

## **Minutes to the October 6, 2016 Preserve Management Meeting**

**Attending: Recreation & Parks Director Cory Linder, Public Works Maintenance Superintendent Sean Larvenz, Senior Administrative Analyst Matt Waters, Administrative Analyst/Open Space Manager Katie Lozano, Assistant Engineer James Flannigan, Recreation Supervisor David Pearce, PVPLC Executive Director Andrea Vona, L.A. Co. Sheriff Deputy Kevin Kuwata and L.A. Co. Sheriff Deputy Pablo Jimenez.**

### **Preserve Maintenance**

- Active Preserve Projects: Engineer Flannigan and Supervisor Pearce reported that the Cal Water repair of the main line break on Burma Rd. is complete, and awaiting final inspection; the dewatering wells drilling operation is now operating at the first site along Ishibashi Farm Trail, but trail closures do not seem necessary at this time; the landslide survey work will be resuming next week; and Dave will inform him of the designated trails that vehicles may use; the SCE pole replacement project in the San Ramon Reserve is awaiting an encroachment permit from Public Works while the Filiorum Reserve pole replacement project requiring a helicopter is awaiting a Special Use Permit from Community Development.
- Review of Habitat Projects, Trail Projects and Maintenance: Executive Director Vona reported that the irrigation line installation at the Alta Vicente restoration site should be completed by the end of next week; Damian and PVPLC will be working mostly in Forrestal and Abalone Cove Reserves this month.
- Preserve Signage Plan: Director Mohan confirmed that City staff will approve final sign content once it is prepared.

### **Preserve Operations**

- Review of Public Events in Preserve: Executive Director Vona reported that the PVPLC is having a couple of volunteer projects over the next two weekends including trail improvements on Zote's Cutacross Trail on Oct. 15<sup>th</sup> in the Filiorum Reserve.
- Review of Enforcement/Patrol/Education:
  - Sheriff's Report – Deputy Jimenez reported a number of warnings and citations issued since they started patrolling in July; the deputies are aware of the increased use of Burma Rd. and the overlook area by individuals in the Preserve after hours of operation; Deputy Kuwata reported that they will be addressing the homeless camp on the beach in the Vicente Bluffs area
  - OSM Report -- Supervisor Pearce passed out copies of the City Maintenance & Public Use logs and reported that Preserve Staff had over 2,007 public contacts in September and that the Staff has participated in 8 clean-up projects and one spur trail blockage in the Preserve this past month.
  - VTW Report – PVPLC presented a summary of the weekly reports.

**Additional Items**

- Status of Grant Contracts / Agreements: Executive Director Vona reports that PVPLC is still working on (which grant)? for monument signage in the Preserve.
- NCCP Status Update: Analyst Lozano reported that City and PVPLC staff continue to work with the Wildlife Agencies to update the NCCP.
- Upcoming Council Agenda Items: Preserve Operations Nov. 1<sup>st</sup>, PVPLC Comprehensive Report: Nov. 15<sup>th</sup>.
- Public Forum Meeting Dates: October 19<sup>th</sup>.
- VTW / City Monthly Coordination Meeting October 26<sup>th</sup>.

**Next Meeting: November 3, 2016 @ 9:30 a.m.**