

**PVPLC/RPV Preserve Management Team
February 6, 2014 Meeting Minutes**

Attendance

Ara Mhuranian, Joel Rojas, Katie Howe, Cory Linder,Carolynn Petru, Danielle LeFer, Andrea Vona, Chris Ortiz, and Ranger Johnson

Action Items from January 2014 Meeting

- **Peppertree area Trail Easement follow-up (Ara)** - Ara will reach out to the property owners in March, using the Permissive Use Agreement that was originally drafted for Mr. York as the template, to resume discussions to obtain permission to allow a portion of the Peppertree Trail to traverse their private property.
- **Signs:**
 - **Barn owl trail sign replacement** – Chris will replace the sign within the coming week.
 - **Filiorum “walk bike” signs and “trail closure” signs** – Chris and Danielle will install the signs on Monday.
 - **Packsaddle trail “Trail Ends Sign”** – Ara provided Chris with a map where the sign should be placed. Danielle will assist Chris in locating where the sign should be installed if necessary.
 - **Preserve Rules Sign** – Ara provided Chris with a map identifying the locations. The following additional signs will be installed over the next few weeks.
 - Intrepid (Forrestal)
 - Calle Entradero (Vicente Bluffs)
- **Gateway Park Turnout (add more boulders)** – This item was completed.
- **Sacred Cove View Trail Site Visit** – Ara and Danielle hiked the Sacred Cove View Trail and had safety concerns with the east segment of the trail, and would be recommending closure of this segment until improvements could be completed. The west segment of the trail still seems to be accessible despite the land movement in the area. Ranger Johnson emphasized the importance of making unauthorized trails and authorized trails look different. Some suggestions were breaking up unauthorized trails and use of vegetation.

PVPLC Topics

- **Preserve Decal Replacement** – The Abalone Cove Reserve still needs to be completed, followed by the Vista del Norte Reserve.
- **Volunteer Trail Watch Update** – Danielle reported that the next session of training will begin February 22 and there are 12 individuals who have expressed an interest. She introduced a new pilot program, called Rapid Response Team, which is being considered by the volunteers to assist with maintenance of trail closures in the preserve, such as trail closure, decal replacement and graffiti removal. More information on this program is pending.
- **Grant Contracts / Agreements**
 - **USFWS Coastal Program Grant** – Danielle will send Ara a copy of the signed contract for the City Clerk's files.
 - **Los Angeles County** - The PVPLC reported that it is the recipient of a grant in the amount of \$80,000 for trail delineation and wayfinding throughout the Preserve. The plan is still being developed by the PVPLC.
 - **2012 HCF** – The City and the PVPLC are recipients of the 2012 HCF grant for trail connectivity and signage throughout the Preserve. There have been delays at the State level in initiating the grant, so Ara will follow-up with the City's representative at State Parks for a status update.
- **Citizen Science Program** – Danielle informed the group that there will be a study group visiting the Preserve to study the cactus wren.
- **Rabbit Feeding at Vicente Bluffs** – It was reported that wildlife feeding has resumed after a few month hiatus. After discussing the pros and cons to installing “do not feed the wildlife” signs at the entry points, the team agreed to not install such signs but to perform outreach when possible.

City Manager Topics

- **2009 Edison litigation status update (RPV)** - A new trial date has been set for March 12, 2014.

Public Works Topics

- **San Ramon Stabilization Project Update** – Chris reported that construction continues and is nearing completion.
- **GIS overlays:**

- **Dewatering wells (Public works)** - It was agreed to table this item until funding can be identified to cover the associated costs of creating a GIS layer with this information
- **Calwater trail damage on Burma Road** – Public Works will be repairing the trail. Ara is to provide Chris a Preserve Project form for review and approval by the team prior to commencing work.
- **Preserve Locks** – The team discussed the continued problem with locks being removed and the PVPLC being locked out by others who likely do not have permission to access the Preserve. Public Works contacted the various utilities and gave them notice that they had until next week to label their locks and that all unlabeled locks will be removed after the deadline. The team discussed purchasing a new lock system as a test pilot at Portuguese Bend Reserve in place of the daisy chain system.
- **PVDS Road Realignment Project Update** - It was reported that the project is being refined to address comments raised by the public during October's workshop. The next workshop is tentatively scheduled for mid-February 2014.
- **Smuggler's Cove trail gate opening for bicyclists** – The team discussed creating an opening in the entry gate to better accommodate cyclists.

