



RANCHO PALOS VERDES

Storm Drain User Fee Assistance Program For Property Owners With Gross Income Under \$35,000

Complete and return before December 31, 2014 for property tax year 2013-14

COMPLETE ALL APPLICABLE INFORMATION. INSTRUCTIONS ARE ON THE BACK OF THIS FORM.

CONTACT INFORMATION:		Assessor's Parcel Number (APN) _____			
Name		_____			
Parcel Address (must match APN)		Street	City	State	Zip
Mailing Address (if different)		Street	City	State	Zip
Phone		() Home	() Cellular	_____	
Email Address _____					
FINANCIAL INFORMATION:					
Gross Income Based on 2012 Federal Tax Return(s) <small>(Required pages must be submitted for all property owners of record)</small>		\$ _____			
Fiscal Year 2013-14 Storm Drain User Fee (if known)		\$ _____			
Reimbursement Requested (50% of User Fee) (if known)		\$ _____			

<i>I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT ALL INFORMATION PROVIDED ON THIS APPLICATION IS CORRECT.</i>		
Signature	Print Name	Date
Signature	Print Name	Date

<i>Finance Department Use Only</i>				
User Fee	Reimbursement (50%)	Staff Initials	Check Date	Check #
Comments: _____				

30940 Hawthorne Boulevard, Rancho Palos Verdes, CA 90275
City Hall (310) 377-0360 Fax (310) 544-5295 www.palosverdes.com/rpv

RANCHO PALOS VERDES

Storm Drain User Fee Assistance Program

To be eligible for the Storm Drain User Fee Assistance Program, all property owners of record must have a combined gross income under \$35,000 for the tax year. To substantiate eligibility for FY13-14, all property owners of record are required to copy and submit the pages of their 2012 Federal Tax Return(s) that show their contact information, adjusted gross income and signature (typically pages 1 and 2) along with a completed application form before December 31, 2013. Reimbursements have been processed for FY12-13; however, applications are still being accepted for new applicants. Reimbursements for FY13-14 will be processed beginning in November of 2013. The steps related to the application process and subsequent City Staff review are as follows:

Step 1:

All property owners of record are required to copy and submit the pages of their Federal Tax Return(s) that detail their contact information, adjusted gross income and signature (typically pages 1 and 2) along with a completed Assistance Program Application to:

The City of Rancho Palos Verdes
Finance & Information Technology Department
Attn: User Fee Assistance Program
30940 Hawthorne Boulevard
Rancho Palos Verdes, CA 90275

Step 2:

City Staff will review the Assistance Program Application and applicable Federal Tax Return(s) to determine eligibility. Within four (4) weeks, City Staff will provide notification as to whether eligibility was substantiated and the estimated date of reimbursement. If Assistance Program eligibility is determined, the City will reimburse 50% of the Storm Drain User Fee to eligible property owner(s).

Step 3:

Eligibility to participate in the Assistance Program will be determined annually. Therefore, eligible property owners will be required to apply annually.