

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/28/2015	1/4/2016	Dan Dave Mantiza	PRA for 2015 Storm Drain Lining Project	1/5/16 PW Staff responded. Completed.
12/31/2015	1/4/2016	Holly Autry Blackstone Consulting LLC	PRA for 6600 Beachview Drive	1/6/16 CDDD Mihranian responded. Completed.
12/22/2015	1/4/2016	Murphy Austin	PRA for 28220 Highridge Road	1/7/16 Requestor and Senior Planner Mikhail clarified request. 2/2/16 received payment from requestor. Documents shipped out. Completed.
1/7/2016	1/7/2016	Nicole Hachett TNN Top Notch Networking	PRA for IT Vendor contract and addendums.	1/7/15 DCC Takaoka responded. Completed.
1/13/2016	1/13/2016	Greg Royston	PRA for mail/house service for Storm Drain User fee mailer.	1/15/16 Senior Admin Analyst Kaufman responded to requestor that he is awaiting invoice from vendor and will provide a copy as soon as available. 2/2/16 SAA Kaufman responded. Completed.
1/14/2016	1/14/2016	Bruno Dieseldorff	PRA for Notices of Parking Violations on Del Cerro Jan 1 2016	1/14/16 DCC Takaoka responded. Completed.
1/14/2016	1/14/2016	Nicole Adler The Bond Exchange & Insurance Agency	PRA for Performance and Pymt Bonds Sunnyside Ridge Trail Improvement Project	1/14/16 Senior Engineer Winje responded. Completed.
1/17/2016	1/17/2016	Jeff Calvagna	PRA for Encroachment permits various months.	1/17/16 PW staff compiled docs- sent on to requestor. Completed.
1/20/2016	1/20/2016	Terry Henry Insituform -Aegion Comp	PRA for Bid docs 2015 Storm Drain Lining Project	2/1/16 DCC Takaoka responded. Awaiting payment. 2/4/16 received payment. Completed.
1/20/2016	1/20/2016	Marisol B. Hernandez SOCALCCC	PRA for docs re: Hawthorne Blvd ROW Beautification Phase I	1/25/16 Assistant Engineer Flannigan responded. Completed.
1/28/2016	1/28/2016	Priscella Vega c/o Daily Breeze	PRA for copies of recently filed Green Hills Claims	2/1/16 DCC Takaoka responded. Completed.
1/27/2016	1/28/2016	Diane Smith	PRA for list of sign in attendees at LACountywide Parks Needs Assessment	1/28/16 SAA Waters responded. 2/16/16 requestor came in to review documents and receive copies. Completed.
2/2/2016	2/2/2016	Southwest Pipeline & Trenchless Corp c/ Rob Bolger	PRA for Bid docs 2015 Storm Drain Lining Project	2/3/16 DCC Takaoka responded. 2/4/16 Requestor paid for and picked up documents. Completed.
2/4/2016	2/4/2016	Sharon Yarber	PRA for all electronic communications between the city and LA County re: Countywide Parks Needs Assessment	2/15/16 CC Morreale sent determination letter. 2/17/16 DCC Takaoka responded. Completed.
2/5/2016	2/5/2016	Megan Barnes	PRA for copies of recently filed Green Hills Claims	2/12/16 DCC Takaoka responded. Completed.
2/6/2016	2/8/2016	Sharon Yarber	PRA for revenue income from telecommunications companies	2/12/16 DD Jules responded. Completed.

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2/8/2016	2/9/2016	Jeff Calvagna	PRA for Applications from Crown Castle, NG West, ATT for wireless telecommunication facility	2/11/16 DCC Takaoka responded. Completed.
2/9/2016	2/9/2016	Ariane Nelson Open Records Data Retrieval	PRA for residential and commercial building and sub/trade permits from 1990 to present or as far back as electronically available	2/18/16 DCC Takaoka left message and emailed response to requestor. Awaiting deposit. 2/19/16 DCC send additional response. 2/23/16 DCC Takaoka sent response. 2/24/16 DCC Takaoka send additional response. Completed.
2/9/2016	2/9/2016	Marisol B. Hernandez SOCALCCC	PRA for Grayslake Road Drainage Improvements	2/10/16 Asst Engineer Flannigan responded. Completed.
2/9/2016	2/9/2016	Marisol B. Hernandez SOCALCCC	PRA for PVDW ADA Access Sidewalk Improvements	2/10/16 Asst Engineer Flannigan responded. Completed.
