

**PVPLC/RPV Preserve Management Team
December 5, 2013 Meeting Minutes**

Attendance

Ara Mihanian, Joel Rojas, Cory Linder, Carolyn Petru, Danielle LeFer, Andrea Vona, and Chris Ortiz

Action Items from August 2013 Meeting

- **Port-o-potty mapping (Joel)** – this item was removed and placed under GIS Planning Topics
- **Jim York Permissive Use Agreement (Ara)** - It was reported that Mr. York recently contacted Staff to see if talks on an agreement between the City and Mr. York can resume. While the City and the PVPLC continue to explore an alternative trail route on City land, City Staff intends to resume pursuing an agreement with Mr. York. In the interim, “trail closed” signs will be installed at the trail junctions.
- **Peppertree area Trail Easement follow-up (Ara)** – After the holidays, Ara will reach out to these property owners, using the Permissive Use Agreement that was originally drafted for Mr. York as the template, to initiate discussions to obtain permission to allow a portion of the Peppertree Trail to traverse their private property.
- **Installation of “Walk bikes” signs at Filiorum Reserve (Ara)** – The signs have been ordered and will be installed by Public Works with Ara’s assistance based on the GIS mapping conducted by the PVPLC during a field visit with Councilman Knight.
- **Packsaddle trail “Trail Closed Sign” (Chris)** – Two signs (Trail Closed and Trail Closes within 300-feet) have been ordered and will be installed by Public Works with Ara’s assistance.
- **Cave Trail: remove railing for trail access (Chris)** – After a site visit to delineate the project scope, Chris reported that this project should be completed by week’s end.
- **Ocean Front Estates: No wildlife feeding signs needed (Chris)** – The team identified the sign locations that will be installed within the next few weeks.

PVPLC Topics

- **Ongoing trail project update:**
 - **Coastal trail connector with PV Drive (Smuggler’s Cove)** – Danielle reported that aside from the trail markers that are being provided by the City as part of the California Coastal Trails project, construction of this project has been completed.
- **Preserve Rules Sign** – Two additional signs will be installed at the following locations:
 - **Intrepid (Forrestal)**
 - **Calle Entradero (Vicente Bluffs)**
- **Preserve Decal Replacement Project Update** – It was reported that the next location for the decal installation is planned for Vicente Bluffs Reserve.
- **Volunteer Trail Watch Update** – A report was given on the recent quarterly meeting. It was also reported that orientation for the next group of volunteers is scheduled for February/March 2014.
- **Annual Report Update** – the City Council received and filed the Cumulative and Annual Reports at its December 3rd meeting.
- **Abalone Cove Restoration Project** – Work on this project continues to move along and is anticipated to be completed early next year.
- **Abalone Cove Rodent Control** – Chris reported that the City is no longer using a rodenticide.
- **Sacred Cove (West) Trail Closure** - The team agreed that the western segment of the Sacred Cove View Trail should be closed due to recently observed steep drops in the trail grade resulting from land movement. The City and PVPLC will look into closing all or portions of the trail until repairs can be made to the trail.
- **2014 Trail Hike Schedule** – The schedule was approved.
- **Grant Contracts / Agreements**
 - **USFWS Coastal Program Grant** – Danielle will provide Ara with a signed copy of the agreement for the City Clerk’s files.

City Manager Topics

- **2009 Edison litigation status update (RPV)** - No new information has been received and the City and the PVPLC are still waiting for the new trial date.

Public Works Topics

- **San Ramon Stabilization Project Update** – It was reported that construction continues to move forward and a more detailed update will be provided at the next meeting.
- **GIS overlays:**
 - **Dewatering wells (Public works)** - It was agreed to table this item until funding can be identified to cover the associated costs of creating a GIS layer with this information
- **Portuguese Bend Reserve Eucalyptus Tree** – After much discussion, it was agreed that Public Works will revisit the location of the trees in question to determine if hazardous condition exists, and if so, then the appropriate trees will be cut to eliminate the hazard.
- **Calwater Trail Damage on Burma Road** – Public works will determine how to repair the trail caused by the runoff and to determine if this is a recurring problem that should be addressed by Calwater.
- **PVDS Road Realignment Project Update** – It was reported that the project is being refined to address comments raised by the public during October's workshop. The next workshop is tentatively scheduled for January 2014.

