

## PVPLC/City Preserve Management Team Meeting Minutes

9:30 a.m. Thursday, February 5, 2015, Community Room

**In Attendance:** Acting City Manager Caroynn Petru, Recreation and Parks Director Cory Linder, Community Development Deputy Director Ara Mihranian, Maintenance Superintendent Sean Larvenz, Administrative Analyst Katie Lozano, MRCA Supervising Ranger Jewel Johnson, PVPLC Executive Director Andrea Vona, PVPLC Conservation Director Danielle Lefer

### **Preserve Maintenance**

- Review of Active Habitat/Trail Projects (PVPLC)- Conservation Director Lefer reported that active habitat restoration projects are taking place in Alta Vicente, Portuguese Bend, and Abalone Cove Reserves.
- Unauthorized/Spur Trail Closures (PVPLC)- Conservation Director Lefer reported that trail work (unauthorized trail closures) are focused around Rim Trail in Portuguese Bend Reserve and in Forrestal Reserve.
  - Unauthorized Trail Closure Plan for Preserve (ALL): In progress.
- Review of Trail Crew Activities (PVPLC) – The Trail Crew is working on potential locations for a trail to connect Three Sisters and Filiorum Reserves. HCF Grant funds will be used to help fund this effort, and the Los Angeles Conservation Core will assist with the trail building.
- Signage (Regulatory/Welcome/Trail Markers, etc.) (PVPLC/PW/RP)
  - Monument Signage, Entry Kiosks, and Welcome Signage (PVPLC/RP)- PVPLC will submit the Preserve deed restrictions necessary for funds release within the week. PVPLC has released a request for proposals for the signage design. RFPs have been collected. Deputy Director Mihranian will participate in firm interviews. It is likely HCF funds will not cover totality of monument and entry signage needs.
  - Panels at Ab. Cove and Forrestal Reserves (RP)- Analyst Lozano reported that the Palos Verdes Rotary Club has reached out to the Recreation Services Manager regarding sponsoring educational projects, and interpretive panels are being explored.
  - Yield Signage (PVPLC)- Director Lefer reported that they have requested a quote for the Preserve yield signs. They will also run the design by the PVPLC Stewardship Committee.
- Coastal Trail Markers (PW)- Deputy Director Mihranian reported that the decals for trails within the Preserve have arrived, and he will work with Conservation Director Lefer to have them installed. He will also work with Public Works to order additional placards for trails outside of the Preserve.
- Trash at Vicente Bluffs/Pelican Cove (PVPLC/RP): Deputy Director Mihranian reported that he is working with Terranea staff to see if a screen or mesh can be installed along the bluff top railing at Pelican Cove to help prevent garbage from collecting on the bluff top, cliff, and beach.
- Toyon/Peppertree Grading Follow-up (PVPLC) – Director Linder is working with the Public Works Department on the City's response/remediation and will be in contact with PVPLC soon.
- Fuel Modification at Abalone Cove (PW): Superintendent Larvenz reported that fuel modification has been completed at the upper area of Abalone Cove.
- Status of Grant Contracts/Agreements (PVPLC)
  - 2012 HCF Grant: City Council has approved the deed restrictions, and PVPLC will send them to the County so funds can be released.
  - Upcoming Grant Opportunities (ALL)- Conservation Director Lefer reported that PVPLC will work on applying with the City for a Fire Safe Council grant next year. Director Linder will provide assistance due to past experience with this grant.

### **Preserve Operations**

- Ranger Report (MRCA): Ranger Johnson reported on activity observed over the past month. City, MRCA, and PVPLC continue to look into the issue of falconry. Rangers reported heavy tagging at Abalone Cove. Mountain bikers and dirt bikes are using an authorized trail in San Ramon to cut

through the first switchback at the top of PVDE. MRCA recommends closing/addressing trail before it gets larger.

- City Preserve Public Use Logs (RP): Public Use Logs were distributed prior to the meeting. Analyst Lozano reported on the “huts” that are being built off Eucalyptus Trail, air rifle evidence found, and bike jumps at San Ramon Reserve.
- Review of Volunteer Trail Watch Reports (PVPLC): The Team discussed the format in which to share future Volunteer Trail Watch reports. Reports will be distributed to the team by Reserve prior to the meetings.
- Managing private Preserve entry points (RP): Analyst Lozano will prepare outreach on the authorized access points to Portuguese Bend Reserve.
- Drones in the Preserve (ALL): Groups have approached the City regarding use of drones in the Preserve, for which there is no existing policy. The City is reviewing a draft policy for discussion. The City and PVPLC will also further consider the SCORCH and Silent Flyer Programs, which allow motorized helicopters and planes to fly over the Preserve (but not land). The issue of trampling habitat to retrieve crashed planes/helicopters was discussed.
- Closing Preserve after Rain (PVPLC): Director Lefer distributed a draft policy. The team liked the policy. Further discussion will ensue on how it will be posted and enforced.
- Motorized vehicles access to Preserve (RP): The Management Team will form a strategy to manage vehicle access points, beginning with Portuguese Bend and Forrestal Reserves. Analyst Lozano and Superintendent Larvenz will work to close the unauthorized access south of Vanderlip at Water Tank Trail more immediately.
- Stair Use at Filiorum Reserve (RP): Public Works will contact Los Angeles County to determine if they are responsible for maintaining the stairs. Once contact has been made, the Team will determine the best way to close the stairs to prevent public use.
- Enforcement Priorities (All): Enforcement priorities remain the two most heavily used Reserves: Abalone Cove Reserve and Portuguese Bend Reserve. Rangers are also prioritizing patrol of San Ramon Reserve for vehicle access and bike jump building.
- Volunteer Trail Watch and Rapid Response Team Priorities (PVPLC): VTW is focused in Portuguese Bend and Abalone Cove Reserves. Analyst Lozano asked for volunteer help reporting the “huts” being built off of Eucalyptus Trail. Director Lefer reported that Keepers report on each Reserve each month, and she will ask them to report any bike jumps they encounter in San Ramon Reserve.

## **Additional Items**

- PVPLC Website Navigation (PVPLC): Director Lefer led the group through the PVPLC’s new calendar available online.
- User Group Etiquette Brochure (ALL): The draft brochure will be passed on to Preserve user groups and the Volunteer Trail Watch for comments.
- Next Quarterly Preserve Public Forum (ALL): The meeting has been rescheduled for March 4<sup>th</sup>

**Next Meeting: March 5<sup>th</sup> @ 9:30 a.m.**