

Minutes to the July 7, 2016 Preserve Management Meeting

Attending: Recreation & Parks Director Cory Linder, Recreation & Parks Deputy Director Dan Trautner, Community Development Director Ara Mihranian, Public Works Maintenance Superintendent Sean Larvenz, Associate Engineer Charles Eder, Senior Administrative Analyst Matt Waters, Administrative Analyst Katie Lozano, Recreation Specialist David Pearce, Recreation Specialist Keith Hunter, PVPLC Executive Director Andrea Vona and PVPLC Conservation Director Adrienne Mohan.

Preserve Maintenance

- Review of Habitat Projects/ Trail Projects / Maintenance:
 - Active Preserve Projects: Associate Engineer Eder reported on two upcoming Public Works projects impacting the Preserve: storm drain projects potentially impacting Abalone Cove and Vicente Bluff Reserves within the next 3-5 months. He also provided an update on a dewatering well project taking place in the Portuguese Bend Reserve that will begin the week of July 11th.
 - Director Mohan reported that the Volunteer Trail Crew will be working at Filiorum Reserve doing some erosion control on Zote's Cutacross Trail. They will also be closing spur trails in Portuguese Bend, Abalone Cove, and Forrestal Reserves. The habitat work along Peacock Flats Trail is still underway. Bids for the irrigation installation/preparation in Alta Vicente Reserve are forthcoming.
 - Narcissa Drive Equestrian Entry Status: It was decided that the west entrance will remain open and the east entry will be closed. PVPLC will revise maps, conduct the unauthorized trail closure, maintenance work on Vanderlip to address equestrian concerns, and install necessary wayfinding and trail marker signage. The City will close the entry point, install/move regulatory signage, and notify the Portuguese Bend Community of the change. It was discussed that if the unauthorized trail is not closed effectively, enforcement would be challenging.
 - Mlsc. Maintenance: Director Mohan reported that methods to address “eyebrow” damage on trails has been added to PVPLC’s project list for prioritization.
 - Deputy Director Trautner proposed closing a portion of Sea Dahlia Trail in Abalone Cove Reserve. PVPLC will arrange a site visit to analyze the closure. Deputy Director Trautner requested project priority lists that PVPLC maintains for the Preserve for City staff review.
 - Distinguishing between Roads and Trails Status: Superintendent Larvenz discussed a practical level of maintenance of trails that may also serve as roads. PVPLC emphasized that utilities be informed of approved routes that minimize habitat damage.
 - Preserve Signage Plan Next Step: Director Mohan shared that signage language will be coordinated between City and PVPLC staff, and PVPLC would begin purchase of signs and create an RFP for installation.

Preserve Operations

- Review of Public Events in Preserve: Director Mohan reported that the PVPLC

Volunteer Trail Crew has an introductory class in August.

- Administrative Analyst Lozano announced that the Catalina Trail closure has been lifted.
- Review of Enforcement/Patrol/Education (RP, MRCA, PVPLC)
 - OSM Report: Specialist Pearce reported that OSM staff had a successful outreach table at Portuguese Bend Reserve on July 3rd with great assistance from PV CORBA and PVPLC. Staff has been patrolling the Preserve, performing minor maintenance and has made 2,700 contacts in June.
 - VTW Report: VTW leaders met with City staff to discuss trail damage on Landslide Scarp and Panorama Trails. PVPLC will assess Kurt Loheit's recommendations for improving Landslide Scarp Trail.
- Discussion ensued on clarifying the existing structure and chain of command for the Volunteer Trail Watch Program.
- Driving on Preserve Trails: Director Mohan asked the City to define trails on which Preserve deputies and staff will drive vehicles for the purpose of habitat protection.

Additional Items

- Status of Grant Contracts / Agreements – Neither the City nor PVPLC have any open or active grants.
- NCCP Status Update: Director Mihranian reported that City, PVPLC, California Dept. of Fish and Wildlife, and U.S. Dept. of Fish and Wildlife staff are currently reviewing the draft Natural Communities Conservation Plan document.
- Upcoming Council Agenda Items: August 2nd – Council representation on the PVPLC Board.
- Public Forum 2016 Dates: July 20th & Oct. 19th.
- VTW / City Monthly Coordination Meeting July 27th
- PVPLC Training of Preserve Staff on July 6th.

Next Meeting: August 4, 2016 @ 9:30 a.m.