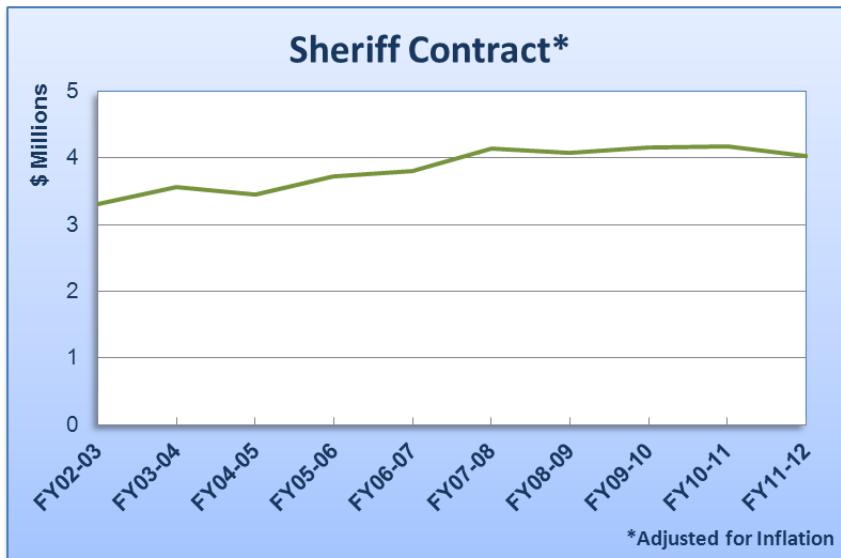
FY13-14			
Wages & Benefits	31%	\$ 7,843,665	
Infrastructure Improvements	22%	5,553,114	
Sheriff Contract	17%	4,254,200	
Park & Building Maintenance	8%	1,947,730	
Legal Services	4%	1,045,000	
Other Expenditures & Transfers	19%	4,955,524	
Total General Fund Uses	100%	\$ 25,599,233	



Between FY07-08 and FY08-09, the City Council authorized the addition of 9 full-time employees. Many of the additions were based on recommendations from an outside organizational assessment that concluded certain City functions were underserved. Other additions included providing building inspections in-house versus outside contracting. In FY08-09 and FY09-10, the City expended a total of about \$2.4 million to pay off the pension side-fund liability (the City's unfunded pension liability upon entering an employer risk pool in 2003).

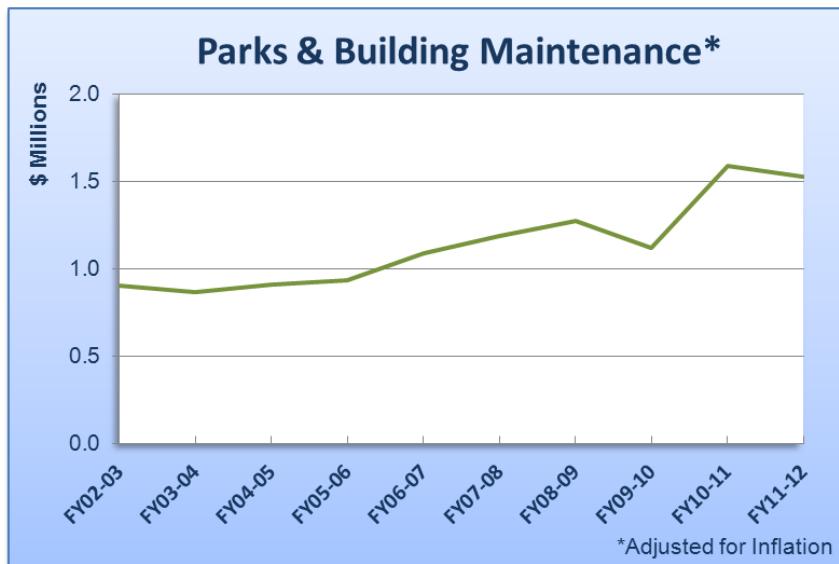


The General Fund has historically provided partial funding for infrastructure improvements; including storm drain projects, park projects, and residential street rehabilitation. Other infrastructure funding has come from grants, transportation taxes, and other restricted monies. Funding varies year to year based on the availability of General Fund money and project requirements. During the four years beginning with FY04-05, the General Fund transferred a total of \$10.3 million to the Water Quality Flood Protection Fund to begin a program of storm drain rehabilitation, and to fund the \$7.5 million McCarrell Canyon storm drain project. Since FY10-11, the General Fund has transferred all transient occupancy tax revenue (total of \$8 million) to the Capital Improvement Projects Reserve, which has since been appropriated to provide cash flow for the San Ramon Canyon stabilization project until a financing decision is made by the City Council.



The City provides police services through its contract with the Los Angeles County Sheriff Department. The City has made minor changes to service levels

over the years. The FY13-14 budget does not include any service level increases, and assumes a 2.4% contract rate increase based upon information provided by the Sheriff.



The City contracts with outside vendors to provide parks and building maintenance, which includes the maintenance of open space. Expenditure increases in recent years are primarily attributable to the acquisition of additional open space, aging facilities, and increased efforts to reduce fire hazards. Expenditures are expected to increase by 2.3% in FY13-14.



A large portion of the cost of legal services is driven by litigation, which is unpredictable. The City has a history of vigorously defending itself. General

legal services (e.g. contract review, general advice, meeting attendance) have remained fairly steady for a number of years, typically around \$500,000 annually.

Financial Ratios

Net Operating Results per Capita

Net operating revenue and expense are calculated from the City's full-accrual government-wide financial statements, and exclude amounts for capital related transactions.

	FY10-11	FY11-12
Population	41,766	41,897
Net Operating Revenue	\$ 29,085,896	\$ 29,231,403
Net Operating Revenue per Capita	\$ 696	\$ 698
Net Operating Expense	\$ 21,602,284	\$ 21,961,529
Net Operating Expense per Capita	\$ 517	\$ 524

Current Ratio

The current ratio is calculated by dividing current assets by current liabilities, and measures the City's ability to pay short term obligations.



In FY08-09, the City used more than \$6 million of cash to construct the McCarrell Canyon storm drain improvement. Most recently the City has been building its cash reserves in anticipation of providing cash flow for the San Ramon Canyon stabilization project until a financing decision is made by the City Council.

Quick Ratio

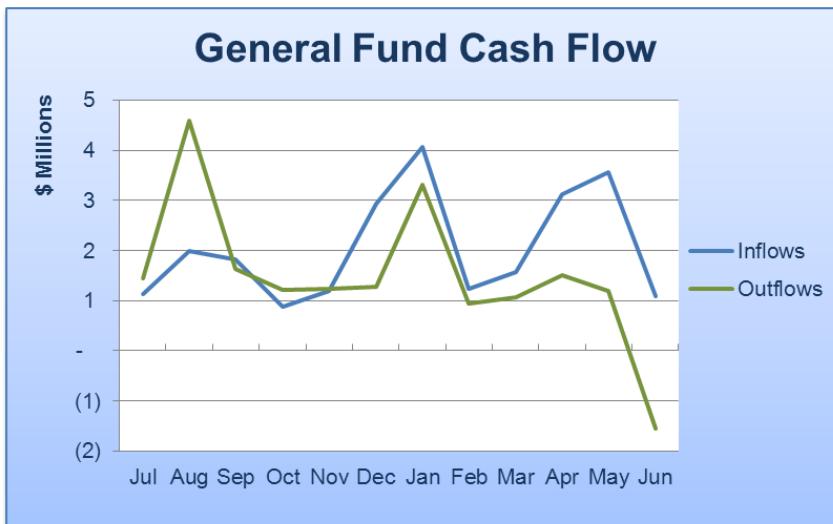
The quick ratio, or acid-test ratio, is calculated by dividing cash and investments by current liabilities, and is the most conservative measure of the City's liquidity.



The trend line for the quick ratio is very comparable to the trend line for the current ratio, as cash and investments typically accounts for about 95% of the City's current assets.

Cash Inflow/Outflow

The following graphic illustrates the General Fund cash inflow and outflow during the fiscal year. This example is based on FY11-12, and is representative of normal activity.



The City's largest revenue source, property tax, is primarily received in December and April each year. Peak outflows are unpredictable, usually based

upon infrastructure projects currently being constructed. The City's General Fund cash reserves are maintained at a minimum level equivalent to 50% of annual expenditures, due in part to the large biannual receipts of property tax.

Improvement Authority Summary

The Rancho Palos Verdes Improvement Authority maintains landslide mitigation facilities constructed by the former Rancho Palos Verdes Redevelopment Agency. Maintenance activities are segregated into 2 different geographical locations; and therefore, accounted for in 2 separate funds.

Maintenance within the Abalone Cove landslide area is funded in accordance with the 1987 Landslide Settlement Agreement between the City, the former Redevelopment Agency, and Los Angeles County. The agreement required that \$1,000,000 of the original \$10,000,000 bond proceeds from the County be set aside as a non-spendable deposit from which investment earnings are to be used for the aforementioned maintenance. Investment earnings in recent years have not been sufficient to fund ongoing maintenance; and beginning in FY13-14, these activities are expected to require a General Fund subsidy of \$20,000 annually.

Unlike Abalone Cove, maintenance within the Portuguese Bend landslide area has no independent source of funding. Therefore, the General Fund provides for this maintenance. The expected General Fund contribution for FY13-14 is \$70,000.

Redevelopment Dissolution

Pursuant to state law, on January 31, 2012 all California redevelopment agencies were dissolved. The Rancho Palos Verdes Redevelopment Agency (RPVRDA) was originally formed in 1984 with the purpose to mitigate hazardous landslides. Property tax increment was primarily used to repay debt to Los Angeles County issued for the construction of landslide mitigation facilities. As required by redevelopment law, 20% of the tax increment revenue was set aside to provide housing for low and moderate income persons.

The former property tax revenue source is now distributed by the county twice annually from the Redevelopment Property Tax Trust Fund (RPTTF) to pay obligations of the RPVRDA, which include a \$5.5 million debt to the county and a \$19.3 million debt to the City at June 30, 2012. Recognized obligations must be approved by both an Oversight Board appointed to oversee dissolution activities, and the California Department of Finance.

The City serves as the Successor Agency to the RPVRDA, and its Staff administers dissolution activities. The Successor Agency recently received a "Finding of Completion" from the state indicating that the Successor Agency has

complied with redevelopment dissolution law. This Finding will allow the debt to the City to become a recognized obligation with future repayment from the RPTTF. However, the debt to the City must be restructured to terms required by the dissolution law. Staff expects that the restructuring will reduce the debt from \$19.3 million to about \$11.8 million as of June 30, 2012. Small repayments of this debt to the City's General Fund could begin as early as 2014. However, the timing and amounts are unknown; and no repayment amounts have been included in the FY13-14 budget.

The City Council also elected to transfer the former redevelopment housing assets and function to the City. The transfer of about \$6.7 million of long-term housing notes receivable has been completed. The City will be required to use the repayments from these receivables for affordable housing pursuant to community redevelopment law.

The RPVRDA owned various parcels of land within the landslide area of the City, including the Abalone Cove Shoreline Park and adjacent open space. During 2013, Staff expects to develop a long-range property management plan, as required by the dissolution law. This plan may include a recommendation to transfer the parcels to the City, which may result in settlement payments to other taxing entities entitled to a share of property tax in the landslide area. The timing and potential settlement amounts are unknown; and no such payments have been included in the FY13-14 budget.

Successor Agency activities are accounted for in a private-purpose trust fund, which is not required to have an adopted budget. Twice annually, the Successor Agency prepares a Recognized Obligation Payment Schedule (ROPS) for approval by the Oversight Board and California Department of Finance. Distributions from the RPTTF are made pursuant to approved ROPS.

Additional detailed information about dissolution of the RPVRDA may be found in the Notes to the Financial Statements within the City's June 30, 2012 Comprehensive Annual Financial Report (CAFR). The City's CAFR may be viewed on the City's website at the following address.

http://www.palosverdes.com/rpv/finance/CAFR_2012/CAFR_2012.pdf



City's Eggstravaganza Event

CITY PERSONNEL

The City of Rancho Palos Verdes is a contract city utilizing third party vendors for most of its major services, including public works, police and fire protection. The Community Development and Recreation departments provide the City's in-house operational services including building inspection, code enforcement, planning, and recreation programs. The City has a total staff of 59 authorized full-time employees (with 2 positions in abeyance) and about 47 part-time employees who work about 39,000 hours annually (about 22 full-time equivalents).



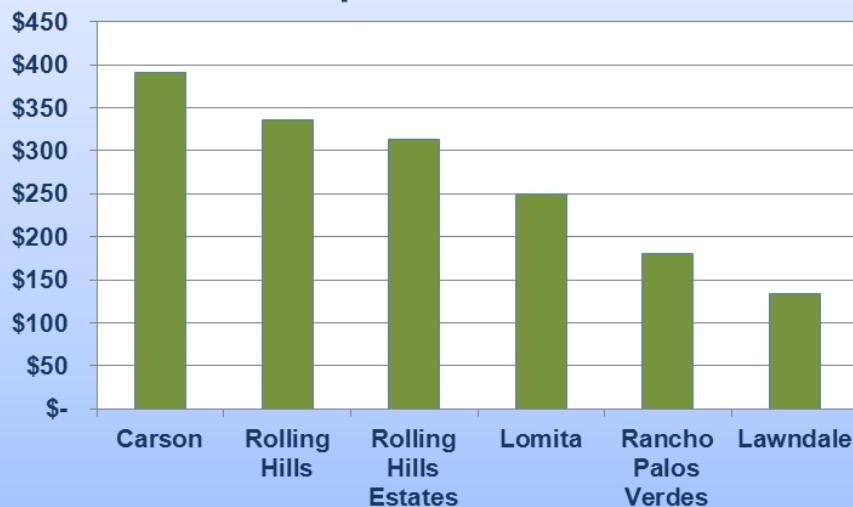
Many of the City's employees have professional and technical qualifications. About two-thirds of the full-time positions require a college degree; and there are only 5 full-time administrative support positions. Many of the non-degreed positions have technical qualifications and specific experience requirements.

As the City maintains a small staff, employees wear many different hats; which helps to develop a big-picture perspective. Combined with the institutional knowledge that comes with longevity (28 of the full-time employees have more than 10 years of service at RPV), the City is able to serve the community with relatively lean staffing levels. The following charts compare Rancho Palos Verdes employee compensation to other contract cities in the South Bay.

Residents Served per FY12-13 Full-Time Employee



FY12-13 Employee Compensation per Resident



FY13-14 Benefit Ratio	
Full-Time Wages	\$ 5,528,000
Full-Time Benefits	1,839,225
Subtotal Full-Time Compensation	\$ 7,367,225
Part-Time Wages	\$ 546,240
Part-Time Benefits	154,200
Subtotal Part-Time Compensation	\$ 700,440
Grand Total Employee Compensation	\$ 8,067,665

FULL-TIME EMPLOYEE POSITIONS		FY09-10	FY10-11	FY11-12	FY12-13	FY13-14
ADMINISTRATION						
City Manager		1.0	1.0	1.0	1.0	1.0
Deputy City Manager		1.0	1.0	1.0	1.0	1.0
City Clerk		1.0	1.0	1.0	1.0	1.0
Human Resources Manager		1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst		1.0	1.0	1.5	1.5	2.5
Executive Staff Assistant		1.0	1.0	1.0	1.0	1.0
Deputy City Clerk		1.0	1.0	1.0	1.0	1.0
Administrative Analyst II		-	1.0	1.0	1.0	1.0
Staff Assistant II		1.0	-	-	1.0	1.0
SUBTOTAL		8.0	8.0	8.5	9.5	10.5
FINANCE & INFORMATION TECHNOLOGY						
Director of Finance & IT		1.0	1.0	1.0	1.0	1.0
Deputy Director of Finance & IT		1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst		1.0	1.0	1.5	1.5	1.5
Information Technology Manager		1.0	1.0	1.0	1.0	1.0
Senior Accountant		1.0	1.0	1.0	1.0	1.0
Accountant		1.0	1.0	1.0	1.0	1.0
Senior Accounting Technician		-	-	1.0	1.0	1.0
Accounting Technician		1.0	1.0	1.0	1.0	1.0
Account Clerk		1.0	1.0	-	-	-
Staff Assistant II		1.0	1.0	1.0	-	-
SUBTOTAL		9.0	9.0	9.5	8.5	8.5
COMMUNITY DEVELOPMENT						
Community Development Director		1.0	1.0	1.0	1.0	1.0
Deputy Community Development Director		1.0	1.0	2.0	2.0	2.0
Principal Planner		1.0	1.0	-	-	-
Senior Planner		2.0	2.0	2.0	2.0	2.0
Associate Planner		3.0	3.0	3.0	3.0	3.0
Assistant Planner		2.0	2.0	2.0	1.0	1.0
Planning Technician		1.0	1.0	1.0	-	-
Building Official		1.0	1.0	1.0	1.0	1.0
Building Inspector II		2.0	2.0	2.0	1.0	1.0
Permit Technician		2.0	2.0	2.0	2.0	2.0
Code Enforcement Officer		2.0	2.0	2.0	2.0	2.0
Staff Assistant II		-	-	-	1.0	1.0
Administrative Staff Assistant		1.0	1.0	1.0	1.0	1.0
SUBTOTAL		19.0	19.0	19.0	17.0	17.0

FULL-TIME EMPLOYEE POSITIONS		FY09-10	FY10-11	FY11-12	FY12-13	FY13-14
RECREATION						
Director of Recreation & Parks		1.0	1.0	1.0	1.0	1.0
Recreation Services Manager		1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst		1.0	1.0	-	-	-
Recreation Program Supervisor II		2.0	2.0	2.0	2.0	2.0
Administrative Analyst II		1.0	1.0	1.0	1.0	1.0
Administrative Staff Assistant		1.0	1.0	1.0	1.0	-
SUBTOTAL		7.0	7.0	6.0	6.0	5.0
PUBLIC WORKS						
Director of Public Works		1.0	1.0	1.0	1.0	1.0
Deputy Director of Public Works		-	-	-	-	1.0
Senior Engineer		3.0	3.0	3.0	3.0	3.0
Associate Engineer		4.0	3.0	3.0	3.0	3.0
Assistant Engineer		1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst		2.0	2.0	2.0	2.0	2.0
Administrative Staff Assistant		1.0	1.0	1.0	1.0	1.0
Permit Clerk		1.0	1.0	1.0	1.0	1.0
Maintenance Superintendent		-	1.0	1.0	1.0	1.0
Lead Worker		-	-	1.0	1.0	1.0
Maintenance Worker II		2.0	2.0	1.0	1.0	1.0
SUBTOTAL		15.0	15.0	15.0	15.0	16.0
TOTAL FULL-TIME EMPLOYEES		58.0	58.0	58.0	56.0	57.0

Due to current levels of permitting activity in Community Development, a Planning Technician position and a Building Inspector II position have been in abeyance since FY12-13.

GENERAL FUND SUMMARY

The General Fund is the primary operating fund of the City, and accounts for about three-quarters of the Citywide budget. Below is a summary of General Fund activity, and changes in the Reserve balance. The City Council's Reserve Policy requires the City to maintain a minimum General Fund balance of at least 50% of annual operating expenditures.

	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
Beginning Reserve	\$ 10,440,256	\$ 10,744,126	\$ 11,385,759	\$ 12,464,439	\$ 10,513,723
Revenue	21,303,228	22,921,818	23,670,857	24,184,124	24,734,690
Expenditures	(16,718,366)	(17,081,270)	(17,460,898)	(19,623,472)	(19,694,419)
Transfers In	168,107	651,019	540,000	212,000	210,000
Transfers Out	(3,467,201)	(6,964,348)	(5,692,972)	(6,723,368)	(5,904,814)
Changes in Reserve, Restricted, Committed & Assigned Balances	(981,898)	1,114,414	21,693	-	-
Ending Reserve	\$ 10,744,126	\$ 11,385,759	\$ 12,464,439	\$ 10,513,723	\$ 9,859,180
Policy Level (50% of Expenditures)	8,359,183	8,540,635	8,730,449	9,811,736	9,847,210
Excess Reserve	\$ 2,384,943	\$ 2,845,124	\$ 3,733,990	\$ 701,987	\$ 11,971

The Citywide budget is arranged by department, and various General Fund programs are managed by each department. The purpose of this section is to provide a centralized presentation of all General Fund activity.

GENERAL FUND REVENUES

Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
Taxes						
101-2020-316-10-00	BUSINESS LICENSE TAX	609,176	581,141	700,156	718,000	715,000
101-6000-311-10-00	PROPERTY TAX	5,153,524	5,979,684	6,072,358	6,254,800	6,450,000
101-6000-312-20-00	PROP TAX IN LIEU OF SALES	296,349	431,487	541,717	453,908	471,000
101-6000-312-30-00	PROP TAX IN LIEU OF VLF	3,433,202	3,511,629	3,605,510	3,694,230	3,830,000
101-6000-312-40-00	REDEV PROP TAX TRUST	0	0	3,265	0	0
101-6000-313-10-00	SALES AND USE TAX	1,044,224	1,458,491	1,383,341	1,494,800	1,580,000
101-6000-313-20-00	RHE SALES AND USE TAX	56,127	0	0	0	0
101-6000-313-30-00	SALES TAX - PW (PSAF)	57,444	59,800	65,167	57,400	60,000
101-6000-314-10-00	TRANSIENT OCC TAX	1,954,507	2,640,368	3,349,015	3,611,074	3,679,700
101-6000-315-XX-0	UTILITY USERS TAX	2,395,107	2,406,833	2,333,440	2,385,000	2,420,000
101-6000-317-XX-0	FRANCHISE TAXES	1,711,456	1,824,891	1,881,163	1,917,000	1,779,000
101-6000-318-10-00	PROPERTY TRANSFER TAX	238,303	229,816	272,802	285,000	416,000
101-6000-318-20-00	GOLF TAX	346,413	363,402	398,226	409,000	404,000
Taxes		17,295,832	19,487,541	20,606,160	21,280,212	21,804,700
License/Permits						
101-1002-325-10-00	FILM PERMITS	68,982	70,820	45,575	45,000	45,000
101-1025-326-10-00	ANIMAL CONTROL FEES	50,161	50,364	33,752	52,200	35,000
101-3001-324-10-00	RIGHT OF WAY PERMITS	57,967	75,045	60,058	65,000	70,000
101-3001-324-20-00	DUMPSTER PERMITS	0	2,548	2,744	1,200	1,000
101-3006-327-10-00	PARKING PERMITS	0	445	575	500	700
101-3006-327-20-00	PARKING DECALS	0	166	273	0	700
101-4001-322-10-00	PLAN & ZONE PERMIT	417,508	309,962	293,350	246,700	300,000
101-4001-322-20-00	PLAN - INVESTIGATION	14,889	12,682	25,402	16,500	0
101-4001-322-30-00	PLAN - MISC FEES	2,678	488	6,603	2,900	0
101-4001-322-40-00	PLAN - DATA PROCESS	6,734	7,403	7,141	7,600	7,000
101-4001-322-50-00	PLAN - HIST DATA FEE	7,685	9,360	8,299	8,600	8,000
101-4002-323-10-00	B&S PLAN CHECK	324,506	312,515	272,216	252,000	280,000
101-4002-323-20-00	B&S PERMITS	867,478	931,598	922,815	960,000	885,000
101-4002-323-30-00	B&S INVESTIGATIONS	0	172	0	0	0

GENERAL FUND REVENUES

Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
101-4002-323-50-00	B&S SMIP FEES	1,262	1,510	1,200	1,400	1,700
101-4002-323-60-00	B&S STATE BLDG STD	0	43	108	200	800
101-4003-321-10-00	MASSAGE PERMITS	2,715	2,090	941	2,900	0
101-4004-322-60-00	VIEW RESTORATION FEES	13,015	7,564	13,990	14,700	2,000
101-4006-323-40-00	B&S GEOLOGY FEES	117,079	138,071	111,106	150,000	150,000
License/Permits		1,952,659	1,932,844	1,806,147	1,827,400	1,786,900

Fine/Forfeitures

101-1021-351-10-00	MISC COURT FINES	172,994	196,190	147,684	77,000	105,000
101-1021-351-20-00	FALSE ALARM FINES	5,900	7,900	7,300	8,200	5,500
101-1021-351-30-00	TOW FEES	0	5,688	4,504	0	5,000
Fine/Forfeitures		178,894	209,778	159,488	85,200	115,500

Rents

101-3001-364-XX-1	RENT - CITY HALL	302	135	4,453	0	0
101-5030-347-70-00	SHORELINE PKNG LOT FEES	50,582	46,062	59,451	58,000	59,000
101-5030-347-90-00	PROGRAM FEES	1,523	6,463	8,424	0	8,700
101-5030-364-XX-X	RENT - REC & PARKS	113,597	134,553	115,304	113,000	86,500
101-5060-364-10-30	RENT - PVIC	208,855	159,702	209,049	170,000	200,000
101-5060-369-20-10	PVIC GIFT SHOP	97,738	100,557	98,449	100,000	120,000
101-6000-363-XX-X	RENT - CITYWIDE	228,815	235,556	151,837	137,000	151,500
101-6000-364-30-00	RENTAL INCOME OTHER	1,520	760	1,824	0	0
Rents		702,932	683,787	648,790	578,000	625,700

Interest

101-6000-361-10-00	INTEREST EARNINGS	73,144	60,077	46,421	60,000	53,790
Interest		73,144	60,077	46,421	60,000	53,790

Charges for Services

101-3001-344-10-00	ENGINEERING FEES	5,125	4,071	60,239	40,000	35,000
101-3001-381-10-00	SPECIAL FUND ADMIN	148,200	151,200	154,300	157,400	156,000
101-3006-344-20-00	SALE OF SIGNS/SERVICES	7,308	6,921	5,901	7,700	8,000
101-5070-347-80-00	REC FEES - REACH	6,695	9,782	11,909	9,600	10,000

GENERAL FUND REVENUES

Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
101-6000-381-40-00	SUCCESSOR AGY ADMIN	0	0	38,000	80,000	80,000
Charges for Services		167,328	171,974	270,349	294,700	289,000
<i>From Other Agency</i>						
101-1026-331-10-00	FEDERAL GRANT INCOME	0	0	5,175	0	0
101-4005-331-10-00	NCCP GRANT INCOME	0	6,013	1,190	0	27,000
101-5010-331-10-00	FEDERAL GRANT INCOME	18,015	0	0	0	0
101-6000-335-10-00	MOTOR VEHICLE IN-LIEU	127,658	220,790	0	22,312	0
From Other Agency		145,673	226,803	6,365	22,312	27,000
<i>Other Revenue</i>						
101-1004-369-10-00	MISC REVENUES	0	71,015	0	0	0
101-1005-369-10-00	MISC REVENUES	0	0	800	0	0
101-1021-369-10-00	MISC REVENUES	3,984	0	0	0	0
101-1026-369-10-00	MISC REVENUES	0	4,115	1,214	0	0
101-5030-365-XX-0	DONATIONS	100	204	100	0	0
101-5040-365-40-00	DONATIONS - JULY 4TH	0	3,225	2,549	4,000	2,100
101-5040-365-70-00	DONATIONS - SPEC EVENT	0	0	0	0	0
101-5040-369-10-00	MISC REVENUES	0	0	0	0	0
101-5060-365-20-00	DONATIONS - PVIC	11,575	13,040	12,381	12,200	12,000
101-5070-365-30-00	DONATIONS - REACH	0	12,128	17,286	5,100	3,000
101-6000-365-10-00	DONATIONS - GENERAL	47	11	53	0	0
101-6000-369-10-00	MISC REVENUES	76,361	34,951	89,861	15,000	15,000
101-6000-369-20-00	ST MANDATE COST REIMB	25,003	9,079	2,893	0	0
Other Revenue		117,070	147,769	127,136	36,300	32,100
General Fund Revenue Totals		20,633,532	22,920,571	23,670,857	24,184,124	24,734,690

GENERAL FUND EXPENDITURE SUMMARY BY PROGRAM

Program	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
1001 City Council	105,935	100,548	133,697	143,500	149,100
1002 City Manager	950,907	931,552	995,276	1,151,605	940,800
1003 Legal Services	1,048,721	948,605	1,057,103	1,045,000	1,045,000
1004 City Clerk	379,289	468,323	503,876	404,750	611,250
1005 Community Outreach	85,961	82,429	102,701	105,400	80,574
1006 RPV TV	0	0	109,454	102,100	103,400
1010 Risk Management	417,170	515,034	660,899	602,000	475,000
1011 Personnel	206,212	270,852	294,298	277,005	259,050
2020 Finance	1,269,290	1,245,015	1,341,971	1,290,000	1,442,700
2030 Information Technology - Data	545,915	488,258	356,282	468,000	533,800
2035 Information Technology - Voice	73,675	72,007	69,218	88,400	99,300
6000 General Non-Program Expenditures	0	0	0	500,000	0
Subtotal for Administration	5,083,075	5,122,623	5,624,775	6,177,760	5,739,974
1021 Sheriff	3,939,997	3,989,703	3,957,051	4,174,000	4,254,200
1024 Special Programs	38,294	139,867	24,514	104,500	104,500
1025 Animal Control	77,879	64,753	55,862	88,250	88,000
1026 Emergency Preparedness	171,265	115,133	140,500	201,902	236,100
Subtotal for Public Safety	4,227,435	4,309,456	4,177,928	4,568,652	4,682,800
3001 Public Works Administration	1,658,617	1,865,666	1,974,635	1,975,425	2,161,000
3006 Traffic Management	209,778	167,316	139,713	260,300	296,000
3007 Storm Water Quality	122,283	115,661	92,945	180,800	405,500
3008 Building Maintenance	447,825	453,168	491,226	600,200	596,600
3009 Parks, Trails & Open Space Maintenance	613,556	1,066,587	1,012,061	1,304,000	1,351,130
3026 Sewer Maintenance	57,194	37,180	13,307	88,000	68,000
Subtotal for Public Works	3,109,253	3,705,579	3,723,887	4,408,725	4,878,230
4001 Planning	1,320,867	1,409,575	1,302,439	1,385,287	1,315,840
4002 Building & Safety	611,145	569,318	574,611	649,694	670,700
4003 Code Enforcement	179,432	178,005	187,237	213,300	214,900
4004 View Restoration	324,139	329,553	324,520	368,300	381,300
4005 NCCP	10,550	1,476	2,380	99,593	0
4006 Geology	108,453	120,360	88,708	150,000	150,000
Subtotal for Community Development	2,554,586	2,608,287	2,479,895	2,866,174	2,732,740
5010 Recreation Administration	593,076	400,376	555,663	618,175	663,650
5030 Recreational Facilities	419,807	449,066	448,980	445,550	464,700
5040 Special Events	25,540	27,776	45,026	97,061	88,350
5060 Point Vicente Interpretive Center	294,559	322,890	356,709	393,375	404,875
5070 REACH	68,488	37,289	48,036	48,000	39,100
Subtotal for Recreation	1,401,470	1,237,396	1,454,415	1,602,161	1,660,675
General fund Expenditure Totals	16,375,819	16,983,341	17,460,899	19,623,472	19,694,419

GENERAL FUND TRANSFERS

Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
TRANSFERS IN					
Fr CDBG	26,847	0	0	0	0
Fr Emp Benefits	0	0	340,000	0	0
Fr Measure A Maintenance	38,460	160,641	100,000	100,000	105,000
Fr Prop A	2,800	0	0	0	0
Fr PS Grants	100,000	100,000	100,000	100,000	100,000
Fr Rdwy Beaut	0	102,390	102	0	0
Fr Utility Undergrd	0	275,941	186	0	0
Fr Waste Reduction - Park Maint	0	12,000	0	12,000	5,000
TRANSFERS IN	168,107	650,972	540,288	212,000	210,000
TRANSFERS OUT					
To Abalone Cove Sewer Maint	-14,700	-32,700	-10,700	-10,700	-50,700
To Building Improvements	0	0	-15,000	0	0
To CDBG	0	-36,970	0	0	0
To Employee Ben	-1,575,501	0	0	0	0
To Habitat Restoration	-169,000	-109,900	-90,000	-65,000	-150,000
To Improv Authority Ab Cove	0	0	0	0	-20,000
To Improv Authority Port Bend	-110,000	-101,000	-60,000	-106,000	-70,000
To Infrastructure Improv Admin	0	-2,619,479	-3,396,731	-3,611,074	-3,679,700
To Parks Improv	0	-2,484,095	-436,988	0	0
To Parks Improvements	-54,000	0	0	0	0
To RPV TV	-105,000	-90,120	-6,623	0	0
To Sewer Maintenance	0	-211,000	0	0	0
To Street Improvements	-1,362,000	-1,299,204	-1,623,553	-1,652,697	-1,873,414
To Street Maint - Non Pavement	-22,000	0	0	0	0
To Subregion 1	-55,000	-70,000	-60,000	-90,000	-61,000
TRANSFERS OUT	-3,467,201	-7,054,468	-5,699,595	-5,535,471	-5,904,814
General Fund Net Transfer Totals	-3,299,094	-6,403,495	-5,159,307	-5,323,471	-5,694,814

Department:	General Fund	
Budget Program:	General Non-Program Transfers	
Account #	Account Description	Budget FY13-14
<i>To Abalone Cove Sewer Maint</i>		
	Transfer to the Abalone Cove Sewer District fund for the City's sewer system maintenance contribution.	50,700
<i>To Habitat Restoration</i>		
	The General Fund subsidizes the Habitat Restoration fund for management of the NCCP open space preserve.	150,000
<i>To Improv Authority Ab Cove</i>		
	The General Fund subsidizes the Abalone Cove fund of the Improvement Authority for annual maintenance of landslide mitigation facilities originally funded by the RDA.	20,000
<i>To Improv Authority Port Bend</i>		
	The General Fund subsidizes the Portuguese Bend fund of the Improvement Authority for annual maintenance of landslide mitigation facilities originally funded by the RDA.	70,000
<i>To Infrastructure Improv Admin</i>		
	Funding for the Reserve for future Capital Projects, equivalent to transient occupancy tax revenue.	3,679,700
<i>To Street Improvements</i>		
	Primary funding for the annual residential street rehabilitation project.	1,873,414
<i>To Subregion 1</i>		
	Interest earned on the Subregion 1 endowment is not adequate to fund maintenance activities. Therefore, the General fund must subsidize Subregion 1 landscape maintenance.	61,000



Cutting the Rug at the Fourth of July Celebration

TABLE OF CONTENTS

	Page
<i>Budget Overview</i>	
City Manager's Budget Transmittal	1
Profile of Rancho Palos Verdes	5
City Organizational Chart	10
Glossary of Terms	11
Fund Summary	13
Interfund Transaction Summary	14
Fund Descriptions	15
Flow of Funds	17
California Municipal Revenue Sources	19
Chart of Accounts	27
Financial Analysis & Economic Outlook	31
City Personnel	47
<i>General Fund Summary</i>	51
<u>BUDGET PROGRAMS</u>	
<i>City Council</i>	59
<i>Legal Services</i>	71
<i>City Administration</i>	
Department Overview and Performance Indicators	75
Budget Programs:	
City Manager	81
City Clerk	84
Community Outreach	87
RPV TV	90
Personnel	92
Risk Management	95
Employee Benefits	97
<i>Public Safety</i>	
Department Overview and Performance Indicators	99
Budget Programs:	
Sheriff	104
Special Programs	106
Animal Control	108
Emergency Preparedness	110
Public Safety Grants	113

TABLE OF CONTENTS

	Page
<i>Finance & Information Technology</i>	
Department Overview and Performance Indicators	115
Budget Programs:	
Finance	118
Information Technology - Data	122
Information Technology - Voice	125
Equipment Repalacement - Computers	127
Equipment Repalacement - Furniture & Equipment	129
<i>Community Development</i>	
Department Overview and Performance Indicators	131
Budget Programs:	
Planning	136
Building & Safety	140
Code Enforcement	144
View Restoration	146
NCCP	148
Geology	150
Affordable Housing Projects	152
<i>Recreation & Parks</i>	
Department Overview and Performance Indicators	155
Budget Programs:	
Recreation Administration	161
Recreational Facilities	164
Special Events	166
Point Vicente Interpretive Center	168
REACH	171

TABLE OF CONTENTS

	Page
Public Works	
Department Overview and Performance Indicators	173
Budget Programs:	
Public Works Administration	179
Traffic Management	183
Storm Water Quality	186
Building Maintenance	189
Parks, Trails & Open Space Maintenance	193
Street Maintenance - Pavement	198
Street Maintenance - Non Pavement	200
Sewer Maintenance	206
Special District Maintenance	208
Street Lighting - 1911 Act	210
Beautification - Recycling	212
Waste Reduction	214
Transit	219
Abalone Cove Sewer Maintenance	221
Ginsburg Cultural Arts Building	223
Recreation Improvement Donations	224
Community Development Block Grant	225
Equipment Replacement - Vehicles	227
Improvement Authority - Portuguese Bend	229
Improvement Authority - Abalone Cove	231
Capital Improvement Plan	
Overview	233
Budget Programs:	
Infrastructure Improvements Administration	237
Street Improvements	239
Parks, Trails & Open Space Improvements	243
Sewer Improvements	246
Building Improvements	248
Building Replacement	250
Storm Water Quality Improvements	251
Water Quality/Flood Protection	253
Appendix	
2013 Five-Year Capital Improvement Plan	

CITY COUNCIL

The City Council is the legislative body of the City and is comprised of five members elected at large to serve four-year terms, with a limit of two consecutive terms. City Council elections are conducted in November of odd numbered years. The City Council formulates policies in response to the needs, values and interests of the citizens. The City Council appoints the City Manager, as well as residents to serve on various volunteer boards, commissions, and committees. The City Council also negotiates employee compensation with the City's Employees Association; and takes actions on fees, assessments and other forms of revenue set forth by the government code. In addition, the Council approves the expenditure of City funds; establishes City ordinances and resolutions; and approves City contracts.



The City Council's budget includes a monthly part-time salary of \$400 per Council Member, health insurance benefits, a travel allowance for City business, and memberships in various local organizations.

The City Council's 2013 Goals and Priorities document is included herein, as well as a summary of FY13-14 appropriations that support them.

**RANCHO PALOS VERDES CITY COUNCIL
2013 GOALS & PRIORITIES
Revised and Re-Adopted January 15, 2013**

1) PUBLIC SAFETY AND TRAFFIC ISSUES

- Focus on Crime Prevention: Prioritization of "Crime Watch," notification of the public, Neighborhood Watch (Score = 14)
- Forge Closer City Relationship with Sheriff's Department: Improve communication with leadership at the Lomita Sheriff's station (Score = 9)
- Increase Sheriff's Presence on South and West Sides of the City: Consider creation of Sheriff's Department substation on City property (Score = 6)
- Review Sheriff's Department's Allocation of Assets: Promote better focus the Department's efforts in the City (Score = 5)
- Notification of Public Safety Issues: Formalize system to notify City Staff of public safety issues, review communications policy and guidelines (Score = 5)
- Create Joint Powers Agency for Emergency Management for the Peninsula: Pre-arrangements to share resources during natural disasters (i.e., wildfire, earthquake, tsunami, flooding, etc.) and for other hazards (Score = 4)
- Focus on Traffic Enforcement: Eliminate "speed traps" & replace with speed warning signs/units, target perceived erratic driving related to Marymount College (Score = 3)
- Palos Verdes Drive East Safety: Improve roadway safety (Score = 2)
- Bicycle Safety: Cyclist safety and awareness, sharing of roadways with motor vehicles (Score = 2)

2) SAN RAMON CANYON PROJECT

- San Ramon Canyon Stabilization: Solicit financial support from the City & County of Los Angeles and present financing alternatives (Score = 12)

3) CITIZEN INVOLVEMENT

- Increase Citizen Involvement in Infrastructure Goal-Setting & Planning: Review "lessons learned" from past projects, need more direct Staff outreach

to residents and businesses, identify instances and plans to deal with deferred maintenance of facilities (Score = 12)

- Evaluate City Recreation Programs: Review the current types of recreation programs offered to the public (Score = 2)
- Public Outreach Program: Develop and implement a comprehensive program for 2013 to familiarize residents about City services, resource information available, public participation opportunities, fiscal and management accountability, and frequently asked questions.

4) PUBLIC INFRASTRUCTURE

- Infrastructure Funding: Consider a full range of funding options (Score = 12)
- Portuguese Bend Landslide: Roadway maintenance, dewatering wells (Score = 6)
- Citywide Sewer Maintenance: Review maintenance program, schedule and projects (Score = 6)
- Citywide Storm Drain Maintenance: Review maintenance program, schedule and projects (Score = 5)
- Energy Audit of City Facilities: Provide update of grants and completed projects (Score = 3)
- County Sewer Pump Station at Western Avenue & Avenida Aprenda: Identify issues to be addressed, encourage LA County Sanitation Districts to complete work (Score = 1)
- CalWater Facilities within Portuguese Bend Community: Meet with CalWater to ensure the safety of water lines and other infrastructure in active landslide area (Score = 1)
- Cell Sites in Public Right-of-Way: Explore options to provide better visual screening (Score = 0)
- Citywide Street Maintenance: Review street maintenance program (Score = Unk)

5) GOVERNMENT EFFICIENCY, FISCAL CONTROL AND TRANSPARENCY

- Evaluate "Core" City Services: What services do citizens really want from the City? (Score = 11)

- Full Transparency of Financial Information: Improve public access to City financial information (Score = 10)
- Improve Organizational Efficiency: Run a "tight ship," conduct performance audit of City staffing & programs, analyze "needs" vs. "wants," consider increased use of volunteers (Score = 10)
- Conduct a Business Survey: Staff to prepare a survey, with the assistance of the Chamber of Commerce or other organizations with similar experience and expertise, to assess what the City can do for businesses and how can the City be a better partner with businesses. (Score = 4)
- Council Liaison to Advisory Boards: Consider whether each City advisory board should have a designated City Council liaison (Score = 4)
- Review of Existing Contracts/Consultants: Review all contracts and consider formal bid process, review City's use of consultants, ensure that consultant work product is actually used, review IT/PV on the Net (Score = 3)
- Evaluate Development Review Process: Review fees, expand lower-level decision making, streamlined review processes, etc. (Score = 3)
- Create a City Business Forum: Include City Council and Staff (Score = 1)
- Evaluate View Restoration Process: Re-evaluate ordinance and procedures (Score = 1)
- Evaluate Employee Compensation: Review salary, benefits & pension (Score = 0)
- RPV Chamber of Commerce: Focus on developing RPV businesses, possible "subset" of existing Peninsula Chamber of Commerce (Score = 0)
- Evaluate City Tree Review Process: Re-evaluate ordinance and procedures, try to preserve existing street trees (Score = 0)
- Analyze various methods of generating revenues for the City: Analyze various methods of generating revenues for the City, efficiency improvements and expenditure reductions
- Update the Committee's Memorandum to the City Council dated April 25, 2012 and titled "Calculation of the City's Unfunded Pension Liability": Receive the 2012 CalPERS Actuarial Valuation Report, update the Committee's Memorandum to the City Council dated April 25, 2012 and titled "Calculation

of the City's Unfunded Pension Liability", and consider any other pension related issues which City Council may direct;

- Conduct a competitive bid process for banking services.
- Implementation of the recommendations made by NexLevel regarding IT (including formalizing a Strategic Plan, installation of a help-desk incident tracking & metric system and conducting quarterly internal IT meetings with departments).
- Conducting the competitive process for all IT services.
- Implementation of the replacement accounting system (replacement was high-priority recommendation by Management Partners in 2008.

6) PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

- Shared Use of PVPUSD & City Facilities: Coordinate with the school district to share active recreation facilities (Score = 11)
- Eastview School District Issue: Consider whether to resume efforts to resolve disenfranchisement of *Eastview* residents regarding PVPUSD issues (Score = 2)

7) WESTERN AVENUE CORRIDOR ISSUES

- Western Avenue Commercial Corridor: Evaluate & integrate existing Western Avenue specific plans, SCAG grant proposal, City Municipal Code and other programs for future discussion and goal-setting; SCAG grant status tentatively agendized for 1/17/12 meeting (Score = 10)
- Western Avenue Improvement: City "gateway," improve aesthetics (Score = 7)
- Ponte Vista Project in San Pedro: Monitor and evaluate development proposal for *Ponte Vista* site, focus on traffic impacts (Score = 5)

8) INTERGOVERNMENTAL ISSUES

- Monitor Actions by the State of California: Staff to inform the Council of actions by the State Legislature or State agencies that may adversely impact the City or our residents (examples: unfunded mandates, tax/revenue changes.

9) SOUTHERN CALIFORNIA EDISON ISSUES

- SCE Infrastructure Safety & Reliability: Confer with SCE to ensure the safety of electrical lines (Score = 9)

10) CITY TRAIL SYSTEM ENHANCEMENT

- Trail System Enhancement: (Score = 9)

COMPLETED GOALS or TASKS SINCE 2012:

City Dog Park – The temporary dog park was constructed at Point Vicente Park/Civic Center and officially opened on November 8, 2012. The City will continue to support a regional dog park location.

City Skate Park – Completed, due to the planned location of a Peninsula park in Rolling Hills Estates.

City Dog Beach – The trial period and Council policy action was completed.

Peninsula-Wide Park Support of City Parks – Staff outreach was part of the Dog Park and Skate Park discussions with Peninsula cities.

Overview of Current Business Environment – Staff (Rojas) presentation to Council March 6, 2012.

Review City Fees – Completed review of fees and staff (Rojas) covered in presentation to Council on March 6, 2012.

Evaluate Business Fees – Completed also on March 6, 2012.

Streamline Business Openings – Completed also on March 6, 2012.

Zero-Based Budgeting – Expanded menu of discretionary funding items for Council budget workshop June 19, 2012.

Support of Local Businesses – Completed with staff presentation March 6, 2012.

Enhance General Fund & CIP Reserves – Presented to Council June 19, 2012.

Prepare a Fiscal Health Statement – Presented FAC statement to Council on January 15, 2013.

The following goals were not included on the final adopted list because they are already under review or scheduled on the Tentative Agenda:

- Civic Center Master Plan: Staff to present all information about the Civic Center project prepared to date to the City Council and the public within 60 days; City Council may then refer to PC and/or FAC for recommendations.
- Sheriff's Department Community Outreach: Consider Deputies' attendance at HOA meetings
- Monitor Traffic Safety Commission Activity: Review & evaluate effectiveness of flashing lights at crosswalks
- Animal Control: Review contract with County Animal Control, trapping of wild/nuisance animals and road-kill disposal
- Review Fire Protection Services: Ensure weed abatement is sufficient on City's open space properties
- Rancho LPG Butane Tanks in San Pedro: Reconsider position on the removal of tanks
- Terranea Resort: Evaluate fees and process for use of City Hall for off-site Parking
- Current Park Improvement Initiatives: Provide City Council overview of status of current projects (i.e., Lower Hesse, Grandview, Abalone Cove grant, ADA upgrades, etc.)
- Status of Redevelopment Agency: Staff to brief City Council on status of RDA in light of recent State Supreme Court decision
- Beautification (Recycling) Grant Program: Reinstate the Beautification (Recycling) Grant Program, review City policy, consider disbursement on basis of best use/need, possibly focus on Hawthorne Boulevard or other major corridors.
- Temporary Non-Commercial Banner Program: Re-evaluate aesthetics of current banner sign "backdrops"
- Aircraft Noise Impacts: Monitor FAA airspace proposal for Long Beach airport, monitor helicopter flight paths from Torrance airport
- Re-Evaluate "No Solicitation" Ordinance: Review solicitation regulations and alternatives; tentatively agendized for 4/3/12 meeting

- Public Feedback via City Website: Revise City website to provide enhanced opportunities for public feedback, opinion surveys, etc.
- Town Hall Meetings: Consider establishing a regular schedule of "town hall"-style meetings
- Regular City Council Meetings: Reduce duration of meetings, length of Staff reports

Funding for City Council 2013 Goals & Priorities

The following appropriations have been included in the FY13-14 budget to support City Council's 2013 Goals & Priorities.

Public Safety & Traffic Issues

- Palos Verdes Drive Safety Improvements (Bronco to Headland) \$41,700 design in FY13-14, with \$500,300 construction expected in FY15-16. Partially funded with \$487,600 Highway Safety grant.

San Ramon Canyon Project

- City Financial Advisor to present San Ramon financing alternatives and infrastructure funding options \$21,500.

Public Infrastructure

- Portuguese Bend Landslide
 - Two new dewatering wells \$170,000.
 - Rehabilitate one dewatering well \$70,000.
 - Palos Verdes Drive South roadway maintenance in the landslide area \$552,400.
 - Interim project to realign the east end of Palos Verdes Drive South in the landslide area \$500,000.
 - Design of full realignment and drainage improvements for Palos Verdes Drive South in the landslide area \$245,000, with \$3.5 million of construction expected in FY14-15.
- Citywide Sewer Maintenance
 - Maintenance program of \$68,000.
 - Improvements of \$1,852,275, including upsizing pipeline, modifications to 3 pump stations, and development of a sewer system management plan.
- Citywide Storm Drain Maintenance
 - Maintenance program of \$229,727.
 - Improvements of \$1,125,881.



Mayor Brooks and Mayor Pro-Tem Duhovic at the City's 40th Anniversary Gala

Department:	City Council						
Budget Program:	City Council						
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
101-1001-411-12-00	SALARY & WAGES - PT		-15,012	-24,035	-24,001	-24,000	-24,000
101-1001-411-29-00	EMPLOYEE BENEFITS		-40,478	-39,035	-69,000	-76,000	-79,600
101-1001-411-57-00	MEETINGS & CONFRNC		-18,645	-13,345	-13,000	-20,000	-20,000
101-1001-411-59-20	MEMBERSHIPS & DUES		-21,898	-22,218	-21,357	-20,000	-22,000
101-1001-411-61-00	OP SUPP/MINOR EQUIP		-4,352	-1,915	-6,339	-3,500	-3,500
101-1001-411-69-00	OTHER MISCELLANEOU		-5,550	0	0	0	0
Expenditure Subtotals			-105,935	-100,548	-133,697	-143,500	-149,100
Net (Uses)/Resources Program Totals			-105,935	-100,548	-133,697	-143,500	-149,100

Department: City Council

Budget Program: City Council

Account #	Account Description	Budget FY13-14
101-1001-411-12-00	SALARY & WAGES - PT The City Council Members are each paid a part-time salary of \$400 per month.	24,000
101-1001-411-29-00	EMPLOYEE BENEFITS The cost for the City Council's participation in the City's medical, dental, vision and life insurance programs. The City pays 100% of the health insurance premiums for City Council Members, and 50% of the premiums for their dependents. In addition, this appropriation provides for federal and state payroll taxes on the Council Members' part-time salaries as required by law.	79,600
101-1001-411-57-00	MEETINGS & CONFRNCS \$4,000 is allocated for each member of City Council for travel, training, and conference expenses.	20,000
101-1001-411-59-20	MEMBERSHIPS & DUES This account provides for City Council membership in the following organizations: 1. California Coastal Coalition (\$2,000) 2. California Contract Cities Association (\$4,000) 3. South Bay Cities Council of Governments (\$11,700) 4. West Basin Municipal Water District (\$200) 5. Southern California Association of Governments (\$4,100)	22,000
101-1001-411-61-00	OP SUPP/MINOR EQUIP Stationery items for City Council such as business cards, letterhead and binders.	3,500

LEGAL SERVICES

The City contracts with Richards, Watson & Gershon (RWG) for general legal services, with Carol W. Lynch serving as the City Attorney. Since incorporation, the City has chosen to contract with a law firm due to the variety of legal expertise that a firm can typically provide in comparison with a singular attorney. RWG also represents the City in litigation. About 38% of RWG fees were spent for litigation in 2011, and about 29% in 2012. The City has also retained the services of Liebert, Cassidy & Whitmore for labor negotiations with the City's Employee Association. Periodically, the City retains the services of other legal firms when special expertise is required.

