

## **PVPLC/RPV Preserve Management Team Meeting March 7, 2013 Meeting Minutes**

### **Attendance**

Carolynn Petru, Joel Rojas, Ara Mhuranian, Danielle LeFer, Andrea Vona, Bindu Vaish, and Ranger Johnson.

### **Action Items from February 7, 2013 Meeting**

- **Finalize PUMP document for agency review (Ara)** – Ara reported that the draft PUMP document was transmitted to the City Council and that any corrections will be addressed at the March 19<sup>th</sup> meeting. He added that the boundary lines on the trail maps for Filiorum and Portuguese Bend Reserves need to be corrected.
- **Port-o-potty mapping (Emilio/Joel)** – Emilio is to provide Joel with the information so that GIS layers can be created.
- **Peppertree area Trail Easement follow-up (Ara)** – Ara reported that he met with the property owners and discussed a possible License Agreement to allow the public to use the segment of the Peppertree Trail that traverses private property. Are indicated that the property owners would consider a License Agreement, but wanted to review it first, especially after the City enters into a similar agreement with Jim York for a trail that traverses his property.
- **San Ramon bike jump removal (Emilio)** – It was reported that the City crews are in the process of removing the bike jumps and that it would be completed by mid-March.
- **Unauthorized trail connection between Fire Station and Rim Trails (Ara)** – Additional information was provided regarding Ms. Nichols sign vandalism that occurred several months ago. Ara intends to schedule another meeting with Ms. Nichols to discuss this matter.

### **PVPLC Topics**

- **Ongoing trail project update:**
  - **Coastal trail connector with PV Drive (Smuggler's Cove)** – The PVPLC hopes to complete this project with its volunteer crew by mid-summer.
- **Narcissa Fire Update (Danielle)** – The PVPLC is waiting for comments from the Wildlife Agencies before finalizing the report.
- **Forrestal Reserve Fence Removal (Danielle)** – This project was completed.
- **Agua Amarga Reserve Encroachments (Danielle/Joel)** – Danielle and Joel will schedule a site visit in the next weeks to inspect the identified encroachments.
- **Peppertree signage (Danielle)** – The team discussed the current placement of the trail closure signs along the Peppertree Trail and Ara explained that the signs were placed at the trail junctions, before reaching the end of the trail that traverses private property so that a trail user will use a different trail rather than having to turn-around.
- **Motorcycles in San Ramon** – There have been recent reports of motorcycles entering the San Ramon Reserve, so the Rangers are being asked to increase its enforcement of the area so that the entry points can be identified and the problem mitigated. This is to be a Public Works Action item.
- **Rusted fencing at Vicente Bluffs** – it was reported to Public Works that a good portion of the seaward side of the fencing along the bluff top trail is rusted. Public Works will explore funding opportunities to repair the existing fence.
- **Spur Trail Closure at Del Cerro** – The team discussed the on-going public use of an unauthorized trail at Del Cerro Park. Ara is going to draft language for a sign to be installed based on Section 12.16.090 of the RPVMC. This is an Action Item.
- **Alta Vicente: No trespassing sign at Prickly Pear trailhead leading to cactus farm** – This sign needs to be removed by Public Works. This is an Action Item.
- **PV Art Center Paint Out (April 19<sup>th</sup>) at Alta Vicente** – the team discussed the Art Center's request and determined that participants must stay on the trail per the NCCP.
- **Annual Report Update** – The PVPLC plans to submit the Annual Report, along with the 3-year Comprehensive Plan, in late April for the Council review at its May 21<sup>st</sup> meeting.

