

Minutes to September 3, 2015 Preserve Management Meeting

Attending: Recreation & Parks Director Cory Linder, Senior Administrative Analyst Matt Watters, Community Development Deputy Director Ara Mihranian, PVPLC Executive Director Andrea Vona, Conservation Director Danielle Lefer, MRCA Park Ranger Jewel Johnson & Recreation Specialist Dave Pearce

Preserve Maintenance

Review of Active Habitat & Trail Projects:

---Unauthorized/Spur Trail Closures – Director Lefer said they were waiting on ABCO till October. PVPLC will start working heavily in the Forrestal Reserve especially the western portion. Ranger Johnson will meet in Forrestal with PVPLC to confer on best locations for trail signs.

---Three Sisters/Filiorum Connection – The proposed trail designed by Kurt Loheit will continue to be evaluated.

---Toyon/Peppertree Grading – Director Linder says the meeting for this matter is still pending. Will follow up with Public Works.

---Access from Portuguese Bend Community – Deputy Director Mihranian has arranged for some city staff to attend the PB Community H.O.A. meeting on October 5th to discuss Preserve access issues. A discussion of access into the Reserve from the Peppertree Drive area resulted in a decision to design and install new gates (post & chain) off of private property and into the Preserve to close vehicular access.

---Pony Tr. & Zote' Cutacross Tr. – Specialist Pearce reported the ravine crossings are usable by experience horse riders, especially if they dismount and walk their horses through the narrow areas. PVPLC stated they will start next month to place signs on the western end of Pony Trail to bypass private property and complete the trail loop.

---Discussion of fresh vehicle tracks at bottom of San Ramon. Ranger Johnson said she would look into.

Review of Trail Crew Activities:

---Training scheduled for August, September will focus on Forrestal.

Signage:

---PVPLC will meet next month regarding the Hunt plan for monument signage that will include discussion about trash cans and mutt mitt dispensers. Waiting on two concept design options.

---Deputy Director Mihranian said Coastal Trail markers should be completed this coming week.

Project Improvement Form:

---With no new changes needed for the form, it was determined that the form is now finalized.

Status of Grant Contracts:

---Possible grant funding possibility for restoration efforts at Agua Amarga.

West-end Fencing Deterioration in Abalone Cove Status:

---Deferred to next meeting.

City Preserve Maintenance & Public Use Logs:

---Passed out without discussion. Specialist Pearce reported that 25 work orders had been submitted.

Preserve Operations

Utility Company Vehicle Use:

---PVPLC provided a utility tracking sheet that was discussed including the need to know easement information. This matter was deferred until the next meeting when Public Works can be represented.

Ranger Report:

---Ranger Johnson reported the Rangers have spent a lot of time in the Abalone Cove Reserve during the busy summer.

Preserve Projects:

---Specialist Pearce reported the NRCS soil survey calendar for operating in the Preserve. No update on reptile research project.

Review of Volunteer Trail Watch Reports:

---Director LeFer reported that they had been active, focusing particularly on spur trails and inappropriate bike usage.

Abalone Cove Safety Task Force:

---Director Linder reported that the Task Force is gearing up for large ocean swells expected over Labor Day weekend and possible beach closure. A signage plan for beach awareness is pending.

Enforcement Priorities:

---Director Linder announced the enforcement issue in the Preserve will be before City Council on October 20.

Targeting Focused Areas for Team Solutions:

---PVPLC are currently busy in the Portuguese Bend Reserve, but will shortly focus on Forrestal.

Volunteer Trail Watch and Rapid Response Team Priorities:

---Held quarterly meeting the week before. Activities discussed above.

Rain Closure Policy Discussion:

---General discussion that this needs to be addressed promptly given the predicted strong El Nino. Director LeFer said she would recirculate signage/closure protocol.

Additional Items

Quarterly Preserve Public Forums:

---September 23rd and December 16th.

User Groups *Share the Trails* Brochure:

---Analyst Waters said some minor adjustments are being done and the brochure is almost complete. Executive Director Vona said she had some potential changes for the PVPLC contacts section.

Action Items

- Specialist Pearce will write a work order for sealing the wooden fence along Narcissa Drive.
- Specialist Pearce will write a work order for new gates to be installed on the Peppertree & Vanderlip Trails near the Peppertree Drive area.
- Ranger Johnson will meet with PVPLC to confer on best locations for trail signage at Forrestal.
- Deputy Director Mihranian and other city staff will attend the PB H.O.A. October 5th meeting to discuss access issues to the Portuguese Bend Reserve.
- PVPLC and the City will review the Three Sisters/Filiorum connection plan submitted.
- Director Linder will meet with Ron Dragoo regarding the Toyon/Peppertree grading.
- Staff will review the Rain Closure Policy and coordinate an agreed-upon approach for signage and implementation.

Next Meeting – October 1, 2015 at 9:30 a.m.