City Attorney

- Provides legal advice to City Officials and the City Manager.
- Attends all regular City Council meetings.
- Reviews ordinances, resolutions, contracts, and provides legal opinions.
- Represents the City in legal matters and court proceedings



Carol W. Lynch

RWG RICHARDS | WATSON | GERSHON
ATTORNEYS AT LAW – A PROFESSIONAL CORPORATION

LCW LIEBERT CASSIDY WHITMORE

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Department:	Legal Services						
Budget Program:	Legal Services						
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-1003-411-32-00	PROF/TECH SERVICE	-140,337	-71,700	-70,528	-165,000	-165,000
	101-1003-411-33-00	LEGAL SERVICES	-908,384	-876,905	-986,574	-880,000	-880,000
Expenditure Subtotals			-1,048,721	-948,605	-1,057,103	-1,045,000	-1,045,000
Net (Uses)/Resources Program Totals			-1,048,721	-948,605	-1,057,103	-1,045,000	-1,045,000

Department: Legal Services

Budget Program: Legal Services

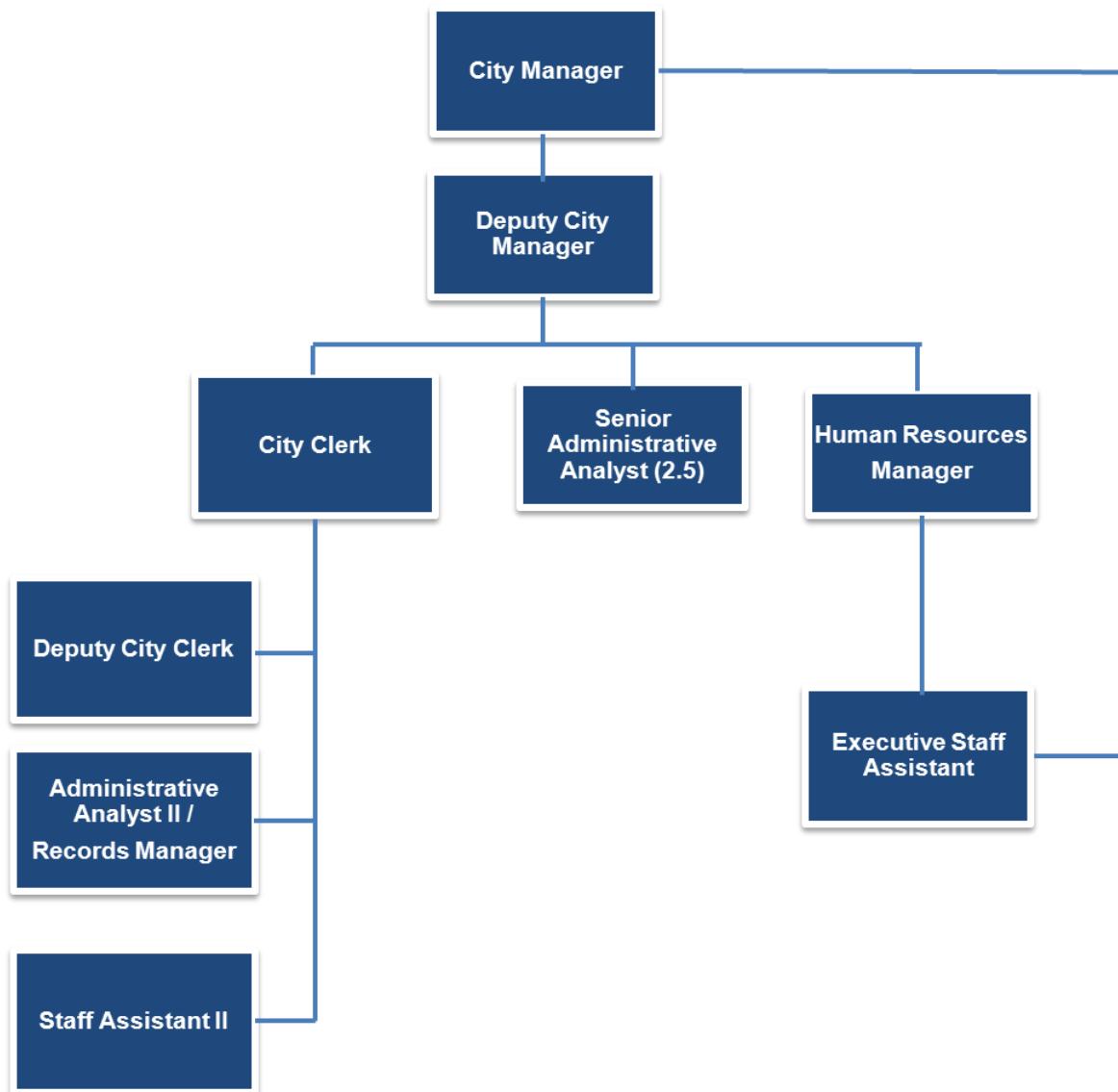
Account #	Account Description	Budget FY13-14
101-1003-411-32-00	PROF/TECH SERVICE Specialized contractual services, with third party legal advisors, associated with litigation, prosecution, and labor negotiations. Expenditures in this account are for the services of law firms other than Richards, Watson & Gershon. The amount expended in prior years has varied due to fluctuations in the levels of special litigation and routine code enforcement prosecution activity. Labor negotiation is a new category added in FY12-13.	165,000
101-1003-411-33-00	LEGAL SERVICES Legal services, including general services and litigation, are provided to the City by Richards, Watson & Gershon (RWG).	880,000

CITY ADMINISTRATION

The City Manager, as the administrative head of the City, ensures that the policies of the City Council are carried out. Aside from the day-to-day direction of the City's departments, the City Manager's Office is also responsible for the following:

- Emergency preparedness
- Risk management
- Community outreach
- Personnel and Employee Benefits programs.
- The City's contract with the Los Angeles County Sheriff's Department.
- Intergovernmental matters
- Preparation of City Council meeting agendas
- Records management
- Elections

ORGANIZATIONAL CHART





EMPLOYEE POSITIONS

City Manager

- Maintain regular contact with City Council members.
- Coordinate City participation in various governmental organizations.
- Monitor the City activities to insure they are carrying out City Council policy.
- Prepare weekly status reports.

Deputy City Manager

- Oversee the preparation of the City Council agendas.
- Handle resident concerns and disputes, which are not resolved at the department level.
- Update the Administrative Instruction Manual and City Council Policy Manual.
- Manages City's franchise agreements and property acquisitions.
- Serves as liaison to the Los Angeles County Sheriff's Department and Fire Department.

Human Resources Manager

- Manage negotiations with Employee Association.
- Conduct personnel recruitment.
- Monitor performance reviews, promotions and disciplinary actions.
- Prepares and updates the Management and Competitive Service Personnel Rules, job descriptions, and Administrative Instruction Manual.
- Administer the General Liability, Workers Compensation, and Property insurance coverage programs.
- Monitor the City's risk prevention and safety program.

City Clerk

- Provide direction to assigned staff in the performance of all assigned duties of the City Clerk's Office.
- Oversee the City's records management program including archiving, storage, and compliance with records retention requirements. Maintain the City Municipal Code.
- Prepare agendas and ensure compliance with posting requirements for all Council meetings.
- Prepare all permanent records of the City Council and other proceedings.
- Assist departments in handling records retention compliance and responding to Public Records Act requests. City Elections Official Fair Political Practices Commission Filing Officer responsible for receipt of claims and other legal filings (i.e., subpoenas, summons, etc.).
- City Elections Official.

Senior Administrative Analysts

- Monitor state and federal legislation affecting municipalities.
- Grant administration.
- Manage film permits.
- Manage Border Issues for City.
- Provide for disaster planning and coordination of a comprehensive emergency action program in the event of a natural or human-made disaster.
- Update the City's Emergency Operations Plan (EOP) and trains emergency operations to personnel.
- Provide staff support for the City's Emergency Preparedness Committee (EPC).

Administrative Analyst II

- Responsible for the Citywide Electronic Document Management System.
- Assist with records management and retention.
- Assist with research of City records.

Executive Staff Assistant

- Manage City Manager's calendar.
- Administer benefits for City employees.
- Compile City Manager's Weekly Report.
- Provide administrative support for department.

Deputy City Clerk

- Serve as City Clerk in her absence.
- Oversee contract management for selected service areas.
- Responsible for processing resolutions and ordinances.
- Assist with Risk Management functions.
- Conduct bid openings for Public Works.

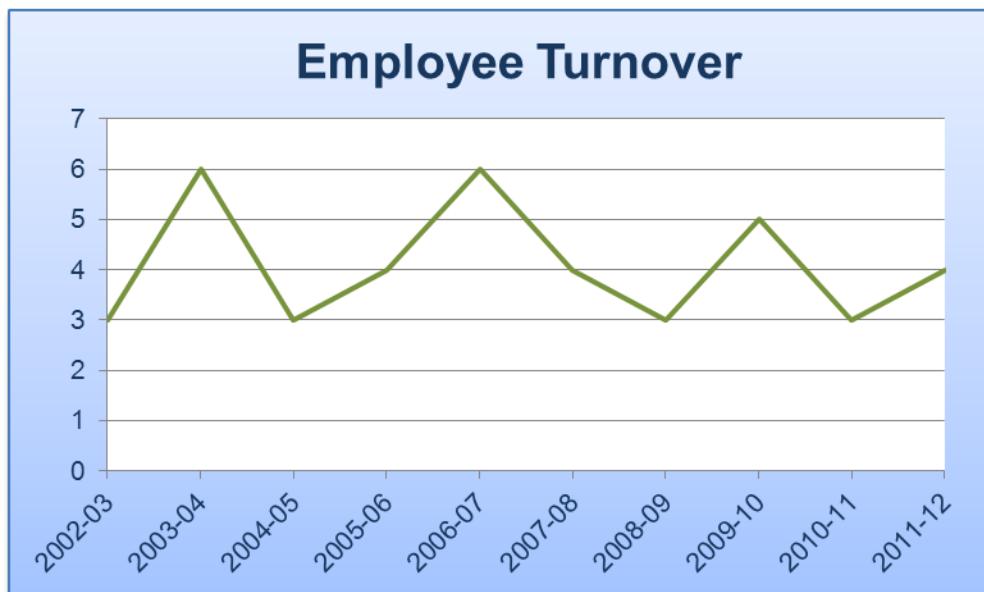
Staff Assistant II

- Assist with agenda preparation, copying, imaging, posting to website, etc.
- Assist with input and proofing of documents in LaserFiche system.
- Assist with a wide variety of other special projects (interdepartmental and citywide).

CITY ADMINISTRATION PERFORMANCE INDICATORS

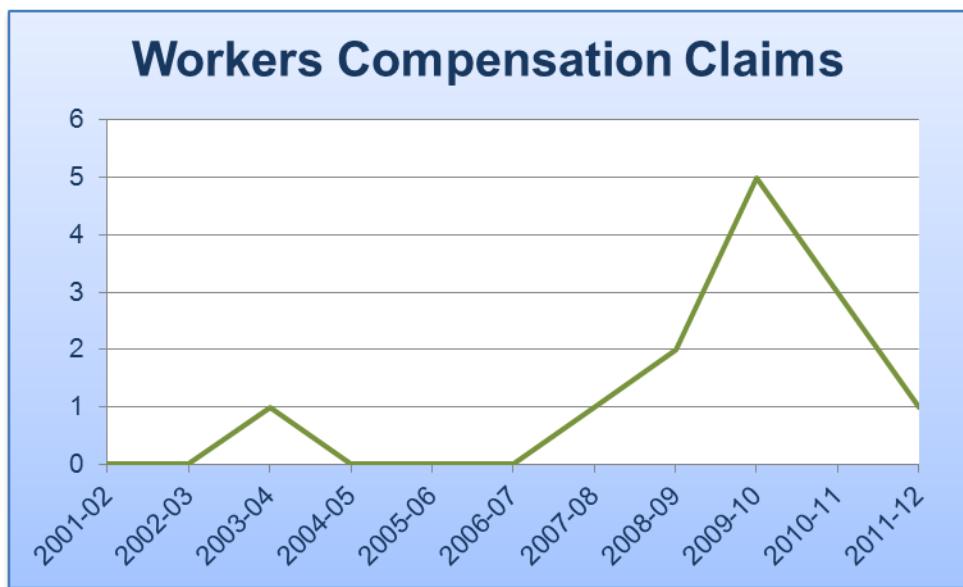
Personnel

Over the last 10 years, employee separations have averaged 4.1 per year, or about 7% of the City's full-time staff.



Risk Management

The number of Workers Compensation claims (including part-time staff and volunteers) has remained low through the years. Rancho Palos Verdes is consistently among the leaders in low workers compensation losses among cities of our size and risk. The recent increase in claims reflects a change in the industry standards of what constitutes a claim.



The majority of liability claims filed against the City tend to be related to City trees, traffic accidents and trip-and-fall incidents at City facilities. The City's liability claims tend to average fewer than fifteen claims annually. However, the number of claims increased substantially in 2005-2006 as a result of the 2004/2005 disaster rainstorms. Our claim experience compared with other cities of our size and risk is about average. Since that time, claims have averaged approximately 10 per year.

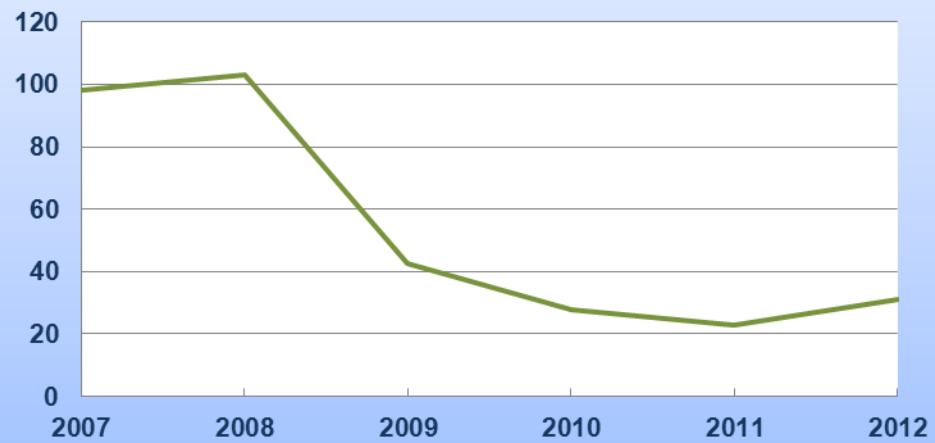


City Council Minutes

As reflected in the following graph, there has been a marked decrease in turnaround time for the production of the minutes, in spite of an increase in the number of meetings and other increasing work demands in the office. For purposes of comparison, in 2007, there were 32 Council meetings with an average time between the meeting date and the date of approval of the minutes of approximately 98 days; and in 2008, there were 35 Council meetings with an average time between the meeting date and the date of approval of the minutes of approximately 103 days. In June 2009, the Council authorized the City Clerk's Office to convert from preparing summary minutes to action minutes for televised City Council meetings, which resulted in a shorter turnaround time for minute preparation.

As a result, in 2009 there were 40 meetings with an average time between the meeting date and the date of approval of the minutes of approximately 43 days; and in 2010 there were 44 meetings with an average time between the meeting date and the date of approval of the minutes of approximately 28 days. As further illustrated in the graph, in 2011 there were 31 Council meetings with an average time between the meeting date and the date of approval of the minutes of approximately 23 days; and in 2012 there were 38 Council meetings with an average time between the meeting date and the date of approval of the minutes of approximately 31 days.

Average Days to Approve Council Minutes



Department:		City Administration					
Budget Program:		City Manager					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-1002-411-11-00	SALARY & WAGES - FT	-481,473	-544,382	-641,570	-671,800	-603,700
	101-1002-411-12-00	SALARY & WAGES - PT	-29,433	-20,817	-201	0	0
	101-1002-411-29-00	EMPLOYEE BENEFITS	-169,779	-162,117	-197,400	-194,000	-194,300
	101-1002-411-32-00	PROF/TECH SERVICE	-70,262	-152,018	-95,259	-197,905	-65,000
	101-1002-411-53-00	POSTAGE	-29	0	0	-100	-100
	101-1002-411-54-00	LEGAL NOTICES AND AD	0	-6,850	0	0	0
	101-1002-411-55-00	PRINTING & BINDING	-494	-75	-103	-600	-600
	101-1002-411-56-00	MILEAGE REIMBURSE	-496	-227	-463	-200	-200
	101-1002-411-57-00	MEETINGS & CONFRNC	-8,395	-10,513	-8,106	-8,500	-8,500
	101-1002-411-59-10	TRAINING	-298	0	0	0	0
	101-1002-411-59-20	MEMBERSHIPS & DUES	-21,253	-21,437	-21,905	-22,000	-25,000
	101-1002-411-59-30	PUBLICATIONS	-197	-266	-280	-200	-300
	101-1002-411-61-00	OP SUPP/MINOR EQUIP	-1,520	-2,503	-3,888	-1,500	-1,500
	101-1002-411-71-00	LAND	-163,178	-6,946	-100	-21,900	0
	101-1002-411-94-10	EQUIP REPLACE CHARG	-4,100	-3,400	-26,000	-32,900	-41,600
Expenditure Subtotals			-950,907	-931,552	-995,276	-1,151,605	-940,800
License/Permit	101-1002-325-10-00	FILM PERMITS	68,982	70,820	45,575	45,000	45,000
Revenue Subtotals			68,982	70,820	45,575	45,000	45,000
Net (Uses)/Resources Program Totals			-881,925	-860,732	-949,702	-1,106,605	-895,800

Department: City Administration

Budget Program: City Manager

Account #	Account Description	Budget FY13-14
101-1002-411-11-00 SALARY & WAGES - FT	Salaries and wages paid to full-time City employees allocated to this program.	603,700
101-1002-411-29-00 EMPLOYEE BENEFITS	The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	194,300
101-1002-411-32-00 PROF/TECH SERVICE	Funds professional contract services for a grant writing consultant (\$50,000) and aviation (aircraft noise) consultant (\$15,000).	65,000
101-1002-411-53-00 POSTAGE	Charges for express mail, messenger and delivery services.	100
101-1002-411-55-00 PRINTING & BINDING	Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents.	600
101-1002-411-56-00 MILEAGE REIMBURSE	Reimbursement for use of employees' private automobiles for City business.	200
101-1002-411-57-00 MEETINGS & CONFRNCS	Expenses related to travel by employees in the City Manager's Office to meetings and conferences sponsored by the League of California Cities, South Bay Cities Council of Governments and California Contract Cities Association. Other travel may be included in this account, such as special lobbying trips to Sacramento and attendance at miscellaneous regional meetings.	8,500
101-1002-411-59-20 MEMBERSHIPS & DUES	Funds membership in the following organizations: 1. Rotary Club of the Palos Verdes Peninsula (\$1,100) 2. League of California Cities (\$19,000) 3. International City Managers Association (ICMA) (\$3,000) 4. American Planning Association (APA) (\$1,100) 5. Local Agency Formation Commission (LAFCO) participation fee (\$800)	25,000

Department: City Administration

Budget Program: City Manager

Account #	Account Description	Budget FY13-14
101-1002-411-59-30	PUBLICATIONS	300
	Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	
101-1002-411-61-00	OP SUPP/MINOR EQUIP	1,500
	This budget provides for miscellaneous office supplies.	
101-1002-411-94-10	EQUIP REPLACE CHARGE	41,600
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	

Department:		City Administration					
Budget Program:		City Clerk					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-1004-411-11-00	SALARY & WAGES - FT	-186,208	-189,889	-254,911	-261,100	-288,400
	101-1004-411-12-00	SALARY & WAGES - PT	-17,163	-38,104	-2,166	0	0
	101-1004-411-29-00	EMPLOYEE BENEFITS	-80,437	-71,209	-91,600	-93,100	-116,200
	101-1004-411-32-00	PROF/TECH SERVICE	-85,970	-154,568	-123,250	-10,500	-158,500
	101-1004-411-53-00	POSTAGE	-12	0	0	0	0
	101-1004-411-54-00	LEGAL NOTICES AND AD	-3,023	-4,002	-959	-2,500	-3,000
	101-1004-411-55-00	PRINTING & BINDING	-51	-164	-198	0	0
	101-1004-411-56-00	MILEAGE REIMBURSE	-55	-245	-921	-250	-750
	101-1004-411-57-00	MEETINGS & CONFRNC	-557	-1,437	-1,545	-2,000	-3,000
	101-1004-411-59-10	TRAINING	-480	-1,430	-4,536	-5,100	-10,000
	101-1004-411-59-20	MEMBERSHIPS & DUES	-457	-527	-828	-1,200	-1,200
	101-1004-411-59-30	PUBLICATIONS	-71	-279	0	-100	0
	101-1004-411-61-00	OP SUPP/MINOR EQUIP	-3,105	-5,068	-2,963	-3,200	-3,200
	101-1004-411-94-10	EQUIP REPLACE CHARG	-1,700	-1,400	-20,000	-25,700	-27,000
Expenditure Subtotals			-379,289	-468,323	-503,876	-404,750	-611,250
Other Revenue	101-1004-369-10-00	MISC REVENUES	0	71,015	0	0	0
Revenue Subtotals			0	71,015	0	0	0
Net (Uses)/Resources Program Totals			-379,289	-397,308	-503,876	-404,750	-611,250

Department: City Administration

Budget Program: City Clerk

Account #	Account Description	Budget FY13-14
101-1004-411-11-00 SALARY & WAGES - FT	Salaries and wages paid to full-time City employees allocated to this program.	288,400
101-1004-411-29-00 EMPLOYEE BENEFITS	The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	116,200
101-1004-411-32-00 PROF/TECH SERVICE	1. The cost of the November 2013 General Municipal Election. (\$150,000) 2. Miscellaneous election expenses include consulting, translation and election supplies from Martin & Chapman. (\$5,000) 3. Municipal Code, County Code, and Government Code updates and maintenance. (\$3,500)	158,500
101-1004-411-54-00 LEGAL NOTICES AND ADS	Publication of legal notices and advertisement for advisory board recruitments, including election notices in FY13-14.	3,000
101-1004-411-56-00 MILEAGE REIMBURSE	Reimbursement to staff for use of personal vehicles for attending meetings and conferences.	750
101-1004-411-57-00 MEETINGS & CONFRNCS	Attendance at various City Clerks Association and Records Management Association meetings and conferences.	3,000
101-1004-411-59-10 TRAINING	Training and continuing education focusing on City Clerk technical training, election laws, records management, and notary commission.	10,000
101-1004-411-59-20 MEMBERSHIPS & DUES	Funds membership in the following organizations: 1. International Institute of Municipal Clerks 2. City Clerks Association of California 3. Association of Records Managers & Administrators (ARMA International)	1,200

Department: City Administration

Budget Program: City Clerk

Account #	Account Description	Budget FY13-14
	4. Association for Information and Image Management (AIIM) 5. National Notary Association	
101-1004-411-61-00 OP SUPP/MINOR EQUIP	This budget provides for miscellaneous office supplies.	3,200
101-1004-411-94-10 EQUIP REPLACE CHARGE	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	27,000

Department:		City Administration					
Budget Program:		Community Outreach					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-1005-411-32-00	PROF/TECH SERVICE	0	0	-516	0	0
	101-1005-411-43-00	MAINTENANCE SERVICE	0	-540	-855	-900	-900
	101-1005-411-53-00	POSTAGE	-3,200	-2,865	-6,354	-7,500	-7,500
	101-1005-411-55-00	PRINTING & BINDING	-5,438	-6,135	-8,983	-16,000	-16,000
	101-1005-411-56-00	MILEAGE REIMBURSE	-23	0	-27	-100	-100
	101-1005-411-57-00	MEETINGS & CONFRNC	-19,100	-14,982	-21,009	-13,600	-6,300
	101-1005-411-59-20	MEMBERSHIPS & DUES	-3,180	-720	-1,595	-3,300	-1,500
	101-1005-411-61-00	OP SUPP/MINOR EQUIP	-1,520	-3,687	-2,863	-3,500	-3,500
	101-1005-411-93-00	CITY GRANTS	-53,500	-53,500	-60,500	-60,500	-44,774
Expenditure Subtotals			-85,961	-82,429	-102,701	-105,400	-80,574
Other Revenue	101-1005-369-10-00	MISC REVENUES	0	0	800	0	0
Revenue Subtotals			0	0	800	0	0
Net (Uses)/Resources Program Totals			-85,961	-82,429	-101,901	-105,400	-80,574

Department: City Administration

Budget Program: Community Outreach

Account #	Account Description	Budget FY13-14
101-1005-411-43-00	MAINTENANCE SERVICES The cost of the weekly cable television channel guide.	900
101-1005-411-53-00	POSTAGE Postage costs for mailing a quarterly City Newsletter and the cost of postage permits. The Waste Reduction fund pays 35% of this cost to promote recycling activities.	7,500
101-1005-411-55-00	PRINTING & BINDING Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents (\$2,000). This budget also reflects the cost of printing a quarterly City Newsletter (\$14,000). The Waste Reduction fund pays for 35% of this cost to promote recycling activities.	16,000
101-1005-411-56-00	MILEAGE REIMBURSE The city reimburses staff for use of personal vehicles when conducting business on behalf of the city.	100
101-1005-411-57-00	MEETINGS & CONFRNCS Expenses are included for the following events: 1. Annual Holiday Reception. (\$4,000) 2. Mayors Luncheons with the Mayors from the other three Peninsula cities and a member from the Palos Verdes Peninsula Unified School District Board. (\$300) 3. Mayor/Committee Chair breakfasts, City Council meetings and workshops, as well as agenda preparation meetings. (\$1,200) 4. Leadership Academy. (\$800)	6,300
101-1005-411-59-20	MEMBERSHIPS & DUES This item provides for City memberships in the following organizations: 1. Peninsula Chamber of Commerce 2. San Pedro Chamber of Commerce 3. Palos Verdes Peninsula Coordinating Council	1,500
101-1005-411-61-00	OP SUPP/MINOR EQUIP This item includes City tiles, lapel pins, engraving and proclamations.	3,500

Department: City Administration

Budget Program: Community Outreach

Account #	Account Description	Budget FY13-14
101-1005-411-93-00	CITY GRANTS This item provides specific grants to non-profit organizations serving the Peninsula and South Bay area.	44,774

Department: City Administration
Budget Program: RPV TV

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-1006-411-12-00	SALARY & WAGES - PT	0	0	-1,648	-26,800	-6,400
	101-1006-411-29-00	EMPLOYEE BENEFITS	0	0	-2,600	-2,000	-500
	101-1006-411-32-00	PROF/TECH SERVICE	0	0	-96,726	-53,000	-61,000
	101-1006-411-59-20	MEMBERSHIPS & DUES	0	0	0	-100	-100
	101-1006-411-61-00	OP SUPP/MINOR EQUIP	0	0	-3,380	-14,000	-14,000
	101-1006-411-94-10	EQUIP REPLACE CHARG	0	0	-5,100	-6,200	-21,400
	226-1007-411-12-00	SALARY & WAGES - PT	-20,150	-1,400	0	0	0
	226-1007-411-29-00	EMPLOYEE BENEFITS	0	-3,232	0	0	0
	226-1007-411-32-00	PROF/TECH SERVICE	-69,260	-84,580	0	0	0
	226-1007-411-43-00	MAINTENANCE SERVICE	-3,000	-3,000	0	0	0
	226-1007-411-59-20	MEMBERSHIPS & DUES	-75	-75	0	0	0
	226-1007-411-61-00	OP SUPP/MINOR EQUIP	-2,240	-4,842	0	0	0
	226-1007-411-94-10	EQUIP REPLACE CHARG	-1,000	-800	0	0	0
Expenditure Subtotals			-95,725	-97,929	-109,454	-102,100	-103,400
Interest	226-1007-361-10-00	INTEREST EARNINGS	-12	34	0	0	0
Revenue Subtotals			-12	34	0	0	0
Fr Gen'l fund	226-1007-391-10-00	TRANSFERS IN	105,000	90,120	6,623	0	0
Transfers In Subtotals			105,000	90,120	6,623	0	0
Net (Uses)/Resources Program Totals			9,263	-7,775	-102,831	-102,100	-103,400

Department: City Administration

Budget Program: RPV TV

Account #	Account Description	Budget FY13-14
101-1006-411-12-00 SALARY & WAGES - PT	Salaries and wages paid to part-time City employees allocated to this program.	6,400
101-1006-411-29-00 EMPLOYEE BENEFITS	The cost of employee benefits allocated to this program via the employee benefits charge.	500
101-1006-411-32-00 PROF/TECH SERVICE	Professional services for editing content and production labor, as well as the Station Manager's professional services.	61,000
101-1006-411-59-20 MEMBERSHIPS & DUES	Funds membership in governmental cable access professional organizations.	100
101-1006-411-61-00 OP SUPP/MINOR EQUIP	Miscellaneous operating supplies and minor equipment for production purposes, including camcorders, microphones, monitors and tripods.	14,000
101-1006-411-94-10 EQUIP REPLACE CHARGE	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	21,400

Department:		City Administration					
Budget Program:		Personnel					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-1011-411-11-00	SALARY & WAGES - FT	-125,060	-133,978	-141,390	-150,955	-130,500
	101-1011-411-29-00	EMPLOYEE BENEFITS	-46,248	-40,169	-47,200	-49,300	-38,800
	101-1011-411-32-00	PROF/TECH SERVICE	-27,722	-61,833	-60,464	-32,250	-12,250
	101-1011-411-54-00	LEGAL NOTICES AND AD	-1,717	-2,584	0	-3,000	-5,000
	101-1011-411-55-00	PRINTING & BINDING	-833	-319	-85	-2,000	-3,000
	101-1011-411-56-00	MILEAGE REIMBURSE	0	-131	-202	-200	-200
	101-1011-411-57-00	MEETINGS & CONFRNC	-2,576	-1,038	-2,532	-800	-2,500
	101-1011-411-59-10	TRAINING	-411	-542	-190	-2,000	-2,000
	101-1011-411-59-20	MEMBERSHIPS & DUES	-510	-180	-180	-600	-1,500
	101-1011-411-59-30	PUBLICATIONS	-49	-96	-538	-100	-800
	101-1011-411-61-00	OP SUPP/MINOR EQUIP	-386	-970	-6,698	-500	-19,000
	101-1011-411-69-00	OTHER MISCELLANEOU	0	-28,412	-30,619	-30,000	-30,000
	101-1011-411-94-10	EQUIP REPLACE CHARG	-700	-600	-4,200	-5,300	-13,500
Expenditure Subtotals			-206,212	-270,852	-294,298	-277,005	-259,050
Net (Uses)/Resources Program Totals			-206,212	-270,852	-294,298	-277,005	-259,050

Department: City Administration

Budget Program: Personnel

Account #	Account Description	Budget FY13-14
101-1011-411-11-00 SALARY & WAGES - FT	Salaries and wages paid to full-time City employees allocated to this program.	130,500
101-1011-411-29-00 EMPLOYEE BENEFITS	The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	38,800
101-1011-411-32-00 PROF/TECH SERVICE	This item provides funds for professional services related to special personnel and employee issues and employment services. 1. ADP (Human Resources/Benefits Management System) \$8,000 2. Pre-employment physical exams \$2,000 3. Background investigations with the California Department of Justice \$1,500 4. Fingerprinting service \$750	12,250
101-1011-411-54-00 LEGAL NOTICES AND ADS	Personnel recruitment advertisements in local newspapers, "Jobs Available" and other professional periodicals.	5,000
101-1011-411-55-00 PRINTING & BINDING	Printing employment applications, handbooks and other personnel related materials.	3,000
101-1011-411-56-00 MILEAGE REIMBURSE	The city reimburses staff for use of personal vehicles when conducting business on behalf of the city.	200
101-1011-411-57-00 MEETINGS & CONFRNCS	Attendance at various human resource association meetings.	2,500
101-1011-411-59-10 TRAINING	Training and continuing education focusing on personnel law, team building and benefits administration.	2,000
101-1011-411-59-20 MEMBERSHIPS & DUES	Funds membership in human resources professional organizations.	1,500

Department: City Administration

Budget Program: Personnel

Account #	Account Description	Budget FY13-14
101-1011-411-59-30	PUBLICATIONS	800
	Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	
101-1011-411-61-00	OP SUPP/MINOR EQUIP	19,000
	Miscellaneous office supplies (\$2,000) and first aid kit supplies for staffed City facilities (\$17,000).	
101-1011-411-69-00	OTHER MISCELLANEOUS	30,000
	Unemployment claims.	
101-1011-411-94-10	EQUIP REPLACE CHARGE	13,500
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	

Department: City Administration
Budget Program: Risk Management

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-1010-411-52-00	INSURANCE	-417,170	-515,034	-660,899	-602,000	-475,000
Expenditure Subtotals			-417,170	-515,034	-660,899	-602,000	-475,000
Net (Uses)/Resources Program Totals			-417,170	-515,034	-660,899	-602,000	-475,000

Department: City Administration

Budget Program: Risk Management

Account #	Account Description	Budget FY13-14
101-1010-411-52-00	INSURANCE Cost for the City's general liability and property insurance coverage through the California Joint Powers Insurance Authority (CJPIA).	475,000

Department:		City Administration					
Budget Program:		Employee Benefits					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	685-1015-499-21-00	INSURANCE-EMPLOYEE	-668,168	-702,478	-749,899	-840,500	-888,100
	685-1015-499-22-00	FICA/MEDICARE	-84,619	-90,917	-87,733	-92,100	-90,625
	685-1015-499-23-00	RETIREMENT (PERS)	-2,475,581	-770,540	-735,366	-774,800	-797,400
	685-1015-499-24-00	TUITION REIMBURSE	-792	-685	-500	-800	-800
	685-1015-499-25-00	DEFERRED COMP MATC	-4,395	0	-15,000	-15,000	-15,000
	685-1015-499-27-00	BONUS POOL	-77,450	-48,678	-121,707	-60,900	0
	685-1015-499-28-00	RETIREMENT HEALTHC	-174,091	-73,465	-75,567	-78,100	-80,600
	685-1015-499-52-00	INSURANCE	-63,817	-17,991	-84,173	-95,000	-120,900
Expenditure Subtotals			-3,548,913	-1,704,755	-1,869,945	-1,957,200	-1,993,425
Chg for Svcs	685-1015-381-30-00	EMPLOYEE BENE CHAR	2,126,672	1,795,347	1,821,500	1,896,300	1,993,425
Interest	685-1015-361-10-00	INTEREST EARNINGS	846	812	219	240	90
Other Revenue	685-1015-369-10-00	MISC REVENUES	0	0	28,618	0	0
Revenue Subtotals			2,127,518	1,796,159	1,850,337	1,896,540	1,993,515
	685-1015-491-91-00	TRANSFERS OUT	0	0	-340,000	0	0
Transfers Out Subtotals			0	0	-340,000	0	0
Net (Uses)/Resources Program Totals			-1,421,395	91,403	-359,608	-60,660	90

Department: City Administration

Budget Program: Employee Benefits

Account #	Account Description	Budget FY13-14
685-1015-499-21-00 INSURANCE-EMPLOYEE	The City's contribution for employee medical, dental, life, long-term disability and other insurance.	888,100
685-1015-499-22-00 FICA/MEDICARE	The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986. In addition, the City also pays 6.2% Social Security for part-time employees that are not enrolled in the City's PERS pension plan.	90,625
685-1015-499-23-00 RETIREMENT (PERS)	Based on the June 30, 2011 actuarial valuation, the City's FY13-14 employer contribution rate will be 14.660% for first-tier employees (employees hired prior to September 23, 2011), 8.049% for classic employees (those hired after January 1, 2013 who previously participated in a reciprocating pension plan), and 6.25% for new employees (those hired after January 1, 2013 who do not fit the "classic" definition). The City's first-tier employees will pay an 8.00% employee contribution, classic employees pay 7.00%, and new employees pay 6.25% into the pension plan.	797,400
685-1015-499-24-00 TUITION REIMBURSE	Tuition reimbursement for employees in accordance with the City's educational incentive plan.	800
685-1015-499-25-00 DEFERRED COMP MATCH	The City's matching contribution to the City Manager's deferred compensation account.	15,000
685-1015-499-28-00 RETIREMENT HEALTHCARE	The budget amount represents contributions of \$54.81 per pay period, per full-time employee for FY13-14; which has been increased by the Consumer Price Index increase for the twelve months ended March 2013.	80,600
685-1015-499-52-00 INSURANCE	This line item reflects the City's share of the annual deposit for Workers Compensation Insurance coverage. The City is a member of the California Joint Powers Insurance Authority (CJPIA) which determines all participating City's required deposits using a seven-year history of actual incurred losses and expenses.	120,900

PUBLIC SAFETY

The public safety program provides for the overall protection and preservation of the City, including its residents, business owners and visitors. Public safety programs, which are administered by the City Manager's Office, include Sheriff, Special Programs, and Emergency Preparedness. Fire protection beach lifeguard services and animal control services are provided by the Los Angeles County Fire Department through a Special Assessment District administered by the County.

SHERIFF

The City contracts with the Los Angeles County Sheriff's Department for general law enforcement services through a joint regional law enforcement agreement with the Cities of Rolling Hills and Rolling Hills Estates. The Deputy City Manager serves as the liaison to the Regional Law Enforcement Committee. Sheriff services include: patrol services, traffic and parking enforcement, general and specialized investigations, and various crime prevention services.



SPECIAL PROGRAMS

Special law enforcement programs include school crossing guard and traffic control services, the parking citation-processing contract, and sobriety checkpoint and focused traffic safety enforcement programs.

PUBLIC SAFETY GRANTS

The City receives \$100,000 annually from the Citizens Option for Public Safety (COPS) program. This level of funding pays for close to half of the cost of a special policing team that focuses on juvenile crime and drug abuse prevention in the City.

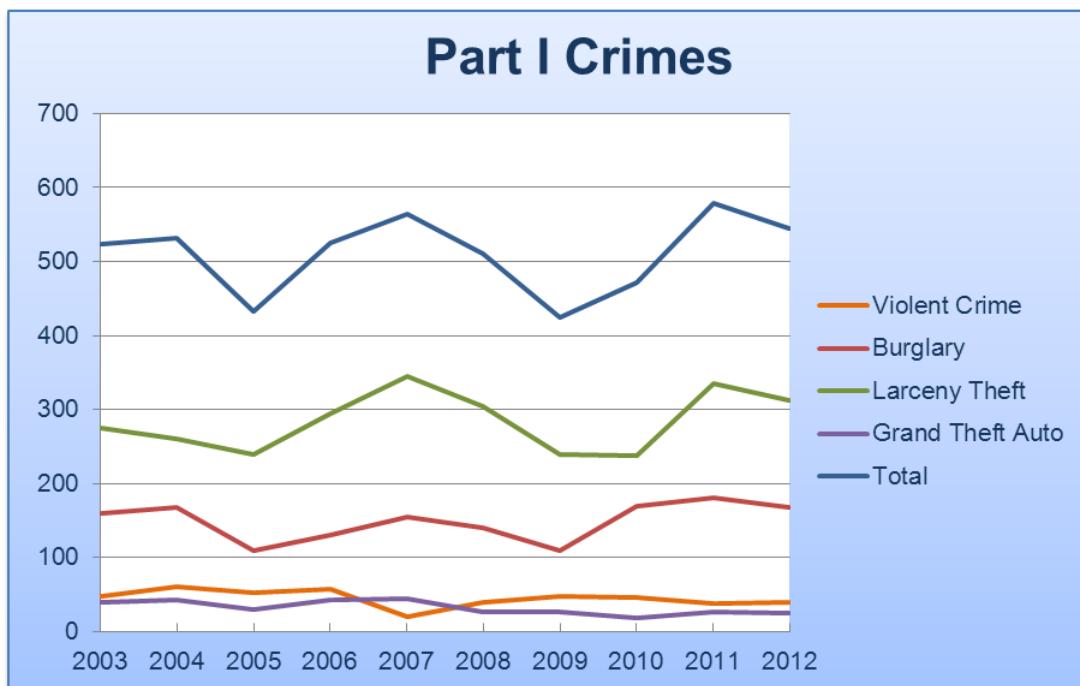
EMERGENCY PREPAREDNESS

Through the Emergency Preparedness program, the City provides for disaster planning and coordination of a comprehensive emergency action program in the event of a natural or man-made disaster. The City Manager's Office is responsible for maintaining the City's emergency supplies, training City staff, updating the City's Emergency Operations Plan, coordinating with the County and other local agencies, and providing staff support to the City's Emergency Preparedness Committee.

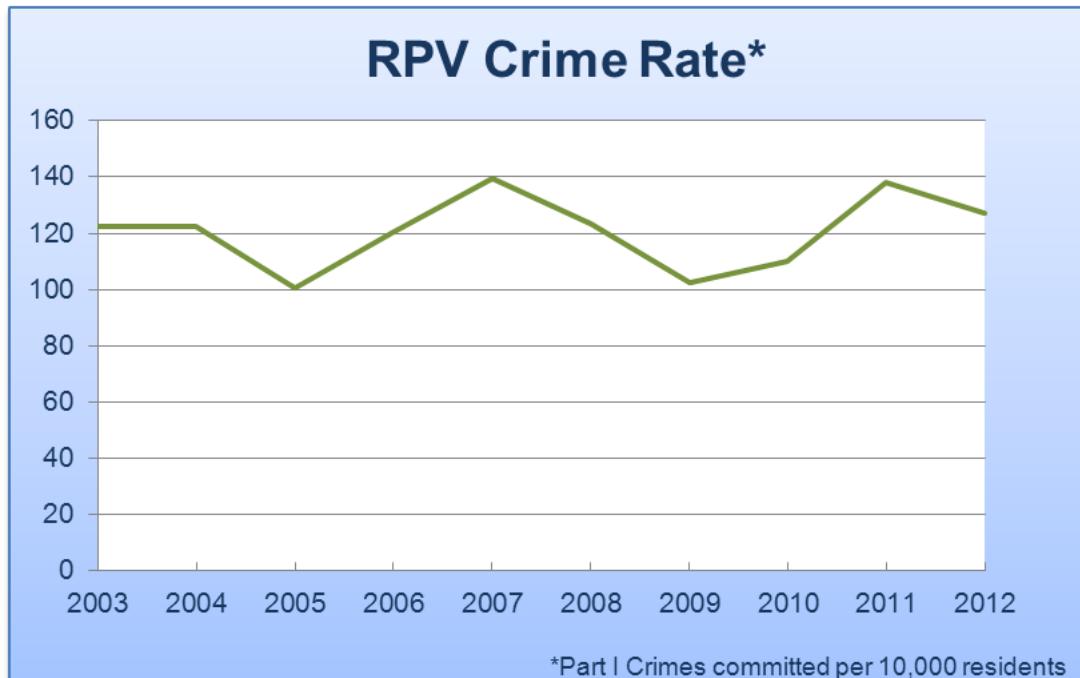
PUBLIC SAFETY PERFORMANCE INDICATORS

PART I CRIMES

Part I offenses are used by law enforcement agencies in the United States to reveal the extent of criminal activity and to identify trends. Part I crimes include criminal homicide, forcible rape, robbery, aggravated assault, burglary, larceny theft, grand theft auto and arson. The majority of the reported rape cases involved victims who knew their assailant, often associated with domestic violence incidents. Therefore, there was no indication of a serial rapist in the community.



Cities often use a formula based on the number of Part I Crimes committed each year per 10,000 in population as a way of expressing the overall crime rate in the community. The graph below compares the crime rate in Rancho Palos Verdes using this formula since 2003:



In 2012, about 127 people out of every 10,000 in Rancho Palos Verdes were victims of a Part I Crime, compared to 246 for the entire area of Los Angeles County served by the Sheriff's Department.

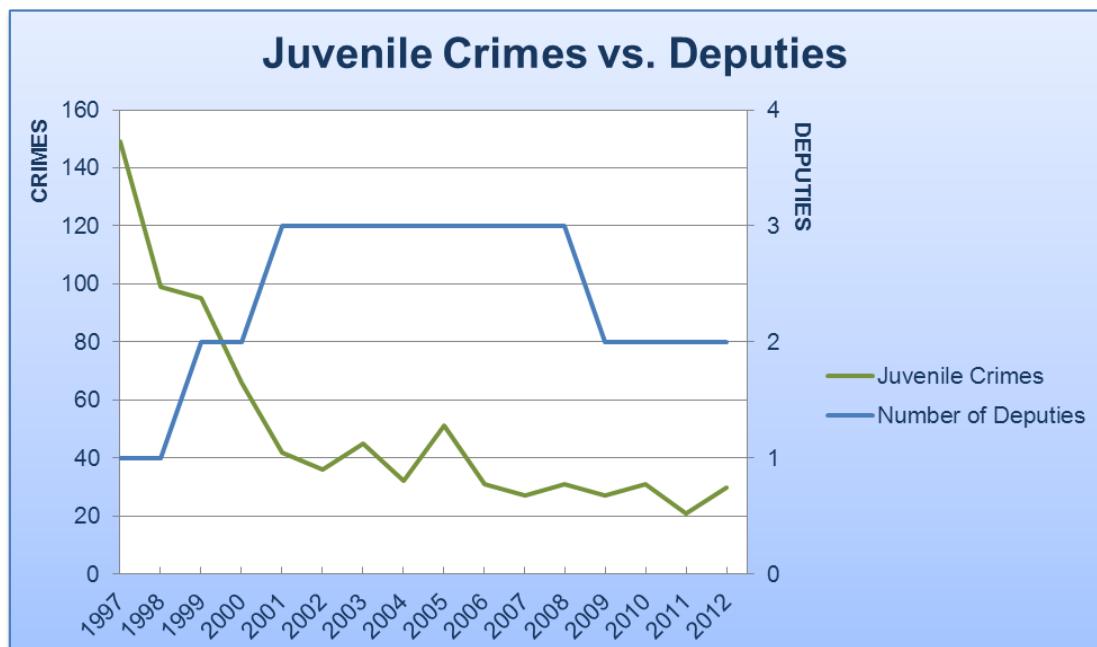
SHERIFF'S RESPONSE TIME

The Sheriff's goal is to respond to calls for assistance in a timely manner, especially with regard to immediate needs and emergency situations. The Lomita Sheriff Station's estimated average response times are as follows:

Sheriff's Response Time Performance		
Type of Calls	Desired Response Time	Average
Routine	Within 60 minutes	Most often 25 minutes or less
Immediate	Within 20 minutes	Most often 10 minutes or less
Emergency	Within 10 minutes	Most often 6 minutes or less

CORE DEPUTY TEAM

First established in FY96-97, the Community Resource (CORE) Team provides Sheriff Deputies assigned to address juvenile crime and delinquency issues, assist with emergency preparedness, coordinate with the City's volunteer Neighborhood Watch program, patrol open space areas, and resolve neighborhood disputes. One of the CORE Team's primary missions is to police the local high schools and intermediate schools and the adjacent shopping areas to detect and deter juvenile crime. Because of the variables involved in the reporting of data on juvenile crime, the exact effect the CORE team has had on juvenile crime in the City is uncertain. For the City of Rancho Palos Verdes, however, the Sheriff's Department has reported the following number of incidents involving youth, which indicates a declining trend during the first four years of the program and relative stability since that time, with only one discernible uptick in 2005:



According to the Sheriff's Department, the criteria consisted of all crime reports involving a subject between the ages of five and seventeen. This included both identified subjects and unidentified subjects with a description provided by a witness (based on information provided by the Los Angeles County Sheriff's Department, Lomita Station).

ANIMAL CONTROL

The City contracts with the County of Los Angeles, Department of Animal Care and Control (LAC DACC) for basic service. The County provides and charges for services tendered upon request or service call. The agency's target response times are identified below.

Animal Control Target Response Times by Priority

LAC DACC Policy: OPF 130

Priority 1	One Hour	Bite/Attack in Progress Injured Animals Police Assist Other High Risk or Dangerous Call
Priority 2	Four Hours	Animals Confined by the Reporting Party
Priority 3	Twenty-Four (24) Hours	Dead Animals Patrol for Loose Dogs on Complaint
Priority 4	Seven (7) Days	Dogs Running from a Known Address Barking Dog Complaint

The LAC DACC's target response times fall in the high and medium level of *Response Time Standards* as outlined by the League of California Cities, *A "How To" Guide for Assessing Effective Service Levels in California Cities* (Sacramento: League of California Cities, 1994) pp 18-19 (see below).

**League of California Cities'
Response Time Standards**

Incident	Agency Service Levels		
	High	Medium	Low
Endangering Human Life/ Safety	Immediate Action		
Sick/Injured	Less than .25 hrs	.25 - 4 hrs	More than 4 hrs
Aggressive Animal	Less than .33 hrs	.33 - 1.33 hrs	More than 2 hrs
Neglect/Cruelty	Less than 1 hr	1 - 24 hrs	More than 24 hrs
Confined/Trapped	Less than 1.5 hrs	1.5 - 24 hrs	More than 24 hrs
Nuisance Animal	Less than 4 hrs	4 - 72 hrs	More than 72 hrs
Dead Animal Pick-up	Less than 4 hrs	4 - 36 hrs	More than 36 hrs

Emergency Preparedness

Goal	Status
Complete installation of San Pedro Hill Antenna and Repeater	The last of the equipment to finish the project is on order. Estimated project completion date - July 2013.
Complete Mandatory Multi-jurisdictional All Hazards Mitigation Plan	The Plan is currently under FEMA review. City and all pertinent stakeholders will review the Plan post FEMA assessment. Estimated project completion date - August 2013.
Complete Public Facility Evacuation Maps and Evacuation Plans for Park Facilities	The Project is underway (50% complete). Estimated project completion date - July 2013.
Produce Continuity of Operations Plans for City Departments	Funds allocated for consultant to produce plan. Estimated project completion date – June 2014.
Monitor Area G Disaster Management Area Coordinator (DMAC) Position and Annual Work Plan	Monthly meetings held by Area G City Manager Board to monitor the DMAC position and Annual Work Plan. All items on the Work Plan are currently on track for FY 2013-14.

Department: Public Safety
Budget Program: Sheriff

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-1021-421-32-00	PROF/TECH SERVICE	-3,939,997	-3,989,703	-3,957,051	-4,174,000	-4,254,200
Expenditure Subtotals			-3,939,997	-3,989,703	-3,957,051	-4,174,000	-4,254,200
Fine/Forfeiture	101-1021-351-10-00	MISC COURT FINES	172,994	196,190	147,684	77,000	105,000
Fine/Forfeiture	101-1021-351-20-00	FALSE ALARM FINES	5,900	7,900	7,300	8,200	5,500
Fine/Forfeiture	101-1021-351-30-00	TOW FEES	0	5,688	4,504	0	5,000
Other Revenue	101-1021-369-10-00	MISC REVENUES	3,984	0	0	0	0
Revenue Subtotals			182,878	209,778	159,488	85,200	115,500
Fr PS Grants	101-1021-391-10-00	TRANSFERS IN	100,000	100,000	100,000	100,000	100,000
Transfers In Subtotals			100,000	100,000	100,000	100,000	100,000
Net (Uses)/Resources Program Totals			-3,657,119	-3,679,925	-3,697,563	-3,988,800	-4,038,700

Department: Public Safety

Budget Program: Sheriff

Account #	Account Description	Budget FY13-14
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101-1021-421-32-00 PROF/TECH SERVICE **4,254,200**

The FY13-14 allocation reflects a 2.4% increase from actual FY12-13 costs.