2/10/2016	2/10/2016	Marisol B. Hernandez SOCALCCC	PRA for 2015 Storm Drain Lining Project	2/11/16 Senior Engineer Winje responded. Completed.
2/12/2016	2/12/2016	Aaron Pearl Organizer AFSCME District Council 36	PRA for Employee Relations Ordinance	2/12/16 CC Morreale responded. Completed.
2/12/2016	2/12/2016	Sharon Yarber	PRA for Indemnity Agreement between City and Green Hills and copy of Interim CDD Rodrigue resume	2/12/16 CC Morreale responded. Completed.
2/15/2016	2/15/2016	D. Woolley & Associates	PRA for Anderson Penna Partners Inc / Kelsurveys FY 13-14 Residential Streets Rehab Project Area 9	2/19/16 DCC responded. Completed.
2/19/2016	2/19/2016	Jarel Wheaton	PRA for Input to Countywide Parks Needs Assessment	2/25/16 Sr. Admin Analyst Waters sent response. Completed.
2/22/2016	2/22/2016	Ashley Hulett	PRA for 27023 Shorewood and surrounding properties documents	2/29/16 Ms. Hulett came in to review documents today. She will return at a later time to continue her review. 3/1/16 Ms. Hulett left a message for CDD staff and she is satisfied with what she reviewed. Completed.
2/25/2016	2/25/2016	Marisol B. Hernandez SOCALCCC	PRA for Hawthorne Blvd ROW Beautification	2/26/16 Asst Engineer Flannigan responded. Completed.
2/26/2016	2/29/2016	Brad Austin	PRA for unrefunded/uncashed checks	3/3/16 DCC Takaoka responded. Completed.
2/29/2016	3/1/2016	Nadine Weeden Smart Procure	PRA for POs; line item details etc	3/3/16 DCC Takaoka responded. Completed.
3/1/2016	3/1/2016	Noel Weiss	Pra during CC Mtg of 3/1/16 for Green Hills Certificate of Acceptance of Project Conditions of Approval	3/7/16 Senior Planner Kim responded. Completed.

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3/2/2016	3/2/2016	Indika Jayaratna c/o United Construction Landscape Inc	PRA for Hawthorne Blvd ROW Beautification Project Lowest Bidder's Proposal (STL Landscape)	3/3/16 DCC Takaoka responded. Completed. 3/4/16 Mr. Jayaratna came in for additional documents, Staff Asst. Mitchell assisted him and DCC Takaoka provided contact information for Director Throne and Deputy Director Jules. Completed.
3/7/2016	3/7/2016	Loren J. Bialik c/o Masel Equities National Associates	PRA for Unclaimed or outstanding checks and unclaimed municipal bonds	3/8/16 DCC responded. Completed.
3/22/2016	3/22/2016	Jeff McNeil c/o AEI Consultants	PRA for building permits/ property deeds/ building code or zoning violations etc for 6507 and 6510 Ocean Crest Drive	3/29/16 requestor visited CDD; reviewed and copied information he sought. Completed.
3/24/2016	3/24/2016	Jacqueline Sessa c/o Onvica Exchange	PRA for Contract Award information for Federal Aid Highway Safety Improvement Program	3/28/16 Deputy Director Jules responded. Completed.
3/24/2016	3/24/2016	Mercedes Byrum (Zoning-Info)	PRA for variances/zoning cases etc for 6507-6510 Ocean Crest Drive (Vista Catalina Apartments)	3/25/16 City Clerk Morreale requested deposit - awaiting response and/or payment. 4/1/16 received deposit. 4/7/16 CC Morreale notified requestor of need for additional monies. 4/18/16 Additional monies received, requestor will send someone to pick up. 5/10/16 Sent email reminder and left voicemail to requestor that documents are still available but no one has repoded. 5/16/16 DCC Takaoka left voicemail asking requestor to pick up documents or arrange payment of postage. Awaiting response.
3/24/2016	3/24/2016	Mercedes Byrum (Zoning-Info)	PRA for variances/zoning cases etc for 6507-6510 Ocean Crest Drive (Ocean Crest Drive Parcels)	3/25/16 City Clerk Morreale requested deposit - awaiting response and/or payment. 4/1/16 received deposit. 4/18/16 rec'd remaining balance. Documents are ready for pick up. See notation above.
