

**PVPLC/RPV Preserve Management**  
**June 13, 2013 Team Meeting Minutes**

**Attendance**

Ara Mihranian, Bindu Vaish, Carolynn Petru, Danielle Lefer, Katie Howe, Joel Rojas and Ranger Johnson.

**Action Items from May 2 and May 22, 2013 Meetings**

- **Port-o-potty mapping (Emilio/Joel)** - Emilio is to provide Joel with the information so that GIS layers can be created.
- **Jim York Permissive Use Agreement (Ara)** – Ara reported the City Attorney and Mr. York's attorney are working out the final details and that this item is now tentatively scheduled for the July 16<sup>th</sup> Council meeting.
- **Peppertree area Trail Easement follow-up (Ara)** - As reported at the May meeting, Ara previously met with the property owners to discuss a possible License Agreement to allow the public to use the segment of the Peppertree Trail that traverses private property. The property owners indicated an interest in such a License Agreement, but wanted to review it first after the City enters into a similar agreement with Jim York for a trail that traverses his property.
- **Identifying the location of the “walk bikes” signs in the Filiorum Reserve (Ara/Danielle)** – Danielle reported that she walked the area with Councilman Knight and Eva Cicoria and identified the locations where said signs should be placed. It was agreed that new signs need to be ordered that indicate a “walk bike zone.” Additionally, it was reported that this is not enforceable per the City's Municipal Code and therefore would not include any Code language.
- **Peppertree area No Trespassing signage (Emilio)** - Emilio will be adding an additional sign to further clarify where the public trail ends.
- **Placement of a “do not proceed onto unpermitted trail” sign at the start of the unauthorized trail that leads down from the overlook area adjacent to Burma Road and a similar sign where the unauthorized trail connects to Burma Road down below (Ara/Emilio)** – The PVPLC indicated that they already have such a sign and will be installing it at this location. It was agreed that the City would use the same sign for other areas, as noted in the next item.
- **Placement of a “do not proceed onto unpermitted trail” sign at the railing next to the unauthorized trail leading from Del Cerro park (Ara/Emilio)** – The City will be using the PVPLC sign, as noted above, and will install the sign to the fence surrounding the park in this area.
- **Placement of a “do not proceed into private neighborhood” sign adjacent to Vanderlip Drive (Emilio)** – The said sign template currently exists and will be installed in the identified area.
- **Adding language to the Preserve entry signs noting that “you are entering a nature preserve” (Ara/Danielle)** – It was suggested at the Focus Group meeting that additional language be added to the Preserve Rules Sign noting that “you are entering a Nature Preserve.” The team agreed that such language is not needed on the Preserve Rules signs because separate Preserve identification signs will be installed in the near future that will be located before the Preserve Rules Sign. The identification sign is intended to identify the name of the overall Preserve and the specific Reserve name.

**PVPLC Topics**

- **Ongoing trail project update:**
  - **Coastal trail connector with PV Drive (Smuggler's Cove)** - This project is expected to be completed by the PVPLC by this fall. The removal of invasive plants has started.
- **Agua Amarga Reserve Encroachments (Danielle/Joel)** – The PVPLC intends to begin a writing campaign to the adjacent property owners to introduce them to the Preserve and the PVPLC.
- **North Spur Trail Work** – As part of an Eagle Scout project, the PVPLC oversaw improvements to this trail that now connects to the City Hall parking lot. It was agreed that boulders should be used to delineate the trailhead rather than the cut brush material.
- **Staging for ranger assistance with trail closure** – it was reported that the office at Ladera Linda is 95% complete and will soon be available for the rangers as a staging office where certain materials can be stored for closing unauthorized trails.
- **Preserve decal replacement** – The PVPLC has ordered replacement decals and will be initially installed at Abalone Cove and Forrestal Reserves.
- **Volunteer Trail Watch** – Orientation is scheduled for Saturday, June 29<sup>th</sup> followed by training on Saturday July 13<sup>th</sup> and 20<sup>th</sup>.
- **Annual Report Update** – The cumulative three year report is currently being reviewed by the Wildlife Agencies before being submitted to the City for filing by the City Council.
- **San Ramon Reserve Trail Project** – As an upcoming Eagle Scout project, the PVPLC will be overseeing improvements to the trail system at the San Ramon Reserve particularly with the Marymount Trail at the PVDE and PVDS intersection near the culvert crossing where a foot bridge needs to be installed. The team discussed reusing the foot bridge at Tramonto when the new Salvation Army trail is constructed later this year.

- **Coastal Clean-Up Day** – This event is scheduled for September and will be sponsored by the City and the PVPLC.

### **City Manager Topics**

- **2009 Edison Litigation Status Update (RPV)** - The tentative court date is July 15, 2013. Information is being gathered for the upcoming court date.
- **Edison Poles Survey Update** - No new information was received on this item.