1. General Law Enforcement: Provides for basic law enforcement services by the Los Angeles County Sheriff's Department as part of the Peninsula Regional Law Enforcement Agreement. Operating from the Lomita Station, Sheriff provides law enforcement for the Cities of Rancho Palos Verdes, Rolling Hills and Rolling Hills Estates. Services include regular patrol units, traffic enforcement, and the Surveillance and Apprehension Team (SAT) undercover unit. (\$3,896,000)

2. Grant Deputy Program: Provides for the Community Resource (CORE) policing team that primarily focuses on juvenile crime and drug abuse prevention, neighborhood conflict resolution and other quality of life policing issues. The team also teaches Student & the Law classes at Peninsula High School and Rancho del Mar High School. First established in FY96-97 with one deputy, the Team was increased in size until it had three deputies beginning in FY99-00. Beginning in FY09-10, the regional contract CORE team was reduced to two deputies. (\$194,600)

The total cost of the Sheriff's services includes a 4% contribution to the Liability Trust Fund that is administered by the County of Los Angeles. Oversight of this fund is conducted by the Liability Trust Fund Oversight Committee, which was established by the California Contract Cities Association. (\$163,600)

Department: Public Safety
Budget Program: Special Programs

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-1024-421-32-00	PROF/TECH SERVICE	-28,640	-139,273	-24,289	-97,500	-97,500
	101-1024-421-55-00	PRINTING & BINDING	-2,153	0	-82	-5,000	-5,000
	101-1024-421-61-00	OP SUPP/MINOR EQUIP	-7,501	-594	-142	-2,000	-2,000
Expenditure Subtotals			-38,294	-139,867	-24,514	-104,500	-104,500
Net (Uses)/Resources Program Totals			-38,294	-139,867	-24,514	-104,500	-104,500

Department: Public Safety

Budget Program: Special Programs

Account #	Account Description	Budget FY13-14
101-1024-421-32-00	PROF/TECH SERVICE	97,500
	<p>This line item provides for the following professional and technical services:</p> <ol style="list-style-type: none">1. Parking Citations: In cooperation with the other two regional cities, Rolling Hills and Rolling Hills Estates, the City contracts with an outside vendor for the processing and administration of parking citations. (\$3,000)2. Traffic Control at Rancho Vista Elementary School: This item pays for the City's share of a part time employee of the City of Rolling Hills Estates who conducts traffic control at Rancho Vista Elementary School. The three regional cities share the cost: RPV 60%, RHE 30% and RH 10%. (\$14,000)3. Explorer Scouts: This program allows Sheriff Explorer Scouts to provide traffic control at the City's annual Whale of a Day celebration and other special events. (\$900)4. School Crossing Guards: The City contracts with an outside vendor to provide school crossing guards at Silver Spur Elementary School and Miraleste Intermediate School. The City is fully reimbursed by the Palos Verdes Peninsula School District for the services at Miraleste Intermediate School. (\$10,000)5. Annual targeted enforcement and outreach programs recommended by the Sheriff. (\$69,600)	
101-1024-421-55-00	PRINTING & BINDING	5,000
	<p>This item covers the cost of printing parking citation books for the Regional Law Enforcement Area. The cost is shared on a 60/30/10 basis with the other contract cities.</p>	
101-1024-421-61-00	OP SUPP/MINOR EQUIP	2,000
	<p>This item covers the costs associated with ongoing maintenance and miscellaneous supplies for the regions radar units. This cost is shared 60/30/10 among the Regional Cities. This program also funds maintenance of the City's speed trailer.</p>	

Department: Public Safety
Budget Program: Animal Control

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-1025-421-32-00	PROF/TECH SERVICE	-77,845	-64,753	-55,862	-88,000	-88,000
	101-1025-421-61-00	OP SUPP/MINOR EQUIP	-34	0	0	-250	0
Expenditure Subtotals			-77,879	-64,753	-55,862	-88,250	-88,000
License/Permit	101-1025-326-10-00	ANIMAL CONTROL FEES	50,161	50,364	33,752	52,200	35,000
Revenue Subtotals			50,161	50,364	33,752	52,200	35,000
Net (Uses)/Resources Program Totals			-27,718	-14,390	-22,110	-36,050	-53,000

Department: Public Safety

Budget Program: Animal Control

Account #	Account Description	Budget FY13-14
101-1025-421-32-00	PROF/TECH SERVICE The City contracts with the Los Angeles County Department of Animal Care & Control for animal control services. Services include animal shelter care, dog license administration and field services. The budget for contract services is partially offset by revenue derived from dog license fees.	88,000

Department:

Public Safety

Budget Program:

Emergency Preparedness

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-1026-421-11-00	SALARY & WAGES - FT	-18,453	-1,773	-27,000	-20,800	-71,700
	101-1026-421-12-00	SALARY & WAGES - PT	0	-133	0	0	0
	101-1026-421-29-00	EMPLOYEE BENEFITS	-8,229	-7,045	-8,000	-8,200	-28,100
	101-1026-421-32-00	PROF/TECH SERVICE	-44,649	-68,716	-48,372	-50,000	-60,800
	101-1026-421-41-40	TELEPHONE SERVICE	-2,978	-1,570	-2,564	-3,000	-3,000
	101-1026-421-53-00	POSTAGE	-2,300	0	0	0	0
	101-1026-421-54-00	LEGAL NOTICES AND AD	0	0	-400	0	0
	101-1026-421-55-00	PRINTING & BINDING	-2,843	-400	-52	-3,000	-2,000
	101-1026-421-56-00	MILEAGE REIMBURSE	-105	-75	-223	-200	-500
	101-1026-421-57-00	MEETINGS & CONFRNC	-541	-89	-126	-1,000	-2,500
	101-1026-421-59-10	TRAINING	0	-252	0	0	-600
	101-1026-421-59-20	MEMBERSHIPS & DUES	-9,675	-10,030	-10,015	-11,000	-11,400
	101-1026-421-61-00	OP SUPP/MINOR EQUIP	-79,192	-23,350	-23,948	-78,202	-20,600
	101-1026-421-94-10	EQUIP REPLACE CHARG	-2,300	-1,700	-19,800	-26,500	-34,900
Expenditure Subtotals			-171,265	-115,133	-140,500	-201,902	-236,100
From Other Ag	101-1026-331-10-00	FEDERAL GRANT INCOM	0	0	5,175	0	0
Other Revenue	101-1026-369-10-00	MISC REVENUES	0	4,115	1,214	0	0
Revenue Subtotals			0	4,115	6,389	0	0
Net (Uses)/Resources Program Totals			-171,265	-111,018	-134,111	-201,902	-236,100

Department: Public Safety

Budget Program: Emergency Preparedness

Account #	Account Description	Budget FY13-14
101-1026-421-11-00 SALARY & WAGES - FT	Salaries and wages paid to full-time City employees allocated to this program.	71,700
101-1026-421-29-00 EMPLOYEE BENEFITS	The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	28,100
101-1026-421-32-00 PROF/TECH SERVICE	This budget provides for items to support the Emergency Preparedness Committee meetings and recommendations, emergency preparedness plans, media training consultant, Federal Emergency Management Agency claims, communications antenna and repeater maintenance, and Emergency Operations Center (EOC) Incident Management System (IMS) upkeep.	60,800
101-1026-421-41-40 TELEPHONE SERVICE	This item provides emergency cellular (Verizon cell phones in emergency caches), satellite telephone (in Public Works Dept.) service for the City, wireless priority service and Public Works emergency cell phone service.	3,000
101-1026-421-55-00 PRINTING & BINDING	This item is used for public information items related to emergency preparedness, such as brochures, newsletter inserts, guidebooks and banners.	2,000
101-1026-421-56-00 MILEAGE REIMBURSE	Reimbursement to staff for use of personal vehicles for attending regional meetings related to emergency preparedness.	500
101-1026-421-57-00 MEETINGS & CONFRNCS	Expenses related to attendance by Administration employees at educational meetings and conferences sponsored by the California Emergency Services Association (CESA), International Association of Emergency Managers (IAEM), Emergency Management All Hazards Stakeholders Summit and Emergency Preparedness Committee (EPC) Members at seminars and/or workshops.	2,500
101-1026-421-59-10 TRAINING	Provides funding for a California Emergency Manager (CEM)	600

Department: Public Safety

Budget Program: Emergency Preparedness

Account #	Account Description	Budget FY13-14
certification course.		
101-1026-421-59-20	MEMBERSHIPS & DUES	11,400
	This item is for membership dues in the Los Angeles County Area G Disaster Council, California Emergency Services Association (CESA), International Association of Emergency Managers (IAEM), California Fire Chiefs Association and California Emergency Manager (CEM) certification course.	
101-1026-421-61-00	OP SUPP/MINOR EQUIP	20,600
	This item provides for emergency response supplies and equipment such as 3-Day Personal Preparedness Kits for all City Full Time Employees (FTE's), Emergency Operations Center (EOC) miscellaneous supplies and equipment, rain gear, and water.	
101-1026-421-94-10	EQUIP REPLACE CHARGE	34,900
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	

Department: Public Safety

Budget Program: Public Safety Grants

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	217-1027-421-69-00	OTHER MISCELLANEOU	0	-25,505	0	-19,600	0
Expenditure Subtotals			0	-25,505	0	-19,600	0
From Oth Agen	217-1027-334-10-00	CA BRULTE (COPS)	100,000	100,000	100,000	100,000	100,000
Interest	217-1027-361-10-00	INTEREST EARNINGS	378	316	256	0	0
Other Revenue	217-1027-369-10-00	CA HI-TECH (CLEEP)	0	10,202	0	0	0
Revenue Subtotals			100,378	110,517	100,256	100,000	100,000
To Gen'l fund	217-1027-491-91-00	TRANSFERS OUT	-100,000	-100,000	-100,000	-100,000	-100,000
Transfers Out Subtotals			-100,000	-100,000	-100,000	-100,000	-100,000
Net (Uses)/Resources Program Totals			378	-14,987	256	-19,600	0

Department: Public Safety

Budget Program: Public Safety Grants

Account #	Account Description	Budget FY13-14
<i>To Gen'l fund</i>		
217-1027-491-91-00	TRANSFERS OUT	100,000

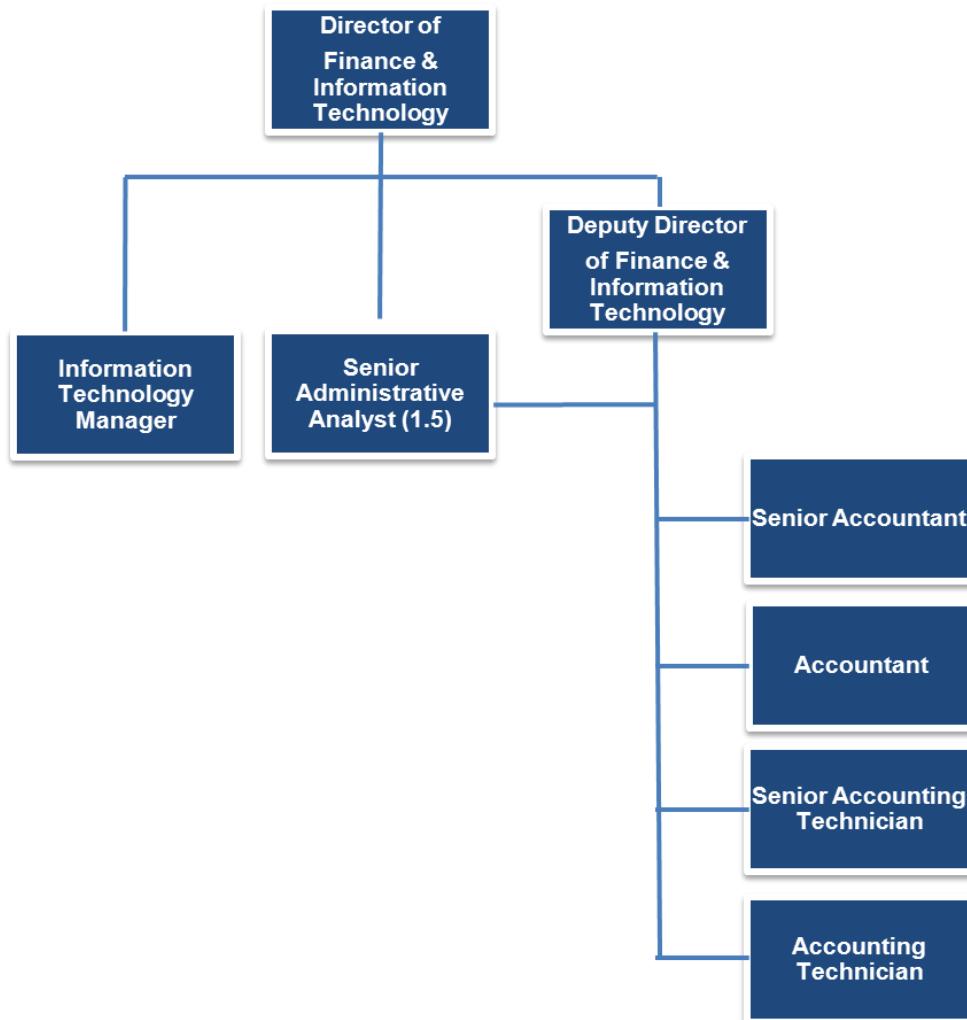
Transfer to the General fund to supplement the CORE deputy cost within the Sheriff program of the Public Safety department.

FINANCE & INFORMATION TECHNOLOGY

The City's Finance and Information Technology Department is responsible for managing all financial and information technology affairs of the City. Specific activities accounted for within the department's programs are listed below:

- Developing the City's Budget
- All City financial reporting
- Working with the outside auditors
- Managing the City's cash flow
- Managing the City's business processes
- Accounts Payable/Receivable function
- Managing the City's Investments
- Staffing the Finance Advisory Committee, Storm Drain Oversight Committee & Oversight Board for the Successor Agency
- Managing Payroll
- Managing the City's IT and Phone Infrastructure
- Managing the City's Help Desk needs
- Administering the City's IT Training needs

ORGANIZATIONAL CHART





EMPLOYEE DESCRIPTIONS

Director of Finance & Information Technology

- Oversees the administration of the department.
- Serves as the City Treasurer.
- Responsible for all City investing activities.
- Manages Information Technology.
- Staff liaison to Storm Drain Oversight Committee.

Deputy Director of Finance & Information Technology

- Budget officer.
- Manager of accounting function.
- Responsible for financial reporting, including the Five-Year Financial Model.
- Staff liaison to Finance Advisory Committee.
- Staff liaison to Oversight Board to the Successor Agency.

Senior Administrative Analysts

- Assists in budget preparation.
- Project manager for department Requests for Proposals.
- Project manager for Five-Year Capital Improvement Plan.
- Assists in financial analysis.
- Assists Director in implementation of IT Implementation Plan.
- Manages City's Air Space issues.
- Project manager for City Newsletter.
- Keeps inventory of City's fixed assets.

Senior Accountant

- Prepares the City's Comprehensive Annual Financial Report.
- Audits daily accounting activities.
- Reconciles the general ledger.
- Staff liaison with outside auditors.
- Facilitates audits of City revenue sources.

Accountant

- Reconciles bank accounts.
- Prepares cash balance reports.
- Monitor revenues and accounts receivable.
- Reconcile Community Development Block Grant grants and loans.
- Reconciles the general ledger.

Senior Accounting Technician

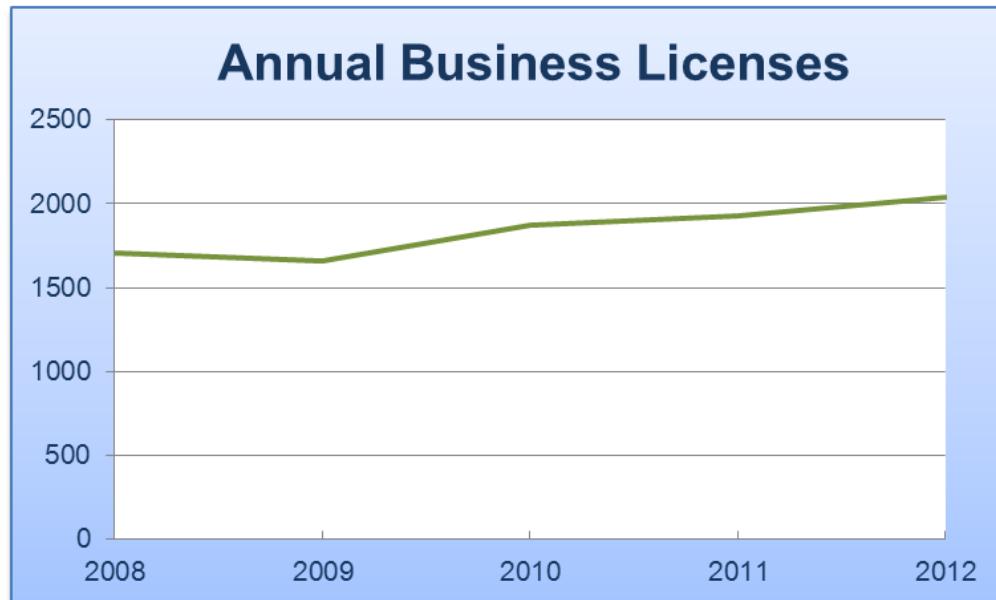
- Administers payroll.
- Processes accounts receivable, cash receipts and journal entries.
- General ledger reconciliation.

Accounting Technician

- Manages purchasing function.
- Processes Accounts Payable.
- General ledger reconciliation.

FINANCE & INFORMATION TECHNOLOGY PERFORMANCE INDICATORS

- The City's Comprehensive Annual Financial Report has earned the prestigious Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the past 19 years, beginning with the June 30, 1993 report.
- The number of business licenses issued annually is presented below. The Senior Accountant hired towards the end of 2009 has been instrumental in collecting more business license tax, by using resources such as data from a State Board of Equalization canvassing program.



Department:		Finance & Information Technology					
Budget Program:		Finance					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-2020-411-11-00	SALARY & WAGES - FT	-662,702	-676,279	-734,613	-723,000	-776,600
	101-2020-411-12-00	SALARY & WAGES - PT	-31,973	-34,277	-30,254	-20,100	-27,800
	101-2020-411-29-00	EMPLOYEE BENEFITS	-277,515	-245,580	-242,000	-215,600	-271,400
	101-2020-411-32-00	PROF/TECH SERVICE	-224,480	-237,884	-227,229	-193,400	-214,500
	101-2020-411-44-10	BUILDING & LAND RENT	-4,008	-4,008	-3,340	-4,200	-2,500
	101-2020-411-54-00	LEGAL NOTICES AND AD	-190	-1,067	-159	-800	-900
	101-2020-411-55-00	PRINTING & BINDING	-7,027	-1,695	-4,189	-6,500	-7,000
	101-2020-411-56-00	MILEAGE REIMBURSE	-1,024	-199	-272	-1,000	-500
	101-2020-411-57-00	MEETINGS & CONFRNC	-1,700	-2,435	-3,282	-4,200	-5,500
	101-2020-411-59-10	TRAINING	-3,739	-1,297	-2,539	-4,000	-3,000
	101-2020-411-59-20	MEMBERSHIPS & DUES	-3,944	-1,975	-2,090	-2,500	-3,500
	101-2020-411-59-30	PUBLICATIONS	-402	-362	-170	-500	-600
	101-2020-411-61-00	OP SUPP/MINOR EQUIP	-7,640	-2,876	-4,899	-4,500	-6,000
	101-2020-411-69-00	OTHER MISCELLANEOU	-35,646	-29,180	-30,136	-37,000	-32,000
	101-2020-411-94-10	EQUIP REPLACE CHARG	-7,300	-5,900	-56,800	-72,700	-90,900
Expenditure Subtotals			-1,269,290	-1,245,015	-1,341,971	-1,290,000	-1,442,700
Taxes	101-2020-316-10-00	BUSINESS LICENSE TAX	609,176	581,141	700,156	718,000	715,000
Revenue Subtotals			609,176	581,141	700,156	718,000	715,000
Net (Uses)/Resources Program Totals			-660,114	-663,874	-641,815	-572,000	-727,700

Department: Finance & Information Technology

Budget Program: Finance

Account #	Account Description	Budget FY13-14
101-2020-411-11-00 SALARY & WAGES - FT	Salaries and wages paid to full-time City employees allocated to this program.	776,600
101-2020-411-12-00 SALARY & WAGES - PT	Salaries and wages paid to part-time City employees allocated to this program.	27,800
101-2020-411-29-00 EMPLOYEE BENEFITS	The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	271,400
101-2020-411-32-00 PROF/TECH SERVICE	This budget provides for professional and technical services required to support Finance operations, and includes the following: 1. Property Tax administration fee paid to the County (\$93,000). 2. Independent audit of the City's financial statements (\$39,000). 3. Contracted services for payroll processing (\$26,000). 4. City Financial Advisor – consulting services to assist the City with preparation of an infrastructure financing plan. This allocation is expected to decrease to \$15,000 for FY14-15 (\$36,500). 5. Other professional services including sales tax review, third party audits of various revenue sources, statistical information for the Comprehensive Annual Financial Report, Dunn & Bradstreet reports, and state mandated cost reimbursement claims (\$20,000).	214,500
101-2020-411-44-10 BUILDING & LAND RENTAL	The department uses a mobile storage unit for non-active record retention.	2,500
101-2020-411-54-00 LEGAL NOTICES AND ADS	Per state law, the city must annually publish a summary of financial transactions in the local newspaper. The City also publishes notices for public hearings for the budget process.	900
101-2020-411-55-00 PRINTING & BINDING	This budget item provides for financial document printing (i.e. checks, forms, annual financial reports and budget documents).	7,000

Department: Finance & Information Technology

Budget Program: Finance

Account #	Account Description	Budget FY13-14
101-2020-411-56-00	MILEAGE REIMBURSE	500
	The city reimburses staff for use of personal vehicles when conducting business on behalf of the city.	
101-2020-411-57-00	MEETINGS & CONFRNCs	5,500
	This budget enables the Department Director and Deputy Director to attend the annual California Society of Municipal Finance Officers (CSMFO) conference, and other local meetings of municipal finance organizations. This item also provides for refreshments for Finance Advisory Committee meetings.	
101-2020-411-59-10	TRAINING	3,000
	The Department Director and Deputy Director are Certified Public Accountants. Maintenance of these professional licenses requires annual continuing education. In addition, outside training is offered to other department staff to maintain a current working knowledge of applicable financial laws and practices, and improve use of finance related software.	
101-2020-411-59-20	MEMBERSHIPS & DUES	3,500
	Certain department employees are members of the Government Finance Officers Association (GFOA), the California Society of Municipal Finance Officers (CSMFO), the American Institute of Certified Public Accountants (AICPA), and/or the California Municipal Treasurers' Association (CMTA).	
101-2020-411-59-30	PUBLICATIONS	600
	The department purchases annual financial publications (i.e. guides for Generally Accepted Accounting Principles, or GAAP, and municipal finance guides) for use within the department.	
101-2020-411-61-00	OP SUPP/MINOR EQUIP	6,000
	This item provides for office supplies, minor equipment and miscellaneous items.	
101-2020-411-69-00	OTHER MISCELLANEOUS	32,000
	This budget item provides for bank fees and merchant credit card processing fees.	
101-2020-411-94-10	EQUIP REPLACE CHARGE	90,900
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment	

Department: Finance & Information Technology

Budget Program: Finance

Account #	Account Description	Budget FY13-14
	items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	

Department:		Finance & Information Technology					
Budget Program:		Information Technology - Data					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-2030-411-11-00	SALARY & WAGES - FT	0	0	0	-22,900	-100,000
	101-2030-411-29-00	EMPLOYEE BENEFITS	-34,442	0	0	-5,800	-25,900
	101-2030-411-32-00	PROF/TECH SERVICE	-394,245	-365,886	-326,832	-392,000	-361,000
	101-2030-411-43-00	MAINTENANCE SERVICE	-85,845	-95,131	0	0	0
	101-2030-411-57-00	MEETINGS & CONFRNC	0	0	-93	0	-2,000
	101-2030-411-59-10	TRAINING	-3,990	-765	0	-2,200	-6,000
	101-2030-411-59-20	MEMBERSHIPS & DUES	0	-640	-200	0	-500
	101-2030-411-59-30	PUBLICATIONS	0	0	0	-900	-900
	101-2030-411-61-00	OP SUPP/MINOR EQUIP	-26,293	-24,936	-20,756	-33,500	-24,000
	101-2030-411-94-10	EQUIP REPLACE CHARG	-1,100	-900	-8,400	-10,700	-13,500
Expenditure Subtotals			-545,915	-488,258	-356,282	-468,000	-533,800
Net (Uses)/Resources Program Totals			-545,915	-488,258	-356,282	-468,000	-533,800

Department:	Finance & Information Technology	
Budget Program:	Information Technology - Data	
Account #	Account Description	Budget FY13-14
101-2030-411-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	100,000
101-2030-411-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	25,900
101-2030-411-32-00	PROF/TECH SERVICE Consulting services for administration of the City's data network system, cabling and website services. This allocation also includes daily "help-desk" support for users.	361,000
101-2030-411-57-00	MEETINGS & CONFRNCS Expenses related to attendance at meetings and conferences related to the City's Information Technology function.	2,000
101-2030-411-59-10	TRAINING This budget provides for employee training to support the Information Technology function.	6,000
101-2030-411-59-20	MEMBERSHIPS & DUES This item is for membership dues in various Information Technology associations.	500
101-2030-411-59-30	PUBLICATIONS Provides for subscriptions to periodicals and technical publications which assist City employees with Information Technology maintenance and management.	900
101-2030-411-61-00	OP SUPP/MINOR EQUIP Computer supplies, equipment, incidental software and repairs.	24,000
101-2030-411-94-10	EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment	13,500

Department: Finance & Information Technology

Budget Program: Information Technology - Data

Account #	Account Description	Budget FY13-14
	directly increases the Equipment Replacement charge in the year the equipment is acquired.	

Department: Finance & Information Technology
Budget Program: Information Technology - Voice

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-2035-411-32-00	PROF/TECH SERVICE	-5,142	0	-10,650	-8,400	-12,000
	101-2035-411-41-40	TELEPHONE SERVICE	-47,413	-62,741	-58,336	-66,000	-70,000
	101-2035-411-43-00	MAINTENANCE SERVICE	-18,577	-6,088	-50	-6,200	-9,500
	101-2035-411-61-00	OP SUPP/MINOR EQUIP	-2,543	-3,178	-182	-7,800	-7,800
Expenditure Subtotals			-73,675	-72,007	-69,218	-88,400	-99,300
Net (Uses)/Resources Program Totals			-73,675	-72,007	-69,218	-88,400	-99,300

Department: Finance & Information Technology

Budget Program: Information Technology - Voice

Account #	Account Description	Budget FY13-14
101-2035-411-32-00	PROF/TECH SERVICE	12,000
	Consulting services for the revisions and upgrades of the City's phone and voice messaging system. This appropriation is for services beyond the scope of the standard hardware and software maintenance and support contract between the City and its phone and voice messaging system vendor.	
101-2035-411-41-40	TELEPHONE SERVICE	70,000
	Local and long distance telephone services, as well as data bandwidth.	
101-2035-411-43-00	MAINTENANCE SERVICES	9,500
	Costs associated with hardware and software maintenance and support of the City's phone and voice messaging system.	
101-2035-411-61-00	OP SUPP/MINOR EQUIP	7,800
	Supplies, equipment, incidental software and minor repairs of the phone and voice messaging system.	

Department: Finance & Information Technology
Budget Program: Equipment Replacement - Computers

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	681-2082-499-43-00	MAINTENANCE	0	0	-173,345	-211,000	-311,700
	681-2082-499-61-00	OP SUPP/MINOR EQUIP	-41,067	-71,474	-49,553	-128,100	-97,200
	681-2082-499-75-20	COMP/VOICE EQUIP - CA	-19,280	-14,238	-48,838	-887,000	-148,000
Expenditure Subtotals			-60,347	-85,712	-271,735	-1,226,100	-556,900
Chg for Svcs	681-2082-381-20-00	INTERFUND CHG CMPTR	35,100	26,400	342,800	458,600	573,700
Revenue Subtotals			35,100	26,400	342,800	458,600	573,700
Net (Uses)/Resources Program Totals			-25,247	-59,312	71,065	-767,500	16,800

Department: Finance & Information Technology
Budget Program: Equipment Replacement - Computers

Account #	Account Description	Budget FY13-14
681-2082-499-43-00 MAINTENANCE	Costs associated with hardware and software maintenance and support for the City's data network, the Community Development permit tracking system, the Recreation and Parks enrollment software, Graphic Information System (GIS), document imaging, printer maintenance, the accounting system, and Microsoft Enterprise.	311,700
681-2082-499-61-00 OP SUPP/MINOR EQUIP	This budget item provides for purchasing minor new & replacement computer equipment with a cost less than the \$5,000 capitalization threshold. Examples include workstations, laptops, printers, scanners, monitors, UPS devices, and software licenses.	97,200
681-2082-499-75-20 COMP/VOICE EQUIP - CAP	FY13-14 Purchases Graphic Information System Layer Development \$20,000 Cabling Upgrade to 10GB \$75,000 Help Desk Work Order System \$15,000 Website Improvements \$5,000 Voice Mail Upgrade \$5,000 Network Switch Replacement \$8,000 Reserve for Contingencies \$20,000	148,000

Department:**Finance & Information Technology****Budget Program:****Equipment Replacement - Furn & Equip**

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	681-6083-499-43-00	MAINTENANCE SERVICE	-33,004	-37,967	-39,035	-34,000	-45,000
	681-6083-499-53-00	POSTAGE	-26,960	-30,300	-24,532	-33,000	-30,000
	681-6083-499-61-00	OP SUPP/MINOR EQUIP	-29,707	-10,746	-10,676	-21,000	-35,000
	681-6083-499-75-10	FURNITURE AND EQUIP	-1,985	-2,150	0	-40,000	0
Expenditure Subtotals			-91,656	-81,163	-74,244	-128,000	-110,000
Chg for Svcs	681-6083-381-20-00	INTERFUND CHG EQUIP	23,100	21,100	85,200	88,000	126,500
Interest	681-6000-361-10-00	INTEREST EARNINGS	14,864	11,404	8,244	8,700	5,300
Revenue Subtotals			37,964	32,504	93,444	96,700	131,800
Net (Uses)/Resources Program Totals			-53,692	-48,659	19,201	-31,300	21,800

Department: Finance & Information Technology
Budget Program: Equipment Replacement - Furn & Equip

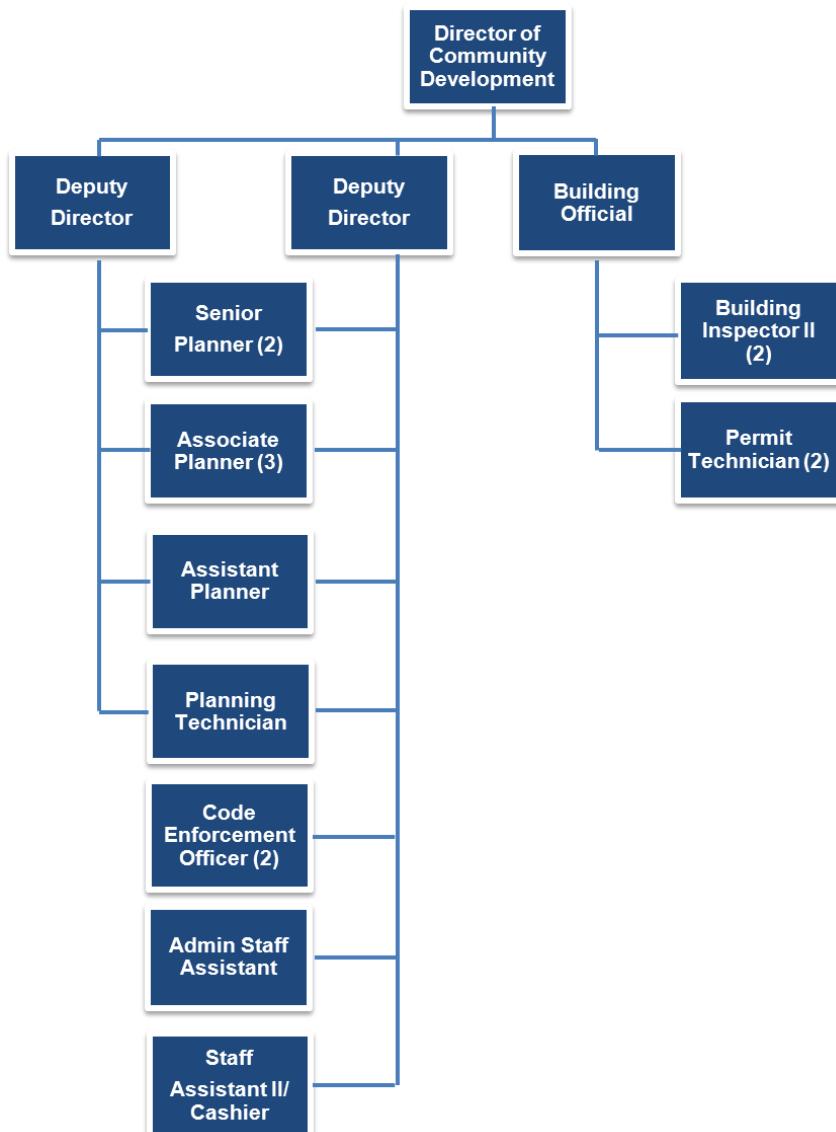
Account #	Account Description	Budget FY13-14
681-6083-499-43-00	MAINTENANCE SERVICES This item provides for maintenance of office equipment (i.e. copiers, postage machine, etc.).	45,000
681-6083-499-53-00	POSTAGE Citywide postage needs.	30,000
681-6083-499-61-00	OP SUPP/MINOR EQUIP Supplies such as paper, toner, and ink cartridges are purchased with this account.	35,000

COMMUNITY DEVELOPMENT

The Community Development Department is responsible for managing the City's developed and open space environments and creating a livable community that balances the needs of residents, businesses, property owners and visitors. There are four divisions in the Department that assist in creating and implementing the community vision: Planning, Building & Safety, Code Enforcement and View Restoration. The Community Development Department manages the following capacities:

- Land use approvals
- Building and Safety permits
- Code Enforcement cases
- View Restoration permits
- Land use studies and master plans
- The City's General Plan
- The City's Nature Preserve Management
- Equestrian Uses and Animal Control

ORGANIZATIONAL CHART





JOB DESCRIPTIONS

Community Development Director

- Responsible for executive oversight and administration of department
- Responsible for meeting goals and objectives of the City's programs
- Supervises and administers city codes related to planning, building codes, code compliance and view restoration.

Deputy Directors

- Supervise all department Staff and administration of department
- Direct department operations in the Director's absence.
- Responsible for managing complex projects
- Assist planners with their projects

Senior Planners

- Handle complex land use development applications
- Interpret, apply and explain complex City planning policies, ordinances and codes.
- Assist with General Plan update

Associate Planners

- Handle land use development applications
- Interpret, apply and explain City planning policies, ordinances and codes.
- Assist with General Plan update

Assistant Planner

- Handles basic land use development applications
- Interprets, applies and explains basic City planning policies, ordinances and codes.

- Assists with General Plan update

Code Enforcement Officers

- Perform office and field work related to enforcement of the City's Municipal Code
- Provide information and assistance to residents for municipal code compliance
- Issue notice of violations and other actions to achieve compliance
- Maintain case files to support enforcement actions.
- Conduct public outreach and educational efforts.

Building Official

- Responsible for oversight and administration of the Division
- Ensures that all building permits issued are in accordance with adopted municipal codes and building codes.
- Oversees plan review and inspection work of staff.
- Resolves complex building code interpretation issues.

Building Inspector II

- Performs plan reviews for submitted building permit plans
- Conducts field inspections
- Participates, as required, in coordination of projects through development review process.
- Assists customers in understanding building codes and permit procedures

Permit Technicians

- Handle front counter activity for Division
- Responsible for processing of permits and plans
- Assist with routing and processing of plans.

PERFORMANCE INDICATORS

Noted below are performance indicators for the department. The indicators chosen give a general representation of the activity level of each division within the department. The purpose of the indicators is to demonstrate the department's activity level over time and draw a correlation with the corresponding budget year.

PLANNING

Planning decisions rendered over-the-counter typically involve a ministerial review of plans by counter Staff to ensure that the proposed improvements meet the City's development standards, with the possible necessity of a foliage analysis. Decisions on planning applications that are rendered by the Director, Planning Commission or City Council are discretionary decisions that usually involve a finding of neighborhood compatibility. The City's neighborhood compatibility review process can be lengthy and summarized as follows:



Decisions rendered by the Planning Commission take longer since they necessitate the scheduling of a public hearing before the Commission and often more than one public hearing is needed for the Planning Commission to render a decision. Decisions by the City Council typically occur as a result of an appeal. Processing time between application submittal and application completeness includes the time taken by applicants to respond to incomplete items, which can vary in duration and which City staff has no control over.

Planning Decisions Rendered	FY06-07	FY07-08	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13 ¹
Decisions rendered over the counter (cases)	448	492	431	342	308	337	294
Decisions rendered by the Director (cases)	96	81	84	95	48	52	38
Median processing time (days)	136	112	100	88	106	85	123
Decisions rendered by Planning Commission and/or City Council (cases)	92	51	57	57	43	31	14
Median processing time (days)	272	313	213	228	253	167	329

¹ The Planning permit numbers for FY2012-13 only reflect activity through March 31, 2013

BUILDING & SAFETY

Building permits issued over-the-counter typically involve minor improvements such as plumbing, electrical or mechanical work, re-roofs and any other non-structural projects. Building permits that are taken in for plan check typically involve projects that require a structural engineering or geo-technical review such as building construction, pools, retaining walls and tenant improvements. The processing time noted is the median time between building permit submittal into plan check and when the permit is ready for issuance. Processing time includes the time taken by applicants to respond to plan check corrections, which can vary in duration and which City staff has no control over.

Building Permits Processed	FY06-07	FY07-08	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13 ¹
Permits issued over the counter (cases)	1269	1305	1172	1108	1293	1247	884
Plan checked permits (cases)	177	383	245	142	154	155	189
Median processing time (days)	101	96	63	61	52	46	27

¹ The Building permit numbers for FY2012-13 only reflect activity through March 31, 2013

CODE ENFORCEMENT

Municipal Code enforcement cases typically involve violations such as property maintenance or trash can issues. These cases are typically resolved through a site visit, written notice and consultation with the offending party. Building Code enforcement cases typically involve violations such as non-permitted construction or grading. These cases are typically resolved after one or more site visits and multiple letters to the offending party. Furthermore, these cases often require parties to go through the planning application and building permit process to resolve the issue while being monitored by code enforcement staff. Zoning Code enforcement cases typically involve building permit violations such as expired permits. These cases are

typically resolved with a letter to the offending party. The processing time noted is the median time between the filing of a case and when the case is closed out or resolved. It should be noted that the processing time includes the time taken by offending parties to resolve the violation, which can vary in duration and which City staff has no control over.

Code Enforcement Complaints	FY06-07	FY07-08	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13¹
Municipal Code violations closed (cases)	177	110	145	145	194	172	116
Median processing time (days)	56	34	35	31	32	20	21
Building Code violations closed (cases)	16	10	16	8	7	12	6
Median processing time (days)	84	48	4	34	75	14	23
Zoning Code violations closed (cases)	116	91	159	135	107	109	61
Median processing time (days)	71	40	17	25	23	11	13

¹ The Code Enforcement numbers for FY2012-13 only reflect activity through March 31, 2013

VIEW RESTORATION

View Restoration Permits are requests for the restoration of a view that has been impaired by foliage and no documentation of the view since November 1989 exists. The processing of these permits typically involves a pre-application meeting and depending on the success of the pre-application meeting, may require a hearing before the Planning Commission. View Preservation Permits are requests for the preservation of a view that has existed sometime since November 1989 (as documented in a photograph) and which now has been impaired by foliage. The processing of these permits typically involves staff site visits, a staff analysis and a determination by the Director. City Tree Review Permits are requests for the restoration of a view that has been impaired by City trees. The processing of these permits typically involves a site visit, the preparation of a staff report, input from the City arborist, notice of the decision and the trimming or removal of the City tree(s) by City work crews.

View Permits Processed	FY06-07	FY07-08	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13¹
View Restoration permits processed (cases)	23	17	17	7	18	23	16
View Preservation permits processed (cases)	13	7	19	10	8	12	6
City Tree Review permits processed (cases)	14	9	20	4	10	8	2
View Maintenance requests processed (cases)	N/A	N/A	N/A	12	31	32	23

¹ The View permit numbers for FY2012-13 only reflect activity through March 31, 2013

Department:		Community Development					
Budget Program:		Planning					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-4001-441-11-00	SALARY & WAGES - FT	-865,030	-892,669	-874,652	-857,300	-844,600
	101-4001-441-12-00	SALARY & WAGES - PT	-6,555	-6,870	-7,410	-23,040	-21,840
	101-4001-441-29-00	EMPLOYEE BENEFITS	-323,342	-292,144	-261,000	-267,150	-291,500
	101-4001-441-32-00	PROF/TECH SERVICE	-53,296	-139,666	-33,616	-90,597	-12,000
	101-4001-441-41-40	TELEPHONE SERVICE	-1,327	-1,406	-1,159	-2,000	0
	101-4001-441-44-10	BUILDING & LAND RENT	0	0	-2,726	-2,800	-2,800
	101-4001-441-54-00	LEGAL NOTICES AND AD	-21,017	-26,131	-22,984	-25,000	-25,000
	101-4001-441-55-00	PRINTING & BINDING	-5,256	-2,617	-6,198	-21,000	-6,000
	101-4001-441-56-00	MILEAGE REIMBURSE	-636	-10,321	-2,843	-800	-800
	101-4001-441-57-00	MEETINGS & CONFRNC	-11,014	-7,582	-10,718	-7,800	-7,800
	101-4001-441-59-10	TRAINING	-3,458	-5,767	-1,614	-5,000	-5,000
	101-4001-441-59-20	MEMBERSHIPS & DUES	-4,415	-4,793	-4,690	-4,000	-4,800
	101-4001-441-59-30	PUBLICATIONS	-1,073	-978	-468	-1,200	-1,200
	101-4001-441-61-00	OP SUPP/MINOR EQUIP	-10,048	-9,931	-4,487	-6,200	-6,200
	101-4001-441-69-00	OTHER MISCELLANEOU	-4,200	0	-5,875	0	0
	101-4001-441-94-10	EQUIP REPLACE CHARG	-10,200	-8,700	-62,000	-71,400	-86,300
Expenditure Subtotals			-1,320,867	-1,409,575	-1,302,439	-1,385,287	-1,315,840
License/Permit	101-4001-322-10-00	PLAN & ZONE PERMIT	417,508	309,962	293,350	246,700	300,000
License/Permit	101-4001-322-20-00	PLAN - INVESTIGATION	14,889	12,682	25,402	16,500	0
License/Permit	101-4001-322-30-00	PLAN - MISC FEES	2,678	488	6,603	2,900	0
License/Permit	101-4001-322-40-00	PLAN - DATA PROCESS	6,734	7,403	7,141	7,600	7,000
License/Permit	101-4001-322-50-00	PLAN - HIST DATA FEE	7,685	9,360	8,299	8,600	8,000
Revenue Subtotals			449,494	339,895	340,794	282,300	315,000
Net (Uses)/Resources Program Totals			-871,373	-1,069,680	-961,645	-1,102,987	-1,000,840

Department:	Community Development	
Budget Program:	Planning	
Account #	Account Description	Budget FY13-14
101-4001-441-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	844,600
101-4001-441-12-00	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program. This is inclusive of one part-time employee (Staff Assistant I) averaging 10 hours per week that inputs historical data to the City's permit tracking system. This cost is partially offset by the Historical Data fee that is charged one-time per property upon issuing a permit. This account also includes the Planning Commissioner stipends of \$135 per month per Commissioner.	21,840
101-4001-441-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	291,500
101-4001-441-32-00	PROF/TECH SERVICE 1. Temporary personnel, on an as-needed contractual basis, for coverage of staff due to illness, vacations, or as otherwise required. \$2,000 2. Ongoing Graphic Information System (GIS) updates. \$10,000	12,000
101-4001-441-44-10	BUILDING & LAND RENTAL Rental of a POD storage container for historical records.	2,800
101-4001-441-54-00	LEGAL NOTICES AND ADS This budget item covers the cost of publishing required legal notices for private development projects and City projects in the local newspaper.	25,000
101-4001-441-55-00	PRINTING & BINDING This budget item covers miscellaneous printing (informational brochures, reproduction of maps and various documents, business cards, public notice envelopes, etc.).	6,000
101-4001-441-56-00	MILEAGE REIMBURSE Reimbursement to Staff for use of personal vehicles.	800

Department: Community Development

Budget Program: Planning

Account #	Account Description	Budget FY13-14
101-4001-441-57-00	MEETINGS & CONFRNCS	7,800
	Funds for expenses incurred by the department staff and Planning Commission to attend meetings and conferences. The meetings and conferences include:	
	1. Annual California American Planning Association Chapter Conference and National APA Conference. 2. League of California Cities Planners' Institute (attended by Staff, and 4 members of the Planning Commission). 3. Annual State Association of Environmental Planners' Conference. 4. Monthly Southwest Area Planning Council meetings. 5. Miscellaneous regional and other professional meetings.	
101-4001-441-59-10	TRAINING	5,000
	Professional and continuing education seminars that focus on specific aspects of California planning laws and policies, CEQA, the Subdivision Map Act, personnel management, customer service, and local planning issues.	
101-4001-441-59-20	MEMBERSHIPS & DUES	4,800
	Funds membership in the Planner's Advisory Service (a subscription library data base), American Planning Association, Association of Environmental Planners, American Institute of Certified Planners, and other appropriate professional planning and public administration associations.	
101-4001-441-59-30	PUBLICATIONS	1,200
	Publications include California Planning and Redevelopment Report, Land Use Digest, Urban Land Institute, and California Coast and Ocean. Reference materials include California Land Use and Planning Law, the Subdivision Map Act manual, and CEQA compliance guidelines. Many of the reference materials require annual updating.	
101-4001-441-61-00	OP SUPP/MINOR EQUIP	6,200
	This budget provides for miscellaneous office and operating supplies such as photo supplies, stationery, and office equipment (\$5,000), as well as kitchen supplies (\$1,200).	
101-4001-441-94-10	EQUIP REPLACE CHARGE	86,300
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of	

Department: Community Development

Budget Program: Planning

Account #	Account Description	Budget FY13-14
	replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	

Department:		Community Development					
Budget Program:		Building & Safety					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-4002-441-11-00	SALARY & WAGES - FT	-342,899	-354,739	-334,366	-321,700	-348,400
	101-4002-441-12-00	SALARY & WAGES - PT	0	-1,923	-7,322	0	-8,400
	101-4002-441-29-00	EMPLOYEE BENEFITS	-156,273	-138,409	-117,000	-113,800	-135,600
	101-4002-441-32-00	PROF/TECH SERVICE	-94,591	-54,115	-67,791	-154,294	-105,000
	101-4002-441-41-40	TELEPHONE SERVICE	-2,263	-2,844	-3,019	-2,000	-3,000
	101-4002-441-44-10	RENTALS - BUILDINGS	0	0	0	-2,400	-2,400
	101-4002-441-55-00	PRINTING & BINDING	-235	0	-125	-500	-500
	101-4002-441-56-00	MILEAGE REIMBURSE	-682	-373	-334	-500	-500
	101-4002-441-57-00	MEETINGS & CONFRNC	0	-55	-10	0	0
	101-4002-441-59-10	TRAINING	-4,094	-1,425	-3,069	-3,500	-3,500
	101-4002-441-59-20	MEMBERSHIPS & DUES	-644	-801	-530	-700	-700
	101-4002-441-59-30	PUBLICATIONS	-864	-6,478	-56	-1,500	-1,500
	101-4002-441-61-00	OP SUPP/MINOR EQUIP	-2,900	-3,156	-2,291	-7,500	-3,000
	101-4002-441-94-10	EQUIP REPLACE CHARG	-5,700	-5,000	-38,700	-41,300	-58,200
Expenditure Subtotals			-611,145	-569,318	-574,611	-649,694	-670,700
License/Permit	101-4002-323-10-00	B&S PLAN CHECK	324,506	312,515	272,216	252,000	280,000
License/Permit	101-4002-323-20-00	B&S PERMITS	867,478	931,598	922,815	960,000	885,000
License/Permit	101-4002-323-30-00	B&S INVESTIGATIONS	0	172	0	0	0
License/Permit	101-4002-323-50-00	B&S SMIP FEES	1,262	1,510	1,200	1,400	1,700
License/Permit	101-4002-323-60-00	B&S STATE BLDG STD	0	43	108	200	800
Revenue Subtotals			1,193,246	1,245,838	1,196,339	1,213,600	1,167,500
Net (Uses)/Resources Program Totals			582,101	676,519	621,728	563,906	496,800

Department: Community Development

Budget Program: Building & Safety

Account #	Account Description	Budget FY13-14
101-4002-441-11-00 SALARY & WAGES - FT	Salaries and wages paid to full-time City employees allocated to this program.	348,400
101-4002-441-12-00 SALARY & WAGES - PT	Salaries and wages paid to part-time City employees allocated to this program.	8,400
101-4002-441-29-00 EMPLOYEE BENEFITS	The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	135,600
101-4002-441-32-00 PROF/TECH SERVICE	This line item provides for the following professional and technical services: 1. Estimated contract cost for Building and Safety engineering plan check services (structural and drainage). The costs are offset by the plan check fees that are charged to the applicants (\$40,000). 2. Estimated contract cost for Building and Safety inspection services as needed. This contract is for an amount not to exceed (\$25,000). 3. Geo-technical and other professional building and safety consultants to assist in the review of projects not otherwise funded by development project trust deposits and/or which may be initiated by the City. These may be projects in which the City desires an expert opinion, but may not be possible to recover these funds from a private party (\$15,000). 4. As required by law, the department must retain certain Building and Safety Division records, such as commercial, institutional and multiple family residential structures. This budget item is needed to cover the Division's costs related to storing these records in the City's Electronic Document Imaging System. Once completed, it will eliminate current costs associated with off-site storage of these records. Expenditures are expected to decrease to an annual maintenance level of \$2,000 beginning in FY14-15 (\$25,000).	105,000
101-4002-441-41-40 TELEPHONE SERVICE	Funding for the costs of cellular phones for 4 staff members, in order to facilitate communication while out in the field. The increase from FY12-13 to FY13-14 is a result of moving the	3,000

Department: Community Development

Budget Program: Building & Safety

Account #	Account Description	Budget FY13-14
	Planning "Telephone Service" budget item to this budget item in the Building and Safety division - overall, there is a reduction in the Community Development Department's "Telephone Service" budget from FY12-13 to FY13-14 of \$1,000.	
101-4002-441-44-10	RENTALS - BUILDINGS	2,400
	As required by law, the department must retain certain Building and Safety Division records, such as commercial, institutional and multiple family residential structures. This budget item is needed to cover the Division's costs related to storing those records at a storage facility until these records can be stored in the City's Electronic Document Imaging System (EDIS). Once the existing documents have been scanned into the EDIS, then this budget item will no longer be necessary.	
101-4002-441-55-00	PRINTING & BINDING	500
	Outside printing of various forms and publications related to the Building & Safety function.	
101-4002-441-56-00	MILEAGE REIMBURSE	500
	Monthly reimbursement to the Building Division Staff for use of personal cars on site visits and off-site training classes.	
101-4002-441-59-10	TRAINING	3,500
	Professional and continuing education seminars that focus on specific aspects of California building and development, together with improving customer service and Division operations.	
101-4002-441-59-20	MEMBERSHIPS & DUES	700
	Funds membership in the International Congress of Building Officials (ICBO). Through this membership, documents, bulletins and training sponsored by this organization can be purchased at a substantial discount, including revisions to the Uniform Building Code and its various components.	
101-4002-441-59-30	PUBLICATIONS	1,500
	Publications are purchased annually to assist the Building Inspectors in their duties; including California code books, monthly publications and other needed journals.	
101-4002-441-61-00	OP SUPP/MINOR EQUIP	3,000
	Miscellaneous office supplies and operating equipment.	

Department: Community Development

Budget Program: Building & Safety

Account #	Account Description	Budget FY13-14
101-4002-441-94-10	EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	58,200

Department:		Community Development					
Budget Program:		Code Enforcement					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-4003-441-11-00	SALARY & WAGES - FT	-117,095	-122,117	-132,724	-141,000	-137,400
	101-4003-441-29-00	EMPLOYEE BENEFITS	-56,978	-50,494	-44,600	-45,200	-52,600
	101-4003-441-32-00	PROF/TECH SERVICE	-2,098	-2,725	-1,429	-15,000	-10,000
	101-4003-441-41-40	TELEPHONE SERVICE	0	-621	0	0	0
	101-4003-441-56-00	TRAVEL	0	-123	-9	0	0
	101-4003-441-57-00	MEETINGS & CONFRNC	-1,656	-25	0	-1,000	-1,000
	101-4003-441-59-10	TRAINING	0	-500	0	0	0
	101-4003-441-59-20	MEMBERSHIPS & DUES	-205	-300	-75	-400	-400
	101-4003-441-94-10	EQUIP REPLACE CHARG	-1,400	-1,100	-8,400	-10,700	-13,500
Expenditure Subtotals			-179,432	-178,005	-187,237	-213,300	-214,900
License/Permit	101-4003-321-10-00	MASSAGE PERMITS	2,715	2,090	941	2,900	0
Revenue Subtotals			2,715	2,090	941	2,900	0
Net (Uses)/Resources Program Totals			-176,717	-175,915	-186,296	-210,400	-214,900

Department: Community Development

Budget Program: Code Enforcement

Account #	Account Description	Budget FY13-14
101-4003-441-11-00 SALARY & WAGES - FT	Salaries and wages paid to full-time City employees allocated to this program.	137,400
101-4003-441-29-00 EMPLOYEE BENEFITS	The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	52,600
101-4003-441-32-00 PROF/TECH SERVICE	1. Costs of miscellaneous use of technical consultants, including noise consultants, antenna reception technicians, and geological consultants for code enforcement purposes. (\$5,000) 2. Costs of code enforcement nuisance abatement activities, including those related to view restoration. These abatement costs will ultimately be recovered through placement of liens on real property subject to the abatement actions. (\$5,000)	10,000
101-4003-441-57-00 MEETINGS & CONFRNCS	Funds for expenses incurred by department staff attendance at meetings and conferences.	1,000
101-4003-441-59-20 MEMBERSHIPS & DUES	Funds membership in the Southern California Association of Code Enforcement Officers and any other appropriate professional association.	400
101-4003-441-94-10 EQUIP REPLACE CHARGE	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	13,500

Department:

Community Development

Budget Program:

View Restoration

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-4004-441-11-00	SALARY & WAGES - FT	-171,700	-178,699	-187,774	-195,600	-193,100
	101-4004-441-29-00	EMPLOYEE BENEFITS	-67,034	-58,476	-59,400	-59,800	-64,000
	101-4004-441-32-00	PROF/TECH SERVICE	-41,947	-47,678	-34,788	-42,000	-44,000
	101-4004-441-43-00	MAINTENANCE SERVICE	-40,060	-43,600	-34,158	-60,200	-60,000
	101-4004-441-61-00	OP SUPP/MINOR EQUIP	-1,998	0	0	0	0
	101-4004-441-94-10	EQUIP REPLACE CHARG	-1,400	-1,100	-8,400	-10,700	-20,200
Expenditure Subtotals			-324,139	-329,553	-324,520	-368,300	-381,300
License/Permit	101-4004-322-60-00	VIEW RESTORATION FE	13,015	7,564	13,990	14,700	2,000
Revenue Subtotals			13,015	7,564	13,990	14,700	2,000
Net (Uses)/Resources Program Totals			-311,124	-321,989	-310,530	-353,600	-379,300

Department: Community Development

Budget Program: View Restoration

Account #	Account Description	Budget FY13-14
101-4004-441-11-00 SALARY & WAGES - FT	Salaries and wages paid to full-time City employees allocated to this program.	193,100
101-4004-441-29-00 EMPLOYEE BENEFITS	The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	64,000
101-4004-441-32-00 PROF/TECH SERVICE	Contract professional consultant services to assist in the mediation of View Restoration/Preservation cases (\$40,000), and for an Arborist (\$4,000). The view restoration fees associated with this program are collected when a case is not resolved through mediation.	44,000
101-4004-441-43-00 MAINTENANCE SERVICES	The cost of performing the trimming and/or removal of City trees by contract work crews. The costs include the trimming and/or removal of City trees that result from City Tree Review Permit decisions, as well as the on-going annual maintenance of trimmed trees.	60,000
101-4004-441-94-10 EQUIP REPLACE CHARGE	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	20,200

Department:		Community Development					
Budget Program:		NCCP					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-4005-441-32-00	PROF/TECH SERVICE	-10,550	-1,476	-2,380	-99,593	0
Habitat Restor	222-3022-431-32-00	PROF/TECH SERVICE	-108,800	-110,035	-112,000	-114,000	-141,280
Habitat Restor	222-3022-431-43-00	MAINTENANCE SERVICE	-15,991	-15,991	-20,585	-17,000	-17,340
Habitat Restor	222-3022-431-73-00	IMPROVEMENTS	0	0	-23,867	0	0
Expenditure Subtotals			-135,341	-127,502	-158,832	-230,593	-158,620
From Oth Agen	222-3022-334-10-00	STATE GRANT INCOME	0	0	23,683	0	0
From Other Ag	101-4005-331-10-00	NCCP GRANT INCOME	0	6,013	1,190	0	27,000
Interest	222-3022-361-10-00	INTEREST EARNINGS	869	1,007	753	1,130	540
Other Revenue	222-3022-369-10-00	MISC REVENUES	0	2,984	0	0	0
Revenue Subtotals			869	10,004	25,626	1,130	27,540
Fr Gen'l fund	222-3022-391-10-00	TRANSFERS IN	169,000	109,900	90,000	90,000	150,000
Transfers In Subtotals			169,000	109,900	90,000	90,000	150,000
Net (Uses)/Resources Program Totals			34,528	-7,598	-43,206	-139,463	18,920

Department: Community Development

Budget Program: NCCP

Account #	Account Description	Budget FY13-14
<i>Habitat Restore</i>		
222-3022-431-32-00	PROF/TECH SERVICE	141,280
1. The City's NCCP includes a City funding commitment to the Palos Verdes Peninsula Land Conservancy (PVPLC) for management of the NCCP Preserve in accordance with the City's approved NCCP Subarea Plan. In December 2005, the City entered into an agreement with the PVPLC to begin managing the Preserve for a cost of \$100,000/year, adjusted annually for inflation. (\$116,280)		
2. Miscellaneous habitat restoration activities such as for geological investigation for habitat irrigation/planting, habitat restoration due to fires, etc. (\$25,000)		
222-3022-431-43-00	MAINTENANCE SERVICES	17,340
In June 2007, an agreement was entered into between the City and the Palos Verdes Peninsula Land Conservancy to perform Habitat Maintenance activities at Subregion 1 - Oceanfront Estates for \$15,000/year adjusted annually for inflation.		