3/24/2016	3/24/2016	Nicole Adler c/o Bond Exchange	PRA for Copies of Bid Bonds & Bid Results Portuguese Bend Landslide DeWatering Wells	3/25/16 Staff member Zwiezig responded. Completed.
3/29/2016	3/29/2016	Michelle Allen c/o Engle Martin & Assoc.	PRA for documents relating to accident 10/18/14 All American Asphalt	4/8/16 CC Morreale responded. Completed.
4/7/2016	4/7/2016	Sharon Loveys	PRA for Green Hills investigation costs	4/14/16 CC Morreale responded. Completed.
4/8/2016	4/8/2016	William Garrett	PRA for parking restriction information Seacrest and Oceanaire	4/14/16 DCC Takaoka provided response. Completed.

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4/9/2016	4/9/2016	Sharon Yarber	PRA for Green Hills agreement and D Cullen resume/CV	4/11/16 CC Morreale responded re: agreement inquiry. 4/20/16 CC Morreale provided resume. Completed.
4/15/2016	4/15/2016	Hossein Shahbazian	PRA for all denied planning applications	4/18/16 Senior Planner Kim contacted requestor. Completed.
4/19/2016	4/19/2016	North American Procurement Council	PRA for list of planholders (bidders) for the Annual Sidewalk Repair Program FY 16/17	4/19/2016 Admin Asst Mitchell responded. Completed.
4/13/2016	4/13/2016	Don Iwuchuku	PRA for address file; permit file; and email re: 30032 Avenida Classica-addt'l docs requested wih subpoena	4/20/16 DCC Takaoka provided documents. Completed.
4/20/2016	4/20/2016	Noel Weiss	PRA for Green Hills documents/agreement/ emails etc	4/28/16 Mr. Weiss began review of documents.4/28/16 CA Burrows sent correspondence , Mr. Weiss subsequently narrowed scope of email search. Staff will re-do the email search and make those documents available. 5/4/16 Senior Planner Kim notified requestor copies of documents initially requested are available.
4/27/2016	4/27/2016	Jeff Lewis	PRA for Loveys Summons/Petition	4/27/16 CC Morreale responded. Completed.
4/28/2016	4/28/2016	North American Procurement Council	PRA for bid tabulation Annual Sidewalk Rpr Pgm FY 16/17	5/2/16 Amin Asst Mitchell responded. Completed.
4/30/2016	5/2/2016	Noel Weiss	PRA for Building Plans; permits etc related to construction of Memorial Terrace Mausoleum	5/2/16 Senior Planner Kim notified the requestor documents are available for his review. He will schedule an appt with her.
5/2/2016	5/2/2016	Daniel Honchariw Transparent California	PRA for Employee Compensation Report	5/3/16 Acctg Supervisor Ramos responded to requestor. Completed.
5/3/2016	5/3/2016	Jeffrey Gottlieb	PRA for Settlement documents in lawsuit between Donald Trump; Trump National Golf Club and City of RPV	5/3/16 CC Morreale responded to requestor. Completed.
5/4/2016	5/4/2016	Darin C. Koblick	PRA for Speed Zone Survey	5/4/16 DD Jules responded. Completed.
5/9/2016	5/9/2016	Jason Kandel	PRA for documents relating to Lunada Bay Boys PVE Lawsuit	5/9/16 CC Morreale responded request is for City of Palos Verdes Estates. Completed.
5/15/2016	5/16/2016	Jeff Calvagna	PRA for New Wireless Facility application	5/16/16 Principal Engineer Eder responded. Completed.
5/18/2016	5/18/2016	Megan Gomez	PRA for View Preservation Permit 2008-00005	5/19/16 DCC responded to requestor - (via email and phone msg) awaiting response. 5/20/16 Request was withdrawn. Completed.
5/18/2016	5/18/2016	Scott Craig for Gail Temianka	PRA for Building permits 5/1/05 - and newer for 6502 Via Baron	5/18/16 DCC Takaoka responded. Completed.

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5/18/2016	5/19/2016	Ankur Mohindra	PRA Any permitted home additions to 2141 Fairhill Dr	5/19/16 DCC Takaoka responded to requestor. Completed.
