



**AGENDA**  
**INFRASTRUCTURE MANAGEMENT ADVISORY COMMITTEE**  
**6:30 PM DECEMBER 3, 2014**  
**CITY HALL – COMMUNITY ROOM**  
**30940 HAWTHORNE BOULEVARD, RANCHO PALOS VERDES**

---

**6:30 P.M. CALL TO ORDER**

**ROLL CALL**

**FLAG SALUTE**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

**Recommendation:** There are no minutes to approve

**CHAIR'S COMMUNICATION**

**PUBLIC WORKS DIRECTOR'S REPORT**

**PUBLIC COMMENTS**

(This section of the agenda is for audience comments on items NOT on this agenda)

**UNFINISHED BUSINESS**

A. None

**NEW BUSINESS**

1. **Swearing-In Ceremony** – Committee Members will be sworn into office by Deputy City Clerk Teresa Takaoka, CMC. A welcome presentation will be made by Public Works.

**Recommendation:** Be sworn-in

2. **Legal Framework Training** – City Attorney Carol W. Lynch will make a presentation regarding the Ralph M. Brown Act and conflict of interest laws

**Recommendation:** Receive training

3. **Selection of Regularly Scheduled Meeting** – The Committee will decide the day and time of their regularly scheduled meeting  
**Recommendation:** Adopt a meeting schedule
4. **Infrastructure Project Management Overview** – Public Works will provide an overview of the project management framework and prioritization factors used by the Department  
**Recommendation:** Receive and file report
5. **Purposes and Objectives of the IMAC** – The Committee will share and discuss their views and expectations of the Committee  
**Recommendation:** Provide guidance to staff

## **FUTURE AGENDA ITEMS**

(This section of the agenda is designated for individual Committee Members to request that an item be placed on a future IMAC meeting agenda)

## **COMMITTEE MEMBER ORAL REPORTS**

(This section of the agenda is designated for oral reports from Committee Members)

## **ADJOURNMENT**

Adjourn to a time and place certain only if the Committee wishes to meet prior to the next regular meeting

---

The Infrastructure Management Advisory Committee may be contacted through the email listed below. Please note that Committee Members are precluded from responding to "All" as that would be in violation of the Brown Act.

Email                   IMAC@rpv.com

Website  
[http://www.palosverdes.com/rpv/publicworks/infrastructure\\_management\\_advisory\\_committee/index.cfm](http://www.palosverdes.com/rpv/publicworks/infrastructure_management_advisory_committee/index.cfm)

---

In case you have questions or observe a non-emergency condition on our roads, trails or city parks that is damaged or needs to be repaired, the City of Rancho Palos Verdes Public Works Department can be reached at:

Telephone           (310) 544-5252

Email                   PublicWorks@rpv.com

Website               <http://www.palosverdes.com/rpv/comments/index.cfm>

---

*American with Disabilities Act:* In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call Lauren Ramezani (310) 544-5252 at least 48 hours prior to the meeting.

**NOTE:** Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard, during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Hesse Community Park, 29301 Hawthorne Boulevard, during regular business hours: Monday – Friday from 9:00 A.M. until dusk; Saturday and Sunday from 10:00 A.M. until dusk.

Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as it may become part of the public record regarding an agendized item.

Materials related to an item on this Agenda submitted to the IMAC after distribution of the agenda packet are available for public inspection at the front counter of the lobby of the City Hall, 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours.

You can also view the agenda and staff reports at the City's website

[http://www.palosverdes.com/rpv/publicworks/infrastructure\\_management\\_advisory\\_committee/index.cfm](http://www.palosverdes.com/rpv/publicworks/infrastructure_management_advisory_committee/index.cfm)