Department: Community Development
Budget Program: Geology

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-4006-441-32-00	PROF/TECH SERVICE	-108,453	-120,360	-88,708	-150,000	-150,000
Expenditure Subtotals			-108,453	-120,360	-88,708	-150,000	-150,000
License/Permit	101-4006-323-40-00	B&S GEOLOGY FEES	117,079	138,071	111,106	150,000	150,000
Revenue Subtotals			117,079	138,071	111,106	150,000	150,000
Net (Uses)/Resources Program Totals			8,626	17,711	22,398	0	0

Department: Community Development

Budget Program: Geology

Account #	Account Description	Budget FY13-14
101-4006-441-32-00	PROF/TECH SERVICE Geo-technical consultant services to review and make recommendations regarding the need for, and/or adequacy of, privately initiated project geo-technical reports. The actual cost for geologic services will vary depending upon the level of activity that occurs during the year. The expenditure is offset directly by the geologic review fees collected.	150,000

Department:		Community Development					
Budget Program:		Affordable Housing Projects					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	337-4037-441-32-00	PROF/TECH SERVICE	-3,531	-2,889	-962	0	0
	337-4037-441-43-00	MAINTENANCE SERVICE	0	0	-2,697	0	-3,800
	337-4037-441-73-00	IMPROVEMENTS	-1,766,368	0	0	0	0
Expenditure Subtotals			-1,769,899	-2,889	-3,659	0	-3,800
	337-4037-395-10-00	EQUITY TRANSFER IN	0	0	1,723,632	0	0
Interest	337-4037-361-10-00	INTEREST EARNINGS	5,681	16	697	4,160	1,510
Other Revenue	337-4037-366-10-00	AFFORD HSG DEV FEES	932,910	0	0	0	0
Revenue Subtotals			938,591	16	1,724,329	4,160	1,510
Net (Uses)/Resources Program Totals			-831,308	-2,873	1,720,670	4,160	-2,290

Department: Community Development
Budget Program: Affordable Housing Projects

Account #	Account Description	Budget FY13-14
337-4037-441-43-00	MAINTENANCE SERVICES	3,800

This budget item is to cover the association dues and electricity for the affordable unit purchased by the City through the City's In-lieu affordable housing funds. It is expected that this unit will be sold during FY13-14.

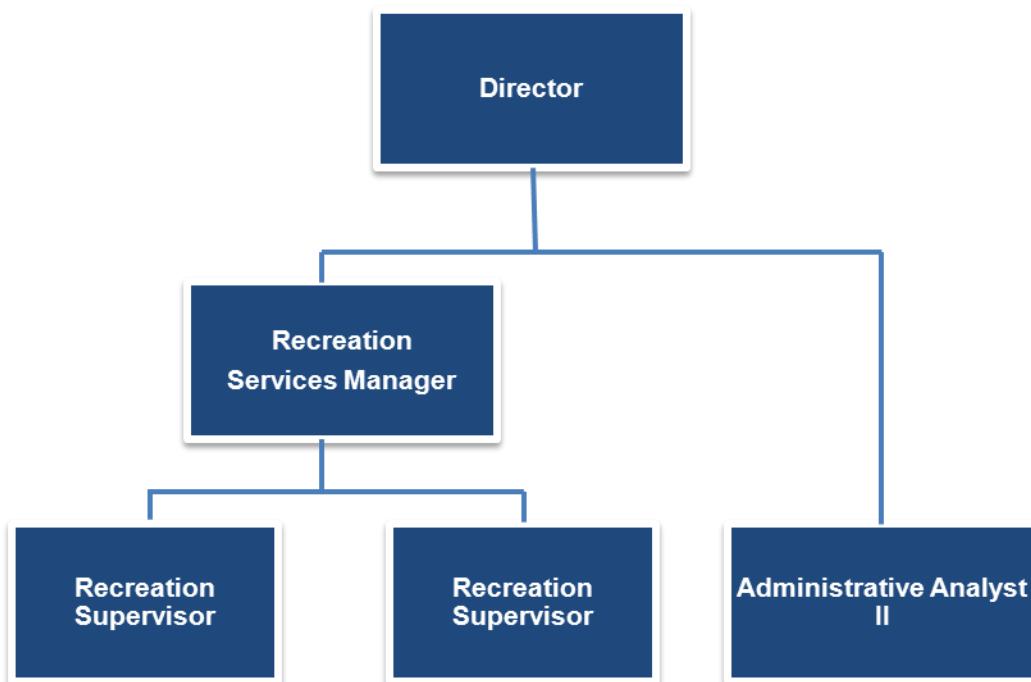
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RECREATION & PARKS DEPARTMENT

The Recreation and Parks Department is responsible for coordinating a comprehensive park system and numerous community activities. The Recreation and Parks Department manages the following programs:

- Departmental Administration
- Nature Ranger Contract
- Recreational Facilities (i.e. Hesse Park, Rancho Caninos Dog Park)
- Recreational Programs (i.e. Junior Rangers, REACH)
- Recreation Classes and Rentals
- Special Events (i.e. Whale of a Day, 4th of July Celebration)
- Point Vicente Interpretive Center (PVIC)

DEPARTMENT ORGANIZATIONAL CHART





EMPLOYEE RESPONSIBILITIES

Director

- General oversight and administration of the department.
- Responsible for development for both operating and capital budgets.
- Develops programs and manages departmental resources, such as staffing and funding levels.

Recreation Services Manager

- Responsible for operations at Point Vicente Interpretive Center.
- Assists Director with staffing and departmental policy matters.
- Administers various recreation programs.
- Oversees volunteer docents.

Recreation Program Supervisors

- Oversees operations, programs and classes at city parks.
- Responsible for various city programs, special events and facility rentals.
- Manages a large number of part-time employees.
- Coordinates safety inspections and facility maintenance with the Public Works Department.

Administrative Analyst II

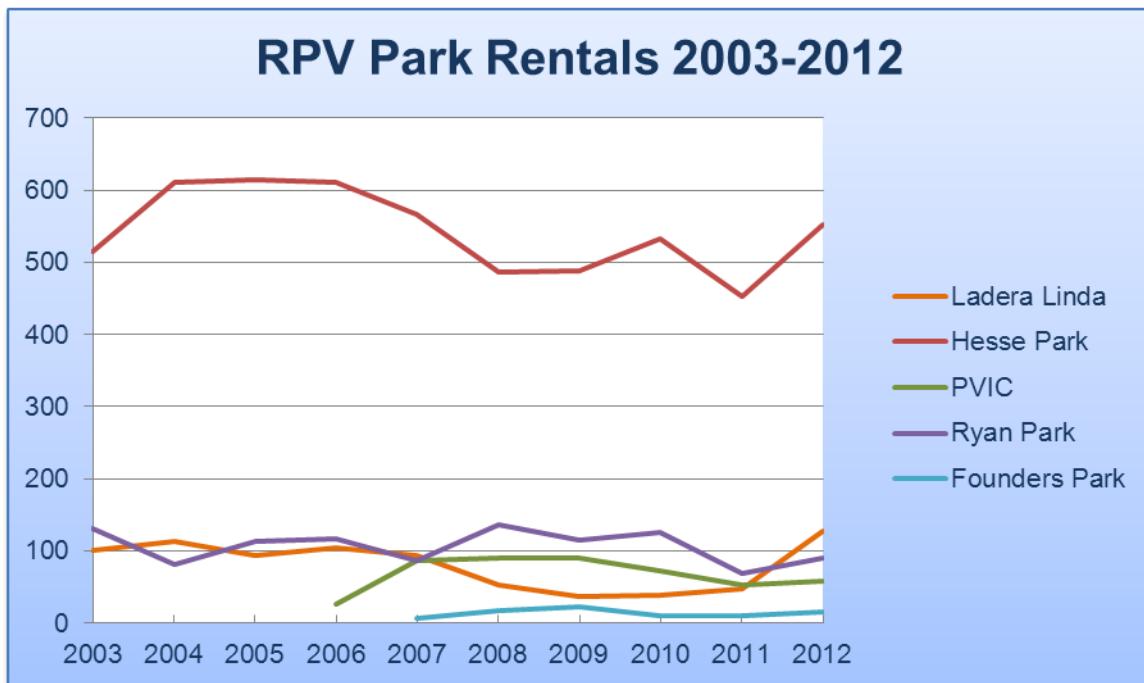
- Maintains department website and other community outreach programs.
- Oversees Nature Preserve Ranger program.
- Responsible for recreational programs and special events.
- Handles special projects for department.

RECREATION & PARKS PERFORMANCE INDICATORS

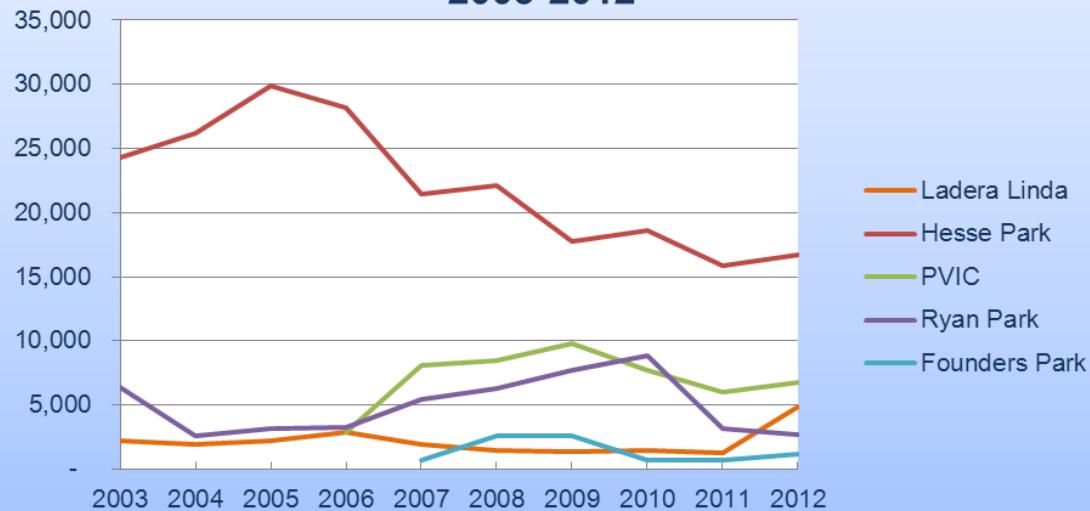
The Recreation and Parks Department provides quality recreation services for park visitors in a number of ways. While many of these recreation options are difficult to quantify, (e.g. the number of children using City playgrounds), other recreation options such as private rentals, classes, docent-led hikes, and community organization meetings are scheduled through the department and are therefore more readily calculated and tracked. Attendance totals are derived from contract estimates and staff observations. However, the totals below do not reflect long-term leased facilities, and City meetings. The largest numbers of visitors use the parks for informal, non-contracted drop-in use. Due to the inherent difficulty of arriving at an accurate estimate, no numbers are included for drop-in use.

Park Rentals and Attendance

The following graphs show the total attendance and the number of events that took place at Rancho Palos Verdes parks from 2000-2012. These events include community group meetings, private party rentals, senior lectures and bridge, and youth sports leagues, just to name a few.



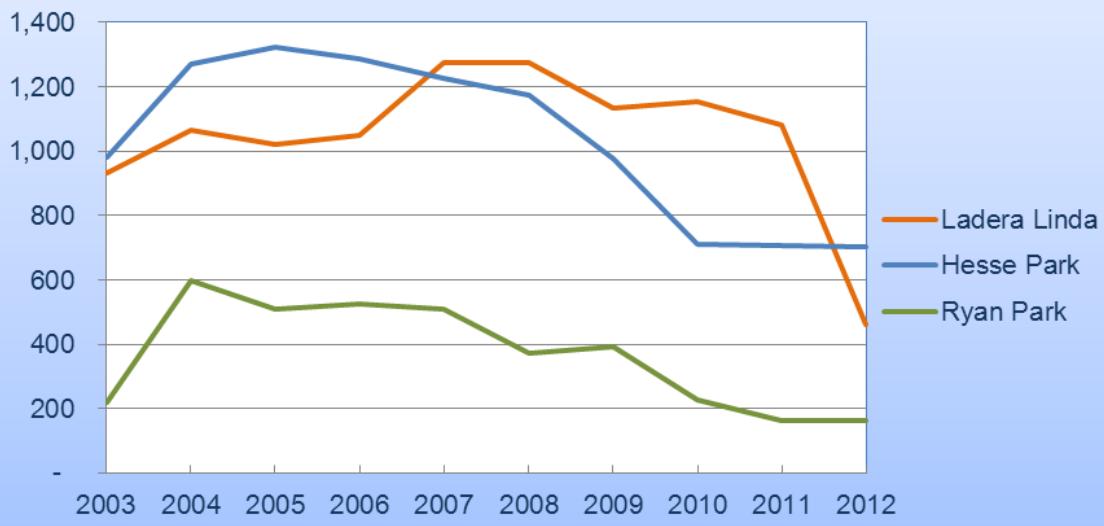
Patron Attendance at RPV Park Rentals 2003-2012



Privatized Recreation Classes

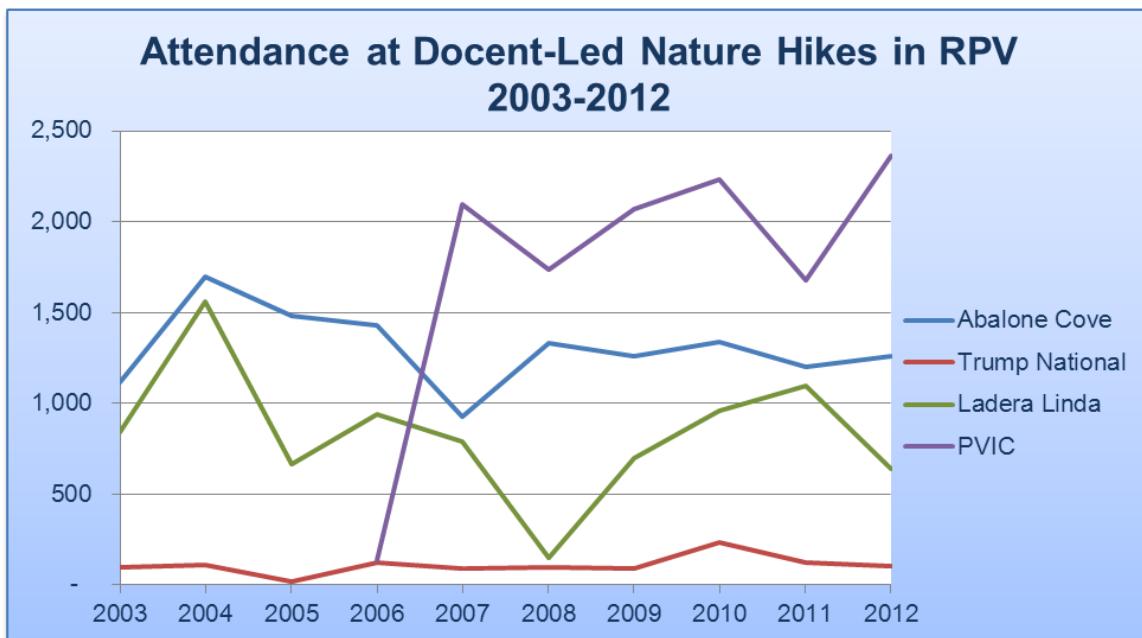
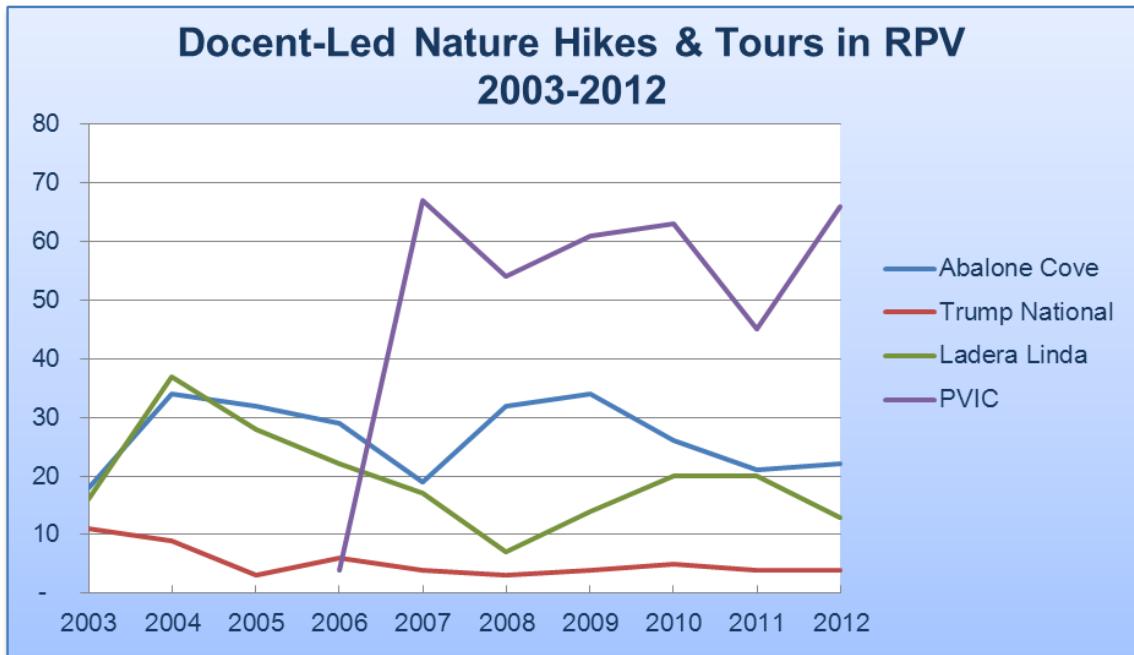
The following graph shows the number of privatized recreation classes offered by independent instructors at City park sites from 2001-2012. Classes include adult exercise and fitness, preschool and youth classes, duplicate bridge classes, summer sports camps, art and music classes, and amateur radio classes.

Class Meetings at RPV Parks 2003-2012



Docent-Led Educational Hikes and Tours

Another recreation option provided by the department is the docent-led educational hike and tour program offered at several RPV locations. These hikes and tours provide schools, scout groups, individuals, and organizations the opportunity to learn about local flora, fauna, and geology, as well as to the chance to experience the natural beauty of Rancho Palos Verdes. Below are graphs illustrating the number of hikes and tours and participant attendance at the tide pools at Abalone Cove, the public trails and beach at Trump National Golf Course, the Forrestal Nature Reserve, and the museum at the Point Vicente Interpretive Center from 2000-2012.



Reported Accidents at Active RPV Parks

The following chart presents the number of reported accidents that occurred in Rancho Palos Verdes parks: 2000-2012.

**Reported Accidents at Active RPV Park
Sites 2003-2012**



Department:		Recreation & Parks					
Budget Program:		Recreation Administration					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-5010-451-11-00	SALARY & WAGES - FT	-356,456	-257,990	-178,695	-180,200	-254,000
	101-5010-451-12-00	SALARY & WAGES - PT	-14,701	-44,001	-114,288	-139,500	-79,100
	101-5010-451-13-00	SALARY & WAGES - OT	0	0	0	-500	0
	101-5010-451-29-00	EMPLOYEE BENEFITS	-159,285	-85,020	-70,700	-76,675	-74,800
	101-5010-451-32-00	PROF/TECH SERVICE	-47,084	-305	-151,566	-169,000	-182,250
	101-5010-451-54-00	ADVERTISING	0	0	-878	0	0
	101-5010-451-55-00	PRINTING & BINDING	0	0	-256	0	-2,500
	101-5010-451-56-00	MILEAGE REIMBURSE	-2,195	-1,306	-1,277	-2,000	-2,000
	101-5010-451-57-00	MEETINGS & CONFRNC	-405	-3,191	-638	-4,000	-4,000
	101-5010-451-59-10	TRAINING	-1,703	-156	-930	-1,000	-6,000
	101-5010-451-59-20	MEMBERSHIPS & DUES	-930	-1,217	-1,110	-1,400	-1,400
	101-5010-451-59-30	PUBLICATIONS	-45	-288	-416	-500	-400
	101-5010-451-61-00	OP SUPP/MINOR EQUIP	-6,472	-3,802	-4,710	-5,200	-7,500
	101-5010-451-94-10	EQUIP REPLACE CHARG	-3,800	-3,100	-30,200	-38,200	-49,700
Expenditure Subtotals			-593,076	-400,376	-555,663	-618,175	-663,650
From Other Ag	101-5010-331-10-00	FEDERAL GRANT INCOM	18,015	0	0	0	0
Revenue Subtotals			18,015	0	0	0	0
Net (Uses)/Resources Program Totals			-575,061	-400,376	-555,663	-618,175	-663,650

Department: Recreation & Parks

Budget Program: Recreation Administration

Account #	Account Description	Budget FY13-14
101-5010-451-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees are allocated to this program.	254,000
101-5010-451-12-00	SALARY & WAGES - PT Salaries and wages paid to part-time employees are allocated to this program.	79,100
101-5010-451-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	74,800
101-5010-451-32-00	PROF/TECH SERVICE 1. Temporary assistance due to unforeseen employee absences, and the cost of maintaining a pool of Class B licensed drivers to operate the Department's passenger vehicles. (\$3,000) 2. Mountains Recreation and Conservation Authority Ranger services for the Palos Verdes Nature Preserve. (\$171,000) 3. Ranger Hotline Services for Palos Verdes Nature Preserve (\$1,200) 4. Music licensing services through ASCAP and BMI (\$650) 5. Web portal refinements for Volunteer Trail Watch program (\$6,400)	182,250
101-5010-451-55-00	PRINTING & BINDING This item reflects printing costs associated with the Mountains Recreation and Conservation Authority Rangers for public education efforts, as well as other public information handouts and trail maps related to Recreation.	2,500
101-5010-451-56-00	MILEAGE REIMBURSE Reimbursement for use of full-time and part-time employees' private automobiles for City business.	2,000
101-5010-451-57-00	MEETINGS & CONFRNCS This item reflects costs associated with meetings and conferences. Conferences attended annually by Recreation and Parks staff include National Recreation and Parks Association conferences, California Parks & Recreation Society conferences, California Joint Powers Insurance Authority conferences	4,000

Department: Recreation & Parks

Budget Program: Recreation Administration

Account #	Account Description	Budget FY13-14
pertaining to Recreation and Parks, and miscellaneous meetings and conferences that are beneficial to the department.		
101-5010-451-59-10	TRAINING	6,000
	Provides for CPR/First Aid classes and supplies and equipment for the department's annual staff training program (\$1,000), and provides training for the Palos Verdes Nature Preserve Volunteer Trail Patrol Program (\$5,000).	
101-5010-451-59-20	MEMBERSHIPS & DUES	1,400
	Memberships in professional organizations including the National Recreation & Parks Association and California Parks and Recreation Society.	
101-5010-451-59-30	PUBLICATIONS	400
	Provides for subscriptions to Daily Breeze and Peninsula News newspapers to assist City staff in the performance of their duties.	
101-5010-451-61-00	OP SUPP/MINOR EQUIP	7,500
	This item provides for office supplies, minor equipment, and miscellaneous items.	
101-5010-451-94-10	EQUIP REPLACE CHARGE	49,700
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	

Department:		Recreation & Parks					
Budget Program:		Recreational Facilities					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-5030-451-11-00	SALARY & WAGES - FT	-129,283	-208,610	-176,813	-164,200	-124,800
	101-5030-451-12-00	SALARY & WAGES - PT	-195,129	-152,030	-164,268	-162,700	-204,100
	101-5030-451-29-00	EMPLOYEE BENEFITS	-86,096	-77,454	-73,800	-70,300	-80,000
	101-5030-451-44-10	BUILDING & LAND RENT	-2,102	-2,117	-2,176	-2,250	-2,300
	101-5030-451-54-00	LEGAL NOTICES AND AD	0	0	0	-2,000	-2,000
	101-5030-451-55-00	PRINTING & BINDING	0	-180	-1,562	-5,100	-5,100
	101-5030-451-61-00	OP SUPP/MINOR EQUIP	-4,697	-6,475	-8,561	-11,500	-11,500
	101-5030-451-94-10	EQUIP REPLACE CHARG	-2,500	-2,200	-21,800	-27,500	-34,900
Expenditure Subtotals			-419,807	-449,066	-448,980	-445,550	-464,700
Other Revenue	101-5030-365-XX-00	DONATIONS	100	204	100	0	0
Rents	101-5030-347-70-00	SHORELINE PKNG LOT F	50,582	46,062	59,451	58,000	59,000
Rents	101-5030-347-90-00	PROGRAM FEES	1,523	6,463	8,424	0	8,700
Rents	101-5030-364-XX-X	RENT - REC & PARKS	113,597	134,553	115,304	113,000	86,500
Revenue Subtotals			165,802	187,282	183,279	171,000	154,200
Net (Uses)/Resources Program Totals			-254,005	-261,785	-265,702	-274,550	-310,500

Department: Recreation & Parks

Budget Program: Recreational Facilities

Account #	Account Description	Budget FY13-14
101-5030-451-11-00 SALARY & WAGES - FT	Salaries and wages paid to full-time City employees allocated to this program.	124,800
101-5030-451-12-00 SALARY & WAGES - PT	Salaries and wages paid to part-time City employees who staff the City's park sites.	204,100
101-5030-451-29-00 EMPLOYEE BENEFITS	The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	80,000
101-5030-451-44-10 BUILDING & LAND RENTAL	This item is payment for land leased from the Los Angeles County Sanitation Districts for Eastview Park.	2,300
101-5030-451-54-00 LEGAL NOTICES AND ADS	Advertising in local newspapers for recreation events and activities.	2,000
101-5030-451-55-00 PRINTING & BINDING	This item reflects printing costs for event banners, brochures advertising the availability of City locations for weddings, receptions, hikes and private parties as well as tickets for Abalone Cove parking.	5,100
101-5030-451-61-00 OP SUPP/MINOR EQUIP	This item reflects the cost of purchasing staff uniform shirts and the replacement of open recreation supplies such as sports equipment, games, books, and other park-related equipment. It also covers one-time miscellaneous park purchases.	11,500
101-5030-451-94-10 EQUIP REPLACE CHARGE	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	34,900

Department:	Recreation & Parks						
Budget Program:	Special Events						
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
101-5040-451-11-00	SALARY & WAGES - FT		0	0	0	0	-24,900
101-5040-451-12-00	SALARY & WAGES - PT		-2,782	-2,474	-6,148	-7,100	-7,700
101-5040-451-29-00	EMPLOYEE BENEFITS		-504	-480	-1,000	-1,100	-11,500
101-5040-451-32-00	PROF/TECH SERVICE		-14,982	-15,822	-23,921	-30,000	-29,650
101-5040-451-44-20	VEHICLE & EQUIP RENT		0	0	-485	-2,500	-5,800
101-5040-451-61-00	OP SUPP/MINOR EQUIP		-7,272	-9,000	-13,471	-56,361	-8,800
Expenditure Subtotals			-25,540	-27,776	-45,026	-97,061	-88,350
Other Revenue 101-5040-365-40-00	DONATIONS - JULY 4TH		0	3,225	2,549	4,000	2,100
Revenue Subtotals			0	3,225	2,549	4,000	2,100
Net (Uses)/Resources Program Totals			-25,540	-24,551	-42,477	-93,061	-86,250

Department: Recreation & Parks

Budget Program: Special Events

Account #	Account Description	Budget FY13-14
101-5040-451-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	24,900
101-5040-451-12-00	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	7,700
101-5040-451-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	11,500
101-5040-451-32-00	PROF/TECH SERVICE Professional/technical services for special events including: <ol style="list-style-type: none">1. City's annual Fourth of July Celebration. (\$25,000)2. Parking service for the annual Whale of a Day event. (\$1,850)3. Shakespeare by the Sea drama production. (\$1,200)4. Palos Verdes Symphonic Band performance. (\$800)5. Whale of a Day music performances. (\$800)	29,650
101-5040-451-44-20	VEHICLE & EQUIP RENTAL Rental of equipment for various special events, including: <ol style="list-style-type: none">1. Chemical toilets and hand washing stations for special events. (\$1,000)2. Stages, canopies, tables, and chairs for special events. (\$2,300)3. Radios for special events. (\$1,000)4. Professional sound equipment for various events. (\$1,500)	5,800
101-5040-451-61-00	OP SUPP/MINOR EQUIP This budget item allows for replacement of special event equipment and miscellaneous event expenses. The FY12-13 budget included a provision for the City's 40th Anniversary Celebration.	8,800

Department:		Recreation & Parks					
Budget Program:		Point Vicente Interpretive Center					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-5060-451-11-00	SALARY & WAGES - FT	-89,957	-91,015	-94,507	-98,200	-63,600
	101-5060-451-12-00	SALARY & WAGES - PT	-112,575	-102,317	-96,544	-104,500	-124,800
	101-5060-451-29-00	EMPLOYEE BENEFITS	-57,184	-48,491	-48,200	-46,100	-37,225
	101-5060-451-32-00	PROF/TECH SERVICE	-1,486	-2,236	0	-5,100	-5,100
	101-5060-451-44-20	EQUIPMENT RENTAL	-763	-3,321	-743	-500	-500
	101-5060-451-54-00	ADVERTISING	0	0	-1,678	0	-2,500
	101-5060-451-55-00	PRINTING & BINDING	0	0	0	0	-2,000
	101-5060-451-56-00	MILEAGE REIMBURSE	-158	-50	-182	-300	-300
	101-5060-451-57-00	MEETINGS & CONFRNC	0	0	-17	-225	-800
	101-5060-451-59-10	TRAINING	0	-50	-50	-500	-500
	101-5060-451-59-20	MEMBERSHIPS & DUES	0	0	-101	-300	-300
	101-5060-451-59-30	PUBLICATIONS	0	0	0	-150	-150
	101-5060-451-61-00	OP SUPP/MINOR EQUIP	-28,252	-20,304	-19,340	-32,700	-33,000
	101-5060-451-62-00	PURCHASES FOR RESA	916	-50,906	-56,847	-56,000	-60,000
	101-5060-451-94-10	EQUIP REPLACE CHARG	-5,100	-4,200	-38,500	-48,800	-74,100
Expenditure Subtotals			-294,559	-322,890	-356,709	-393,375	-404,875
Other Revenue	101-5060-365-20-00	DONATIONS - PVIC	11,575	13,040	12,381	12,200	12,000
Rents	101-5060-364-10-30	RENT - PVIC	208,855	159,702	209,049	170,000	200,000
Rents	101-5060-369-20-10	PVIC GIFT SHOP	97,738	100,557	98,449	100,000	120,000
Revenue Subtotals			318,168	273,298	319,878	282,200	332,000
Net (Uses)/Resources Program Totals			23,609	-49,592	-36,831	-111,175	-72,875

Department: Recreation & Parks

Budget Program: Point Vicente Interpretive Center

Account #	Account Description	Budget FY13-14
101-5060-451-11-00 SALARY & WAGES - FT	Salaries and wages paid to full-time City employees allocated to this program.	63,600
101-5060-451-12-00 SALARY & WAGES - PT	This item reflects part-time staffing expenses allocated to this program.	124,800
101-5060-451-29-00 EMPLOYEE BENEFITS	The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	37,225
101-5060-451-32-00 PROF/TECH SERVICE	Professional services for outside consultant for cash register and museum curating program updates.	5,100
101-5060-451-44-20 EQUIPMENT RENTAL	Miscellaneous equipment rental for various functions at the Point Vicente Interpretive Center.	500
101-5060-451-54-00 ADVERTISING	Advertising for PVIC rentals, Gift Shop, and recreational opportunities.	2,500
101-5060-451-55-00 PRINTING & BINDING	Printing needs for PVIC programs and events.	2,000
101-5060-451-56-00 MILEAGE REIMBURSE	Reimbursement for use of employees' private automobiles for City business.	300
101-5060-451-57-00 MEETINGS & CONFRNCS	Professional growth of staff and to stay current with museum trends.	800
101-5060-451-59-10 TRAINING	Charges for training provided by vendors outside the City.	500
101-5060-451-59-20 MEMBERSHIPS & DUES		300

Department: Recreation & Parks

Budget Program: Point Vicente Interpretive Center

Account #	Account Description	Budget FY13-14
	Charges for memberships and dues in recognized professional organizations.	
101-5060-451-59-30 PUBLICATIONS	Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	150
101-5060-451-61-00 OP SUPP/MINOR EQUIP	1. Anticipated operating needs of the facility including tables and chairs used for rentals, miscellaneous equipment, and exhibits. (\$29,800) 2. The annual Docent Appreciation Luncheon. (\$3,200)	33,000
101-5060-451-62-00 PURCHASES FOR RESALE	Purchases of items for resale at the Interpretive Center Gift Shop.	60,000
101-5060-451-94-10 EQUIP REPLACE CHARGE	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	74,100

Department: Recreation & Parks
Budget Program: REACH

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-5070-451-11-00	SALARY & WAGES - FT	-25,566	-2,309	-4,445	-5,900	0
	101-5070-451-12-00	SALARY & WAGES - PT	-20,184	-15,551	-21,340	-24,700	-21,900
	101-5070-451-29-00	EMPLOYEE BENEFITS	-14,987	-12,289	-5,700	-5,200	-3,300
	101-5070-451-56-00	MILEAGE REIMBURSE	-55	-27	-143	-300	-300
	101-5070-451-57-00	MEETINGS & CONFRNC	-34	0	0	-300	-600
	101-5070-451-59-10	TRAINING	0	0	0	-600	0
	101-5070-451-59-20	MEMBERSHIPS & DUES	0	0	0	0	-300
	101-5070-451-61-00	OP SUPP/MINOR EQUIP	-5,362	-4,913	-6,908	-7,000	-10,000
	101-5070-451-94-10	EQUIP REPLACE CHARG	-2,300	-2,200	-9,500	-4,000	-2,700
Expenditure Subtotals			-68,488	-37,289	-48,036	-48,000	-39,100
Charges for Se	101-5070-347-80-00	REC FEES - REACH	6,695	9,782	11,909	9,600	10,000
Other Revenue	101-5070-365-30-00	DONATIONS - REACH	0	12,128	17,286	5,100	3,000
Revenue Subtotals			6,695	21,910	29,195	14,700	13,000
Fr CDBG	101-5070-391-10-00	TRANSFERS IN	26,847	0	0	0	0
Transfers In Subtotals			26,847	0	0	0	0
Net (Uses)/Resources Program Totals			-34,946	-15,378	-18,842	-33,300	-26,100

Department: Recreation & Parks

Budget Program: REACH

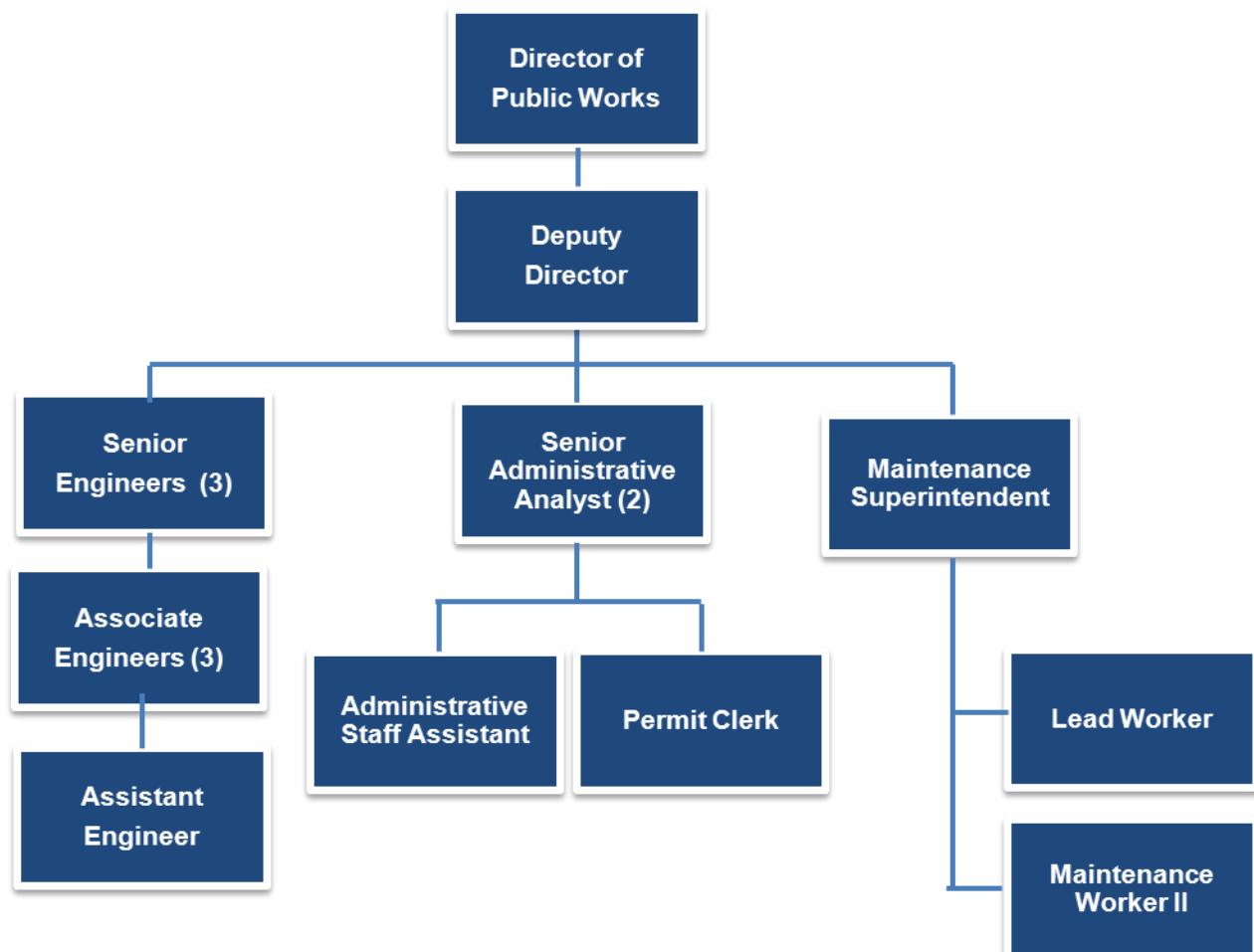
Account #	Account Description	Budget FY13-14
101-5070-451-12-00 SALARY & WAGES - PT	Salaries and wages paid to part-time City employees allocated to this program.	21,900
101-5070-451-29-00 EMPLOYEE BENEFITS	The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	3,300
101-5070-451-56-00 MILEAGE REIMBURSE	Reimbursement for use of employees' private automobiles for City business.	300
101-5070-451-57-00 MEETINGS & CONFRNCS	This category increase will allow for professional growth of part-time personnel.	600
101-5070-451-59-20 MEMBERSHIPS & DUES	Membership dues for REACH staff.	300
101-5070-451-61-00 OP SUPP/MINOR EQUIP	Office supplies, consumable supplies, lodging and transportation associated with the operation of the REACH program.	10,000
101-5070-451-94-10 EQUIP REPLACE CHARGE	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	2,700

PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for engineering, maintenance and construction activities throughout the city. Most activities occur on City owned property and the public right-of-way. Specific activities of Public Works Department include:

- Grant administration
- Traffic Management
- Storm Water Quality Management
- Facility Maintenance
- Building Improvements, Alterations, Repairs
- Parks, Trails & Open Space Maintenance
- Infrastructure Maintenance (i.e. roadways, storm drains, sewers)
- Street Maintenance
- Street Lighting Maintenance
- Waste reduction & recycling programs
- Managing City's transit contributions
- Improvement Authority Administration
- Fleet Maintenance
- Infrastructure Maintenance
- Infrastructure Improvements

ORGANIZATIONAL CHART





EMPLOYEE DESCRIPTIONS

Public Works Director

- Oversees the administration of all aspects of the department
- Communicates with City leadership on departmental matters
- Oversees personnel and staff work
- Manages various special projects

Deputy Director of Public Works

- Currently vacant. To be determined.

Senior Engineers

- Responsible for one of the three main engineering functions in the City:
 - Water Quality
 - Right of Way/Traffic Safety
 - City Facilities/Parks
- Management of capital improvement projects

Associate Engineers

- Each Associate Engineer
 - Supports one Senior Engineer and that particular discipline
 - Manages capital improvement projects
 - Fulfills City's various permitting requirements

Senior Administrative Analysts

- Prepares Departmental budget
- Grant management

- Monitors purchase orders and adherence to City purchasing guidelines
- Administers solid waste and recycling programs
- General department administration

Administrative Staff Assistant & Permit Clerk

- Assists with processing service requests
- Assists with public inquiries, public counter and permit requests
- Assists with departmental, clerical, and administrative needs

Maintenance Superintendent

- Oversees contracts for facility, street, fleet, and ground maintenance activities
- Responsible for responding to service requests throughout the City's facilities and grounds

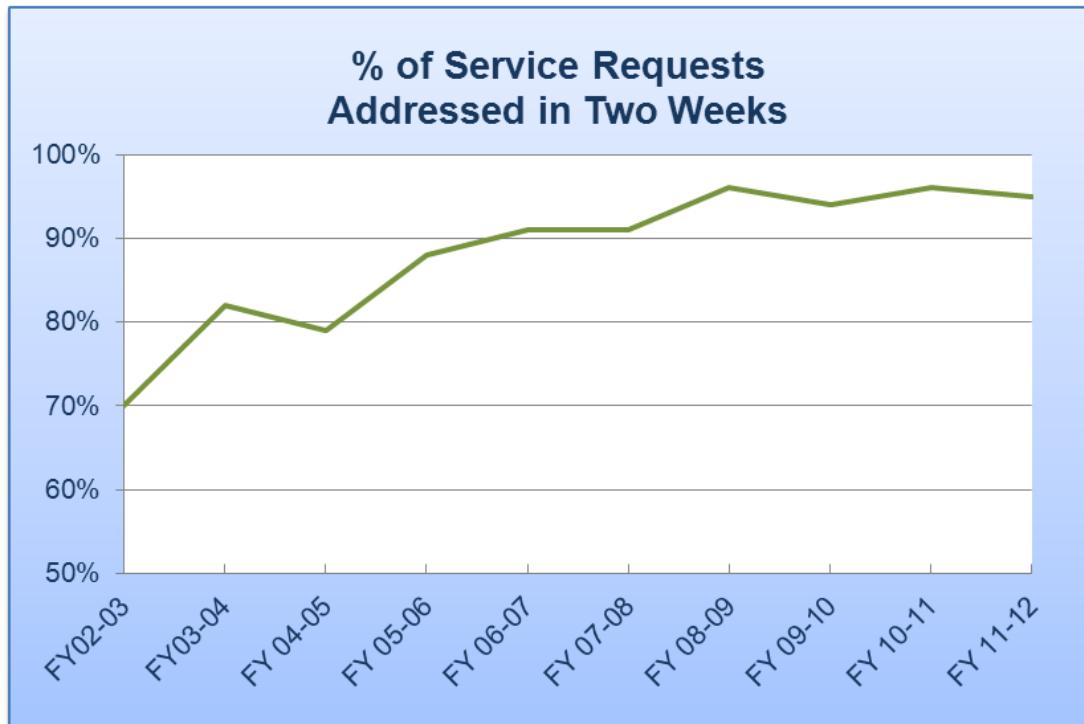
Maintenance Worker II & Lead Worker

- Assists with contract and services oversight
- Handles minor and routine repairs and maintenance of City's facilities
- Responds to emergency situations

PUBLIC WORKS PERFORMANCE INDICATORS

Maintenance Program

A large part of the Public Works Department's activity is focused on responding to service requests from residents. The department strives to resolve requests promptly and efficiently, with the goal of addressing 85% of all service requests within two weeks. Based on the data collected over the past ten years, the percentage of service requests that were addressed within two weeks follows:



Recycling Program

The City is mandated to reduce its waste stream in accordance with state law (AB 939). For close to two decades, cities throughout California were required to meet certain diversion goals at particular milestones. The City has met and exceeded those goals. For each reporting year, each jurisdiction must demonstrate that it is disposing 50 percent or less than the calculated per capita generation amount.

Rancho Palos Verdes has implemented a variety of programs to promote and increase recycling among residents and businesses in order to meet the State requirements. The City is a member of the Los Angeles Regional Agency (LARA) for AB 939 purposes. LARA's diversion rate includes all member cities' diversions, including RPV.

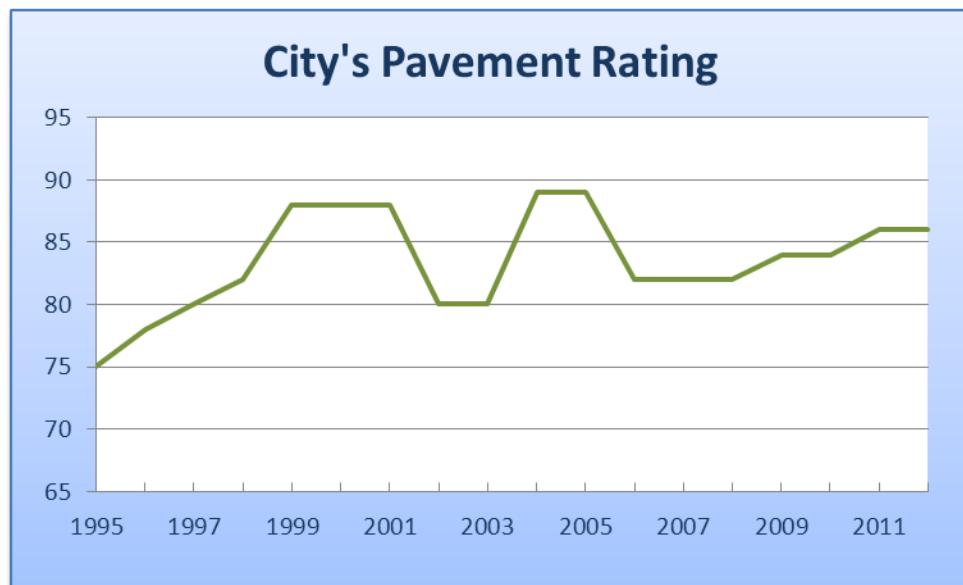
Reporting Year	2007	2008	2009	2010	2011
RPV's % Diversion*	59%	71%	63%	58%	60%
LARA's % Diversion	62%	66%	70%	70%	70%

* The percentages are based on the City's per capita disposal equivalent target of 4.5 and per capita generation of 9.1, which translates to the State required 50% diversion rate.

Note – The diversion rates for 2012 will be submitted for approval in August 2013.

Roadway Maintenance Program

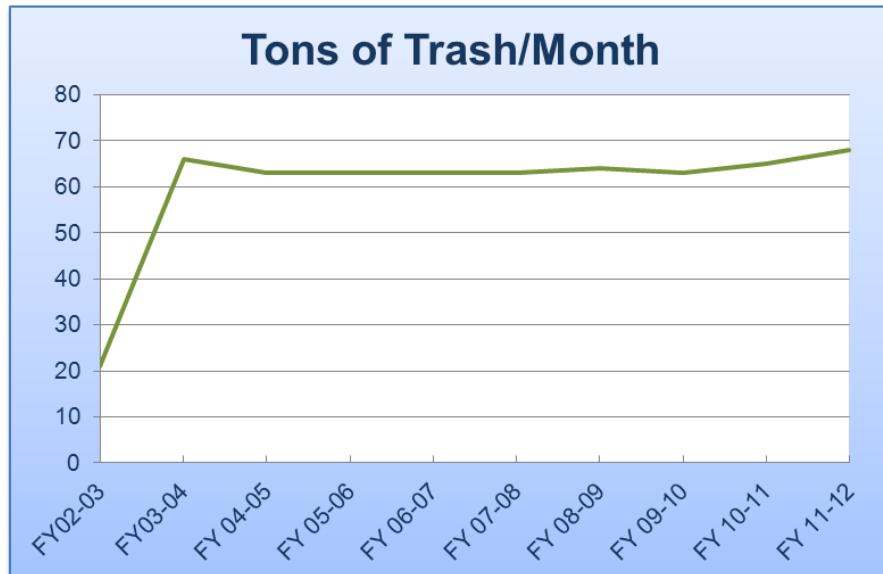
The City invests considerable resources to maintain the high quality of its roadways. A Pavement Management Report is updated every three years to determine the condition of the City's roadways by calculating a pavement rating. The pavement rating is a number between 0 and 100 that measures the quality of pavement. A new roadway has a pavement rating of 100. The average pavement rating for the City's roadways for the past eighteen years are shown in the graph below.



Street Sweeping Program

The City invests considerable resources on programs to reduce the amount of trash that enters the City's canyons, waterways, and the Pacific Ocean. The City's Street sweeping program is

one such program. The following table displays the average amount of trash picked up each month to reduce the amount entering our surface water systems.



Traffic Enforcement

The Public Works Department works closely with the Los Angeles County Sheriff's Department on traffic safety matters. The City monitors and reports the monthly average number of traffic collisions, determines how many of those were injury collisions, and compares the number of injury collisions to the number of hazardous citations issued by the Sheriff. The following table shows traffic collision data for the past seven years.

