

## **Minutes to the March 3, 2016 Preserve Management Meeting**

**Attending:** Recreation & Parks Director Cory Linder, Public Works Maintenance Superintendent Sean Larvenz, Community Development Deputy Director Ara Mihranian, Senior Administrative Analyst Matt Waters, Administrative Analyst Katie Lozano, Recreation Specialist David Pearce, MRCA Deputy Chief Ranger Kenn Hughes, PVPLC Executive Director Andrea Vona and PVPLC Conservation Director Adrienne Mohan.

### **Preserve Maintenance**

- Review of Active Habitat / Trail Projects / Maintenance: PVPLC has been working to plant phase 5 in the Portuguese Bene Reserve, and they are also preparing Alta Vicente for planting.
  - Review of Trail Crew activities / unauthorized/spur trail closures – the Trail Crew is preparing to correct erosion challenges on Rattlesnake Trail.
  - City maintenance projects
    - Culvert steps on Marymount Trail – Public Works visited site with a contractor and are awaiting their proposal.
    - Garden Trail pipe erosion – Public Works continues to work on a remediation plan.
    - Edison utility pole removal in Port. Bend Reserve – City Manager approved coordinating with Edison to remove these old poles with minimal impact.
    - Vicente Bluffs Reserve split-rail fence maintenance – Deputy Director Mihranian indicated that the H.O.A is responsible for maintenance.
    - Portable toilet on Burma Rd maintenance question – Superintendent Larvenz reported that the recent rain closure caused the delay in that toilet's maintenance.
    - Toyon / Peppertree remediation project – Analyst Lozano stated that the project is almost complete with the last volunteer participation day coming up on March 5<sup>th</sup>.
    - City Preserve Maintenance Logs – Superintendent Larvenz stated that the work order for moving the interpretive sign at the Abalone Cove tide pools area cannot be completed since they are committed to the current sign location.
  - Island View / Storm Drain Stairs – After discussion, Deputy Director Mihranian will contact the area H.O.A. and Analyst Lozano will contact L. A. County about installing fencing around the stairs.
  - L. A. County Fire Dept. Access – Due to the Fire Department's concern about the fire access lane being kept open, PVPLC will remove the spur trail closure brush placed at the Vista Del Norte fire break.
  - Alta Vicente Reserve Utility Pole Fire – Conservation Director Mohan reported a small fire had erupted at the base of a utility pole in the Reserve and pointed out the need for utility trucks to carry fire extinguishers.
  - Graffiti Removal Protocols – There was a discussion about coordinating with the contractor about using a grinder when clearing graffiti on rocks instead of painting them.

- Follow-up to PV Loop Trail Signage Question from Public Forum – Deputy Director Mihranian will coordinate requests for RPV Loop Trail signage in the Preserve.
- Conqueror Trail Gully Remedy – PVPLC Trail Crew will be investigating their options.

### **Preserve Operations**

- Review of Public Events in Preserve – Analyst Lozano and Deputy Director Mohan reviewed upcoming events taking place in the Preserve.
- Active Preserve Projects – The Toyon Remediation Project and Public Works Dewatering Well Projects were discussed.
- Ranger Report – Rangers recently handled a smoking trash can at Pelican Cove, rain closure, a large cat sighting, and a lost hiker in Portuguese Bend Reserve among other issues.
- Preserve Staffing Update – Analyst Lozano reported that the Preserve Staff will be 75% operational in March.
- Review of Volunteer Trail Watch Reports – Distributed without discussion.
- Review of Utility Access – There was discussion about possible creation of a daily permit process.
- PV Horsemen's Association Incorrect Trail Information – Conservation Director Mohan discussed the importance of disseminating correct trail information to the public.
- Upper Rim Trail Intrusion Follow-up – Analyst Lozano will contact L. A. Co. Fire Dept. regarding the possible need to keep fire access lanes open in that area.
- Abalone Cove Alta Mira Canyon Closure Consideration – Specialist Pearce proposed posting a sign to remind patrons to keep out of this canyon. All agreed.
- Peppertree / Vanderlip Trails Access Gates from Portuguese Bend Community – Analyst Lozano will contact L. A. Co. Fire Dept. regarding their access concerns in this area prior to any gate installation.
- Port-a-Potty Permit for March 26<sup>th</sup> Volunteer Group at Filiorum – Director Lefer will follow up with Public Works on this request.
- Bike Bells – After discussion, it was agreed that the City will not pursue a bell program in the near future, and that bells are allowed for use in the Preserve.

### **Additional Items**

- Status of Grant Contracts / Agreements – Executive Director Vona reported no changes.
- Upcoming Council Agenda Items: Naming Rights / Opportunities (April 5<sup>th</sup>) and Preserve Monument Signage (April 19<sup>th</sup>).

### **Announcements**

- Public Forum 2016 Dates: April 20<sup>th</sup>, July 20<sup>th</sup> & Oct. 19<sup>th</sup>
- VTW / City Monthly Coordination Meeting: March 23<sup>rd</sup>.
- VTW Quarterly Meeting: April 27<sup>th</sup>

### **Action Items**

- Analyst Lozano will contact L. A. Co. Fire regarding access concerns.
- Specialist Pearce will contact Edison to begin the process (via a Preserve project proposal form) to remove the old utility poles from along Ishibashi Farm Trail.
- Open Space Mgt. will investigate and contact H.O.A. responsible for maintaining the split-rail fence in Vicente Bluffs.
- PVPLC Trail Crew will inspect the gully in lower Conqueror Trail to determine remedy options.
- PVPLC will remove spur trail blockage on the fire break in Vista del Norte Reserve.
- Analyst Lozano will contact L.A. County and Deputy Director Mihranian will contact the area H.O.A. regarding the Island View storm drain steps fencing options.
- Public Works will investigate remedy options for the Garden Trail drainage pipe break and erosion problem.
- Specialist Pearce will submit a work order for a closure sign to be installed at the junction of Alta Mira Canyon and Sea Dahlia Trail.

**Next Meeting: April 7, 2016 @ 9:30 a.m.**