

PVPLC/RPV Preserve Management Team Meeting

April 11, 2013 Meeting Minutes

Attendance

Carolynn Petru, Joel Rojas, Ara Mihranian, Danielle LeFer, Katie Howe, Andrea Vona, Bindu Vaish, and Emilio Blanca

Action Items from March 7, 2013 Meeting

- **Finalize PUMP document (PVPLC to review)** – Ara reported that the City Council approved the PUMP document at its April 2nd meeting. The approved document is available on the City's website.
- **Port-o-potty mapping (Emilio/Joel)** - Emilio is to provide Joel with the information so that GIS layers can be created.
- **Peppertree area Trail Easement follow-up (Ara)** - Ara previously met with the property owners to discuss a possible License Agreement to allow the public to use the segment of the Peppertree Trail that traverses private property. The property owners indicated an interest in such a License Agreement, but wanted to review it first after the City enters into a similar agreement with Jim York for a trail that traverses his property.
- **San Ramon bike jump removal (Emilio)** – This task has been completed.
- **Unauthorized trail connection between Fire Station and Rim Trails (Ara)** – Ara reported that he recently spoke to Cathy Nichols who informed him that the trail closure is finally being adhered to and that she is pleased with the City's and the PVPLC's efforts to notify trail users that a public access through her property does not exist. She suggested that the City install signs at the bottom of the trail indicating that there is no through trail. She also stated her lack of interest in dedicating a different trail easement that follows the trail. As such, Ara suggested added a trail connection through the Preserve be identified as a future trail project.

PVPLC Topics

- **Ongoing trail project update:**
 - **Coastal trail connector with PV Drive (Smuggler's Cove)** – This project hasn't started yet, but the PVPLC hopes to complete this project this fall.
- **Narcissa Fire Update (Danielle)** – The PVPLC is waiting to hear back from the Wildlife Agencies.
- **Agua Amarga Reserve Encroachments (Danielle/Joel)** - Danielle and Joel will schedule a site visit in the next weeks to inspect the identified encroachments.
- **Alta Vicente North Spur trailhead and trail work** – The PVPLC reported that as part of an Eagle Scout project, this trail and trailhead will be improved. The team agreed on locating the trailhead where the old asphalt road meets up with the City Hall parking lot between the two palm trees (not to be located behind parking spaces).
- **Walk bike signage at Filiorum** – The PVPLC will create a sign to post at the three locations in the Filiorum Reserve recommended by the City Council.
- **Ladera Linda staging area for Rangers** – An area in the old discovery room at Ladera Linda will be used to store some materials to be used by the rangers. Access will be provided here as a drop-in office for the Rangers and eventually the Sheriffs.
- **Fountain grass at Ladera Linda** – Emilio will see if funding is available in the fuel modification budget to remove the fountain grass located behind the yellow gate along Forrestal Drive.
- **Fossil trail docent walk site** – The PVPLC is working with the docents to identify the path being used and to properly close the remaining area off from public access.
- **Portuguese Bend Reserve Eucalyptus tree near Water Tank** – The PVPLC requested that the City remove some half burned trees from the 2009 fire near the water tank. Prior to deciding if these trees should be removed, the City Arborist will be asked to review the trees and provide a recommendation. This is an action item.
- **Annual Report Update** – The PVPLC reported that the 2012 Annual Report and three year Comprehensive Report will be submitted at the end of May for consideration by the City Council in June.

City Manager Topics

- **2009 Edison litigation status update (RPV)** - No new information to report. The tentative court date is July 15, 2013.
- **Edison Pole Inventory** – City and PVPLC Staff met with representatives from SCE at the Portuguese Bend Reserve to discuss SCE's protocol for brush maintenance around the power poles. Matt will provide a follow-up memorializing the meeting.
- **Cathy Nichols trail: sign vandalism follow-up** – See above

Public Works Topics

- **San Ramon Stabilization Project** – A ceremonial ground breaking ceremony is scheduled for April 16th before the City Council meeting and work is scheduled to begin in May. Shuttles will be used to access the ceremonial

event. The team reviewed the location of the staging area. Ara reported that he will be working with Ron from public works to identify a trail route to hopefully connect San Ramon to Friendship Park.

- **Vicente Bluffs Reserve Trail Drainage Issues (Bindu)** – This project was completed.
- **GIS overlays:**
 - **Dewatering wells (Public works)** - this item was tabled until funding can be identified to cover the associated costs.
- **Bollard removal at PVIC (Emilio)** – This was identified as a candidate volunteer project by Public Works and will not begin until the details have been worked out.
- **Peppertree area No Trespassing signage** – Emilio is to look at one of the signs that may need to be relocated.
- **Motorcycles in San Ramon** – The Rangers are being asked to monitor the activities and to determine where the motorcycles are accessing this Reserve so that barriers may be installed by Public Works.
- **Rusted fencing at Vicente Bluffs** – it was reported to Public Works that a good portion of the seaward side of the fencing along the bluff top trail is rusted. Public Works will explore funding opportunities to repair the existing fence.
- **Spur Trail Closure at Del Cerro** - The team discussed the on-going public use of an unauthorized trail at Del Cerro Park. Ara is going to draft language for a sign to be installed based on Section 12.16.090 of the RPVMC. This is an Action Item.
- **Alta Vicente: No trespassing sign at Prickly Pear trailhead leading to cactus farm** - This sign needs to be removed by Public Works. This is an Action Item.
- **Alta Vicente - PV Art Center Paint Out- April 19th** - Katie is coordinating with the Art Center for this event which will begin at 7:30 a.m. and end by noon. The team discussed the Art Center's request and determined that participants must stay on the trail per the City's Municipal Code.
- **Fuel Modification** – Emilio reported the fuel modification will begin along Burma Road followed by Palos Verdes Drive South. He added that the work is being conducted based on surveys and recommendations from a Biologist hired by the City.
- **Survey Project (Bindu)** – Bindu distributed a Trail Project Form for an upcoming Public works survey project that is scheduled to occur between April 15 and April 19th at Portuguese Bend Reserve and Abalone Cove Reserve. The team requested that the survey points be shown on an aerial map that Bindu will provide before reviewing the request.