Index	Monthly Average						
	2006	2007	2008	2009	2010	2011	2012
Total Collisions	20	21	20	21	24	23	26
Injury Collisions	87	7	6	8	7	8	8
Hazardous Citations Issued	492	526	460	448	406	423	229
Enforcement Index	84	72	76	73	87	82	89

* Number of hazardous citations issued/number of injury collisions



Public Coastal Trail Hike

Department:		Public Works					
Budget Program:		Public Works Administration					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-3001-431-11-00	SALARY & WAGES - FT	-891,710	-1,131,013	-1,196,925	-1,231,475	-1,398,700
	101-3001-431-12-00	SALARY & WAGES - PT	-141,954	-140,579	-121,849	-20,400	-20,200
	101-3001-431-29-00	EMPLOYEE BENEFITS	-482,247	-419,510	-423,500	-394,950	-431,700
	101-3001-431-32-00	PROF/TECH SERVICE	-66,446	-49,170	-64,148	-83,000	-111,000
	101-3001-431-41-40	TELEPHONE SERVICE	0	0	0	0	-6,000
	101-3001-431-44-10	BUILDING & LAND RENT	0	0	0	-5,500	-7,200
	101-3001-431-54-00	LEGAL NOTICES AND AD	-19,766	-14,408	-18,295	-12,000	-17,000
	101-3001-431-55-00	PRINTING & BINDING	-17,971	-14,775	-15,944	-25,000	-25,000
	101-3001-431-56-00	MILEAGE REIMBURSE	-631	-599	-758	-600	-700
	101-3001-431-57-00	MEETINGS & CONFRNC	-1,190	-3,209	-2,519	-4,000	-4,000
	101-3001-431-59-10	TRAINING	-1,720	-2,450	-1,728	-3,500	-3,500
	101-3001-431-59-20	MEMBERSHIPS & DUES	-1,215	-1,346	-1,456	-1,200	-1,200
	101-3001-431-59-30	PUBLICATIONS	-271	-765	-1,899	-500	-500
	101-3001-431-61-00	OP SUPP/MINOR EQUIP	-17,582	-25,272	-19,473	-27,000	-11,000
	101-3001-431-69-00	OTHER MISCELLANEOU	-114	-48,870	-1,740	-45,000	0
	101-3001-431-94-10	EQUIP REPLACE CHARG	-15,800	-13,700	-104,400	-121,300	-123,300
Expenditure Subtotals			-1,658,617	-1,865,666	-1,974,635	-1,975,425	-2,161,000
Charges for Se	101-3001-344-10-00	ENGINEERING FEES	5,125	4,071	60,239	40,000	35,000
Charges for Se	101-3001-381-10-00	SPECIAL FUND ADMIN	148,200	151,200	154,300	157,400	156,000
License/Permit	101-3001-324-10-00	RIGHT OF WAY PERMITS	57,967	75,045	60,058	65,000	70,000
License/Permit	101-3001-324-20-00	DUMPSTER PERMITS	0	2,548	2,744	1,200	1,000
Rents	101-3001-364-XX-10	RENT - CITY HALL	302	135	4,453	0	0
Revenue Subtotals			211,594	232,999	281,794	263,600	262,000
Net (Uses)/Resources Program Totals			-1,447,023	-1,632,667	-1,692,840	-1,711,825	-1,899,000

Department: Public Works

Budget Program: Public Works Administration

Account #	Account Description	Budget FY13-14
101-3001-431-11-00 SALARY & WAGES - FT	Salaries and wages paid to full-time City employees allocated to this program.	1,398,700
101-3001-431-12-00 SALARY & WAGES - PT	Part time salaries provide for interns who assist staff in routine permit and construction inspections, as well as special projects.	20,200
101-3001-431-29-00 EMPLOYEE BENEFITS	The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	431,700
101-3001-431-32-00 PROF/TECH SERVICE	<ol style="list-style-type: none">1. City Engineering Activity: Contract engineering services to review land maps and development plans that are not reimbursable by developers. Additional services are required to review drainage plans for private development. This activity was previously monitored by the Community Development Department. (\$15,000)2. Engineering Studies: Contract engineering services for engineering investigations. (\$12,000)3. Inspection Services: Inspections for encroachment permits, traffic projects and right-of-way maintenance projects. Permit fees collected as General Fund revenue partially offset the cost of this program. (\$75,000)4. Temporary Clerical Assistance: Temporary office assistance for staff vacations, illnesses or other absences and for courier service. (\$5,000)5. Administration of CDBG Program: The City's Community Development Block Grant funding does not cover the entire cost of the consultant who administers the City's program. (\$4,000)	111,000
101-3001-431-41-40 TELEPHONE SERVICE	Cell service for city-owned phones used by field personnel. This expenditure was previously accounted for in the supplies and minor equipment account.	6,000
101-3001-431-44-10 BUILDING & LAND RENTAL	Storage Pod Rental - Annual rental fees for three on-site storage pods to house inactive files.	7,200

Department: Public Works

Budget Program: Public Works Administration

Account #	Account Description	Budget FY13-14
101-3001-431-54-00	LEGAL NOTICES AND ADS	17,000
	Legal notice advertising for Public Works projects. The number of projects and the cost to publish legal notices has increased from prior years.	
101-3001-431-55-00	PRINTING & BINDING	25,000
	Printing of permits, service request forms, material for public meetings, bid documents and blueprints for Public Works projects.	
101-3001-431-56-00	MILEAGE REIMBURSE	700
	Reimbursement of staff for use of personal vehicles to attend meetings.	
101-3001-431-57-00	MEETINGS & CONFRNCS	4,000
	Charges for expenses incurred for authorized City meetings and conferences. Expenses include transportation, registration fees, lodging, meals and other expenses incurred.	
101-3001-431-59-10	TRAINING	3,500
	This item provides for training and professional development of staff.	
101-3001-431-59-20	MEMBERSHIPS & DUES	1,200
	Annual dues for professional organizations and licensing requirements to maintain professional status of department employees.	
101-3001-431-59-30	PUBLICATIONS	500
	Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	
101-3001-431-61-00	OP SUPP/MINOR EQUIP	11,000
	Office supplies, minor equipment and miscellaneous items.	
101-3001-431-94-10	EQUIP REPLACE CHARGE	123,300
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not	

Department: Public Works

Budget Program: Public Works Administration

Account #	Account Description	Budget FY13-14
	directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	

Department:

Public Works

Budget Program:

Traffic Management

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-3006-431-32-00	PROF/TECH SERVICE	-130,904	-93,336	-72,314	-158,000	-208,000
	101-3006-431-43-00	MAINTENANCE SERVICE	-73,459	-66,401	-65,964	-86,000	-86,000
	101-3006-431-55-00	PRINTING & BINDING	0	0	-1,219	-2,000	-2,000
	101-3006-431-61-00	OP SUPP/MINOR EQUIP	-5,415	-6,569	-215	0	0
	101-3006-431-73-00	IMPROVEMENTS	0	-1,010	0	-14,300	0
Traf Sig Maint	202-3004-431-32-00	PROF/TECH SERVICE	0	0	0	-3,000	0
Traf Sig Maint	202-3004-431-41-30	LIGHT AND POWER	-22,737	-23,033	-21,266	-24,000	-24,000
Traf Sig Maint	202-3004-431-43-00	MAINTENANCE SERVICE	-50,087	-42,563	-52,501	-86,000	-85,000
Traf Sig Maint	202-3004-431-73-00	IMPROVEMENTS	0	0	0	-90,000	0
Expenditure Subtotals			-282,602	-232,912	-213,480	-463,300	-405,000
Charges for Se	101-3006-344-20-00	SALE OF SIGNS/SERVIC	7,308	6,921	5,901	7,700	8,000
License/Permit	101-3006-327-10-00	PARKING PERMITS	0	445	575	500	700
License/Permit	101-3006-327-20-00	PARKING DECALS	0	166	273	0	700
Revenue Subtotals			7,308	7,532	6,749	8,200	9,400
Fr 1911 Act	202-3004-391-10-00	TRANSFERS IN	72,824	67,633	72,688	203,000	99,000
Transfers In Subtotals			72,824	67,633	72,688	203,000	99,000
Net (Uses)/Resources Program Totals			-202,470	-157,747	-134,042	-252,100	-296,600

Department: Public Works
Budget Program: Traffic Management

Account #	Account Description	Budget FY13-14
101-3006-431-32-00	PROF/TECH SERVICE	208,000
	<p>1. Traffic Engineering Services: Consulting support directed by staff to respond to residents' concerns and requests about traffic issues. Services may include improving traffic processes, designing traffic projects and pursuing traffic grants. Additional services are needed in FY13-14 to prepare and submit the Highway Performance Management System (HPMS) and Congestion Management Program (CMP) reports to the State. (\$70,000)</p> <p>2. Category A Traffic Engineering Services: This is the fourth year of a five-year Traffic Safety Program to implement the recommendations made by the Traffic Safety Commission in FY08-09. Services include providing traffic engineering information, investigations or small project designs to address various city-wide traffic issues or concerns of the City Council, residents, staff, emergency services and other public agencies. (\$38,000)</p> <p>3. Citywide Traffic Sign Compliance Survey: On January 21, 2010 Caltrans adopted the Federal Highway Administration's (FHWA) mandate for all local public agencies to maintain traffic signs to a minimum level of retro-reflectivity. Local agencies must have a program in place for maintaining sign retro-reflectivity. In order to comply with this FHWA mandate, specialized professional services are needed to collect sign inventory and sign retro-reflectivity information within the City of Rancho Palos Verdes. (\$100,000)</p>	
101-3006-431-43-00	MAINTENANCE SERVICES	86,000
	<p>1. Radar Trailer Program: Radar trailers are set up at various locations throughout the City to implement a traffic enforcement program. (\$6,000)</p> <p>2. Annual Pavement Striping Program: Contract services for pavement striping and marking. (\$80,000)</p>	
101-3006-431-55-00	PRINTING & BINDING	2,000
	The cost of printing parking program permits.	
<i>Traf Sig Maint</i>		
202-3004-431-41-30	LIGHT AND POWER	24,000
	Power to traffic signals throughout the city. This expenditure is funded with Street Lighting (1911 Act) assessments.	
202-3004-431-43-00	MAINTENANCE SERVICES	85,000
	1. Traffic Signal Maintenance: Funds for the regular maintenance	

Department: Public Works

Budget Program: Traffic Management

Account #	Account Description	Budget FY13-14
	of all traffic signals. Actual expenditures vary year to year depending on the number of major repairs needed. This expenditure is funded with Street Lighting (1911 Act) assessments. (\$75,000)	
	2. Traffic Signal Accident Repairs: The cost to repair damage to traffic signals caused by traffic accidents is reimbursable to the City by the parties involved. (\$10,000)	

Department: Public Works

Budget Program: Storm Water Quality

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-3007-431-32-00	PROF/TECH SERVICE	-84,883	-78,424	-60,545	-97,800	-325,500
	101-3007-431-33-00	LEGAL SERVICES	-7,037	-4,773	-226	-10,000	0
	101-3007-431-43-00	MAINTENANCE SERVICE	-30,363	-32,464	-32,174	-73,000	-75,000
	101-3007-431-61-00	OP SUPP/MINOR EQUIP	0	0	0	0	-5,000
Expenditure Subtotals			-122,283	-115,661	-92,945	-180,800	-405,500
Fr Prop A	101-3007-391-10-00	TRANSFERS IN	2,800	0	0	0	0
Transfers In Subtotals			2,800	0	0	0	0
Net (Uses)/Resources Program Totals			-119,483	-115,661	-92,945	-180,800	-405,500

Department:	Public Works
Budget Program:	Storm Water Quality

Account #	Account Description	Budget FY13-14
101-3007-431-32-00	PROF/TECH SERVICE	325,500
	<p>1. National Pollutant Discharge Elimination System (NPDES) Program Administration: Contract services for the overall administration of the City's Storm Water Quality Program to comply with the offshore water quality monitoring requirements of the Storm Water Resources Control Board (SWRCB). Significant increases are anticipated over previous years with the adoption of a new permit requiring additional scope to the consultant's contract. (\$100,000)</p> <p>2. Jurisdiction 7 Offshore Water Quality Monitoring: In early 2003, the Storm Water Resources Control Board released new regulations regarding bacteria in the Santa Monica Bay. These new regulations require cities with area tributaries flowing into the bay to monitor offshore points on a weekly basis. This line item provides funding for contract services to fulfill the monitoring requirement. (\$8,500)</p> <p>3. State Water Resources Control Board (SWRCB) Fees: Annual fee for a waste discharge (\$2,000) and storm water permit (\$15,000). As part of the National Pollution Discharge Elimination System (NPDES)/Clean Water Act implementation, the State Water code requires these fees. (\$17,000)</p> <p>4. Municipal Separate Storm Sewer System (MS4) Implementation: The new storm water (MS4) permit requires a significant increase in storm water quality planning, field studies, preventative activity and treatment systems. The response includes development of planning documents, including monitoring and implementation plans, pollutant modeling studies, and Total Maximum Daily Load (TMDL) implementation for Machado Lake, Santa Monica Bay and the Los Angeles Harbor watersheds. (\$200,000)</p>	
101-3007-431-43-00	MAINTENANCE SERVICES	75,000
	<p>1. Catch Basin Cleaning and Storm Drain Maintenance: Contract services to clean catch basins, open channels and storm drain facilities in the City, including disposal costs and stenciling water quality messages on catch basins. (\$45,000)</p> <p>2. Sweeping in City Facility Parking Lots: Contract services to sweep City-owned parking lots to reduce the number of contaminants that may flow into the bay. (\$17,000)</p> <p>3. Bus Shelter Cleaning/Trash Pick-up: Contract services for cleaning and litter removal at the City's bus shelters. (\$6,000)</p> <p>4. Extra Street Sweep Before the Rainy Season: The National Pollution Discharge Elimination System (NPDES)/Clean Water Act requires that the City perform an extra sweep before the rainy</p>	

Department: Public Works
Budget Program: Storm Water Quality

Account #	Account Description	Budget FY13-14
	season to reduce the number of contaminants that may flow into the bay. (\$7,000)	
101-3007-431-61-00	OP SUPP/MINOR EQUIP Citywide Spill Cleanup: Spill kits and equipment are used by the City's right-of-way maintenance crews to contain sewer and other spills that could impact water quality.	5,000

Department: Public Works

Budget Program: Building Maintenance

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-3008-431-11-00	SALARY & WAGES - FT	-154	0	0	0	0
	101-3008-431-32-00	PROF/TECH SERVICE	-824	-5,302	0	-5,000	-3,500
	101-3008-431-41-10	WATER UTILITY SERVIC	-20,692	-23,158	-36,668	-26,000	-32,000
	101-3008-431-41-20	GAS UTILITY SERVICE	-1,830	-1,333	-1,267	-5,000	-2,000
	101-3008-431-41-30	LIGHT AND POWER	-105,439	-101,241	-92,105	-120,000	-105,000
	101-3008-431-43-00	MAINTENANCE SERVICE	-274,784	-267,193	-301,935	-350,500	-340,500
	101-3008-431-61-00	OP SUPP/MINOR EQUIP	-40,802	-51,842	-41,451	-79,000	-88,000
	101-3008-431-94-10	EQUIP REPLACE CHARG	-3,300	-3,100	-17,800	-14,700	-25,600
Expenditure Subtotals			-447,825	-453,168	-491,226	-600,200	-596,600
Net (Uses)/Resources Program Totals			-447,825	-453,168	-491,226	-600,200	-596,600

Department: Public Works

Budget Program: Building Maintenance

Account #	Account Description	Budget FY13-14
101-3008-431-32-00	PROF/TECH SERVICE 1. Information Technology costs associated with small projects. Costs are incurred for temporarily moving workstations and other computer equipment when maintenance projects are performed. (\$2,500) 2. Certified Access Specialists (CASp) Services: Effective January 1, 2013 a new State law requires the City to collect a \$1 fee from business license applicants to fund CASp programs. Local agencies are allowed to retain 70% of the fees, which must be used for CASp services that will facilitate compliance with construction-related accessibility requirements. (\$1,000)	3,500
101-3008-431-41-10	WATER UTILITY SERVICE Water utility service for all public buildings.	32,000
101-3008-431-41-20	GAS UTILITY SERVICE Gas utility service for all public buildings.	2,000
101-3008-431-41-30	LIGHT AND POWER Light and power for all public buildings.	105,000
101-3008-431-43-00	MAINTENANCE SERVICES These services provide for the ongoing maintenance of all City and park buildings. The budget allocation varies from year to year, depending on the number of maintenance projects planned each year. The following are on-going maintenance efforts: 1. Custodial Services: Contracted janitorial service for all public buildings. (\$92,000) 2. Graffiti Abatement: Removal of graffiti from public areas. (\$5,000) 3. General Building Maintenance: Includes monthly maintenance services, miscellaneous repairs and minor maintenance projects for all City facilities. (\$41,000) 4. Utility Repairs: Plumbing, lighting and electrical repairs. Also provides for any major utility failures that might occur. (\$42,000) 5. Building Security: Electronic building security at all park buildings and City Hall are provided by a contract security company. (\$25,000)	340,500

Department: Public Works

Budget Program: Building Maintenance

Account #	Account Description	Budget FY13-14
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6. Pest Control: Monthly pest control in and around all City buildings. (\$5,000)
7. Heating and Air Conditioning Maintenance: Servicing of HVAC systems at Hesse Park, Point Vicente Interpretive Center, Ladera Linda Community Center, RPV TV Studio, PV on the Net, Disaster Communications Center and the Civic Center. (\$16,000)
8. Elevator Maintenance: The annual maintenance contract provides for inspection and license certification required by the State. (\$5,000)
9. Fire Extinguisher Service: The Fire Code requires the City to annually inspect and certify the fire extinguishers at public facilities. (\$4,500)
10. Building Fire Systems: Annual inspection and maintenance of sprinkler systems at all City facilities. (\$2,000)
11. Emergency Generator Maintenance: Annual maintenance and servicing of the emergency generators at the Civic Center, the Point Vicente Interpretive Center, and Hesse Park. (\$8,000)
12. Miscellaneous one-time projects. (\$10,000)

Annual Maintenance Projects:

1. Painting Program (\$50,000)
2. Flooring Replacement Program (\$20,000)
3. Water and Backflow Valve Replacement Program (\$15,000)

101-3008-431-61-00	OP SUPP/MINOR EQUIP	88,000
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1. Building Supplies and Equipment: Includes building maintenance supplies, minor equipment, custodial and sanitary supplies, and kitchen supplies for City Council and Commission meetings, and City facilities. (\$55,000)
2. Fuel for emergency generators located at City Hall, Point Vicente Interpretive Center and Hesse Park. (\$20,000)
3. Replacement of Appliances at PVIC: This rental facility experiences high usage throughout the year and some of the commercial grade appliances in the facility kitchen will need to be replaced. (\$10,000)
4. Replacement of Community Room chairs. (\$3,000)

101-3008-431-94-10	EQUIP REPLACE CHARGE	25,600
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Department: Public Works

Budget Program: Building Maintenance

Account #	Account Description	Budget FY13-14
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	

Department:		Public Works					
Budget Program:		Parks, Trails & Open Space Maintenance					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-3009-431-32-00	PROF/TECH SERVICE	0	-15,153	-15,000	-15,000	-25,000
	101-3009-431-41-10	WATER UTILITY SERVIC	-114,117	-117,761	-186,655	-132,000	-174,000
	101-3009-431-41-30	LIGHT AND POWER	-1,028	-1,101	-1,136	-1,000	-1,500
	101-3009-431-43-00	MAINTENANCE SERVICE	-476,355	-880,629	-683,595	-947,000	-882,300
	101-3009-431-59-20	MEMBERSHIPS & DUES	0	0	-80,838	-80,000	-84,030
	101-3009-431-61-00	OP SUPP/MINOR EQUIP	-8,579	-28,960	-30,880	-40,000	-100,000
	101-3009-431-69-00	OTHER MISCELLANEOU	-13,477	-13,733	-13,956	-89,000	-14,300
	101-3009-431-73-00	IMPROVEMENTS	0	-9,250	0	0	-70,000
Expenditure Subtotals			-613,556	-1,066,587	-1,012,061	-1,304,000	-1,351,130
From Oth Agen	224-3024-337-10-00	MEASURE A	38,460	0	160,641	100,000	105,000
Interest	224-3024-361-10-00	INTEREST EARNINGS	233	83	70	170	0
Revenue Subtotals			38,693	83	160,711	100,170	105,000
Fr Measure A	101-3009-391-10-00	TRANSFERS IN	38,460	160,641	100,000	100,000	105,000
Fr Waste Redu	101-3009-391-10-00	TRANSFERS IN	0	12,000	0	12,000	5,000
Transfers In Subtotals			38,460	172,641	100,000	112,000	110,000
To Gen'l Fund	224-3024-491-91-00	TRANSFERS OUT	-38,460	-160,641	-100,000	-100,000	-105,000
Transfers Out Subtotals			-38,460	-160,641	-100,000	-100,000	-105,000
Net (Uses)/Resources Program Totals			-574,863	-1,054,504	-851,350	-1,191,830	-1,241,130

Department: Public Works

Budget Program: Parks, Trails & Open Space Maintenance

Account #	Account Description	Budget FY13-14
101-3009-431-32-00	PROF/TECH SERVICE	25,000
	1. Ongoing Maintenance: Contract administration and inspection services for parks and trails. (\$15,000)	
	2. Security services at City Parks and Open Space Locations: Services include security inspections of remote City areas, securing park entrance gates, and opening and closing restroom facilities. (\$10,000)	
101-3009-431-41-10	WATER UTILITY SERVICE	174,000
	Water to all park irrigation systems.	
101-3009-431-41-30	LIGHT AND POWER	1,500
	Power for landscape irrigation control boxes at the parks.	
101-3009-431-43-00	MAINTENANCE SERVICES	882,300
	Landscape maintenance services for parks, trails and open space facilities. The budget allocation varies from year to year depending on the number of maintenance projects planned for each year.	
	1. Landscape Maintenance at Parks and City facilities: Services include turf and ground cover care on a weekly basis, fertilization, playground maintenance, shrub and tree care, ball field maintenance, litter patrol on a seasonal and as-needed basis, maintenance of park furniture and other park amenities, and plant material replacement. Waste Reduction money covers \$2,000 of the cost of servicing recycling bins. (\$225,000)	
	2. Irrigation Repairs: Annual maintenance to repair irrigation systems at City facilities. (\$25,000)	
	3. Trails Maintenance: Provides for erosion control, vegetation clearance and weed abatement on trails with designations that include pedestrian access and use. The FY13-14 allocation has increased for the California Coastal Trail. (\$48,300)	
	4. Maintenance Repairs and Special Events: Includes miscellaneous minor repairs for facility parking lots, fences, signs, drainage, etc. that are not part of the regular maintenance effort. This budget item also includes site preparation for special events such as the 4th of July celebration and Whale of a Day. (\$53,000)	
	5. Fuel Modification/Weed Abatement - brush clearance for the following areas:	
	a) Open Space Areas: The Los Angeles (LA) County Weed	

Department:

Public Works

Budget Program:

Parks, Trails & Open Space Maintenance

Account #	Account Description	Budget FY13-14
	Abatement Division of the LA County Agricultural Commission and the LA County Fire Department require the City to perform annual fuel modification on 36 City-owned parcels, as well as any additional locations identified by LA County. These costs will be partially funded with \$105,000 of Measure A maintenance monies. (\$281,000)	
	b) Parks and City-owned lots: Weed abatement activities at City park sites and semi-annual clearance of various fire roads and trails within City boundaries. (\$25,000)	
	c) Annual County Discing Areas: The Los Angeles County Department of Agriculture performs annual discing of Grand View Park, Sunnyside Ridge and west of Indian Peak Road. (\$10,000)	
	d) Palos Verdes Peninsula Land Conservancy (PVPLC) Trail Maintenance - PVPLC service requests for trail maintenance that are not covered by their service agreement with the City. (\$25,000)	
6.	Pest Control: Contractor services to control rodent infestation at City facilities. (\$25,000)	
7.	Annual Backflow Testing: The local water utility requires annual testing of backflow valves. (\$6,000)	
8.	Electrical Repairs: Repair of landscape lighting in all parks. (\$5,000)	
9.	Portable Toilets: Servicing of portable toilets located at Portuguese Bend Field, Abalone Cove Shoreline Park, Del Cerro, Subregion 1, a permanent handicapped accessible unit at Ryan Park, and at City-sponsored events. Due to the increase in parks and trail usage, service has been increased from one to two times per week. (\$20,000)	
10.	Miscellaneous One-time Maintenance Projects: Unanticipated maintenance projects. (\$10,000)	
	Annual Maintenance Programs:	
1.	City Hall Tennis Court: Minor maintenance to maintain a safe playing surface. (\$5,000)	
2.	Ladera Linda Paddle Tennis Courts: Maintenance of two paddle tennis courts to maintain safe playing surfaces. (\$4,000)	
3.	Annual Play Surface Maintenance Program: Play areas at the various park sites will be resurfaced as needed (\$23,000).	
4.	Parking Lot Resurfacing Program: Parking lots at the park sites will be resurfaced, as needed. (\$11,000)	

Department:

Public Works

Budget Program:

Parks, Trails & Open Space Maintenance

Account #	Account Description	Budget FY13-14
	5. Water Efficient Sprinkler Head Replacement Program: Systematic replacement of existing sprinkler heads with water efficient models. The upgrade effort began in FY11-12 and is expected to be completed by 2015. (\$10,000)	
	6. View Impairing Non-native Vegetation Maintenance: Over the years, a number of non-native shrubs have grown up on City right-of-way and City-owned property that have degraded the ocean views from the public roadway and public trails along the Palos Verdes Drive West and Palos Verdes Drive South vehicular view corridors. In order to restore and protect these public views as called out for in the City's General Plan, Coastal Specific Plan and Coast Vision Plan, annual maintenance will be performed to remove non-native foliage from these areas. Funds will be budgeted in the Street Maintenance/Non-Pavement program for City right-of-way areas, and in the Parks, Trails and Open Space Maintenance program for City-owned property. (\$16,000)	
	One-time Maintenance Projects:	
	1. Community Development Department (CDD) Sewer Repair: One of the main underground sewer lines has deteriorated and a new lining will be installed. (\$15,000)	
	2. Fence Repairs/Replacements at City Facilities: The deteriorated condition of fences at various City facilities has created security issues and needs to be repaired/and or replaced. (\$40,000)	
101-3009-431-59-20	MEMBERSHIPS & DUES	84,030
	1. Klondike Canyon Landslide Abatement District assessments for City owned parcels. (\$39,650)	
	2. Abalone Cove Landslide Abatement District (ACLAD) assessments for City owned parcels. (\$44,380)	
101-3009-431-61-00	OP SUPP/MINOR EQUIP	100,000
	1. Supplies and Equipment: Materials and equipment to maintain and repair City parks, trails and open space areas. The annual allocation for Playground Safety Audit Repairs (\$5,000) has been moved from the Maintenance to the Supply/Equipment budget as the allocation is generally used for replacing playground equipment that is installed by the City's maintenance staff. (\$30,000)	
	2. Trash/Recycling Receptacles: Replacement of receptacles as needed. The recycling bins are funded with \$3,000 of Waste Reduction money. (\$5,000)	
	3. Trail and Park Signage: Park Rangers have requested improved signage that is consistent, informative and directional.	

Department: Public Works

Budget Program: Parks, Trails & Open Space Maintenance

Account #	Account Description	Budget FY13-14
	(\$10,000)	
	4. Recreation and Park Rules Sign Replacement: This is a two-year program that will update the Park Rules signs at City facilities. (\$15,000)	
	5. Security Cameras - Eight security cameras will be installed at the following locations: City Hall campus (3), Eastview Park (2), Founders Park (1), the Forrestal Open Space gate (1), and the Gateway parking lot (1). The cameras will be used to deter vandalism and illegal dumping that has occurred during the past year. This appropriation is a one-time initial cost to install the cameras. The City would contract with a security company that would own, maintain and monitor the cameras. The expected ongoing cost to monitor the cameras is expected to be about \$1,200 per camera per year (or \$9,600 for 8 cameras). (\$40,000)	
101-3009-431-69-00	OTHER MISCELLANEOUS	14,300
	Storm Drain User Fee and Abalone Cove Sewer User Fee for City-owned parcels.	
101-3009-431-73-00	IMPROVEMENTS	70,000
	Landslide Dewatering Well Reconstruction: As part of the Landslide Mitigation measures that were adopted by the City Council in December 2012, one existing dewatering well in the landslide area will be rehabilitated each year, over the next 19 years. (\$70,000)	
To Gen'l Fund		
224-3024-491-91-00	TRANSFERS OUT	105,000
	Transfer from the Measure A Maintenance fund to Parks, Trails & Open Space Maintenance within the General fund for the fuel modification of Open Space areas.	

Department:

Public Works

Budget Program:

Street Maintenance - Pavement

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
PB Rd Maint	202-3005-431-32-00	PROF/TECH SERVICE	0	-6,373	-8,508	-16,400	-17,400
PB Rd Maint	202-3005-431-43-00	MAINTENANCE SERVICE	-554,768	-512,241	-517,217	-510,000	-535,000
Expenditure Subtotals			-554,768	-518,614	-525,725	-526,400	-552,400
Fr Prop C	202-3005-391-10-00	TRANSFERS IN	556,088	500,300	516,400	490,000	522,000
Transfers In Subtotals			556,088	500,300	516,400	490,000	522,000
Net (Uses)/Resources Program Totals			1,320	-18,314	-9,325	-36,400	-30,400

Department: Public Works

Budget Program: Street Maintenance - Pavement

Account #	Account Description	Budget FY13-14
PB Rd Maint		
202-3005-431-32-00	PROF/TECH SERVICE	17,400
1. Portuguese Bend Road Maintenance: Inspection services for the Palos Verdes Drive South road repairs. These services are paid for with Proposition C funds. (\$12,000)		
2. Annual update of aerial surveys of the road in the landslide area. (\$5,400)		
202-3005-431-43-00	MAINTENANCE SERVICES	535,000
1. Portuguese Bend Road Maintenance: Street maintenance costs for ongoing repairs to Palos Verdes Drive South through the landslide area. These maintenance costs are paid for with Proposition C funds. (\$510,000)		
2. Drainage System Maintenance: The drainage system south of PVDS within the landslide requires frequent realignment so that it remains functional. The system drains the roadway and requires realignment several times throughout the rainy season, and is specifically due to the frequent landslide movement in the area. (\$25,000)		

Department:		Public Works					
Budget Program:		Street Maintenance - Non Pavement					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
1972 Act	203-3010-431-32-00	PROF/TECH SERVICE	-11,073	-9,122	-13,042	-7,500	-7,500
1972 Act	203-3010-431-33-00	LEGAL SERVICES	0	0	0	-1,500	0
1972 Act	203-3010-431-54-00	LEGAL NOTICES AND AD	0	-338	0	-500	-500
1972 Act	203-3010-431-94-20	OVERHEAD CHARGES	-59,900	-4,400	-62,300	-63,500	-64,800
Medians	202-3003-431-32-00	PROF/TECH SERVICE	0	-9,501	-14,990	-16,000	-16,000
Medians	202-3003-431-41-10	WATER UTILITY SERVIC	-70,386	-62,173	-70,402	-83,000	-83,000
Medians	202-3003-431-41-30	LIGHT AND POWER	-5,649	-6,081	-7,163	-6,000	-7,000
Medians	202-3003-431-43-00	MAINTENANCE SERVICE	-136,313	-168,952	-155,674	-235,279	-232,279
Roadside	202-3003-431-43-00	MAINTENANCE SERVICE	-235,847	-177,858	-234,678	-248,000	-254,000
Roadways	202-3003-431-32-00	PROF/TECH SERVICE	-6,350	0	0	0	0
Roadways	202-3003-431-43-00	MAINTENANCE SERVICE	-411,648	-485,075	-331,857	-476,000	-471,000
Sidewalk/Ramp	202-3003-431-32-00	PROF/TECH SERVICE	-4,800	-26,560	-6,625	-10,000	-5,000
Sidewalk/Ramp	202-3003-431-43-00	MAINTENANCE SERVICE	-7,246	-76,487	-161,189	-132,640	-140,000
Street Signs	202-3003-431-61-00	OP SUPP/MINOR EQUIP	-22,496	-20,798	-45,916	-50,000	-77,000
Street Sweep	202-3003-431-43-00	MAINTENANCE SERVICE	-120,260	-117,275	-123,877	-140,000	-140,000
Tree Trim	202-3003-431-43-00	MAINTENANCE SERVICE	-207,625	-219,962	-224,201	-210,000	-210,000
Expenditure Subtotals			-1,299,593	-1,384,583	-1,451,913	-1,679,919	-1,708,079
Chg for Svcs	202-3003-344-30-00	SIDEWALK REPAIR	7,960	0	2,500	14,000	4,000
Chg for Svcs	202-3003-344-50-00	TREE TRIMMING FEES	460	0	400	0	0
From Oth Agen	202-3003-334-10-00	PROPOSITION 42	387,278	0	0	0	0
From Oth Agen	202-3003-335-30-30	STATE GAS TAX 2103	0	412,088	585,289	472,400	616,055
From Oth Agen	202-3003-335-30-50	STATE GAS TAX 2105	234,380	243,989	198,039	210,500	203,328
From Oth Agen	202-3003-335-30-60	STATE GAS TAX 2106	141,890	147,690	133,043	145,500	139,590
From Oth Agen	202-3003-335-30-70	STATE GAS TAX 2107	311,910	326,121	284,254	302,000	302,722
From Oth Agen	202-3003-335-30-75	STATE GAS TAX 2107.5	6,000	12,000	6,000	6,000	6,000
Interest	202-3003-361-10-00	INTEREST EARNINGS	1,319	1,347	2,402	3,160	2,730
Interest	203-3010-361-10-00	INTEREST EARNINGS	641	698	570	390	190
Other Revenue	202-3003-369-10-00	ST MAINT MISC REVENU	15,640	18,109	13,460	14,000	20,000

Department:		Public Works					
Budget Program:		Street Maintenance - Non Pavement					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
Taxes	203-3010-311-10-00	ASSESSMENTS	254,139	260,453	258,813	258,000	258,000
Revenue Subtotals			1,361,617	1,422,496	1,484,769	1,425,950	1,552,615
Fr 1972 Act	202-3003-391-10-00	TRANSFERS IN	200,000	204,000	200,000	200,000	190,000
Fr Beautificatio	202-3003-391-10-00	TRANSFERS IN	212,000	165,200	116,000	193,000	214,000
Fr Gen'l fund	202-3003-391-10-00	TRANSFERS IN	22,000	0	0	0	0
Fr Waste Red	202-3003-391-10-00	TRANSFERS IN	40,000	0	40,000	40,000	57,000
Transfers In Subtotals			474,000	369,200	356,000	433,000	461,000
To Street Impr	202-3003-491-91-00	TRANSFERS OUT	0	-4,419	-52,661	0	0
To Street Maint	203-3010-491-91-00	TRANSFERS OUT	-200,000	-204,000	-200,000	-200,000	-190,000
Transfers Out Subtotals			-200,000	-208,419	-252,661	-200,000	-190,000
Net (Uses)/Resources Program Totals			336,024	198,694	136,195	-20,969	115,536

Department: Public Works

Budget Program: Street Maintenance - Non Pavement

Account #	Account Description	Budget FY13-14
1972 Act		
203-3010-431-32-00	PROF/TECH SERVICE Provides for preparation of the annual Engineer's report.	7,500
203-3010-431-54-00	LEGAL NOTICES AND ADS Notices for Public Hearings.	500
203-3010-431-94-20	OVERHEAD CHARGES The 1972 Act allows for the reimbursement of Public Works administration overhead costs associated with establishing and administering the district.	64,800
Medians		
202-3003-431-32-00	PROF/TECH SERVICE This line item provides for assistance in contract administration, and to monitor and inspect contract maintenance activity on a regular basis.	16,000
202-3003-431-41-10	WATER UTILITY SERVICE Water service to all irrigated medians.	83,000
202-3003-431-41-30	LIGHT AND POWER Electrical power for medians which have electronic irrigation controllers and/or landscape lighting. This budget item includes power to Ocean Terrace, which is a special benefit median partially funded with \$1,040 of Landscape and Lighting (1972 Act) assessments.	7,000
202-3003-431-43-00	MAINTENANCE SERVICES 1. Median Maintenance: Maintenance of landscaped center medians and street right-of-ways. The work includes turf areas, ground cover areas, irrigation systems, streets, shrubs, hardscapes, litter patrol and weed abatement. Litter abatement activities are funded with \$10,000 of Cal Recycle monies received in the Waste Reduction Program. Additional maintenance costs include the new median on Palos Verdes Drive West that will be completed in 2013. (\$224,000) 2. Backflow Inspections: To meet the requirements of California Water Service and the Los Angeles County Health Department, all backflow prevention devices are certified annually by a private contractor. (\$6,000) 3. Special Benefit Median Maintenance is partially funded with \$2,279 of Landscape and Lighting Maintenance Assessments	232,279

Department: Public Works

Budget Program: Street Maintenance - Non Pavement

Account #	Account Description	Budget FY13-14
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(1972 Act) and includes:
a. Rue Beaupre (\$535)
b. Alta Vista (\$865)
c. Ocean Terrace (\$879)

Roadside

202-3003-431-43-00 MAINTENANCE SERVICES **254,000**

1. Roadside Maintenance: Contract services for Roadside Maintenance include litter pick-up, sign repair and installation, clean-up of illegal dumping, vegetation removal, weed abatement, and fence and guardrail repair/replacement. (\$200,000)

2. Roadside Irrigation Maintenance. (\$20,000)

3. Roadway Repairs Due to Accidents: Repairs that are not included in regular roadway or roadside maintenance. The City attempts to recover repair costs associated with accidents from the parties that cause the damage. (\$30,000)

4. View Impairing Non-native Vegetation Maintenance: Over the years, a number of non-native shrubs have grown up on City right-of-way and City-owned property that have degraded the ocean views from the public roadway and public trails along the Palos Verdes Drive West and Palos Verdes Drive South vehicular view corridors. In order to restore and protect these public views as called out for in the City's General Plan, Coastal Specific Plan and Coast Vision Plan, annual maintenance will be performed to remove non-native foliage from these areas. Funds will be budgeted in the Street Maintenance-Nonpavement program for City right-of-way areas, and in the Parks, Trails and Open Space Maintenance program for City-owned property. (\$4,000)

Roadways

202-3003-431-43-00 MAINTENANCE SERVICES **471,000**

Contract services for roadway maintenance includes temporary pavement patching and temporary sidewalk repairs. (\$430,000)

25th Street Annual Maintenance: Annual maintenance costs for debris cleanup are shared with the Los Angeles County Public Works Department. This effort will be required until the landslide stabilization project is completed in San Ramon Canyon. (\$41,000)

Sidewalk/Ramp

202-3003-431-32-00 PROF/TECH SERVICE **5,000**

Annual Sidewalk Graphic Information System (GIS) Theme Layer - The GIS sidewalk data is updated each time a sidewalk project is completed.

202-3003-431-43-00 MAINTENANCE SERVICES **140,000**

Sidewalk Repair Program: Sidewalks are repaired and replaced

Department: Public Works

Budget Program: Street Maintenance - Non Pavement

Account #	Account Description	Budget FY13-14
<p>throughout the City on a five-year cycle. In addition to repairing and replacing sidewalks, the City performs sidewalk grinding, which provides a more efficient and less expensive alternative to repairing sidewalks that do not need to be replaced. Adjacent property owners reimburse the City for a portion of the expense to repair and replace sidewalks. The cost to repair sidewalks has increased due to a higher number of tree roots that are damaging the public infrastructure.</p>		
Street Signs		
202-3003-431-61-00	OP SUPP/MINOR EQUIP	77,000
<p>1. Street Signs: This is a multi-year program to replace the aging blue street signs that are rusting and difficult to read. In addition to replace aging signs, non-compliant signs must also be replaced. (\$15,000)</p> <p>2. Roadway Supplies/Equipment: Traffic safety devices and materials required to perform street maintenance activities including signs, sign posts, guardrails, guardrail posts, paint, sandbags, concrete, and asphalt. (\$40,000)</p> <p>3. Roadway Reflective Markers: Reflective markers will be installed as an alternative to the mile-post replacement program. These markers serve as reference points on major arterials that do not have street addresses. Includes areas on Palos Verdes Drive West, Palos Verdes Drive South, and Palos Verdes Drive East. (\$5,000)</p> <p>4. Cluster Bins for Trash/Recycling - Bus Shelters: Replacement of trash/recycling receptacles at bus shelters throughout the City. The cost of the bins is funded with \$17,000 of Waste Reduction monies. (\$17,000)</p>		
Street Sweep		
202-3003-431-43-00	MAINTENANCE SERVICES	140,000
<p>Street Sweeping: Contract services for the mechanical sweeping of streets Citywide. Approximately \$8,000 of this cost is reimbursed by Caltrans for sweeping Western Avenue twice per month. The sweeping schedule is as follows:</p> <p>Western Avenue: Weekly Hawthorne Boulevard: Twice Monthly All remaining streets: Monthly Additional Citywide sweep: Autumn Various Areas: As Needed</p>		
To Street Maint		
203-3010-491-91-00	TRANSFERS OUT	190,000
<p>Transfer from the 1972 Act fund to the Street Maintenance fund for Street Landscape Maintenance activities. Street Landscape Maintenance has been established in the Street Maintenance fund and contains expenditures that are fully eligible for funding under</p>		

Department: Public Works

Budget Program: Street Maintenance - Non Pavement

Account #	Account Description	Budget FY13-14
	the 1972 Act.	

Tree Trim

202-3003-431-43-00	MAINTENANCE SERVICES	210,000
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Street Tree Trimming: Includes costs for removing tree limbs to provide a 16-foot clearance over sidewalks and streets and for the removal of fallen tree limbs and trees. Mulching costs of \$30,000 are included in the budget and are funded with Waste Reduction monies.

Department: Public Works
Budget Program: Sewer Maintenance

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	101-3026-431-32-00	PROF/TECH SERVICE	-57,194	-37,180	-10,807	-78,000	-58,000
	101-3026-431-43-00	MAINTENANCE SERVICE	0	0	-2,500	-10,000	-10,000
Expenditure Subtotals			-57,194	-37,180	-13,307	-88,000	-68,000
Net (Uses)/Resources Program Totals			-57,194	-37,180	-13,307	-88,000	-68,000

Department: Public Works
Budget Program: Sewer Maintenance

Account #	Account Description	Budget FY13-14
101-3026-431-32-00	PROF/TECH SERVICE	58,000
	<p>1. Industrial Waste Monitoring: Throughout the year, the Los Angeles County Department of Public Works charges the City fees for sewer testing of hazardous materials and emergency response. (\$13,000)</p> <p>2. Sewer Pipe Filming & Investigation: Annual Closed Circuit Television (CCTV) inspections of sewer pipes are part of a cleaning and pipe replacement program. (\$30,000)</p> <p>3. Sewer System GIS Theme Layer - Add sewer data to GIS system. (\$15,000)</p>	
101-3026-431-43-00	MAINTENANCE SERVICES	10,000
	This budget allows for the repair of small cracks in pipes identified in CCTV inspections. The County will repair major cracks in pipes on an emergency basis.	

Department:		Public Works					
Budget Program:		Special District Maintenance					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
El Prado	209-3019-431-32-00	PROF/TECH SERVICE	-27	-30	-29	0	0
El Prado	209-3019-431-41-30	LIGHT AND POWER	-207	0	0	-300	-300
El Prado	209-3019-431-43-00	MAINTENANCE SERVICE	0	0	0	-700	-700
Subregion 1	223-3023-431-41-10	WATER UTILITY SERVIC	-9,916	-10,938	-23,496	-15,000	-20,000
Subregion 1	223-3023-431-41-30	LIGHT AND POWER	-497	-560	-571	-1,000	-1,000
Subregion 1	223-3023-431-43-00	MAINTENANCE SERVICE	-41,797	-59,612	-40,819	-54,000	-50,000
Expenditure Subtotals			-52,444	-71,140	-64,915	-71,000	-72,000
Interest	209-3019-361-10-00	INTEREST EARNINGS	59	56	49	80	50
Interest	223-3023-361-10-00	INTEREST EARNINGS	3,795	3,197	2,438	3,800	2,300
Taxes	209-3019-311-10-00	ASSESSMENTS	1,685	1,906	1,974	1,900	1,900
Revenue Subtotals			5,539	5,160	4,461	5,780	4,250
Fr General Fun	223-3023-391-10-00	TRANSFERS IN	55,000	70,000	60,000	65,000	61,000
Transfers In Subtotals			55,000	70,000	60,000	65,000	61,000
Net (Uses)/Resources Program Totals			8,095	4,020	-454	-220	-6,750

Department: Public Works

Budget Program: Special District Maintenance

Account #	Account Description	Budget FY13-14
<i>El Prado</i>		
209-3019-431-41-30	LIGHT AND POWER The line item provides for utility expenses.	300
 209-3019-431-43-00 MAINTENANCE SERVICES This line item provides for miscellaneous repairs as needed.		
<i>Subregion 1</i>		
223-3023-431-41-10	WATER UTILITY SERVICE Water service to the Subregion 1 area.	20,000
223-3023-431-41-30	LIGHT AND POWER Electrical power to the Subregion 1 area.	1,000
223-3023-431-43-00	MAINTENANCE SERVICES In accordance with the development agreement for Subregion I, the City maintains certain improvements constructed by the developer. The cost of this maintenance service is partially funded by the interest earnings from a special fund established by the developer. The interest revenue from this fund is not sufficient to cover maintenance costs and must be subsidized with an annual General Fund transfer.	50,000

Department:		Public Works					
Budget Program:		Street Lighting - 1911 Act					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	211-3011-431-32-00	PROF/TECH SERVICE	-7,165	-7,891	-7,503	-8,000	-93,000
	211-3011-431-41-30	LIGHT AND POWER	-341,147	-340,904	-336,081	-360,000	-360,000
	211-3011-431-94-20	OVERHEAD CHARGES	-73,400	-74,900	-76,400	-77,900	-79,500
Expenditure Subtotals			-421,712	-423,695	-419,984	-445,900	-532,500
Interest	211-3011-361-10-00	INTEREST EARNINGS	8,441	7,114	5,419	7,300	4,400
Taxes	211-3011-311-10-00	ASSESSMENTS	438,856	497,744	504,991	440,000	525,000
Revenue Subtotals			447,297	504,857	510,410	447,300	529,400
To Traff Sig Mn 211-3011-491-91-00 TRANSFERS OUT			-72,824	-67,633	-72,688	-203,000	-99,000
Transfers Out Subtotals			-72,824	-67,633	-72,688	-203,000	-99,000
Net (Uses)/Resources Program Totals			-47,239	13,529	17,738	-201,600	-102,100

Department: Public Works

Budget Program: Street Lighting - 1911 Act

Account #	Account Description	Budget FY13-14
211-3011-431-32-00	PROF/TECH SERVICE 1. Administrative fee paid to Los Angeles County to collect the street lighting assessment on the property tax bill. (\$8,000) 2. Citywide Street Lighting Audit: Paid for by the Street Lighting-1911 Act fund, this audit will confirm the City's existing facilities, create a comprehensive lighting inventory, associate GPS tracking on all street lights and integrate with the City's GIS system. The results of the audit may include recommendations for a retrofit and replacement program. It is anticipated that the results of the audit will generate a reduction in electrical costs to the City. (\$85,000)	93,000
211-3011-431-41-30	LIGHT AND POWER Electrical service for street lighting citywide. This does not include traffic signals, which are budgeted in the Traffic Management program.	360,000
211-3011-431-94-20	OVERHEAD CHARGES The 1911 Act allows for the reimbursement of Public Works administration overhead costs associated with establishing and administering the district.	79,500
To Traff Sig Mnt		
211-3011-491-91-00	TRANSFERS OUT Funding transfer for traffic signal maintenance accounted for in the Street Maintenance fund.	99,000

Department: Public Works

Budget Program: Beautification - Recycling

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	212-3012-431-11-00	SALARY & WAGES - FT	-9,610	-10,462	-11,223	-11,400	0
	212-3012-431-12-00	SALARY & WAGES - PT	0	-4,814	0	0	0
	212-3012-431-29-00	EMPLOYEE BENEFITS	-5,060	0	-4,500	-4,100	0
	212-3012-431-93-00	CITY GRANTS	-6,833	0	0	0	0
	212-3012-431-94-20	OVERHEAD CHARGES	-4,300	-61,100	-4,500	-4,600	0
Expenditure Subtotals			-25,803	-76,376	-20,223	-20,100	0
Interest	212-3012-361-10-00	INTEREST EARNINGS	7,188	4,254	3,347	2,060	1,530
Other Revenue	212-3012-367-10-00	HAULER RECYCLE FEE	200,220	296,000	308,387	132,000	0
Revenue Subtotals			207,408	300,254	311,734	134,060	1,530
To Street Impr	212-3012-491-91-00	TRANSFERS OUT	-480,754	0	-26,810	-723,690	0
To Street Maint	212-3012-491-91-00	TRANSFERS OUT	-210,000	-165,200	-116,000	-193,000	-214,000
Transfers Out Subtotals			-690,754	-165,200	-142,810	-916,690	-214,000
Net (Uses)/Resources Program Totals			-509,149	58,678	148,701	-802,730	-212,470

Department: Public Works

Budget Program: Beautification - Recycling

Account #	Account Description	Budget FY13-14
<i>To Street Maint</i>		
212-3012-491-91-00	TRANSFERS OUT	214,000
Transfer to Street Maintenance for median maintenance costs. The accumulated balance of this fund is expected to be about \$300,000 on June 30, 2014, which is sufficient to provide for one additional year of median maintenance in FY14-15.		

Department:		Public Works					
Budget Program:		Waste Reduction					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	213-3013-431-11-00	SALARY & WAGES - FT	-17,305	-48,537	-48,810	-49,300	-49,800
	213-3013-431-29-00	EMPLOYEE BENEFITS	-13,968	-13,289	-19,500	-19,700	-20,500
	213-3013-431-32-00	PROF/TECH SERVICE	-137,849	-47,630	-49,054	-51,000	-45,000
	213-3013-431-33-00	LEGAL SERVICES	-19,400	-8,146	-4,099	-10,000	0
	213-3013-431-43-00	MAINTENANCE SERVICE	0	-669	-1,728	-1,500	-3,000
	213-3013-431-53-00	POSTAGE	-1,585	-1,320	-759	-3,900	-4,000
	213-3013-431-54-00	LEGAL NOTICES AND AD	0	0	0	-1,000	-1,000
	213-3013-431-55-00	PRINTING & BINDING	-7,417	-5,709	-13,796	-14,600	-13,000
	213-3013-431-56-00	MILEAGE REIMBURSE	-56	-241	-281	-300	-300
	213-3013-431-57-00	MEETINGS & CONFRNC	-218	-35	-72	-300	-300
	213-3013-431-59-20	MEMBERSHIPS & DUES	-100	-100	0	-100	-100
	213-3013-431-59-30	PUBLICATIONS	0	0	0	-250	0
	213-3013-431-61-00	OP SUPP/MINOR EQUIP	-330	-14,279	-743	-8,000	-8,500
	213-3013-431-93-00	CITY GRANTS	-12,822	-11,843	-14,239	-14,900	-15,200
	213-3013-431-94-20	OVERHEAD CHARGES	-7,600	-7,800	-8,000	-8,200	-8,400
Expenditure Subtotals			-218,650	-159,599	-161,081	-183,050	-169,100
Chg for Svcs	213-3013-368-10-00	AB 939 FEES	70,418	210,870	207,034	158,800	206,000
From Oth Agen	213-3013-334-10-00	USED OIL PAYMENT PG	24,743	38,304	13,161	25,000	12,000
From Oth Agen	213-3013-334-10-00	DOC CASHBACKS	25,376	0	0	0	0
From Oth Agen	213-3013-334-10-00	STATE GRANTS	41,000	31,301	10,372	22,500	12,000
Interest	213-3013-361-10-00	INTEREST EARNINGS	1,003	990	1,042	1,040	720
Other Revenue	213-3013-369-10-00	MISC REVENUES	152,500	9,072	0	0	0
Revenue Subtotals			315,040	290,538	231,609	207,340	230,720
To Parks Maint	213-3013-491-91-00	TRANSFERS OUT	0	-12,000	0	-12,000	-5,000
To Street Impr	213-3013-491-91-00	TRANSFERS OUT	0	-41,000	-70,000	0	0
To Street Maint	213-3013-491-91-00	TRANSFERS OUT	-40,000	0	-40,000	-40,000	-57,000
Transfers Out Subtotals			-40,000	-53,000	-110,000	-52,000	-62,000

Department: Public Works
Budget Program: Waste Reduction

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
Net (Uses)/Resources Program Totals			56,390	77,939	-39,472	-27,710	-380

Department: Public Works
Budget Program: Waste Reduction

Account #	Account Description	Budget FY13-14
213-3013-431-11-00 SALARY & WAGES - FT	Salaries and wages paid to full-time City employees allocated to this program.	49,800
213-3013-431-29-00 EMPLOYEE BENEFITS	The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	20,500
213-3013-431-32-00 PROF/TECH SERVICE	Consultant services will assist in implementing the following items: 1. Source Reduction and Recycling Element (SRRE) program. (\$30,000) 2. Used Oil Program. (\$3,000) 3. Los Angeles Regional Agency (LARA): City's annual contribution for representation to the State Board and CalRecycle, as well as annual reporting on recycling and combined outreach efforts. (\$6,000) 4. Public Outreach activities for the City's Used Oil Recycling program, combined with National Pollution Discharge Elimination System (NPDES) storm water pollution prevention activities, including school assemblies. (\$6,000)	45,000
213-3013-431-43-00 MAINTENANCE SERVICES	Contract services for site preparation of City-sponsored events, including household hazardous waste roundups, e-waste pickup service, and document shredding.	3,000
213-3013-431-53-00 POSTAGE	1. Postage contribution for the City Newsletter (\$3,000) 2. Postage for public education materials. (\$1,000)	4,000
213-3013-431-54-00 LEGAL NOTICES AND ADS	Legal notice advertising for projects funded with Waste Reduction monies, as well as various waste reduction and NPDES programs and events.	1,000
213-3013-431-55-00 PRINTING & BINDING	The budget provides for the printing of materials related to the following activities:	13,000

Department: Public Works
Budget Program: Waste Reduction

Account #	Account Description	Budget FY13-14
	1. Printing cost contribution for the City Newsletter for advertising City recycling programs. (\$8,000)	
	2. Public outreach material for recycling education, the used oil and NPDES programs. (\$3,000)	
	3. Recycler of the Month cards (\$2,000)	
213-3013-431-56-00	MILEAGE REIMBURSE	300
	The city reimburses staff for use of personal vehicles when conducting business on behalf of the city.	
213-3013-431-57-00	MEETINGS & CONFRNCS	300
	Charges for expenses incurred for authorized City meetings and conferences. Expenses include registration fees and other expenses incurred.	
213-3013-431-59-20	MEMBERSHIPS & DUES	100
	Dues for the City's membership in various solid waste organizations.	
213-3013-431-61-00	OP SUPP/MINOR EQUIP	8,500
	Funds to be used for the purchase of the following supplies:	
	1. Promotional items for used oil and filter recycling, such as containers, funnels and oil changing floor mats, using Used Oil Payment Program funds. (\$6,000)	
	2. Recycling bins for multi-family complex use at pool sites and community rooms. (\$1,000)	
	3. Miscellaneous recycling items such as signs, labels, etc. (\$1,500)	
213-3013-431-93-00	CITY GRANTS	15,200
	Waste Reduction revenues fund the following grants and incentive programs for residents:	
	1. Composting bins (\$1,000)	
	2. School Recycling Drive (\$1,200)	
	3. Recycler of the Month (\$13,000)	
213-3013-431-94-20	OVERHEAD CHARGES	8,400

Department: Public Works

Budget Program: Waste Reduction

Account #	Account Description	Budget FY13-14
<p>The Waste Reduction program is charged with a share of the Public Works department overhead. This overhead charge reflects the program's use of City facilities and supervising personnel to manage the program.</p>		
To Parks Maint		
213-3013-491-91-00	TRANSFERS OUT	5,000
<p>Transfer to Parks Maintenance for the maintenance and replacement of recycling bins.</p>		
To Street Maint		
213-3013-491-91-00	TRANSFERS OUT	57,000
<p>Transfer to Street Maintenance for the following:</p>		
<ol style="list-style-type: none">1. Mulching tree trimming material and utilizing the recycled material at trails, medians and parks throughout the City. (\$30,000)		
<ol style="list-style-type: none">2. Funds for a portion of litter abatement activities at City right-of-way areas using Department of Conservation block grant funds. (\$10,000)		
<ol style="list-style-type: none">3. Replacement of trash/recycling receptacles at bus shelters throughout the City. (\$17,000)		

Department:		Public Works					
Budget Program:		Transit					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
AQMD	214-3014-431-43-00	MAINTENANCE SERVICE	-100,000	-50,000	0	0	-50,000
Prop A	216-3016-431-43-00	MAINTENANCE SERVICE	-625,320	-611,444	-577,069	-590,000	-553,040
Prop A	216-3016-431-55-00	PRINTING & BINDING	-1,207	-1,217	-2,048	-2,000	-2,000
Prop A	216-3016-431-73-00	IMPROVEMENTS	-12,180	-3,200	0	-24,800	-20,000
Prop A	216-3016-431-94-20	OVERHEAD CHARGES	-3,000	-3,000	-3,100	-3,200	-3,300
Expenditure Subtotals			-741,707	-668,860	-582,217	-620,000	-628,340
From Oth Agen	214-3014-338-30-00	AB 2766 REVENUES	48,461	47,067	52,388	50,000	50,000
From Oth Agen	216-3016-338-20-00	PROP A SALES TAX	546,618	578,859	626,794	586,200	713,123
Interest	214-3014-361-10-00	INTEREST EARNINGS	170	131	191	490	270
Interest	216-3016-361-10-00	INTEREST EARNINGS	459	340	242	490	590
Other Revenue	216-3016-369-10-00	MISC REVENUES	0	65,000	0	60,000	0
Revenue Subtotals			595,708	691,397	679,614	697,180	763,983
To Prop A	214-3014-491-91-00	TRANSFERS OUT	0	0	0	-60,000	0
To Street Maint	216-3016-491-91-00	TRANSFERS OUT	-2,800	0	0	0	0
Transfers Out Subtotals			-2,800	0	0	-60,000	0
Net (Uses)/Resources Program Totals			-148,799	22,537	97,397	17,180	135,643

Department: Public Works

Budget Program: Transit

Account #	Account Description	Budget FY13-14
AQMD		
214-3014-431-43-00	MAINTENANCE SERVICES	50,000
The City's annual contribution to the Palos Verdes Peninsula Transit Authority/Dial-A-Ride-Lift programs will be \$598,040 for FY 13-14. A combination of \$548,040 of Proposition A funds and \$50,000 of AQMD funds will be used to fund this transit program. (\$50,000)		
Prop A		
216-3016-431-43-00	MAINTENANCE SERVICES	553,040
1. The City's annual contribution to the Palos Verdes Peninsula Transit Authority/Dial-A-Ride-Lift programs will be \$598,040 for FY 13-14. A combination of \$548,040 of Proposition A funds and \$50,000 of AQMD funds will be used to fund this transit program. (\$548,040)		
2. Proposition A funds are used to maintain the City's bus shelters. (\$5,000).		
216-3016-431-55-00	PRINTING & BINDING	2,000
Proposition A funds are used to subsidize a portion of City Newsletter printing costs for advertising City transit programs.		
216-3016-431-73-00	IMPROVEMENTS	20,000
Bus Stop Shelter Improvements are funded with Proposition A funds.		
216-3016-431-94-20	OVERHEAD CHARGES	3,300
The Proposition A guidelines allow for the reimbursement of Public Works administration overhead costs associated with administering the program.		

