

## **Minutes to August 6, 2015 Preserve Management Meeting**

**Attending: Recreation & Parks Director Cory Linder, Senior Administrative Analyst Matt Watters, Community Development Deputy Director Ara Mihranian, Maintenance Superintendent Sean Larvenz, PVPLC Executive Director Andrea Vona, Conservation Director Danielle Lefer, MRCA Park Ranger Jewel Johnson & Recreation Specialist Dave Pearce**

### **Preserve Maintenance**

Review of Active Habitat & Trail Projects:

- Unauthorized/Spur Trail Closures –Specialist Pearce will write up a work order for barrier rocks to be moved back into place to close a spur trail opening off Narcissa Dr.
- PVPLC is doing a lot of work on Rim Trail
- Three Sisters/Filiorum Connection –Reviewed and discussed potential trail designed by Kurt Loheit. Discussion of habitat impact and York easement.
- Toyon/Peppertree Grading –Director Linder will meet with Ron Dragoo and coordinate with PVPLC.
- Access from Portuguese Bend Community –Deputy Director Mihranian will try contacting the Narcissa Drive community to arrange a meeting.
- Pony Tr. & Zote' Cutacross Tr. –Patron complaint had been received by CDD about ravine crossings that are not usable by horse riders. Alternates were discussed with PVPLC stating they will open a new route on the western end of Pony Trail to bypass private property.

Review of Trail Crew Activities:

- PVPLC stated they were working on Sea Dahlia Tr.

Signage:

- PVPLC will follow up on the Hunt plan for monument signage.
- PVPLC reported that yield signs are up in a number of locations.
- Deputy Director Mihranian said the Coastal Trail markers for Ocean Trails are being installed.
- Conservation Director Lefer and Ranger Johnson reported on McCarrel Canyon Tr. & McBride Trails site visit to confirm trail junction signage placement for optimum clarity for the user.

Project Improvement Form:

- After discussion, PVPLC received several ideas for inclusion in the form, especially fire safety items such as whether a generator or electricity will be needed.

Status of Grant Contracts:

- No update

West-end Fencing Deterioration in Abalone Cove Status:

---Discussed & deferred to next meeting. Lower height option discussed. Maint. Superintendent Larvenz opined that the fence was beyond repair.

#### City Preserve Maintenance & Public Use Logs:

---Passed out without discussion.

### **Preserve Operations**

#### Utility Company Vehicle Use:

---PVPLC pointed out the problem of large vehicles leaving tracks beyond the edge of roads/trails and possible solutions are discussed.

---Deputy Director Mihranian pointed out that the easement data is not readily available from the utility companies. It was noted that this topic came up at the annual utility meeting.

#### Ranger Report:

---Ranger Johnson reported no citations issued. General discussion of proliferation of San Ramon spur trails. San Ramon to be added to next meeting.

#### Preserve Projects:

---Specialist Pearce reported the Cal Poly tide-pools-research project seemed to proceed without any problems and the NRCS soil survey is properly permitted and underway.

---Superintendent Larvenz reported there will be a sanitation project upcoming in the Preserve.

#### Review of Volunteer Trail Watch Reports:

---A discussion ensued regarding the new anti-graffiti effort to soon be undertaken in the city. Superintendent Larvenz reported a contractor will be assigned to graffiti cleanup including the Preserve. A computerized work-order system is also forthcoming that will streamline the repair process.

#### Abalone Cove Safety Task Force:

---Director Linder reported that due to the recent drowning in the area, that he will organize a meeting of the Task Force. One of the topics of discussion was location signage in the gorges.

#### Enforcement Priorities:

---No news or discussion.

#### Targeting Focused Areas for Team Solutions:

---Specialist Pearce presented a proposed signage plan for upper Abalone Cove Park to help better direct visitors toward the trail to the beach. Specialist Pearce will meet with Recreation Services Manager Trautner to inspect the park and specify elements of the plan.

#### Volunteer Trail Watch and Rapid Response Team Priorities:

---No update provided

### **Additional Items**

Quarterly Preserve Public Forums:

---September 23<sup>rd</sup> and December 16<sup>th</sup>.

User Groups *Share the Trails* Brochure:

---Analyst Waters presented the latest version of the brochure. Still expecting additional feedback from VTW personnel, but said it was nearing completion.

Beach Access Brochure:

---Specialist Pearce presented the latest version of the Beach Access brochure and stated it is almost ready to print and distribute to park sites, PVPLC, Rangers, VTW, city hall and others for public use.

### **Action Items**

- Specialist Pearce will write a work order for replacing the rock barrier at the spur trail closure on Narcissa Drive.
- Conservation Director Lefer will arrange for the repositioning of signage at the McCarrel Canyon Trail and McBride Trail junction.
- Deputy Director Mihranian will try contacting the Narcissa Drive community regarding the access to the Portuguese Bend Reserve.
- PVPLC and the City will review the Three Sisters/Filiorum connection plan submitted.
- Director Linder will meet with Ron Dragoo regarding the Toyon/Peppertree grading.
- Director Linder will call for a meeting of the Abalone Cove Safety Task Force.
- Specialist Pearce will meet with Recreation Services Manager Trautner to take the Abalone Cove beach direction signage plan to the next stage.
- Specialist Pearce will finalize the Beach Access brochure, arrange for printing and distribute.
- San Ramon will be added to the September agenda.

**Next Meeting – September 3, 2015 at 9:30 a.m.**