### **City Manager Topics**

- **2009 Edison litigation status update (RPV)** - No new information to report. The tentative court date is July 15, 2013.
- **Edison Pole Inventory** – City and PVPLC Staff met with representatives from SCE at the Portuguese Bend Reserve to discuss the protocol for brush maintenance around the power poles. Matt will be following up to memorialize the meeting.
- **Cathy Nichols trail: sign vandalism follow-up** – see above

### **Public Works Topics**

- **San Ramon Stabilization Project** – It was reported that the contract has been awarded and construction is slated to begin in May. Planning and PVPLC staff will coordinate with Ron from Public Works on the possibility of providing a trail connection to Friendship Park from the San Ramon Reserve as part of this project.
- **Vicente Bluffs Reserve Trail Drainage Issues (Bindu)** – This project is 85% complete and is on schedule to be completed within the coming week.
- **GIS overlays:**
  - **Dewatering wells (Public works)** – this item was tabled until funding can be identified to cover the associated costs.
- **Bollard removal at PVIC (Emilio)** – This work will be done in May.

#### **RPV Planning Topics**

- **March 19, 2013 City Council Meeting** – the team discussed the upcoming topics to be reviewed by the City Council and agreed to have the following as two separate agenda items:
  - PUMP document
  - Management Tools for Minimizing Trail User Conflicts, which will include the Volunteer Trail Patrol program.
- **NCCP/IA (Joel)** - The City and the PVPLC continue to review the comments received from the Wildlife Agencies. There is a meeting scheduled for Monday with the Wildlife Agencies.
- **Conservation Easement Update** – There is a conference call scheduled to discuss the proposed edits.
- **Malaga and Windport Canyon Purchase Agreement update** – Joel reported that the appraiser will be sending over the appraisals for these two properties within the next few weeks and will then follow-up with the WCB.
- **Jim York Permissive Use Agreement** – Ara reported that the draft License Agreement is being finalized by the City Attorney and will then be sent to Jim York for his review. He added that this item is tentatively scheduled to be considered by the Council on April 2<sup>nd</sup>.
- **Abalone Cove Park Improvement Grant** – Ara updated the team on the Focus Group's February 25<sup>th</sup> meeting, and noted that the second meeting is scheduled for March 25<sup>th</sup>. He added that the City Council will receive a status update at its April 2<sup>nd</sup> meeting.
- **California Coastal Trail Update** – Ara reported that the grant deadline has been extended to December 31, 2013. Bindu reported that the bids are due on April 1<sup>st</sup> and that the contract award will be on the April 16<sup>th</sup> Council agenda.
- **City wide Park Signage Inventory Update (Planning)** – Ara updated the team on the progress of the City Park and Preserve Sign Master Plan. The team reviewed the Preserve Rules Sign to be posted at all the entry points to the Preserve.
- **GIS overlays:**
  - **Archaeology site (planning)** – Joel is working with the City's GIS Staff to create a GIS layer.
- **Water Department habitat impact at Portuguese Bend follow-up** – Joel is researching this matter before drafting a letter.

#### **Recreation and Parks Topics**

- **Park Ranger Update** – Ranger Johnson updated the team on the recent activities in the Preserve. The rangers are working with the PVPLC to replace trail sign decals when damaged or missing.
- **Hike handout** - An update hike scheduled will be emailed to the team.
- **Junior Ranger Program** - An update was provided at the team meeting regarding the schedule for 2013, and that the last event involved 35 participants.

Conservancy Activity Schedule			
Ongoing through <b>March</b>		Portuguese Bend NCCP maintenance Peppertree/Ishibashi – weeding; planting Decal replacement at Portuguese Bend	
PVPLC activities through <b>March</b>		<b>Outdoor Volunteer Day:</b> March 23: 9-12 Agua Amarga March 30: 9-12 Portuguese Bend  <b>Nature Walk:</b> March 09 9-12: Portuguese Bend April 13: 9-12: Forrestal	
Status of Projects and Grants			
NCCP Plans/work		Amount	

	TERPP		Ongoing
	Alta Vicente Restoration		Weeding ongoing
	Portuguese Bend Restoration		Weeding ongoing
<b>GRANTS</b>			
	Coastal Conservancy Grant		Coastal Trail
	HCF Grant		Portuguese Bend trails and associated restoration
	REI		Outdoor volunteer workday assistance
	LAWA		Three Sisters
	LACSD		Lunada Canyon
	NFWF		Abalone Cove
	SMBRC		Abalone Cove
	California Trails & Greenways		Abalone Cove (near Coastal Trail)

**Next meeting date – April 11, 2013**