5/19/2016	5/19/2016	Barry Yudess	PRA for any and all emails from Brian Campbell to PVPUSD; Green Hills; and City Attorney (include all email addresses utilized by Mr. Campbell)	5/31/16 14 day ext letter sent. 6/14/16 Determination letter sent. 6/27/16 Revised determination letter sent: 1st production due 6/30, 2nd production due 7/19. ---- - pending response from MPT Campbell. 7/13/16 DCC Takaoka called Mr. Yudess and informed him that the second production was now available- she will leave both discs (production 1 and 2) with the cashier in CDD. 7/13/16 Joan Davidson picked up and paid for CDs. Completed.
5/20/2016	5/20/2016	Barry Hildebrand	PRA for any and all emails and correspondence from/between Brian Campbell to: PVPUSD; City Attorney re: PVPUSD; AYSO; Dan Beringer; Doug Willmore and LA County Sheriff re: Ladera Linda Upper Field and/or re: Ed HUmmel (include all email addresses utilized by Mr. Campbell)	5/31/16 14 day ext letter sent. 6/14/16 Determination letter sent. Completed production of City documents - pending response from MPT Campbell. 7/11/16 Requestor picked up and paid for disc.
5/20/2016	5/23/2016	Ellen Berkowitz (Gresham Savage Nolan & Tilden)	All communications from/to Brian Campbell re: Green Hills Memorial Park; All communications from/to David Tomblin RE: Green Hills Memorial Park	6/2/16 14 day ext letter sent. 6/16/16 Determination letter sent. 6/24/16 Requestor paid for and picked up documents produced by City. Requestor is aware that the City is awaiting MPT Campbell's response.
5/20/2016	5/23/2016	Cynthia Washicko Daily Breeze/Palos Verdes Peninsula News	PRA for emails and communications between staff or Council and any reps or employees of Green Hills Memorial Park. 5/23/16 Requestor narrowed scope to "Communication between the City Manager and Green Hills Memorial Park regarding Inspiration Slope, including the planning and building of that project, as well as the recent communication regarding Inspiration Slope"	6/2/16 14 day ext letter sent. 6/16/16 Determination letter sent. Awaiting payment/response. 6/28/16 Requestor picked up and paid for disc. Completed.
5/24/2016	5/24/2016	Kyung Lah CNN Correspondent	PRA for tax assessments for Trump National Golf Club	5/25/16 response provided to requestor. Completed.
5/27/2016	5/27/2016	Ed Pilolla PVNews	PRA for Brian Campbell's emails re: Capt. Beringer and soil at Ladera Linda Park	6/6/16 14 day ext letter sent. 6/14/16 DCC Takaoka sent response. Completed production of City documents - pending response from MPT Campbell.

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5/31/2016	5/31/2016	The Dodge Data & Analytics Bidding Team	PRA re: Annual Sidewalk Repair Project dated 4/27/16 - who it was awarded to as well as start and completion dates.	5/31/16 DCC Takaoka responded. Completed.
5/26/2016	5/26/2016	Sharon Loveys	PRA for Lilley Planning Group report on Green Hills	5/31/16 CC Morreale responded. Completed.
5/31/2016	5/31/2016	Marisol B. Hernandez SOCALCCC	PRA for Hawthorne Blvd Signal Synchronization Project	5/31/16 Assistant Engineer Carrasco responded. Completed.
6/3/2016	6/3/2016	Ed Pilolla PVNews	PRA for Correspondence between Capt. Beringer and D. Willmore	6/13/16 14 day ext letter sent. 6/14/16 DCC Takaoka sent response. Completed production of City documents - pending response from MPT Campbell.
6/5/2016	6/5/2016	John Cotter -American Bridge	PRA Permits and Applications related to Trump National Golf Club	6/6/16 contacted requestor for clarification- as of now request is on hold til further notice.
6/7/2016	6/7/2016	Nadine Weeden Smart Procure	PRA for Purchase orders; Vendor ID info etc	6/10/16 DCC Takaoka responded. Completed. 6/24/16 Account Clerk Amundson provided addt'l info. Completed.
6/17/2016	6/17/2016	Cassidy Davidson, Esq. (Law Office of Seth Davidson)	PRA for repair and maintenance records for the portion of Crest Road (not the sidewalk, but the actual road) between Ganado and Avenida De Rosa, for the last five years	6/29/16 14 day ext letter sent. 7/11/16 Responsive documents sent to requestor. Completed.
6/20/2016	6/20/2016	Marisol B. Hernandez SOCALCCC	PRA for Cable Building ADA & Building Improvements	6/27/16 DCC Takaoka responded. Completed.