RPV Planning Topics

- **March 19 and April 2, 2013 City Council Meeting Update** – As previously reported the Council adopted the PUMP Document. The City Council also directed that Staff conduct four public forum meetings for a one year trial period. The first focus group meeting will be in May. A final date will need to be determined.
- **NCCP/IA (Joel)** - The City and the PVPLC continue to review the comments received from the Wildlife Agencies. There is a conference call scheduled for Monday with the Wildlife Agencies.
- **Conservation Easement Update** – There is a conference call scheduled to discuss the proposed edits.
- **Malaga and Windport Canyon Purchase Agreement update** – Joel reported that the appraiser will be sending over the appraisals for these two properties within the next few weeks and will then follow-up with the WCB.
- **Jim York Permissive Use Agreement** – Ara reported that the draft License Agreement is being reviewed by Jim York's attorney. Once finalized it will be given to the PVPLC. He added that this item is now tentatively scheduled to be considered by the Council on April 16th.
- **Abalone Cove Park Improvement Grant** - Ara updated the team on the Focus Group's February 25th meeting, and noted that the second meeting is scheduled for March 25th. He added that the City Council received a status update at its April 2nd meeting and that the Successor Agency will be asked to accept the terms of the grant at its May 7th meeting.
- **California Coastal Trail Update** - Ara reported that the grant deadline has been extended to December 31, 2013. Bindu reported that the bids were received on April 1st and that the contract award will be on the April 16th Council agenda.
 - **Gateway Parking Lot** – Ara reported that there is a change being considered to the location of the Gateway Parking Lot due to a road alignment matter. He noted that the parking lot will be located behind the chain link fence and will still include the same improvements but will no longer be funded as part of the CCT project. This project is being identified as a funded CIP project for Council consideration. This possible change is acceptable with the Coastal Conservancy provided that the funds are reallocated to completing the gap in the CCT.
- **City wide Park Signage Inventory Update (Planning)** - Ara updated the team on the progress of the City Park and Preserve Sign Master Plan. The team reviewed the Preserve Rules Sign to be posted at all the entry points to the Preserve.
 - **Pelican Cove** – Ara reported that the signs at the trailhead have been updated including the MPA signage provided by Heal the Bay.

- **Preserve Kiosk Sign** – Ara reported to the team that he has received a few inquiries regarding moving forward with constructing kiosks at certain trailheads and that a final design, similar but larger to the kiosk at Portuguese Bend Reserve should be finalized.
- **GIS overlays:**
 - **Archaeology site (planning)** - Joel is working with the City's GIS Staff to create a GIS layer.
- **Water Department habitat impact at Portuguese Bend follow-up** - Joel is researching this matter before drafting a letter.

Recreation and Parks Topics

- **Park Ranger update** – Katie distributed the latest Ranger Hotline Report and reviewed some of the items with the team. She reported that there have been numerous calls regarding on-shore seal pups and noted that a list-serve message and website update was provided explaining what to do when the seals pups are encountered by the public.
- **Volunteer Trail Patrol Update** – Katie reported that the team is still reviewing some suggested edits in light of the liability issues identified and hopes to take this matter back to the Council in May.
- **Hike handout** - An update hike scheduled will be emailed to the team.
- **Junior Ranger Program** - An update was provided at the team meeting regarding the schedule for 2013, and that the last event involved 35 participants.

Conservancy Activity Schedule			
Ongoing through April	Portuguese Bend NCCP maintenance Trail clearing Weed control at restoration sites		
PVPLC activities through April	Outdoor Volunteer Day: April 13: 9-12 Portuguese Bend March 30: 9-12 Portuguese Bend Nature Walk: April 13: 9-12: Forrestal		
Status of Projects and Grants			
NCCP Plans/work		Amount	
TERPP		Ongoing	
Alta Vicente Restoration		Weeding ongoing	
Portuguese Bend Restoration		Weeding ongoing	
GRANTS			
Coastal Conservancy Grant		Coastal Trail	
HCF Grant		Portuguese Bend trails and associated restoration	
REI		Outdoor volunteer workday assistance	
LAWA		Three Sisters	
LACSD		Lunada Canyon	
NFWF		Abalone Cove	
SMBRC		Abalone Cove	
California Trails & Greenways		Abalone Cove (near Coastal Trail)	

Next meeting date – May 2, 2013