

PVPLC/RPV Preserve Management May 2, 2013 Team Meeting Minutes

Attendance

Ara Mihranian, Bindu Vaish, Carolynn Petru, Danielle Lefer, Katie Howe, Emilio Blanco, Joel Rojas and Ranger Johnson.

Action Items from April 11, 2013 Meeting

- **Add Correct Crystal Trail Omission from Forrestal Trail Maps (Ara/PVPLC)**– Ara pointed out that the Forrestal Reserve Trails Map included in the Council adopted PUMP document inadvertently left out the Crystal Trail, which is to be shown in a “bubble” as a future trail since this trail does not currently exist. This was corrected.
- **Port-o-potty mapping (Emilio/Joel)** - Emilio is to provide Joel with the information so that GIS layers can be created.
- **Peppertree Area Trail Easement follow-up (Ara)** – As reported at the April meeting, Ara previously met with the property owners to discuss a possible License Agreement to allow the public to use the segment of the Peppertree Trail that traverses private property. The property owners indicated an interest in such a License Agreement, but wanted to review it first after the City enters into a similar agreement with Jim York for a trail that traverses his property.
- **Jim York Permissive Use Agreement (Ara)** - Ara reported that the draft License Agreement was reviewed by Jim York’s attorney who provided some suggested edits, which are now being reviewed by the City Attorney. Once finalized it will be given to the PVPLC. He added that this item is now tentatively scheduled to be considered by the Council on May 21st.
- **Alta Vicente: Remove No trespassing sign at Prickly Pear trailhead (Emilio)** – Emilio reported that the sign was removed.
- **Portuguese Bend Reserve Eucalyptus Tree (Emilio)** – At the April meeting, the PVPLC requested that the City assess some half burned trees from the 2009 fire near the water tank. Prior to deciding if these trees should be removed, the City Arborist was asked to review the trees and provide a recommendation. At this time, two trees will be dropped after July 1st.

PVPLC Topics

- **Ongoing trail project update:**
 - **Coastal trail connector with PV Drive (Smuggler’s Cove)** - This project hasn’t started yet, but the PVPLC hopes to complete this project this fall.
- **Narcissa Fire Update (Danielle)** - The PVPLC is waiting to hear back from the Wildlife Agencies.
- **Agua Amarga Reserve Encroachments (Danielle/Joel)** – Adrienne and Joel attempted to visit a resident to view the encroachments but could not gain access. Thus, the City will be sending letters to the property owners with the identified encroachments.
- **North Spur Trail Work** – The PVPLC will be overseeing an Eagle Scout Project to improve the North Spur Trail at the Alta Vicente Reserve (Civic Center) beginning on June 8th. A Project Form will be transmitted to the team for review and approval.
- **Walk Bike Signage at Filiorum** – Per the Council adopted PTP for the Filiorum Reserve, the PVPLC will be installing “Walk Bike” signs at the three canyon crossings.
- **Staging for Ranger Assistance with Trail Closure** - An area in the old discovery room at Ladera Linda will be used to store some surplus materials for the rangers. Access will be provided as a drop-in office for the Rangers and eventually the Sheriffs. The improvements will be completed within the coming week.
- **Preserve Decal Replacement** – Based on the March 19th City Council meeting, approximately \$2000 has been budgeted for purchasing trail marker decals by the City for the PVPLC. The decals need to be purchased before June 30th (the end of the 2012/2013 budget cycle).
- **Annual Report Update** - The PVPLC reported that the 2012 Annual Report and three year Comprehensive Report will be submitted at the end of May or beginning of June for consideration by the City Council in July.
- **Volunteer Trail Watch Program** – The team discussed the latest edits to the Program, particularly how it relates to the JPIA requirements. At this time, the Program is scheduled to be considered by the City Council at its May 21st meeting.

City Manager Topics

- **2009 Edison litigation status update (RPV)** - The tentative court date is July 15, 2013. Information is being gathered for the upcoming court date.
- **Edison Pole Update** – No new information was received on this item.