Department:		Public Works					
Budget Program:		Abalone Cove Sewer Maintenance					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	225-3025-431-11-00	SALARY & WAGES - FT	-8,155	-8,842	-10,089	-9,200	-10,300
	225-3025-431-29-00	EMPLOYEE BENEFITS	-3,475	-3,306	-3,000	-2,900	-3,100
	225-3025-431-32-00	PROF/TECH SERVICE	-5,311	-3,400	-6,993	-5,300	-5,700
	225-3025-431-41-30	LIGHT AND POWER	-3,443	-3,386	-3,182	-4,000	-4,000
	225-3025-431-43-00	MAINTENANCE SERVICE	-77,399	-26,305	-99,296	-42,000	-82,000
	225-3025-431-54-00	LEGAL NOTICES AND AD	0	0	0	-500	-500
	225-3025-431-73-00	IMPROVEMENTS	0	0	0	-6,000	0
Expenditure Subtotals			-97,783	-45,240	-122,561	-69,900	-105,600
Charges for Se	225-3025-344-60-00	SEWER USER FEE	0	1,181	1,217	0	0
Interest	225-3025-361-10-00	INTEREST EARNINGS	425	262	289	100	80
Taxes	225-3025-311-10-00	ASSESSMENTS	44,455	49,432	52,948	46,600	54,000
Revenue Subtotals			44,880	50,875	54,454	46,700	54,080
Fr Gen'l Fund	225-3025-391-10-00	TRANSFERS IN	14,700	32,700	10,700	10,700	50,700
Transfers In Subtotals			14,700	32,700	10,700	10,700	50,700
Net (Uses)/Resources Program Totals			-38,203	38,335	-57,407	-12,500	-820

Department: Public Works

Budget Program: Abalone Cove Sewer Maintenance

Account #	Account Description	Budget FY13-14
225-3025-431-11-00 SALARY & WAGES - FT	Salaries and wages paid to full-time City employees allocated to this program.	10,300
225-3025-431-29-00 EMPLOYEE BENEFITS	The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	3,100
225-3025-431-32-00 PROF/TECH SERVICE	1. Consultant services to prepare the annual Engineer's report (\$4,500) 2. 24-hour answering service for maintenance calls (\$1,200)	5,700
225-3025-431-41-30 LIGHT AND POWER	Electricity cost for the pump station communication system.	4,000
225-3025-431-43-00 MAINTENANCE SERVICES	On-going operation and maintenance of the sewer facilities.	82,000
225-3025-431-54-00 LEGAL NOTICES AND ADS	Legal notice publication for public hearing.	500

Department: Public Works

Budget Program: Ginsburg Cultural Arts Building

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	227-3027-431-69-00	OTHER MISCELLANEOU	0	-20,000	-25,000	0	0
Expenditure Subtotals			0	-20,000	-25,000	0	0
Interest	227-3027-361-10-00	INTEREST EARNINGS	1,653	792	534	790	480
Revenue Subtotals			1,653	792	534	790	480
Net (Uses)/Resources Program Totals			1,653	-19,208	-24,466	790	480

Department: Public Works

Budget Program: Donor Restricted Contributions

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
Interest	228-5028-361-10-00	INTEREST EARNINGS	1,935	1,682	1,290	2,040	1,220
Other Revenue	228-5028-365-90-00	DONATIONS - RESTRICT	399,820	0	0	0	0
Revenue Subtotals			401,755	1,682	1,290	2,040	1,220
Net (Uses)/Resources Program Totals			401,755	1,682	1,290	2,040	1,220

Department:

Public Works

Budget Program:

Community Development Block Grant

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
ADA 1	310-3093-461-73-00	IMPROVEMENTS	-74,521	-52,655	-49,337	-64,785	0
ADA 2	310-3097-461-73-00	IMPROVEMENTS	0	0	-26,847	0	-91,918
Admin	310-3091-461-32-00	PROF/TECH SERVICE	-17,655	-15,340	-11,865	0	0
Drainage	310-3095-461-73-00	IMPROVEMENTS	0	0	0	-84,000	0
HIP	310-3092-461-32-00	PROF/TECH SERVICE	-128,051	-103,489	-127,490	-154,098	-55,000
Expenditure Subtotals			-220,227	-171,483	-215,539	-302,883	-146,918
ADA 1	310-3093-331-10-00	GRANT INCOME	74,522	15,685	6,891	64,785	0
ADA 2	310-3097-331-10-00	GRANT INCOME	0	0	26,847	0	91,918
Admin	310-3091-331-10-00	GRANT INCOME	17,657	15,340	11,865	0	0
HIP	310-3092-331-10-00	GRANT INCOME	128,053	103,489	127,491	154,098	55,000
Other	310-3095-331-10-00	GRANT INCOME	0	0	0	84,000	0
REACH	310-3094-331-10-00	GRANT INCOME	26,847	0	0	0	0
Revenue Subtotals			247,079	134,514	173,094	302,883	146,918
Fr Gen'l Fund	310-3093-391-10-00	TRANSFERS IN	0	36,970	0	0	0
Transfers In Subtotals			0	36,970	0	0	0
To Gen'l Fund	310-3094-491-91-00	TRANSFERS OUT	-26,847	0	0	0	0
Transfers Out Subtotals			-26,847	0	0	0	0
Net (Uses)/Resources Program Totals			5	1	-42,445	0	0

Department: Public Works

Budget Program: Community Development Block Grant

Account #	Account Description	Budget FY13-14
ADA 2		
310-3097-461-73-00	IMPROVEMENTS	91,918
FY 13-14 Americans with Disabilities Act (ADA) Improvement Project.		
The total project budget is \$400,000, with \$325,000 spent in the CIP Fund (Building Improvements) and \$75,000 spent in the CDBG Fund.		
The remaining portion of this appropriation will be used for contract management services to administer the project and the Community Development Block Grant Program. Any administrative costs that are not covered by CDBG funding will be charged to the Public Works Administration budget program in the General Fund.		
HIP		
310-3092-461-32-00	PROF/TECH SERVICE	55,000
The Home Improvement Program (HIP) provides grants and/or deferred loans to eligible low and moderate income homeowners for necessary minor home repairs, as well as repairs to correct building and safety code deficiencies. A portion of the contract management and inspection services for the HIP that are ineligible for CDBG funding will be funded with \$4,000 of General Fund money (charged to the Public Works Administration budget). As directed by the City Council on December 18, 2012, this is the final year of the HIP.		

Department:

Public Works

Budget Program:

Equipment Replacement - Vehicles

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	681-3081-499-43-00	MAINTENANCE SERVICE	-17,316	-17,650	-21,130	-22,000	-22,000
	681-3081-499-76-00	VEHICLES	0	-1,259	-3,438	-75,000	-5,000
Expenditure Subtotals			-17,316	-18,909	-24,567	-97,000	-27,000
	681-3081-392-10-00	PROCEED OF ASSET DI	0	10,100	0	0	0
Chg for Svcs	681-3081-381-20-00	INTERFUND CHG VEHIC	11,500	11,600	52,000	22,000	31,100
Revenue Subtotals			11,500	21,700	52,000	22,000	31,100
From AQMD	681-3081-391-10-00	TRANSFERS IN	0	0	0	60,000	0
Transfers In Subtotals			0	0	0	60,000	0
Net (Uses)/Resources Program Totals			-5,816	2,791	27,433	-15,000	4,100

Department: Public Works

Budget Program: Equipment Replacement - Vehicles

Account #	Account Description	Budget FY13-14
681-3081-499-43-00	MAINTENANCE SERVICES This line item represents the cost of vehicle repairs and fuel for all City vehicles.	22,000
681-3081-499-76-00	VEHICLES FY13-14 Purchases: Speed Radar Trailer \$5,000	5,000

Department: Public Works

Budget Program: Improv Authority - Portuguese Bend

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	285-3088-431-32-00	PROF/TECH SERVICE	-1,188	-36,235	-27,806	-40,400	-41,800
	285-3088-431-41-30	LIGHT AND POWER	-5,408	-5,421	-5,561	-6,000	-6,000
	285-3088-431-43-00	MAINTENANCE SERVICE	-52,738	-40,808	-19,239	-97,000	-71,300
Expenditure Subtotals			-59,334	-82,464	-52,606	-143,400	-119,100
Interest	285-3088-361-10-00	INTEREST EARNINGS	1,041	472	0	1,100	820
Revenue Subtotals			1,041	472	0	1,100	820
Fr Gen'l Fund	285-3088-391-10-00	TRANSFERS IN	110,000	101,000	60,000	106,000	70,000
Transfers In Subtotals			110,000	101,000	60,000	106,000	70,000
Net (Uses)/Resources Program Totals			51,707	19,008	7,394	-36,300	-48,280

Department: Public Works

Budget Program: Improv Authority - Portuguese Bend

Account #	Account Description	Budget FY13-14
285-3088-431-32-00	PROF/TECH SERVICE 1. Annual independent auditing services. (\$2,800) 2. Contract services for GPS monitoring and surveying. (\$39,000)	41,800
285-3088-431-41-30	LIGHT AND POWER This budget allocation provides electric power for dewatering wells in the Portuguese Bend Landslide area.	6,000
285-3088-431-43-00	MAINTENANCE SERVICES 1. Contract services to regularly monitor dewatering wells in the Portuguese Bend Landslide area. (\$3,300) 2. Contract services for dewatering well maintenance and/or repair. (\$20,000) 3. Contract services for storm and well water drainage facility maintenance, erosion control, and debris/retention basin cleaning and maintenance activities. (\$23,000) 4. Burma Road Annual Maintenance: Grading and repairs to damaged sections of the roadway will be done to maintain safety access to this area for the County Fire Department and utility companies. (\$25,000)	71,300

Department:		Public Works					
Budget Program:		Improv Authority - Abalone Cove					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	795-3089-431-32-00	PROF/TECH SERVICE	-1,188	-16,235	-12,043	-18,400	-19,800
	795-3089-431-41-30	LIGHT AND POWER	-14,559	-16,812	-16,481	-15,000	-17,000
	795-3089-431-43-00	MAINTENANCE SERVICE	-17,553	-7,130	-58,555	-13,500	-13,500
	795-3089-431-69-00	OTHER MISCELLANEOU	-2,794	-2,847	-2,890	-3,000	-3,000
Expenditure Subtotals			-36,094	-43,024	-89,968	-49,900	-53,300
Interest	795-3089-361-10-00	INTEREST EARNINGS	7,085	2,578	5	5,900	3,300
Revenue Subtotals			7,085	2,578	5	5,900	3,300
	795-3089-391-10-00	TRANSFERS IN	0	0	0	0	20,000
Transfers In Subtotals			0	0	0	0	20,000
Net (Uses)/Resources Program Totals			-29,009	-40,446	-89,963	-44,000	-30,000

Department: Public Works

Budget Program: Improv Authority - Abalone Cove

Account #	Account Description	Budget FY13-14
795-3089-431-32-00	PROF/TECH SERVICE	19,800
	1. Annual independent auditing services. (\$2,800)	
	2. Contract services for GPS monitoring and surveying. (\$17,000)	
795-3089-431-41-30	LIGHT AND POWER	17,000
	This line item provides electric power for dewatering wells.	
795-3089-431-43-00	MAINTENANCE SERVICES	13,500
	As the dewatering wells age, repairs to the equipment will likely increase. This budget allocation provides for the following services:	
	1. Contract services to regularly monitor dewatering wells in the Abalone Cove Landslide area. (\$2,500)	
	2. Repair existing dewatering well drainage lines. (\$11,000)	
795-3089-431-69-00	OTHER MISCELLANEOUS	3,000
	Storm Drain User Fee for RDA owned parcel at Abalone Cove Shoreline Park.	

INFRASTRUCTURE IMPROVEMENTS

Infrastructure is defined as the City's roadways, sewer systems, storm drain systems, parks, buildings, and other City facilities. The Public Works Department manages the maintenance and improvement of the City's infrastructure.

On the City's books, infrastructure is carried at its historical cost of \$157.5 million, less \$73.2 million of depreciation as of June 30, 2012. About one-quarter of the infrastructure cost was estimated at 1973 value, when the City was incorporated and assets were transferred from the county. Most of the infrastructure has estimated useful life ranging from 30 to 50 years. We can roughly estimate the hypothetical replacement cost of this infrastructure with a simple calculation. If the increase of the Consumer Price Index (CPI) is applied to the historical cost of the assets (average of 3.35% since 1973), then today's estimated replacement cost is about \$331 million. If this estimated replacement cost in nominal dollars is evenly distributed over a 50 year period, the rate of infrastructure replacement spending would be about \$6.6 million per year (or about 180% of the City's annual transit occupancy tax revenue). The actual replacement cost of the City's infrastructure assets may be greater than this hypothetical estimate. In addition, this hypothetical estimate does not provide for any enhancements of infrastructure, only the replacement of existing infrastructure.

The City uses its restricted funding sources first, before unrestricted sources such as the General Fund. The following is a summary of restricted funding typically available for the City's infrastructure.

- Grants and contributions – includes Community Development Block Grant (CDBG), highway safety grants, transportation improvement grants, coastal development grants, and restricted donations. The City uses its annual CDBG allocation primarily for projects to improve compliance with the Americans with Disabilities Act (ADA). Other grants are competitive, and may not be received each year. Grants typically come with very restrictive requirements and are awarded for a specific project. The City has been awarded grants for just about all types of infrastructure, but routinely wins grants for roadway safety improvements.
- Transportation sales tax – includes Proposition C and Measure R. These revenue sources total about \$1 million annually and may be used for improvement to the City's arterial streets. However, more than \$0.5 million each year is dedicated to maintenance of Palos Verdes Drive South in the landslide area of the City.
- Developer fees – includes Quimby and Environmental Excise Tax (EET). These fees are collected to mitigate the impact of development, when various building projects are permitted in the City. The revenue is unpredictable, and can range from small amounts annually (less than \$100,000) to millions of dollars occasionally collected from a single large project. Quimby money must be used for park development, which can

- include acquisition of parkland or construction of park buildings and facilities. EET money can be used for any type of City facility.
- User fees – includes the Water Quality Flood Protection storm drain user fee. The City receives about \$1.3 million annually for the maintenance and improvement of its storm drain systems. The user fee sunsets in 2016.

If restricted funding is not available, then infrastructure projects must compete for General Fund money. Based upon the City Council's Reserve Policy, each year the General Fund transfers amounts equivalent to Transient Occupancy Tax (TOT) revenue and prior year favorable expenditure variances into the Capital Improvement Projects Fund. The City's TOT revenue is expected to be about \$3.7 million for FY13-14.

Public Works and Finance Staff work together each year to update the City's Five-Year Capital Improvement Plan. Funding and priorities are identified, and projects are proposed. The Plan document, which only includes projects with cost estimates of \$100,000 or more, is included as an Appendix to this section of the budget document.

The programs listed within this section of the budget document are components of the Capital Improvement Projects Fund and the Water Quality Flood Protection Fund, and are organized by type of infrastructure. A summary of total infrastructure project expenditures by fund follows.

Infrastructure Projects Summary		FY13-14
Future Arterial Street Rehab Projects		\$ 70,000
FY12-13 Residential Street Rehab (Eastview/Peninsula Verde Area)		1,900,000
PVDE - Headland Safety Improvements		41,700
PVDS - Realign East End of Landslide		500,000
PVDS - Landslide Roadway Realignment and Drainage		245,000
Ryan Park Parking Lot Expansion		400,000
Abalone Cove Shoreline Park - Parking Lot		332,000
Abalone Cove Shoreline Park - Staff Building, Restrooms & Driveway		108,000
Salvation Army Trail		103,000
Bronco, Martingale & Grayslake Trails - Plan & Design		50,000
Misc Park Project Design		10,000
ADA Transition Plan Projects		325,000
Hesse Park/Ryan Park Fiber Optic Cabling		60,000
Hesse Park Multi-Purpose Room Audio/Visual Upgrade		175,000
RPVTV Studio Restroom		38,000
Basswood Avenue Sewer		114,000
West General Street Sewer		122,000
Abalone Cove Sewer		567,000
Ironwood Street Sewer		247,275
PVDS at Schooner Drive Sewer		603,000
PVDS at Sea Cove Drive Sewer		199,000
Crenshaw Utility Undergrounding		1,200,000
Drainage Area Monitoring System		200,000
Storm Water Quality Regional Project		200,000
New Landslide Dewatering Wells (2)		170,000
Engineering and Grant Administration		50,000
Total Capital Improvement Projects Fund		\$ 8,029,975
Storm Drain Lining		\$ 329,881
PVDS (East of Barkentine)		446,000
Paintbrush Canyon Drainage Study		60,000
Marguerite Open Channel		350,000
Drainage Master Plan Program		30,000
Storm Drain & Filtration Maintenance & Repair		229,727
Administration (contract/staff engineer)		151,300
Total Water Quality Flood Protection Fund		\$ 1,596,908
Grand Total Capital Spending		\$ 9,626,883
<i>Note: The Five-Year Capital Improvement Plan includes only projects with cost estimates of \$100,000 or more.</i>		



Groundbreaking Ceremony for San Ramon Canyon Stabilization

Department:	Infrastructure Improvements						
Budget Program:	Infrastructure Improvements Administration						
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	330-3030-461-32-00	PROF/TECH SERVICE	-1,985	-7,326	-25,437	-69,500	-50,000
	330-3030-461-69-00	OTHER MISCELLANEOU	0	-59,221	0	-3,541	0
Other	330-3030-461-73-00	IMPROVEMENTS	0	0	0	0	-1,370,000
Expenditure Subtotals			-1,985	-66,547	-25,437	-73,041	-1,420,000
Interest	330-3030-361-10-00	INTEREST EARNINGS	30,224	32,485	36,780	42,300	20,400
Other Revenue	330-3030-369-10-00	MISC REVENUES	0	0	0	0	1,200,000
Revenue Subtotals			30,224	32,485	36,780	42,300	1,220,400
Fr Gen'l fund	330-3030-391-10-00	TRANSFERS IN	0	0	50,000	0	0
Fr Gen'l fund	330-3030-391-10-00	TRANSFERS IN	0	2,619,479	3,346,731	3,611,074	3,679,700
Transfers In Subtotals			0	2,619,479	3,396,731	3,611,074	3,679,700
	330-3030-491-91-00	TRANSFERS OUT	0	0	0	-8,293,009	0
Transfers Out Subtotals			0	0	0	-8,293,009	0
Net (Uses)/Resources Program Totals			28,239	2,585,417	3,408,074	-4,712,676	3,480,100

Department:	Infrastructure Improvements	
Budget Program:	Infrastructure Improvements Administration	
Account #	Account Description	Budget FY13-14
330-3030-461-32-00	PROF/TECH SERVICE	50,000
<p>Both of the following administrative expenditures are funded with interest earnings from the Capital Improvement Projects fund.</p> <ol style="list-style-type: none"> 1. Engineering Services for small-scale improvement projects. (\$10,000) 2. Grant Administration for Improvement Projects. The number of federal/state funded projects that will require grant administration services will increase from one to four projects in FY13-14. (\$40,000) 		
<i>Other</i>		
330-3030-461-73-00	IMPROVEMENTS	1,370,000
<ol style="list-style-type: none"> 1. Landslide Dewatering Well Improvement: As part of the Landslide Mitigation measures that were adopted by the City Council in December 2012, two new dewatering wells will be constructed to remove groundwater in the Landslide area. This project will be funded with the CIP Reserve. (\$170,000) 2. Crenshaw Utility Undergrounding: The project will underground the overhead utility lines along Crenshaw Blvd south of Crest Road. This project is funded with Rule 20A money. (\$1,200,000) 		

Department:		Infrastructure Improvements					
Budget Program:		Street Improvements					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
Arterial Rehabil	330-3031-461-32-00	PROF/TECH SERVICE	-112,260	-125,323	-262,674	0	0
Arterial Rehabil	330-3031-461-73-00	IMPROVEMENTS	-2,000,096	-68,288	-1,939,662	-2,380,000	-70,000
Other Projects	330-3031-461-32-00	PROF/TECH SERVICE	0	-18,060	0	0	0
Other Projects	330-3031-461-73-00	IMPROVEMENTS	-506,405	-11,919	-322,273	-3,852,977	-786,700
Pavement Mgt	330-3031-461-32-00	PROF/TECH SERVICE	0	0	0	-120,000	0
Residential Re	330-3031-461-32-00	PROF/TECH SERVICE	-80,314	-127,245	0	0	0
Residential Re	330-3031-461-73-00	IMPROVEMENTS	-1,014,753	-1,318,448	-7,308	-4,801,403	-1,900,000
Expenditure Subtotals			-3,713,828	-1,669,283	-2,531,918	-11,154,380	-2,756,700
Bikeways	340-3040-337-10-00	PENIN BKWY GRANT INC	18,540	17,223	0	51,204	26,586
Bikeways	340-3040-369-10-00	MISC REVENUES	0	9,750	0	9,750	0
From Oth Agen	330-3031-331-10-00	FEDERAL GRANTS	1,278,874	5,675	139,339	1,320,979	0
From Oth Agen	330-3031-334-10-00	STATE GRANT INCOME	0	0	0	1,771,600	0
Interest	215-3015-361-10-00	INTEREST EARNINGS	14,083	8,871	6,050	10	100
Interest	220-3020-361-10-00	INTEREST EARNINGS	0	1,886	2,597	10	580
Interest	340-3040-361-10-00	INTEREST EARNINGS	48	51	10	0	0
Interest	341-3041-361-10-00	INTEREST EARNINGS	1,389	968	0	0	0
Interest	342-3042-361-10-00	INTEREST EARNINGS	515	424	0	0	0
Measure R	220-3020-338-40-00	MEASURE R	0	358,897	387,409	364,500	443,637
Measure R	220-3020-369-10-00	MISC REVENUES	0	6,000	0	0	0
Other Revenue	215-3015-369-10-00	MISC REVENUES	0	18,000	0	0	0
Prop C	215-3015-338-10-10	PROP C SALES TAX	453,443	481,539	521,486	489,000	591,517
Revenue Subtotals			1,766,892	909,285	1,056,891	4,007,053	1,062,420
Fr Beautificatio	330-3031-391-10-00	TRANSFERS IN	480,754	0	26,810	723,690	0
Fr Bikeways	330-3031-391-10-00	TRANSFERS IN	18,588	26,973	0	61,015	26,586
Fr General Fnd	330-3031-391-10-00	TRANSFERS IN	1,362,000	0	1,623,553	1,652,697	1,873,414
Fr General Fun	330-3031-391-10-00	TRANSFERS IN	0	1,299,204	0	0	0
Fr Measure R	330-3031-391-10-00	TRANSFERS IN	0	9,868	628,212	564,000	0
Fr Prop C	330-3031-391-10-00	TRANSFERS IN	780,880	132,993	240,000	1,306,927	70,000

Department:		Infrastructure Improvements					
Budget Program:		Street Improvements					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
Fr St Maint	330-3031-391-10-00	TRANSFERS IN	0	4,419	52,661	0	0
Fr Waste Redu	330-3031-391-10-00	TRANSFERS IN	0	41,000	70,000	0	0
Transfers In Subtotals			2,642,222	1,514,457	2,641,236	4,308,329	1,970,000
Rdwy Beaut	342-3042-491-91-00	TRANSFERS OUT	0	-102,390	-102	0	0
To CIP	215-3015-491-91-00	TRANSFERS OUT	-1,336,968	-132,993	-240,000	-1,306,927	-70,000
To CIP	220-3020-491-91-00	TRANSFERS OUT	0	-9,868	-628,212	-564,000	0
To CIP	340-3040-491-91-00	TRANSFERS OUT	-18,588	-26,973	0	-61,015	-26,586
To Gen'l Fund	341-3041-491-91-00	TRANSFERS OUT	0	-275,941	-186	0	0
To PB Rd Main	215-3015-491-91-00	TRANSFERS OUT	0	-500,300	-516,400	-490,000	-522,000
Transfers Out Subtotals			-1,355,556	-1,048,466	-1,384,900	-2,421,942	-618,586
Net (Uses)/Resources Program Totals			-660,270	-294,007	-218,690	-5,260,940	-342,866

Department: Infrastructure Improvements

Budget Program: Street Improvements

Account #	Account Description	Budget FY13-14
Arterial Rehabilitation		
330-3031-461-73-00	IMPROVEMENTS	70,000
Miraleste Arterial Rehabilitation Project: The FY13-14 appropriation is to design the project to be constructed in FY14-15. Miraleste Drive from Palos Verdes Drive East to the City limits with City of Los Angeles will be rehabilitated. The design effort will be funded with Proposition C money. (\$70,000)		
Other Projects		
330-3031-461-73-00	IMPROVEMENTS	786,700
1. Palos Verdes Drive East (PVDE) - Bronco to Headland Safety Improvement Project: This project includes a concrete median barrier, dynamic speed warning signs, curve advance warning signs and flashing beacons, new guard rails, improved equestrian trails, and improved visibility by vegetation removal. This Federally funded project has a total project budget of \$542,000. The City was awarded a \$487,600 Highway Safety Improvement Program grant, which requires a local match of 10% or \$54,400. For FY 13-14, the cost for preliminary engineering is budgeted in the amount of \$41,700 to be funded from the CIP Reserve. In FY 15-16 the grant of \$487,600 will be available for the estimated \$500,300 cost of construction. (\$41,700)		
2. Palos Verdes Drive South Roadway Realignment – East End of Landslide: This project will realign the east end of the landslide road along PVDS to correct for the land movement that has taken place over the past several years. The project will also include addition of a Gateway parking area at the east end of the landslide roadway. This project is the highest priority portion of the greater realignment project discussed below, and will address an immediate safety concern. The project will be funded from the CIP Reserve. (\$500,000)		
3. Palos Verdes Drive South Roadway Realignment and Drainage: This project will realign the length of PVDS within the landslide area to correct for land movement. The left and right turning deflections will be removed and the roadway will be moved back into the right-of-way. In addition, the project will address the passive drainage of runoff that is now trapped due to ground movement. A steel pipe will be installed under the west end of the landslide roadway to correct the elevation difference that currently prohibits drainage flowing from the north side of the road to the ocean. The corrugated metal pipe (CMP) located adjacent to the roadway will also need to be adjusted to facilitate flow from nearby runoff collection points. Ongoing maintenance will be required to adjust the under-road and CMP pipe connections from time to time in order to re-establish drainage as the ground continues to move. The FY13-14 allocation is the design portion of the project, and will be funded from the CIP Reserve. The construction portion of the project is estimated to be \$3.5 million; and will likely be funded in FY14-15 with CIP Reserves. (\$245,000)		

Department: Infrastructure Improvements

Budget Program: Street Improvements

Account #	Account Description	Budget FY13-14
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Residential Rehabilitation

330-3031-461-73-00 IMPROVEMENTS **1,900,000**

Engineering and construction costs for the annual Residential Rehabilitation program are primarily funded by the General Fund, with a supplement from Transportation Development Act (TDA) funds for pedestrian and bicycle access. Other safety and Americans with Disability Act (ADA) improvements will be constructed, including disabled access ramps. As part of the residential street rehabilitation (pavement and striping), other infrastructure in the public right-of-way is rehabilitated at the same time to minimize the impact to the neighborhood. Other ROW improvements include sidewalk repair, tree root pruning, and upgraded signs.

The easternmost part of the City, or Zone 9, will be rehabilitated for the FY13-14 program. The area includes streets bordering Western Avenue including neighborhoods such as Eastview, South Eastview, Peninsula Verde and Rolling Hills Riviera.

To CIP

215-3015-491-91-00 TRANSFERS OUT **70,000**

Transfer to the CIP fund for arterial pavement projects.

340-3040-491-91-00 TRANSFERS OUT **26,586**

Transfer to the CIP fund to pay for disabled access ramps as part of the annual Residential Pavement Program.

To PB Rd Maint

215-3015-491-91-00 TRANSFERS OUT **522,000**

Transfer to the Street Maintenance fund for Palos Verdes Drive South maintenance in the Portuguese Bend section of the landslide area.

Department:		Infrastructure Improvements					
Budget Program:		Parks, Trails & Open Space Improvements					
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	330-3033-461-32-00	PROF/TECH SERVICE	-11,378	-62,168	-120,131	-119,647	-10,000
	330-3033-461-71-00	LAND ACQUISITION	-6,506,367	0	0	0	0
	330-3033-461-73-00	IMPROVEMENTS	-209,570	-490,759	-109,416	-2,255,320	-993,000
EET	338-3038-461-32-00	PROF/TECH SERVICE	0	-250	0	0	0
EET	338-3038-461-61-00	OP SUPP/MINOR EQUIP	0	0	0	-10,800	0
EET	338-3038-461-73-00	IMPROVEMENTS	-21,142	-212,432	-38,245	-51,000	0
Quimby	334-3034-461-73-00	IMPROVEMENTS	0	0	0	-29,000	0
Expenditure Subtotals			-6,748,457	-765,609	-267,792	-2,465,767	-1,003,000
From Oth Agen	330-3033-331-10-00	FEDERAL GRANT INCOM	0	0	0	332,588	0
From Oth Agen	330-3033-334-10-00	GRANT INCOME	220,000	0	0	660,000	0
From Oth Agen	339-3039-337-10-00	MEASURE A GRANT INC	10,913	0	0	150,000	0
Interest	334-3034-361-10-00	INTEREST EARNINGS	137	123	92	0	0
Interest	338-3038-361-10-00	INTEREST EARNINGS	4,386	2,744	1,417	1,770	910
Other Revenue	334-3034-366-10-00	QUIMBY DEVELOPER FE	3,898	0	0	0	1,400,000
Other Revenue	338-3038-366-10-00	EET DEVELOPER FEES	79,624	27,384	35,954	0	240,760
Revenue Subtotals			318,958	30,251	37,464	1,144,358	1,641,670
Fr EET	330-3033-391-10-00	TRANSFERS IN	186,300	86,300	0	0	0
Fr General Fun	330-3033-391-10-00	TRANSFERS IN	54,000	2,484,095	436,988	0	0
Fr Meas A Cap	330-3033-391-10-00	TRANSFERS IN	10,913	0	0	150,000	0
Fr Other	330-3033-391-10-00	TRANSFERS IN	0	0	0	0	993,000
Transfers In Subtotals			251,213	2,570,395	436,988	150,000	993,000
To CIP	338-3038-491-91-00	TRANSFERS OUT	-186,300	-86,300	0	-50,000	-300,000
To CIP	339-3039-491-91-00	TRANSFERS OUT	-10,913	0	0	-150,000	0
To Pks Improv	334-3034-491-91-00	TRANSFERS OUT	0	0	0	0	-993,000
Transfers Out Subtotals			-197,213	-86,300	0	-200,000	-1,293,000
Net (Uses)/Resources Program Totals			-6,375,499	1,748,737	206,660	-1,371,409	338,670

Department:	Infrastructure Improvements	
Budget Program:	Parks, Trails & Open Space Improvements	
Account #	Account Description	Budget FY13-14
330-3033-461-32-00	PROF/TECH SERVICE	10,000
	Design and inspection costs for Parks, Trails & Open Space improvement projects are funded with CIP Fund interest earnings. (\$10,000)	
330-3033-461-73-00	IMPROVEMENTS	993,000
	1. Abalone Cove Shoreline Park Staff Building, Restroom, and Driveway Improvements: With the expected 2014 completion of the Abalone Cove Shoreline Park project, usage of this park will increase significantly. The FY12-13 project is 50% funded by a Land and Water Conservation Fund grant, with a 50% City matching requirement. Costs to improve the staff building, restrooms and driveways, which are in poor condition, are not eligible for grant funding. These additional improvements will enhance the overall condition of this facility and also improve the City's ADA compliance. This project will be funded from Quimby money. (\$108,000)	
	2. Abalone Cove Shoreline Park Parking Lot Improvements: This project will address paving the 60,500 sq. ft. parking lot, installation of wheel stops and striping, fencing, landscaping, and an automated entrance/exit system. The project will be funded from Quimby money. (\$332,000)	
	3. Bronco, Martingale & Grayslake Trails-Preliminary Planning & Design: The route of the subject trails is based on the City's Conceptual Trails Plan. These desired trail connections are considered high priority for public benefit. A preliminary planning and design effort is necessary to identify and survey the exact routes and explore the need for easements and/or property acquisition. Funding will need to be identified for future construction. The FY13-14 appropriation will be funded from Quimby money. (\$50,000)	
	4. Salvation Army Trail Improvement Project: The route of the Salvation Army Trail is based on the City's Conceptual Trails Plan and the Council adopted Vision Plan, which is considered high priority for public benefit. The total project budget is \$193,000, of which \$90,000 was funded in FY12-13. The FY13-14 appropriation will complete the project, and will be funded from Quimby money. (\$103,000)	
	5. Ryan Park Parking Lot: This project will include widening the upper parking lot to provide additional parking and space for bus drop-off, as well as connection of the upper parking lot to the lower parking lot. The project will be funded with Quimby money. (\$400,000)	
To CIP		
338-3038-491-91-00	TRANSFERS OUT	300,000

Department: Infrastructure Improvements

Budget Program: Parks, Trails & Open Space Improvements

Account #	Account Description	Budget FY13-14
Funding for ADA Compliance projects.		

To Pks Improv

334-3034-491-91-00 TRANSFERS OUT 993,000

Funding for the following FY13-14 park improvement projects:

Ryan Park parking lot expansion \$400,000

Abalone Cove Shoreline Park improvements \$440,000

Salvation Army Trail improvements \$103,000

Bronco, Martingale & Grayslake Trails planning/design \$50,000

Department:	Infrastructure Improvements				
Budget Program:	Sewer Improvements				
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12
	330-3035-461-32-00	PROF/TECH SERVICE	-4,989	0	0
	330-3035-461-73-00	IMPROVEMENTS	0	-96,550	-113,982
Expenditure Subtotals			-4,989	-96,550	-113,982
	330-3035-391-10-00	TRANSFERS IN	0	211,000	0
Transfers In Subtotals			0	211,000	0
Net (Uses)/Resources Program Totals			-4,989	114,450	-113,982
					0 -1,852,275

Department: Infrastructure Improvements

Budget Program: Sewer Improvements

Account #	Account Description	Budget FY13-14
330-3035-461-73-00 IMPROVEMENTS	The county sewer district makes repairs to pipelines, but does not replace under-capacity pipeline. These projects will be funded from the CIP Reserve. 1. West General Street Sewer Replacement – the sewer line between Bernice Drive and West Crestwood is under capacity. A section of about 560 feet of 8-inch pipe will be replaced with 12-inch vitrified clay pipeline. (\$122,000) 2. Basswood Avenue Sewer Replacement – the sewer line between Mossbank and Shorewood is under capacity. A section of about 564 feet of 8-inch pipe will be replaced with 12-inch vitrified clay pipeline. (\$114,000) 3. Ironwood Street Sewer Replacement – the sewer line that runs through the easement along Silver Spur Road is under capacity. A section of about 930 feet of 8-inch pipe will be replaced with 15-inch vitrified clay pipeline. (\$247,275) 4. Palos Verdes Drive South (PVDS) at Schooner Sewer Replacement – the sewer line that runs between Conqueror Drive and Schooner Drive along PVDS is under capacity. A section of about 2,377 feet of 8-inch and 10-inch pipe will be replaced with 18-inch vitrified clay pipeline. (\$603,000) 5. Palos Verdes Drive South (PVDS) at Sea Cove Sewer Replacement – the sewer line that runs between Sea Cove Drive and Abalone Cove Shoreline Park along PVDS is under capacity. A section of about 748 feet of 8-inch pipe will be replaced with 15-inch vitrified clay pipeline. (\$199,000) 6. Abalone Cove Sewer System Projects – a number of projects are necessary to maintain the Abalone Cove Sewer System. These projects will be funded from the CIP Reserve. (\$567,000) a. Sewer System Management Plan required by the Water Board \$80,000 b. Planning and design for construction projects \$82,000 c. Modify 3 pump stations to allow for more reliable pumps \$195,000 d. Replace 300 feet of braided, stainless steel, low pressure pipe \$30,000 e. Clean and line 40 manholes \$80,000 f. Replace 50 low pressure grinder pumps (\$2,000 each) \$100,000	1,852,275

Department:	Infrastructure Improvements						
Budget Program:	Building Improvements						
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	330-3036-461-32-00	PROF/TECH SERVICE	0	0	0	-5,000	-60,000
	330-3036-461-73-00	IMPROVEMENTS	0	0	-38,548	-50,000	-538,000
Expenditure Subtotals			0	0	-38,548	-55,000	-598,000
Fr Bldg Replac	330-3036-391-10-00	TRANSFERS IN	0	0	30,517	0	0
Fr EET	330-3036-391-10-00	TRANSFERS IN	0	0	0	50,000	300,000
Fr Gen'l fund	330-3036-391-10-00	TRANSFERS IN	0	0	15,000	0	0
Transfers In Subtotals			0	0	45,517	50,000	300,000
Net (Uses)/Resources Program Totals			0	0	6,969	-5,000	-298,000

Department: Infrastructure Improvements

Budget Program: Building Improvements

Account #	Account Description	Budget FY13-14
330-3036-461-32-00	PROF/TECH SERVICE Hesse Park & Ryan Park Fiber Optic Cabling: The FY13-14 appropriation is to design a project that will include installation of fiber optic cabling for the City's phone and information network between City facilities within the public right-of-way. This project can be done in conjunction with improvements along Hawthorne Blvd to improve efficiency and economy by refraining from modifying the infrastructure twice. The construction of this project is estimated to cost \$260,000 in FY14-15, and will be funded from the CIP Reserve. (\$60,000)	60,000
330-3036-461-73-00	IMPROVEMENTS 1. Americans with Disabilities Act (ADA) Transition Plan: Based on a self-evaluation report for all City facilities with respect to accessibility, a Transition Plan was prepared to implement corrective work for ADA compliance. Improvements will be constructed in phases to address the highest priority needs as determined by Department of Justice guidelines. Initial projects will address access to City facilities starting with the removal of barriers categorized as severe or potential safety hazards. The total project budget is \$400,000, with \$325,000 being spent in the CIP Fund and \$75,000 being spent in the CDBG Fund. The \$325,000 budget in the CIP Fund will be funded with \$300,000 of EET money and \$25,000 from the CIP Reserve. (\$325,000) 2. RPV TV Building Restroom Improvement: The restroom at the RPV TV Building is deteriorating and is not in compliance with the requirements of the American's with Disabilities Act (ADA). The project will be funded with the CIP Reserve. (\$38,000) 3. John McTaggart Memorial Hall and Council Chambers Audio Visual Upgrade: The facility is used for City Council meetings, Planning Commission meetings, and numerous other meetings that are broadcast on public television. The audio visual upgrade to improve the quality of broadcasts would include a new backdrop, high definition cameras, and lighting. The project will be funded from the CIP Reserve. (\$175,000)	538,000

Department: Infrastructure Improvements
Budget Program: Building Replacement

Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	686-3086-461-32-00	PROF/TECH SERVICE	-17,554	-63,313	0	0	0
	686-3086-461-73-00	IMPROVEMENTS	-279,440	-148,001	-20,755	-5,479	0
Expenditure Subtotals			-296,994	-211,315	-20,755	-5,479	0
From Other Ag	686-3086-331-10-00	FEDERAL GRANT INCOM	6,806	156,094	0	0	0
Interest	686-3086-361-10-00	INTEREST EARNINGS	6,456	4,226	2,956	4,100	2,800
Revenue Subtotals			13,262	160,320	2,956	4,100	2,800
	686-3086-491-91-00	TRANSFERS OUT	0	0	-30,517	0	0
Transfers Out Subtotals			0	0	-30,517	0	0
Net (Uses)/Resources Program Totals			-283,732	-50,995	-48,316	-1,379	2,800

Department:	Infrastructure Improvements						
Budget Program:	Storm Water Quality Improvements						
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	330-3037-461-73-00	IMPROVEMENTS	0	0	0	0	-400,000
Expenditure Subtotals			0	0	0	0	-400,000
Net (Uses)/Resources Program Totals			0	0	0	0	-400,000

Department:	Infrastructure Improvements	
Budget Program:	Storm Water Quality Improvements	
Account #	Account Description	Budget FY13-14
330-3037-461-73-00	IMPROVEMENTS	400,000
	<p>1. Drainage Area Monitoring System - In response to a new MS4 permit requirement, the City will need to monitor water quality in storm drain outfalls in both dry and wet weather. To meet data standards, it is anticipated that automated data collection systems will need to be designed and installed in several locations in the various watersheds of the City. Staff estimates that the total project cost is about \$500,000 with \$200,000 to be spent in FY13-14 and \$300,000 to be spent in FY14-15. This project will be funded from the CIP Reserve. (\$200,000)</p> <p>2. Storm Water Quality Improvement Project - In order to comply with the new MS4 Permit requirements, the Peninsula cities will work together to address storm water quality issues by developing an Enhanced Watershed Management Plan, including the development of a structural treatment project. Although this regional effort is in the early stages of planning, Staff is recommending a placeholder contribution of \$500,000 to the project, with \$200,000 to be spent in FY13-14 and \$300,000 to be spent in FY14-15. The regional project must be completed within 30 months of receipt of the water quality monitoring results. The FY13-14 appropriation will be funded from the CIP Reserve. (\$200,000)</p>	

Department:	Infrastructure Improvements						
Budget Program:	Water Quality/Flood Protection						
Sub-Program	Account #	Account Description	Actual FY09-10	Actual FY10-11	Actual FY11-12	Budget FY12-13	Budget FY13-14
	501-3052-431-11-00	SALARY & WAGES - FT	-92,326	-101,773	-109,520	-99,500	-107,500
	501-3052-431-29-00	EMPLOYEE BENEFITS	-39,714	-37,784	-31,800	-31,900	-32,800
	501-3052-431-32-00	PROF/TECH SERVICE	-15,380	-25,864	-11,874	-986,874	-101,000
	501-3052-431-43-00	MAINTENANCE SERVICE	-112,008	-41,468	-86,359	-545,448	-229,727
	501-3052-431-54-00	LEGAL NOTICES AND AD	-360	-589	-106	0	0
	501-3052-431-73-00	IMPROVEMENTS	-84,525	-46,512	-86,472	-20,437,341	-1,125,881
Expenditure Subtotals			-344,313	-253,989	-326,131	-22,101,063	-1,596,908
Charges for Se	501-3052-344-50-00	STORM DRAIN USER FE	1,264,401	1,312,230	1,319,109	1,303,000	1,329,000
From Oth Agen	501-3052-334-10-00	STATE GRANT INCOME	0	0	0	9,464,727	0
Interest	501-3052-361-10-00	INTEREST EARNINGS	13,995	12,561	10,965	2,500	1,500
Other Revenue	501-3052-365-80-00	DONATIONS	180	93	0	0	0
Revenue Subtotals			1,278,576	1,324,883	1,330,074	10,770,227	1,330,500
Fr Gen'l fund	501-3052-391-10-00	TRANSFERS IN	0	0	0	8,293,009	0
Transfers In Subtotals			0	0	0	8,293,009	0
Net (Uses)/Resources Program Totals			934,263	1,070,894	1,003,943	-3,037,827	-266,408

Department: Infrastructure Improvements

Budget Program: Water Quality/Flood Protection

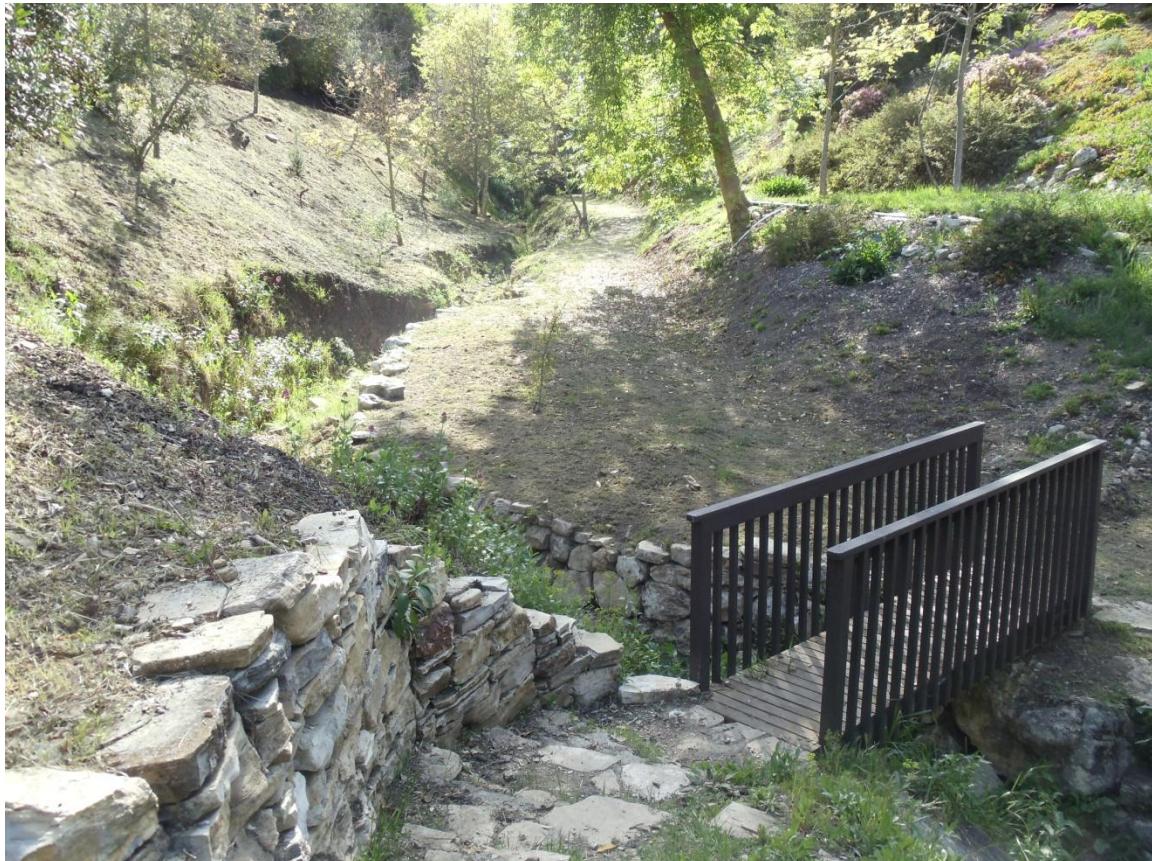
Account #	Account Description	Budget FY13-14
501-3052-431-11-00 SALARY & WAGES - FT	Salaries and wages paid to full-time City employees allocated to this program.	107,500
501-3052-431-29-00 EMPLOYEE BENEFITS	The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	32,800
501-3052-431-32-00 PROF/TECH SERVICE	<ol style="list-style-type: none">1. Contract Engineer: Contract services to perform an annual rate analysis. (\$11,000)2. Storm Drain Master Plan: Annual update of the Storm Drain Master Plan (\$30,000)3. Paintbrush Canyon Drainage System: Preliminary study of a drainage system project that would capture runoff at the head of the Portuguese Bend landslide in three locations. The runoff will be transferred via surface mounted high density polyethylene pipe under Palos Verdes Drive South, through an existing steel pipe, and continue along the existing storm drain pipe alignment to the ocean. (\$60,000)	101,000
501-3052-431-43-00 MAINTENANCE SERVICES	Storm drain/filtration maintenance, including cleaning and video inspection. (\$229,727)	229,727
501-3052-431-73-00 IMPROVEMENTS	<ol style="list-style-type: none">1. Storm Drain Lining (\$329,881)2. Palos Verdes Drive South-East of Barkentine: This project area includes several storm drain systems that cross Palos Verdes Drive South at various locations. Drainage capacity will be increased with improvements to inlets and outlet structures. (\$446,000)3. Marguerite Channel Erosion Control - This project will address the annual erosion of the channel walls caused by storm water runoff. Currently, runoff from the neighborhoods upslope is collected and concentrated in a storm drain that discharges through an outlet at the top of the channel. Because the channel walls are unlined and unprotected, erosive forces have, over time, scoured the native material of the channel sides and washed it downstream. The flow in the channel is collected in an inlet structure that often becomes clogged with debris washed down from above. In addition to the clogging issue, reduction to erosion	1,125,881

Department: Infrastructure Improvements

Budget Program: Water Quality/Flood Protection

Account #	Account Description	Budget FY13-14
	rates will better protect residences that lie to the north of the channel and the sewer lift station lying to the south. (\$350,000)	

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**2013
Five-Year Capital Improvement Plan**

TABLE OF CONTENTS

INTRODUCTION	3
FUNDED PROJECTS	11
<i>FIVE YEAR CIP FUNDED GRID</i>	12
BUILDINGS AND OTHER FACILITY IMPROVEMENTS	13
INTANGIBLE CAPITAL OUTLAY	20
ROADWAY INFRASTRUCTURE	22
UTILITY UNDERGROUNDING	36
STORM DRAIN SYSTEM	38
LANDSLIDE MITIGATION PROJECTS	43
STORM WATER QUALITY	45
SEWER PROJECTS	48
RECREATION, PARKS & OPEN SPACE	58
UNFUNDED PROJECTS	65
<i>UNFUNDED GRID</i>	66
BUILDINGS AND OTHER FACILITY IMPROVEMENTS	67
INTANGIBLE CAPITAL OUTLAY	73
ROADWAY INFRASTRUCTURE	74
UTILITY UNDERGROUNDING	83
STORM DRAIN SYSTEM	87
LANDSLIDE MITIGATION PROJECTS	93
RECREATION, PARKS & OPEN SPACE	97

INTRODUCTION

A Capital Improvement Plan (CIP) is a guide toward the efficient and effective provision of public infrastructure and facilities. Programming capital facilities and improvements over time can promote better use of the City's limited financial resources, reduce costs and assist in the coordination of public and private development. In addition, the planning process is valuable as a means of coordinating and taking advantage of joint planning and development of facilities and infrastructure where possible. Careful management of these assets keeps the City poised for flexible and responsive strategic planning that allows the City to proactively prepare the groundwork for capital projects so when funding opportunities arise, a plan is ready to be implemented. By looking beyond year-to-year budgeting and projecting what, where, when and how capital investments should be made, capital planning enables public organizations to maintain an effective level of service for the present and future population.