6/20/2016	6/20/2016	Marisol B. Hernandez SOCALCCC	PRA for 2015 Storm Drain Lining	6/22/16 Engineer Eder responded. Completed.
6/15/2016	6/21/2016	Law Office of Joseph K. Johnson PC	PRA Hawthorne Blvd Signal Synchronization Project	6/28/16 DCC Takaoka responded. Completed.
6/23/2016	6/27/2016	Irell & Manella LLP	PRA for Taxicab documents	7/5/16 DCC Takaoka responded. Completed.
7/1/2016	7/1/2016	Allison Etkin	PRA for documents relating to 32039 Sea Ridge Circle	7/11/16 DCC Takaoka responded. Awaiting pymt/response from requestor. 7/15/16 Received payment. Completed.
7/11/2016	7/11/2016	Marisol B. Hernandez SOCALCCC	PRA for Residential St. Rehab Phase 1 Area 2 Imp-AC Repair	7/12/16 DCC Takaoka responded. Completed.
7/11/2016	7/11/2016	Marisol B. Hernandez SOCALCCC	PRA for 2016-2017 Annual Sidewalk Repair	7/12/16 DCC Takaoka responded. Completed.
7/13/2016	7/13/2016	Ken DeLong	PRA for documents related to Residential Street Rehab	7/13/16 DCC Takaoka responded. Completed.
7/15/2016	7/15/2016	Jeff Butler	PRA for list of employee names and titles	7/20/16 DCC Takaoka responded. Completed.
7/15/2016	7/15/2016	Michelle Van Patten	PRA for Pizzo Masonry business license	7/19/16 CC Morreale responded. Completed.

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7/21/2016	7/21/2016	Jeff Lewis (Jason R. Ebbens)	PRA for documents re: Elkmont Canyon	7/26/16 DCC Takaoka sent 14 day ext letter. 8/11/16 DCC Takaoka sent determination letter- awaiting direction from requestor and payment for first production. 8/12/16 Requestor paid for 1st production - provided direction regarding remaining production. 10/17/16 DCC Takaoka notified requestor final production available. Awaiting payment. 10/18/2016 Received Payment. Completed.
7/25/2016	7/25/2016	Partner Engineering and Science Inc Keri Winser	PRA for documents relating to Golden Cove Shopping Center	7/26/16 DCC Takaoka contacted requestor and provided Planner Silva's info- she will contact him to review docs. 8/34/16 requestor came in and reviewed documents- selected what she needed. Completed.
7/26/2016	7/26/2016	Sharon Yarber	PRA for letter Khakwani and Elkmont Canyon	7/26/16 DCC Takaoka sent response that determination for docs will be 8/15/16. 7/28/16 Director Mihranian provided some documents that were readily available. 8/11/16 DCC Takaoka sent response, 1st production is ready. 9/1/16 disc mailed of production no. 1. Received 1st production payment of \$6.00 for disk and postage. 10/17/16 DCC Takaoka notified requestor final production available. Awaiting payment.
8/2/2016	8/2/2016	Renan Zepeda	PRA for documents relating to 29050 S. Western Ave RPV	8/2/16 DCC Takaoka sent response to requestor. Completed.
8/8/2016	8/8/2016	Andrea Smerek	PRA for documents regarding RFP 2015-003 Planning, Code Enf.	8/11/16 DCC Takaoka sent determination letter via email to requestor. Completed.
8/9/2016	8/10/2016	Brad Austin	PRA for Unclaimed or outstanding checks and unclaimed municipal bonds	8/11/16 AAIL Cloke sent determination letter via email to requestor. Completed.
8/16/2016	8/16/2016	Ron Brandt	PRA for TSC mins for last twelve months	8/16/16 Deputy Director Jules responded. Completed.
8/17/2016	8/17/2016	Marisol B. Hernandez SOCALCCC	PRA for Portuguese Bend Landslide DeWatering Wells	8/18/16 Admin. Asst. Zweizig sent response to requestor. Completed.
8/17/2016	8/17/2016	Lizelle Gutierrez (Safe Clean Parks)	PRA for a list of park vendors used in the City for the past 6 years	9/1/16 Admin. Asst. Zweizig sent response to requestor. Completed.

