

PVPLC/City Preserve Management Team Meeting Minutes

9:30 a.m. Thursday, March 5, 2015, Community Room

In Attendance: Recreation and Parks Director Cory Linder, Community Development Deputy Director Ara Mihranian, Maintenance Superintendent Sean Larvenz, Administrative Analyst Katie Lozano, MRCA Supervising Ranger Jewel Johnson, PVPLC Executive Director Andrea Vona, PVPLC Conservation Director Danielle Lefer

Preserve Maintenance

- Review of Active Habitat/Trail Projects (PVPLC): Director Lefer reported that PVPLC is currently planting in the Peacock Flats area, Abalone Cove, Vicente Bluffs Reserve, and Lunada Canyon.
- Unauthorized/Spur Trail Closures (PVPLC): Director Lefer reported that PVPLC now has a full time staff member dedicated to trail maintenance. He and the Volunteer Trail Crew are currently focused on unauthorized trail closures in the Rim Trail area. Work is also focused on Flying Mane Trail, Abalone Cove Reserve and Paintbrush Trail.
 - Unauthorized/Spur Trail Closure Plan for Preserve (PVPLC): Director Lefer reported that PVPLC continues to work on a Trail Management Plan to include effective unauthorized trails closures.
- Review of Trail Crew Activities (PVPLC): Director Lefer reported that last month the Volunteer Trail Crew worked to delineate Rim Trail, and on erosion issues on Flying Mane and Pirate Trails.
- Signage (Regulatory/Welcome/Trail Markers, etc.) (PVPLC/PW/RP)
 - Monument Signage, Entry Kiosks, and Welcome Signage (PVPLC/RP)- PVPLC is currently selecting an consultant to complete the signage plan. Once work begins, PVPLC anticipates completion in approximately 14 weeks, and the public will be invited to give input on the plan.
 - Yield Signage (PVPLC): Director Lefer reported that yield signage is currently in the design phase, and the management team is looking forward to having it in place.
- Coastal Trail Markers (PW/PVPLC)- Director Lefer reported that PVPLC has reviewed locations for markers within the Preserve, but will not be installing markers in Ocean Trails Reserve because this is not part of their management area.
- Process for Public Works Projects in the Preserve (CD): Deputy Director Mihranian emphasized the need to clearly communicate and achieve approvals for projects taking place in the Preserve. Director Lefer will modify the Preserve project sheet and distribute to the group for review. New process includes best practices, monitoring, and a pre-walk.
- Packsaddle Trail Closure at Forrestal (CD): Deputy Director Mihranian reported that the trail closed sign is down. Rolling Hills is not interested in keeping this trail. He will seek permission from the City Manager to temporarily close the trail until it can be brought before Council at their next PUMP consideration. Deputy Director Mihranian also indicated that PUMP modifications and Malaga Canyon management items will be brought to Council before the end of the year.
- Toyon/Peppertree Grading Follow-up (RP/PW): Director Linder reported that the City is working on a plan to correct the grading conducted on Toyon Trail, and will be coordinating with PVPLC soon on the plan.
- City Preserve Maintenance Logs (RP): Analyst Lozano reported similar patterns as the previous quarter, although there were more frequent reports of ill/dead seals/sea lions on City beaches and graffiti. Reports of ill/dead seals/sea lions should be reported to the City, and the public is advised not to go near the animals; federal law prohibits it.
- Superintendent Larvenz reported that Public Works is working with the Lomita Sheriff's Department to document graffiti to help identify gang related graffiti and activity. Before removed, graffiti should be

photographed and the pictures should be sent to Superintendent Larvenz. Director Lefer will ask the VTW coordinator to pull these from the portal to forward to the City.

- Status of Grant Contracts/Agreements (PVPLC)
 - o 2012 HCF Grant: Director Lefer reported that this grant will be used for monument and interpretive signage in the Preserve. PVPLC is in the process of selecting a consultant to create a Preserve master signage plan. Once selected, work should take approximately 14 weeks. Public input will be solicited on the plan. Deed restrictions have been recorded on Preserve properties, and Deputy Director Mihranian will provide PVPLC a packet with this information.

Preserve Operations

- Ranger Report (MRCA): Ranger Johnson reported on activity observed over the past month. Use patterns have remained consistent over the past quarter. Rangers are focused in coastal reserves and Portuguese Bend Reserve due to high levels of use, and also in San Ramon Reserve to monitor bike jump building and motorized vehicle use in the adjacent L.A. County land. Rangers have also noticed people going into the San Ramon debris basin; a rope was found for easier access. Rangers will monitor. Rangers assisted on RPY Beaches keeping the public away from ill seals/sea lions. Ranger Johnson also recommended signage be improved to indicate fishing is prohibited in Marine Protected Areas.
- City Preserve Public Use Logs (RP): Public Use Logs were distributed prior to the meeting. Analyst Lozano reported that use violations have remained somewhat consistent, with reports of unauthorized trail use and dogs off-leash as commonly reported issues.
- Review of Volunteer Trail Watch Reports (PVPLC): Reports were distributed prior to the meeting. Director Lefer indicated that Volunteers will be focusing less time in Ocean Trails Reserve since the property is not managed by the PVPLC.
- Managing private Preserve entry points (RP): Director Lefer reported that PVPLC is working to improve the authorized access point from the Portuguese Bend Community into the Portuguese Bend Reserve and has installed a trail marker. Analyst Lozano reported that the City will close the two unauthorized access points in this area.
- Drones in the Preserve (ALL): The City is reviewing a draft policy for future discussion.
- Closing Preserve after Rain (PVPLC): Director Lefer reported that the Stewardship Committee is reviewing the policy and she will bring it back to the team for further discussion and implementation.
- Motorized vehicles access to Preserve (RP): The Management Team will form a strategy to manage vehicle access points, beginning with Portuguese Bend and Forrester Reserves. The Public Works Department is working to close two access points in lower Portuguese Bend in the near future.
- Enforcement Priorities (ALL): Enforcement priorities are currently in coastal reserves and Portuguese Bend Reserve due to high levels of use. Rangers are also monitoring activity in San Ramon Reserve.
- Volunteer Trail Watch and Rapid Response Team Priorities (PVPLC): VTW is focused in Portuguese Bend and Abalone Cove Reserves. Analyst Lozano asked for volunteer help educating the public that it is not okay to leave used biodegradable dog waste bags on the trail, and also to use the numbers on the Abalone Cove railing to help locate maintenance needs to speed City response time.

Additional Items

- User Group Etiquette Brochure (ALL): Director Lefer is gathering VTW comments and Analyst Lozano is gathering user group comments. The goal is for the document to be finalized by the end of April.

- Vanderlip Trail Property (CD): Deputy Director Mihranian reported that the lots that would allow for this connection are currently up for sale. No funding is currently available for their purchase; but he will begin looking at grants and continue this item for future discussion.
- Posting Ranger Reports (CD): Ranger reports will be posted online promptly.

Next Meeting: April 2nd @ 9:30 a.m.