Public Works Topics

- **San Ramon Stabilization Project** – The project staging area is off PVDE at the switchbacks and prep work has commenced. Ara reported that he will be working with Ron from public works to identify a trail route to hopefully connect San Ramon to Friendship Park. The plant palette for revegetation is being reviewed and provided by the PVPLC.
- **GIS overlays:**
 - **Dewatering wells (Public works)** - this item was tabled until funding can be identified to cover the associated costs.
- **Bollard Removal at PVIC (Emilio)** – Work is scheduled to be completed by the end of June.
- **Peppertree Area No Trespassing signage** – Emilio will be adding an additional sign to further clarify where the public trail ends. This is to be an action item.
- **Rusted Fencing at Vicente Bluffs** – Joel will review the Oceanfront Estates Development Agreement to see who is responsible for the maintenance of the fence.
- **Spur Trail Closure at Del Cerro** - The team discussed the on-going public use of an unauthorized trail at Del Cerro Park. Ara is going to draft language for a sign to be installed based on Section 12.16.090 of the RPVMC. This is an Action Item.
- **Fountain grass at Ladera Linda** – The LACC will be removing the fountain grass located behind the yellow gate along Forrestal Drive later this month as part of the City's fuel modification work.

RPV Planning Topics

- **RPV / PVPLC Public Forum Meeting** – The meeting is scheduled for Wednesday, May 22nd at 6:00p.m. at the City Hall Community Room. Ara will issue a list-serve message announcing the meeting date at least 15-days before the meeting , followed by another list-serve message announcing the agenda at least 3 days before the meeting.
- **NCCP/IA (Joel)** – Joel and Andrea will be meeting with the Wildlife Agencies on May 7th in Carlsbad.
- **Conservation Easement Update** – A conference call is scheduled for later this week to review the edits.
- **Malaga and Windport Canyon Purchase Agreement Update** - Joel reported that the appraiser will be sending over the appraisals for these two properties within the next few weeks and will then follow-up with the WCB.
- **Abalone Cove Park Improvement Grant** - Ara updated the team on the Focus Group's April 29th meeting and the final plan that was agreed upon by the Focus Group with some minor edits. He added that the Plan is posted on the City's website. Ara will be asking State Parks to affirm that the updated Plan complies with the terms of awarded grant. At this time, construction plans will be prepared and presented to the Focus Group in June and sent out for bids. Construction is scheduled to begin towards the end of summer.
- **California Coastal Trail Update** – A contract was awarded to Land Forms Landscape Construction Inc. and work is scheduled to begin the first week of June. A kick-off meeting is scheduled for Monday, May 6th.
- **City wide Park Signage Inventory Update (Planning)** – Ara updated the team on the progress of the City Park and Preserve Sign Master Plan. The team reviewed the Preserve Rules Sign to be posted at all the entry points to the Preserve by June 30th.
- **GIS overlays:**
 - **Archaeology site (planning)** - Joel is working with the City's GIS Staff to create a GIS layer
- **Water Department habitat impact at Portuguese Bend follow-up** Joel is drafting a letter and needs any photo documentation from the PVPLC.

Recreation and Parks Topics

- **Park Ranger Update** - Katie distributed the latest Ranger Hotline Report and reviewed some of the items with the team.
 - **ATV Patrolling** – The team was informed that there is an opportunity for the Rangers to acquire ATV's and to see if they can be used in the Preserve. The team indicated that the Core Deputies currently patrol certain areas of the Preserve, particularly Abalone Cove, on ATV's and such vehicles used for patrolling are permitted in the Preserve.
- **Motorcycles in San Ramon** – The Rangers are being asked to monitor activity at San Ramon to determine what improvements need to be installed to prevent motorcycles from entering the Preserve.
- **Hike Handout** - An update hike scheduled will be emailed to the team
- **Junior Ranger Program** - An update was provided at the team meeting regarding the schedule for 2013, and that the last event involved 35 participants.

Conservancy Activity Schedule			
Ongoing through May	Portuguese Bend NCCP maintenance Trail clearing Weed control at restoration sites		
PVPLC activities through May	Outdoor Volunteer Day: June 1: 9-12 Portuguese Bend		
Status of Projects and Grants			
NCCP Plans/work		Amount	
	TERPP		Ongoing
	Alta Vicente Restoration		Weeding ongoing
	Portuguese Bend Restoration		Weeding ongoing
GRANTS			
	Coastal Conservancy Grant		Coastal Trail
	HCF Grant		Portuguese Bend trails and associated restoration
	REI		Outdoor volunteer workday assistance
	LAWA		Three Sisters
	LACSD		Lunada Canyon
	NFWF		Abalone Cove
	SMBRC		Abalone Cove
	California Trails & Greenways		Abalone Cove (near Coastal Trail)

Next meeting date – June 13, 2013