

Minutes to the February 4, 2016 Preserve Management Meeting

Attending: Recreation & Parks Director Cory Linder, Public Works Maintenance Superintendent Sean Larvenz, Senior Administrative Analyst Matt Waters, Administrative Analyst Katie Lozano, Recreation Specialist David Pearce, MRCA Ranger Jewel Johnson, PVPLC Executive Director Andrea Vona, PVPLC Conservation Director Danielle Lefer and PVPLC Stewardship Associate Adrienne Mohan.

Preserve Maintenance

- Review of Active Habitat & Trail Projects:
 - Review of Trail Crew Activities – Volunteer days will be scheduled to remove acacia from Alta Vicente Reserve. A new backstop is planned for a section along Kelvin Canyon Trail. The Trail Crew will be inspecting the erosion gully in lower Conqueror Trail.
 - Unauthorized / Spur Trail Closures – Director Lefer reported that closures continue, focused in Abalone Cove, Portuguese Bend, and Forrestal Reserves.
 - Potential bridge across Marymount Trail culvert – After discussion, rather than a bridge, Public Works will determine if they can build steps into the sides of the culvert.
 - Toyon / Peppertree remediation project – Public Works suggested a temporary, portable water tank be installed along Burma Rd. as a water source for the new plantings. A temporary hose will be laid downslope to Toyon Trail. PVPLC approved.
- Garden Trail Drainage Pipe Erosion – After discussion, Public Works will investigate remedy options.
- Island View / Storm Drain Stairs Update – Rescheduled for the next meeting.
- Edison Pole Removal in Lower Portuguese Bend Reserve – Under discussion by City management.
- Fuel Modification Concern in the Peppertree / Vanderlip Trail Junction Area – PVPLC will determine specific area to be inspected.
- Review of PVPLC Restoration Plans – The City will review the plans.
- City Preserve Maintenance / Public Use Logs – Distributed without discussion.

Preserve Operations

- Ranger Report – Use patterns have been consistent.
- Enforcement Transition Report – Analyst Lozano reported that the City had a productive meeting with the L.A. Co. Sheriff's Dept., and the City's transition from MRCA to L.A. Co. Sheriff will take place in July.
- Preserve Staffing Update – Analyst Lozano reported that the Preserve Staff will be 75% operational in March.
- Review of Volunteer Trail Watch Reports – Distributed without discussion..
- Preserve Projects – no additional updates.
- Review of Utility Access – There was discussion about whom the contact person should be for the city to receive future utility access requests. There is a meeting later today between the PVPLC, Community Development and several utility companies

regarding access issues.

- Upper Rim Trail Intrusion Follow-up – Rescheduled for a later meeting.
- Peppertree / Vanderlip Trails Access Gates from Portuguese Bend Community – The issue of these proposed gates was discussed particularly in reference to equestrian access. It was decided to bring this before the upcoming meeting with the PVP Horseman's Association to get their input.

Additional Items

- Status of Grant Contracts / Agreements – Executive Director Vona reported that PVPLC closed one Federal grant for Abalone Cove Reserve and is working on another.
- Upcoming Council Agenda Items: Naming Rights / Opportunities and Monument Signage – Director Linder reported that the City Manager is reviewing the signage proposal.

Announcements

- Public Forum 2016 Dates: Feb. 17th, April 20th, July 20th & Oct. 19th
- Meeting with PVP Horseman's Association: Feb. 10, 2016
- VTW / City Monthly Coordination Meeting: Feb. 24, 2016
- Volunteer Trail Watch Training: Feb. 7, 2016
- VTW Quarterly Meeting: April 27, 2016

Action Items

- Analyst Lozano will contact Rim Trail adjacent property owners (in Rolling Hills) regarding improper access to the Preserve.
- Public Works will evaluate the feasibility of installing steps into the culvert at the lower end of Marymount Trail in the San Ramon Reserve.
- PVPLC will inspect the gully in lower Conqueror Trail to determine remedy options.
- Public Works will obtain and install a new, portable water tank on Burma Rd. to support the planting in the Toyon / Peppertree remediation.
- Public Works will investigate remedy options for the Garden Trail drainage pipe break and erosion problem.
- PVPLC will contact the L.A. Co. Fire Dept. to specify the exact area to consider for fuel modification in the Peppertree / Vanderlip Trails area.
- The City will review the PVPLC Restoration Plans.

Next Meeting: March 3, 2016 @ 9:30 a.m.