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8/18/2016	8/18/2016	Jennifer Taggart	PRA for copies of all communications between the City, including Gabriella Yap, Doug Willmore, and any resident concerning the Ladera Linda fields soil issue from December 2015 to present. (PRA #1)	8/29/16 CC Morreale sent determination letter. 9/12/16 DCC Takaoka sent final determination letter. Awaiting response/payment. 9/15/16 Requestor picked up and paid for disc. Completed. 9/20/16 Addt'l responsive docs forwarded and 9/27/16 notified requestor addt'l docs available. 9/28/16 Completed.
8/19/2016	8/19/2016	Lauren Dillon	PRA for utility billing Trump National	8/19/16 DCC Takaoka responded. Completed.
8/24/2016	8/24/2016	PublicAssets Ltd - Skip Rudolf	PRA for City leases of commercial real property paid to a non-governmental third party	8/25/2016 AAll Cloke responded. Completed.
8/29/2016	8/29/2016	Matt Pearce LA Times	PRA for golf taxes Trump National Golf Course	8/30/16 DCC Takaoka responded. Completed.
8/29/2016	8/29/2016	Jennifer Taggart	PRA for Communications between City Manager/Dep CM/ Council/ others re: Ladera Linda fields/soil/trucks etc. (PRA #2)	9/7/16 DCC Takaoka sent 14 day ext letter. 9/22/16 DCC send final determination letter. Docs available 9/27/16. DCC Takaoka notified requestor. 9/28/16 Payment received. Completed.
9/3/2016	9/6/2016	Richard Hopp	PRA for complaint in Measure M joint lawsuit w/cities	9/6/16 DCC Takaoka responded. Completed.
9/6/2016	9/6/2016	Desire Mys	PRA Clarification re: City Manager compensation	9/6/16 Finance Director Cullen responded. Completed.
9/8/2016	9/8/2016	Ken DeLong	PRA Willmore and Yap DTSC correspondence	9/15/16 DCC Takaoka sent response. Completed.
9/8/2016	9/8/2016	Sean Rakhshani	PRA Fire Dept Records re hazardous material spills, leaks, or releases	9/19/16 DCC Takaoka responded. Completed.
9/7/2016	9/12/2016	Lauren Dillon	PRA for all campaign financial reports filed by all local elected officials in RPV from 2002 to present.	9/14/16 DCC Takaoka responded. Awaiting pymt/response. 10/3/16 payment received. AAll Cloke mailed disk. Completed.
9/15/2016	9/15/2016	Jennifer Taggart	PRA for all communications between S Brooks; Ed Hummel etc. (PRA #3)	9/27/16 DCC notified requestor docs available. 9/28/16 Payment received. Completed.

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9/22/2016	9/22/2016	Lisa Herzog	PRA for Contracts Invoices Certified Payroll Anderson Penna	10/3/16 AAll Cloke notified requestor responsive documents available. 14-day extension for certified payroll portion. 10/17/2016 AAll Cloke Addtl time needed requester notified by letter. 10/21/16 AA Zweizig emailed letters as requested to Herzog Office. 10/24/16 AAll Cloke sent email recapping AndersonPenna and the City's responses to request. 11/7/2016 payment received, documents mailed. Completed.
9/23/2016	9/23/2016	Geoffrey John Tolle Const	PRA inspection and correction notices 30929 Via Rivera	9/22/16 DCC Takaoka provided response. Completed.
9/23/2016	9/23/2016	Charles Kass	PRA for uncashed checks and stale warrants	10/3/16 Admin. Asst. Zweizig sent response to requestor. Completed.
9/26/2016	9/26/2016	Smart Procure	PRA for PO info / etc	9/27/16 DCC Takaoka responded. Completed.
9/27/2016	9/27/2016	Joan Davidson	PRA for campaign financial reports - copy of Dillon PRA	9/27/16 DCC Takaoka responded. Completed.
10/3/2016	10/3/2016	Caitlin Schenck	PRA for Southern California Edison Franchise Agreement	10/3/16 Admin. Asst. Zweizig sent response to requestor. Completed.
10/4/2016	10/4/2016	Niki Adsit	PRA for Golden Cove Shopping Center project documents	10/14/2016 AAll Cloke sent 14-day extension letter. 10/20/2016 AP Silva contacted requester to review request. 11/2/2016 Completed.
10/5/2016	10/5/2016	North American Procurement Council	PRA for ADA Access Imps Del Cerro/Burma Road Project Planholders (bidders)	10/5/16 Admin Asst Mitchell responded. Completed.