THE CAPITAL IMPROVEMENT PLAN (CIP)

The result of this continuing planning process is the CIP, which is the City's five-year plan for infrastructure projects. The CIP addresses the City's needs relating to the acquisition, expansion, and rehabilitation of long-lived facilities and infrastructure. The CIP serves as a planning instrument in conjunction with the City's General Plan and the City Council's Goals to identify needed capital projects and coordinate the financing and timing of improvements in a way that maximizes the return to the public. It provides a planned systematic approach to utilizing the City's limited financial resources in the most responsive and efficient manner to meet its service and infrastructure needs. It serves as the "blueprint" for the future of the community and is a management and planning tool, rather than a binding document.

The underlying strategy of the CIP is to plan for necessary land acquisition, construction and maintenance of public facilities necessary for the safe and efficient provision of public services in accordance with City policies and objectives adopted in the City's General Plan. A critical element of a balanced CIP is the provision of funds to both preserve or enhance existing facilities and provide new assets to respond to changing needs and community growth. While the program serves as a long range plan, it is reviewed and revised annually in conjunction with the budget. Priorities may be changed due to funding opportunities or circumstances that propel a project to a higher importance. Along the way, projects may be revised for significant costing variances.

The CIP is primarily a document that assists in addressing the City's long-term needs. As such, the projects and their scopes are subject to change from year to year as the needs of the community become more defined and projects move closer to final implementation. The adoption of the CIP is neither a commitment to a particular project nor a limitation to a particular cost. As a basic tool for scheduling anticipated capital projects, it is also a key element in controlling future capital financing. For this reason, the CIP includes some "unfunded" projects in which needs have been qualified, but specific solutions and funding sources have not been determined.

When adopted, the CIP provides the framework for the City's management team and the City Council with respect to investment planning, project planning and the managing of any debt. This document is independent of the City Council's goals and is intended to serve as a mid-term planning document.

THE CIP PROCESS

The capital improvement plan and budget is the result of an ongoing infrastructure planning process. Infrastructure planning decisions must be made with regard to both existing and new facilities and equipment. For existing facilities, the planning process addresses appropriate capital renewal strategies and repair-versus-replacement of facilities. New service demands are also considered since they often affect capital facility requirements. Planning for the five-year CIP period and subsequent years, includes linking the General Plan to the capital plan requirements, conducting needs assessments and allowing for flexibility to take advantage of

opportunities for capital investment. The FY13-14 through FY17-18 CIP is developed through input from professional staff, citizens of Rancho Palos Verdes, and elected or appointed City officials.

CIP REVIEW TEAM

A CIP Review team is responsible for annually reviewing capital project requests and providing recommendations to the City Manager. This team is comprised of staff from the Office of the City Manager, Finance and Information Technology, Public Works, Community Development, and Recreation and Parks departments, and the City Attorney. This team conducts an in-depth analysis of the impact of the CIP on present and future cash flows and financial obligations, as well as the City's ability to finance, process, design, and ultimately maintain projects. The team will also analyze the fiscal impact for each individual project; including future maintenance and replacement costs, associated monetary benefits (e.g. future maintenance savings), as well as any applicable future revenue opportunities. The team meets periodically throughout the year to evaluate the progress of projects, and examine future needs of the City.

The overall goal of the CIP Review Team is to develop CIP recommendations that:

- Preserve the past by investing in the continued upgrade of City assets and infrastructure;
- Protect the present with improvements to City facilities and infrastructure;
- Plan for the future.

Projects are identified by staff, professional consultants, residents and/or elected officials. There are typically more proposals than can be funded in the five-year CIP period, so the team conducts an internal project ranking process. The criteria used in this internal ranking includes, but is not limited to, safety, support of essential City services, support of City Council's goals, economy and efficiency, outside funding committed (or eligible for), and community quality/sustainability. Projects are prioritized based on the criteria outlined in this plan in the following section. If a project receives a lower ranking, it just means that other projects in that period of time are more critical for the City to address. While ratings are important in determining recommended projects, the realities of the City's financial situation are critical to all decisions.

CIP CRITERIA

Safety: Enhance or improve the overall safety of the City and delivery of services. Protect the health and welfare of residents.

Supports Essential City Services: Maintenance and development of existing or new facilities and infrastructure which allows the City to deliver essential services to residents of Rancho Palos Verdes.

Supports City Council Goals: Supports the goals annually established by the City Council in the CITY COUNCIL. Meets citywide long-term goals and is in compliance with the City's General Plan.

Economy and Efficiency: Maintain and enhance the economy and efficiency of providing services in Rancho Palos Verdes. This criterion would include projects which improve business processes and overall efficiency while also evaluating environmental impacts.

Outside Funding Committed or Eligible: Support a project which outside funding has been committed to or may be obtained through restricted revenue sources.

Community Quality/Sustainability: Maintain and enhance the infrastructure and services which supports our residential and business community. This criterion would include projects which preserve and enhance the overall quality of life in Rancho Palos Verdes and projects which ensure economic viability to support a the community.

THE CIP CALENDAR

August-October	Departments prepare CIP requests
November- January	CIP Team reviews requests
February-May	Recommendations developed to be included in the Five-Year Model and Draft Budget
May-June	Planning Commission Review
May-June	Recommendations presented to the City Council for approval

Additional forms and methods of public outreach will be conducted as directed by the City Council.

PROJECT LISTS

The CIP includes a comprehensive listing of all projects contained in the Five-Year Plan and also projects beyond the five-year period. Detailed project sheets are contained in the plan for all projects included in the CIP. Another list of unfunded projects is also contained in the plan to highlight quantified projects beyond the five-year period. Projects which are included in the CIP were evaluated based on the criteria approved by the City Council and are in compliance with the goals set forth in the City's General Plan. Application of these criteria ensures that each project recommended for Council consideration does indeed support the policy objectives of the City's long-term planning documents and identifies a basis for scheduling and allocation of resources. Cost estimates have been developed for each project based on preliminary project descriptions, and include all estimated costs for land acquisition, permits and inspections, project management and project engineering, consultant design, construction, utilities, information technology infrastructure and other associated project fees. Estimates are in today's dollars.

CAPITAL IMPROVEMENT POLICIES

Time Period

The Finance and Information Technology Department, in cooperation with all other City Departments and the City Attorney, shall produce a working document designed to identify capital needs annually in conjunction with the budget process. This Five-Year Capital Improvement Plan (CIP) is submitted to the City Council to utilize in reviewing and prioritizing capital projects. After adoption by Council during the budget process, the CIP becomes the City's plan for capital improvements for the next five years, adjusted annually.

Type of Project

Definitions

Capital asset: An asset with a cost in excess of \$5,000 and an expected useful life of more than one year, such as automobiles, equipment, and furniture. These items will continue to be included in the operating budget. Items such as automobiles, minor equipment, and furniture will continue to be accounted for and funded using the Equipment Replacement Fund and are not included in the capital improvement plan.

Capital project: A project expected to have a useful life greater than ten years and an estimated cost of \$100,000 or more. Capital projects include the construction, acquisition, or major renovation of buildings, roadways, utility systems, or other structures, purchase of land, and major landscaping projects.

Projects meeting the above definition will be included in the CIP document in addition to the City's budget document. The information will be tied to the capital budget and totals for each project in the CIP will be included in the capital budget.

Selecting the Projects for the CIP

The comprehensive capital project planning process has the following essential components:

- The General Plan (Long-term Plan- 10 Years)
- The Capital Improvement Plan (Mid-term Plan- 5 Years)
- The Capital Budget (Short-term Plan- 1 Year)
- City Council Goals (Long-term and Short-term evaluated each year)

All projects selected for the CIP should be consistent with the goals identified by the City Council or as outlined in the City's General Plan. The project selection process strives to achieve a balanced plan for the community to include all necessary and high priority projects, while also enhancing City services and facilities.

Operating Budget Impact Identified in the CIP

The operating impact of proposed capital projects, including personnel, operating expenditures, capital outlay, and debt service, as applicable, will be identified in the CIP document and considered in preparing the annual operating budget and Five-Year Financial Model.

Moving Projects from the CIP to the Capital Budget

All projects approved in the annual capital budget are appropriated at the estimated cost to complete the project. At the end of each fiscal year, the remaining appropriation for uncompleted portions of the project will be carried forward to subsequent fiscal years.

Staff will identify the estimated costs, potential funding sources, operating impact, and project schedule for each capital project proposal before it is submitted to the City Council.

Staff will coordinate development of the capital improvement budget with the development of the operating budget. All costs for internal professional services needed to implement the CIP will be included in the capital budget as part of the budget document for the years the CIP is to be implemented.

Cost tracking for components of the capital improvement program will be updated semi-annually to ensure project completion against budget and established time lines.

Funding of the CIP Reserve Fund through Transient Occupancy Tax (TOT)

On April 19, 2011, the City Council adopted Policy No. 41 regarding the City's Reserve Policies. Within Policy No. 41, Council approved of a minimum \$3 million reserve level, as well as the transfer of the total annual TOT revenue into the CIP fund, which currently is approximately \$3.6 million.

Definition of Capital Budget Year

A capital budget year runs concurrent to the operating budget fiscal year beginning July 1st and ending June 30th.

Types of Financing

The nature and cost of the project generally determines the financing options as do projected revenue resources. The following financing instruments could be used in the following preferred order:

- Outside funding that does not require repayment, including grants, federal, state and county restricted funding (i.e. transportation funding), and donations;

- Developer Fees;
- City restricted revenue imposed by voters (i.e. environmental excise tax, storm drain user fee);
- Accumulated Fund Balances in Restricted Funds;
- General Fund;
- Debt secured by a Restricted Revenue Source; and
- General Obligation Debt.

Remaining Balances

It is the City's policy to apply restricted funding sources after a project is completed and final cost is identified, or at the close of each fiscal year, whichever occurs first.

Evaluation of Capital Projects

Capital project and program reviews are to monitor existing project performance and to update the Five-Year CIP. Each project must be actively managed and semi-annual reports on the physical and fiscal status of each project should be made available to the City Council in conjunction with the budget adoption and Mid-Year Financial Review.

Green Building Standards

The City of Rancho Palos Verdes requires the incorporation of green building principles and practices into the design, construction, and operation of all City facilities, and to evaluate all land purchases for future development on the basis of reducing environmental impacts whenever feasible.

Standards for Maintenance

It is important to have standards in place for the various infrastructure systems throughout the City to maintain this investment and be positioned to provide adequate services for the residents of Rancho Palos Verdes. Staff will develop maintenance standards and schedules as appropriate.

Contingency Policy

The need for contingencies will be evaluated with each project and be included in the CIP on a case-by-case basis.

Project Change Orders

Project change orders will be made in accordance with the policy stated in Section 02.44 of the Municipal Code. .

GENERAL PLAN GOALS

The goals stated below are included in the City's General Plan which serves as the City's long-term strategic planning tool. All CIP projects should contribute to fulfilling one or more of the goals listed below.

Natural Environment Element

- It is the goal of the City of Rancho Palos Verdes to conserve, protect, and enhance its natural resources, beauty, and open space for the benefit and enjoyment of its residents and the residents of the entire region. Future development shall recognize the sensitivity of the natural environmental and be accomplished in such a manner as to maximize the protection of it.

Socio/Cultural Element

- The City shall strive to protect and preserve all significant archaeological, paleontological and historical resources within the City.

Cultural Resources

- The City shall strive to protect and preserve all significant archaeological, paleontological and historical resources within the City.

Current Social, Service, and Cultural Organizations

- Work toward a coordinated program to aid in matching the facility needs of the many and diverse groups in the community with existing and future facility resources throughout the City.

Social Services

- Encourage programs for community involvement, participation, and action to minimize the sense of isolation and powerlessness felt by many individuals in the community.
- Encourage programs for recreation, social services, and cultural and educational achievement.
- Encourage a framework for interaction among the four cities of the peninsula and between the peninsula and its surrounding communities to solve common problems.

Urban Environment Element

- It is the goal of the City to carefully control and direct future growth towards making a positive contribution to all elements of the community. Growth in Rancho Palos Verdes should be a cautious, evolutionary process that follows a well-conceived set of general guidelines which respond to both holding capacity limitations for the region and environmental factors on the peninsula.

Activity Areas

- It is the goal of the City of Rancho Palos Verdes to preserve and enhance the community's quality living environment; to enhance the visual character and physical quality of existing neighborhoods; and to encourage the development of housing in a manner which adequately serves the needs of all present and future residents of the community.
- The City shall discourage industrial and major commercial activities due to the terrain and environmental characteristics of the City. Commercial development shall be carefully and strictly controlled, and limited to consideration of convenience or neighborhood service facilities.
- The City shall encourage the development of institutional facilities to serve the political, social, and cultural needs of its citizens.
- The City shall endeavor to provide, develop, and maintain recreational facilities and programs of various types to provide a variety of activities for persons of all age groups and in all areas of the community.
- Agricultural uses within the City shall be encouraged, since they are desirable for resource management and open space.

Infrastructure

- It shall be a goal of the City to ensure adequate public utilities and communications services to all residents, while maintaining the quality of the environment.
- It shall be a goal of the City to provide residents with a safe and efficient system of roads, trails and paths.
- It shall be a goal of the City to encourage the increased mobility of residents through the development of an adequate public transportation system.

Safety

- It shall be a goal of the City to provide for the protection of life and property from both natural and man-made hazards within the community.
- It shall be a goal of the City to provide for the protection of the public through effective law enforcement and fire protection programs.
- It shall be a goal of the City to develop and enforce health and sanitation, emergency communications, and disaster preparedness programs to ensure the overall health and safety of all residents.
- It shall be a goal of the City to protect life and property and reduce adverse economic, environmental, and social impacts resulting from any geologic activity.

Sensory Environment

- It shall be the goal of the City of Rancho Palos Verdes through proper land use planning and regulations, to provide for a quiet and serene residential community with a minimum of restriction on citizen activity.
- Palos Verdes peninsula is graced with views and vistas of the surrounding Los Angeles basin and coastal region. Because of its unique geographic form and coastal resources, these views and vistas are a significant resource to residents and too many visitors, as they provide a rare means of experiencing the beauty of the peninsula and the Los Angeles region. It is the responsibility of the City to preserve these views and vistas for the public benefit and, where appropriate, the City should strive to enhance and restore these resources, the visual character of the City, and provide and maintain access for the benefit and enjoyment of the public.

Land Use Plan

- It is the goal of the City of Rancho Palos Verdes to provide for land uses which will be sensitive to and enhance the natural environment and character of the community, supply appropriate facilities to serve residents and visitors, promote a range of housing types, promote fiscal balance, and protect the general health, safety, and welfare of the community.

Fiscal Element

- It shall be a goal of the City to hold the property tax to a minimum and to continually explore and analyze the advantages and disadvantages of alternate or new sources of revenue.
- It shall be a goal of the City to explore cooperative financing strategies that might be undertaken in association with other jurisdictions.
- It shall be a goal of the City to take maximum advantage of regulatory legislation to obtain contributions, dedications and reservations (i.e., easements).
- It shall be a goal of the City to ascertain that all revenues generated by growth are sufficient to cover costs related to growth.
- It shall be a goal of the City to thoroughly evaluate capital acquisition and operating expenditures and their impacts before implementation of programs.

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FUNDED PROJECTS

The following projects are those which have been identified as capital needs through various planning processes along with a proposed funding source. Because the City Council approves CIP projects for the upcoming year, proposed future funding sources could change in subsequent years.

Rancho Palos Verdes Five Year Capital Improvement Plan - Funded		Page	Safety Goal	Council Priority	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18	Identified Funding Source
Project										
Buildings and Other Facility Improvements	13	X	\$ 400,000	\$ 400,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	EE/CIP Reserves, CDBG funds
Citywide ADA Transition Plan Implementation			\$ 60,000	\$ 260,000						CIP Reserve
Fiber Optic Cabling, Hesse Park/Ryan Park			\$ 175,000						\$ 1,600,000	CIP Reserve
Fiber Optic - Ab Cove Sewer Lift Stations/Shoreline Park/Ladera Linda										CIP Reserve
John McTaggart Memorial Hall and Council Chambers Improvements									\$ 4,000,000	CIP Reserve
Ladera Linda Community Center Improvements		X								
Intangible Capital Outlay	20	X	X			\$ 120,000				CIP accumulated balance
Pavement Management Program Update										
Roadway Infrastructure	22	X	X	\$ 1,900,000	\$ 2,100,000					General Fund, TDA Article 3 funds
Résidential Street Rehabilitation Zone 9		X	X		\$ 1,800,000					General Fund, TDA Article 3 funds
Résidential Street Rehabilitation Zone 2 & 6		X	X							General Fund, TDA Article 3 funds
Résidential Street Rehabilitation Zone 7		X	X							General Fund, TDA Article 3 funds
Résidential Street Rehabilitation Zone 8		X	X							General Fund, TDA Article 3 funds
Résidential Street Rehabilitation Zone 3 & 4		X	X							General Fund, TDA Article 3 funds
Arterial Rehabilitation - Miraleste Drive		X	X	\$ 70,000	\$ 2,630,000					Measure R, Prop A, Prop C, CIP Reserve
Arterial Rehabilitation - Crenshaw Boulevard		X	X			\$ 70,000	\$ 2,730,000			Measure R, Prop A, Prop C, CIP Reserve
Arterial Rehabilitation - Indian Peak Road		X	X	\$ 500,000					\$ 1,500,000	Measure R, Prop C, CIP Reserve
PVDS - East End of Landslide		X	X	\$ 41,700		\$ 500,300				CIP Reserve
PVDE Bronco - Headland Safety Improvements		X	X	\$ 245,000	\$ 3,510,000					HSIP, General Fund (90/10)
PVDS Road Way Realignment and Drainage Project		X	X			\$ 3,200,000				CIP Reserve
PVDE Multi Modal Improvements		X	X							Grant 80/20 match, CIP Reserve
Western Avenue Traffic Improvements		X	X						\$ 3,200,000	50-50 cost share, CIP Reserve
Utility Undergrounding	36			\$ 1,200,000						Rule 20A funds
Crenshaw Boulevard Undergrounding										
Storm Drain System	38									
Storm Drain Lining		X	X	\$ 329,881	\$ 335,278	\$ 340,836	\$ 347,653	\$ 350,000		WQFP User Fees
PVDS (East of Barkentine)		X	X	\$ 446,000						WQFP User Fees
South Hawthorne/Via Frascati		X	X		\$ 440,000					WQFP User Fees
Marguerite Open Channel		X	X	\$ 350,000						WQFP User Fees
Landslide Mitigation Projects	43									
New Landslide Dewatering Wells (2)		X	X	\$ 170,000	\$ 170,000					CIP Reserve
Storm Water Quality Projects	45									
Drainage Area Monitoring System				\$ 200,000	\$ 300,000					CIP Reserve
Storm Water Quality Regional Improvement Project				\$ 200,000	\$ 300,000					CIP Reserve
Sewer Projects	48									
Basswood Avenue		X	X	\$ 114,000						CIP Reserve
West General Street		X	X	\$ 122,000						CIP Reserve
Abalone Cove		X	X	\$ 567,000						CIP Reserve
Ironwood Street		X	X	\$ 247,275						CIP Reserve
PVDS at Schooner Drive		X	X	\$ 603,000						CIP Reserve
PVDS at Sea Cove Drive		X	X	\$ 199,000						CIP Reserve
Ginger Root Lane		X	X					\$ 203,000		CIP Reserve
Malaga Canyon		X	X					\$ 407,000		CIP Reserve
Miscellaneous Projects		X	X					\$ 465,000		CIP Reserve
Recreation, Parks, and Open Space	58									
Abalone Cove Shoreline Park Parking Lot Improvement				\$ 332,000						CIP Reserves, Quimby Funds
Abalone Cove Shoreline Park Staff Building, Restrooms and Driveway Improvements		X		\$ 108,000						CIP Reserves, Quimby Funds
Hesse Park Parking Lot Resurfacing								\$ 190,000		CIP Reserves, Quimby Funds
Point Vicente Interpretive Center (PVIC) Building Identification Sign/Screening Wall								\$ 110,000		CIP Reserves, Quimby Funds
Ryan Park Parking Lot Expansion		X						\$ 400,000		CIP Reserves, Quimby Funds
Salvation Army Trail			X					\$ 103,000		CIP Reserves, Quimby Funds
Totals				\$ 9,082,856	\$ 10,745,278	\$ 6,841,136	\$ 5,492,653	\$ 12,900,000		

BUILDINGS AND OTHER FACILITY IMPROVEMENTS

Buildings and other facility improvements may include any proposed new City facility or renovation or improvement of any existing City facilities. The City owns and maintains twelve public buildings, including:

- City Hall Administration Building at Upper Point Vicente Park
- City Hall Community Development Building at Upper Point Vicente Park
- City Hall trailer leased by Palos Verdes on the Net at Upper Point Vicente Park
- City Hall Emergency Communications Center trailer at Upper Point Vicente Park
- Fred Hesse Jr. Community Center Building
- Pointe Vicente Interpretive Center (PVIC) at Lower Point Vicente Park
- Robert Ryan Park Building
- Ladera Linda Community Center Buildings (5)
- Cable Television Building Studio

Except for PVIC, these buildings are 25 years old or older and showing the signs of daily use. Many of the facilities were purchased from the school district or transferred to the City from the federal government, and little to no improvements have been made since their acquisition. It is important to perform adequate maintenance to extend the life of these facilities. It will be necessary to renovate these buildings as they age to meet the needs of the community and ensure that all building and safety guidelines are satisfied. PVIC, the most recently remodeled City facility, was built in 1984 and expanded in 2005. The City Hall buildings and Ladera Linda Community Center buildings are the best examples of buildings that are in great need of renovation to meet organizational needs, comply with safety and code requirements, and comply with all Americans with Disabilities Act (ADA) guidelines. The projects listed on the following pages have been developed based on individual staff assessments, input from the community and professional consultants' assessments and studies.

In November 2010, the City's consultants completed a Civic Center Facilities Assessment, which offered alternatives and general cost estimates for building improvements to serve municipal functions, as well as optional public amenities with a view to the long-term needs of the City. The alternatives identified range widely from a "no-frills" structural, HVAC and ADA retrofit to the existing administration facility--to newly-constructed civic facilities which could incorporate community-serving amenities (public meeting rooms, community center, etc.). In light of competing CIP demands, the City Council has directed Staff to focus on cost-effective renovation of existing City Hall buildings. Therefore, the full-expansion, new construction alternative is not included in the Unfunded List. The City Council ad-hoc subcommittee for the Upper Point Vicente/Civic Center Master Plan is working with Staff on a critical needs assessment, including the seismic retrofit of City Hall buildings, improvements to address ADA compliance

throughout the campus, as well as heating, ventilation, and air conditioning. Once those projects are fully considered by the Council, the project description and associated costs will be incorporated in accordance with Council's direction into the CIP schedule.

PROJECT:	CITYWIDE ADA TRANSITION PLAN IMPLEMENTATION				
TYPE:	Buildings and Other Facility Improvements				
LOCATION:	Various				
DEPARTMENT:	Public works				
DESCRIPTION:	<p>The Citywide ADA Transition Plan identifies projects with total cost estimates of \$11.8 million. This estimate includes \$2.6 million of roadway curb ramps and bus stops to be addressed with future roadway projects; \$1.7 million of access improvements at Ladera Linda to be addressed with any future rehabilitation of the Ladera Linda Community Center; and \$1.3 million of access improvements at the Civic Center to be addressed with any future rehabilitation of the City Hall campus.</p> <p>The remaining \$6.2 million of identified projects are to improve ADA compliance at various other City-owned properties. The projects totaling \$1.3 million scheduled for the next five years are from this list, and address issues categorized as "potential hazard" and "severe". The remaining \$4.9 million of this list, as well as the amounts noted above for roadways, Ladera Linda, and the Civic Center remain unfunded.</p>				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN	\$35,000	\$35,000	\$17,500	\$10,000	\$10,000
CONSTRUCTION	\$365,000	\$365,000	\$282,500	\$140,000	\$140,000
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL	\$400,000	\$400,000	200,000	150,000	150,000
IMPACT ON OPERATING BUDGET					
Funding Source: The CIP Reserve funded with General Fund Money, EET and CDBG grants.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			<input checked="" type="checkbox"/>
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					

PROJECT:	FIBER OPTIC CABLING: HESSE/RYAN PARK				
TYPE:	Buildings and Other Facility Improvements				
LOCATION:	Hesse Park/Ryan Park				
DEPARTMENT:	Finance and Information Technology				
DESCRIPTION:	<p>This project includes the installation of fiber optic cabling for the City's phone and information network between City facilities within the public right-of-way which will run adjacent to Ryan Park and directly on to Hesse Park.</p> <p>To reduce costs, this project will be strategically aligned with the Hawthorne Traffic Signal Synchronization Project that will begin in 2013 to take advantage of the asphalt being dug up from the other project. Vaults will be placed adjacent to the roadway within the public right-of-way.</p>				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN	\$60,000				
CONSTRUCTION		\$260,000			
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL	\$60,000	\$260,000			
IMPACT ON OPERATING BUDGET					
<p>Funding and/or Grant Information: CIP Reserve funds.</p>					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			X
OTHER PROJECT INFORMATION:					

PROJECT:		FIBER OPTIC CABLING: ABALONE COVE SEWER LIFT STATIONS/ SHORELINE PARK/LADERA LINDA									
TYPE:		Buildings and Other Facility Improvements									
LOCATION:		Ladera Linda/Abalone Cove Shoreline Park									
DEPARTMENT:		Finance and Information Technology									
DESCRIPTION:		<p>This project includes the installation of fiber optic cabling for unified communications and data transmission between remote City park and infrastructure facilities and the Civic Center administration facility. It is essential to establish communications to Abalone Cove Shore Line Park, the Abalone Cove Sewer Lift Stations and Ladera Linda Park. Improved connectivity with Ladera Linda is essential to provide full communication services to the eastside community park in conjunction with its rehabilitation. The entire fiber optic run could occur by a combination of aerial and underground line placement.</p> <p>The project includes running a single line of fiber optic cabling on its own network from City Hall to Abalone Cove Shoreline Park, Abalone Cove Sewer lift stations and on to Ladera Linda Park, with the cost of approximately \$1.6M. The work would entail installing 24-48 strand fiber in 3" conduit within the public right of way along Palos Verdes Drive South by either open cut or boring construction methods.</p> <p>Due to challenges with running fiber through the landslide area, the option of leasing fiber from an Internet Service Provider between the Civic Center and Ladera Linda will be included in the scope of the project. Cox Communications currently has fiber that connects to users along the road adjacent to Ladera Linda.</p>									
PROJECT COST ESTIMATES (IF KNOWN)											
CATEGORY		YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5					
ACQUISITION											
ENGINEERING/DESIGN											
CONSTRUCTION						\$1,600,000					
PROJECT MANAGEMENT/OVERSIGHT											
LEGAL											
TOTAL						\$1,600,000					
IMPACT ON OPERATING BUDGET											
Funding and/or Grant Information: CIP Reserve funds.											
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP											
SAFETY		ECONOMY AND EFFICIENCY									
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE									
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY									
OTHER PROJECT INFORMATION:											

PROJECT:	JOHN MCTAGGART MEMORIAL HALL AND COUNCIL CHAMBERS IMPROVEMENTS				
TYPE:	Maintenance/Upgrade				
LOCATION:	Hesse Park				
DEPARTMENT:	RPVTV				
DESCRIPTION:	McTaggart Hall is used for City Council meetings, Planning Commission meetings as well as numerous other uses that are broadcast on public television. The lighting, the background, and the cameras need to be replaced to make these public meetings more visually appealing. The new cameras would be High Definition (HD) and would require full HD integration of the directors booth or production control (the black room). This would require an upgrade including, but not limited to, an audio mixer, HD remote camera cables, digital video switcher, live video feed distribution computer, on air graphics computer, digital back up system and DVD burners.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION	\$250,000				
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL	\$250,000				
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			<input checked="" type="checkbox"/>
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					

PROJECT:	LADERA LINDA PARK & COMMUNITY CENTER BUILDINGS REPLACEMENT				
TYPE:	Buildings and Other Facility Improvements				
LOCATION:	Ladera Linda Park				
DEPARTMENT:	Public Works				
DESCRIPTION:	<p>The initial stage of this project, for which a budget is appropriated, is to create a master plan which will lay the groundwork for the site's long-term redevelopment and phased implementation. This stage involves a study of community needs through public outreach along with contemplating the City's needs for public service facilities. This work will be followed by programming, quantifying the needs, planning and preparing a feasibility report to create a master plan which can be phased for design and construction.</p> <p>The cost calculation for Ladera Linda Buildings Replacement project is based on an estimated need for 12,000 square-feet of buildings to replace the existing 18,000 square-feet. The anticipated square footage can cover park restrooms, a staff building, multipurpose room, activity rooms, discovery room and a Park Ranger/Deputy Sheriff drop-in office. Other improvements include park grounds landscaping & irrigation, picnic tables, benches and an emergency generator. The project can be divided in three phases. The first phase will include Hazmat abatement, removal of all buildings, installation of all utility infrastructures, the construction of 6,000 SF of new building, park grounds, landscaping & improvements. The second and third phase will include 3,000 SF of new buildings each.</p>				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					\$4,000,000
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					\$4,000,000
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve funds.					
Phase I - \$4 Million in CIP Reserves					
Total Cost: \$7.2 Million					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	X	ECONOMY AND EFFICIENCY			X
SUPPORTS ESSENTIAL CITY SERVICES	X	OUTSIDE FUNDING COMMITTED/ELIGIBLE			X
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			
OTHER PROJECT INFORMATION:					

INTANGIBLE CAPITAL OUTLAY

Intangible Capital Outlay improvements may not have significant physical substance, but they have more than minimal value and help the City in improving operations or planning for the future. Projects that could be classified as intangible capital outlay include the update or development of major planning processes and documents, significant software purchases that may improve the efficiency of business processes or large technology purchases that may improve or enhance service delivery to citizens. This category includes an update to the Pavement Management Program.

PROJECT:	PAVEMENT MANAGEMENT PROGRAM UPDATE				
TYPE:	Intangible Capital Outlay				
LOCATION:	N/A				
DEPARTMENT:	Public Works				
DESCRIPTION:	The Pavement Management System (PMS) is updated every three years to evaluate the condition of the City's roadway system and to identify Citywide Arterial Rehabilitation and Residential Rehabilitation projects. The Metropolitan Transit Authority (Metro) requires the PMS update in order for the City to continue receiving Proposition C monies.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN			\$120,000		
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL			\$120,000		
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					

ROADWAY INFRASTRUCTURE

Roadway infrastructure is one of the most widely used major capital investments of a municipality. Without a well-maintained street system, the transportation needs of the public, business, industry and government cannot be met. The roads are also part of a critical public safety need, as they contribute to the general health and welfare of the community. Maintaining quality roadway infrastructure is also important for maintaining property values. It has been shown that property values tend to suffer from adjacent poorly maintained streets. Roadway infrastructure includes residential streets, arterial streets and traffic safety improvements. In the City of Rancho Palos Verdes, there are 33.68 miles of arterial streets, 6.46 miles of collector streets and 103.31 miles of residential streets. The total for all streets and alleys mileage is 143.44 centerline miles.

To manage the City's residential and arterial streets, the City hires a consultant that completes a full-detailed assessment of all streets every three years. This report, known as the Pavement Management System, helps to identify any serious issues and provides the City with a rating for each street. The report includes the overall Pavement Condition Index (PCI). The City of Rancho Palos Verdes maintains a minimum standard for PCI for a municipal street system at 80. The City's current PCI is 84.2 based upon the PMS report prepared by Willdan & Associates in 2009. Since 1997, the City has maintained a pavement rating between 80 and 90. The report also helps in defining a schedule to complete the work. The City has been divided into nine zones for residential streets, but in the case of some areas, zones may be completed together in one year for added efficiency.

PROJECT:	RESIDENTIAL REHABILITATION				
TYPE:	Roadway Infrastructure				
LOCATION:	Zone 9				
DEPARTMENT:	Public Works				
DESCRIPTION:	As part of the City's Pavement Management System (PMS), Zone 9 of the residential rehabilitation program is scheduled for implementation during the FY13-14 budget cycle. This project will include micro-surfacing, slurry seal, overlay, curb repair, root removals and ADA compliance updates of the streets and sidewalks in Zone 9. This infrastructure enhancement will also include updating traffic signs, striping, curb painting and house numbering.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION	\$1,900,000				
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL	\$1,900,000				
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: General Fund and TDA Article 3 for \$26,586					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			
OTHER PROJECT INFORMATION:					
This project is part of the annual residential street overlay and slurry seal program and is scheduled for completion in FY13-14. This project is funded by General Fund monies and ensures a pavement condition of 85 or higher, which is considered "Very Good Condition" or higher.					
LOCATION PHOTO	LOCATION DESCRIPTION				
	Zone 9: Composed of streets on the eastern side of the City including neighborhoods such as Eastview, South Eastview, Peninsula Verde and Rolling Hills Riviera.				

PROJECT:	RESIDENTIAL REHABILITATION				
TYPE:	Roadway Infrastructure				
LOCATION:	Zone 2 & 6				
DEPARTMENT:	Public Works				
DESCRIPTION:	As part of the City's Pavement Management System (PMS), Zone 2 & 6 of the residential rehabilitation program are scheduled for implementation during the FY14-15 budget cycle. This project will include slurry seal, overlay, curb repair, root removals and ADA compliance updates of the streets and sidewalks in Zones 2 & 6. This infrastructure enhancement will also include updating traffic signs, striping, curb painting and house numbering.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION		\$2,100,000			
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL		\$2,100,000			
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: General Fund and TDA Article 3 of approximately \$25,000					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY <input checked="" type="checkbox"/>			
OTHER PROJECT INFORMATION:					
This project is part of the annual residential street overlay and slurry seal program and is scheduled for completion in FY14-15. This project is funded by General Fund monies and ensures a pavement condition of 85 or higher, which is considered "Very Good Condition" or higher.					
LOCATION PHOTO	LOCATION DESCRIPTION				
	<p>Zone 2: Residential streets in the northwestern part of the City between Crest Road and Grayslake Road, east and west of Hawthorne Blvd.</p> <p>Zone 6: Residential streets in the southern part of the City encompassing all neighborhoods to the east of Point Vicente Park and west of Trump National including Crestmont, Tramonto, Seaview, Barkentine, Seacove, Wayfarer's Chapel, the Landslide Zone and Portuguese Bend neighborhoods.</p>				

PROJECT:	RESIDENTIAL REHABILITATION				
TYPE:	Roadway Infrastructure				
LOCATION:	Zone 7				
DEPARTMENT:	Public Works				
DESCRIPTION:	As part of the City's Pavement Management System (PMS), Zone 7 of the residential rehabilitation program is scheduled for implementation during the FY15-16 budget cycle. This project will include micro-surfacing, slurry seal, overlay, curb repair, root removals and ADA compliance updates of the streets and sidewalks in Zone 7. This infrastructure enhancement will also include updating traffic signs, striping, curb painting and house numbering.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION			\$1,800,000		
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL			\$1,800,000		
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: General Fund and TDA Article 3 of approximately \$25,000					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY <input checked="" type="checkbox"/>			
OTHER PROJECT INFORMATION:					
This project is part of the annual residential street overlay and slurry seal program and is scheduled for completion in FY15-16. This project is funded by General Fund monies and ensures a pavement condition of 85 or higher, which is considered "Very Good Condition" or higher.					
LOCATION PHOTO		LOCATION DESCRIPTION			
		Zone 7: The Ladera Linda community, Ganado Area, streets near Mira Catalina School, San Ramon and Calle Aventura.			

PROJECT:	RESIDENTIAL REHABILITATION				
TYPE:	Roadway Infrastructure				
LOCATION:	Zone 8				
DEPARTMENT:	Public Works				
DESCRIPTION:	As part of the City's Pavement Management System (PMS), Zone 8 of the residential rehabilitation program is scheduled for implementation during the FY16-17 budget cycle. This project will include micro-surfacing, slurry seal, overlay, curb repair, root removals and ADA compliance updates of the streets and sidewalks in Zone 8. This infrastructure enhancement will also include updating traffic signs, striping, curb painting and house numbering.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION				\$1,800,000	
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL				\$1,800,000	
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: General Fund and TDA Article 3 of approximately \$25,000					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
This project is part of the annual residential street overlay and slurry seal program and is scheduled for completion in FY16-17. This project is funded by General Fund monies and ensures a pavement condition of 85 or higher, which is considered "Very Good Condition" or higher.					
LOCATION PHOTO	LOCATION DESCRIPTION				
	Zone 8: Residential neighborhoods off of Palos Verdes Drive East in the northern and eastern parts of the City. .				

PROJECT:	RESIDENTIAL REHABILITATION				
TYPE:	Roadway Infrastructure				
LOCATION:	Zone 3 & 4				
DEPARTMENT:	Public Works				
DESCRIPTION:	As part of the City's Pavement Management System (PMS), Zones 3 & 4 of the residential rehabilitation program is scheduled for implementation during the FY17-18 budget cycle. This project will include micro-surfacing, slurry seal, overlay, curb repair, root removals and ADA compliance updates of the streets and sidewalks in Zones 3 & 4. This infrastructure enhancement will also include updating traffic signs, striping, curb painting and house numbering.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					\$2,100,000
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					\$2,100,000
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: General Fund and TDA Article 3 of approximately \$25,000					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY <input checked="" type="checkbox"/>			
OTHER PROJECT INFORMATION:					
This project is part of the annual residential street overlay and slurry seal program and is scheduled for completion in FY17-18. This project is funded by General Fund monies and ensures a pavement condition of 85 or higher, which is considered "Very Good Condition" or higher.					
LOCATION PHOTO		LOCATION DESCRIPTION			
		<p>Zone 3: Residential streets north of Silverspur Rd and east of Hawthorne Blvd, including the Blackhorse community, Silver Arrow, Longhill and Beechgate</p> <p>Zone 4: Residential streets bordering Crenshaw Blvd and Crest Road, including the Sea Crest, Sea Breeze, Island View, and Ridgecrest communities</p>			

PROJECT:	ARTERIAL REHABILITATION – MIRALESTE DRIVE				
TYPE:	Roadway Infrastructure				
LOCATION:	Miraleste Drive				
DEPARTMENT:	Public Works				
DESCRIPTION:	As part of the City's Pavement Management System (PMS), Miraleste Drive arterial will be resurfaced. The project will include milling and overlay, roadway patching, crack filling, curb and gutter repair, sidewalk repair and ADA upgrades.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN	\$70,000	\$2,630,000			
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL	\$70,000	\$2,630,000			
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: Proposition C, Proposition A, Measure R and CIP Reserve funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	X	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	X	OUTSIDE FUNDING COMMITTED/ELIGIBLE			X
SUPPORTS CITY COUNCIL GOALS	X	COMMUNITY QUALITY/SUSTAINABILITY			X
OTHER PROJECT INFORMATION:					
This project ensures a pavement condition of 85 or higher, which is considered "Very Good Condition" or higher					

PROJECT:	ARTERIAL REHABILITATION – CRENshaw BLVD				
TYPE:	Roadway Infrastructure				
LOCATION:	Crenshaw Blvd.				
DEPARTMENT:	Public Works				
DESCRIPTION:	As part of the City's Pavement Management System (PMS), Crenshaw Blvd. arterial will be resurfaced. The project will include milling and overlay, roadway patching, crack filling, curb and gutter repair, sidewalk repair and ADA upgrades.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION			\$70,000	\$2,730,000	
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL			\$70,000	\$2,730,000	
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: Proposition C, Measure R and CIP Reserves.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
This project ensures a pavement condition of 85 or higher, which is considered "Very Good Condition" or higher					

PROJECT:	ARTERIAL REHABILITATION – INDIAN PEAK ROAD				
TYPE:	Roadway Infrastructure				
LOCATION:	Indian Peak Road				
DEPARTMENT:	Public Works				
DESCRIPTION:	As part of the City's Pavement Management System (PMS), Indian Peak Road arterial will be resurfaced. The project will include milling and overlay, roadway patching, crack filling, curb and gutter repair, sidewalk repair and ADA upgrades.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					\$1,500,000
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					\$1,500,000
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve and Measure R funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			
OTHER PROJECT INFORMATION:					
This project ensures a pavement condition of 85 or higher, which is considered "Very Good Condition" or higher					

PROJECT:	PVDS - EAST END OF LANDSLIDE				
TYPE:	Roadway Infrastructure				
LOCATION:	N/A				
DEPARTMENT:	Public Works				
DESCRIPTION:	This project will realign the east end of the landslide road along PVDS to correct for the land movement that has taken place over the past several years. The left and right turning deflections within the traveled way will be removed and the roadway will be moved back into the right-of-way along the eastern 800 feet of the landslide road.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN	\$50,000				
CONSTRUCTION	\$450,000				
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL	\$500,000				
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			<input checked="" type="checkbox"/>
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
This project will correct the unsafe condition that has developed at the east end of the landslide road. The roadway in this area has migrated onto the Palos Verdes Bay Club property; the realignment will correct this problem as well.					
Construction estimate is approximately \$450,000 due to the addition of the Gateway parking lot and mitigation required for a fissure in the project area.					

PROJECT:		TRAFFIC SAFETY IMPROVEMENTS PALOS VERDES DRIVE EAST AT BRONCO DRIVE				
TYPE:		Traffic Improvements				
LOCATION:		PVDE @ Bronco Drive				
DEPARTMENT:		Public Works				
DESCRIPTION:		Improve portions of PVDE to provide wider travel lanes in each direction, a shared use equestrian and pedestrian path located behind the existing guardrail, a high visibility equestrian crossing at Bronco Drive complete with flashing beacons, augmented crossing signage and advanced crossing signage with flashing beacons, installation of safety barriers and railing to reduce vehicle collisions and cross-over accidents				
PROJECT COST ESTIMATES (IF KNOWN)						
CATEGORY		YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION						
ENGINEERING/DESIGN		\$41,700				
CONSTRUCTION				\$500,300		
PROJECT MANAGEMENT/OVERSIGHT						
LEGAL						
TOTAL		\$41,700		\$500,300		
IMPACT ON OPERATING BUDGET						
Staff attained an HSIP grant that entails a 10% local match from CIP Reserve. The total project cost is \$542,000 with a local match of \$487,800.						
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP						
SAFETY		<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			
OTHER PROJECT INFORMATION:						
LOCATION PHOTO		MAP				
						

PROJECT:	PVDS ROAD WAY REALIGNMENT AND DRAINAGE PROJECT				
TYPE:	Landslide Project				
LOCATION:	PVDS				
DEPARTMENT:	Public Works				
DESCRIPTION:	<p>The PVDS Roadway Realignment project and the Ski Jump Drainage project would be designed through this project. The project would aid in the passive drainage of runoff that is now trapped due to ground movement and re-align approximately 1.6 miles of Palos Verdes Drive South which is located within and traverses the Abalone Cove, Portuguese Bend, and Klondike Canyon Landslides. The location of the roadway is constantly moving as the sub-soils within the landslide move. Extensive grading is needed to re-establish (relocate) the roadway within the right-of-way. The preliminary estimated design cost for these projects are \$245,000, with construction costs of \$3,510,000.</p>				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN	\$245,000				
CONSTRUCTION		\$3,510,000			
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL	\$245,000	\$3,510,000			
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
Design for the PVDS re-alignment and drainage project is required in FY 13-14 to accommodate the needed roadway alignment and drainage project in FY 14-15.					

PROJECT:	PVDE MULTI-MODAL IMPROVEMENTS				
TYPE:	Roadway Infrastructure				
LOCATION:	PVDE (Various Locations)				
DEPARTMENT:	Public Works				
DESCRIPTION:	As part of the Palos Verdes Drive East Preliminary Study, the report concluded that implementation of four (4) priority projects will help achieve a multi-modal status.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION				\$3,200,000	
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL			\$3,200,000		
IMPACT ON OPERATING BUDGET					
Staff attained an 80/20 grant. The City's local match of \$640,000 will be funded through the CIP Reserve					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			
OTHER PROJECT INFORMATION:					

Report Findings		
PRIORITY	SECTION OF PVDE	PROPOSED ACTION
1	Headland Drive to Bronco Drive	Widen PVDE to upgrade/provide equestrian/pedestrian path and bike lanes
2	Bronco Drive to Miraleste Drive	Study the intersection of PVDE and Miraleste to determine appropriate improvements Widen PVDE to provide sidewalks, equestrians paths, and bike lanes, and high-visibility crosswalks at Via Cañada
3	Deadman's Curve	Widen PVDE to provide/upgrade equestrian/pedestrian paths and bike lanes
4	Intersection at Bronco Drive	Install a high visibility equestrian crossing when funding is received
5	Marymount College/Ganado Dr.	Conduct a study to determine the most appropriate improvements along the 4-lane segment and at Ganado Drive.
6	Via Subida/La Vista Verde Dr. & Via Frascati to Diamonte Ln.	Widen to provide sidewalks and bike lanes Study the intersections at Via Subida & La Vista Verde Dr. to improve visibility and access
7	Switchbacks	Narrow the travel lanes/widen the roadway to provide bike lanes
8	The bend west of Horseshoe Ln to Headland Dr. & Miraleste Dr. to south of Miraleste Dr.	To provide continuity, widen to provide sidewalks and bike lanes
9	South of Miraleste Dr. to Via Frascati	Consider installing bicycle shared lane markings (sharrows).

PROJECT:	WESTERN AVENUE TRAFFIC IMPROVEMENTS (2007 WESTERN AVE. CORRIDOR IMPROVEMENT PLAN)				
TYPE:	Roadway Infrastructure				
LOCATION:	Western Avenue				
DEPARTMENT:	Public Works				
DESCRIPTION:	<p>The Western Avenue Task Force group was formed consisting of RPV, City LA, and Caltrans. Since its inception, the working group completed a Western Avenue Corridor Study which is a strategic action plan that:</p> <ul style="list-style-type: none"> Identified the current and future deficiencies in the multi-modal transportation system within the corridor Recommended consensus-based solutions (including required strategies) to address the deficiencies. 				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					3,200,000
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					3,200,000
IMPACT ON OPERATING BUDGET					
50-50 sharing agreement with City contribution coming from CIP Reserve.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			<input checked="" type="checkbox"/>
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
 <p>WESTERN CORRIDOR IMPROVEMENT PROJECT Intersection Geometric Improvements On Western Avenue (SR-213) from 25th Street (PM 0.0) to Palos Verdes Dr. North (PM 004.314)</p> <p>PROPOSED BY: JOINT REGIONAL WESTERN AVENUE TASK FORCE</p> <p>City of Los Angeles City of Palos Verdes</p> <p>Caltrans improves mobility across California</p>					

UTILITY UNDERGROUNDING

Pursuant to a formula set out in Tariff Rule 20A by the California Public Utilities Commission (CPUC), Southern California Edison is required to set aside an annual amount for the purpose of undergrounding electrical utilities within each city. To qualify, cities must determine that

- Undergrounding will avoid or eliminate an unusually heavy concentration of overhead electric facilities
- The street or road or right-of-way is extensively used by the general public and carries a high volume of pedestrian or vehicle traffic.
- The street, road or right-of-way adjoins or passes through a civic area or public recreation area or an area of unusual scenic interest to the general public.
- The street or road or right-of-way is considered an arterial street or major collector as defined in the Governor's Office of Planning and Research General Plan Guidelines.

Under the tariff, allocations not committed to a qualifying project in one year are carried over to the next year. Annually, the City receives approximately \$80,000 in Rule 20A funds. As of May 2012, the City's Rule 20A fund balance was \$839,749. In 2009, the CPUC amended the code to allow for governments to "mortgage" their current year's allocation up to an additional five years in order to be able to undertake a qualifying Rule 20A project sooner than otherwise possible.

The following project(s) has been identified that meet the criterion for the usage of Rule 20A funds and would benefit the City as whole.

PROJECT:	CRENSHAW BLVD UTILITY UNDERGROUNDING PROJECT				
TYPE:	Public Utilities				
LOCATION:	Crenshaw Blvd at Crest Road				
DEPARTMENT:	Public Works				
DESCRIPTION:	The project will underground overhead utility lines along Crenshaw Blvd south of Crest Road. This project qualifies for Rule 20A funding.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN	\$120,000				
CONSTRUCTION	\$1,080,000				
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL	\$1,200,000				
IMPACT ON OPERATING BUDGET					
There is no impact on the operating budget. This project is entirely funded by Rule 20A funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	X	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE			X
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			X
OTHER PROJECT INFORMATION:					
					

STORM DRAIN SYSTEM

In June 2004, the City's consulting engineers prepared an Update to the Storm Drain Master Plan. The updated plan identified serious storm drain deficiencies that required significant repair. The update identified 38 high-priority projects, which were the basis for establishing a "user fee." Since then, some projects have been completed, and others have been reassessed to meet changing priorities and needs. The 38 projects have been reevaluated resulting in grouping the projects into 12 project areas. These are based on identifiable drainage areas/systems, most of which are tied to natural canyon drainage systems. Each project has been grouped into a project area. The areas are as follows:

- Area 1: Sunnyside Ridge
- Area 2: McCarrell Canyon Storm Drain System
- Area 3: Lower San Ramon Canyon/Tarapaca Canyon
- Area 4: Altamira Canyon
- Area 5: Palos Verdes Drive East/Miraleste Canyon
- Area 6: San Pedro and Averill Canyons
- Area 7: Via Colinita Vickery Canyon
- Area 8: Miraleste and Chandeleur
- Area 9: Palos Verdes Drive East Switchbacks
- Area 10: Hawthorne Boulevard
- Area 11: Palos Verdes Drive South
- Area 12: Citywide Storm Drain Programs

PROJECT:	STORM DRAIN LINING				
TYPE:	Storm Drain System				
LOCATION:	Project Area 12				
DEPARTMENT:	Public Works				
DESCRIPTION:	All CMP storm drain lines within the City have reached their design life expectancy and need to be lined to extend their life another 30+ years. CMP dating back to the 1940s have been discovered and require maintenance along with those most recently installed in the 1970s. A large number of drainage problems citywide can be overcome by relining deteriorated pipes and improving inlets and outlet structures.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION	\$329,881	\$335,278	\$340,836	\$347,653	
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL	\$329,881	\$335,278	\$340,836	\$347,653	
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: WQFP user fees. Ongoing maintenance costs should decrease, as pipes which have been lined generally require less maintenance resulting in a cost savings. Because the Storm Drain User Fee sunsets in FY15-16, funding sources will have to be identified to fund further storm drain lining projects					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			
OTHER PROJECT INFORMATION:					
LOCATION PHOTO	MAP				
					

PROJECT:	PALOS VERDES DRIVE SOUTH (EAST OF BARKENTINE)				
TYPE:	Storm Drain System				
LOCATION:	Project Area 11				
DEPARTMENT:	Public Works				
DESCRIPTION:	This project area includes several storm drain systems that cross Palos Verdes Drive South at various locations. Drainage capacity will be increased with improvement to inlets and outlet structures.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION	\$446,000				
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL	\$446,000				
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: WQFP user fees					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					

PROJECT:	SOUTH HAWTHORNE/VIA FRASCATI				
TYPE:	Storm Drain System				
LOCATION:	Project Area 10				
DEPARTMENT:	Public Works				
DESCRIPTION:	This project will improve drainage across Hawthorne Boulevard by replacing two existing 18" pipes with one 24" and one 30" RCP pipes. Additionally, a second location on South Hawthorne will be evaluated after episodes of flooding in recent years. A curb and gutter project on Via Frascati will serve to direct drainage into the street and existing catch basins, which drain into the San Pedro Canyon.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION		440,000			
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL		440,000			
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: WQFP user fees					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					

PROJECT:	MARGUERITE OPEN CHANNEL				
TYPE:	Storm Drain System				
LOCATION:	Between PVDW and the Bluff				
DEPARTMENT:	Public works				
DESCRIPTION:	Staff has become aware of excessive erosion in a portion of open natural drainage channel, which connects two piped systems between PVDW and the bluff. Studies of the issue are scheduled for FY 12-13 with implementation of any recommendations for improvement tentatively scheduled the following year.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION	\$350,000				
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL	\$350,000				
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: WQFP user fees					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					

LANDSLIDE MITIGATION PROJECTS

The City's Landslide Mitigation Projects refers to projects that lessen the effect of erosion on the Portuguese Bend Landslide, which is continuously active landslide in the United States.