RPV Planning Topics

- **RPV / PVPLC Public Forum February 19, 2014** – Ara will send out the meeting agenda on Friday, February 14th.
- **NCCP/IA (Joel)** – Joel reported that conversations with the wildlife agencies continue and the next conference call is scheduled for mid-February.
- **Conservation Easement update** – The City Attorney is reviewing the document and will provide the PVPLC with the edits before the next conference call.
- **Malaga Purchase Agreement Update** – Joel reported that the purchase and escrow are expected to close in two weeks at which time the City will own the property.
- **Ladera Linda/Forrestal bike riders** - The team continued its discussion regarding cyclists who are coming from Forrestal and accessing the drainage swales below Ladera Linda and the School District's soccer field. It was agreed that Katie would contact the School District and request that they install a fence at the existing fence opening on their property to prevent this unauthorized activity. Ranger Johnson noted that residents from the neighborhood use the swales to access the Preserve, which is also not permitted.
- **Abalone Cove Park Improvement Grant Update**
 - **Bid Documents** – Ara reported good news that the bid period has closed and the bids came in under budget. Public Works will be taking the service contract to the Council in the coming weeks. He added that the City has requested from State Parks and NPS a one year time extension. The grant expires in June 2014 and the City is being proactive in securing the grant funding an additional year in case of unforeseen delays.
 - **Section 106 Compliance** - This document was submitted to the State last month and needs to be approved before construction commences. Approval is pending and Ara will follow-up with the City's State Representative.
 - **Interpretive Panels** – Ara met with graphic designer on the three interpretive panels that will focus on the tide pools and indigenous wildlife in the area.
- **California Coastal Trail Update**
 - **CCT trail markers in Preserve** - Ara is coordinating with Danielle on the installation of the CCT decals on the Preserve trail markers. Ara is going to see if decals can be obtained to affix to the trail markers rather than the placards.
- **City wide Park Signage Inventory Update** – Ara reported that the next meeting is scheduled for March 6th and the team will be reviewing the Park Rules Sign.
- **Agua Amarga Reserve Encroachments (Joel)** - Joel will draft a letter to property owners adjacent to the Preserve who have improvements that encroach onto city property.
- **Vista del Norte/Crestridge Project Trail Connection** – it was reported that as part of the Crestridge project approvals, the developer is to dedicate and install a trail that connects to the Vista del Norte Reserve. The City and the PVPLC are currently working with the developer in making that connection and recording the appropriate trail access easements.
- **GIS Overlays** - The following GIS layers will be completed by a future intern:
 - **Archaeology site**
 - **Port-o-potties**
- **"No Access" signs along PVDS at Archery Club** - It was agreed that the City should move forward with installing these signs in advance of the road realignment project. This will be an action item for Ara.

Recreation and Parks Topics

- **Enforcement Issues**

- **Paragliding** – Pursuant to the Municipal Code, launching and landing in the Preserve is prohibited but flying over the Preserve is not prohibited.
- **Meet-up Groups** – It was agreed that such groups may use the preserve, provided they abide by the Preserve Rules and are not a commercial operation.
- **Equestrian Patrols and Access at Gateway Park** – The team looked at locations where a horse trailer can be parked for use by the equestrian patrol team.
- **Issue Logs** – The team reviewed the ranger hotline report. Ranger Johnson emphasized the importance of making authorized trails and trail use very clear to visitors, especially in the heavily used Portuguese Bend Reserve.
- **Interpretive Programs**
 - **Mountain Bike Safety/Skills/Etiquette Workshop** – It was decided that Katie would reach out to CORBA on their interest in participating in these workshops, in addition to other user group leaders for equestrian and hiking safety/etiquette courses.
 - **Public Hike to Vanderlip Property** – Katie reviewed this public hike.
 - **Junior Ranger Program** – The team reviewed the schedule for the next few months.
 - **Night Hikes** – the next night hikes are scheduled for February and March.

Conservancy Activity Schedule			
Ongoing through February		Portuguese Bend NCCP planting Decal installation Spur trail closure	
PVPLC activities through February		Outdoor Volunteer Day: Every Friday 9-noon at Abalone Cove Feb. 15 9-12 Portuguese Bend Feb. 22 9-12 Agua Amarga Reserve Mar 1 9-12 Portuguese Bend Reserve	
Status of Projects and Grants			
NCCP Plans/work		Amount	
	TERPP		Ongoing
	Alta Vicente Restoration		Planting completed
	Portuguese Bend Restoration		Planting
GRANTS			
	Coastal Conservancy Grant		Coastal Trail
	HCF Grant 1		Portuguese Bend trails and associated restoration
	REI		Outdoor volunteer workday assistance
	LAWA		Three Sisters
	LACSD		Lunada Canyon
	NFWF		Abalone Cove
	SMBRC		Abalone Cove
	California Trails & Greenways		Abalone Cove (near Coastal Trail)
	USFWS		Abalone Cove
	HCF Grant 2		Preserve-wide
	DM Mitigation		Lunada Canyon
	LA County Open Space District		Preserve-wide

Next meeting date – March 6, 2014