### **Public Works Topics**

- **San Ramon Stabilization Project Update** - The project staging area is off PVDE at the switchbacks and construction has commenced. Ara reported that he will be working with Ron from public works to identify a trail route to hopefully connect San Ramon to Friendship Park. The plant palette for revegetation is being reviewed and provided by the PVPLC.
- **GIS overlays:**
  - **Dewatering wells (Public works)** - this item was tabled until funding can be identified to cover the associated costs.
- **Bollard removal at PVIC (Emilio)** - Work is scheduled to be completed by the end of June.
- **Fountain grass at Ladera Linda** - The LACC removed the fountain grass located behind the yellow gate along Forrestal Drive as part of the City's fuel modification work. It was suggested that some removal occur in the area of the PVDS and PVDE intersection.
- **Portuguese Bend Reserve Eucalyptus Tree** – The PVPLC previously reported that the burned trees from the 2009 fire near the water tank appear to be unstable and asked for the City Arborist to determine what should be done. Based on the City Arborist's assessment, two trees will be dropped after July 1<sup>st</sup>.
- **Gateway Parking Lot Boulders** – Ranger Johnson suggested that Public Works look at installing another chain for egress purposes due to the limiting turning radius. Any boulders removed to accommodate another opening can be relocated to the North Spur Trailhead at City Hall.
- **Vista del Norte Reserve Fuel Modification** – A question was raised as to who recently conducted fuel modification disking at this Reserve that obliterated the existing trail. Staff will investigate this matter to determine if the work was conducted by the City's crew, adjacent property owners, or some other party.

### **RPV Planning Topics**

- **RPV / PVPLC Public Forum Meeting**
  - **May 22<sup>nd</sup> Follow-up** – The team reported that the Focus Group meeting was a success and well attended with positive public participation. There is a list of Action Items that should be completed by the next Focus Group meeting.
  - **Schedule August Meeting** – The next Focus Group meeting is scheduled for August 7<sup>th</sup> at 6pm at the City Hall Community Room. Ara will make the appropriate reservations and announcements.
- **NCCP/IA (Joel)** – Joel indicated that the City is exploring removing the 40-acre parcel formally owned by the RDA which contains the archery club from the Preserve for various reasons and adding more of the Gateway Park area into the Preserve. The PVPLC is discussing this proposal with its Lands Committee.
- **Conservation Easement Update** – The final language is being reviewed.
- **Malaga and Windport Canyon Purchase Agreement Update** - Joel reported that the appraiser delivered the appraisals for these two properties and have been delivered to the State for their review and approval. The WCB is tentatively scheduled to consider this at its November meeting.
- **Abalone Cove Park Improvement Grant** – Ara reported that the next Focus Group meeting is scheduled for late June where the final design and development plans will be presented for final approval before going out for construction bids. Ara will be presenting the plans to CHOA on June 19<sup>th</sup>.
- **California Coastal Trail Update** – Mobilization began last week with construction following soon thereafter. Ara noted that the proposed deletion of the Gateway Parking Lot from the project scope is being reviewed by the Coastal Conservancy Staff and the budget adjustments will be offset in other areas of the project, such as additional fence removal and landscaping.
- **City wide Park Signage Inventory Update (Planning)** – Ara updated the team on the progress of the City Park and Preserve Sign Master Plan. The team reviewed the Preserve Rules Sign to be posted at all the entry points to the Preserve by June 30<sup>th</sup>. The PVPLC will work on creating a Preserve Identification sign as previously discussed at this meeting.
- **GIS overlays:**
  - **Archaeology site (planning)** - - Joel is working with the City's GIS Staff to create a GIS layer.
- **Water Department habitat impact at Portuguese Bend follow-up** – Danielle provided Joel the requested information so that a letter can be sent to the Water Department.

## **Recreation and Parks Topics**

- **Park Ranger update**
  - **Barn Owl Preserve Entry** – Ranger Johnson informed the team on the unauthorized trail activity occurring from individuals entering the Preserve from the City of Rolling Hills. An existing “welcome” sign is posted on the private property gate and will be removed and relocated onto Preserve property
  - **Spur Trails** – Ranger Johnson informed the team on unauthorized trail activity occurring at the following areas resulting in increased enforcement. Additionally, the PVPLC was asked to install signs and other improvements to discourage further use of these unauthorized trails.
    - **Three Sisters**
    - **Fire Station Trail**
    - **Sandbox Trail**
- **Hike Handout** - An update hike scheduled will be emailed to the team
- **Junior Ranger Program** - An update was provided at the team meeting regarding the schedule for 2013, and that the last event involved 35 participants.

<b>Conservancy Activity Schedule</b>			
Ongoing through <b>June</b>	Portuguese Bend NCCP maintenance Weed control at restoration sites Decal installation		
PVPLC activities through <b>June</b>	<b>Outdoor Volunteer Day:</b> June 15: 9-12 Abalone Cove June 22: 9-12 Portuguese Bend June 29: 9-12 Agua Amarga  <b>Walk:</b> June 08: 9-12 Three Sisters July 13: 9-11 Portuguese Bend Slide Area		
<b>Status of Projects and Grants</b>			
<b>NCCP Plans/work</b>		<b>Amount</b>	
	TERPP		Ongoing
	Alta Vicente Restoration		Weeding ongoing
	Portuguese Bend Restoration		Weeding ongoing
<b>GRANTS</b>			
	Coastal Conservancy Grant		Coastal Trail
	HCF Grant		Portuguese Bend trails and associated restoration
	REI		Outdoor volunteer workday assistance
	LAWA		Three Sisters
	LACSD		Lunada Canyon
	NFWF		Abalone Cove
	SMBRC		Abalone Cove
	California Trails & Greenways		Abalone Cove (near Coastal Trail)

**Next meeting date – July 11, 2013**