PROJECT:	INSTALLATION OF LANDSLIDE DEWATERING WELLS (2)				
TYPE:	Landslide Project				
LOCATION:	N/A				
DEPARTMENT:	Public Works				
DESCRIPTION:	Dewatering Wells are a high priority and are considered to be the next most effective method of minimizing runoff from entering the landslide, which helps slow land movement within the landslide. All runoff that percolates into the ground eventually becomes part of the groundwater and will cause an increase in the depth of the groundwater table. Removing groundwater through dewatering wells helps to lower the groundwater table, relieving soil pressures at depth and minimizing the negative effects groundwater has on the landslide. Three new upslope wells in Portuguese Bend and two new wells in Abalone Cove are initially planned during this phase of the system's expansion. These new wells should improve the system's effectiveness by increasing the system's water removal capacity and by removing water more rapidly. Two new dewatering well projects should be scheduled annually until the five have been installed. The cost to install each well is estimated to be \$85,000.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1 (FY)	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION	\$170,000				
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL	\$170,000				
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					

STORM WATER QUALITY

In order to comply with the new MS4 Permit requirements, the Peninsula cities are working together to address storm water quality issues by developing an Enhanced Watershed Management Plan, including the development of a structural treatment project and to monitor water quality in storm drain outfalls in both dry and wet weather. To meet data standards, it is anticipated that automated data collection systems will need to be designed and installed in several locations in the various watersheds of the City.

PROJECT:	DRAINAGE AREA MONITORING SYSTEM				
TYPE:	Stormwater Quality Project				
LOCATION:	City wide, at storm drain outfalls				
DEPARTMENT:	Public Works				
DESCRIPTION:	In response to a new MS4 permit requirement, the City will need to monitor water quality in storm drain outfalls in both dry and wet weather. To meet data standards, it is anticipated that automated data collection systems will need to be designed and installed in several locations in the various watersheds of the City.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN	50,000	50,000			
CONSTRUCTION	150,000	200,000			
PROJECT MANAGEMENT/OVERSIGHT		50,000			
LEGAL					
TOTAL	\$200,000	\$300,000			
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	X	OUTSIDE FUNDING COMMITTED/ELIGIBLE			X
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			X
OTHER PROJECT INFORMATION:					
This project is required as part of the MS4 Permit					

PROJECT:	STORM WATER QUALITY IMPROVEMENT PROJECT				
TYPE:	Stormwater Quality Project				
LOCATION:	TBD				
DEPARTMENT:	Public Works				
DESCRIPTION:	In order to comply with the new MS4 Permit requirements, the Peninsula cities will work together to address storm water quality issues by developing an Enhanced Watershed Management Plan, including the development of a structural treatment project. This is an estimate of the City's share of the cost to build a Storm Water Quality improvement project. The project must be built within 30 months of receipt of the water quality monitoring results.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1 (FY)	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION	50,000				
ENGINEERING/DESIGN	50,000	50,000			
CONSTRUCTION	100,000	200,000			
PROJECT MANAGEMENT/OVERSIGHT		50,000			
LEGAL					
TOTAL	\$200,000	\$300,000			
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	X	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			
OTHER PROJECT INFORMATION:					
Required as part of MS4 Permit Enhanced Watershed Management Plan. Location to be determined once pollutant monitoring studies are underway.					

SEWER PROJECTS

The City's sanitary sewer system is essential for City operations, yet it has not required significant expenditures in past years due to an inter-local agreement with Los Angeles County for maintenance activities. The City owns the system, but the County has the primary responsibility for ongoing maintenance. The County collects a sewer fee from the City's property owners that Staff believes is inadequate to maintain the system. Although the County maintains the City's sewer system, the City retains responsibility for its operation, public safety and welfare. The City, not the County, maintains legal and regulatory responsibility (i.e. any state or federal fines resulting from spillage).

In preparation for this change, the City conducted a survey of the system, and in 2004 the Sanitary Sewer Master Plan was created to help in the management of this asset. The study examined sample areas throughout the City and assessed the overall system as "fair." The inspection revealed root intrusion in the pipes and cracking in the pipes, in addition to accumulated fats and grease clogging certain areas. It appeared that the County had not been performing adequate maintenance over the years. Without regular maintenance, overflows due to root and grease blockages will occur. To minimize the potential for overflow and to restore and maintain the system in "good" condition, a significant investment in pipeline inspection, repair and maintenance is required. The projects identified herein were included in the City's Wastewater Master Plan Update which was completed in 2009. The City's desire to contribute to a more proactive approach to maintenance of the City's sewer system was originally funded in FY07-08. The program account for the cost of updating the Sewer System Master Plan, industrial waste monitoring, filming, and investigating, cleaning sewer pipes, and addressing capacity issues throughout the City. Not only does this work enable the City to propose capital improvement projects to the County and perform small crack repair discovered during pipe filming, any roots or obstructions discovered during the video inspections are removed which minimizes the opportunity for overflows

PROJECT:	SEWER REPLACEMENT PROJECT- BASSWOOD AVENUE				
TYPE:	Sewer System				
LOCATION:	N/A				
DEPARTMENT:	Public Works				
DESCRIPTION:	This section of the City's sewer system has been determined to be under capacity. This project will replace 564 feet of 8 inch sewer pipe. The pipe will be replaced with a 12 inch vitrified clay pipeline. The pipeline runs along Basswood Avenue between Mossbank Drive and Shorewood Road. This section of pipeline is over capacity when analyzed considering the factor of safety and PCAP rating.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1 (FY)	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN	\$10,000				
CONSTRUCTION	\$99,000				
PROJECT MANAGEMENT/OVERSIGHT	\$5,000				
LEGAL					
TOTAL	\$114,000				
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					

PROJECT:	SEWER REPLACEMENT PROJECT- WEST GENERAL STREET				
TYPE:	Sewer System				
LOCATION:	N/A				
DEPARTMENT:	Public Works				
DESCRIPTION:	This section of the City's sewer system has been determined to be under capacity. This project will replace 560 feet of 8 inch sewer pipe. The pipe will be replaced with a 12 inch vitrified clay pipeline. The pipeline runs on West General Street between Bernice Drive and West Crestwood Street. This section of pipeline is over capacity when analyzed considering the factor of safety flow run.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1 (FY)	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN	\$17,000				
CONSTRUCTION	\$98,000				
PROJECT MANAGEMENT/OVERSIGHT	\$7,000				
LEGAL					
TOTAL	\$122,000				
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY <input checked="" type="checkbox"/>			
OTHER PROJECT INFORMATION:					

PROJECT:	ABALONE COVE SEWER SYSTEM PROJECTS				
TYPE:	Sewer System				
LOCATION:	N/A				
DEPARTMENT:	Public Works				
DESCRIPTION:	Water Board requirements mandate the City prepare a Sewer System Management Plan for the Abalone Cove Sewer System – estimated cost is \$80,000. Three Pump Stations in the Abalone Cove area need to be modified to allow the use of more reliable pumps estimated cost is \$65,000 each. Approximately 300 feet of braided stainless steel low pressure line needs to be repaired/replaced at an approximate cost of \$30,000. Forty manholes throughout the system need cleaning and to be lined using a mastic treatment at a cost of approximately \$80,000. Approximately fifty low pressure grinder pumps are used throughout the system to aid in overcoming grade differences. These grinder pumps are nearing (or are at) the end of their useful lives. Replacing each pump is estimated to cost \$2,000 – the total grinder pump budget need is \$100,000. The project will also require \$60,000 in design and \$22,000 for project management.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1 (FY)	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN	\$60,000				
CONSTRUCTION	\$485,000				
PROJECT MANAGEMENT/OVERSIGHT	\$22,000				
LEGAL					
TOTAL	\$567,000				
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY <input checked="" type="checkbox"/>			
OTHER PROJECT INFORMATION:					
Project Costs are based on similar projects performed within the Abalone Cove System.					
Estimated Cost: \$567,000					

PROJECT:	SEWER REPLACEMENT PROJECT-IRONWOOD STREET				
TYPE:	Sewer System				
LOCATION:	N/A				
DEPARTMENT:	Public Works				
DESCRIPTION:	This section of the City's sewer system has been determined to be under capacity. This project will replace 930 feet of 8 inch sewer pipe which does not have the hydraulic capacity to accommodate existing flows. The pipe will be replaced with a 15 inch vitrified clay pipe. The pipeline runs partly along Ironwood Street and runs through the easement along Silver Spur Road. This reach of pipeline is given a high priority ranking due the assigned PACP rating of 5 and it is over capacity for existing, future and factor of safety flow conditions.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1 (FY)	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN	\$35,000				
CONSTRUCTION	\$202,275				
PROJECT MANAGEMENT/OVERSIGHT	\$10,000				
LEGAL					
TOTAL	\$247,275				
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY <input checked="" type="checkbox"/>			
OTHER PROJECT INFORMATION:					
As funding becomes available, projects should be performed in the order they are ranked in the Wastewater Master Plan Update. This project is ranked number 1 of the 8 identified Capital Improvement Projects in the plan.					

PROJECT:	SEWER REPLACEMENT PROJECT- PVDS at SCHOONER				
TYPE:	Sewer System				
LOCATION:	N/A				
DEPARTMENT:	Public Works				
DESCRIPTION:	<p>This section of the City's sewer system has been determined to be under capacity. This project will replace 2,377 feet of 8 AND 10 inch sewer pipes which do not have the hydraulic capacity to accommodate existing flows. The pipes will be replaced with an 18 inch vitrified clay pipeline. The pipeline runs along Palos Verdes Drive South between Conqueror Drive and Schooner Drive. 25% of this pipeline is over capacity for existing flow conditions and 50 % of the pipeline is over capacity for future flow conditions.</p>				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1 (FY)	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN	\$65,000				
CONSTRUCTION	\$517,000				
PROJECT MANAGEMENT/OVERSIGHT	\$21,000				
LEGAL					
TOTAL	\$603,000				
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY <input checked="" type="checkbox"/>			
OTHER PROJECT INFORMATION:					
As funding becomes available, projects should be performed in the order they are ranked in the Wastewater Master Plan Update. This project is ranked number 2 of the 8 identified Capital Improvement Projects in the plan.					

PROJECT:	SEWER REPLACEMENT PROJECT- PVDS at SEA COVE				
TYPE:	Sewer System				
LOCATION:	N/A				
DEPARTMENT:	Public Works				
DESCRIPTION:	This section of the City's sewer system has been determined to be under capacity. This project will replace 748 feet of 8 inch sewer pipe which does not have the hydraulic capacity to accommodate existing flows. The pipe will be replaced with a 15 inch vitrified clay pipeline. The pipeline runs along Palos Verdes Drive South between Sea Cove Drive and Abalone Cove Shoreline Park. This section of pipeline is over capacity for existing flow conditions.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1 (FY)	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN	\$29,000				
CONSTRUCTION	\$163,000				
PROJECT MANAGEMENT/OVERSIGHT	\$7,000				
LEGAL					
TOTAL	\$199,000				
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	X	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	X	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	X	COMMUNITY QUALITY/SUSTAINABILITY X			
OTHER PROJECT INFORMATION:					
As funding becomes available, projects should be performed in the order they are ranked in the Wastewater Master Plan Update. This project is ranked number 3 of the 8 identified Capital Improvement Projects in the plan.					

PROJECT:	SEWER REPLACEMENT PROJECT- GINGER ROOT LANE				
TYPE:	Sewer System				
LOCATION:	N/A				
DEPARTMENT:	Public Works				
DESCRIPTION:	This section of the City's sewer system has been determined to be under capacity. This project will replace 952 feet of 8 inch sewer pipe. The pipe will be replaced with a 15 inch vitrified clay pipeline. The pipeline runs along Ginger Root Lane between Narcissa Drive and Cinnamon Lane. This section of pipeline is over capacity when analyzed considering the factor of safety flow run.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1 (FY)	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN			\$29,000		
CONSTRUCTION			\$166,000		
PROJECT MANAGEMENT/OVERSIGHT			\$8,000		
LEGAL					
TOTAL			\$203,000		
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY <input checked="" type="checkbox"/>			
OTHER PROJECT INFORMATION:					
As funding becomes available, projects should be performed in the order they are ranked in the Wastewater Master Plan Update. This project is ranked number 7 of the 8 identified Capital Improvement Projects in the plan.					

PROJECT:	SEWER REPLACEMENT PROJECT- MALAGA CANYON				
TYPE:	Sewer System				
LOCATION:	N/A				
DEPARTMENT:	Public Works				
DESCRIPTION:	This section of the City's sewer system has been determined to be under capacity. This project will replace 1,850 feet of 10 inch sewer pipe. The pipe will be replaced with a 15 inch vitrified clay pipeline. The pipeline runs behind properties in Malaga Canyon parallel to Basswood Avenue between Mossbank Drive and Mazur Drive. This section of pipeline is over capacity when analyzed considering the factor of safety flow run.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1 (FY)	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN			\$59,000		
CONSTRUCTION			\$335,000		
PROJECT MANAGEMENT/OVERSIGHT			\$13,000		
LEGAL					
TOTAL			\$407,000		
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY <input checked="" type="checkbox"/>			
OTHER PROJECT INFORMATION:					
As funding becomes available, projects should be performed in the order they are ranked in the Wastewater Master Plan Update. This project is ranked number 5 of the 8 identified Capital Improvement Projects in the plan.					

PROJECT:	SEWER REPLACEMENT PROJECT- MISCELLANEOUS PROJECTS				
TYPE:	Sewer System				
LOCATION:	N/A				
DEPARTMENT:	Public Works				
DESCRIPTION:	Several smaller locations throughout the City require repairs. These sections of the City's sewer system have been determined to be under capacity. These projects will replace 1,951 feet of 8 inch sewer pipe. The pipes will be replaced with 12 inch vitrified clay pipelines. The pipelines are located in several locations throughout the City.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1 (FY)	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN				\$75,000	
CONSTRUCTION				\$340,000	
PROJECT MANAGEMENT/OVERSIGHT				\$50,000	
LEGAL					
TOTAL				\$465,000	
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: CIP Reserve funds.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
As funding becomes available, projects should be performed in the order they are ranked in the Wastewater Master Plan Update. This project is ranked number 8 of the 8 identified Capital Improvement Projects in the plan.					

RECREATION, PARKS & OPEN SPACE

The development and maintenance of community parks, recreational areas and open space has been established as a top priority for the City as stated in the General Plan and various other planning documents. The General Plan states,

“It is the goal of the City of Rancho Palos Verdes to conserve, protect and enhance its natural resources, beauty and open space for the benefit and enjoyment of its residents and the residents of the entire region. Future development shall recognize the sensitivity of the natural environment and be accomplished in such a manner as to maximize the protection of it.”

Many park sites and open space areas have been acquired throughout the City, and some have been developed for use by the general public. Some sites remain vacant or underutilized. The City Council approved the Vision Plan in September 2008 which outlines various trail and park projects which have been included in this plan. The Public Use Master Plan has also outlined a strategy for the development of trails which has also been incorporated into the CIP list. These recreational projects add to the vibrancy of the community and they are designed to contribute to all residents' quality of life. Parks and other open spaces have been carefully planned to take advantage of the beautiful coastline and natural landscape of the peninsula.

PROJECT:	ABALONE COVE SHORELINE PARK PARKING LOT IMPROVEMENTS				
TYPE:	Recreation, Parks & Open Space				
LOCATION:	Abalone Cove Shoreline Park				
DEPARTMENT:	Public works				
DESCRIPTION:	<p>With the expected completion of the Land and Water Conservation Fund grant funded improvement project at Abalone Cove Shoreline Park in 2014, public usage of this park is anticipated to increase significantly. The grant funded improvements do not include the existing parking lot. Thus, this will necessitate improving the existing parking lot to accommodate the anticipated public demand.</p> <p>The scope of this project's work includes paving (with crushed aggregate base/binder) of the 60,500 square-feet of the frontage lot; installation of wheel stops and striping; creating spaces for bus drop off, turnaround and parking; asphalt concrete ADA parking spaces; removal and replacement of existing wood pylons with boulders; fencing, landscaping & irrigation around the power generator and propane tank; landscaping & Irrigation along Palos Verdes Drive South; removal of light bollards at Annie's Stand and opening up the area; vegetation removal; and installation of an automated entrance and exit system.</p>				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN	30,000				
CONSTRUCTION	302,000				
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL	\$332,000				
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: Quimby Funding.					
JUSTIFICATION FOR INCLUSION IN FY 13-14 BUDGET					
SAFETY		ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	X	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY		X	
OTHER PROJECT INFORMATION:					

PROJECT:	ABALONE COVE SHORELINE PARK STAFF BUILDING, RESTROOMS AND DRIVEWAY IMPROVEMENTS				
TYPE:	Buildings and Other Facility Improvements				
LOCATION:	Abalone Cove Shoreline Park				
DEPARTMENT:	Public works				
DESCRIPTION:	With the expected completion (2014) of the grant funded improvement project at Abalone Cove Shoreline Park, usage of this park will increase significantly. The staff building and restrooms are in poor condition; however the grant fund excludes improvements to this building. The improvements will enhance the condition of this facility and also make it ADA compliant.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN	18,000				
CONSTRUCTION	90,000				
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL	108,000				
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: Quimby Funding.					
JUSTIFICATION FOR INCLUSION IN FY 13-14 BUDGET					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					

PROJECT:	HESSE PARK PARKING LOT RESURFACING				
TYPE:	Recreation, Parks and Open Space				
LOCATION:	Hesse Park				
DEPARTMENT:	Public works				
DESCRIPTION:	Hesse Park parking lot is one of the frequently used City facilities. The AC pavement at this parking lot is deteriorating and needs resurfacing. Delaying this improvement will add to the cost of work due to extension of cracks into the depth of the existing pavement caused by motorists' usage.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN		\$10,000			
CONSTRUCTION		\$180,000			
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL		\$190,000			
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: Quimby Funding.					
JUSTIFICATION FOR INCLUSION IN FY 14-15 BUDGET					
SAFETY		ECONOMY AND EFFICIENCY		<input checked="" type="checkbox"/>	
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY		<input checked="" type="checkbox"/>	
OTHER PROJECT INFORMATION:					

PROJECT:		POINT VICENTE INTERPRETIVE CENTER (PVIC) BUILDING IDENTIFICATION SIGN / SCREENING WALL				
TYPE:	Buildings and Other Facility Improvements					
LOCATION:	PVIC					
DEPARTMENT:	Public works					
DESCRIPTION:	In order to provide a building identification sign that will also screen the existing above ground power generator, gas tank, electrical panels/ transformers, a 100-foot long concrete serpentine shaped wall is proposed to be installed in the lawn area adjacent to the pedestrian walkway. This decorative screening wall will include the following building identification: Point Vicente Interpretive Center					
PROJECT COST ESTIMATES (IF KNOWN)						
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	
ACQUISITION						
ENGINEERING/DESIGN		\$15,000				
CONSTRUCTION		\$95,000				
PROJECT MANAGEMENT/OVERSIGHT						
LEGAL						
TOTAL		\$110,000				
IMPACT ON OPERATING BUDGET						
Funding and/or Grant Information: Quimby Funding.						
JUSTIFICATION FOR INCLUSION IN FY 13-14 BUDGET						
SAFETY		ECONOMY AND EFFICIENCY				
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE				
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>	
OTHER PROJECT INFORMATION:						

PROJECT:	RYAN PARK UPPER PARKING LOT EXPANSION				
TYPE:	Recreation, Parks and Open Space				
LOCATION:	Ryan Park				
DEPARTMENT:	Public works				
DESCRIPTION:	<p>The capacity of the existing upper parking lot at Ryan Park is limited to 38 vehicles. With events scheduled at this park on weekends, the parking lot becomes full and up to 25 vehicles of the overflow need to park on Hawthorne Blvd. Parking on this sharply curved and steep segment of the Hawthorne Blvd creates a potentially unsafe situation for park users who drop off their youth to use the athletic fields. Additionally, drivers who use the southern driveway entrance face a potentially unsafe condition due insufficient sight clearance. The southern driveway of Ryan Park is budgeted for realignment to improve ingress and egress. However, with a row of vehicles parked along the western side of Hawthorne Boulevard, the existing unsafe condition not be completely addressed. Widening of the upper parking lot will create another 30 parking spaces with a space for bus drop-off and turn-around. Additionally, the upper driveway will be connected to the lower driveway. This will make it possible for vehicles in the parking lot to move to the lower entrance if the drivers intend to be on southbound Hawthorne Boulevard. Increasing the capacity of the parking lot combined with restricting parking on this segment of Hawthorne Boulevard will enhance safety and convenience for drivers, bicycle riders and park users</p>				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION	\$400,000				
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL	\$400,000				
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: Quimby Funding.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	X	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	X	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			X
OTHER PROJECT INFORMATION:					

PROJECT:	SALVATION ARMY TRAIL IMPROVEMENT PORJECT				
TYPE:	Recreation, Parks and Open Space				
LOCATION:	Between Palos Verdes Drive West & the Southerly Boundary of Salvation Army property.				
DEPARTMENT:	Public Works				
DESCRIPTION:	The route of the Salvation Army Trail is based on the City's Conceptual Trails Plan and the Council adopted Vision Plan which is considered high priority for public benefit. This 2,200 feet Trail will connect Tramonto trail to Prickly Bear and other trails in Alta Vicente Reserve. The existing FY12-13 fund earmarked for trails improvement in the Recreation, Parks, & Open Space program is \$90,000. The cost estimated for construction and design work is \$193,000. In order to complete this project, it is necessary to appropriate the balance of \$103,000.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
SURVEYING/ENGINEERING/DESIGN					
CONSTRUCTION	\$103,000				
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL*	\$103,000				
IMPACT ON OPERATING BUDGET					
Funding and/or Grant Information: Existing Budget \$90,000 FY 13-14 Budget Request: \$103,000					
JUSTIFICATION FOR INCLUSION IN FY 13-14 BUDGET					
SAFETY		ECONOMY AND EFFICIENCY			<input checked="" type="checkbox"/>
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					

UNFUNDED PROJECTS

The following projects are those which have been identified as capital needs through various planning processes, but currently there are not resources to complete the projects. As funding becomes available and the City Council prioritizes and approves projects, they may be moved into the funded Five-Year CIP schedule.

RPV Capital Improvement Plan - Unfunded Projects							
Project	Page	Potential	Safety	City Council	Cost Range		Identified Funding Sources
		Funding	Goal	Priority	Minimum	Maximum	
Buildings and Other Facility Improvements	67						
Citywide ADA Transition Plan Implementation		X	X		\$4,900,000	\$4,900,000	Limited CDBG funds
Point Vicente Park Community Center					\$3,000,000	\$8,000,000	\$160,000 Ginsburg Donation for "Performing Arts" building.
Storage Yard Relocation					\$300,000	\$1,000,000	
Solar Park Systems for Hesse Park Building		X			\$350,000	\$350,000	Potential grant funding
Solar Park System for Point Vicente Interpretive Center (PVIC)		X			\$410,000	\$410,000	Potential grant funding
Intangible Capital Outlay	73						
No Projects Currently Identified							
Roadway Infrastructure	74						
Arterial Rehabilitation - Silver Spur Road (Hawthorne Blvd. to Drybank Dr.)			X	X	\$500,000	\$500,000	
Hawthorne Blvd. Median Improvements (Via Rivera to City Hall)					\$250,000	\$250,000	
Lower Point Vicente Park Access Modification Project (PVDW at PVIC)		X	X	X	\$250,000	\$300,000	Potential grant funding
Operational Improvements at Crenshaw & Crest		X	X	X	\$470,000	\$520,000	Potential grant funding
Crenshaw Blvd Extension Parking Improvements				X	\$125,000	\$150,000	
Hawthorne Blvd. Right of Way Beautification		X	X	X	\$2,200,000	\$2,600,000	
Hawthorne Blvd. Bike Lane Gap Closure		X	X		\$1,200,000	\$1,500,000	
Traffic Safety Improvements - PVDE at Miraleste Drive		X	X	X	\$200,000	\$300,000	Potential grant funding
Utility Undergrounding	83						
Utility Undergrounding at 25th Street					\$1,000,000	\$1,100,000	Potential Rule 20A funding
Utility Undergrounding at Entrance to PVIC					\$150,000	\$200,000	Potential Rule 20A funding
Utility Undergrounding at PVDS and Terranea Way					\$150,000	\$200,000	Potential Rule 20A funding
Storm Drain System	87						
Altamira Canyon				X	\$1,250,000	\$5,000,000	
Interim Altamira Canyon				X	X	\$356,000	\$356,000
Paintbrush Canyon Drainage				X	X	\$2,568,000	\$2,568,000
PVDE - Miraleste Canyon				X	X	\$2,500,000	\$3,200,000
San Pedro & Averill Canyons				X	X	\$2,700,000	\$3,300,000
Landslide Mitigation Projects	93						
Installation of New Dewatering Wells				X	X	\$255,000	\$255,000
Rehabilitation of Dewatering Wells				X	X	\$1,634,000	\$1,704,000
Instrument Wells						\$121,000	\$121,000
Recreation, Parks & Open Space	97						
Restroom at Del Cerro Park						\$250,000	\$300,000
Gateway Park Development Project						\$450,000	\$475,000
Grandview Park Improvements (Phase 1)						\$635,000	\$635,000
Lower Hesse Park Improvements (Phase 1)						\$660,000	\$720,000
Preserve Trail Plan - New Trail Implementation		X		X	\$150,000	\$150,000	Potential grant opportunity
Lower Point Vicente Park Improvement Project		X		X	\$2,400,000	\$2,400,000	Potential grant opportunity
Sunnyside Trail Segment Project						\$400,000	\$450,000
Coast Vision Plan - Trailhead/Overlook/Vista Point Development		X			\$100,000	\$130,000	Potential grant opportunity
Totals (Min. and Max.)					\$31,884,000	\$44,044,000	

**BUILDINGS AND OTHER FACILITY IMPROVEMENTS
UNFUNDED PROJECTS**

PROJECT:	CITYWIDE ADA TRANSITION PLAN IMPLEMENTATION				
TYPE:	Buildings and Other Facility Improvements				
LOCATION:	Various				
DEPARTMENT:	Public works				
DESCRIPTION:	<p>The Citywide ADA Transition Plan identifies projects with total cost estimates of \$11.8 million. This estimate includes \$2.6 million of roadway curb ramps and bus stops to be addressed with future roadway projects; \$1.7 million of access improvements at Ladera Linda to be addressed with any future rehabilitation of the Ladera Linda Community Center; and \$1.3 million of access improvements at the Civic Center to be addressed with any future rehabilitation of the City Hall campus.</p> <p>The remaining \$6.2 million of identified projects are to improve ADA compliance at various other City-owned properties. The funded section of this document includes \$1.3 million of projects scheduled for the next five years from this list, and address issues categorized as "potential hazard" and "severe". The remaining \$4.9 million of this list, as well as the amounts noted above for roadways, Ladera Linda, and the Civic Center remain unfunded.</p>				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
Possible future CDBG funding available.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			
OTHER PROJECT INFORMATION:					
Estimated Cost: \$4.9 million					

PROJECT:	POINT VICENTE PARK COMMUNITY CENTER				
TYPE:	Buildings and Other Facility Improvements				
LOCATION:	Upper Point Vicente/Civic Center				
DEPARTMENT:	City Manager/Public Works				
DESCRIPTION:	Originally studied by the Open Space Planning, Recreation and Parks Task Force in 2004, the concept for this facility was later refined during the redevelopment of the Coast Vision Plan. Adopted by the City Council in 2008, the latest concept calls for a 20,000 square-foot community center that could accommodate meeting space for community groups, recreational facilities, classroom space and full-sized recreational pool.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
Impact will need to be assessed.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	ECONOMY AND EFFICIENCY				
SUPPORTS ESSENTIAL CITY SERVICES	OUTSIDE FUNDING COMMITTED/ELIGIBLE				
SUPPORTS CITY COUNCIL GOALS	COMMUNITY QUALITY/SUSTAINABILITY <input checked="" type="checkbox"/>				
OTHER PROJECT INFORMATION:					
Estimated Cost: \$3,000,000 - \$8,000,000					

PROJECT:	STORAGE YARD RELOCATION				
TYPE:	Buildings and Other Facility Improvements				
LOCATION:	Various Locations throughout the City				
DEPARTMENT:	City Manager/Public Works				
DESCRIPTION:	<p>It has been proposed that City maintenance services be spread citywide in strategic locations with a central office in City Hall. The existing storage yard is located on the Upper Point Vicente Park site which had been identified for various other community uses due to its prime location.</p> <p>Staff is proposing the creation of a central location for the storage yard with satellite locations throughout the City, serving the storage and other construction needs of the Public Works Department. The central location of the storage yard will be situated at or near City Hall for administrative purposes. This central location will control all satellite locations through the use of maintenance personnel and through the efficient use of the City's network.</p>				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			<input checked="" type="checkbox"/>
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			
OTHER PROJECT INFORMATION:					
<p>The satellite locations will fulfill the following roles: there will be an office trailer at each location; a construction yard for contractors located throughout the City (possibly generating rental income for the City); possible satellite EOC centers for access throughout the City; and storage space for various equipment.</p> <p>Estimated Cost: \$300,000 - \$1,000,000</p>					

PROJECT:	SOLAR POWER SYSTEM FOR HESSE PARK BUILDING				
TYPE:	Buildings and Other Facility Improvements				
LOCATION:	Various				
DEPARTMENT:	Public works				
DESCRIPTION:	Installation of lightweight and advanced solar energy generating systems over the roof of Hesse Park to reduce power consumption with occasional opportunities to sell power to the grid. This project will help the City with its energy savings goal and will reduce considerable amounts of emissions. Typically the energy savings can cover the cost of projects of this scale in an estimated period of 15 to 20 years.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY	<input checked="" type="checkbox"/>		
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE	<input checked="" type="checkbox"/>		
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY	<input checked="" type="checkbox"/>		
OTHER PROJECT INFORMATION:					
Estimated Cost: \$350,000					

PROJECT:	SOLAR POWER SYSTEM FOR POINT VICENTE INTERPRETIVE CENTER (PVIC)				
TYPE:	Buildings and Other Facility Improvements				
LOCATION:	Various				
DEPARTMENT:	Public works				
DESCRIPTION:	Installation of lightweight and advanced solar energy generating systems over the roof of PVIC to reduce power consumption with occasional opportunities to sell power to the grid. This project will help the City with its energy savings goal and will reduce considerable amounts of emissions. Typically the energy savings can cover the cost of projects of this scale in an estimated period of 15 to 20 years.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
Estimated cost is \$200,000 - \$400,000 for each facility (\$600,000 - \$1,200,000 total) Funding: Will seek Federal/State Energy Savings Grants					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			<input checked="" type="checkbox"/>
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			<input checked="" type="checkbox"/>
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
Estimated Cost: \$410,000					

**INTANGIBLE CAPITAL OUTLAY
UNFUNDED PROJECTS**

NO PROJECTS CURRENTLY IDENTIFIED

**ROADWAY INFRASTRUCTURE
UNFUNDED PROJECTS**

PROJECT:	ARTERIAL REHABILITATION- SILVER SPUR ROAD (HAWTHORNE BLVD. TO DRYBANK DRIVE)				
TYPE:	Roadway Infrastructure				
LOCATION:	Silver Spur Road (Hawthorne Blvd. to Drybank Drive)				
DEPARTMENT:	Public Works				
DESCRIPTION:	After the street right of way was transferred back to the City, Silver Spur Road will be resurfaced to mitigate roadway distress and degradation that has occurred over the years. This project will require milling and overlay, root removal, asphalt patching, curb and gutter repair, sidewalk repair, ADA ramps and re-striping.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
There is no impact on the operating budget.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE		<input checked="" type="checkbox"/>	
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY		<input checked="" type="checkbox"/>	
OTHER PROJECT INFORMATION:					
Estimated Cost: \$500,000					

PROJECT:	HAWTHORNE BLVD. MEDIAN IMPROVEMENTS (VIA RIVERA TO CITY HALL)				
TYPE:	Roadway Infrastructure				
LOCATION:	Hawthorne Blvd. (Via Rivera to City Hall)				
DEPARTMENT:	Public Works				
DESCRIPTION:	The development of this median would include installing draught tolerant landscaping which will require minimal maintenance.. Development will also include the installation of irrigation systems and controllers, hardscape, and decorative stone. This would be the second segment of median improvements.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
Estimated Cost: \$250,000					

PROJECT:	LOWER POINT VICENTE PARK ACCESS MODIFICATION PROJECT				
TYPE:	Traffic Improvements				
LOCATION:	PVDW/PVDS at Lower Point Vicente Park entrance				
DEPARTMENT:	Public Works				
DESCRIPTION:	Improve access into and out of the Lower Point Vicente park area by restricting turn movements to right turn only out of the site at the southern entrance/exit to minimize vehicle conflicts while negotiating turn movements.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			
OTHER PROJECT INFORMATION:					
Estimated Cost: \$250,000 - \$300,000					

PROJECT:	OPERATIONAL IMPROVEMENTS- CRENSHAW BLVD. AND CREST DRIVE				
TYPE:	Roadway Infrastructure				
LOCATION:	Crenshaw Blvd. and Crest Drive				
DEPARTMENT:	Public Works				
DESCRIPTION:	Currently this intersection is a four-way stop controlled intersection. During the AM and PM peak hours, the westbound left-turn lanes back up for several hundreds of feet creating extensive delay and long vehicle queues. An operational improvement to the intersection is required to improve traffic flow. A study is being conducted to determine the best solution.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			<input checked="" type="checkbox"/>
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
Estimated Cost: \$470,000 - \$520,000					

PROJECT:	CRENSHAW BOULEVARD EXTENSION PARKING IMPROVEMENTS				
TYPE:	Roadway Infrastructure				
LOCATION:	Crenshaw Blvd (Valley View Rd to Burma Rd)				
DEPARTMENT:	Public Works				
DESCRIPTION:	In an effort to improve safety, parking and access to the Nature Preserve entrance near Del Cerro Park, parking improvements and restrictions are needed to accommodate the growing user demand and need for emergency vehicle access.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
There is no impact on the operating budget.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	X	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			X
OTHER PROJECT INFORMATION:					
Estimated Cost: \$125,000 - \$150,000					
					

PROJECT:	HAWTHORNE BLVD RIGHT OF WAY BEAUTIFICATION				
TYPE:	Roadway Infrastructure				
LOCATION:	Hawthorne Blvd (City Hall to Northerly City Limits)				
DEPARTMENT:	Public Works				
DESCRIPTION:	The City's Right of Way along Hawthorne Blvd will be beautified by landscaping and masking blight conditions created by failed fences, walls and other private improvements. The medians in this area will be improved by landscape and/or hardscape enhancements.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
There is no impact on the operating budget.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE		<input checked="" type="checkbox"/>	
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY		<input checked="" type="checkbox"/>	
OTHER PROJECT INFORMATION:					
Estimated Cost: \$2,200,00 - \$2,600,000					
					

PROJECT:	HAWTHORNE BLVD BIKE LANE GAP CLOSURE				
TYPE:	Roadway Infrastructure				
LOCATION:	Hawthorne Blvd (Vallon Drive to Dupre Road)				
DEPARTMENT:	Public Works				
DESCRIPTION:	This project will improve roadway safety and complete a bike lane gap closure that exists due to on-street parking demand, roadway configuration and existing median barriers.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
There is no impact on the operating budget.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE		<input checked="" type="checkbox"/>	
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY		<input checked="" type="checkbox"/>	
OTHER PROJECT INFORMATION:					
Estimated Cost: \$1,200,000-\$1,500,000					
					

PROJECT:	TRAFFIC SAFETY IMPROVEMENTS – PALOS VERDES DRIVE EAST AT MIRALESTE DRIVE				
TYPE:	Traffic Improvements				
LOCATION:	PVDE at Miraleste Drive				
DEPARTMENT:	Public Works				
DESCRIPTION:	Improve intersection operations to create improved traffic flow, vehicle and pedestrian safety. Operational improvements could include traffic signal controls or a roundabout as warranted.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			
OTHER PROJECT INFORMATION:					
Have applied and will continue to apply for external funding for traffic safety.					
Estimated Cost: \$200,000 - \$300,000					

**UTILITY UNDERGROUNDING
UNFUNDED PROJECTS**

PROJECT:	UTILITY UNDERGROUNDING AT 25TH STREET				
TYPE:	Public Utilities				
LOCATION:	25 th Street				
DEPARTMENT:	Public Works				
DESCRIPTION:	This project includes the removal of overhead wires and coordination of undergrounding all utilities at this location. The City will coordinate with the associated utility companies (electrical, communications, etc.) to locate all wires underground.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
This project could be funded through Southern California Edison's Rule 20A Funding.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
Estimated Cost: \$1,000,000 - \$1,100,000					

PROJECT:	UTILITY UNDERGROUNDING AT ENTRANCE TO PVIC				
TYPE:	Public Utilities				
LOCATION:	Palos Verdes Drive South (at PVIC)				
DEPARTMENT:	Public Works				
DESCRIPTION:	This project includes the removal of overhead wires and coordination of undergrounding all utilities at this location. The City will coordinate with the associated utility companies (electrical, communications, etc.) to locate all wires underground.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
This project could be funded through Southern California Edison's Rule 20A Funding.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			X
OTHER PROJECT INFORMATION:					
Estimated Cost: \$150,000 - \$200,000					

PROJECT:	UTILITY UNDERGROUNDING AT PVDS AND TERRANEA WAY				
TYPE:	Public Utilities				
LOCATION:	PVDS and Terranea Way				
DEPARTMENT:	Public Works				
DESCRIPTION:	This project includes the removal of overhead wires and coordination of undergrounding all utilities at this location. The City will coordinate with the associated utility companies (electrical, communications, etc.) to locate all wires underground.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
This project could be funded through Southern California Edison's Rule 20A Funding.					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE		X	
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY		X	
OTHER PROJECT INFORMATION:					
Estimated Cost: \$150,000 - \$200,000					

**STORM DRAIN SYSTEM
UNFUNDED PROJECTS**

PROJECT:	ALTAMIRA CANYON				
TYPE:	Storm Drain System				
LOCATION:	Project Area 4				
DEPARTMENT:	Public Works				
DESCRIPTION:	This project includes the installation of protective measures to minimize further erosion in the Altamira Canyon. This project could range from stabilization at bends in stream beds, with limited velocity controls, to channeled stabilization.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY <input checked="" type="checkbox"/>			
OTHER PROJECT INFORMATION:					
This estimate does not include right of way costs. A previously designed and funded project was abandoned due to right of way issues and owners lack of support.					
Estimated Cost: \$1,250,000 - \$5,000,000					

PROJECT:	INTERIM ALTAMIRA CANYON PROJECT				
TYPE:	Storm Drain System				
LOCATION:	N/A				
DEPARTMENT:	Public Works				
DESCRIPTION:	A project within lower Altamira Canyon to aid in slowing the damage being caused by storm water runoff through the entire reach of the Canyon is needed. The installation of Gabion type erosion control structures within lower Altamira Canyon are needed to help control runoff velocities and minimize erosion within the canyon.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1 (FY)	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
<p>Note: An Altamira Canyon project is included in the 2012 CIP as an unfunded project ranging between \$1.25 Million and \$5 Million. The Altamira Canyon project has been studied and analyzed over the past decades; however the need to minimize runoff from entering the ground in Altamira Canyon still remains. This interim project will provide a temporary solution within the lower reaches of the canyon until the full project can be programmed.</p> <p>Estimated Cost: \$356,000</p>					

PROJECT:	PAINTBRUSH CANYON DRAINAGE				
TYPE:	Storm Drain System				
LOCATION:	N/A				
DEPARTMENT:	Public Works				
DESCRIPTION:	The Paintbrush Canyon Drainage System project will capture runoff at the head of the Portuguese Bend landslide in three locations, transfer that runoff via surface mounted High Density Polyethylene (HDPE) pipe under Palos Verdes Drive South, (through an existing steel tunnel) and continue along the existing storm drain pipe alignment to the ocean.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1 (FY)	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
Preventing runoff water from entering the landslide has been shown to directly affect land movement in landslide areas. This project is expected to help slow movement within the Portuguese Bend landslide, eventually affecting the land movement at Palos Verdes Drive South.					
Estimated Cost: \$2,568,000					

PROJECT:	PVDE- MIRALESTE CANYON				
TYPE:	Storm Drain System				
LOCATION:	Project Area 5				
DEPARTMENT:	Public Works				
DESCRIPTION:	Work within this project area includes storm drainage systems along Palos Verdes Drive East at the Northern end of PVDE, South Coach, Rocking Horse, Clevis, North Colt, South Colt, Via Canada, and at South Via Canada. This project includes the installation of a number of pipelines and re-setting surface drainage systems to drain into Miraleste Canyon.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
Estimated Cost: \$2,500,000 - \$3,200,000					

PROJECT:	SAN PEDRO & AVERILL CANYONS				
TYPE:	Storm Drain Systems				
LOCATION:	Project Area 6				
DEPARTMENT:	Public Works				
DESCRIPTION:	Work within this project area would include storm drainage systems at Miraleste, South Miraleste, North Corsine, Via Colinita, La Vista, Vista Mesa, and a curb and gutter project on Via Frascati. This project would include the installation of a number of pipelines and regarding of roads and surface drainage systems to drain into the San Pedro and Averill Canyons. A project at Miraleste Plaza is currently under design.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
Estimated Cost: \$2,700,000 - \$3,300,000					

**LANDSLIDE MITIGATION PROJECTS
UNFUNDED**

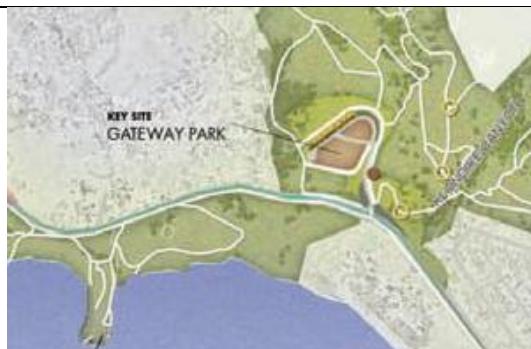
PROJECT:	INSTALLATION OF NEW DEWATERING WELLS				
TYPE:	Landslide Project				
LOCATION:	N/A				
DEPARTMENT:	Public Works				
DESCRIPTION:	<p>Dewatering Wells are a high priority and are considered to be the next most effective method of minimizing runoff from entering the landslide, which helps slow land movement within the landslide. All runoff that percolates into the ground eventually becomes part of the groundwater and will cause an increase in the depth of the groundwater table. Removing groundwater through dewatering wells helps to lower the groundwater table, relieving soil pressures at depth and minimizing the negative effects groundwater has on the landslide. Three new upslope wells in Portuguese Bend and two new wells in Abalone Cove are initially planned during this phase of the system's expansion. These new wells should improve the system's effectiveness by increasing the system's water removal capacity and by removing water more rapidly. Two new dewatering well projects should be scheduled annually until the five have been installed. The cost to install each well is estimated to be \$85,000.</p>				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1 (FY)	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY <input checked="" type="checkbox"/>			
OTHER PROJECT INFORMATION:					
Removing groundwater at depth from the landslide has been shown to directly affect land movement in landslide areas. This project will expand the existing system and is expected to help slow movement within the Portuguese Bend landslide, eventually affecting the land movement along Palos Verdes Drive South.					
Estimated Cost: \$255,000					

PROJECT:	REHABILITATION OF DEWATERING WELLS				
TYPE:	Landslide Project				
LOCATION:	N/A				
DEPARTMENT:	Public Works				
DESCRIPTION:	<p>Dewatering Wells are a high priority and are considered to be the next most effective method of minimizing runoff from entering the landslide, which helps slow land movement within the landslide. Up to sixteen existing wells in Abalone Cove and three wells in Portuguese Bend require routine maintenance and will likely need to be rehabilitated over the next fifteen years, as will the five new wells that are planned. Rehabilitation of dewatering wells will ensure the system's continued effectiveness by maintaining the system's water removal capacity. Well rehabilitation projects should be scheduled one or two per year as needed following the installation of the five new dewatering wells. The cost to rehabilitate one well is \$70,000.</p>				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1 (FY)	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY	<input checked="" type="checkbox"/>	ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
Removing groundwater at depth from the landslide has been shown to directly affect land movement in landslide areas. This project will help maintain the existing system which has shown to help slow movement within the Abalone Cove landslide. It is expected that the rehabilitation of wells will eventually affect the land movement along Palos Verdes Drive South.					
Estimated Cost: \$1,634,000 - \$1,704,000					

PROJECT:	INSTRUMENT WELLS				
TYPE:	Landslide Project				
LOCATION:	N/A				
DEPARTMENT:	Public Works				
DESCRIPTION:	Instrument Wells are needed to monitor groundwater levels and landslide movement. These wells will provide information that can be valuable to engineers and scientists when a project to minimize land movement is designed or when analyzing movement to help determine where potential projects will be most useful. Collecting the data would require a person to visit the equipment once monthly to download the information, transport the information to a host computer where it would be saved and analyzed. The cost to install a piezometer and/or inclinometer in a well at depth is currently estimated to be \$100,000, costs associated with the ongoing data collection and analysis could be an additional \$25,000 per year.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1 (FY)	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	X	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			X
OTHER PROJECT INFORMATION:					
The cost of ongoing data collection and analysis required to facilitate this capital expenditure would need to be programmed annually when the Automatic GPS Monitoring Station is funded.					
Estimated Cost: \$121,000					

**RECREATION, PARKS AND OPEN SPACE
UNFUNDED PROJECTS**

PROJECT:	RESTROOM AT DEL CERRO PARK				
TYPE:	Recreation, Parks, & Open Space				
LOCATION:	Del Cerro Park				
DEPARTMENT:	Recreation and Parks/Community Development				
DESCRIPTION:	This project would include the construction of a restroom at Del Cerro park to serve the park visitors and the users of the trails in the Portuguese Bend Open Space.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
Estimated Cost: \$250,000 - \$300,000					

PROJECT:	GATEWAY PARK DEVELOPMENT PROJECT				
TYPE:	Recreation, Parks, & Open Space				
LOCATION:	PVDS in the Portuguese Landslide Area				
DEPARTMENT:	Public Works/Community Development				
DESCRIPTION:	<p>The Vision Plan includes a proposed Gateway Park, a 23-acre site within the City's Landslide Moratorium area just north of PVDS between the Portuguese Bend residential community and Klondike Canyon. Under the Vision Plan, the site has been approved for a combination of uses such as a "gateway park" for users of the Nature Preserve's trail system, an outdoor education/nature appreciation center for school and community groups and an equestrian center. The following components of the approved concept plan are being developed as part of the California Coastal Trail Project and PVDS Landslide East End Road Realignment Project: Trail head, signage, fencing, and public parking area.</p>				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY <input checked="" type="checkbox"/>			
OTHER PROJECT INFORMATION:					
<p>Estimated Cost: \$450,000 - \$475,000</p> 					

PROJECT:	GRANDVIEW PARK IMPROVEMENTS (PHASE 1)				
TYPE:	Recreation, Parks & Open Space				
LOCATION:	Grandview Park				
DEPARTMENT:	Public works				
DESCRIPTION:	The scope of work of the proposed 'phase one' of Grandview park includes construction of a natural parking lot, restrooms/office, play area, picnic area and some landscaping. These basic items are chosen from the concept plan option "Sycamore" which was selected by the City Council.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	X	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			X
OTHER PROJECT INFORMATION:					
Estimated Cost: \$635,000					

PROJECT:	LOWER HESSE PARK IMPROVEMENTS (PHASE 1)				
TYPE:	Recreation, Parks & Open Space				
LOCATION:	Lower Hesse Park				
DEPARTMENT:	Public works				
DESCRIPTION:	The scope of work of the proposed 'phase one' of Lower Hesse Park includes construction of a natural parking lot, restrooms, basketball court, play area, picnic area and some landscaping. These basic items are chosen from the concept plan option "Pacific" which was selected by the City Council.				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES	X	OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS		COMMUNITY QUALITY/SUSTAINABILITY			X
OTHER PROJECT INFORMATION:					
Estimated Cost: \$660,000- \$720,000					

PROJECT:	PRESERVE TRAILS PLAN - NEW TRAIL IMPLEMENTATION				
TYPE:	Recreation, Parks, & Open Space				
LOCATION:	Palos Verdes Nature Preserve				
DEPARTMENT:	Community Development/Public Works				
DESCRIPTION:	<p>In October 2012, the City Council adopted an updated Preserve Trails Plan (PTP) for the NCCP's Palos Verdes Nature Preserve which identifies trail routes and trail uses within the Preserve. Pursuant to the approved management agreement between the City and PVPLC, the PVPLC is responsible for maintenance and repair of existing unimproved trails in the Preserve while the City is responsible for the construction of new trails identified in the PTP.</p> <p>According to the PTP, there are 3 approved trail routes that currently do not exist and need to be constructed at some point by the City. Since projects are moving forward on two of the three new trails needed (the Smugglers Trail in the Abalone Cove Reserve and the Switchback Trail in the San Ramon Reserve, construction of the Crystal Trail (.12 mile) in the Forrestal Reserve remains as the only new trail that needs construction. In addition, the Rim Trail will need to be relocated since the current route passes over private property in Rolling Hills.</p>				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE			<input checked="" type="checkbox"/>
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
Estimated Cost: \$150,000					

PROJECT:	LOWER POINT VICENTE PARK IMPROVEMENT PROJECT				
TYPE:	Recreation Parks & Trails Improvements				
LOCATION:	Lower Point Vicente				
DEPARTMENT:	Public Works				
DESCRIPTION:	The park improvement plan for Lower Point Vicente derives from an extensive public outreach process associated with the City Council adopted Vision Plan. The scope of work consists of constructing new decomposed granite trails, overlooks, reconfigured and new parking spaces (including new upper terrace parking lot), drainage facilities (including a bioswale), landscaping, fencing, way finding signs and minor site grading to accommodate the improvements (excavation cannot occur in areas capped for the lead remediation.)				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			<input checked="" type="checkbox"/>
SUPPORTS ESSENTIAL CITY SERVICES	<input checked="" type="checkbox"/>	OUTSIDE FUNDING COMMITTED/ELIGIBLE			<input checked="" type="checkbox"/>
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
Estimated Cost: \$2,400,000					

PROJECT:	SUNNYSIDE TRAIL SEGMENT PROJECT				
TYPE:	Recreation, Parks, & Open Space				
LOCATION:	Sunnyside Ridge Road (Intersection of Sunnyside Ridge Trail and the Sol Vista Segment Trail)				
DEPARTMENT:	Community Development/Public Works				
DESCRIPTION:	<p>The Sunnyside Segment Trail is a point-to-point trail segment that begins on Sunnyside Ridge Road at the intersection of the Sunnyside Ridge Trail and the currently unused Sol Vista Segment Trail on the old Narbonne Right-of-Way, as indicated in the City's Conceptual Trail Plan. The proposal is to provide a usable trail linkage for pedestrians and equestrians within a recorded trail segment that traverses a privately owned lot that is currently developed with a single-family residence that was formally part of an old City right-of-way. The trail connection would involve the provision of a 5-foot wide decomposed granite surface trail.</p>				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			<input checked="" type="checkbox"/>
OTHER PROJECT INFORMATION:					
<p>Estimated Cost: \$400,000 - \$450,000</p>					

PROJECT:	COAST VISION PLAN TRAILHEAD/OVERLOOK/VISTA POINT DEVELOPMENT				
TYPE:	Recreation, Parks, & Open Space				
LOCATION:	Various Locations				
DEPARTMENT:	Public Works/Community Development				
DESCRIPTION:	<p>The Vision Plan identifies the construction of trailheads at key entrances to the existing City trail system along with overlooks and vista points within the Vision Plan project area. The trailheads would consist of a permeable surface pad, a bench, a plastic bag kiosk for dog owners, trash and recycling receptacles, signage, a freestanding kiosk for trail notices, small native trees for shade and pockets of native shrubs, where appropriate. The overlooks/vista points would be placed on decomposed granite or other permeable material with flush stone edging and could include a semicircle bench, a stone pilaster displaying pertinent information, a stone clad wall less than 3 feet in height and pockets of native shrubs.</p> <p>Phase 1 would involve a trail head at Shoreline Park/25th and overlooks/vista points at Inspiration Point and Eagles Nest. Phase 2 would involve trail heads and overlooks/vistas at the cul-de-sac next to St. Paul's Church, Del Cerro Park, and the end of Ocean Terrace. Phase 3 would involve a trail head at the Switchbacks/PVDE Turnout and overlooks/vista points at the Switchbacks/PVDE Turnout, Paintbrush Canyon/Burma Road, and Burma Road above Gateway Park.</p>				
PROJECT COST ESTIMATES (IF KNOWN)					
CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
ACQUISITION					
ENGINEERING/DESIGN					
CONSTRUCTION					
PROJECT MANAGEMENT/OVERSIGHT					
LEGAL					
TOTAL					
IMPACT ON OPERATING BUDGET					
JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP					
SAFETY		ECONOMY AND EFFICIENCY			
SUPPORTS ESSENTIAL CITY SERVICES		OUTSIDE FUNDING COMMITTED/ELIGIBLE			
SUPPORTS CITY COUNCIL GOALS	<input checked="" type="checkbox"/>	COMMUNITY QUALITY/SUSTAINABILITY			
OTHER PROJECT INFORMATION:					
Estimated Cost: \$100,000 - \$130,000					

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