10/10/2016	10/10/2016	Center for Contract Compliance	PRA for Abundant Water Wells (Portuguese Bend Landslide Dewatering Wells)Certified Payroll and Benefit Statements	10/17/2016 Per Asst City Attorney Burrows, AAll Cloke requested copy of agreement designating CCC as a Joint Labor-Management Committee. 10/20/16 Admin. Asst. Zweizig sent 14-day extension letter. 11/3/2016 payroll records received from contractor; determination letter sent to requester.
10/10/2016	10/10/2016	Jason Leung	PRA for campaign finances from 2001-present	10/11/16 DCC Takaoka responded awaiting reply. Requestor stated than he is fine now- no need for docs.

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10/11/2016	10/11/2016	Christina Parrinello	PRA for campaign finances from 2001-present	10/11/16 DCC Takaoka set appt for review of docs for Wed 10/19. Staff pulled all docs one day early-requestor reviewed all on 10/18- selected some copies and paid. She will let us know if she wants more - but for now completed.
10/12/2016	10/12/2016	Bill Crawford	Re: Edison Pole Replacement Procedure. Copy of Director Throne's communications to Mr. Francisco Martinez of SCE	10/12/2016 AAll Cloke responded. Completed.
10/12/2016	10/12/2016	Jonathan Kerry (Michael Monis - EBI Consulting)	Property condition report - Golden Cove Shopping Center	10/24/2016 AP Silva emailed requester records available for review. 10/24/2016 AAll Cloke notified requester of cost to mail copies. 10/25/2016 Requester responded that payment is forthcoming.11/7/16 Payment received. Completed.
10/14/2016	10/14/2016	Adam Bouman (Dodge Data & Analytics Bidding Team)	PRA for Cable Building ADA and Building Improvements Project Information	10/20/16 Admin. Asst. Zwezig sent response to requestor. Completed.
10/17/2016	10/17/2016	Victoria R. (Kasa Construction)	PRA for Abalone Cove Shoreline Park Improvements Projects Notice of Completions.	10/17/16 Admin. Asst. Zwezig sent response to requestor. Completed.
10/17/2016	10/17/2016	Center for Contract Compliance	PRA for Cable Building ADA and Building Improvements Project Information	10/20/16 Admin. Asst. Zwezig sent response to requestor. Completed.
10/17/2016	10/17/2016	Kurt Oetiker	PRA for Trump Settlement Agmt	10/18/2016 DCC Takaoka notified requestor doc available. Payment received, completed.
10/18/2016	10/18/2016	Daina Solomon	PRA for Trump Settlement Agreement, Tax Assessments for Trump National Golf Club, and Tax Golf Club and City of RPV	10/20/16- Partial responses provided. ACC Takaoka provided remainder of items. Completed.
10/19/2016	10/19/2016	Tom Long	PRA for Trump Settlement Agmt	10/20/16 Completed.
10/20/2016	10/20/2016	Matt Pearce LA Times	PRA for Trump Settlement Agmt	10/20/16 Completed.
10/20/2016	10/20/2016	Matt Pearce LA Times	PRA for Docs as provided to Kyung Lah for Trump National	10/20/16 Completed.
10/20/2016	10/20/2016	Matt Pearce LA Times	PRA for docs as requested by L Dillon Utility Billing Trump Natl	10/20/16 Completed.
10/20/2016	10/20/2016	Matt Pearce LA Times	PRA for docs as requested by L Dillon campaign financial rpts	10/21/16 Requestor picked up and paid for information. Completed.
10/20/2016	10/20/2016	Center for Contract Compliance (Maria Aguirre)	PRA for Certified Payroll Records and Fringe Benefit Statements for the Hawthorne Boulevard Signal Synchronization Project	10/20/16 Associate Engineer Carrasco sent response to requestor. 10/28/16 Associate Engineer Carrasco sent additional response to requestor. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
10/25/2016	10/25/2016	Matt Martin	PRA for Documents related to Green Hills	11/2/16 DCC Takaoka responded. Awaiting response/payment. 11/7/16 payment received. CDD staff procuring files. 11/14/16 Senior Planner Kim provided files. Completed.
10/25/2016	10/25/2016	Matt Martin	PRA for documents related to above grounds columbariums GH	11/2/16 Senior Planner Kim awaiting clarification from requestor. 11/6/16 Requestor clarified, Senior Planner Kim Working informed requestor of procedure to reach to architect for appropriate copyright release. Completed.