RPV Planning Topics

- **SCE Pole Replacement Project** – Ara reported that SCE will be replacing four aging power poles three of which are located in the Preserve. A helicopter will be used and the staging area will occur at the upper portion of Gateway Park. The replacement is scheduled for December 10th and the City will issue a list-serve message to the Preserve and Breaking News subscribers. It was also reported that work on this project cannot occur until an encroachment permit is obtained from Public Works, as intermittent traffic closures on Palos Verdes Drive South are needed as part of the project.
- **RPV / PVPLC Public Forum Meeting**
 - **November 20th Meeting Update** – The team recapped the meeting and reviewed the action items.
 - **February Meeting Date** – The next meeting is scheduled for February 19th at 6pm at the City Hall Community Room.
- **NCCP/IA (Joel)** - There was no update provided at this time aside from discussions continue with the Wildlife Agencies.
- **Conservation Easement update** – Joel reported that he forwarded the conservation easement language to the PVPLC for review before submitting it to the Wildlife Agencies for review and approval.
- **Malaga Purchase Agreement Update** – Joel reported that the City was awarded the funds by the WCB for the purchase and that escrow needs to close by February 2014. Discussion ensued on when the PVPLC will present to the City Council its desire to enroll the property into the Preserve.
- **Abalone Cove Park Improvement Grant**
 - **Bid Documents** – the City Attorney's office is reviewing the document with a bid release date scheduled for the end of the year.
 - **Section 106 Compliance** – Ara is working with the State Parks Rep and hopes to have the criteria letter submitted to the Office of Historic Preservation by the end of the year. A Phase I cultural study is being completed under the guidance of Public Works.
- **California Coastal Trail Update** – the majority of the project is constructed, with the exception of the directional markers and the interpretive and trails map panels, which will be completed and installed by the end of January.
- **City Wide Park Signage Inventory Update** – the team will be meeting later this morning to review updated Park Rules Signs.
- **Agua Amarga Reserve Encroachments (Danielle/Joel)** – Joel will draft a letter to property owners adjacent to the Preserve who have improvements that encroach onto city property.
- **GIS overlays** – The following GIS layers will be completed by a future intern:
 - **Port-o-potty mapping**
 - **Archaeology site**
- **"No Access" signs along PVDS at Archery Club** – It was agreed that the City should move forward with installing these signs in advance of the road realignment project. This will be an action item for Ara.

Recreation and Parks Topics

- **Grad Student Study at Pelican Cove** – a student from Cal State Fullerton is requesting to conduct a research project at Pelican Cove. The team requested more information to determine what approvals, if any, need to be obtained.
- **Ranger Interpretive Programs** – Cory reviewed the upcoming events scheduled for December.

Conservancy Activity Schedule			
Ongoing through December		Portuguese Bend NCCP planting Planting at Abalone Cove Planting at Agua Amarga Decal installation Spur trail closure	
PVPLC activities through December		Outdoor Volunteer Day: Dec. 7 9-12 Agua Amarga Dec. 14 9-12 Portuguese Bend Nature walk: Dec. 14: 9-11 La Rotunda/Ocean Trails East	
Status of Projects and Grants			
NCCP Plans/work		Amount	
	TERPP		Ongoing
	Alta Vicente Restoration		Planting completed
	Portuguese Bend Restoration		Planting ongoing
GRANTS			
	Coastal Conservancy Grant		Coastal Trail
	HCF Grant 1		Portuguese Bend trails and associated restoration
	REI		Outdoor volunteer workday assistance
	LAWA		Three Sisters
	LACSD		Lunada Canyon
	NFWF		Abalone Cove
	SMBRC		Abalone Cove
	California Trails & Greenways		Abalone Cove (near Coastal Trail)
	USFWS		Abalone Cove
	HCF Grant 2		Preserve-wide
	DM Mitigation		Lunada Canyon

Next meeting date – January 16, 2013