10/25/2016	10/25/2016	Center for Contract Compliance (Marisol Hernandez)	PRA for 2016-2017 Roadway Maintenance	10/31/16 Associate Engineer Carrasco sent response to requestor. Completed.
10/27/2016	10/27/2016	Cynthia Washicko Daily Breeze/Palos Verdes Peninsula News	PRA for Trump Settlement Agmt	10/27/16 DCC Takaoka responded. Completed.
11/2/2016	11/2/2016	Michael Lazar	PRA Uncashed checks	11/3/16 DCC Takaoka responded. Completed.
11/1/2016	11/1/2016	Noel Weiss	PRA for billing information Aleshire & Wynder Jan 1-present and communications to Green Hills seeking reimbursement	11/11/16 DCC Takaoka sent response letter. Completed.
11/7/2016	11/7/2016	Bill Crawford	PRA for SCE information	11/9/16 Asst Engineer Carrasco responded. Completed.
11/14/2016	11/14/2016	Center for Contract Compliance (Nick Santos)	PRA for Hawthorne Blvd. Sign Synchronization Project	11/23/16 Deputy Director Jules sent email response with attachments to CCC: Nick Santos. Completed.
11/17/2016	11/17/2016	Colleen Ucag Center for Contract Compliance	PRA for AB Cove Sewer Cleaning System Inspection	11/28/16 Asst Eng Carrasco responded. Completed.
11/18/2016	11/17/2016	Ken DeLong	PRA for copies of watering schedule for Hesse Park	11/21/16 DCC Takaoka left msg on requestor voicemail for clarification. 11/22/17 DCC Takaoka left msg @ 4:07PM seeking clarification. 11/23/16 Manager Larvenz spoke to requestor- addt'l info to follow 11/28. 11/28/16 provided requested documents. Completed.
11/30/2016	11/30/2016	Xin Xu	PRA for city approved drawings 5905 Clint Place	12/6/16 Permit Tech Ishman contacted requestor. Payment received. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/6/2016	12/6/2016	Jeff Robinette, LiUNA	PRA for Abalone Cove Sewer System and Inspection bid results	12/6/2016 AAll Cloke forwarded request to AE Carrasco. 12/6/2016 AE Carrasco provided City Clerk with response. 12/7/2016 AAll Cloke sent response to requestor. Completed.
12/6/2016	12/6/2016	Donahoo & Associates	PRA for GFRCO NOC and Project Payment Bonds - San Ramon Canyon Storm Drain Sewer Relocation	12/8/16 DCC Takaoka responded. Completed.
11/29/2016	12/14/2016	Center for Contract Compliance Nick Santos	PRA for Portuguese Bend Landslide DeWatering Wells	12/15/2016 Admin Asst Zweizig responded. Completed.
12/14/2016	12/14/2016	Donahoo & Associates	PRA for Roan Road Storm Drain Relocation Project GARCIA Juarez Construction dba GRFCO Inc	12/19/16 DCC Takaoka responded. Completed.
12/16/2016	12/19/2016	Lisa Herzog	PRA for Vali Cooper & Associates Contracts, Invoices, Checks paying invoices, and Certified Payroll	12/19/2016 AAll Cloke advised requestor where to find contracts and of upcoming City Hall closure. 12/20/2016 AAll Cloke advised requestor that deposit or review of docs needed for invoice and check records. Sent request of docs to Finance (inv and ck) and PW (certified payroll). 01/03/2017 AAll Cloke sent letter summarizing communication to date and requesting 14-day extension for Request No. 4 Certified Payroll and Benefit Stmtts. 01/17/2017 AAll Cloke sent letter advising status of requests 1-4 and providing due date for certified payroll. 01/23/2017 AAll Cloke sent letter re Vali Cooper's response to request No. 4 Certified Payroll and Fringe Benefits.
12/20/2016	12/20/2016	Nhut Pham for City of Anaheim Public Works	PRA for Storm Drain User Fee Ordinance 418 (2005) and related minutes, public hearing (if any), and other pertinent documents	12/20/2016 AAll Cloke responded. Completed.
12/21/2016	12/21/2016	Al Peacock	PRA for Speed Surveys (Same PRA received 1/3/17)	12/22/16 DCC Takaoka responded. Completed.